

**APPROVED**

MINUTES OF THE FIRST REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

August 11, 2009

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, August 11, 2009, at 5:30 p.m. in the Anaheim Campus Board Room.

Board President Leonard Lahtinen called the meeting to order at 5:32 p.m. and Michael Matsuda led the Pledge of Allegiance to the Flag.

**TRUSTEE ROLL CALL** - Present: Jeff Brown, Barbara Dunsheath, Leonard Lahtinen, Michael Matsuda, Molly McClanahan, M. Tony Ontiveros, and Student Trustees Cindy Garcia and Rajan Vaidya. Absent: Donna Miller.

**RESOURCE PERSONNEL PRESENT**: Ned Doffoney, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Jeff Horsley, Vice Chancellor, Human Resources; Kathie Hodge, President, Fullerton College; Mike Kasler, President, Cypress College; Christine Terry, Provost, School of Continuing Education; Christie Noring, District Director, Public Affairs; Tom Wallace, Technical Support Manager, Information Services; Vaniethia Hubbard, representing the District Management Association; Andrea Sibley-Smith, representing the School of Continuing Education Academic Senate; Marcus Wilson, representing the Fullerton College Faculty Senate; Les Doak, representing United Faculty; Rod Lusch, representing CSEA; Sam Russo, representing Adjunct Faculty United; and Violet Ayon, Recording Secretary.

**OTHER ADMINISTRATORS AND EMPLOYEES PRESENT**: Larry Buckley, Toni DuBois Debra Gerard, Andrea Hanstein, Adam O'Connor, and Janet Portolan from Fullerton College; Karen Cant, Bob Simpson from Cypress College; Tami Oh, Dorothy Owens-Whitehurst from the District Offices; and Terrie Taylor from the School of Continuing Education.

**VISITORS**: Ryan Billings and Barbara Russo.

**COMMENTS: MEMBERS OF THE AUDIENCE**: There were no comments.

**BLOCK VOTE APPROVAL**: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Molly McClanahan that the following items be approved by block vote.

Finance & Facilities:	3.b, 3.c, 3.d, 3.e, 3.f, 3.g
Instructional Resources:	4.a
Human Resources:	5.a, 5.b, 5.c, 5.d

**Motion carried, including the Student Trustees advisory votes.**

## **REPORTS**

- A. **Chancellor Ned Doffoney** briefly reported on his attendance at the American Association of Community Colleges Board of Directors orientation and meeting in Washington, D.C., as well as his participation, along with Trustee Barbara Dunsheath, at the California Leadership Alliance for Student Success (CLASS) Initiative Summer Institute 2009. He also commented on President Barack Obama's American Graduation Initiative, which supports community colleges in the nation. He added that this is history in the making as never before has attention been focused on the importance of the nation's community college.

## **COMMENTS:**

- A. **Vaniethia Hubbard** announced that the District Management Association's Fall Business meeting is scheduled for Friday, September 18 at the Buena Park Holiday Inn.
- B. **Rod Lusch** reported on his attendance at the statewide CSEA Conference.
- C. **Student Trustee Cindy Garcia** reported on Cypress College campus events.
- D. **Student Trustee Rajan Vaidya** reported on Fullerton College campus events.
- E. **Trustee Barbara Dunsheath** reported she, along with Chancellor Doffoney, attended the California Leadership Alliance for Student Success (CLASS) Initiative Summer Institute 2009. CLASS is a multi-year collaborative effort to establish and facilitate a select group of community college CEOs and trustees (in which NOCCCD is participating) who will focus attention on key leadership strategies and policies that must be central in California's effort to increase successful outcomes for community college students.
- F. **Trustee M. Tony Ontiveros** distributed a list of the various school districts and cities served by the District. He suggested that Board Members identify those cities and/or school districts which they would volunteer to serve as liaisons in an effort to improve communication between the District and the cities/school districts.
- G. **Trustee Leonard Lahtinen** reported receipt of a resolution from the Orange County Board of Supervisors in acknowledgment of Community College Month in April 2009. He commented on a recent letter from a community member in which inaccurate information was included and to which he responded. He suggested more needs to be done in providing the community with accurate information in order to correct misperceptions about the District.

**MINUTES:** It was moved by Trustee Michael Matsuda and seconded by Trustee Molly McClanahan that the Board approve the minutes of the Regular Meeting of July 28, 2009, as submitted. **Motion carried, including the Student Trustees' advisory votes.**

### **FINANCE & FACILITIES:**

**Item 3.a:** Upon a correction to P0066558, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Michael Matsuda that the Board ratify purchase order numbers P0063614 - P0066604 through July 27, 2009, totaling \$1,993,053.65, and check numbers C0025522 - C0025644, totaling \$242,757.34; check numbers F0116044 - F0116302, totaling \$1,641,801.36; check numbers 88348706 - 88350682, totaling \$9,889,826.28; and check numbers V0030923 - V0030930, totaling \$66,830.10; and check numbers 70030042 - 70031012, totaling \$77,172.24, through July 31, 2009. **Motion carried unanimously by those members present, including the Student Trustees advisory votes.**

**Item 3.b:** By the block vote, the Board authorized an amendment to the agreement with Salas O'Brien Engineers, Inc., for the shake-down and re-commissioning of two Waukesha engines at Cypress College and extended the term retroactive from August 1, 2009, through December 31, 2009, at no additional cost to the District.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the amendment to the agreement on behalf of the District.

**Item 3.c:** By the block vote, the Board authorized an amendment to the agreement with Flewelling & Moody to provide architectural services for the Campus Center Project at Cypress College and extend the term retroactive from April 1, 2009, to June 30, 2010, at no additional cost to the District.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the amendment to the agreement on behalf of the District.

**Item 3.d:** By the block vote, the Board authorized an amendment to the agreement with Flewelling & Moody to provide architectural services for the College Center Project at Fullerton College and extend its term retroactive from July 1, 2009, to June 30, 2010, at no additional cost to the District.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the amendment to the agreement on behalf of the District.

**Item 3.e:** By the block vote, the Board authorized an amendment to the architectural agreement with R<sup>2</sup>A Architecture and increase the contract amount by \$10,386 from \$1,952,183 to \$1,962,569 for additional architectural services for the South Science Building 400 Replacement Project at Fullerton College. The term of the contract remains the same.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the amendment to the agreement on behalf of the District.

**Item 3.f:** By the block vote, the Board authorized an amendment to the agreement with tBP Architecture for the construction of the Fullerton College Baseball Utility Tunnel and extend the agreement retroactive from April 1, 2008, through June 30, 2010, at no additional cost to the District.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the amendment to the agreement on behalf of the District.

**Item 3.g:** By the block vote, the Board ratified the current change orders for the public works projects listed per the Change Order Request, with a total of \$46,981.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute each contractor agreement on behalf of the District.

## **INSTRUCTIONAL RESOURCES**

**Item 4.a:** By the block vote, the Board authorized the Cypress College Science, Engineering, and Math Division to accept one Epson WorkForce 600 color printer from Stephen Gold of Anaheim, CA.

## **HUMAN RESOURCES:**

**Item 5.a:** By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

### EXTENSION OF CONTRACT

Doffoney, Ned	AC	Chancellor Extension of Contract Through 06/30/2013
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### CHANGE IN SALARY CLASSIFICATION

Benito, Jeff	CC	Physical Education Instructor (ADJ) From: Column 1, Step 0 To: Column 1, Step 1 Eff. 08/17/2009
Bernstein, Brandon	CC	Music Instructor (ADJ) From: Column 2, Step 0 To: Column 3 Step 0 Eff. 08/17/2009
Dane, Joe	FC	Administration of Justice Instructor (ADJ) From: Column 3, Step 0

		To: Column 3, Step 1 Eff. 08/17/2009
Dejong, Michael	FC	Biological Science Instructor (ADJ) From: Column 3, Step 0 To: Column 3, Step 1 Eff. 08/17/2009
Gerrard, Amanda	FC	Biological Science Instructor (ADJ) From: Column 1, Step 1 To: Column 1, Step 2 Eff. 08/17/2009
Hoigaard, Julia	FC	Psychology Instructor (ADJ) From: Column 3, Step 1 To: Column 3, Step 2 Eff. 08/17/2009
Jackson, Teresa	SCE	ESL Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 09/14/2009
McCament, David	CC	Mortuary Science Instructor From: Class D To: Class E Eff. 08/12/2009
Mills, Louise	CC	Management/Mkg Instructor (ADJ) From: Column 3, Step 0 To: Column 3, Step 1 Eff. 08/17/2009
Morgan, Eugene	SCE	Construction Technology Instructor (ADJ) From: Column 1, Step 0 To: Column 2, Step 0 (Schedule C) Eff. 09/14/2009
Mucciario, Chau	FC	Counselor (ADJ) From: Column 1, Step 0 To: Column 1, Step 1 (Schedule B) Eff. 08/17/2009
Nelson, Richard	SCE	Business Office Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 09/14/2009



Blake, Martha	FC	Column 2, Step 2
Brondi, Daniel	FC	Column 2, Step 2
Castro, Soliria	FC	Column 1, Step 0
Chaparro, Lorena	FC	Column 2, Step 0
Deliyska, Mira	FC	Column 1, Step 0
Durfey, Karin	CC	Column 2, Step 0
Duron, Renee	CC	Column 1, Step 0
Howden, Joel	FC	Column 1, Step 0
Krause, Peter	FC	Column 1, Step 0
Moore, Sean	FC	Column 1, Step 0
Parra, Catherine	FC	Column 1, Step 0
Ramsey, Annik	CC	Column 1, Step 2
Spencer, Mary	CC	Column 1, Step 2
Watkins, James	CC	Column 1, Step 0
Young, Lynette	CC	Column 1, Step 0
Zaidi, Juliet	FC	Column 1, Step 0

#### TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Storm, Barbara	FC	Column 3, Step 0
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#### TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Perez, Laurel	CC	Column 1, Step 0
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#### TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Allen, Cathy	SCE	Staff Development Early Childhood Education Stipend not to exceed \$50 Eff. 09/12/2009
Breegle, Lynn	SCE	Staff Development Pharmacy Technician Stipend not to exceed \$50 Eff. 09/10/2009
Dumas, Pat	SCE	Staff Development Early Childhood Education Stipend not to exceed \$50 Eff. 09/12/2009
Dunne, Cathy	SCE	Staff Development Pharmacy Technician Stipend not to exceed \$50 Eff. 09/10/2009
Gonzalez-Stone, Debra	SCE	Staff Development Pharmacy Technician Stipend not to exceed \$50 Eff. 09/10/2009

Goyal, Vinay	SCE	Staff Development Quality Assurance Stipend not to exceed \$50 Eff. 08/14/2009
Hedges, Janice	SCE	Staff Development Early Childhood Education Stipend not to exceed \$50 Eff. 09/12/2009
McIntyre, Robert	SCE	Staff Development Quality Assurance Stipend not to exceed \$50 Eff. 08/14/2009
Muise, Marguerite	CC	Summer Accounting Computer Lab Lab Rate, Adjunct Faculty Salary Schedule Not to exceed 12 hours Eff. 07/23/2009-08/12/2009
Padilla, Rosie	SCE	Staff Development Pharmacy Technician Stipend not to exceed \$50 Eff. 09/10/2009
Pagalidis, Eugenia	SCE	Staff Development Early Childhood Education Stipend not to exceed \$50 Eff. 09/12/2009
Smith, Fawn	SCE	Staff Development Pharmacy Technician Stipend not to exceed \$50 Eff. 09/10/2009
Sueng, Susan	SCE	Staff Development Early Childhood Education Stipend not to exceed \$50 Eff. 09/12/2009
Vu, David	SCE	Staff Development Quality Assurance Stipend not to exceed \$50 Eff. 08/14/2009
Wahba, Remon	SCE	Staff Development Pharmacy Technician Stipend not to exceed \$50 Eff. 09/10/2009
Yeon, Hwa	SCE	Staff Development Pharmacy Technician Stipend not to exceed \$50 Eff. 09/10/2009

**Item 5.b:** By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RETIREMENT

Andrews, Ella	FC	Distance Learning Assistant 9-month positions (100%) Eff. 9/16/2009 PN FCC989 (50%) PN FCC988 (50%)
Greer, Janet	SCE	Administrative Assistant II 12-month position (100%) Eff. 10/30/2009 PN SCC976

RESIGNATION

Tran, Minh Tri	FC	Instructional Aide/Math 11-month position (50%) Eff. 7/23/2009 PN FCC894
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NEW PERSONNEL

Farley, John	FC	Auto Shop Coordinator 12-month position (100%) Range 41, Step E Eff. 8/12/2009 PN FCC993
Noriega, Timothy	CC	Skilled Maintenance Mechanic 12-month position (100%) Range 41, Step E Eff. 8/12/2009 PN CCC741

VOLUNTARY CHANGES IN ASSIGNMENTS

Murray, Elizabeth	FC	Library Assistant I (50%)  Temporary Change in Assignment and Increase in Percent Employed To: FC Library Assistant III 10-month position (100%) Range 39, Step C Eff. 7/20/2009 – 7/22/2009
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VOLUNTEER PERSONNEL WITHOUT PAY

Oldfield, Chelsea	CC	Physical Education Eff. 2009 – 2010 fiscal year
Ramirez, Wendy	CC	Career Planning Center Eff. 7/01/2009 – 8/14/2009

**Item 5.c:** By the block vote, authorization was granted for the following Professional Experts as submitted. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts:

PROFESSIONAL EXPERTS

Baum, Tracy	CC	Technical Expert I Enhancing Student Success, Perkins IV Eff: 08/24/09 to 05/18/10
Benson, Marie	CC	Technical Expert I Enhancing Student Success, Perkins IV Eff: 08/24/09 to 05/18/10
Block, Nicholas	CC	Technical Expert I Enhancing Student Success, Perkins IV Eff: 09/01/09 to 05/21/10
Carigma, Leanne	CC	Technical Expert I Enhancing Student Success, Perkins IV Eff: 09/01/09 to 12/18/09
Chiang-Schultheiss, D.	FC	Technical Expert I Turnitin.com Coordinator Eff: 08/10/09 to 06/15/10
Collie-Corzine, Royanne	SCE	Technical Expert I CTE: Medical Assisting Program Back Office Eff: 08/17/09 to 12/07/09
Contreras, Kendra	CC	Technical Expert I Enhancing Student Success, Perkins IV Eff: 08/24/09 to 05/18/10
Duncan, Angela	CC	Technical Expert I Unihealth Grant Eff: 08/17/09 to 12/17/09
Franco, Arnold	CC	Technical Expert I

		Enhancing Student Success, Perkins IV Eff: 09/01/09 to 05/21/10
Hannah, Valerie	FC	Project Expert Basic Skills Graduate Student Internship Program Eff: 08/17/09 to 12/17/09
Harvey, Carol	CC	Technical Expert II Enhancing Student Success, Perkins IV Eff: 08/24/09 to 05/14/10
Herzog, Anna	CC	Technical Expert I Enhancing Student Success, Perkins IV Eff: 10/26/09 to 05/14/10
Hoefflin, Cindy	CC	Technical Expert I Enhancing Student Success, Perkins IV Eff: 08/17/09 to 12/17/09
Hoefflin, Cindy	CC	Technical Expert I Nursing Enrollment Growth Grant Eff: 08/17/09 to 12/17/09
Lawrence, Roberta	CC	Technical Expert I Enhancing Student Success, Perkins IV Eff: 08/24/09 to 05/18/10
Lizotte, Heather	CC	Technical Expert I Enhancing Student Success, Perkins IV Eff: 08/24/09 to 05/18/10
Lujan, Diana	CC	Technical Expert I Enhancing Student Success, Perkins IV Eff: 09/01/09 to 12/17/09
Majid, Rosalie	CC	Technical Expert I Enhancing Student Success, Perkins IV Eff: 08/24/09 to 05/14/10
Padilla, Debra	SCE	Project Expert Design to Print IDRC, HUB & Boeing LTP Data Collection Expert Eff: 08/14/09 to 12/18/09
Parker, Arlene	CC	Technical Expert I Enhancing Student Success, Perkins IV Eff: 08/24/09 to 05/18/10

Pistoresi, Jonae	SCE	Technical Expert II Curriculum Development and Training Eff: 08/01/09 to 09/15/09
Primm, John	CC	Technical Expert I Videographer for Summer Dance Concert Eff: 07/29/09 to 08/31/09
Putman, Elizabeth	CC	Technical Expert I Nursing Enrollment Growth Grant Eff: 08/17/09 to 12/17/09
Rangel, Rori	FC	Project Expert Summer Swim Program, Assistant Eff: 06/15/09 to 06/30/09
Rangel, Rori	FC	Project Expert Summer Swim Program, Assistant Eff: 07/01/09 to 07/30/09
Roman, Rogelio	CC	Technical Expert I Enhancing Student Success, Perkins IV Eff: 09/01/09 to 05/21/10
Simoese, Nora	CC	Project Coordinator Supplemental Instruction, Project Coordinator Eff: 07/29/09 to 12/04/09
Smith, Nancy	CC	Technical Expert I Enhancing Student Success, Perkins IV Eff: 08/17/09 to 12/17/09
Smith, Nancy	CC	Technical Expert I Nursing Enrollment Growth Grant Eff: 08/17/09 to 12/17/09
Smoley, Daren	CC	Project Expert Learning Resource Center Project Expert Eff: 08/17/09 to 12/04/09
Teel, Allison	CC	Technical Expert I Enhancing Student Success, Perkins IV Eff: 08/24/09 to 05/18/10
Tran, Thi	CC	Technical Expert I Nursing Enrollment Growth Grant Eff: 08/10/09 to 12/08/09

SCE TUITION PROGRAMS—2009 SUMMER INTERSESSION

Abrahamson, Gail	SCE	SCE Tuition Rate
Adamo, Frank	SCE	SCE Tuition Rate
Austin, Lance	SCE	SCE Tuition Rate
Chianis, Antonia	SCE	SCE Tuition Rate
Davenport, Phil	SCE	SCE Tuition Rate
DeFazio, Kihae	SCE	SCE Tuition Rate
De La Rosa, Jason	SCE	SCE Tuition Rate
Firestone, Harold	SCE	SCE Tuition Rate
Fowler, Margaret	SCE	SCE Tuition Rate
Kyselka, Rita	SCE	SCE Tuition Rate
McLaughlin, Hugh	SCE	SCE Tuition Rate
Metzidis, Linda	SCE	SCE Tuition Rate
Noor, Tessa	SCE	SCE Tuition Rate
Reyes, Omar	SCE	SCE Tuition Rate
Stumpf, Susan	SCE	SCE Tuition Rate
Wantland, Christina	SCE	SCE Tuition Rate
Warner, Teresa	SCE	SCE Tuition Rate

SCE TUITION PROGRAMS—2009 FALL TRIMESTER

Hagerty, Ngai	SCE	SCE Tuition Rate
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**Item 5.d:** By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1029 for a copy of the hourly personnel listing.)

**Item 5.e:** It was moved by Trustee Leonard Lahtinen and seconded by Trustee M. Tony Ontiveros to approve the negotiated agreement with respect to salary and benefits and other reopener negotiations for fiscal year 2008-2009, inclusive of all terms and conditions specified in the written Settlement Agreement between CSEA Chapter #167 and the District, as follows:

1. There will be no increase in the Classified Salary Schedule for the 2008-2009 fiscal year.
2. There will be no increase in the optional fringe benefit allowance amount for the 2008-2009 fiscal year.

Additionally, it was approved to accept the provisions of Article 5 - Organizational Rights and Article 10 - Hours and Overtime of the collective bargaining agreement amended as negotiated and specified in the written Settlement Agreement between CSEA Chapter #167 and the District.

**Motion carried unanimously.**

**CLOSED SESSION:** At 5:59 p.m., Board President Lahtinen adjourned the meeting per the following sections of the Government Code:

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 1606, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISSMISSAL/RELEASE.**

**RECONVENE OPEN SESSION:** At 6:50 p.m., Board President Leonard Lahtinen reconvened the meeting in open session.

**ADJOURNMENT:** At 6:52 p.m., it was moved by Trustee M. Tony Ontiveros and seconded by Trustee Barbara Dunsheath to adjourn the meeting. **Motion carried unanimously.**

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Prepared By Recording Secretary for  
Barbara Dunsheath, Secretary, Board of Trustees