

APPROVED**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

May 12, 2009

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, May 12, 2009, at 5:30 p.m. in the Anaheim Campus Board Room.

Board President Leonard Lahtinen called the meeting to order at 5:33 p.m. and Student Trustee Carissa Clark led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL - Present: Jeff Brown, Barbara Dunsheath, Leonard Lahtinen, Michael Matsuda, Molly McClanahan, Donna Miller, M. Tony Ontiveros, and Student Trustees Carissa Clark and Ethan Morse. Absent: None

RESOURCE PERSONNEL PRESENT: Ned Doffoney, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Jeff Horsley, Vice Chancellor, Human Resources; Kathie Hodge, President, Fullerton College; Mike Kasler, President, Cypress College; Christine Terry, Interim Provost, School of Continuing Education; Christie Noring, District Director, Public Affairs; Deborah Ludford, District Director, Information Services; Andrea Sibley-Smith, representing the School of Continuing Education Academic Senate; Cherie Dickey, representing the Cypress College Academic Senate; Ken Collins, representing the Fullerton College Faculty Senate; Fola Odeunmi, representing United Faculty; Fran Wahl, representing CSEA; Denny Konshak, representing ADFAC; and Violet Ayon, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Gina Bevec, Larry Buckley, Toni DuBois, Debra Gerard, Andrea Hanstein, Aric Juarez, Scott McKenzie, Adam O'Connor, Janet Portolan from Fullerton College; Arlene Brackett, Karen Cant, and Bob Simpson from Cypress College; Vaniethia Hubbard, Denise Larsen, and Greg Schulz from the School of Continuing Education; Allan Abutin, Claudette Dain, Carol Dumas, Hank Eggers, Karla Garcia, Bob Hughes, Richard Oberlin, Tami Oh, Chris Taylor, Dorothy Owens-Whitehurst, and Tom Wallace from the District Offices.

VISITOR: Ron Beeler.

COMMENTS: MEMBERS OF THE AUDIENCE:

- A. **Denny Konshak** congratulated Arlene Brackett, who was selected as the Cypress College 2009 Teacher of the Year. However, he went on to present information that indicated she received an unsatisfactory evaluation and expressed concern that she was evaluated on ancillary duties that part-time faculty do not participate in.

(See Supplemental Minutes #1024 for a copy of the presentation.)

- B. **Arlene Brackett** expressed the honor she felt at being selected as Cypress College's 2009 Teacher of the Year. She expressed concern and frustration regarding the reduction in her teaching load and asked the Board's support in reinstating her teaching load.

BLOCK VOTE APPROVAL: Upon removal of item 5.a, retirement of Robert Parelli from the agenda due to his death the previous weekend, Trustee Jeff Brown moved and Trustee Michael Matsuda seconded that the following items be approved by block vote.

Finance & Facilities:	3.a, 3.b, 3.c, 3.d, 3.e, 3.f, 3.g, 3.h, 3.i, 3.j, 3.k, 3.l., 3.m, 3.n
Instructional Resources:	4.a, 4.b, 4.c, 4.d, 4.f
Human Resources:	5.a, 5.b, 5.c, 5.d

Motion carried unanimously, including the Student Trustees' advisory votes.

REPORTS

- A. **Chancellor Ned Doffoney** announced that the District is one of a select few invited to participate in the California Leadership Alliance for Student Success Initiative, which is part of a University of Texas grant-funded program. At the next meeting, the Board will be asked to confirm the District's participation with Trustee Barbara Dunsheath, Chancellor Ned Doffoney, and a faculty member as the District's representatives in this Initiative.

In addition, as a member of the Hispanic Association of Colleges and Universities (HACU), the District is encouraging eligible students to apply on line for HACU scholarships, which have a deadline of May 22.

Regarding the State Budget, Chancellor Doffoney reported that a communication from the State Chancellor's Office announced that the Governor will release two budget summaries on Thursday, May 14; each showing the impact the passage or failure of the May 19 ballot initiatives will have on the State Budget. The State currently faces a \$15.4 billion shortfall and if the ballot initiatives fail the shortfall will increase to \$21.3 billion.

Chancellor Doffoney reported that he and the Fullerton City Manager are in continuing conversations regarding items of mutual interest between the District and the City.

- B. **Chancellor Doffoney** entertained a discussion regarding the Board's priorities for the 2009-10 Budget. Members of the Board indicated their priorities in the following areas: 1) everything in the budget is of value for student success; 2) focus on those things that directly impact the classroom; 3) focus on student retention and enable students to navigate in this budget situation; 4) focus on the most efficient use of resources; 5) continued staff review of the 401 suggestions provided by District-wide employees; 6)

build an evaluation to determine what marketing is most effective; 7) the unfunded retiree benefits liability; 8) encourage cooperation between programs; 9) focus on those programs that directly impact and assist students; 10) campus buildings maintenance plan; 11) encourage bicycle use and provide information on security of bicycles, routes, etc.; 12) focus on programs that most directly assist students; 13) make decisions based on data, not on hunches; and 14) use Student Learning Outcomes (SLOs) to look at how to improve student success and student outcomes and then have data to back it up and then link it into the budget.

COMMENTS:

- A. **Jorge Gamboa** announced that Vaniethia Hubbard will be the District Management Association (DMA) President for 2009-10 and he extended an invitation to the annual DMA End-of-the-Year Breakfast.
- B. **Ken Collins** announced that Dr. Marcus Wilson will be Faculty Senate President effective May 14.
- C. **Fran Wahl** announced that the CSEA Breakfast will be held Monday, May 18.
- D. **Denny Konshak** reported that Sam Russo will be out for the next six weeks due to a medical situation.
- E. **Student Trustee Ethan Morse** reported on Fullerton College campus activities and presented the Board with a box of chocolates on behalf of the Associated Students.
- F. **Trustee Donna Miller** reported her pleasure at seeing that the School of Continuing Education is partnering with the Buena Park Library.
- G. **Trustee Barbara Dunsheath** announced that the RP Group is soliciting nominations for a variety of awards called "Promising Outcomes Work and Excellence in Research (POWER) Awards. These awards are related to helping with the collaboration of SLOs, program review, and a variety of different aspects.
- H. **Trustee M. Tony Ontiveros** reported on his attendance at the California Community Colleges Trustee (CCCT) Conference. Board President Lahtinen congratulated Mr. Ontiveros on his election to the CCCT Board.
- I. **Trustee Molly McClanahan** shared information regarding the health fee history in the District. She added that the demand for health services for students has increased significantly over the years. She also announced that the President of the Board of Governors will be the guest speaker at the Fullerton College Tech. Ed. Open House in October 2009.
- J. **Board President Leonard Lahtinen** announced that the Cypress College baseball teams are in playoffs. He reported on 1) his attendance at a recent Orange County School Board Association meeting and 2) the Governor's announcement regarding the

May 19 ballot measures and the impact the passage or failure of these would have on the State Budget and, in turn, community colleges.

MINUTES: It was moved by Trustee M. Tony Ontiveros and seconded by Trustee Molly McClanahan that the Board approve the minutes of the Regular Meeting of April 28, 2009, as submitted. **Motion carried unanimously, including the Student Trustees' advisory votes.**

FINANCE & FACILITIES:

Item 3.a: By the block vote, the Board ratified purchase order numbers P0061184 - P0064611 through April 27, 2009, totaling \$3,210,377.43, and check numbers C0024891 - C0025088, totaling \$111,182.52; check numbers F0113852 - F0114210, totaling \$378,000.57; check numbers 88342293 - 88345057, totaling \$13,123,545.24; and check numbers V0030909 - V0030914, totaling \$8,369.03; and check numbers 70029356 - 70029742, totaling \$39,921.43, through April 30, 2009.

Item 3.b: By the block vote, authorization was granted for the 2008-2009 General Fund, Bond Fund, and Capital Outlay Fund budget transfers netting to the amount of \$780,295 and adoption of the resolutions showing the summary, pursuant to the California Code of Regulations, Title 5, §58307.

Item 3.c: The Board received as an information item the Quarterly Investment Report for the quarter ended March 31, 2009.

Item 3.d: The Board reviewed the District's Quarterly Financial Status Report for the quarter ended March 31, 2009, as required by §58310 of Title 5.

Item 3.e: By the block vote, authorization was granted to file the Notice of Completion of Work for PW 0405-516, Wilshire School of Continuing Education Project at Fullerton College, with MTM Construction, Inc., and release the retention payment when due.

Item 3.f: By the block vote, authorization was granted to award Quotation PS73595, to Carrier Corporation, to perform annual maintenance and repairs for chillers located at Cypress College, in the amount of \$37,811.

Further authorization was granted for the District Director, Purchasing, to execute the agreement on behalf of the District and approve, and forward to the Board for ratification, any further specification changes up to 10% of the original contract amount or \$15,000, whichever is greater, for the District.

Item 3.g: By the block vote, authorization was granted to award Quotation MG73517 to J. B. Bostick Company, Inc., for Asphalt Repairs and Striping at Cypress College, in the amount of \$53,100.

Further authorization was granted for the District Director, Purchasing, to execute the agreement on behalf of the District and approve, and forward to the Board for ratification,

any further specification changes up to 10% of the original contract amount or \$15,000, whichever is greater, for the District.

Item 3.h: By the block vote, authorization was granted to award Quotation CH73749 to KT Industries, Inc., to replace transformers for the Science and Math Building at Cypress College, at a cost not to exceed \$70,000, plus tax and shipping. A trade-in credit of \$3,500 will be applied toward the old transformer.

Further authorization was granted for the District Director, Purchasing, to execute the agreement on behalf of the District and approve, and forward to the Board for ratification, any further specification changes up to 10% of the original contract or \$15,000, whichever is greater.

Item 3.i: By the block vote, authorization was granted to award Quotation PS70984, Science Equipment for Cypress College, to Getinge/Castle, Inc., in the amount of \$54,059, plus tax and shipping.

Further authorization was granted for the District Director, Purchasing, to execute the agreement on behalf of the District.

Item 3.j: By the block vote, authorization was granted for the disposal of Class 3 Disposable Records after July 1, 2009, from the District's Business Office, and the respective Bursar's Office of Cypress and Fullerton colleges and School of Continuing Education as listed on the attached inventory pursuant to Title 5, §59020 of the California Administrative Code.

Item 3.k: By the block vote, authorization was granted to amend the agreement with R²A Architecture for the Wilshire School of Continuing Education Buildings 100 and 200 Project, and increase the contract amount by \$114,796.77 from \$499,265 to \$614,061.77 for additional construction administration services rendered for 16½ months. Authorization is also requested to extend the contract term from June 30, 2009, to December 31, 2009.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the amendment to the agreement on behalf of the District.

Item 3.l: By the block vote, authorization was granted to amend the architectural agreement with R²A Architecture for the South Science Building 400 Replacement Project and increase the contract amount by \$61,915 from \$1,890,268 to \$1,952,183 for additional architectural services rendered for the Fullerton College Science Relocatable Village Project and the Fullerton College Network Operating Center (NOC) Room Relocation Project. The term of the contract remains the same.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the amendment to the agreement on behalf of the District.

Item 3.m: By the block vote, the Board ratified the current change orders for the public works projects listed per the Change Order Request, with a total of \$7,282.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute each contractor agreement on behalf of the District.

Item 3.n: By the block vote, authorization was granted to amend the agreement with Barbara Fanning, and increase the contract amount by \$13,000 from \$138,000 to \$151,000 to develop and produce four videos for the Workplace Learning Initiative. The contract period will remain the same, July 1, 2008, through June 30, 2009.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or District Director, Fiscal Affairs, to execute any agreement and related documents and any amendments to modify the agreements on behalf of the District.

INSTRUCTIONAL RESOURCES

Item 4.a: By the block vote, retroactive authorization was granted to accept new revenue in the amount of \$19,981 for the Fullerton College National Science Foundation Grant for use beginning March 1, 2009, through February 1, 2010, and the Board adopted resolutions to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Item 4.b: By the block vote, authorization was granted to make adjustments to revenue and expenditure budgets and the Board adopted resolutions to adjust budgets and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

SITE	PROJECT NAME	LENGTH OF CONTRACT	TOTAL ADJUSTMENT
FC	California Community College Chancellor's Office Categorical Programs Revised Allocation Adjustment CalWORKs	7/1/08 – 6/30/09	(\$39,200)

Item 4.c: By the block vote, the Board approved the School of Continuing Education summary of curriculum additions and changes, to be effective with the fall 2010 trimester.

The curricula have been signed by the Campus Curriculum Committee Chairperson and the Provost, and has been approved by the District Curriculum Coordinating Committee.

(See Supplemental Minutes #1024 for a copy of the curriculum summary.)

Item 4.d: By the block vote, authorization was granted for the Cypress College Science, Engineering and Math Division to accept 60 pipets of different size from Heraeus Metal Processing, Inc.

Item 4.e: The Board received and reviewed the Course Sequencing Plan between the Tri-Cities Regional Occupational Program, Fullerton College, and Cypress College, as required by California Education Code 52302(b).

Item 4.f: By the block vote, authorization was granted to enter into a travel agreement with AIFS for the Cypress College and Fullerton College Spring 2010 Study Abroad Program in Madrid, Spain. The basic program fee of \$7,685, which is to be paid by each student, includes airfare, travel excursions, housing, some meals, and orientation.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the agreement on behalf of the District. A signed copy of the travel contractor agreement will be on file in the District Business Office.

HUMAN RESOURCES:

Item 5.a: By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

RETIREMENTS

Capsuto, Michael	CC	Accounting Instructor Eff. 05/31/2009 PN CCF967
Eggers, Constance	FC	English Instructor Eff. 05/22/2009 PN FCF923
Gold, Stephen	CC	Mathematics Instructor Eff. 05/30/2009 PN CCF917

NEW PERSONNEL

Anderson, Carl Eric	CC	Automotive Technology Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/12/2009
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PN CCF803

Pratt, Lynette FC DSP&S Instructor
 First Year Probationary Contract
 Class B, Step 1
 Eff. 08/12/2009
 PN FCF811

PROMOTION

Snyder, Peter FC Physical Education Instructor

To: Dean, Physical Education
 Range 32, Column G + Doc
 Management Salary Schedule
 Eff. 05/13/2009
 PN FCM997

EXTENSION OF TEMPORARY MANAGEMENT CONTRACT

Abutin, Albert FC Interim Dean, Admissions and Records
 Temporary Management Contract (100%)
 Range 32, Column B + PG&D
 Management Salary Schedule
 Eff. 07/01/2009-12/31/2009
 PN FIM989

ADDITIONAL DUTY DAYS @ PER DIEM

Ball, Sheridan	CC	Director of Chamber Singers	4 days
		Director of Master Choral	6 days
Beyer, George	CC	Director of Jazz/Swing Band	5 days
		Director of Concert Band	2 days
Hormel, Jim	CC	Director, Theater Technical	4 days
		Artistic Director	5.5 days
		Director of Musical Productions	9 days
Koeppel, Liana	CC	Forensics Coach	11 days
Landry, Erin	CC	Artistic Director	5.5 days
		Director of Dance Production	8 days
Majarian, Mark	CC	Director, Theater Technical	5 days
		Director of Drama Productions	9 days

Mercer, Robert	CC	Campus Newspaper Advisor	3 days
Meyer, Barbara	CC	Director, Theater Technical Resident Designer	6 days 13 days
Reid, Kathryn	CC	Director of Jazz/Swing Band Director of Vocal Jazz Ensemble	6 days 2 days

PAYMENT FOR INDEPENDENT LEARNING CONTRACTS-2009 SPRING SEMESTER

Armale, Ronald	CC	\$470.00
Blilie, Jeannie	CC	\$ 30.00
Bottiaux, Paul	CC	\$ 40.00
Burchfield, Jerry	CC	\$ 5.00
Buttler, Thomas	CC	\$ 10.00
Cardoza, Linda	CC	\$ 95.00
Chamberlain, Amberly	FC	\$ 10.00
Clahane, Dana	FC	\$ 60.00
Cordell, Bruce	FC	\$ 10.00
Davidson, Deborah	FC	\$ 10.00
Dowdalls, James	FC	\$ 50.00
Faraci, Michael	CC	\$ 10.00
Felender, Julie	FC	\$ 60.00
Floyd, Becky	CC	\$ 30.00
Franks, Joseph	CC	\$ 50.00
Goldstein, Jay	FC	\$ 20.00
Greico, Laura	CC	\$ 5.00
Harvey, Carol	CC	\$ 70.00
Herzog, Anna	CC	\$ 20.00
Heusser, Willis	CC	\$ 10.00
Hogan, David	FC	\$ 10.00
Holden, Michael	FC	\$ 20.00
Koeppel, Liana	CC	\$ 20.00
Kyle, Diana	FC	\$ 10.00
Lamm, Christine	FC	\$ 10.00
Lopez, Adela	FC	\$ 60.00
Majid, Rosalie	CC	\$125.00
McMillan, Richard	FC	\$ 20.00
McNay, Sally	CC	\$ 25.00
Mercer, Robert	CC	\$100.00
Minear, Samantha	FC	\$ 40.00
Minton, Jeff	FC	\$ 10.00
Mohr, Margaret	CC	\$ 40.00
Mosqueda, Therese	CC	\$ 90.00
Nelson-Wright, Kelly	FC	\$ 10.00
Ogden, Beckette	CC	\$ 20.00
Patti, Joyce	CC	\$ 25.00

Pazargadi, Fatima	CC	\$ 40.00
Phan, Vi Lac	FC	\$ 10.00
Piburn, Elizabeth	CC	\$ 25.00
Pickler, Scott	CC	\$105.00
Putman, Elizabeth	CC	\$ 5.00
Ramos, Jaime	CC	\$ 15.00
Seidel, Jay	FC	\$ 10.00
Simoes, Nora	CC	\$ 20.00
Sivertsen, Kirk	CC	\$ 5.00
Sivertsen, Kirk	FC	\$ 30.00
Stanaway, Carl	FC	\$ 10.00
Tucker, Scott	CC	\$ 25.00
Vandruff, Marshall	FC	\$ 10.00
VanRy, Michele	FC	\$ 70.00
Wallech, Megumi	FC	\$ 20.00
Ward, Carol	FC	\$ 10.00

LEAVE OF ABSENCE WITHOUT PAY

Easton, Sharon	CC	Counselor Personal Leave (50.00%) Eff. 07/01/2009-06/30/2010
England, Jean	CC	Counselor Personal Leave (25.00%) Eff. 07/01/2009-06/30/2010

LEAVE OF ABSENCE WITH PAY

Alvarez, Kathleen	CC	Dental Hygiene Instructor Load Banking Leave (20.00%) Eff. 2009 Fall Semester
Gregg, Janet	FC	Fashion/ Interior Design Instructor Load Banking Leave (50.00%) Eff. 2009 Fall Semester
Klassen, Kelly	FC	Mathematics Instructor Load Banking Leave Eff. 2009 Fall Semester (34.00%) Eff. 2010 Spring Semester (34.00%)
McCloud, Edward	FC	Accounting Instructor Load Banking Leave (100%) Eff. 2009 Fall Semester
Rydalch, Ina	CC	Dental Hygiene Instructor

Load Banking Leave (13.33%)
Eff. 2009 Fall Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2009 FALL SEMESTER, TRIMESTER

Miller, Eric	FC	Column 1, Step 0
Rodgers, James	CC	Column 1, Step 0

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Fay Baptista, Kathryn	SCE	Column 2, Step 0
Truong, Derek	CC	Column 1, Step 0

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Bivona, Patrick	CC	Supervising Dentist (DH Program) Column 3, Step 2 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2009 Fall Semester
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Green, George	CC	Supervising Dentist (DH Program) Column 3, Step 2 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2009 Fall Semester
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Pollak, E. Susana	CC	Supervising Dentist (DH Program) Column 3, Step 1 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2009 Fall Semester
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STUDENT INTERN WITHOUT PAY

Meister, Joyce	FC	Humanities Division Eff. 06/15/2009-12/20/2009
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Item 5.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RESIGNATION

Yant, Theodore	FC	Campus Safety Officer 12-month position (100%) Eff. 4/27/2009 PN FCC824
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NEW PERSONNEL

Ryan, Greg FC Director, Financial Aid
 12-month position (100%)
 Range 20, Step B
 Eff. 6/15/2009
 PN FCM983

REHIRES

Contreras, Gilbert CC Special Projects Director/Library Resource Center/
 Academic Support Programs
 Temporary Management Position (100%)
 Range 3, Spec Project Admin Daily Rate Schedule+
 stipend in lieu of benefits
 Eff. 7/01/2009 – 6/30/2010
 PN CCT995

Dalmage, Sharon SCE Special Projects Director/JDIF
 Temporary Management Position (100%)
 Range 3, Spec Project Admin Daily Rate Schedule+
 stipend in lieu of benefits
 Eff. 7/01/2009 – 6/30/2010
 PN SCT982

Givens, Lori SCE Special Projects Manager/Basic Skills/High School
 Diploma Program
 Temporary Management Position (100%)
 Range 2, Spec Project Admin Daily Rate Schedule+
 stipend in lieu of benefits
 Eff. 7/01/2009 – 6/30/2010
 PN SCT980

McLean, Danissa FC Special Project Director/Basic Skills
 Temporary Management Position (100%)
 Range 3, Special Project Admin Daily Rate Schedule+
 stipend in lieu of benefits
 Eff. 7/01/2009 – 6/30/2010
 PN FCT984

Neiswender, Cathryn SCE Special Projects Manager/Staff Development
 Temporary Management Position (100%)
 Range 2, Special Project Admin Daily Rate Schedule+
 stipend in lieu of benefits
 Eff. 7/01/2009 – 6/30/2010
 PN SCT979

Rose, Karen	FC	Special Project Director/Office of Special Programs Temporary Management Position (100%) Range 3, Special Project Admin Daily Rate Schedule+ stipend in lieu of benefits Eff. 7/01/2009 – 6/30/2010 PN FCT992
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VOLUNTARY CHANGE IN ASSIGNMENT

Pound, Nancy	CC	Administrative Assistant I (100%) Temporary Change in Assignment To: CC Administrative Assistant III 12-month position (100%) Range 41, Step B+5% Long Eff. 6/01/2009 – 5/31/2010
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PROFESSIONAL GROWTH & DEVELOPMENT

Arroyo, Hilda	SCE	Administrative Assistant I (100%) 5 th Increment (\$350) Eff. 7/01/2009
Caudillo, Julie	SCE	Instructional Assistant (100%) 2 nd Increment (\$350) Eff. 7/01/2010
Ebright, Jami	FC	Account Clerk II (100%) 3 rd Increment (\$350) Eff. 7/01/2010
Hua, Henry	AC	Data Quality Analyst (100%) 5 th Increment (\$350) Eff. 7/01/2011
Lucero, Cheryl	CC	Financial Aid Technician (100%) 5 th Increment (\$350) Eff. 7/01/2010
McKinstry, Cathy	SCE	High School Records Technician (100%) 4 th Increment (\$350) Eff. 7/01/2009
Orozco, Elias	FC	Electrician (100%) 3 rd Increment (\$350) Eff. 7/01/2010

Villagomez, Anissa FC Personnel Services Specialist (100%)
1st Increment (\$350)
Eff. 7/01/2009

LEAVE OF ABSENCE

Kavanaugh, Lou FC Administrative Assistant III
Family Medical Leave (Intermittent)
Paid Leave Using Family Illness Leave and
Personal Necessity Leave Until Exhausted:
Unpaid Thereafter
Eff. 4/22/2009 – 5/08/2009

EIGHT (8) DAY SUSPENSION WITHOUT PAY FOR DISCIPLINARY ACTION

Edwards, Julie SCE Admissions & Records Technician (100%)
Eff. 5/13/2009 – 5/22/2009

VOLUNTARY PERSONNEL WITHOUT PAY

Kephart, Edward CC Physical Education
Eff. 2008 – 2009 School Year

MacFawn, Marcelle CC Fine Arts
Eff. 5/04/2009 – 5/21/2009

Paragas, Kristin SCE Older Adults Program
Eff. 4/15/2009 – 6/30/2009

REVISION OF MANAGEMENT JOB DESCRIPTION

District Director, Facilities Control **Planning and Construction**

(See Supplemental Minutes #1024 for a copy of the revised job description)

Item 5.c: By the block vote, authorization was granted for the following Professional Experts as submitted. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts:

PROFESSIONAL EXPERTS

Campbell-Rutman, Laura SCE Project Manager
Assessment Center Proctor & Test Interpretations
Eff: 05/05/09 to 06/30/09

Carigma, Leanne CC Technical Expert I
Enhancing Student Success, Perkins IV

		Eff: 02/02/09 to 02/13/09
Combs, Jennifer	FC	Project Manager Curriculum Handbook Development Eff: 04/06/09 to 06/30/09
Dalgoff, Mary	FC	Project Expert Basic Skills Adjunct Training Program Eff: 02/17/09 to 05/08/09
Doke, Ronald	SCE	Technical Expert I Medical Devices Program, CTE Grant Eff: 05/04/09 to 05/08/09
Eggan, Meredith	SCE	Project Manager Clothing Program Eff: 03/30/09 to 06/24/09
Foster, Mary	SCE	Project Manager AUHSD - Basic Skills Liaison & Coordinator Eff: 04/13/09 to 06/26/09
Gonzalez, Rudolph	FC	Technical Expert I Guiding and Preparing STEM Students Eff: 05/12/09 to 06/30/09
Goto, David	FC	Project Expert Guiding and Preparing STEM Students Eff: 05/12/09 to 06/30/09
Goyal, Vinay	SCE	Technical Expert I Medical Devices Program, CTE Grant Eff: 05/11/09 to 06/15/09
Jackson, Jacqueline	CC	Technical Expert II Database Revision/Upgrade Eff: 05/04/09 to 06/30/09
Johnson, John	FC	Technical Expert I Clinician/Coordinator Eff: 04/29/09 to 04/30/09
McCormac, David	FC	Technical Expert II Transition from Analog to Digital Printing Shadowing Eff: 04/15/09 to 06/30/09
McIntyre, Robert	SCE	Technical Expert I

		Medical Devices Program, CTE Grant Eff: 05/15/09 to 06/15/09
Melella, Laura	FC	Project Coordinator Dreamweaver Workshop Eff: 04/21/09 to 04/28/09
Monteleone, Jo Anna	FC	Technical Expert II Music Accompanist Eff: 04/07/09 to 04/14/09
Nordquist, Douglas	FC	Project Expert Track & Field Program Eff: 04/30/09 to 06/30/09
Rice, Greta	SCE	Technical Expert II CTE Grant Eff: 05/20/09 to 06/15/09
Sanchez-Duran, Jose	CC	Project Manager CCRAA-STEM, Faculty Mentor Eff: 05/04/09 to 06/26/09
Thomas, Yvonne	FC	Technical Expert II Interpreter Workshop Eff: 05/15/09 to 05/16/09
Whipple, Dennis	CC	Technical Expert I Video and Photography, Health Science Division Eff: 05/14/09 to 06/30/09
Wu, Jo	FC	Project Manager Guiding and Preparing STEM Students Eff: 04/13/09 to 06/30/09

SCE TUITION PROGRAMS—2009 SPRING TRIMESTER

Nighswonger, Keith SCE SCE Tuition Rate

SCE TUITION PROGRAMS—2009 SUMMER INTERSESSION

Nighswonger, Keith SCE SCE Tuition Rate
 Reyes, Hector SCE SCE Tuition Rate
 Sandoval, Robert SCE SCE Tuition Rate
 Zapata, Rodrigo SCE SCE Tuition Rate

Item 5.d: By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1024 for a copy of the hourly personnel listing.)

GENERAL

Item 6.a: The Board considered whether an increase to Board members' compensation was desirable at this time. Trustee Molly McClanahan moved and Trustee Leonard Lahtinen seconded that the Board not increase its compensation at this time. **Motion carried unanimously.**

Item 6.b: The Board received as an information item the 2009 Board Assessment Summaries. Board members expressed their appreciation for the feedback provided and the general positive responses. The Board will review further those items indicated as needing improvement.

CLOSED SESSION: At 6:23 p.m., Board President Lahtinen adjourned the meeting per the following sections of the Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 1606, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

RECONVENE OPEN SESSION: At 7:23 p.m., Board President Leonard Lahtinen reconvened the meeting in open session.

ADJOURNMENT: At 7:24 p.m., it was moved by Trustee Molly McClanahan and seconded by Trustee Michael Matsuda to adjourn the meeting in honor of Robert Parelli, Cypress College Radiologic Technology Instructor, who was chosen to receive the 2009 Cypress College Charger Award but passed away before the Academic Senate award could be presented. **Motion carried unanimously.**

Prepared By Recording Secretary for
Barbara Dunsheath, Secretary, Board of Trustees