

**APPROVED**

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

April 14, 2009

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, April 14, 2009, at 5:30 p.m. in the Anaheim Campus Board Room.

Board President Leonard Lahtinen called the meeting to order at 5:34 p.m. and led the Pledge of Allegiance to the Flag.

**TRUSTEE ROLL CALL** - Present: Jeff Brown, Barbara Dunsheath, Leonard Lahtinen, Michael Matsuda, Molly McClanahan, Donna Miller, M. Tony Ontiveros, and Student Trustees Carissa Clark and Ethan Morse. Absent: None

**RESOURCE PERSONNEL PRESENT**: Ned Doffoney, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Jeff Horsley, Vice Chancellor, Human Resources; Kathie Hodge, President, Fullerton College; Mike Kasler, President, Cypress College; Christine Terry, Interim Provost, School of Continuing Education; Christie Noring, District Director, Public Affairs; Deborah Ludford, District Director, Information Services; Jorge Gamboa, representing the District Management Association; Candace Lynch-Thompson, representing the School of Continuing Education Academic Senate; Rob Johnson, representing the Cypress College Academic Senate; Ken Collins, representing the Fullerton College Faculty Senate; Dale Craig, representing United Faculty; Fran Wahl, representing CSEA; Sam Russo, representing Adjunct Faculty United; and Violet Ayon, Recording Secretary.

**OTHER ADMINISTRATORS AND EMPLOYEES PRESENT**: Paul de Dios, Rod Lusch, Rick Rams, Bob Simpson from Cypress College; Dina Aguirre, Toni DeBois, Larry Buckley, Jennifer Combs, Erin Gehr, Debra Gerard, Linda Leonard, Dolores Medina, Mary Molina, Diane Montano, Frances Mummery, Adam O'Connor, Rhett Price, Janet Portolan, and Dan Tesar from Fullerton College; Mary Frances Gabel, Vaniethia Hubbard, Denise Larsen, Valentina Purtell, Robin San Roman, and Dennis Sauer from the School of Continuing Education; Claudette Dain, Chris Hebson, Bob Hughes, Ken MacGill, Richard Oberlin, Chris Taylor, and Melissa Utsuki, and Dorothy Whitehurst from the District Offices.

**VISITORS**: Ron Beeler, Alexander Keller, Pam Keller, Enedilia Mason, Monica Molina, Phil Montano, Andrew Morrison, Bob Rineer, Guillermo Santucci, Mike Sturgeon, and Keely Valdma.

**First Closed Session:** At 5:36 p.m., Board President Leonard Lahtinen adjourned the meeting to closed session per Government Code Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

**Reconvene Open Session:** At 6:09 p.m., Board President Leonard Lahtinen reconvened the meeting in open session.

**COMMENTS: MEMBERS OF THE AUDIENCE:**

- A. **Sam Russo**, ADFAC President, conducted a presentation regarding salary/health care benefits for adjunct faculty with the focus on getting parity for adjunct faculty. The presentation included a comparative analysis of 2009 adjunct faculty salaries - credit, as well as non credit; the cost of raising the SCE column to parity with the credit column, and a 10% health benefits increase cost.

(See Supplemental Minutes #1022 for a copy of the presentation.)

- B. **Mike Sturgeon** addressed the Board regarding his firm's (Sturgeon General) bid irregularities. This issue is currently in pending litigation.

**BLOCK VOTE APPROVAL:** Trustee Jeff Brown moved and Trustee Barbara Dunsheath seconded that the following items be approved by block vote.

Finance & Facilities:	3.a, 3.b, 3.c, 3.d, 3.e, 3.i
Instructional Resources:	4.b, 4.c, 4.d, 4.f, 4.h, 4.i, 4.j
Human Resources:	5.a, 5.b, 5.c, 5.d

**Motion carried unanimously, including the Student Trustees' advisory votes.**

**CERTIFICATES OF COMMENDATION:** Certificates of Commendation were presented to **Bob Hughes**, Information Services Manager of Instructional Technology Applications Support, and **Richard Oberlin**, Information Services Instructional Technology Project Leader. They recently received the Technology 2008 Focus Award from the California Community Colleges System and Foundation for California Community Colleges for their work on the Systemwide Electronic Transcript Exchange between the state's public community colleges and universities. Through this Internet-based system, known as CCCTran, student transcripts can be requested, transmitted, tracked, downloaded, and viewed.

**Item 3.f:** This item, Traffic Impact Study and Parking Study for Fullerton College, was taken at this point of the agenda.

**Keely Cassidy-Valma** submitted a statement for the record. In her statement she cited

excerpts from the District's Strategic Plan, indicated her support for maintaining the Fullerton College Child Care Center, and expressed concern with the Board's decision to spend funds on a campus stadium instead of funding the Child Care Center. (See Supplemental Minutes #1022 for a copy of the statement.)

Upon clarification on the need for seeking information at this time for a second parking structure on the Fullerton College campus, it was moved by Trustee M. Tony Ontiveros and seconded by Trustee Molly McClanahan to grant authorization to enter into a consulting agreement with VA Consulting, Inc. to develop a Traffic Impact Study and a Parking Study for Fullerton College for a fee of \$39,210, plus reimbursables in the amount of \$1,200. The term of the Agreement shall commence on April 15, 2009, and terminate on August 31, 2009. **Motion carried unanimously, including the Student Trustees' advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the agreement on behalf of the District.

**Item 4.a:** This item, the Fullerton College Child Development Center, was taken at this point of the agenda. The following individuals addressed the Board regarding this item.

- A. **Fran Wahl** expressed concern regarding the possible closure of the Fullerton College Child Development Center and potential layoff of employees.
- B. **Pam Keller** reported on her participation on the steering committee for the Fullerton College Child Development Center and expressed her frustration in not being able to continue to meet with the Board Subcommittee on the Child Development Center. She questioned the Board's use of the Child Development Center in securing passage of Measure X. She urged the Board to consider an alternative budget, which will be presented later in the meeting.
- C. **Alexander Keller** submitted a statement for the record. His statement expressed his desire for other children to have the same opportunities for an early childhood education at Fullerton College as he did when he attended the Fullerton College Child Development Center. (See Supplemental Minutes #1022 for a copy of the statement.)
- D. **Diane Montano** submitted a statement for the record. Her statement questioned the recommendation to replace the Fullerton College Child Care Center Director with a full-time faculty member, as well as the impact to classified staff. She questioned how the Board could endorse such a recommendation. (See Supplemental Minutes #1022 for a copy of the statement.)
- E. **Rhett Price** submitted a statement for the record. His statement addressed what he identified as problems with the proposed new budget for the Fullerton College Child Development Center. He questioned the dollar amounts used in the proposed budget and the classified reassignment time, which are different from what he was provided in developing a similar budget. (See Supplemental Minutes #1022 for a copy of the

statement.)

- F. **Andrew Morrison** addressed the Board regarding the proposed recommendation to change the Fullerton College Child Development Center by reducing the number of students served and requested the Board consider allowing more time to consider alternative proposals.
- G. **Bruce Mills** addressed the Board expressing his appreciation and support for the Fullerton College Child Development Center.

Trustees Molly McClanahan and M. Tony Ontiveros, members of the Board Subcommittee on the Fullerton College Child Development Center, explained the Subcommittee's recommendation to change the Child Development Center to a Child Care Lab School, which will give priority of the 48 spaces to students, faculty/staff, and community individuals in this order.

During discussion, Chancellor Ned Doffoney, Vice Chancellor Jeff Horsley, Dean Dan Tesar, and Campus Budget Officer Adam O'Connor responded to inquiries from the Board. Guillermo Santucci, CSEA Labor Relations Representative, responded to Board inquiries as to the impact the proposed recommendation would have on classified employees.

Upon conclusion of discussion, it was moved by Trustee Molly McClanahan and seconded by Trustee M. Tony Ontiveros that the Board approve the change of the Fullerton College Child Care Center to a lab school of 48 children to serve as the instructional Laboratory School for the College's Child Development and Educational Studies instructional program, effective with the 2009-10 fiscal year. **Motion carried unanimously, including the Student Trustees' advisory votes.**

Further authorization was granted for the Chancellor or his designee to proceed with the related notice and process for layoff of affected classified positions.

## REPORTS

- A. **Chancellor Doffoney** congratulated Dr. Martha Kanter, former Chancellor of the Foothill De Anza Community College District, on her appointment as Undersecretary of Education. He announced his appointment to the American Association of Community Colleges Board of Directors where he will be serving the District and the profession in governing the largest Associate Degree-granting organization in the United States. He noted that Dr. Kanter and he serve together on the Board of the Community College Leadership Development Initiatives.

Dr. Doffoney also congratulated Christine Terry on her appointment as Provost of the School of Continuing Education. He announced that the Board of Trustees and he will be hosting a reception on May 15 honoring Ms. Terry on her appointment.

Dr. Doffoney stated that the Orange County Community Colleges Legislative Task

Force will host its annual Legislators' Breakfast on Friday, April 17, 7:30 a.m. at Irvine Valley College.

- B. As a part of the Chancellor's Report, a presentation was conducted on "Student Services SLO's at Cypress College," by **Rick Rams**, Dean of Student Support Services, and **Paul de Dios**, Dean of Counseling and Student Development. The presentation highlighted progress since 2006 in developing the SLO's in the college's 18 student services programs: mission and goals, intended outcomes, means of assessment, data summary, and how results will be used in the future. The focus of the SLO's is to identify what students have achieved, not on what services they have received.

(See Supplemental Minutes #1022 for a copy of the presentation.)

- C. **Vice Chancellor Fred Williams** presented an update on the State Budget. During the presentation Mr. Williams reported that community colleges are the only system that have not experienced budget reductions as of yet; thus, could be targeted for budget reduction during the 2009-10 fiscal year. The property tax shortfall is expected to be larger than originally thought and if the May 19 State ballot measures do not pass, the District could possibly face a budget reduction between \$19.2 and \$21.6 million. Mr. Williams presented budget reduction scenarios at \$5 million, \$10 million, \$15 million, and preliminary suggestions for where budgets could be reduced.

As for capital outlay funds, the State Chancellor's Office has identified funding for older/smaller constructions projects; thus, the District should not expect reimbursement during this fiscal year for its construction projects.

(See Supplemental Minutes #1022 for a copy of the presentation.)

Board President Leonard Lahtinen requested, and the Board agreed, that a resolution in support of the May 19 ballot measures be agendaized for the April 28, 2009, Board meeting.

#### COMMENTS:

- A. **Ken Collins** announced that Dr. Emily Teipe was selected as the Fullerton College Teacher of the Year.
- B. **Jorge Gamboa** extended congratulations to Christine Terry on her appointment as Provost of the School of Continuing Education.
- C. **Student Trustee Carissa Clark** reported on Cypress College campus activities.
- D. **Trustee Donna Miller** reported that she will be unable to attend the colleges' graduation ceremonies due to scheduling conflicts.

- E. **Trustee Molly McClanahan** encouraged everyone to visit the Fullerton Museum's exhibit on architecture.

**MINUTES:** It was moved by Trustee Molly McClanahan and seconded by Trustee M. Tony Ontiveros that the Board approve the minutes of the Regular Meeting of March 24, 2009, as submitted. **Motion carried unanimously, including the Student Trustees' advisory votes.**

#### **FINANCE & FACILITIES:**

**Item 3.a:** By the block vote, the Board ratified purchase order numbers P0062851 - P0063485 through March 20, 2009, totaling \$1,327,947.42, and check numbers C0024685 - C0024890, totaling \$1,562,799.01; check numbers F0113439 - F0113851, totaling \$5,058,727.30; check numbers 88337157 - 88342292, totaling \$11,546,384.90; and check numbers V0030894 - V0030908, totaling \$3,051.88; and check numbers 70028437 - 70029355, totaling \$159,736.50, through March 31, 2009.

**Item 3.b:** By the block vote, the Board authorized the 2008-2009 General Fund, Bond Fund, and Capital Outlay Fund budget transfers netting to the amount of \$2,659,023 and adopted resolutions showing the summary, pursuant to the California Code of Regulations, Title 5 §58307.

**Item 3.c:** By the block vote, the Board authorized the filing of a Notice of Completion of Work for PW0708-013, Science Relocatable Village Project at Fullerton College, with Y & M Construction, Inc., and to release the retention payment when due.

**Item 3.d:** By the block vote, authorization was granted to renew the agreement with Nascent Ventures, LLC, to provide assistance in various areas of contracts administration, for the period July 1, 2009, through June 30, 2010, at an hourly rate of \$55 per hour not to exceed \$114,000 plus reimbursables not to exceed \$2,000 for approved travel expenses. The agreement may be terminated either by the District or Nascent upon thirty (30) days' written notice.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the renewal to the agreement on behalf of the District.

**Item 3.e:** By the block vote, authorization was granted to amend the architectural agreement with R<sup>2</sup>A Architecture to provide pre-design services for swing space for the Fullerton College Technology and Engineering Complex, and increase the contract amount by \$45,780 from \$2,480,835 to \$2,526,615.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the amendment to the agreement on behalf of the District.

**Item 3.f:** Refer to pages 124 and 125 for agenda item 3.f.

**Item 3.g:** Upon clarification on the project, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Michael Matsuda to amend the architectural agreement with Rossetti Architecture for the Fullerton College Physical Education Complex for additional architectural and engineering services and increase the contract amount by \$22,000 from \$1,449,278 to \$1,471,278. **Motion carried unanimously, including the Student Trustees' advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the amended agreement on behalf of the District.

**Item 3.h:** Upon clarification on the additional work being done, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Michael Matsuda that the Board adopt Resolution No. 08/09-11 for the Approval of Change Order as an Amendment to the Existing Contract with Williams Scotsman for RFP 2007-28, Fullerton College, Relocatable Buildings for the South Science Project, and approve the award of additional work totaling \$59,073.06, without competitively bidding such work. **Motion carried unanimously, including the Student Trustees' advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance & Facilities, be given authority to execute all agreements and complete all necessary documents for the additional work.

**Item 3.i:** The Board ratified the current change orders for the public works projects listed per the Change Order Request, with a net total of \$131,314.32.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute each contractor agreement on behalf of the District.

**Item 3.j:** Upon clarification on the project, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Michael Matsuda to enter into an agreement with R<sup>2</sup>A Architecture to provide design services for the installation of a new back-up diesel generator system for the Network Operations Center Building 3100 at Fullerton College, for a fee of \$45,880, plus reimbursables in the amount of \$2,500. The term of the agreement shall commence on April 15, 2009, and terminate on December 31, 2009. **Motion carried unanimously, including the Student Trustees' advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the agreement on behalf of the District

## **INSTRUCTIONAL RESOURCES**

**Item 4.a:** Refer to pages 125 and 126 for item 4.a.

**Item 4.b:** By the block vote, retroactive authorization was granted to accept new revenue for the Cypress College Governor's 15% Workforce Investment Act Funds for Allied Health Programs Grant for use beginning January 1, 2009, through December 31, 2010, and

resolutions were adopted to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

**Item 4.c:** By the block vote, retroactive authorization was granted to accept new revenue for the School of Continuing Education Statewide Strategic Initiative Hub Grant for Workplace Learning for use beginning July 1, 2008, through June 30, 2010, and resolutions were adopted to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

**Item 4.c:** By the block vote, authorization was granted to make adjustments to revenue and expenditure budgets and resolutions were adopted to adjust budgets and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308.

SITE	PROJECT NAME	LENGTH OF CONTRACT	TOTAL ADJUSTMENT
AC	California Community College Chancellor's Office Categorical Programs Revised Allocation Adjustments Faculty and Staff Diversity	7/1/08 – 6/30/09	\$4,311
CC	California Community College Chancellor's Office Categorical Programs Revised Allocation Adjustments Associate Degree Nursing Program Basic Skills – 08/09 Allocation Board Financial Assistance Program Transfer and Articulation	7/1/08 – 12/31/09 7/1/08 – 6/30/11 7/1/08 – 6/30/09 7/1/08 – 6/30/09	\$86,967 \$53,611 \$1,500 \$1,000

FC	California Community College Chancellor's Office Categorical Programs		
	Revised Allocation Adjustments		
	Basic Skills – 08/09 Allocation	7/1/08 – 6/30/11	(\$7,472)
	Board Financial Assistance Program	7/1/08 – 6/30/09	\$1,500
	Transfer and Articulation	7/1/08 – 6/30/09	\$1,000
SCE	California Community College Chancellor's Office Categorical Programs		
	Revised Allocation Adjustments		
	Basic Skills – 08/09 Allocation	7/1/08 – 6/30/11	(\$17,399)
SCE	California Department of Education		
	Revised Allocation Adjustments		
	English Literacy and Civics Education Program	7/1/08 – 6/30/09	\$7,922

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

**Item 4.e:** Upon clarification on the project, it was moved by Trustee Molly McClanahan and seconded by Trustee M. Tony Ontiveros to enter into a subcontract agreement with Los Rios Community College District for the School of Continuing Education Statewide Leadership Grant for Workplace Learning to provide funding to Los Rios Community College District for an amount not to exceed \$43,873 for the period of April 15, 2009, through August 31, 2009. **Motion carried unanimously, including the Student Trustees' advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

**Item 4.f:** By the block vote, authorization was granted to enter into an agreement with WestEd for Fullerton College to participate in WestEd's Strategic Literacy Initiative program from May 2009 through June 2010 at a cost not to exceed \$54,000. A copy of the agreement will be on file in the District Business Office.

Authorization was granted for the Vice Chancellor, Finance and Facilities, or designee to execute the agreement on behalf of the District.

**Item 4.g:** Upon clarification on pre-requisite enforcement, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Barbara Dunsheath that the Board approve the Fullerton College summary of curriculum changes, to be effective fall 2009. **Motion carried unanimously, including the Student Trustees' advisory votes.**

(See Supplemental Minutes #1022 for a copy of the curriculum listing.)

**Item 4.h:** By the block vote, the Board authorized Fullerton College to accept the following donations:

To the Physical Education Division:

*\$1,000 cash donation* – from the Thomas E. Duff Trust in support of the Men's Basketball Program

*\$800 cash donation* – from the Thomas E. Duff Trust in support of the Women's Basketball Program

*\$500 cash donation* – from the Thomas E. Duff Trust in support of the Spirit and Dance Squad

*\$500 cash donation* – from the Thomas E. Duff Trust in support of the Physical Education Division Programs

To the Fullerton College Mendez Project:

*\$200 cash donation* – from Sylvia Mendez

To the Fullerton College All Campus Event:

*\$700 cash donation* – from SchoolsFirst FCU

**Item 4.i:** By the block vote, the Board authorized Fullerton College to accept the following donations to the Library:

*20 Fiction Titles* – from Richard Oberlin

*30 Assorted Books* – from Frank Martinez

*Two Boxes of Books & Periodicals* – from Joseph Racamiello

*Five Paperback Books, 30 Magazines, Three Calendars* – from John Ayala

*Electromagnetic Spectrum New Many Speeds Theory* – from Walter Volkmann

*Six Books* – from Kendrick Kim

*Four Boxes of Books/Periodicals/Journals* – from Lois Powers

*Nine Audiobooks by L. Ron Hubbard* – from Bridge Publications, Inc.

**Item 4.j:** By the block vote, the Board authorized Fullerton College to accept the following donations to the Technology & Engineering Division/Printing Technology Program:

*5 Pound Can of Reflex Blue Sheetfed Offset Printing Ink* – from Gans Ink & Supply Co., Inc.

*8 Rolls Sticky Back Material, Double Side Tape* – from Lohmann Technologies

*4 rolls of 8 pt. Cover Face Stock and 1 roll of Super White Gloss P24 Aggressive 40# Liner* – from P.I.C. Industries, Inc.

*50 Doctor Blades both Stepped Blade and Round Edge Blade* – from All Printing Resources, Inc.

**Item 4.k:** It was moved by Trustee Jeff Brown and seconded by Trustee Donna Miller that the Board authorize the Fullerton College International Student Center to create gift baskets for students participating in the California Cousins Mentor Program at a cost not to exceed \$500. **Motion carried unanimously, including the Student Trustees' advisory votes.**

#### **HUMAN RESOURCES:**

**Item 5.a:** By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

#### RETIREMENT

Cumming Robert	SCE	Director, ED Net/Economic Dev Eff. 07/01/2009 SCT999
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#### PHASE-IN RETIREMENT

Ramsey, Peggy	FC	Nutrition & Foods Instructor From: Fall Sem. 100%/Spring Sem. 100% To: Fall Sem. 80.00%/Spring Sem. 80.00% Eff. 08/12/2009
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#### NEW PERSONNEL

Brown, Stephen	CC	Psychiatric Technology Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/12/2009 PN CCF856
Johannsen, Christina	CC	Psychiatric Technology Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/12/2009 PN CCF900
Walker, Jane	CC	Nursing Instructor First Year Probationary Contract Class B, Step 1 Eff. 08/12/2009

## PN CCF844

LEAVE OF ABSENCE WITHOUT PAY

Hughes, Deidre	FC	Reading Instructor Personal Leave (15.00%) Eff. 2009 Fall Semester
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2009 SUMMER INTERSESSION

Cervantes, Rosemarie	FC	Column 1, Step 0
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2009 FALL SEMESTER, TRIMESTER

Babiar, Ryan	CC	Column 1, Step 0
Hanstein, Andrea	FC	Column 1, Step 0
Wickman, Monica	CC	Column 1, Step 2

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2009 SPRING SEMESTER, WINTER/SPRING TRIMESTER

Holmberg, Janis	SCE	Column 2, Step 0
Kim, Bonnie	SCE	Column 2, Step 0
Kim, Judy	SCE	Column 2, Step 0
Le, Christina	CC	Column 3, Step 0
Yoon, HoJin	SCE	Column 2, Step 0

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Breslin, Ann Marie	FC	Column 1, Step 0
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TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Chiaromonte, Tom	FC	TANF-CDC Program Grant Facilitator Stipend Stipend not to exceed \$1000 per month Eff. 07/01/2008-06/30/2009
Gillane, Paul	FC	CalWORKS Liaison Stipend Stipend not to exceed \$500 per month Eff. 07/01/2008-06/30/2009
Green, Carol	CC	Director of Dental Hygiene Class D, Step 19 Lecture Rate, Regular and Contract Faculty

		Summer Intersession Teaching Schedule Eff. 05/26/2009-08/13/2009
Majid, Rosalie	CC	Director of Health Information Technology Class D, Step 26 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 05/26/2009-08/13/2009
Mitts, Lynn	CC	Director of Radiologic Technology and Director of Diagnostic Medical Sonography Class D, Step 23 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 05/26/2009-08/13/2009
Pacheco, Elizabeth	CC	Director of Dental Assisting Program Class B, Step 10 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 05/26/2009-08/13/2009
Ramos, Jaime	CC	Director of Psychiatric Technology Class C, Step 9 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 05/26/2009-08/13/2009

#### STUDENT INTERNS WITHOUT PAY

Littman, Rebecca	FC	Sociology Department Eff. 01/12/2009-05/18/2009
Min, Jaeun	FC	Child Development Center Eff. 02/18/2009-05/11-2009

**Item 5.b:** By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

#### RETIREMENT

Sykes, Vicki	CC	Executive Assistant 12-month position (100%) Eff. 7/01/2009 PN CCC832
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RESIGNATIONS

Elliott, David	FC	Laboratory Clerk/Biology 12-month position (100%) Eff. 4/01/2009 PN FCC929
Mayberry, Andrea	CC	Student Services Specialist/EOPS 12-month position (100%) Eff. 4/03/2009 PN CCC769

TERMINATION

Perez, Emilio	FC	Director, Campus Public Safety 12-month position (100%) Eff. 4/30/2009 PN FCM976
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NEW PERSONNEL

Langit, Nicholaus	CC	Campus Safety Officer 11-month position (50%) Range 31, Step A Eff. 4/20/2009 PN CCC852
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VOLUNTARY CHANGES IN ASSIGNMENT

Carrocino, James	CC	Library Assistant I (100%)  Extension of Temporary Assignment and Increase in Months Employed To: CC Library Assistant II 12-month position (100%) Range 36, Step E+5% Long Eff. 7/01/2009 – 3/31/2010
Geldres, Ruth	SCE	Administrative Assistant I (50%)  Temporary Increase in Percent Employed From: 50% To: 90% Eff. 3/30/2009 – 6/30/2009

PROFESSIONAL GROWTH & DEVELOPMENT

Bell, Kimberly	FC	Clerical Assistant I (100%) 2 <sup>nd</sup> Increment (\$350) Eff. 7/01/2009
Tran, Long	FC	IT Technician (100%) 4 <sup>th</sup> Increment (\$350) Eff. 7/01/2009

LEAVE OF ABSENCE WITH PAY

Coggi, Anita	CC	Administrative Assistant II (100%) Military Leave Eff. 3/26/2009 – 3/27/2009
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RETURN FROM LEAVE OF ABSENCE TO REGULAR STATUS

Flores-Castro, Belinda	FC	Student Services Specialist/Counseling (100%) Eff. 6/01/2009
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RETURN FROM ADMINISTRATIVE LEAVE

Delgadillo, Marisela	FC	Administrative Assistant I (100%) Eff. 3/23/2009
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TEN (10) DAY SUSPENSION WITHOUT PAY FOR DISCIPLINARY ACTION

Delgadillo, Marisela	FC	Administrative Assistant I (100%) Eff. 4/27/2009 – 5/08/2009
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VOLUNTEER PERSONNEL WITHOUT PAY

Beck, Leah	SCE	Older Adults Program Eff. 3/20/2009 – 6/30/2009
Briones, Pamela	SCE	ESL Eff. 3/20/2009 – 5/05/2009
Cheatwood, Andrea	SCE	Older Adults Program Eff. 4/09/2009 – 6/30/2009
Garcia, Arthur	FC	Physical Education Eff. 3/17/2009 – 6/30/2009

Hanson, Helen	SCE	Older Adults Program Eff. 3/01/2009 – 6/30/2009
Morgan, Sara	CC	Counseling & Student Development Eff. Summer, 2009
Sellers, Crystal	SCE	Older Adults Program Eff. 4/14/2009 – 6/30/2009
Shriver, Jennie	SCE	Older Adults Program Eff. 4/09/2009 – 6/30/2009
Smith, Karin	SCE	Older Adults Program Eff. 4/02/209 – 6/30/2009
Wilson-Ozima, Deborah	SCE	Older Adults Program Eff. 3/20/2009 – 6/30/2009

**Item 5.c:** By the block vote, authorization was granted for the following Professional Experts as submitted. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts:

PROFESSIONAL EXPERTS

Armale, Ron	CC	Technical Expert II Biology Department Coordinator Eff: 01/12/09 to 05/21/09
Arndt, Nadine	FC	Project Coordinator Basic Skills Graduate Student Internship Program Eff: 03/09/09 to 06/30/09
Ayon, Carlos	FC	Project Expert Guiding and Preparing STEM Students Eff: 03/11/09 to 06/20/09
Baldwin, Neal	FC	Technical Expert II Campus Safety Manager Eff: 03/23/09 to 06/30/09
Biggs, Steven	FC	Project Expert High School Theater Festival Judge's Coordinator Eff: 03/13/09 to 03/14/09
Block, Nicholas	CC	Technical Expert I Enhancing Student Success, Perkins IV

		Eff: 04/06/09 to 06/30/09
Brown, Michael	FC	Project Expert Men's Basketball, Assistant Eff: 03/16/09 to 05/11/09
Bryant, Angela	FC	Project Expert High School Theater Festival Judge's Coordinator Eff: 03/13/09 to 03/14/09
Canas, Fabio	SCE	Project Expert Technical Support and Training for Labs Eff: 03/30/09 to 06/30/09
Carrithers, Joseph	FC	Project Coordinator Basic Skills Graduate Student Internship Program Eff: 03/09/09 to 06/30/09
Chamberlain, Amberly	FC	Project Expert High School Theater Festival Judge's Coordinator Eff: 03/13/09 to 03/14/09
Danufsky, Joshua	FC	Project Coordinator Basic Skills-Math Division Proposal 19 Eff: 03/09/09 to 06/30/09
David, Bernadette	CC	Technical Expert I Enhancing Student Success, Perkins IV Eff: 04/16/09 to 06/30/09
Donovan, Lexi	AC	Technical Expert II Banner Cash Reconciliation Eff: 05/08/09 to 06/30/09
Donovan, Lexi	AC	Technical Expert II Banner Cash Reconciliation Eff: 07/01/09 to 07/30/09
Engle, Martha	FC	Project Expert High School Theater Festival Judge's Coordinator Eff: 03/13/09 to 03/14/09
Foster, Mary	SCE	Project Manager ACCT Project Manager Eff: 04/13/09 to 06/26/09

Gonzalez-Stone, Debra	SCE	Technical Expert I Pharmacy Technician Program Eff: 03/30/09 to 06/15/09
Goyal, Vinay	SCE	Technical Expert I Medical Devices Program, CTE Grant Eff: 04/14/09 to 04/28/09
Jacobs, Carin	FC	Project Expert High School Theater Festival Judge's Coordinator Eff: 03/13/09 to 03/14/09
Kiler, Julian	SCE	Technical Expert I Medical Assisting Program Back Office, CTE Eff: 03/30/09 to 06/15/09
Kominek, Bridget	FC	Project Coordinator Basic Skills Graduate Student Internship Program Eff: 03/26/09 to 06/30/09
Lau, Philip	SCE	Project Coordinator Distance Education Development Eff: 04/13/09 to 05/26/09
Leonard, Linda	FC	Project Coordinator State Tuition/Subsidy Contracts Coordinator Eff: 05/04/09 to 06/19/09
Lozinsky, Richard	FC	Project Manager Guiding and Preparing STEM Students Eff: 03/25/09 to 06/30/09
Lundergan, Robert	FC	Project Coordinator Basic Skills Graduate Student Internship Program Eff: 03/09/09 to 06/30/09
Madan, Rachna	CC	Project Expert Travel & Aviation, Perkins IV Eff: 04/16/09 to 05/15/09
Magee, Delmas	FC	Project Coordinator Basic Skills Graduate Student Internship Program Eff: 03/09/09 to 06/30/09
McIntyre, Robert	SCE	Technical Expert I Medical Devices Program, CTE Grant

		Eff: 04/14/09 to 04/28/09
Michaelson, Ron	FC	Project Expert High School Theater Festival Judge's Coordinator Eff: 03/13/09 to 03/14/09
Mittler, William	FC	Project Expert High School Theater Festival Judge's Coordinator Eff: 03/13/09 to 03/14/09
Ninh, Wendi	SCE	Project Expert Assessment Proctor Eff: 03/30/09 to 06/30/09
Orlijan, Kimberly	FC	Project Coordinator Basic Skills Graduate Student Internship Program Eff: 03/09/09 to 06/30/09
Pham, Rachel	SCE	Project Expert Computerized Data Collection, Technical Support Eff: 04/01/09 to 06/30/09
Phillip, Gisellelee	SCE	Project Expert Public Information Office Assistant Eff: 04/17/09 to 06/30/09
Piehl, Leah	FC	Project Expert High School Theater Festival Judge's Coordinator Eff: 03/13/09 to 03/14/09
Plett, Christina	CC	Technical Expert II Faculty Advising/Assessment Eff: 03/11/09 to 05/30/09
Robinson, Forrest	FC	Project Expert High School Theater Festival Judge's Coordinator Eff: 03/13/09 to 03/14/09
Sestito, Teresa	CC	Project Expert Women's Volleyball, Assistant Coach Eff: 04/06/09 to 04/09/09
Shideler, Linda	FC	Project Coordinator Basic Skills-Math Division Proposal 19 Eff: 03/09/09 to 06/30/09

Snyder, Rick	CC	Technical Expert I Enhancing Student Success, Perkins IV Eff: 03/31/09 to 06/30/09
Spooner, Stephanie	CC	Technical Expert II Biology Department Coordinator Eff: 01/12/09 to 05/21/09
Stoloff, Isabella	FC	Project Expert High School Theater Festival Judge's Coordinator Eff: 03/13/09 to 03/14/09
Totusek, Torger	CC	Technical Expert I Aviation and Travel, Perkins IV Eff: 04/01/09 to 05/29/09
Vu, David	SCE	Technical Expert II Medical Devices Program, CTE Grant Eff: 04/14/09 to 04/28/09
Wada, Kathryn	CC	Technical Expert II ESL Website & Faculty Website Eff: 04/15/09 to 06/30/09
Walzer-Prieto, Amanda	FC	Project Coordinator Basic Skills Graduate Student Internship Program Eff: 03/09/09 to 06/30/09
Wright, David	FC	Project Expert High School Theater Festival Judge's Coordinator Eff: 03/13/09 to 03/14/09

#### SCE TUITION PROGRAMS—2009 WINTER TRIMESTER

Adamo, Frank	SCE	SCE Tuition Rate
Casullo Burnes, Lisa	SCE	SCE Tuition Rate
Luchansky, Jesse	SCE	SCE Tuition Rate
Mims, AJ	SCE	SCE Tuition Rate
Nesheiwat, Christine	SCE	SCE Tuition Rate
Wantland, Christina	SCE	SCE Tuition Rate

#### SCE TUITION PROGRAMS—2009 SPRING TRIMESTER

Adamo, Frank	SCE	SCE Tuition Rate
Bowman, Gary	SCE	SCE Tuition Rate
Casullo Burnes, Lisa	SCE	SCE Tuition Rate

Chianis, Antonia	SCE	SCE Tuition Rate
Gibson-Tobin, Pauline	SCE	SCE Tuition Rate
Innes, Jane	SCE	SCE Tuition Rate
Jamieson, James	SCE	SCE Tuition Rate
Luchansky, Jesse	SCE	SCE Tuition Rate
Mims, AJ	SCE	SCE Tuition Rate
Nesheiwat, Christine	SCE	SCE Tuition Rate
Rosenberger, David	SCE	SCE Tuition Rate
Sandoval, Robert	SCE	SCE Tuition Rate
Stiles, Jerry	SCE	SCE Tuition Rate
Wantland, Christina	SCE	SCE Tuition Rate

#### SCE TUITION PROGRAMS—2009 SUMMER INTERSESSION

Harris, Marcia                      SCE    SCE Tuition Rate

**Item 5.d:** By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1022 for a copy of the hourly personnel listing.)

**Item 5.e:** It was moved by Trustee Leonard Lahtinen and seconded by Trustee Barbara Dunsheath to appoint Christine Terry to the position of Provost, School of Continuing Education effective April 15, 2009, in accordance with the terms and conditions of the Contract for Employment. **Motion carried unanimously, including the Student Trustees' advisory votes.**

#### **GENERAL**

**Item 6.a:** It was moved by Trustee Donna Miller and seconded by Trustee Molly McClanahan that the Board adopt revised Board Policy 4300, Field Trips and Excursion, and that it be placed on the District's web site where it will be accessible to students, faculty, staff, and the public. **Motion carried unanimously, including the Student Trustees' advisory votes.**

**Item 6.b:** It was moved by Trustee Barbara Dunsheath and seconded by Trustee M. Tony Ontiveros that the Board adopt revised Board Policy 5040, Student Records, Directory Information, and Privacy. **Motion carried unanimously, including the Student Trustees' advisory votes.**

**CLOSED SESSION:** At 9:00 p.m., Board President Lahtinen adjourned the meeting per the following sections of the Government Code:

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United**

**Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 1606, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.**

**Per Section 54957.5: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: CHANCELLOR.**

**Per Section 54945.9(a): POTENTIAL LITIGATION, Settlement of Claim with the following contractor: Harbor Construction Company, Inc.**

**RECONVENE OPEN SESSION:** At 10:35 p.m., Board President Leonard Lahtinen reconvened the meeting in open session and reported the following action taken in closed session:

It was moved by Trustee Donna Miller and seconded by Trustee M. Tony Ontiveros to approve the settlement agreement between Harbor Construction, Inc. and the District in the matter related to the School of Continuing Education, and the Remodel for Efficiency – Business Education, Technical Education I, and Administration Building 3<sup>rd</sup> and 4<sup>th</sup> Floors Projects at Cypress College. **Motion carried unanimously.**

**ADJOURNMENT:** At 10:35 p.m., it was moved by Trustee Michael Matsuda and seconded by Trustee M. Tony Ontiveros to adjourn the meeting in honor of Pvt. 2<sup>nd</sup> Class Bryce Gautier, former Cypress College student, who was recently killed in Iraq, and in honor of Los Angeles Angels of Anaheim pitcher Nicholas Adenhardt, his friends Courtney Steward, and Henry Pearson, who died in a recent auto accident. **Motion carried unanimously.**

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Prepared By Recording Secretary for  
Barbara Dunsheath, Secretary, Board of Trustees