

APPROVED**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

October 28, 2008

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, October 28, 2008, at 5:00 p.m. in the College Center Large Conference Room at Fullerton College.

Board President Ontiveros called the meeting to order at 5:00 p.m. and Leonard Lahtinen led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL - Present: Jeff Brown, Barbara Dunsheath, Leonard Lahtinen, Michael Matsuda, Molly McClanahan, Donna Miller, M. Tony Ontiveros and Student Trustees Carissa Clark and Ethan Morse. Absent: None

RESOURCE PERSONNEL PRESENT: Ned Doffoney, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Jeff Horsley, Vice Chancellor, Human Resources; Kathie Hodge, President, Fullerton College; Mike Kasler, President, Cypress College; Christine Terry, Interim Provost, School of Continuing Education; Christie Noring, District Director, Public Affairs; Deborah Ludford, District Director, Information Services; Jorge Gamboa, representing the District Management Association; Rob Johnson, representing the Cypress College Academic Senate; Marcus Wilson, representing the Fullerton College Faculty Senate; Dale Craig, representing United Faculty; Robert Chavez, representing CSEA; Sam Russo, representing Adjunct Faculty United; and Violet Ayon, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Ines Beilke, Larry Buckley, Marcus Burger, Lisa Campbell, Ken Collins, Les-Sie' Crockrom, Toni DuBois, Chris Figuera, Nick Fuscardo, Scott Giles, Mark Greenhalgh, Nitzya Hamblet, Bob Jensen, Darlene Jensen, Chris Kiger, Diana Kyle, Chris Lamm, Kathy Llanos, Adela Lopez, Gail Knife Chief, Carol Mattson, Ken Meehan, Nilo Niccolai, Gerald Padilla, Alix Plum-Widner, Sharon Portman, Janet Portolan, Ronald Pryor, Karen Rose, Jane Troop and Cynthia Wafer from Fullerton College; Raul Alvarez, Karen Cant, Joyce Carrigan, Nina DeMarkey, Nancy Deutsch, Cherie Dickey, Darlene Fishman, Pat Ganer, Rene Harter, Carol Harvey, Robert Mercer, Beth Piburn, Bob Simpson, from Cypress College; Norma Alvarado, Christie Campbell, Jorge Gamboa, Anna Garza, Martha Gutierrez, Vaniethia Hubbard, Denise Larsen Candace Lynch-Thompson, Ginger Neel, Rita Pierce, Valentina Purtell, Dennis Sauers, Greg Schulz, Terrie Taylor, and from the School of Continuing Education; and Ron Beeler, Claudette Dain, Robert Hughes, Tami Oh, Dorothy Owens-Whitehurst, Alba Topete, and Melissa Utsuki from the District Offices.

VISITORS: Adrian Boularty, Cindy Cotter, Adriana Cordova, Tanner Fogle, Jose Gonzalez, Richard Gotanco, Patricia Greer, Robin Kim, Yatin Mondkar, Neil Patel, Amanda Roberts, Allison Sheehy, and Rajan Vaidya.

STRATEGIC CONVERSATION: At 5:02 p.m., Board President Ontiveros adjourned the meeting to Strategic Conversation #10: Everything You Want the Chancellor to Know About NOCCCD...and Are Not Afraid to Say.

RECONVENE BOARD BUSINESS MEETING: At 7:40 p.m., Board President Ontiveros reconvened the Board Business Meeting in the College Center, Room 229, at Fullerton College.

COMMENTS: MEMBERS OF THE AUDIENCE: There were no comments from the audience.

BLOCK VOTE APPROVAL: It was moved by Trustee Jeff Brown and seconded by Trustee Barbara Dunsheath that the following items be approved by block vote.

Finance & Facilities: 4.a, 4.b, 4.c, 4.d, 4.e, 4.f, 4.g, 4.h, 4.i
 Instructional Resources: 5.a, 5.b
 Human Resources: 6.a, 6.b, 6.c

Motion carried with Trustee Jeff Brown abstaining from the vote, and including the Student Trustees' advisory votes.

REPORT:

- A. **Chancellor Ned Doffoney** expressed his immense gratitude to the Board and staff for sponsoring and facilitating the evening's Strategic Conversation, which he found to be very beneficial to him as Chancellor of the District.
- B. **Christine Terry**, School of Continuing Education Interim Provost; **Mike Kasler**, Cypress College President; and **Kathie Hodge**, Fullerton College President, reported on activities in their respective areas.

COMMENTS:

- A. **Jorge Gamboa** reported on the District Management Association's recent Staff Development Budget Workshop.
- B. **Rob Johnson** expressed his appreciation for and thanked everyone involved in facilitating the evening's Strategic Conversation.
- C. **Robert Chavez** expressed his gratitude for all involved in putting together the Strategic Conversation.
- D. **Student Trustee Carissa Clark** reported on Cypress College campus activities.
- E. **Student Trustee Ethan Morse** reported on Fullerton College campus activities.
- F. **Trustee Donna Miller** thanked all who participated in the Strategic Conversation.

- G. **Trustee Leonard Lahtinen** reported on his attendance at the Fullerton College Hall of Fame event and commended the college for sponsoring such an excellent celebration.
- H. **Trustees Barbara Dunsheath** and **Michael Matsuda** reported on their attendance, along with other trustees and District-wide staff, at the recent Hispanic Education Endowment Fund Awards Dinner.
- I. **Trustee Molly McClanahan** echoed Mr. Lahtinen's comments regarding Fullerton College's Hall of Fame event.

MINUTES: It was moved by Trustee Molly McClanahan and seconded by Trustee Jeff Brown that the Board approve the minutes of the Regular Meeting of October 14, 2008, as submitted. **Motion carried unanimously.**

PUBLIC HEARING: At 7:56 p.m. Board President Ontiveros declared open a public hearing to receive comments from the public on the initial proposal for a successor agreement submitted by United Faculty (CCA/CTA/NEA) and those proposed by the District.

At 7:58 p.m., Board President Ontiveros declared the public hearing closed as there were no comments from the public.

Item 3.a: The Board received the initial proposal for a successor agreement submitted by United Faculty (CCA/CTA/NEA).

(See Supplemental Minutes #1013 for a copy of the proposal.)

Item 3.b: It was moved by Trustee Donna Miller and seconded by Trustee Michael Matsuda that the Board adopt the initial proposal for a successor agreement to the United Faculty contract submitted by the District. **Motion carried unanimously.**

(See Supplemental Minutes #1013 for a copy of the proposal.)

FINANCE & FACILITIES

Item 4.a: By the block vote, authorization was granted to file the Notice of Completion of Work for PW0405-519, Student Center and Bookstore at Cypress College, Bid Package No. 7, with Donald M. Hoover Company, and to release the retention payment when due.

Item 4.b: By the block vote, authorization was granted to file the Notice of Completion of Work for PW0708-006, Humanities Swing Space Classroom Remodel at Cypress College, with GTA Construction, Inc., and to release the final payment when due.

Item 4.c: By the block vote, authorization was granted to file the Notice of Completion of Work for PW0506-607, School of Continuing Education at Cypress College, Bid Package No.1, with Harbor Construction Company, Inc., and to release the final payment when due.

Item 4.d: By the block vote, authorization was granted to award quotation MT68243, Ultrasound Equipment for Cypress College Health Science Division, to Ultrasound Services and Sales, in the amount of \$28,500 each for a total of \$57,000, plus tax, shipping, and installation.

Further authorization was granted for the District Director, Purchasing, to execute the agreement on behalf of the District.

Item 4.e: By the block vote, authorization was granted to amend the architectural agreement with Rossetti Architecture for the Fullerton College Physical Education Complex and to increase the contract amount by a total of \$5,40 from \$1,372,928 to \$1,378,378 to provide additional architectural and engineering services to 91) remove three existing driveways, which were previously abandoned, and replace with new sidewalks, per city standards, and 92) add a curb ramp to the fire lane between Physical Education and the baseball fields for easier traffic access.

Further authorization was granted for the Vice Chancellor, Finance & Facilities to execute the amended agreement on behalf of the District.

Item 4.f: By the block vote, authorization was granted to amend the architectural agreement with R²A Architecture to produce a construction drawing and specification package that will allow multiple bidders to provide competitive bids for the purchase and installation of the multiple high-density mobile storage systems needed for the new Science Building 400 Replacement Project at Fullerton College for a fee of \$13,920 plus reimbursables in an amount not to exceed \$500 and increase the contract amount from \$1,829,105 to \$1,843,525.

Further authorization was granted for the Vice Chancellor, Finance & Facilities to execute the amended agreement on behalf of the District.

Item 4.g: By the block vote, the Board adopted Resolution No. 08/09-06 for the Approval of Change Order as an Amendment to the Existing Contract with Atlas-Allied, for PW0506-602, Fullerton College Classroom Office Building 1400, and approve the award of additional work totaling \$190,964 without competitively bidding such work.

Further authorization was granted for the Vice Chancellor, Finance & Facilities to execute all agreements and complete all necessary documents for the additional work on behalf of the District.

Item 4.h: By the block vote, the Board ratified the current change orders for the public works projects listed per the Change Order Request, with a total of \$215,625.78.

Further authorization was granted for the Vice Chancellor, Finance & Facilities to execute each contractor agreement on behalf of the District.

Item 4.i: By the block vote, the Board approved the correct contract amount for GTA Construction for PW2008-001, Library Learning Resource Center Dome Replacement Project at Fullerton College, from \$254,000 to \$259,000.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the agreement on behalf of the District and approve and forward to the Board for ratification, any specification changes up to 10% of the original contract amount or \$15,000, whichever is greater.

INSTRUCTIONAL RESOURCES

Item 5.a: By the block vote, retroactive authorization was granted to accept new revenue for the Cypress College and Fullerton College Education Pathways Initiative Grant.

Item 5.b: By the block vote, authorization was granted for the Fullerton College Fine Arts Division to accept a \$5,000 monetary donation from an anonymous donor to the Theatre Department.

HUMAN RESOURCES:

Item 6.a: By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

RETIREMENTS

Higgins, Jeanne	CC	Psychiatric Technician Instructor Eff. 01/01/2009 PN CCF900
Jones, Irene	FC	Mathematics Instructor Eff. 05/22/2009 PN FCF865
Miller, Peggy	CC	Psychiatric Technician Instructor Eff. 06/01/2009 PN CCF856
O'Brien, Noreen	CC	Nursing Instructor Eff. 06/01/2009 PN CCF844

LONG-TERM SUBSTITUTE

Tran, Thi	CC	Nursing Instructor Temporary Contract (80.00%) Specially-funded pursuant to E.C. 87470 Class B, Step 10 + stipend in lieu of benefits Eff. 08/18/2008-12/18/2008
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PROMOTION

Miranda, Robert	FC	Director, Financial Aid
		To: FC Dean, Student Support Services Range 32, Column B + PG&D (100%) Management Salary Schedule Eff. 10/29/2008 PN FCM975

CHANGE IN SALARY CLASSIFICATION

Agak, George	CC	Biological Sciences Instructor (ADJ) From: Column 1, Step 0 To: Column 3, Step 0 Eff. 08/18/2008
Beeman, Tom	FC	Foreign Language Instructor (ADJ) From: Column 1, Step 0 To: Column 2, Step 0 Eff. 08/18/2008
Haroun, Najah	FC	Foreign Language Instructor (ADJ) From: Column 1, Step 0 To: Column 3, Step 0 Eff. 08/18/2008
Hashima, Lawrence	FC	Ethnic Studies Instructor (ADJ) From: Column 1, Step 0 To: Column 2, Step 0 Eff. 08/18/2008

PAYMENT FOR WORK EXPERIENCE CONTRACTS

Roggenkamp, Patrice	CC	\$250
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PAYMENT FOR INDEPENDENT LEARNING CONTRACTS-2008 FALL SEMESTER

Burchfield, Jerry	CC	\$ 35.00
Cardoza, Linda	CC	\$220.00
Castle, Victoria	CC	\$ 20.00
Dedic, James	CC	\$ 10.00
Green, Carol	CC	\$ 5.00
Herzog, Anna	CC	\$ 15.00
Koeppel, Liana	CC	\$ 40.00
Majid, Rosalie	CC	\$ 55.00
McNay, Sally	CC	\$ 10.00
Mohr, Margaret	CC	\$ 20.00
Mosqueda-Ponce, Therese	CC	\$ 80.00

Patti, Joyce	CC	\$ 25.00
Pazargadi, Fatima	CC	\$ 20.00
Piburn, Elizabeth	CC	\$ 60.00
Putman, Elizabeth	CC	\$ 5.00
Ramos, Jaime	CC	\$ 80.00
Reid, Kathryn	CC	\$ 50.00
Reiland, Kathryn	CC	\$ 20.00
Rosenberg, Stuart	CC	\$ 20.00
Seiling, Bryan	CC	\$ 10.00
Spada, Clayton	CC	\$ 10.00
Tsuno, Devon	CC	\$ 10.00
Vanherk, Tracy	CC	\$ 5.00

LEAVE OF ABSENCE WITH PAY

Bjorklund, Nancy	FC	History Instructor Load Banking Leave (20.00%) Eff. 2009 Spring Semester
Gotoh, Akiko	CC	Chemistry Instructor Load Banking Leave (100%) Eff. 2009 Spring Semester
Lowe, Claudia	FC	Geography Instructor Load Banking Leave (30.00%) Eff. 2009 Spring Semester
Miller, Peggy	CC	Psychiatric Technology Instructor Load Banking Leave (90.00%) Eff. 2009 Spring Semester
O'Brien, Noreen	CC	Nursing Instructor Load Banking Leave (5.00%) Eff. 2009 Spring Semester
Petrie, David	CC	Mathematics Instructor Load Banking Leave (93.33%) Eff. 2009 Spring Semester
Ramsey, Peggy	FC	Nutrition & Foods Instructor Load Banking Leave (60.00%) Eff. 2009 Spring Semester
Rydalch, Ina	CC	Dental Hygiene Instructor Load Banking Leave (33.33%) Eff. 2009 Spring Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2008 FALL SEMESTER, TRIMESTER

Allen-Kelley, Mary	FC	Column 1, Step 0
Bivens, Larry	FC	Column 1, Step 0
French, Barbara	SCE	Column 1, Step 1
Gaetje, Lisa	FC	Column 2, Step 0
Outhier, Emily	CC	Column 1, Step 0

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2009 SPRING SEMESTER, TRIMESTER

Molyneux, Thomas	CC	Column 1, Step 0
Mora-Gehring, Flory	CC	Column 1, Step 0
Morris, Aaron	CC	Column 3, Step 0

TEMPOARY ACADEMIC HOURLY-SUBSTITUTES

Baum, Tracy	CC	Column 1, Step 0
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TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Green, Carol	CC	Director of Dental Hygiene Class D, Step 18 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 05/27/2008-08/16/2008
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STUDENT INTERNS WITHOUT PAY

Lopez, Elizabeth	FC	Child Development Center Eff. 09/23/2008-11/28/2008
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CORRECTION TO BOARD AGENDA OF SEPTEMBER 23, 2008, TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2008 FALL SEMESTER

Nichols, Alan	SCE	Non Credit Vocational Instructor (ADJ) From: Column 2, Step 1 To: Column 2, Step 0 Eff. 09/08/2008
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Item 6.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

NEW PERSONNEL

Avagian, Karine	SCE	Administrative Assistant I
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		12-month position (100%) Range 33, Step D Eff. 11/03/2008 PN SCC891
Bronson, Lora	SCE	Special Projects Manager/Older Adults Program Temporary Management Position (100%) Range 2, Special Project Admin Daily Rate Schedule+ Stipend in lieu of benefits Eff. 10/29/2008 – 6/30/2009 PN SCT984
Lopez, Natalie	FC	Administrative Assistant I 11-month position (75%) Range 33, Step A Eff. 11/03/2008 PN FCC977
Pilkey, Aaron	CC	HVAC Mechanic II 12-month position (100%) Range 41, Step A Eff. 10/29/2008 PN CCC744
Luna, Jason	CC	HVAC Mechanic II 12-month position (100%) Range 41, Step D Eff. 10/29/2008 PN CCC830

Item 6.c: By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1013 for a copy of the hourly personnel listing.)

Item 6.d: It was moved by Trustee Donna Miller and seconded by Trustee Jeff Brown to approve the 2009-2010 Academic Calendar. **Motion carried unanimously.**

GENERAL

Item 7.a: It was moved by Trustee Leonard Lahtinen and seconded by Trustee Donna Miller that the Board adopt Resolution 08/09-07, Trustee Absence, verifying that Trustee M. Tony Ontiveros was ill on October 14, 2008, and therefore, eligible to receive compensation for the Board meeting held on that date. **Motion carried unanimously, including the Student Trustees' advisory votes, and Trustee Ontiveros abstaining from the vote.**

CLOSED SESSION: At 8:00 p.m., Board President Ontiveros adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 1606, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54956.9(a): CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION.

Blythe, et. al. v. North Orange County Community College District, et al.

RECONVENE OPEN SESSION: At 9:30 p.m., Board President Ontiveros reconvened the meeting in open session.

ADJOURNMENT: At 9:32 p.m., it was moved by Trustee Molly McClanahan and seconded by Trustee Donna Miller to adjourn the meeting. **Motion carried unanimously.**

Prepared By Recording Secretary for
Michael Matsuda, Secretary, Board of Trustees