

APPROVED

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

September 9, 2008

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, September 9, 2008, at 5:30 p.m. in the Board Room at the Anaheim Campus.

Board President Manny Ontiveros called the meeting to order at 5:32 p.m. and Tami Oh led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL - Present: Jeff Brown, Barbara Dunsheath, Leonard Lahtinen, Michael Matsuda, Molly McClanahan, Donna Miller, Manny Ontiveros, and Student Trustee Carissa Clark. Student Trustee Ethan Morse arrived at 5:33 p.m. Absent: None.

RESOURCE PERSONNEL PRESENT: Ned Doffoney, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Steve Duncan, District Director, Human Resources; Kathie Hodge, President, Fullerton College; Mike Kasler, President, Cypress College; Christine Terry, Interim Provost, School of Continuing Education; Christie Noring, District Director, Public Affairs; Deborah Ludford, District Director, Information Services; Jorge Gamboa, representing the District Management Association; Andrea Sibley-Smith, representing the School of Continuing Education Academic Senate; Rob Johnson, representing the Cypress College Academic Senate; Ken Collins, representing the Fullerton College Faculty Senate; Dale Craig, representing United Faculty; Rod Lusch, representing CSEA; Sam Russo, representing Adjunct Faculty United; and Violet Ayon, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Cecilia Alvarado, Larry Buckley, Toni DuBois, Debra Gerard, Bob Grimes, John Kehoe, Chris Kiger, Adam O'Connor, Dave Weiner, and Shauna Weiner from Fullerton College; Karen Cant and Bob Simpson from Cypress College; Denise Larsen, Greg Schulz, and Terrie Taylor from the School of Continuing Education; Ron Beeler, Claudette Dain, Rod Garcia, Tami Oh, Dorothy Owens-Whitehurst, and April Tory from the District Offices.

VISITORS: Carlos Amador, Eloisa Amador, John Ayala, Ana Grande, Denny Konshak, Erica Peterson, Leticia Serrato, and Rajan Vaidya.

COMMENTS: MEMBERS OF THE AUDIENCE:

- A. **Cecilia Alvarado**, Fullerton College EOPS Coordinator, addressed the Board with an update on the EOPS program activities and support for students, which include CARE grants to single parents, EOPS Book Awards to over 1200 students, etc.

- B. **Carlos Amador**, from California State University, Fullerton, addressed the Board regarding his support for Senate Bill 1301, known as the California Dream Act. He encouraged the Board's support for the proposed Board Resolution No. 08/09-03, Support of SB1301.

BLOCK VOTE APPROVAL: It was moved by Trustee Jeff Brown and seconded by Trustee Molly McClanahan that the following items be approved by block vote:

Finance & Facilities: 4.d
 Instructional Resources: 5.a, 5.b, 5.c, 5.d, 5.e, 5.f
 Human Resources: 6.a, 6.b, 6.c, 6.d

Motion carried unanimously, including the Student Trustees' advisory votes.

REPORTS:

- A. **Chancellor Doffoney** reported on his attendance at the recent meeting of the Orange County Legislative Task Force and the School of Continuing Education (SCE) opening day event. He commended staff from SCE and the colleges for their dedication and professionalism. He also reported that the District Planning Council began preliminary discussions on the need to develop a District-wide Educational Master Plan.

Chancellor Doffoney informed the Board of an employee's request to have a disciplinary hearing during an open session Board meeting and inquired of the Board if it would like to schedule a special meeting. Upon CSEA's agreement that the Special Meeting for the disciplinary hearing would not set a precedent, it was agreed to have the Board and Chancellor's Office coordinate a meeting date.

COMMENTS

- A. **Andrea Sibley-Smith** thanked Trustees and staff for attending the SCE Opening Day.
- B. **Sam Russo** thanked Trustees for attending the Adjunct Faculty Back-to-School Bash and encouraged everyone's support of Senate Bill 840, Single Payer Health Care Coverage (Universal Health Care).
- C. **Student Trustee Carissa Clark** reported on Cypress College student activities.
- D. **Student Trustee Ethan Morse** introduced Fullerton College A.S. President Rajan Vaidya, who distributed planners to the Board. Mr. Morse also reported on Fullerton College student activities, including the refurbishing of a 23-foot Hornet sculpture in time for its 50th anniversary next spring. Mr. Morse also reported on the Inter Club Council's support for the increase in student health fees.

- E. **Trustee Donna Miller** noted a letter to the editor of the Fullerton Observer complimenting Fullerton College's construction projects, which have maintained the historic integrity of the campus.
- F. **Trustee Leonard Lahtinen** reported on his attendance at the recent meeting of the Orange County Legislative Task Force. He noted the Task Force will reinstate a Lobby Day in Sacramento during the month of January, as well as regular meetings at local legislative offices. He also encouraged participation in the Orange County School Board's Association events.
- G. **Trustee Michael Matsuda** announced that Erika Bennet has a play based on the Mendez vs. Westminster School District debuting October 30. He also reported on his attendance at the Orange County Black Chamber of Commerce Gala.
- H. **Trustee Molly McClanahan** noted SCE's catalog, which includes students' dreams and how SCE helps them reach their dreams.

MINUTES: It was moved by Trustee Michael Matsuda and seconded by Trustee Donna Miller that the Board approve the minutes of the Regular Meeting of August 26, 2008, as amended. **Motion carried, including the Student Trustees' advisory votes.**

Item 7.b: Item 7.b was considered at this point of the agenda. It was moved by Trustee Michael Matsuda and seconded by Trustee Leonard Lahtinen that the Board adopt Resolution No. 08/09-03, Support of SB1301 (Cedillo), Student Financial Aid: Institutional Financial Aid Eligibility, (known as the California Dream Act).

Discussion centered on what the financial aid impact of the passage of SB1301 would be to non-AB540 students. Ana Grande addressed the Board stating that there is no state funding for SB1301, as this is tuition-based funding for students, it will not increase taxes, and it will give AB540 students the opportunity to transfer to the UC and CSU systems.

Upon conclusion of discussion, the motion carried with six Trustees voting yes, Trustee Manny Ontiveros voting no, and the Student Trustees' advisory votes of yes.

PUBLIC HEARING: PROPOSED 2008-09 DISTRICT BUDGET: At 6:22 p.m., Board President Manny Ontiveros declared open the public hearing for comments regarding the District's Proposed 2008-09 District Budget.

Claudette Dain, District Director, Fiscal Affairs, and Rod Garcia, District Manager, Fiscal Affairs, presented the District's 2008-09 Proposed Budget. The presentation identified the 2007-08 year-end closing, the 2008-09 Budget assumptions based on the May Revise, cash flow concerns, and priorities. The following areas were highlighted:

Full-Time Equivalent Student (FTES) Targets: The 2008-09 FTES targets are: Cypress College = 10,640.78; Fullerton College = 17,297.57; and School of Continuing Education

= 7,909.93; for a total of 35,848.28. The budget assumes funding for 0.75% growth and unfunded growth of 1.5%.

Full-Time Faculty Obligation (FTFO): The 2008-09 FTFO is estimated at 536.8. Of the 557 positions budgeted, 14 are currently vacant. Of the 14, 10 which are late retirements and are counted for this year's FTFO. This is 16.2 positions above the District's obligation. No new growth positions are proposed and the 14 vacancies are not expected to be filled at this time.

Board Policy Contingency: Five percent (5%) of the unrestricted General Fund Expenditures = \$9,313,751 as the Board Policy Contingency.

Board Discretionary Contingency: The Board Discretionary Contingency = \$1,232,466.

District-wide Carryovers: Carryovers of \$1,973,653 have been set aside for scheduled maintenance match, facility emergencies, safety supplies budget, Information Services infrastructure budget, staff development, and election expense.

Apportionment Revenue: The 2008-09 Budgeted Base is anticipated at \$157,913,422 with no provisions for a cost-of-living adjustment (COLA).

Other Revenues: Other revenues include: Lottery = \$4,230,097; Part-Time Faculty Office Hours/Benefits/Parity = \$1,836,785 (10.9% reduction from prior year); Fee Waiver & Enrollment Fee = \$281,771; Non-Resident Tuition = \$1,000,000; Interest = \$1,200,000; Miscellaneous Income = \$10,000; and Anaheim Rental = \$36,000.

Ongoing Revenues & Expenditures: Anticipated Ongoing Revenues = \$166,508,075; Anticipated Expenditures = \$165,969,392; leaving \$538,683 in unallocated funds.

Outstanding Issues: Outstanding issues identified include: no 2008-09 salary increases; repayment obligation to Retiree Benefits Fund; GASB 45 Retiree Benefits; Maintenance & Operations staffing analysis for new facilities; other expenses for construction projects; state budget impasse; and a potential backfill for a property tax shortfall.

Current Reserves: Current Reserves available include: Board Policy Contingency = \$9,313,751; Board Discretionary Ongoing Resources = \$538,683; and Board Discretionary Contingency = \$1,232,466.

(See Supplemental Minutes #1010 for a copy of the presentation.)

Upon an extensive question and answer session, and complimentary comments to staff who contributed to the preparation of the Budget Book, Board President Manny Ontiveros declared the public hearing closed at 7:47 p.m.

Item 3.a: It was moved by Trustee Donna Miller and seconded by Trustee Barbara Dunsheath that the Board adopt the 2008-2009 Proposed Budget with a General Fund

Budget totaling \$229,252,707. The Board further approved the Gann Appropriation Limit, which is \$162,736,542. **Motion carried unanimously, including the Student Trustees' advisory votes.**

In addition, the Board adopted the resolution to certify the approval of entering into an agreement with the California Department of Education to provide child care and development services and to authorize the Vice Chancellor, Finance & Facilities, or the District Director, Fiscal Affairs, to sign contract documents for fiscal year 2008-2009.

FINANCE & FACILITIES

Item 4.a: Upon clarification on some purchase orders, it was moved by Trustee Donna Miller and seconded by Trustee Jeff Brown that the Board ratify purchase order numbers P0056934 - P0059857 through August 21, 2008, totaling \$2,903,636.98, and check numbers C0022016 - C0022569, totaling \$324,162.73; check numbers F0108696 - F0110144, totaling \$1,072,771.76; check numbers 88311383 - 88313091, totaling \$9,530,530.11; check numbers V0030783 - V0030793, totaling \$22,554.82; and check numbers 70022977 - 70023612, totaling \$40,498.35, through August 31, 2008. **Motion carried unanimously, including the Student Trustees' advisory votes.**

Item 4.b: Upon discussion, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Michael Matsuda that the Board grant authorization to increase the health fee for all Fullerton and Cypress college students to \$16 per semester, \$13 for summer session, and \$13 for each intersession of at least four weeks. These increases will be effective beginning spring semester 2009 in order to provide a continuous quality Health Service program at the college campuses. **Motion carried unanimously, including the Student Trustees' advisory votes.**

Item 4.c: Upon discussion, it was moved by Trustee Barbara Dunsheath and seconded by Trustee Molly McClanahan that the Board ratify the current change orders for the public works projects listed per the Change Order Request, with a total of \$192,123. **Motion carried unanimously, including the Student Trustees' advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute each contractor agreement on behalf of the District.

INSTRUCTIONAL RESOURCES

Item 5.a: By the block vote, authorization was granted for the Fullerton College Puente Program to host five events during the 2008-09 academic year to support its efforts to assist under-served students to succeed. Each event will host approximately 60 to 80 participants who are students, parents, Fullerton College faculty, guests, and community representatives. Expenses to host all events will include catering, supplies, promotional items, bus fees, travel fees, speaker, and program shirts and will not exceed \$9,500.

Further authorization was granted for the College President to execute any related contracts/agreements on behalf of the District.

Item 5.b: By the block vote, authorization was granted for the Fullerton College Basic Skills Student Success Steering Committee to expend funds for hospitality in connection with six events to be conducted during the 2008-2009 academic year for approximately 300 Fullerton College faculty and staff. The total hospitality expenditure for these events will not exceed \$10,360.

Further authorization was granted for the College President to execute any related contracts/agreements on behalf of the District.

Item 5.c: By the block vote, authorization was granted for the Fullerton College Cooperative Agencies and Resources for Education (CARE) to host a gas card program for the 2008-2009 academic year for approximately 70 high risk, low-income single parent students to assist in the attainment of their educational and career goals at a cost not to exceed \$14,000.

Further authorization was granted for the College President to execute any contracts/agreements necessary on behalf of the District.

Item 5.d: By the block vote, authorization was granted for the Fullerton College Cooperative Agencies and Resources for Education (CARE) to host a meal ticket program for the 2008-2009 academic year for approximately 70 high risk, low-income single parent students to assist in their attainment of their educational and career goals at a cost not to exceed \$18,200.

Authorization is also requested for the College President to execute any contracts/agreements necessary on behalf of the district.

Item 5.e: By the block vote, authorization was granted for the Fullerton College Extended Opportunities Program and Services (EOPS) to host the 2008-2009 College Preparation Conference for approximately 300 students, guests, community representatives and Fullerton College staff. Expenses include, but are not limited to, food and refreshments, speaker, promotional materials and supplies at a cost not exceed \$6,500.

Further authorization was granted for the College President to execute any contract/agreements necessary on behalf of the District.

Item 5.f: By the block vote, authorization was granted for the Fullerton College Extended Opportunities Program and Services (EOPS) to host the Spring 2008-2009 Annual Student Recognition Ceremony for approximately 250 students, guests, community representatives, and Fullerton College staff. Expenses include, but are not limited to, food and refreshments, promotional materials, and supplies and will not exceed \$7,000.

Further authorization was granted for the College President to execute any contract/agreements necessary on behalf of the District.

HUMAN RESOURCES

Item 6.a: By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

CHANGE IN SALARY CLASSIFICATION

Alcala, Lilia	SCE	Older Adult Program Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 09/08/2008
Cheng, Chia-Hsin	FC	Psychology Instructor (ADJ) From: Column 1, Step 0 To: Column 1, Step 1 Eff. 08/18/2008
Matsui, Nancy	CC	Flight Attendant Instructor (ADJ) From: Column 1, Step 1 To: Column 1, Step 2 Eff. 08/18/2008
Stricklen, Shvonne	SCE	Older Adult Program Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 09/08/2008
White, Wesley	CC	Mathematics Instructor (ADJ) From: Column 1, Step 0 To: Column 2, Step 0 Eff. 07/07/2008

LEAVE OF ABSENCE WITHOUT PAY

Chin, Penny	CC	Nursing Instructor Personal Leave (25.00%) Eff. 2008 Fall Semester
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LEAVE OF ABSENCE WITH PAY

Nelson, Levonne	FC	Philosophy Instructor Load Banking Leave (20.00%) Eff. 2008 Fall Semester
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Ransom, Alan	CC	Accounting Instructor Load Banking Leave (10.00%) Eff. 2008 Fall Semester
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2008 SUMMER INTERSESSION

Hayden, Gregg	FC	Column 2, Step 0
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2008 FALL SEMESTER, TRIMESTER

Aisawa, Robert	SCE	Column 1, Step 0
Andersen, Anne	FC	Column 2, Step 0
Arevalo, Edelyn	FC	Column 1, Step 0
Austin, Philip	FC	Column 2, Step 0
Berry, Debra	CC	Column 1, Step 0
Bright, Jennifer	FC	Column 3, Step 0
Brondi, Daniel	FC	Column 2, Step 2
Brown, Robert	SCE	Column 1, Step 0
Brown, Steven	FC	Column 1, Step 0
Burdelski, Matthew	FC	Column 3, Step 0
Castro, Soliria	FC	Column 1, Step 0
Chamberlain, Amberly	FC	Column 1, Step 0
Estephen, Joseph	CC	Column 1, Step 0
Garcia, Ebenezer	FC	Column 1, Step 0
Gelhart, Heather	CC	Column 2, Step 0
Hardesty, Catharine	FC	Column 1, Step 0
Hashima, Lawrence	FC	Column 1, Step 0
Holmberg, Janis	SCE	Column 2, Step 0
Hooper, Carolyn	CC	Column 1, Step 0
Hughes, Amy	SCE	Column 2, Step 0
Huynh, Carina	CC	Column 1, Step 0
Keefer, Stephanie	FC	Column 2, Step 0
Koh, Myungsook	SCE	Column 2, Step 0
Lewshenia, Bryan	FC	Column 2, Step 0
Lombardi, Deborah	FC	Column 2, Step 0
Matamoros, Viviana	FC	Column 1, Step 0
Mohoff, Mary	FC	Column 1, Step 0
Mulhall-Briski, Colleen	FC	Column 1, Step 0
Murphree, Rachel	FC	Column 1, Step 0
Nakaue, Melanie	FC	Column 1, Step 0
Nicolas, Jean-Pierre	FC	Column 2, Step 0
Orellana-Esquivel, Meylin	FC	Column 1, Step 0
Pantano, Lynne	FC	Column 2, Step 1
Richards, Heather	FC	Column 1, Step 2
Ross, Damian	FC	Column 1, Step 0

Shiroma, Ryan	FC	Column 1, Step 0
Sileoni, Maria	FC	Column 2, Step 0
Takahashi, Yukiko	FC	Column 1, Step 0
Thomas, Adam	CC	Column 1, Step 0
Warner, Angela	FC	Column 1, Step 0
Wen, Zhong	FC	Column 3, Step 0
Wright, Sheila	FC	Column 1, Step 0
Yeon, Hwa	SCE	Column 2, Step 0

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Huynh, Carina	CC	Column 1, Step 0
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TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Allison, Minnie	CC	Administer Mathematics Proficiency Exams Class E Regular and Contract Faculty Overload Teaching Schedule Eff. 2008-2009 Academic Year
Eisner, Doug	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class F Not to exceed 3.5 hours Eff. 07/22/2008
Fujimoto, Janet	CC	UTAP Developmental Learning Communities Training Program Stipend not to exceed \$500 Eff. 01/23/2008-08/28/2008
Chavoya, Joe	SCE	Basic Skills Initiative Workshop Stipend not to exceed \$50 Eff. 09/04/2008
Clancy, Lee	CC	Administer Mathematics Proficiency Exams Class B Regular and Contract Faculty Overload Teaching Schedule Eff. 2008-2009 Academic Year
Coopman, Jennifer	CC	Administer Mathematics Proficiency Exams Class E Regular and Contract Faculty Overload

		Teaching Schedule Eff. 2008-2009 Academic Year
Dennard, Eric	SCE	Basic Skills Initiative Workshop Stipend not to exceed \$50 Eff. 09/04/2008
Gibby, Cheryl	CC	Administer Mathematics Proficiency Exams Class E Regular and Contract Faculty Overload Teaching Schedule Eff. 2008-2009 Academic Year
Godshalk, Kathryn	CC	Administer Mathematics Proficiency Exams Class C Regular and Contract Faculty Overload Teaching Schedule Eff. 2008-2009 Academic Year
Gold, Stephen	CC	Administer Mathematics Proficiency Exams Class B Regular and Contract Faculty Overload Teaching Schedule Eff. 2008-2009 Academic Year
Guerrero, Ernesto	SCE	Basic Skills Initiative Workshop Stipend not to exceed \$50 Eff. 09/04/2008
Hamman, Elizabeth	CC	Administer Mathematics Proficiency Exams Class B Regular and Contract Faculty Overload Teaching Schedule Eff. 2008-2009 Academic Year
Lee, Eunju	CC	Administer Mathematics Proficiency Exams Class B Regular and Contract Faculty Overload Teaching Schedule Eff. 2008-2009 Academic Year
Lopez, Nancy	SCE	Basic Skills Initiative Workshop Stipend not to exceed \$50 Eff. 09/04/2008

Lorge, Mary	SCE	Basic Skills Initiative Workshop Stipend not to exceed \$50 Eff. 09/04/2008
Mao, Chaolin	CC	Administer Mathematics Proficiency Exams Class F Regular and Contract Faculty Overload Teaching Schedule Eff. 2008-2009 Academic Year
Martinez, Mary	SCE	Basic Skills Initiative Workshop Stipend not to exceed \$50 Eff. 09/04/2008
Morvan, Laurie	CC	Administer Mathematics Proficiency Exams Class D Regular and Contract Faculty Overload Teaching Schedule Eff. 2008-2009 Academic Year
Mottershead, Allen	CC	Administer Mathematics Proficiency Exams Class E Regular and Contract Faculty Overload Teaching Schedule Eff. 2008-2009 Academic Year
Nusbaum, David	CC	Administer Mathematics Proficiency Exams Class E Regular and Contract Faculty Overload Teaching Schedule Eff. 2008-2009 Academic Year
Paek, Sylvia	CC	Administer Mathematics Proficiency Exams Class B Regular and Contract Faculty Overload Teaching Schedule Eff. 2008-2009 Academic Year
Pambid-Stout, Consuelo	SCE	Basic Skills Initiative Workshop Stipend not to exceed \$50 Eff. 09/04/2008
Petrie, David	CC	Administer Mathematics Proficiency Exams Class E Regular and Contract Faculty Overload Teaching Schedule

Eff. 2008-2009 Academic Year

Plett, Christina	CC	Administer Mathematics Proficiency Exams Class E Regular and Contract Faculty Overload Teaching Schedule Eff. 2008-2009 Academic Year
Runcie, Romy	SCE	Basic Skills Initiative Workshop Stipend not to exceed \$50 Eff. 09/04/2008
Shrout, Cynthia	CC	Administer Mathematics Proficiency Exams Class E Regular and Contract Faculty Overload Teaching Schedule Eff. 2008-2009 Academic Year
Sueng, Susan	SCE	Student Learning Outcomes Workshop Stipend not to exceed \$50 Eff. 09/04/2008
Takahashi, Mariye	CC	UTAP Developmental Learning Communities Training Program Stipend not to exceed \$500 Eff. 01/23/2008-08/28/2008
Tanouye, Ann	SCE	Student Learning Outcomes Workshop Stipend not to exceed \$50 Eff. 09/04/2008
Usary, Danny	SCE	Basic Skills Initiative Workshop Stipend not to exceed \$50 Eff. 09/04/2008
Wahba, Remon	SCE	Student Learning Outcomes Workshop Stipend not to exceed \$50 Eff. 09/04/2008
Watson, Karen	CC	Administer Mathematics Proficiency Exams Class B Regular and Contract Faculty Overload Teaching Schedule Eff. 2008-2009 Academic Year

Weatherspoon, Rosanne	SCE	Basic Skills Initiative Workshop Stipend not to exceed \$50 Eff. 09/04/2008
Yeon, Jennifer	SCE	Staff Development Pharmacy Technician Stipend not to exceed \$50 Eff. 08/21/2008

STUDENT INTERNS WITHOUT PAY

Allen, Gwen	FC	Cadena Transfer Center Eff. 08/18/2008-12/12/2008
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Item 6.b: By the block vote, authorization was granted for the following classified personnel matters, which are within budget:

RESIGNATION

Derakhshanian, Parastoo	FC	Instructional Aide/Math 11-month position (50%) Eff. 9/02/2008 PN FCC894
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NEW PERSONNEL

Quinal, Julius	SCE	Instructional Aide/High School Lab 11-month position (40%) Range 30, Step C+5% Shift Eff. 9/10/2008 PN SCC980
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Scibetta, Nicholas	SCE	Instructional Assistant/ESL 12-month position (100%) Range 36, Step A+5% Shift Eff. 9/10/2008 PN SCC930
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PROMOTION

Coggi, Anita	CC	Mail Room Clerk 12-month position (100%) PN CCC966
		To: CC Administrative Assistant II 12-month position (100%) Range 36, Step A+10% Long+PG&D

Eff. 9/15/2008
PN CCC974

VOLUNTARY CHANGE IN ASSIGNMENT

Badillo, Olivia	SCE	Administrative Assistant I (100%)
		Temporary Change in Assignment To: SCE Administrative Assistant II 12-month position (100%) Range 36, Step D+PG&D Eff. 9/02/2008 – 9/28/2008
Diamond, Nicole	FC	Administrative Assistant II (50%)
		Temporary Increase in Percent Employed From: 50% To: 100% Eff. 1/05/2009 – 6/30/2009
Gomber, Brian	CC	Facilities Custodian I (100%)
		Temporary Change in Assignment To: CC Facilities Coordinator 12-month position (100%) Range 36, Step C+5% Long Eff. 7/30/2008 – 8/01/2008
Kraft, George	CC	Skilled Maintenance Assistant (100%)
		Extension of Temporary Assignment To: CC Electrician 12-month position (100%) Range 41, Step E+20% Long Eff. 9/01/2008 – 10/31/2008
Linhares, John	CC	Groundskeeper (100%)
		Extension of Temporary Assignment To: CC Electrician 12-month position (100%) Range 41, Step A+10% Long Eff. 9/01/2008 – 10/31/2008

Maitlen, Brenda	CC	Receptionist (50%) Temporary Increase in Percent Employed From: 50% To: 60% Eff. 8/18/2008 – 12/18/2008
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PROFESSIONAL GROWTH & DEVELOPMENT

Clark, Monica	SCE	Admissions & Records Technician (100%) 1 st Increment (\$350) Eff. 7/01/2009
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Duran, Sonia	FC	Student Services Specialist (100%) 3 rd Increment (\$350) Eff. 7/01/2009 4 th Increment (\$350) Eff. 7/01/2010
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Fuentes, Marina	FC	Administrative Assistant I (100%) 4 th Increment (\$350) Eff. 7/01/2009
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Teipe, Peter	SCE	IT Services Coordinator II (100%) 4 th Increment (\$350) Eff. 7/01/2010
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LEAVES OF ABSENCE

Allen, Akilah	CC	Evaluator Specialist (100%) Family Medical Leave (Intermittent) Paid Leave Using Family Illness Leave and Personal Necessity Leave Until Exhausted; Unpaid Thereafter Eff. 6/01/2008 – 5/31/2009
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Flores-Castro, Belinda	FC	Student Services Specialist/Counseling (100%) Personal Leave Without Pay Temporary Decrease in Percent Employed From: 100% To: 50% Eff. 9/10/2008 – 3/10/2009
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Lucero, Cheryl	CC	Financial Aid Technician (100%) Family Medical Leave (reduced leave schedule) Paid Leave Using Family Illness Leave and
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Personal Necessity Leave Until Exhausted;
Unpaid Thereafter
Eff. 7/01/2008 – 6/30/2009

VOLUNTEER PERSONNEL WITHOUT PAY

Ballard, Jan	FC	Student Affairs & Associated Students Eff. 2008 – 2009 Fiscal Year
Barrios, Erika	FC	Disability Support Services (DSS) Eff. 2008 – 2009 Fiscal Year
Buma, Jeff	CC	Physical Education Eff. 2008 – 2009 Fiscal Year
Dunn, Cherlondra	FC	DSS Eff. 2008 – 2009 Fiscal Year
Emoto, Janet	FC	Student Affairs & Associated Students Eff. 2008 – 2009 Fiscal Year
Gallagher, Loretta	SCE	Older Adults Program Eff. 8/18/2008 – 12/23/2008
Ho, Yi-Chien	SCE	ESL Eff. 9/02/2008 – 12/20/2008
Huh, Youn Ah	SCE	ESL Eff. 9/02/2008 – 12/23/2008
Keller, Jon	FC	DSS Eff. 2008 – 2009 Fiscal Year
Lih, Ching-Yin	SCE	ESL Eff. 9/02/2008 – 12/20/2008
Pickett, William	SCE	ESL Eff. 9/02/2008 – 11/24/2008
Rios, Christina	FC	Student Affairs & Associated Students Eff. 2008 – 2009 Fiscal Year
Sarfaraz, Robert	CC	Physical Education Eff. 2008 – 2009 Fiscal Year
Schilling, Elissa	CC	Fine Arts Eff. 2008 – 2009 Fiscal Year

Scott, Amanda	CC	Physical Education Eff. 2008 – 2009 Fiscal Year
Wang, Shin-Yu	SCE	ESL Eff. 9/02/2008 – 12/20/2008

Item 6.c: By the block vote, authorization was granted for the following Professional Experts as submitted. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts:

PROFESSIONAL EXPERTS

Bird, Michael	CC	Technical Expert II Perkins IV Grant, Manager Eff: 09/15/08 to 05/31/09
Carrigan, Valerie	SCE	Technical Expert I Research for Contextualized Basic Skills Curriculum Eff: 07/21/08 to 12/15/08
Clark, Lisa	CC	Project Manager Perkins IV Grant Eff: 09/15/08 to 05/22/09
Combs, Jennifer	FC	Project Manager Curriculum Handbook Development Eff: 08/25/08 to 12/19/08
Dago, Amanda	SCE	Project Coordinator Resource Room Coordinator Eff: 09/08/08 to 12/15/08
Dickinson, Amy	FC	Project Expert Basic Skills Adjunct Training Program Eff: 08/18/08 to 12/22/08
Duncan, Angela	CC	Technical Expert I Nursing Enrollment Growth Grant Eff: 09/02/08 to 05/22/09
England, Elli	FC	Project Expert Basic Skills Adjunct Training Program Eff: 08/18/08 to 12/22/08
Florentine, Roseann	CC	Technical Expert I Nursing Enrollment Growth Grant

		Eff: 09/02/08 to 05/22/09
Foster, Mary	SCE	Project Manager Basic Skills Special Projects Eff: 09/08/08 to 11/26/08
Garcia, Amy	FC	Project Manager Campus & Division Basic Skills Coordination Eff: 08/07/08 to 08/14/08
Garcia, Jennifer	FC	Project Expert Specialized ESL Tutoring Eff: 09/02/08 to 12/13/08
Gifford, Chuck	CC	Technical Expert I Perkins IV Grant Eff: 09/15/08 to 12/19/08
Goldstein, Jay	FC	Technical Expert II Fine Arts Videography Eff: 09/10/08 to 06/30/09
Halverson, Heather	FC	Technical Expert I Transfer Achievement Program Eff: 08/18/08 to 06/30/09
Hamby, Michael	CC	Technical Expert II Perkins IV - Imaging & Digital Media Eff: 08/18/08 to 05/11/09
Herzog, Anna	CC	Technical Expert I Nursing Enrollment Growth Grant Eff: 09/02/08 to 05/22/09
Herzog, Anna	CC	Technical Expert I VTEA - Enhancing Student Success Eff: 09/02/08 to 05/22/09
Hicks, Joel	FC	Project Expert French Master Tutor Eff: 09/02/08 to 12/13/08
Hoefflin, Cindy	CC	Technical Expert I Nursing Enrollment Growth Grant Eff: 09/02/08 to 05/22/09

Hoefflin, Cindy	CC	Technical Expert I VTEA - Enhancing Student Success Eff: 09/02/08 to 05/22/09
Jew, Kathryn	FC	Project Expert Basic Skills Adjunct Training Program Eff: 08/18/08 to 12/22/08
Lau, Philip	SCE	Project Coordinator eCASES Implementation Eff: 09/02/08 to 12/05/08
Leonard, Linda	FC	Project Coordinator State Tuition/Subsidy Contracts Coordinator Eff: 09/07/08 to 10/16/08
Leonard, Linda	FC	Project Coordinator State Tuition/Subsidy Contracts Coordinator Eff: 11/02/08 to 12/11/08
Mang, Cathleen	SCE	Technical Expert I ESL Orientation DVD Eff: 08/11/08 to 08/29/08
Martin, Linda	CC	Technical Expert I Nursing Enrollment Growth Grant Eff: 09/02/08 to 05/22/09
Martin, Linda	CC	Technical Expert I VTEA - Enhancing Student Success Eff: 09/02/08 to 05/22/09
Mattoon, Michelle	FC	Project Expert Basic Skills Adjunct Training Program Eff: 08/18/08 to 12/22/08
McLean, Danissa	FC	Project Expert Basic Skills Adjunct Training Program Eff: 08/18/08 to 12/22/08
Modi, Dharmesh	SCE	Technical Expert II JDIF: Medical Device Eff: 09/10/08 to 10/30/08
Mohoff, Mary	FC	Project Expert Basic Skills Adjunct Training Program Eff: 08/18/08 to 12/22/08

Moran, Genaro	SCE	Technical Expert I JDIF: Office Technology Eff: 09/08/08 to 09/10/08
Orozco, Luciano	CC	Technical Expert II Advanced Transportation & Energy Technology Eff: 08/18/08 to 06/30/09
Rafferty, Jennifer	CC	Technical Expert I VTEA - Enhancing Student Success Eff: 09/02/08 to 05/22/09
Reiland, Kathleen	CC	Project Manager Perkins IV Grant Eff: 09/10/08 to 05/31/09
Roman, Rogelio	CC	Technical Expert I VTEA - Enhancing Student Success Eff: 08/18/08 to 10/18/08
Roman, Rogelio	CC	Technical Expert I Nursing Enrollment Growth Grant Eff: 08/18/08 to 10/18/08
Rosen, Ellen	FC	Project Coordinator Specialized ESL Tutoring Eff: 09/02/08 to 12/18/08
Rydalch, Ina	CC	Technical Expert I VTEA - Enhancing Student Success Eff: 09/02/08 to 05/22/09
Saunders, Mary Ann	CC	Project Expert Perkins IV Grant Eff: 09/15/08 to 05/01/09
Shanley, Sue	FC	Project Expert Specialized ESL Tutoring Eff: 09/02/08 to 12/13/08
Simmons, Frances	SCE	Technical Expert I JDIF: Administrative Assistant Grant Eff: 09/10/08 to 11/28/08
Smoley, Daren	CC	Project Expert Tutor/Mentor Training Program Eff: 08/13/08 to 12/18/08

St. Clair, Christen	CC	Project Expert Men's Basketball, Assistant Coach Eff: 10/15/08 to 03/31/09
Swanson, Ellen	CC	Technical Expert I Nursing Enrollment Growth Grant Eff: 09/02/08 to 05/22/09
Taylor, Carly	FC	Project Expert Basic Skills Reading Lab Tutorial Staff Eff: 08/13/08 to 12/10/08
Taylor, Matthew	FC	Technical Expert I Division Technology Coordinator Eff: 08/25/08 to 06/15/09
Thomas, Patricia	FC	Technical Expert II Summer Preparation Project for FC Writing Center Eff: 08/01/08 to 08/11/08
Trujillo, Tamara	FC	Technical Expert I Transfer Achievement Program Eff: 08/18/08 to 06/30/09
Veloz, Laura	FC	Project Expert Basic Skills Reading Lab Tutorial Staff Eff: 08/13/08 to 12/10/08
Vill, Debra	CC	Technical Expert I VTEA - Enhancing Student Success Eff: 09/02/08 to 05/22/09
Wing, Lisa	SCE	Project Coordinator Curriculum Development High School Diploma Program Eff: 08/04/08 to 08/29/08
Zakala, Carol	CC	Technical Expert I VTEA - Enhancing Student Success Eff: 09/02/08 to 05/22/09

SCE TUITION PROGRAMS—2008 SUMMER INTERSESSION

Adamo, Frank	SCE	SCE Tuition Rate
Cortez, Jessica	SCE	SCE Tuition Rate
Joshi, Tapan	SCE	SCE Tuition Rate
Nesheiwat, Christine	SCE	SCE Tuition Rate

Warner, Teresa SCE SCE Tuition Rate

SCE TUITION PROGRAMS—2008 FALL TRIMESTER

Gable, Ronald SCE SCE Tuition Rate
 Gamboa, Jorge SCE SCE Tuition Rate
 Hagerty, Ngai SCE SCE Tuition Rate
 Reagh, Jundo SCE SCE Tuition Rate

SCE TUITION PROGRAMS—2009 WINTER TRIMESTER

Hagerty, Ngai SCE SCE Tuition Rate
 Reagh, Junko SCE SCE Tuition Rate

SCE TUITION PROGRAMS—2009 SPRING TRIMESTER

Hagerty, Ngai SCE SCE Tuition Rate
 Reagh, Junko SCE SCE Tuition Rate

Item 6.d: By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1010 for a copy of the hourly personnel listing.)

GENERAL

Item 7.a: The Board received for a first reading proposed, revised Administrative Procedure 2740, Board Education, and directed it be placed on the September 23, 2008, Board meeting agenda for action.

During discussion it was agreed to revise the language in section 1.2, leave in the language of section 3.4, and to accept the other proposed revisions.

Item 7.b: This item was considered on page 186.

CLOSED SESSION: At 8:28 p.m., Board President Manny Ontiveros adjourned the meeting to closed session per the following sections of Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE; APPROVAL OF EMPLOYEE COMPROMISE AND RELEASE AGREEMENT.

Per Section 54956.95: LIABILITY CLAIMS

Claimant: City of Cypress, Cypress Police Department, Officer S. Csikesz, and Sergeant M. Parker

Agency Claimed Against: NOCCCD, et al.

Claimant: Kortney Blythe, Rolland Beireis, Ashley Colantuono, James Conrad, and Crystal Golden

Agency Claimed Against: NOCCCD, et al.

RECONVENE OPEN SESSION: At 9:22 p.m., Board President Manny Ontiveros reconvened the meeting in open session and reported the following action:

It was moved by Trustee Manny Ontiveros and seconded by Trustee Barbara Dunsheath that the Board reject the claims presented by the City of Cypress, Cypress Police Department, Officer S. Csikesz, and Sergeant M. Parter.
Motion carried unanimously.

It was moved by Trustee Manny Ontiveros and seconded by Trustee Michael Matsuda that the Board reject the claims presented by Kortney Blythe, Rolland Beireis, Ashley Colantuono, James Conrad, and Crystal Golden.
Motion carried unanimously.

ADJOURNMENT: At 9:25 p.m., it was moved by Trustee Michael Matsuda and seconded by Trustee Molly McClanahan to adjourn the meeting. **Motion carried unanimously.**

Prepared By Recording Secretary for
Michael Matsuda, Secretary, Board of Trustees