

APPROVED**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

August 26, 2008

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, August 26, 2008, at 5:30 p.m. in the Board Room at the Anaheim Campus.

Board President Manny Ontiveros called the meeting to order at 5:35 p.m. and Jorge Gamboa led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL - Present: Jeff Brown, Leonard Lahtinen, Michael Matsuda, Molly McClanahan, Donna Miller, Manny Ontiveros, and Student Trustees Carissa Clark and Ethan Morse. Trustee Barbara Dunsheath arrived at 5:37 p.m. Absent: None.

RESOURCE PERSONNEL PRESENT: Ned Doffoney, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Jeff Horsley, Vice Chancellor, Human Resources; Kathie Hodge, President, Fullerton College; Mike Kasler, President, Cypress College; Christine Terry, Interim Provost, School of Continuing Education; Christie Noring, District Director, Public Affairs; Deborah Ludford, District Director, Information Services; Jorge Gamboa, representing the District Management Association; Andrea Sibley-Smith, representing the School of Continuing Education Academic Senate; Rob Johnson, representing the Cypress College Academic Senate; Dale Craig, representing United Faculty; Rod Lusch, representing CSEA; and Violet Ayon, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Karen Cant, Robert Chavez, and Bob Simpson from Cypress College; Julee Bernier, Toni DuBois, Jose Luna, Scott McKenzie, Adam O'Connor, and Janet Portolan from Fullerton College; Janet Gout, Janice Greer, Vaniethia Hubbard, Denise Larsen, Tom Parisi, Jennifer Perez, Fred Rocha, Helga Struckman, Glenn Struckman, Terrie Taylor, and Peter Teipe from the School of Continuing Education; and Ron Beeler, Claudette Dain, Steve Duncan, Tami Oh, and Dorothy Owens-Whitehurst from the District Offices.

VISITORS: Sandra Beller, Dick Bernier, Liz Parisi, and John Wolfe.

COMMENTS: MEMBERS OF THE AUDIENCE:

- A. **Jose Luna**, from Fullerton College, addressed the Board with his concerns regarding his pending termination and distributed a folder of email exchanges between he and the Human Resources Office and the CSEA Office. He requested to have his hearing with the Board and related his interaction with the parties involved. He expressed his dismay at having misunderstood the required timeline for responding to charges

against him and pleaded for the Board's understanding of the impact his termination would have on his family.

- B. **Guillermo Santucci**, CSEA Labor Relations Representative, clarified that Mr. Luna has no experience in this matter, and the Board has the right to terminate Mr. Luna on a technicality. However, if the District believes it has a sound case against Mr. Luna then he should be granted a fair opportunity to present his case to the Board.
- C. **John Wolfe**, Fullerton College resident, addressed the Board with his concerns regarding the annoying sounds and sights from the Fullerton College Science Village project.

BLOCK VOTE APPROVAL: Upon removal of the termination of Jose Luna from item 4.b, it was moved by Trustee Jeff Brown and seconded by Trustee Barbara Dunsheath that the following items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.c, 3.d
Human Resources: 4.a, 4.b, 4.c, 4.d

Motion carried unanimously, including the Student Trustees' advisory votes.

REPORTS:

- A. **Honor Retirees:** As a part of the Chancellor's Report, **Julee Bernier**, Fullerton College Administrative Assistant, and **Tom Parisi**, School of Continuing Education Dean of Instruction and Student Services, recent retirees, were honored for their years of service to the District.
- B. **Chancellor Doffoney** commended the colleges on their back-to-school events; reported on his attendance at a reception for Jack Scott, in-coming Chancellor of the California Community Colleges; thanked the Board for the wonderful community reception on August 22 at the Tiger Woods Learning Center; and reported on his meeting with constituent groups' representatives.
- C. **Christine Terry**, Interim Provost of the School of Continuing Education; **Kathie Hodge**, President of Fullerton College; and **Mike Kasler**, President of Cypress College, reported on activities from their respective sites.

COMMENTS

- A. **Andrea Sibley-Smith** commended Tom Parisi for his contributions to the School of Continuing Education and its students.
- B. **Rob Johnson** announced the "Emerging Eye Three" traveling art exhibit in which two Cypress College students are participating in the show and hosted at Cypress College.

- C. **Rod Lusch** stated that Jose Luna was confused as to what was required of him regarding a disciplinary process. He added that waivers may be allowed from the timeline identified in the disciplinary process packet. He asked the Board's consideration on behalf of Mr Luna.
- D. **Student Trustee Ethan Morse** reported on his attendance at Dr. Doffoney's community reception and on Fullerton College campus activities.
- E. **Trustee Donna Miller** reminded everyone of the Strategic Conversation scheduled for October 28 at Fullerton College and reported that coffee hours will be scheduled during the 2009 spring semester at each of the three campuses for a "Conversation with the Chancellor."
- F. **Trustee Leonard Lahtinen** recommended that chief executive officers be more involved in fundraising and reported on a Foundation Symposium upcoming in San Diego. In addition, he reported on his bicycle "tour de Fullerton." During his tour, he followed up on noise complaints from a neighbor surrounding Fullerton College and he observed that portable toilets are readily visible by the neighbors and suggested a screening off of these. He also recommended that a "good neighbor" effort from the institution to the campus neighbors be established by providing them with information regarding the Science Village project.
- G. **Trustee Michael Matsuda** reported on his participation in a round table hosted by Congresswoman Loretta Sanchez regarding disaster preparation. In addition, the round table addressed the Asian-Pacific and Native American Pacific Islander-Serving Institutions Program and funds available for such institutions. He also distributed copies of SB1301 (Cedillo) California Dream Act and requested that it be agendized for the next Board meeting.
- H. **Trustee Barbara Dunsheath** commended the colleges for their back-to-school events and the beautiful campus grounds. She commended Kathie Hodge on her appointment to the Community College League of California Board.
- I. **Trustee Molly McClanahan** also commended the colleges for their opening-day events and the appearance of the campuses.
- J. **Trustee Manny Ontiveros** congratulated Fullerton College on their publication in the newspaper. He also reported on his attendance at the recent Orange County reception for Jack Scott.

MINUTES: It was moved by Trustee Michael Matsuda and seconded by Trustee Donna Miller that the Board approve the minutes of the Regular Meeting of August 12, 2008, as amended. **Motion carried, including the Student Trustees' advisory votes.**

In reviewing the minutes, Trustee Jeff Brown inquired on the Board's response to Dr. Doffoney's request for direction on the proposed revisions to AP2740, Board Education.

Upon conclusion of discussion, the Board requested that proposed, revised AP2740 be agendaized for a first reading at the September 9 Board meeting.

Also, during review of the minutes Trustee Barbara Dunsheath expressed her concern for a progress report on the impact to the colleges with the passage of the Higher Education Opportunity Act.

FIRST CLOSED SESSION: At 6:43 p.m., Board President Manny Ontiveros adjourned the meeting to closed session per **Government Code Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE; APPROVAL OF EMPLOYEE COMPROMISE AND RELEASE AGREEMENT.**

RECONVENE OPEN SESSION: At 7:22 p.m., Board President Manny Ontiveros reconvened the meeting to open session.

FINANCE & FACILITIES

Item 3.a: By the block vote, authorization was granted to award RFP#67617, Remove/Replace the Above-Ceiling Cracked Drain Pipe System at the Anaheim Campus, First Floor, to Bremer Plumbing and Boiler Services, in the amount of \$50,694, as the lowest, responsive and responsible bidder.

Further authorization was granted for the District Director, Purchasing, to execute the agreement on behalf of the District and approve and forward to the Board for ratification, any further specification changes up to 10% of the original contract amount or \$15,000, whichever is greater, for the District.

Item 3.b: By the block vote, authorization was granted to extend the agreement with R²A Architecture to provide architectural services for the renovation and/or replacement of the Wilshire School of Continuing Education Buildings 100 & 200, to December 31, 2008, at no additional cost to the District.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the amendment to the agreement on behalf of the District.

Item 3.c: By the block vote, the Board ratified the current change orders for the public works projects listed per the Change Order Request, with a total of \$56,373.81.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute each contractor agreement on behalf of the District.

Item 3.d: By the block vote, authorization was granted for the School of Continuing Education, via the Job Development Incentive Fund: Medical Device Grant, hosted by the Training and Development Institute (TDI), to obtain an institutional membership in the Regulatory Affairs Professional Society (RAPS), for an annual membership fee of \$1,500 for the period of September 15, 2008, through September 15, 2009.

		To: Column 2, Step 1 Eff. 09/08/2008
Al-Shawa, Ahmad	CC	Chemistry Instructor (ADJ) From: Column 1, Step 0 To: Column 3, Step 0 Eff. 08/18/2008
Badia, Cindi	SCE	ESL Instructor (ADJ) From: Column 1, Step 0 To: Column 2, Step 0 Eff. 09/08/2008
Baltazar, Ramon	SCE	Business Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 09/08/2008
Barrett, Debra	SCE	DSPS Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 09/08/2008
Bennett, Erica	FC	Librarian From: Class B To: Class C Eff. 08/13/2008
Bohr, Ryan	FC	Construction Technology Instructor (ADJ) From: Column 1, Step 0 To: Column 1, Step 1 Eff. 08/18/2008
Broussard, Carlita	CC	English Instructor (ADJ) From: Column 1, Step 0 To: Column 1, Step 1 Eff. 08/18/2008
Bunnell, Dona	SCE	Older Adult Program Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 09/08/2008
Casper, Judith	SCE	Business Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1

Eff. 09/08/2008

Caverly, Carolin	SCE	Home Economics Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 09/08/2008
Chavoya, Joe	SCE	ESL Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 09/08/2008
Cho, Arthur	CC	Management/Marketing Instructor (ADJ) From: Column 2, Step 0 To: Column 2, Step 1 Eff. 08/18/2008
Coopman, Jennifer	CC	Mathematics Instructor From: Class D To: Class E Eff. 08/13/2008
Crawford, James	SCE	DSPS Instructor (ADJ) From: Column 1, Step 0 To: Column 2, Step 0 Eff. 09/08/2008
Dago, Amanda	SCE	ESL Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 09/08/2008
Doherty, Doreen	SCE	ESL Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 09/08/2008
Dostal, John	SCE	ESL Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 09/08/2008
Downer, Maybeth	SCE	Business Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 09/08/2008

Draffan, Merry	SCE DSPS Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 09/08/2008
Duarte, James	FC Machine Shop Instructor (ADJ) From: Column 1, Step 0 To: Column 1, Step 1 Eff. 08/18/2008
DuBois, Toni	FC Vice President, Student Services From: Range 37, Column E To: Range 37, Column E + Doc Management Salary Schedule Eff: 07/28/2008
Egland, Kori	CC Speech Instructor (ADJ) From: Column 1, Step 1 To: Column 1, Step 2 Eff. 08/18/2008
Ferrara, Kyle	SCE Older Adult Program Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 09/08/2008
Fletcher, Jonathan	CC Photography Instructor (ADJ) From: Column 2, Step 0 To: Column 2, Step 1 Eff. 08/18/2008
Gonzalez, Manuel	FC Art Instructor (ADJ) From: Column 1, Step 0 To: Column 1, Step 1 Eff. 08/18/2008
Grande, Barbara	SCE Business Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 09/08/2008
Hasan, Fouton	SCE ESL Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 09/08/2008

Hedges, Janice	SCE	Early Childhood Education Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 09/08/2008
Jaime-Rodriguez, Teresa	SCE	ESL Instructor (ADJ) From: Column 1, Step 0 To: Column 2, Step 0 Eff. 09/08/2008
Johnson, Cory	FC	Music Instructor (ADJ) From: Column 1, Step 0 To: Column 1, Step 1 Eff. 08/18/2008
Juarez, Vanessa	FC	Physical Education Instructor (ADJ) From: Column 1, Step 0 To: Column 2, Step 1 Eff. 08/18/2008
Kim, Young Shin	SCE	Older Adult Program Instructor (ADJ) From: Column 1, Step 0 To: Column 2, Step 0 Eff. 09/08/2008
Kominek, Bridget	FC	English Instructor From: Class B, Step 1 To: Class B, Step 3 Eff. 08/13/2008
LaPorta, Michelle	CC	English Instructor (ADJ) From: Column 1, Step 1 To: Column 1, Step 2 Eff. 08/18/2008
Lau, Philip	SCE	Business Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 09/08/2008
Link, Renee	CC	Chemistry (ADJ) From: Column 1, Step 0 To: Column 3, Step 0 Eff. 06/02/2008

Marquardt, Marcus	CC	Psychiatric Tech Instructor From: Class B To: Class C Eff. 08/13/2008
Martin, Karen	SCE	Older Adult Program Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 09/08/2008
Martinez, Mary	SCE	ESL Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 09/08/2008
Mascardo, Maria	FC	DSPS Counselor (ADJ) From: Column 1, Step 0 To: Column 3, Step 1 Eff. 08/18/2008
Morgan, Robin	SCE	ESL Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 09/08/2008
Morphew, Linda	SCE	DSPS Instructor (ADJ) From: Column 1, Step 0 To: Column 2, Step 0 Eff. 09/08/2008
Murillo, Sandra	SCE	ESL Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 09/08/2008
Nielsen, Rosemary	SCE	Older Adult Program Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 09/08/2008
Okamura, Jill	FC	Librarian From: Class B, Step 1 To: Class D, Step 6 Eff. 08/13/2008

Pabla, Hardeep	SCE	ESL Instructor (ADJ) From: Column 1, Step 0 To: Column 2, Step 0 Eff. 09/08/2008
Padilla, Rosa Maria	SCE	Health Education Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 09/08/2008
Pallan, Maria	SCE	ESL Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 09/08/2008
Pambid-Stout, Consuleo	SCE	ESL Instructor (ADJ) From: Column 2, Step 0 To: Column 2, Step 1 Eff. 09/08/2008
Pilafas, James	SCE	ESL Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 09/08/2008
Richards-Dinger, Kari	FC	Mathematics Instructor From: Class B, Step 1 To: Class E, Step 5 Eff. 08/13/2008
Rivers Senghor, Diana	SCE	ESL Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 09/08/2008
Sheehan, Vickie	SCE	High School Program Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 09/08/2008
Smith, Marlo	SCE	ESL Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 09/08/2008

Smyth, Nathaniel	FC Physical Science Instructor (ADJ) From: Column 1, Step 0 To: Column 1, Step 1 Eff. 08/18/2008
St. Clair, Kevin	CC Music Instructor (ADJ) From: Column 2, Step 0 To: Column 3, Step 0 Eff. 08/18/2008
Stokes, Sheilah	FC English Instructor From: Class C To: Class D Eff. 08/13/2008
Tallman, Melissa	FC Reading Instructor (ADJ) From: Column 1, Step 0 To: Column 2, Step 0 Eff. 09/18/2008
Thompson, Donna	FC Mathematics Instructor Leave of Absence Replacement From: Class B, Step 1+stipend in lieu of benefits To: Class B, Step 7+stipend in lieu of benefits Eff. 08/13/2008-12/18/2008
Urquidi, Carlos	CC Air Conditioning/Refrigeration Instructor From: Class B, Step 1 To: Class B, Step 5 Eff. 08/13/2008
Vaughan, Anna	SCE ESL Instructor (ADJ) From: Column 1, Step 0 To: Column 2, Step 0 Eff. 09/08/2008
Yedor, Nickie	SCE Older Adult Program Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 09/08/2008

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Ransom, Alan	CC	Administrative Duties Class E, Step 23 Regular and Contract Faculty Overload Nonteaching Schedule Not to exceed 13 hours Eff. 08/11/2008
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Item 4.b: By the block vote, with removal of Jose Luna termination, authorization was granted for the following classified personnel matter, which is within budget:

NEW PERSONNEL

Chau, Jeaneen	FC	Personnel Services Specialist 12-month position (100%) Range 41, Step A Eff. 8/27/2008 PN FCC804
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Guerrero, Manuel	FC	Groundskeeper 12-month position (100%) Range 29, Step A Eff. 8/27/2008 PN FCC995
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REHIRE

Cruz, Pete	AC	Special Projects Director/Internal Audits Temporary Management Position (100%) Range 3, Special Project Daily Rate Schedule+ stipend in lieu of benefits Eff. 10/01/2008 – 6/30/2009 PN DET996
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STIPEND FOR ADDITIONAL DUTIES

Do, Dao	AC	Office Coordinator (100%) 6% Stipend Eff. 7/07/2008 – 8/15/2008
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Negrete, Rena	FC	Admissions & Records Specialist (100%) 6% Stipend Eff. 7/28/2008 – 12/31/2008
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Item 4.c: By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1009 for a copy of the hourly personnel listing.)

Item 4.d: By the block vote, authorization was granted to amend the Chancellor's employment contract to include reimbursement of relocation expenses.

GENERAL

Item 5.a: It was moved by Trustee Donna Miller and seconded by Trustee Jeff Brown that the Board appoint Michael Matsuda as the District's trustee representative and Wayne Wedin as the community representative on the Orange County Community College Legislative Task Force for the 2008-09 year. **Motion carried unanimously, including the Student Trustees' advisory votes.**

SECOND CLOSED SESSION: At 7:24 p.m., Board President Manny Ontiveros adjourned the meeting to closed session per the following sections of Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE; APPROVAL OF EMPLOYEE COMPROMISE AND RELEASE AGREEMENT.

RECONVENE OPEN SESSION: At 8:06 p.m., Board President Manny Ontiveros reconvened the meeting in open session:

ADJOURNMENT: At 8:07 p.m., it was moved by Trustee Leonard Lahtinen and seconded by Trustee Michael Matsuda to adjourn the meeting. **Motion carried unanimously.**

Prepared By Recording Secretary for
Michael Matsuda, Secretary, Board of Trustees