

APPROVED

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

June 24, 2008

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, June 24, 2008, at 5:30 p.m. in the Board Room at the Anaheim Campus.

Board President Manny Ontiveros called the meeting to order at 5:33 p.m. and Dale Craig led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL - Present: Jeff Brown, Barbara Dunsheath, Michael Matsuda, Molly McClanahan, Donna Miller, Manny Ontiveros, and Student Trustees Carissa Clark and Ethan Morse. Absent: Leonard Lahtinen.

RESOURCE PERSONNEL PRESENT: Jerome Hunter, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Jeff Horsley, Vice Chancellor, Human Resources; Kathie Hodge, President, Fullerton College; Mike Kasler, President, Cypress College; Gary McGuire, Provost, School of Continuing Education; Christie Wallace Noring, District Director, Public Affairs; Deborah Ludford, District Director, Information Services; Carol Mattson, representing the District Management Association; Andrea Sibley-Smith, representing the School of Continuing Education Academic Senate; Rob Johnson, representing the Cypress College Academic Senate; Ken Collins, representing the Fullerton College Faculty Senate; Dale Craig, representing United Faculty; Rod Lusch, representing CSEA; and Violet Ayon, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Toni DuBois, Lily Espinoza, Debra Gerard, Andrea Hanstein, Adam O'Connor and Janet Portolan from Fullerton College; Dao Do, Pat Humpres, and Bob Simpson from Cypress College; Denise Larsen, Terrie Taylor, and Chris Terry from the School of Continuing Education; and Claudette Dain, Rod Garcia, Tami Oh, and Dorothy Owens-Whitehurst from the District Office.

COMMENTS: MEMBERS OF THE AUDIENCE: There were no comments from the audience.

BLOCK VOTE APPROVAL: Upon Vice Chancellor Jeff Horsley's removal of the hiring and voluntary change in assignment of Janis Taylor from agenda item 6.b due to her declination of the position, it was moved by Trustee Jeff Brown and seconded by Trustee Michael Matsuda that the following items be approved by block vote:

Finance & Facilities: 4.b, 4.d, 4.e, 4.f, 4.g, 4.h, 4.m
Instructional Resources: 5.a

Human Resources: 6.a, 6.b, 6.c, 6.d

Motion carried unanimously, including the Student Trustees' advisory votes.

REPORTS:

- A. Honor Retirees: **Dr. Jerome Hunter**, Chancellor, and **Dr. W. Gary McGuire**, Provost of the School of Continuing Education, were honored upon their retirement.
- B. **Chancellor Hunter** informed the Board of an invitation from the South Orange County Community College District to participate in a training session at Irvine Valley College on ethics for trustees, executive staff and key directors. He asked the Trustees to inform the Chancellor's Office if they are interested in attending.
- C. **Kathie Hodge**, Fullerton College President; **Mike Kasler**, Cypress College President; and **Gary McGuire**, Provost of the School of Continuing Education, reported on activities from their respective areas.

____ As a part of her report, Dr. Hodge introduced Toni DuBois, Vice President of Student Services, and Lily Espinoza, Director of the Cadena/Transfer Center, at Fullerton College. She added that the Fullerton College Classified Senate was awarded the Model Senate Award of 2008 by the California Community Colleges Classified Senate organization.

As a part of his report, Dr. Kasler introduced Bob Simpson as the new Executive Vice President of Cypress College.

COMMENTS

- A. **Carol Mattson** thanked the District Management Association (DMA) Board and the Board of Trustees for their support during her tenure as DMA President. Jorge Gamboa assumes the DMA Presidency as of July 1, 2008.
- B. **Andrea Sibley-Smith** expressed deep appreciation to Dr. Hunter and Dr. McGuire for their service to the District.
- C. **Rob Johnson** thanked Drs. Hunter and McGuire for the years of service to the District and congratulated them on their retirement.
- D. **Rod Lusch** stated that CSEA acknowledges the Classified Senate and the accolades the Classified Senate has received. He went on to state, however, that CSEA has the right of appointment to various committees throughout the District. In addition, he announced that CSEA ratified the 2007-08 salary and benefits agreement.
- E. **Student Trustee Ethan Morse** also extended his congratulations to Drs. Hunter and McGuire upon their retirement.

- F. **Trustee Jeff Brown** reported on a coworker's appreciation for his education and support while attending Fullerton College.
- G. **Trustee Molly McClanahan** referred to an article on community colleges and she announced the new exhibit at the Fullerton Museum.

MINUTES: It was moved by Trustee Michael Matsuda and seconded by Trustee Donna Miller that the Board approve the minutes of the Regular Meeting of June 10, 2008, as submitted. **Motion carried, including the Student Trustees' advisory votes.**

PUBLIC HEARING

Item 3.a: At 6:04 p.m., it was moved by Trustee Michael Matsuda and seconded by Barbara Dunsheath to declare open a public hearing on the initial proposal for the Adjunct Faculty United Successor Agreement as submitted by Adjunct Faculty United. There were no comments from the public. It was then moved by Trustee Molly McClanahan and seconded by Donna Miller to close the public hearing.

Item 3.b: At 6:05 p.m. it was moved by Trustee Jeff Brown and seconded by Trustee Donna Miller to declare open a public hearing on the initial proposal for the Adjunct Faculty United Successor Agreement as submitted by the District. There were no comments from the public. It was moved by Trustee Jeff Brown and seconded by Trustee Barbara Dunsheath to close the public hearing. It was then moved by Trustee Donna Miller and seconded by Trustee Jeff Brown that the Board adopt the District's initial proposal. **Motion carried unanimously.**

FINANCE & FACILITIES

Item 4.a: Rod Lusch expressed his concern regarding the use of the District's La Habra property and urged the Board to seriously consider maintaining it indefinitely. It was then moved by Trustee Donna Miller and seconded by Trustee Michael Matsuda to grant authorization to enter into a license agreement with R.W. H. Construction, Inc., for use of the back portion of the District's La Habra property and will include the old Maintenance Office, Building 2, Building 3, Storage Building #5, the Butler Building #6, and the surrounding surplus land. In addition, R.W.H. Construction, Inc., will have use of the entryway off Leslie Street for a \$5,000 per-month license fee, effective July 1, 2008. **Motion carried, including the Student Trustees' advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance & Facilities to execute the agreement on behalf of the District.

Item 4.b: By the block vote, the Board adopted the resolution authorizing the County Superintendent of Schools to make any necessary transfers between contingencies and expenditure classifications.

Item 4.c: Fiscal Affairs Coordinator Claudette Dain presented the District's 2008-09 Tentative Budget that includes \$191,075,249 in General Fund revenues. These revenues are based on the May Revise and on a full-time equivalent student target that has been adjusted downward in order to offset enrollment growth during the past year that exceeded funding (referred to as being "over cap"). The District's Tentative Budget will be updated after the State Legislature has finalized appropriations for 2008-09. As reported to the Board earlier, it is expected that this process will take longer than usual at the state level because of the current serious deficit situation and debates over how to manage it.

The presentation also identified 1) budget assumptions of funding for 96% of 2007-08 estimated actual FTES as of April 30, 2008 and a .37% increase over the 2007-08 original FTES targets, which is a 3.19% decrease in FTES based on 2007-08 estimated actuals as of April 30, 2008; 2) major revenue assumptions; 3) Unrestricted General Fund revenue summary; 4) major expenditure assumptions; 5) Unrestricted General Fund expenditure summary; 6) Unrestricted General Fund Excess Revenues over expenditures; and 7) additional statewide budget information.

Upon a question and answer session, it was then moved by Trustee Barbara Dunsheath and seconded by Trustee Michael Matsuda that the Board approve the Tentative Budget for Fiscal Year 2008-09. **Motion carried unanimously, including the Student Trustees' advisory votes.**

The Board further directed that a public hearing be set for September 9, 2008, at the Anaheim Campus Board Room at or about 5:30 p.m. pursuant to §58301 of Title 5, California Code of Regulations, to provide the public with an opportunity to comment on the budget prior to the adoption of the Proposed Budget.

(See Supplemental Minutes #1006 for a copy of the Tentative Budget presentation.)

Item 4.d: By the block vote, authorization was given to award RFP#2007-42, Furnishing Vending Machine Services for Fullerton College, effective July 24, 2008, through July 23, 2013, to First Class Vending, Inc., which includes the following:

| <u>First Class Vending, Inc.</u> | <u>Commission Rate</u> |
|---|------------------------|
| Snacks, hot and cold beverages | 30% |
| \$5,000 per-year up front commission for five years | \$25,000 |
| Product and giveaway promos (donations to support student activities) | |
| Scholarship funds \$500 per-year | |

Further authorization was granted for the District Director, Purchasing, to execute the agreement on behalf of the District.

Item 4.e: By the block vote, authorization was granted to award Bid #2007-41, Point of Sale System for the Culinary Arts Department at the Anaheim Campus, to Micros System, Inc., to provide a turn-key system, including supplies, software, hardware, training, installation,

maintenance, and implementation support in the amount of \$69,347.98, plus tax and shipping.

Further authorization was granted for the District Director, Purchasing, to execute the contract on behalf of the District.

Item 4.f: By the block vote, authorization was granted to enter into agreements for Fullerton College and Cypress College for Student Accident and Intercollegiate Athletic Accident Insurance for 2008-09 with Life Insurance Company of North America (also known as CIGNA) through Wells Fargo Insurance Services, Inc., in the amount of \$134,553 for the basic coverage and \$8,449 for the catastrophic coverage, effective August 1, 2008.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the insurance policies on behalf of the District.

Item 4.g: By the block vote, authorization was granted to renew the contract with the Alliance of Schools for Cooperative Insurance Programs for Environmental Health & Safety consultant services three (3) days per week from July 1, 2008, through June 30, 2009, in an amount of \$63,000, effective July 1, 2008.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the contract on behalf of the District.

Item 4.h: By the block vote, authorization was granted to award Bid PW#2007-39, Parking Lot Expansion Project at Cypress College, to Roadway Engineering Contractos, Inc., as the second lowest responsive and responsible bidder, and to issue an agreement as follows:

Base Bid #1

To provide labor, equipment, material, parts and supplies necessary for the Parking Lots Number 5 and Number 7 Expansion Project at Cypress College, in accordance with the specifications and bid documents.

Total \$899,408.00

Further authorization was granted for the District Director, Purchasing, to execute the agreement on behalf of the District and approve and forward to the Board for ratification, any further specification changes up to 10% of the original contract amount or \$15,000, whichever is greater, for the District.

Item 4.i: Upon clarification on permanent power for the Science Village, it was moved by Trustee Donna Miller and seconded by Trustee Molly McClanahan to grant retroactive authorization to amend the architectural agreement with R²A Architecture for the design of new temporary electrical service to serve the Fullerton College Science Village and increase the contract amount by \$6,100, from \$1,823,005 to \$1,829,105. The date of

service for this scope of work shall be retroactive from June 1, 2008, through November 30, 2008. **Motion carried, including the Student Trustees' advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the agreement on behalf of the District.

Item 4.j: It was moved by Trustee Molly McClanahan and seconded by Trustee Jeff Brown that the Board adopt Resolution No. 07/08-16 for the Approval of Change Order as an Amendment to the Existing Contract with D.M. Hoover Company (BP#7) for PW0405-19, Cypress College, Student Center and Bookstore, and approve the award of additional work totaling \$152,071, without competitively bidding such work. **Motion carried, including the Student Trustees' advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance & Facilities to execute all agreements and complete all necessary documents for the additional work.

Item 4.k: It was moved by Student Trustee Ethan Morse and seconded by Trustee Michael Matsuda that the Board adopt Resolution No. 07/08-17 for the Approval of Change Order as an Amendment to the Existing Contract with Mariposa Horticultural Enterprises, Inc. (BP#4) for PW0506-602, Fullerton College, Classroom Office Building 1400, and to approve the award of additional work totaling \$5,616, without competitively bidding such work. **Motion carried, including the Student Trustees' advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance & Facilities to execute all agreements and complete all necessary documents for the additional work.

Item 4.l: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Molly McClanahan that the Board adopt Resolution No. 07/08-18 for the Approval of Change Order as an Amendment to the Existing Contract with ISEC, In., (9BP#15) for PW0506-602, Fullerton College, Classroom Office Building 1400, and approve the award of additional work totaling \$29,714, without competitively bidding such work. **Motion carried, including the Student Trustees' advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance & Facilities to execute all agreements and complete all necessary documents for the additional work.

Item 4.m: By the block vote, authorization was granted to enter into an agreement with AT&T Data Comm to participate in the Fast Open Contracts Utilization Services (FOCUS) to replace and upgrade network equipment throughout the District for an amount not to exceed \$117,236.62, plus applicable taxes.

Further authorization was granted for the District Director, Purchasing, to execute the agreement on behalf of the District and approve and forward to the Board for ratification, any further specification changes up to 10% of the original contract amount or \$15,000, whichever is greater, for the District.

Item 4.n: It was moved by Trustee Molly McClanahan and seconded by Trustee Barbara Dunsheath that the Board ratify the current change orders for the public works projects listed per the Change Order Request, with a total of \$222,125.12. **Motion carried, including the Student Trustees' advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute each contractor agreement on behalf of the District.

INSTRUCTIONAL RESOURCES

Item 5.a: By the block vote, authorization was granted for the Cypress College Staff Development to expend \$35,000 allocated from college funds, state Faculty and Staff Professional Development funds, Basic Skills funds, funds allocated from the Title V grant, and monies generated by Staff Development fund-raising events for its comprehensive annual program for the academic year 2008-2009, which may include, but not be limited to, the following specific activities:

- \$15,000 to fund off-campus travel and conference attendance for faculty, managers, and classified staff, allocated through the Staff Development Conference Funding Request process
- \$3,000 for new faculty and new classified staff orientation programs, including a subscription to www.4faculty.org
- \$5,000 for fall and spring Opening Day events, the Classified Appreciation Luncheon, and the End-of-the-Year employee recognition event
- \$12,000 for professional development events, such as brain-based research workshops; measurable student learning outcomes development workshop series; an all-campus best teaching practices workshop; leadership development workshops; and instructional technology training workshops.

Additional authorization was granted for the funding of necessary related costs as events take place, including, but not limited to, supplies, meals, lodging, conference registration and other expenses, promotional activities, contracted services, training materials, recognition awards, consultants, professional experts, and reassigned time. Specific agenda items and independent contractor agreements will be provided for Board approval at appropriate times.

Further authorization was granted for the Cypress College President to execute all contracts, including, but not limited to, group booking contracts and agreements and Independent Contractor agreements.

HUMAN RESOURCES

Item 6.a: By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

NEW PERSONNEL

| | | |
|--------------|-----|---|
| Brown, Julie | SCE | DSPS Noncredit Instructor First Year Probationary Contract Class B, Step 1 Eff. 09/02/2008 PN SCF996 |
| DuBois, Toni | FC | Vice President, Student Services Range 37, Column E (100%) Management Salary Schedule Eff. 07/28/2008 PN FCM962 |

PROMOTION

| | | |
|-----------------|-----|---|
| Simpson, Robert | FC | Dean, Math & Computer Science |
| | To: | CC Executive Vice President, Educational Programs & Student Services Range 39, Column F + Doc Management Salary Schedule Eff. 07/01/2008 PN CCM983 |

CHANGE IN SALARY CLASSIFICATION

| | | |
|------------------------|----|---|
| Kaur, Parwinder | CC | Economics Instructor From: Class B, Step 1 To: Class F, Step 9 Eff. 08/13/2008 |
| Lighthiser, Marissa | CC | Librarian From: Class B, Step 1 To: Class E, Step 2 Eff. 08/13/2008 |
| Pacheco, Elizabeth-Ann | CC | Dental Assistant Instructor From: Class B, Step 1 To: Class B, Step 10 Eff. 08/13/2008 |
| Standen, Kathleen | FC | Business Management Instructor From: Class B, Step 1 To: Class B, Step 9 Eff. 08/13/2008 |

| | | |
|---------------|----|---|
| Ternes, Linda | FC | Math Instructor From: Class B, Step 1 To: Class B, Step 10 Eff. 08/13/2008 |
| Tyson, Erin | FC | English Instructor Leave of Absence Replacement (100%) From: Class B, Step 1 To: Class B, Step 2 Plus stipend in lieu of benefits Eff. 08/15/2008-12/18/2008 |

ADDITIONAL DUTY DAYS @ PER DIEM

| | | |
|----------------|----|-------------------------|
| Koeppel, Liana | CC | Forensics Coach 11 days |
|----------------|----|-------------------------|

LEAVE OF ABSENCE WITH PAY

| | | |
|---------------------|----|---|
| Daniels, Joan | CC | English Instructor Load Banking Leave (100%) Eff. 2008 Fall Semester |
| McAlister, Kathleen | CC | English Instructor Load Banking Leave (20.00%) Eff. 2008 Fall Semester |
| Moran, Olga | CC | Foreign Language Instructor Load Banking Leave (100%) Eff. 2008 Fall Semester |
| Payne, John | CC | English Instructor Load Banking Leave (100%) Eff. 2008 Fall Semester |

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2008 SUMMER INTERSESSION

| | | |
|-------------------|-----|------------------|
| Buzan, Janet | SCE | Column 1, Step 0 |
| Frohling, Gene | SCE | Column 1, Step 1 |
| Spriggins, Angela | SCE | Column 1, Step 0 |
| Tiezzi, Robert | SCE | Column 1, Step 0 |
| Vann, Diane | FC | Column 1, Step 0 |
| Vecchia, Janet | SCE | Column 1, Step 0 |

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2008 FALL SEMESTER,
TRIMESTER

| | | |
|------------------|----|------------------|
| Altman, Danielle | CC | Column 1, Step 0 |
| Bowden, Gillian | CC | Column 1, Step 0 |
| Hayes, Donald | CC | Column 1, Step 0 |
| Kaliski, Lucy | CC | Column 2, Step 0 |
| Klein, Christine | CC | Column 3, Step 0 |
| London, Karin | FC | Column 1, Step 0 |
| Youngblood, Cory | CC | Column 2, Step 0 |

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2009 SPRING SEMESTER,
TRIMESTER

| | | |
|-----------------|----|------------------|
| Waltman, Daniel | FC | Column 1, Step 0 |
|-----------------|----|------------------|

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

| | | |
|----------------|----|------------------|
| Camacho, Tammy | FC | Column 1, Step 0 |
| Lockhart, Ann | FC | Column 1, Step 0 |
| Strong, Andre | FC | Column 1, Step 0 |

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

| | | |
|----------------|-----|--|
| Adams, Virgil | CC | Title V Hybrid Training Program Stipend not to exceed \$500 Eff. 01/14/2008-05/22/2008 |
| Armale, Ron | CC | Title V Hybrid Training Program Stipend not to exceed \$500 Eff. 01/14/2008-05/22/2008 |
| Austin, Peggy | CC | Title V Hybrid Training Program Stipend not to exceed \$500 Eff. 01/14/2008-05/22/2008 |
| Casper, Judith | SCE | JDIF Office Technology Workshop Stipend not to exceed \$50 Eff. 04/18/2008 |
| Craft, Mary | SCE | JDIF Office Technology Workshop Stipend not to exceed \$50 Eff. 04/18/2008 |
| D'Aiuto, David | SCE | JDIF Office Technology Workshop Stipend not to exceed \$50 |

| | | |
|--------------------|-----|---|
| | | Eff. 04/18/2008 |
| Downer, Maybeth | SCE | JDIF Office Technology Workshop Stipend not to exceed \$50 Eff. 04/18/2008 |
| Fiske, Robert | SCE | JDIF Office Technology Workshop Stipend not to exceed \$50 Eff. 04/18/2008 |
| Grande, Jolena | CC | Title V Hybrid Training Program Stipend not to exceed \$500 Eff. 01/14/2008-05/22/2008 |
| Grane, Barbara | SCE | JDIF Office Technology Workshop Stipend not to exceed \$50 Eff. 04/18/2008 |
| Halonen, Brita | CC | UTAP Learning Communities Training Program Stipend not to exceed \$1000 Eff. 01/23/2008-05/14/2008 |
| Huffman, Jean | SCE | JDIF Office Technology Workshop Stipend not to exceed \$50 Eff. 04/18/2008 |
| Lau, Phil | SCE | JDIF Office Technology Workshop Stipend not to exceed \$50 Eff. 04/18/2008 |
| Lewerenz, Shirley | SCE | JDIF Office Technology Workshop Stipend not to exceed \$50 Eff. 04/18/2008 |
| Owens, Cindy | CC | Title V Hybrid Training Program Stipend not to exceed \$500 Eff. 09/08/2007-05/22/2008 Stipend not to exceed \$500 Eff. 05/22/2008-08/01/2008 |
| Sorooshian, Pamela | CC | Title V Hybrid Training Program Stipend not to exceed \$500 Eff. 01/14/2008-05/22/2008 |
| Walker, Heather | CC | Title V Hybrid Training Program Stipend not to exceed \$500 |

NEW PERSONNEL

| | | |
|-----------------|----|---|
| Bates, Beatrice | AC | Payroll Specialist 12-month position (100%) Range 36, Step A Eff. 6/25/2008 PN DEC984 |
|-----------------|----|---|

PROFESSIONAL GROWTH & DEVELOPMENT

| | | |
|------------------|----|---|
| Estabrook, Avery | CC | Student Services Specialist (100%) 2 nd Increment (\$350) Eff. 7/01/2009 |
|------------------|----|---|

| | | |
|--|--|---|
| | | 3 rd Increment (\$350) Eff. 7/01/2010 |
|--|--|---|

| | | |
|----------------|----|---|
| Ford, Mary Lou | CC | Instructional Assistant (100%) 2 nd Increment (\$350) Eff. 7/01/2008 |
|----------------|----|---|

| | | |
|---------------|-----|---|
| Gamboa, Jorge | SCE | Program Assistant/ESL (100%) 1 st Increment (\$400) Eff. 7/01/2008 |
|---------------|-----|---|

| | | |
|--|--|---|
| | | 2 nd Increment (\$400) Eff. 7/01/2009 |
|--|--|---|

| | | |
|--|--|---|
| | | 3 rd Increment (\$400) Eff. 7/01/2010 |
|--|--|---|

| | | |
|----------------|----|--|
| Jones, LaQuita | CC | Clerical Assistant I (100%) 3 rd Increment (\$350) Eff. 7/01/2010 |
|----------------|----|--|

| | | |
|------------------|----|---|
| Mayberry, Andrea | CC | Student Services Specialist (100%) 1 st Increment (\$350) Eff. 7/01/2008 |
|------------------|----|---|

| | | |
|--------------|----|---|
| Moon, Hochin | FC | Student Services Technician (100%) 4 th Increment (\$350) Eff. 7/01/2010 |
|--------------|----|---|

| | | |
|----------------|-----|---|
| Schoepf, Julie | SCE | Executive Assistant III (100%) 3 rd Increment (\$400) Eff. 7/01/2009 |
|----------------|-----|---|

| | | |
|-----------------|----|---|
| Vyskocil, Cindy | AC | Director, Equity and Diversity 3 rd Increment (\$400) Eff. 7/01/2008 |
| | | 4 th Increment (\$400) Eff. 7/01/2009 |
| | | 5 th Increment (\$400) Eff. 7/01/2010 |

VOLUNTEER PERSONNEL WITHOUT PAY

| | | |
|--------------------|-----|---|
| Gallagher, Loretta | SCE | Older Adults Program Eff. 6/23/2008 – 6/30/2008 7/01/2008 – 8/16/2008 |
|--------------------|-----|---|

Item 6.c: By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1006 for a copy of the hourly personnel listing.)

Item 6.d: By the block vote, authorization was granted to approve the agreement with respect to salary and benefits negotiations for the 2007-2008 fiscal year, inclusive of all terms and conditions specified in the written Agreement between CSEA Chapter #167 and the District, as follows:

On-Schedule Salary Adjustment

The Classified Salary Schedule will be increased by two (2.0) percent across the schedule, retroactive to July 1, 2007.

Off-Schedule Salary Adjustment

Retroactive to July 1, 2007, Unit Members will be paid a bonus in the amount of two and fifty-three hundredths (2.53) percent of their regular contract salary for the 2007-2008 fiscal year. This bonus is a one-time, off-schedule payment.

Fringe Benefits

There will be no increase in the optional fringe benefit allowance for the 2007-2008 fiscal year.

The Board further approved the salary schedule, which reflects the salary adjustment.

(See Supplemental Minutes #1006 for a copy of the salary schedule.)

GENERAL

Item 7.a: It was moved by Trustee Michael Matsuda and seconded by Trustee Donna Miller that the Board adopt Resolution No. 07/08-1, Honoring Dr. W. Gary McGuire, Provost, School of Continuing Education. **Motion carried, including the Student Trustees' advisory votes.**

CLOSED SESSION: At 6:50 p.m., Board President Manny Ontiveros adjourned the meeting to closed session per the following sections of Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES: Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

RECONVENE OPEN SESSION: At 7:40 p.m., Board President Manny Ontiveros reconvened the meeting in open session.

ADJOURNMENT: At 7:42 p.m., it was moved by Trustee Molly McClanahan and seconded by Trustee Jeff Brown to adjourn the meeting. **Motion carried unanimously.**

Prepared By Recording Secretary for
Michael Matsuda, Secretary, Board of Trustees