

APPROVED

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

February 26, 2008

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, February 26, 2008, at 4:00 p.m. in the Cypress College Theatre Lobby.

Board President Manny Ontiveros called the meeting to order at 4:03 p.m. and led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL - Present: Jeff Brown, Barbara Dunsheath, Leonard Lahtinen, Michael Matsuda, Molly McClanahan, Donna Miller, Manny Ontiveros, and Student Trustees Ethan Morse and Sabrina Tinsay. Absent: None.

RESOURCE PERSONNEL PRESENT: Jerome Hunter, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Jeff Horsley, Vice Chancellor, Human Resources; Kathie Hodge, President, Fullerton College; Mike Kasler, President, Cypress College; Gary McGuire, Provost, School of Continuing Education; Christie Wallace Noring, District Director, Public Affairs; Deborah Ludford, District Director, Information Services; Carol Mattson, representing the District Management Association; Andrea Sibley-Smith, representing the School of Continuing Education Academic Senate; Cherie Dickey, representing the Cypress College Academic Senate; Ken Collins, representing the Fullerton College Faculty Senate; Dale Craig, representing United Faculty; Rod Lusch representing CSEA; Sam Russo, representing Adjunct Faculty United; and Violet Ayon, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Beth Piburn, Joyce Carrigan, Nancy Deutsch, Dao Do, Darlene Fishman, Kathy Llanos, Nina DeMarkey, Pat Ganer, Robert Mercer, Deborah Michelle, Jeanne Miller, Albert Miranda, Jesse Saldana, Rebecca Sandoval, Bob Simpson, and Dave Wassenaar from Cypress College; Wendy Bailey, Larry Buckley, Brandon Floerke, Peter Fong, Laura Gollner, Bruce Henderson, Darlene Jensen, Nancy Livingston, Ken Meehan, Adam O'Connor, and Janet Portolan from Fullerton College; Julie Edwards, Jorge Gamboa, Martha Gutierrez, Tom Parisi, Rita Pierce, Valentina Purtell, Fred Rocha, Candace Lynch-Thompson from the School of Continuing Education; and Ron Beeler, Bob Hughes, DeeDee Rangle, Alba Topete, Melissa Utsuki, and Dorothy Owens-Whitehurst from the District Offices.

VISITORS: DanaRose Crystal, Edward DeBeg, Richard Gotaaco, Jovan Maxwell, Ron Schenkelberg.

STRATEGIC CONVERSATION: At 4:05 p.m., Board President Manny Ontiveros adjourned the meeting to the Strategic Conversation.

RECONVENE BOARD BUSINESS MEETING: At 7:15 p.m., Board President Manny Ontiveros reconvened the Board Business Meeting in Cypress College Complex, Room 414.

COMMENTS: MEMBERS OF THE AUDIENCE: There were no comments from the audience.

BLOCK VOTE APPROVAL: It was moved by Trustee Jeff Brown and seconded by Trustee Michael Matsuda that the following items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 4.c, 3.d, 3.e, 3.f, 3.g, 3.h, 3.i, 3.j
Human Resources: 4.a, 4.b, 4.c

Motion carried unanimously, including the Student Trustees' advisory votes.

COMMENTS

- A. **Sam Russo** expressed his gratitude for the many comments in support of adjunct faculty during the Strategic Conversation.
- B. **Student Trustee Sabrina Tinsay** reported on Cypress College campus activities.
- C. **Student Trustee Ethan Morse** reported on Fullerton College campus activities.
- D. **Trustee Donna Miller** reported on an article regarding Mike McAdams who previously attended Fullerton College and commended Gene Murphy, Fullerton College Football Coach for the assistance he provided Mike in his recovery from a bicycle accident.
- E. **Trustee Leonard Lahtinen** addressed the issue of "Designated Free Speech Areas" on the campuses as identified in Administrative Procedure 5550, Speech: Time, Place, and Manner. He suggested that AP5550 may need updating and language clarifying the boundaries for the Designated Free Speech Areas.

It was noted that Board Policy and Administrative Procedure 5550 were developed with the assistance of legal counsel. Staff will review the identification of the Designated Free Speech Areas and will make appropriate revisions.

- F. **Trustee Michael Matsuda** distributed a flyer on "Journey from the Fall," a movie on the Vietnamese Boat People and he encouraged all to attend.
- G. **Trustee Barbara Dunsheath** reported on her attendance at the recent Association of California Community College Administrators Conference and encouraged every one to attend the Cypress College Americana.
- H. **Trustee Molly McClanahan** reported on the possibility of grants available from the Metropolitan Water District.

MINUTES: It was moved by Trustee Leonard lahtinen and seconded by Trustee Michael Matsuda that the Board approve the minutes of the Regular Meeting of February 12, 2008, as amended. **Motion carried unanimously, including the Student Trustees' advisory votes.**

FINANCE & FACILITIES

Item 3.a: By the block vote, the Board awarded RFP 2007-35, for Paving the Bookstore Truck Loading Area at Cypress College, to Pav-Kote, Inc., in the amount of \$31,910.

Further authorization was granted for the District Director, Purchasing, to execute the contract on behalf of the District and approve, and forward to the Board for ratification, any further specification changes up to 10% of the original contract amount or \$15,000, whichever is greater for the District.

Item 3.b: By the block vote, the Board awarded Bid 2007-33, Physical Education Equipment for Fullerton College, to Balanced Body, Inc., in an amount not to exceed \$88,230.69, plus tax and shipping.

Further authorization was granted for the District Director, Purchasing, to execute the agreement on behalf of the District

Item 3.c: By the block vote, retroactive authorization was granted to extend the contract with King Office Services for two additional years from November 10, 2007, through November 9, 2009, to provide moving services throughout the District, under Bid 2004-07, at the same fixed rate. Cost of the move will vary depending on the size of the project.

Further authorization was granted for the District Director, Purchasing, to execute the agreement for the District.

Item 3.d: By the block vote, the Board entered into an agreement with LPA in the amount of \$31,350, plus reimbursables, for the preparation of the Cypress College Fire Access Master Plan. The agreement shall be effective from February 27, 2008, through October 31, 2008.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the agreement on behalf of the District.

Item 3.e: By the block vote, authorization was granted to award PW 0708-007, Swing Space Business Education Project at Cypress College, to Thomco Construction, Inc., as the lowest bidder meeting specifications, and to issue an agreement in the amount of \$245,372.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the agreement on behalf of the District and approve and forward to the Board for ratification, any further specification changes up to 10% of the original contract amount or \$15,000, whichever is greater.

Item 3.f: By the block vote, the Board ratified the current change orders for the public works projects listed per the Change Order Request, with a total of \$224,609.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute each contractor agreement on behalf of the District.

Item 3.g: By the block vote, the Board amended the contract with R²A Architecture to assist MTM Construction, the contractor for the Fullerton College Wilshire School of Continuing Education, correct field errors and extend the term of the contract through June 30, 2008, and increased the contract amount by \$10,000 from \$20,000 to \$30,000.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the amendment to the contract on behalf of the District.

Item 3.h: By the block vote, the Board authorized the Notice of Completion of Work for Bid PW 2005-03, Marquee and Scoreboard Signs for Cypress College, with Fluoresco Lighting and Signs, and to release the final payment when due.

Item 3.i: By the block vote, the Board authorized the Notice of Completion of Work for PW 0304-404, Fullerton College, 700 West Parking Structure and Baseball Fields Walkway (Utility Tunnel Access), with Cal-Tec Corporation, and to release the final payment when due.

Item 3.j: By the block vote, the Board authorized the Notice of Completion of Work for PW 0506-601, Fullerton College, College Center Building 200 (formerly Campus Commons) with the following contractors, and to release the final payment when due: BP #3 Coan Construction Co., Inc. and BP #7 Anderson Charnesky Structural Steel, Inc.

HUMAN RESOURCES

Item 4.a: By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

NEW PERSONNEL

Espinoza, Lily	FC	Director, Transfer Center Range 12, Step G (100%) Management Salary Schedule Eff. 3/31/2008 PN FCM969
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CHANGE IN SALARY CLASSIFICATION

Cooney, Douglas	CC	Theatre Arts Instructor (ADJ) From: Column 1, Step 0 To: Column 3, Step 0 Eff. 01/14/2008
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		Eff. 01/28/2008-06/01/2008
Ho, Vanessa	SCE	ESL Department Eff. 01/28/2008-06/01/2008
Kim, Jin Hee	SCE	ESL Department Eff. 01/31/2008-06/01/2008
Kim, Joyce	SCE	ESL Department Eff. 01/28/2008-06/01/2008
Lee, Hae-Lim	SCE	ESL Department Eff. 01/31/2008-06/01/2008
Lee, Hye-Young	SCE	ESL Department Eff. 01/28/2008-06/01/2008

Item 4.b: By the block vote, authorization was granted for the following classified personnel matter, which is within budget:

PROMOTION

Heasley, Beverly	SCE	Administrative Assistant II 12-month position (100%) PN SCC889
	To:	SCE Student Records Coordinator 12-month position (100%) Range 40, Step D+5% Long+PG&D Eff. 3/10/2008 PN SCC952

Item 4.c: By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1006 for a copy of the hourly personnel listing.)

CLOSED SESSION: At 7:32 p.m., Board President Manny Ontiveros adjourned the meeting to closed session per the following sections of the Government code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES, - Employee Organization: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54957: PUBLIC EMPLOYEE APPOINTMENT: CHANCELLOR.

Per Section 54956.9: CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION. One potential case.

RECONVENE OPEN SESSION: At 10:15 p.m., Board President Manny Ontiveros reconvened the meeting in open session and reported the following action taken in closed session:

It was moved by Board President Manny Ontiveros and seconded by Trustee Molly McClanahan that action be taken to notify a program Manager of the non-renewal of the Manager's employment contract at the conclusion of the current academic year. **Motion carried unanimously.**

ADJOURNMENT: At 10:18 p.m., it was moved by Trustee Michael Matsuda and seconded by Trustee Molly McClanahan to adjourn the meeting. **Motion carried unanimously.**

Prepared By Recording Secretary for
Michael Matsuda, Secretary, Board of Trustees