

**APPROVED**

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

October 23, 2007

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, October 23, 2007, at 5:30 p.m. at the Board Room at the Anaheim Campus.

President Jeff Brown called the meeting to order at 5:34 p.m. and led the Pledge of Allegiance to the Flag.

**TRUSTEE ROLL CALL** - Present: Jeff Brown, Barbara Dunsheath, Leonard Lahtinen, Michael Matsuda, Donna Miller, Molly McClanahan, Manny Ontiveros, and Student Trustees David Adame and Sabrina Tinsay. Absent: None.

**RESOURCE PERSONNEL PRESENT**: Jerry Hunter, Chancellor; Jeff Horsley, Vice Chancellor, Human Resources; Fred Williams, Vice Chancellor, Finance & Facilities; Kathie Hodge, President, Fullerton College; Mike Kasler, President, Cypress College; Gary McGuire, Provost, School of Continuing Education; Christie Noring, District Director, Public Affairs; Tom Wallace, Technical Support Manager, Information Services; Cherie Dickey, representing the Cypress College Academic Senate; Ken Collins, representing the Fullerton College Faculty Senate; Dale Craig representing United Faculty; Rod Lusch, representing CSEA; Sam Russo, representing Adjunct Faculty United; and Sandy Cotter, Recording Secretary.

**OTHER ADMINISTRATORS AND EMPLOYEES PRESENT**: Dao Do, Karen Cant, Bob Simpson from Cypress College; Larry Buckley, Peter Fong, Bob Jensen, Jim McKamy, and Janet Portolan from Fullerton College; and Ron Beeler from the District Offices.

**COMMENTS: MEMBERS OF THE AUDIENCE:**

A. **Jim McKamy**, President of the Fullerton College Alumni Association, invited staff and the Board to a free silent movie night at the Wilshire Auditorium on October 26<sup>th</sup>.

**BLOCK VOTE**: It was moved by Trustee Michael Matsuda and seconded by Trustee Manny Ontiveros to approve by block vote the following items:

Finance & Facilities:	3.b, 3.c
Instructional Resources:	4.a
Human Resources:	5.a, 5.c, 5.d, 5.e, 5.f

**Motion carried unanimously, including the Student Trustees' advisory votes.**

**REPORTS:**

- A. Under the Chancellor's Report, **Chancellor Hunter** noted the summary provided on the Retiree Unfunded Liability. He also reported on his participation at the Presidents' Round Table and Lakin Institute earlier this month.
- B. **Gary McGuire**, School of Continuing Education Provost; **Mike Kasler**, Cypress College President, and **Kathie Hodge**, Fullerton College President, reported on activities in their respective areas. As part of her report, Dr. Hodge introduced Fine Arts Division Dean **Bob Jensen**, who demonstrated a marketing DVD being developed that showcases both the college and the Fine Arts programs.

#### COMMENTS:

- A. **Student Trustee Sabrina Tinsay** reported on Cypress College campus events.
- B. **Trustee Donna Miller** commented on a recent article in the *Los Angeles Times* on the immigrant population that take classes in accent reduction.
- C. **Trustee Manny Ontiveros** asked for support from the Board in joining the Association of Community College Trustees (ACCT), and that it be added to the November 13 agenda for action. He also commented on a recent redistricting issue in North Orange County. Trustee Ontiveros then clarified a comment he made that had been quoted in recent United Faculty communication, by repeating that he would prefer to see salaries of current faculty increase rather than create new positions when the District has already met its full-time faculty obligation.
- D. **Trustee Leonard Lahtinen** commented on his participation with the Orange County Transit Authority Citizens' Advisory Committee, and the possibility of available funding for transportation assistance for students. He also commented on the recent Orange County Grand Jury finding against the Capistrano Unified School District and the alleged misconduct of that Board of Trustees during closed session meetings. He urged staff to review current procedures to ensure compliance with the Brown Act.
- E. **Trustee Barbara Dunsheath** commended the Cypress College production of "The Wizard of Oz." She also commented on her attendance at two recent workshops.
- F. **Trustee Molly McClanahan** applauded Mr. Lahtinen on his support of public transportation.
- G. **Trustee Jeff Brown** commented on the high cost of textbooks as addressed in recent articles in the Fullerton College *Hornet* and the *Orange County Register*. He noted a textbook rental program initiated at CSU Fullerton, in which students rent used textbooks for approximately half the cost of purchasing a used book. Mr. Brown requested that staff report on what the colleges are doing to address the rising cost of student textbooks, including the feasibility of implementing a rental program at the campus Bookstores.

**MINUTES:** It was moved by Trustee Molly McClanahan and seconded by Trustee Leonard Lahtinen that the Minutes of the Regular Meeting of October 9, 2007, be approved. **Motion carried unanimously, including the Student Trustees' advisory votes.**

**CLOSED SESSION:** At 6:36 p.m., Board President Jeff Brown adjourned the meeting to closed session per the following sections of the Government Code:

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE: APPROVAL OF EMPLOYEE COMPROMISE AND RELEASE AGREEMENT.**

**RECONVENE OPEN SESSION:** At 6:45 p.m. Board President Jeff reconvened the meeting in open session.

### **FINANCE & FACILITIES:**

**Item 3.a:** After a brief discussion, it was moved by Trustee Molly McClanahan and seconded by Trustee Donna Miller to accept the Public Self Insurer's Annual Report for Fiscal Year 2006-07 and acknowledge the Estimated Future Liability as reported to the State.

### **INSTRUCTIONAL RESOURCES:**

**Item 4.a:** By the block vote, the Board authorized the Cypress College Radiology Department to accept the donation of three Fuji computerized radiography cassettes valued at \$2,500 from Downey Regional Medical Center to be used for instructional purposes.

### **HUMAN RESOURCES:**

**Item 5.a:** By the block vote, authorization was granted for the following academic personnel matters, which are within budget:

### RETIREMENTS

Koike, Judith	CC	Librarian	
		Eff. 08/01/2008	
		PN CCF885	

### ADDITIONAL DUTY DAYS @ PER DIEM

Bevec, Gina	FC	Asst. Coach Cross Country	8 days
Byrnes, Timothy	FC	Asst. Coach Football	11 days
Caveness, Allen	FC	Head Coach Men's Basketball	15 days
Giles, Scott	FC	Head Coach Men's Soccer	13 days
Jespersen, Jeffrey	FC	Asst. Coach Football	11 days
Kiefer, James	FC	Head Coach Mn's/Wmn's Cr Ctry	13 days
Lewin, Pamela	FC	Head Coach Wmn's Soccer	13 days
Murphy, Eugene	FC	Head Coach Football	15 days
Price, Rhett	FC	Head Coach Men's Water Polo	13 days
Rapp, Edward	FC	Head Coach Wmn's Volleyball	13 days
Snyder, Peter	FC	Asst. Coach Wmn's Water Polo	8 days
Woelke, Deborah	FC	Head Coach Wmn's Basketball	15 days

### PAYMENT FOR WORK EXPERIENCE CONTRACTS

Roggenkamp, Patrice	CC	\$200.00
Withrow, Gwenn	CC	\$750.00

LEAVE OF ABSENCE WITH PAY

Clahane, Dana	FC	Mathematics Instructor Load Bank Leave From: 33.55% To: 20.00% Eff. 2007 Fall Semester
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Tapley, George	FC	Art Instructor Load Bank Leave (20.00%) Eff. 2008 Spring Semester
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2007 FALL SEMESTER, TRIMESTER

Atallah, Carmen	SCE	Column 1, Step 0
Badia, Cindi	SCE	Column 1, Step 0
Bravek, Lester	CC	Column 1, Step 0
Hernandez, Ray	SCE	Column 1, Step 0
Jackson, Sandra	SCE	Column 1, Step 0
Mesanan, Paul	SCE	Column 1, Step 0
Sutkowski, Diane	SCE	Column 1, Step 0

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2008 SPRING SEMESTER, TRIMESTER

Ary, Nichole	CC	Column 1, Step 0
Dadson, Guy	CC	Column 1, Step 0

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

High, Kathleen	CC	Column 2, Step 0
Reza, Alan	CC	Column 1, Step 0
Valenzuela, Yvonne	CC	Column 3, Step 0

TEMPOARY ACADEMIC HOURLY-SUBSTITUTES

James, Sandra	CC	Column 1, Step 0
Morales, Christopher	FC	Column 1, Step 0
Phillips, Jomarie	CC	Column 2, Step 0

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Arellano, Peggy	SCE	ESL CASAS Training Stipend not to exceed \$100 Eff. 09/08/2007
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Arrellano, Denise	SCE	ESL CASAS Training Stipend not to exceed \$100 Eff. 09/08/2007
Atallah, Carmen	SCE	ESL CASAS Training Stipend not to exceed \$100 Eff. 09/08/2007
Buford, Gloria	SCE	ESL CASAS Training Stipend not to exceed \$100 Eff. 09/08/2007
Chiaromonte, Tom	FC	TANF-CDC Program Grant Facilitator Stipend Stipend not to exceed \$1875 per month Eff. 07/01/2007–06/30/2008
Dennard, Eric	SCE	ESL CASAS Training Stipend not to exceed \$100 Eff. 09/08/2007
Diaz, Carlos	SCE	ESL CASAS Training Stipend not to exceed \$100 Eff. 09/08/2007
Dollar, Natalya	SCE	ESL CASAS Training Stipend not to exceed \$100 Eff. 09/08/2007
Edgington, Teresa	SCE	ESL CASAS Training Stipend not to exceed \$100 Eff. 09/08/2007
Gillane, Paul	FC	CalWORKS Liaison Stipend Stipend not to exceed \$938 per month Eff. 07/01/2007-06/30/2008
Hasan, Fouton	SCE	ESL CASAS Training Stipend not to exceed \$100 Eff. 09/08/2007
Hastings, Edna	SCE	ESL CASAS Training Stipend not to exceed \$100 Eff. 09/08/2007
Hernandez, Ray	SCE	ESL CASAS Training Stipend not to exceed \$100

Eff. 09/08/2007

Huerta, Daniel	SCE	ESL CASAS Training Stipend not to exceed \$100 Eff. 09/08/2007
Lamb, Claudia	SCE	ESL CASAS Training Stipend not to exceed \$100 Eff. 09/08/2007
Lim, Emmie	SCE	ESL CASAS Training Stipend not to exceed \$100 Eff. 09/08/2007
Ly, Anh	SCE	ESL CASAS Training Stipend not to exceed \$50 Eff. 09/08/2007
Manchanda, Uma	SCE	ESL CASAS Training Stipend not to exceed \$100 Eff. 09/08/2007
Martin, Daniel	SCE	ESL CASAS Training Stipend not to exceed \$100 Eff. 09/08/2007
Monroe, Kelly	SCE	ESL CASAS Training Stipend not to exceed \$100 Eff. 09/08/2007
Motz, Nancy	SCE	ESL CASAS Training Stipend not to exceed \$100 Eff. 09/08/2007
Myers, Victoria	SCE	ESL CASAS Training Stipend not to exceed \$100 Eff. 09/08/2007
Pena, Liza	SCE	ESL CASAS Training Stipend not to exceed \$100 Eff. 09/08/2007
Ramirez, Luis	SCE	ESL CASAS Training Stipend not to exceed \$50 Eff. 09/08/2007
Valencia, Rosita	SCE	ESL CASAS Training Stipend not to exceed \$100 Eff. 09/08/2007

Weatherspoon, Rosanne	SCE	ESL CASAS Training Stipend not to exceed \$50 Eff. 09/08/2007
Whitaker, JoAnn	SCE	ESL CASAS Training Stipend not to exceed \$100 Eff. 09/08/2007
Younger, Rachael	SCE	ESL CASAS Training Stipend not to exceed \$100 Eff. 09/08/2007

STUDENT INTERNS WITHOUT PAY

Abanobi, Ebere	FC	Health Services Center Eff. 09/14/2007-12/18/2007
Cruz, Ivan	FC	Health Services Center Eff. 09/11/2007-12/18/2007
Guzman, Amanda	FC	Student Athletic Trainer Eff. 2007/2008 Academic Year
Keys, Kevin	FC	Student Athletic Trainer Eff. 2007/2008 Academic Year
Linderberg, CarlaJean	FC	Health Services Center Eff. 09/14/2007-12/18/2007
Minakha, Wachiraya	FC	Counseling Department Eff. 10/01/2007-03/31/2008
Moon, Hochin	FC	Counseling Department Eff. 10/01/2007-03/31/2008

**Item 5.b:** It was moved by Trustee Michael Matsuda and seconded by Trustee Barbara Dunsheath to grant authorization for the following classified personnel matters, which are within budget:

ADMINISTRATIVE LEAVE OF ABSENCE WITH PAY

Johnson, Robb	FC	Campus Safety Officer (100%) Eff. 10/11/2007 – 1/02/2008
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RESIGNATION

Johnson, Robb	FC	Campus Safety Officer
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12-month position (100%)  
 Eff. 1/02/2008  
 PN FCC866

**Item 5.c:** By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #992 for a copy of the hourly personnel listing.)

**Item 5.d:** By the block vote, authorization was given to enter into an agreement with Community College Search Services for comprehensive services related to the recruitment and selection of a Chancellor, for the period of October 24, 2007, through June 30, 2008.

Further authorization was granted for the Vice Chancellor of Human Resources to execute the contract on behalf of the District.

**Item 5.e:** By the block vote, authorization was granted to receive the reopeners to the Adjunct Faculty United Contract proposed by Adjunct Faculty United and to set a public hearing for November 13, 2007, at or about 6 p.m.

(See Supplemental Minutes #992 for a copy of the proposal.)

**Item 5.f:** By the block vote, authorization was granted to receive the reopeners to the Adjunct Faculty United Contract proposed by the District and to set a public hearing for November 13, 2007, at or about 6 p.m.

(See Supplemental Minutes #992 for a copy of the proposal.)

#### **GENERAL:**

**Item 6.a:** After a brief discussion on the definition of communicable disease, it was moved by Trustee Molly McClanahan and seconded by Trustee Barbara Dunsheath that the Board adopt proposed Board Policy 7330, Certification of Freedom from Communicable Disease, and that this item, along with its correlating administrative procedure, be posted on the District's web site where they will be accessible by all. **Motion carried unanimously, including the Student Trustees' advisory votes.**

**Item 6.b:** It was moved by Trustee Michael Matsuda and seconded by Trustee Barbara Dunsheath that the Board adopt revised Board Policy 5500, Standards of Student Conduct and Discipline, and directed that this item be placed on the District's web site where it will be accessible by all. **Motion carried unanimously, including the Student Trustees' advisory votes.**

**CLOSED SESSION:** At 6:55 p.m., Board President Jeff Brown adjourned the meeting to closed session per the following sections of the Government Code:

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES, - Employee Organization: United**

**Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE: APPROVAL OF EMPLOYEE COMPROMISE AND RELEASE AGREEMENT.**

**Per Section 54957: PUBLIC EMPLOYEE APPOINTMENT: CHANCELLOR.**

**RECONVENE OPEN SESSION:** At 9:01 p.m., Board President Jeff Brown reconvened the meeting in open session and reported the following action taken in closed session:

In closed session, it was moved by Trustee Donna Miller and seconded by Trustee Molly McClanahan that the Board take action to approve a compromise and release agreement between the District and a classified employee. **Motion carried unanimously.**

**ADJOURNMENT:** At 9:04 p.m., it was moved by Trustee Molly McClanahan and seconded by Trustee Michael Matsuda to adjourn the meeting in honor of Cypress College student Bryan Mosier, who died as a result of a traffic accident on October 20, 2007. **The motion carried unanimously.**

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Prepared by Recording Secretary for  
Leonard Lahtinen, Secretary, Board of Trustees