

APPROVED**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

October 9, 2007

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, October 9, 2007, at 5:30 p.m. at the Board Room at the Anaheim Campus.

President Jeff Brown called the meeting to order at 5:32 p.m. and led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL - Present: Jeff Brown, Barbara Dunsheath, Leonard Lahtinen, Donna Miller, Molly McClanahan, Manny Ontiveros, and Student Trustee Sabrina Tinsay. Trustee Michael Matsuda arrived at 5:35 p.m. Student Trustee David Adame arrived at 5:42. Absent: None.

RESOURCE PERSONNEL PRESENT: Jerry Hunter, Chancellor; Jeff Horsley, Vice Chancellor, Human Resources; Ron Beeler, District Director, Facilities Planning & Construction, Finance & Facilities; Kathie Hodge, President, Fullerton College; Mike Kasler, President, Cypress College; Gary McGuire, Provost, School of Continuing Education; Christie Noring, District Director, Public Affairs; Debbie Ludford, District Director, Information Services; Carol Mattson, representing the District Management Association; Cherie Dickey, representing the Cypress College Academic Senate; Andrea Sibley-Smith, representing the School of Continuing Education Academic Senate; Ken Collins, representing the Fullerton College Faculty Senate; Dale Craig representing United Faculty; Rod Lusch, representing CSEA; Sam Russo, representing Adjunct Faculty United; and Violet Ayon, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Dao Do, Bob Simpson, and Frank Smith from Cypress College; Denise Larsen, Greg Schulz, and Terrie Taylor from the School of Continuing Education; Joe Carrithers, Jan Chadwick, Jennifer Combs, Andrea Hanstein, John Ison, Chris Kiger, Chris Lamm, Adela Lopez, Susan Nack, Adam O'Connor, Sylvia Pimental, Janet Portolan, Rolando Sanabria, Pete Snyder, and Cindy Zarske from Fullerton College; and Claudette Dain, Adam Howard, Bob Hughes, Tami Oh, and Tom Wallace from the District Offices.

VISITORS: Raquel Aramendi, Veronica Ayala, Dana Rose Crystal, Sylvia Gonzales, David Villarino, Jim Watkins.

COMMENTS: MEMBERS OF THE AUDIENCE:

- A. **Adela Lopez**, Fullerton College instructor, extended an invitation to Di'a de los Muertos the evening of November 1 at the Fullerton College Quad. She also thanked Trustee Molly McClanahan for attending the "Bienvenidos" event at Fullerton College. She briefly outlined the history of faculty involvement in the campus curriculum process from the 1970s

to the present. She asked the Board to consider, before making any decisions, what adverse impact there would be for student learning outcomes and accountability measures if faculty are not in a place to drive who and what they can do in the classroom when those numbers are manipulated.

- B. **Rolando Sanabria**, Fullerton College instructor, addressed the Board with his concerns regarding the Board's position of addressing a non-issue – questioning faculty's right to control curriculum, which is provided for through District policies, state policies, and the faculty contract. He added that the meaning of the college president's signature on curriculum is unclear, and that the college has received praise through the accreditation process for its curriculum process. He stated that issues related to diversity and personalized educational needs of students are not adequately being addressed. He concluded his remarks by saying that if the Board takes away from faculty the right to control their curriculum, then faculty will have lost control of their profession.
- C. **Dana Rose Crystal**, a Fullerton College student, addressed the Board with her request that the Board respect the decisions of the faculty as it relates to curriculum.
- D. **Pete Snyder**, Fullerton College instructor, informed the Board that the Fullerton College and Cypress College physical education faculty followed the campus curriculum process in updating their curriculum, especially considering pedagogy, safety, health, and the Carnegie unit. He encouraged the Board's support of all curriculum on the agenda.
- E. **Jim Watkins** from the International Association of Heat & Frost Insulators and Asbestos Workers, addressed the Board regarding the recent job walkout by union construction workers at Fullerton College. He stated that the issue is with the non-compliance by the subcontractor (Preferred Insulation) of area standard wages and prevailing wages.
- F. **David Villarino**, from Farmworker Institute of Education and Leadership Development (FIELD), addressed the Board regarding discussions with the District in an effort to establish an agreement between the two in support of FIELD English-as-a-Second Language (ESL) classes, which are taught in the community.
- G. **Silvia Gonzales**, requested the Board's support for FIELD's ESL classes in the community in order to provide community members with ESL classes taught in Spanish, which enables the non-English speaking individuals an opportunity to improve their English, as well as enable them to obtain better employment.
- H. **Raquel Aramendi** urged the Board's support of the FIELD ESL classes in order to provide non-English speaking community members the opportunity to advance their education and economic status.

BLOCK VOTE: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Manny Ontiveros to approve by block vote the following items:

Finance & Facilities: 4.a, 4.b, 4.c, 4.d, 4.e, 4.g
 Instructional Resources: 5.a, 5.b, 5.c, 5.d
 Human Resources: 6.a, 6.b, 6.c, 6.d

Motion carried, including the Student Trustees' advisory votes, and Trustee Leonard Lahtinen abstaining from the vote.

REPORTS:

- A. As a part of the Chancellor's Report, **Deborah Ludford, Bob Hughes** and **Adam Howard** from the District's Information Services conducted a presentation on the District-wide Portal: My Gateway. An executive summary, as well as a flyer announcing training availability was included in the Board members' meeting folders.

The presentation identified what the Portal is, its relationship to District web sites, its support of the District-wide Strategic Plan, those involved in its development, its capabilities, and sample screens were displayed. A number of features available for staff include: group communications, calendar, file sharing, access to Banner functions including procurement, finance, and student modules, announcements and news, personalized links and content, personal information updating, and e-mail viewing. Some of the features available for faculty and students include: class web pages, messaging, file sharing, calendar, registration, rosters, WebCT/Blackboard, transcripts, grades, personal information updating, announcements and news, and personalized links and content. The Portal, which will be constantly updated and improved as new functionality becomes available, will go live November 14; a test version is currently available for ongoing training.

(See Supplemental Minutes #999 for a copy of the presentation.)

- B. **Chancellor Hunter** distributed a summary a brochure on the Career Pathways Conference, where he will be a panel presenter.

COMMENTS:

- A. **Carol Mattson** noted the District Management Association (DMA) events calendar in the Board meeting folders and extended an invitation to all events.
- B. **Cherie Dickey** submitted the following statement for the record:

The Academic Senate requests the District and the United Faculty to consider the adoption of a rolling two-year calendar cycle and further requests that the District and the United Faculty consider the adoption of the new calendar as the first item of business in the negotiations process.

- C. **Student Trustee Sabrina Tinsay** reported on Cypress College campus events.
- D. **Student Trustee David Adame** reported on Fullerton College campus events.
- E. **Trustee Manny Ontiveros** reported on his recent attendance at the Association of Community College Trustees (ACCT) Conference in San Diego. He specifically noted a program entitled "Encuentros," which targets Latino boys to encourage their continued education and beyond. He also highlighted the San Diego "Growing Your Own Leaders" program. Such a program would be beneficial to all community colleges. He went on to

recommend that the District consider membership in ACCT, because of its valuable services.

He also reported on his participation on the Community College League of California (CCLC) Advisory Committee on Education Services and the offering of "A Leadership Choice" workshop at the November CCLC Conference in San Jose. He encouraged faculty attendance at this workshop.

- F. **Trustee Leonard Lahtinen** echoed Mr. Ontiveros' support for membership in ACCT as well as the American Association of Community Colleges (AACC) because of the excellent services available through them. He commended staff on the summary and additional information provided in the annual Travel Summary Report provided to the Trustees. He went on to commend Cypress College for its High School Principals and Superintendents Breakfast.

He noted an article in United Faculty's September newsletter, which incorrectly stated the Chancellor's salary increase. Mr. Lahtinen recommended the District's participation in the 150th Anaheim Anniversary Celebration's time capsule by contributing something to commemorate the fact that the District is a part of the City of Anaheim.

- G. **Trustee Barbara Dunsheath** also commended Cypress College on its High School Principals and Superintendents Breakfast.

- H. **Trustee Molly McClanahan** stated that a recent article in *Scientific American Mind* addresses college student drop out. She announced that the Fullerton Museum has an exhibit on J. C. Leyendecker's paintings.

MINUTES: It was moved by Trustee Manny Ontiveros and seconded by Trustee Barbara Dunsheath that the Minutes of the Regular Meeting of September 11, 2007, be approved as amended. **Motion carried, including the Student Trustees' advisory votes, and Trustee Leonard Lahtinen abstaining from the vote.**

PUBLIC HEARING: UNITED FACULTY SUCCESSOR AGREEMENT: At 6:52 p.m., it was moved by Trustee Manny Ontiveros and seconded by Trustee Donna Miller that a public hearing regarding the initial proposal for a successor agreement submitted by United Faculty and by the District be declared open. **The motion carried unanimously, including the Student Trustees' advisory votes.**

At 6:53 p.m. it was moved by Trustee Donna Miller and seconded by Trustee Manny Ontiveros to close the public hearing. **Motion carried unanimously, including the Student Trustees' advisory votes.**

Item 3.a: The Board received the initial proposal for a successor agreement submitted by United Faculty (CCA/CTA/NEA).

Item 3.b: Upon conclusion of the public hearing, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Michael Matsuda that the Board adopt the District's initial proposal for a successor agreement with United Faculty. **Motion carried unanimously.**

FINANCE & FACILITIES:

Item 4.a: By the block vote, the Board ratified purchase order numbers P0050829 - P0051817 through September 14, 2007, totaling \$3,327,112.78, and check numbers C0019390 - C0019666, totaling \$457,885.50; check numbers F0103896 - F0104262, totaling \$7,522,275.89; check numbers 88273403 - 88277548, totaling \$12,364,548.50; check numbers 70016194 - 70018770, totaling \$248,591.22; and check numbers V0030635 - V0030646, totaling \$30,620.34; and disbursements E8277369 - E8277432, totaling \$103,274.23, through September 30, 2007.

Item 4.b: By the block vote, the Board ratified the current change orders for the public works projects listed per the Change Order Request, with a total of \$89,917.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute each contractor agreement on behalf of the District.

Item 4.c: By the block vote, the Board entered into an architectural agreement with R²A Architecture in the amount of \$88,700, plus reimbursable expenses not to exceed \$6,000, for architectural and engineering services for the Construction of Parking Lots 5 and 7 at Cypress College.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the architectural agreement on behalf of the District.

Item 4.d: By the block vote, the Board amended the architectural agreement with Rossetti and increased the contract amount by \$115,000, from \$1,196,000 to \$1,311,000. Authorization is further requested to extend the term of the contract from June 30, 2008, to June 30, 2010.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the amended architectural agreement on behalf of the District.

Item 4.e: By the block vote, the Board amended the agreement with the Orange County Teachers Federal Credit Union for the service of ATMs placed at Cypress College, Fullerton College, and the Anaheim Campus, by extending the agreement through December 31, 2012.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to amend the terms of the agreement, for the number of machines, and the placement as needed, and to execute this agreement on behalf of the District.

Item 4.f: Upon deletion of the request to eliminate the health fee waiver for low-income students, which the Board eliminated in 2005, it was moved by Trustee Donna Miller and seconded by Trustee Molly McClanahan that the Board increase the health fee for all Fullerton College and Cypress College students to \$15 per semester, \$12 for summer session, and \$12 for each intersession of at least four weeks. These increases would be effective beginning spring

semester 2008 in order to provide a continuous quality Health Service Program at the college campuses. **Motion carried unanimously, including the Student Trustees' advisory votes.**

Item 4.g: By the block vote, the Board renewed the agreement with Searchtec to provide training services for the medical device industry through the School of Continuing Education for an amount not to exceed \$40,480 for the period from October 10, 2007, through July 31, 2008.

Further authorization was granted for the District Director, Purchasing, to execute the agreement on behalf of the District.

INSTRUCTIONAL RESOURCES:

Item 5.a: By the block vote, the Board authorized the acceptance of new revenue for the Cypress College Advance Transportation Technologies and Energies Center. The Board further adopted resolutions to accept new revenue and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308.

Further authorization was granted to enter into an agreement with the Center for Training and Development at College of the Desert for an amount not to exceed \$29,700. Additional authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Item 5.b: By the block vote, the Board authorized adjustments to expenditure and revenue budgets for the Fullerton College Temporary Assistance for Needy Families/Child Development Careers Grant in the amount of \$30,118 for the grant period July 1, 2007, through June 30, 2008. The Board further adopted resolutions to adjust budgets and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Item 5.c: By the block vote, the Board authorized the acceptance of a \$3,000 monetary donation from Judy Smith to the Cypress College Music Department for costs associated with the materials, preparation, concerns, and instructional program of the Cypress Masterworks Chorale (MUS 282C).

Item 5.d: By the block vote, the Board authorized the acceptance of a \$1,000 monetary donation from Flewelling & Moody to the Fullerton College Physical Education Division Men's Basketball Program.

Item 5.e: It was moved by Trustee Manny Ontiveros and seconded by Trustee Leonard Lahtinen that the Board approve the summary of curriculum additions, deletions, and changes for Fullerton College, to be effective fall 2008. **Motion carried unanimously, including the Student Trustees' advisory votes.**

(See Supplemental Minutes #999 for a copy of the curriculum summary.)

Item 5.f: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Donna Miller that the Board remove from the table the curriculum tabled at its June 12, 2007, meeting and that the Board approve the Fullerton College curriculum additions, deletions, and changes signed by the College President and so noted on the curriculum summary, to be effective fall 2008.

(See Supplemental Minutes #999 for a copy of the curriculum summary.)

A lengthy discussion ensued with Trustees voicing the following: 1) class size has been an issue since at least 1996, yet it has not been resolved; 2) the contract with United Faculty does not indicate that the District agreed to make class size a part of the contract - vague contract language regarding class size needs to be resolved; 3) AB1725 does not place class size under the purview of faculty; 4) the Board fully supports relying primarily upon faculty regarding curriculum content matter; 5) although a survey of all California community colleges has not been done, there is no other community college district identified as having class size under the purview of the academic senates; 6) curriculum content is under the purview of faculty and the Board does not want to get involved, however, class size has financial implications that must be considered; and 7) recommendations regarding class size belong at the campus level.

Dr. Hodge noted that the issue on campus has focused on what happens when the College President does not sign the curriculum. There is a difference in opinion as to what results. Many of the curricula in item 5.f have class sizes below the standard agreed upon throughout the District and the District Curriculum Coordinating Committee (DCCC). In her role as College President, she must be consistent in examining all curricula, keeping the agreed-upon standard in mind. She has not dealt with course content; she respects faculty purview on this.

In concluding discussion, Chancellor Hunter stated the Board had given him the responsibility to bring the tabled curriculum back to the Board. He recommended that those courses where no disagreement exists be approved and those that are not signed by the College President not be approved by the Board.

Upon conclusion of discussion, the motion was carried unanimously, including the Student Trustees' advisory votes.

Item 5.g: Jennifer Combs, from Fullerton College, submitted the following statement for the record:

As Chair of the Fullerton College Campus Curriculum Committee, I'm here to speak about the curriculum before you. The Fullerton College Curriculum Process is being challenged.

Questions have been raised about the role of the President's signature, and the role of DCCC prior to the last step in the process, which is Board approval.

Curriculum content includes instructional methodology and assignments, which are inextricably linked to class size. This is demonstrated by our Class Size Planning and Resource Document.

To clarify the position of the faculty, our current contract says: "Maximum class size is determined by the regular campus curriculum process", and also that the curriculum process is determined by the campus curriculum committee.

Our process does involve management; it just does not give the President veto power. If you decide the Board will not approve curriculum proposals that the President does not sign, the President will control curriculum.

So, I'd like to point out that our Curriculum Process underlies what can only be described as a reputation for excellence in instruction at Fullerton College. This was reconfirmed by administrators, faculty, classified staff, and students at our recent Leadership Retreat as a reputation that extends beyond the District and throughout the California Community College system. Our students, our classified staff, our faculty, our administrators, and you-our Board, have all contributed to this ongoing tradition of excellence in teaching and learning. I am proud and honored to be a part of this tradition.

Our curriculum approval process is a cornerstone in this tradition. It is rigorous, labor intensive, and calls upon the expertise of many in the development, review, revision, and refinement of each proposal. One of those experts is the College President.

There are two major concerns recently raised by the President as part of this process. 1) Class size, and especially the reduction of class size as part of the 6-year review process. We worked together to develop the Fullerton/Cypress Class Size Planning and Resource Document. This was approved by FC, CC, and DCCC in Spring 2007. This document, which was intentionally called a planning document, was debated and refined over a two-year period with the goal being to create a document to communicate some general examples of expectations associated with specific class sizes.

It was never intended to be used as if it is written in stone. There are too many variables to consider, many of which are discipline specific, to suggest we can simply determine class size by any one-page document using three line descriptions for each category.

This document IS being used as it was intended in that faculty consulted the document and included language from it in their curriculum proposals. And then, the President used the document in her review of these proposals and communicated her concern to the committee that proposed class sizes did not fit with her interpretation of the categories on the document. We discussed her concerns, asked faculty to further explain their class size justifications, which they did, to the committee's satisfaction, but not to the President's...

This is a problem, the document is subject to interpretation and individual opinions vary.

For example, some of the current PE proposals decreased class size to the same level already approved for other PE classes with the same instructional

methodology...individualized instruction. It is my understanding that Dr. Hodge believes the majority of these courses fit under the description of "Lab-Standard", with a suggested class size of 35. However, the PE faculty members are the experts in their discipline, and they are the instructors so they know exactly what instructional methodologies are used in their classes. They explained in detail how individualized instruction is the primary method of instruction, where students are closely supervised to maximize skill building and health benefits as well as to ensure safety and prevent injury.

We discussed this with the President and although we could see her point that these courses "CAN" be taught at larger class sizes, we disagreed in that we believe the benefits of individualized instruction outweigh the small decrease in income to the college, given that there are other ways to manage enrollment without interfering with the Curriculum Process.

We agreed that we were at an impasse, so the curriculum moved forward in the existing curriculum process without her signature. I have asked for some evidence to show how these small decreases in class sizes will have detrimental effects on the fiscal stability of the college and no data has been provided. In contrast, there is no question that smaller classes allow for more individualized instruction and that individualized instruction results in an enhanced learning experience for students. This should be our shared goal.

2) The second major issue is the changes made to courses to comply with the "Carnegie Unit". The Carnegie unit is a rule of thumb used by colleges here in CA and nation wide. In short, one unit equals one hour lecture OR three hours lab per week. Classes with two hours lab and one hour arranged were changed to three hours lab. Instructors are present and actively instructing during all three class hours so this is not a change in instruction, just a change in lab hours to reflect what actually occurs in current instruction.

A third issue comes up with Intercollegiate Sports. In these courses, the class size was reduced to accurately represent the number of students who can actually participate on the team. It seems inappropriate to collect money from students who cannot actually participate in the sport and thus in the learning experience.

My intention with this statement is to explain the key details of the curriculum process that led to the Curriculum presented for Board Approval in June, and that continues to be in effect for almost 100 additional curriculum proposals on track for inclusion in the fall 2008 catalog.

If any of these proposals are not approved by the Board by December 11th, they will be delayed until fall 2009 or later, and thus not available to students during the 2008-2009 academic year. This means new courses would not be offered, and existing courses cannot be offered in the format developed by the experts in each discipline to best serve students. It could also mean, that courses that must be revised to meet state, regional, or other externally imposed standards would not be available to students until these revisions are approved.

As an example, this includes virtually ALL of the courses in the Paralegal Program, 22 course to be exact, as the ABA is requiring the addition of a pre-requisite and without it, will not recognize the courses as part of the approved Paralegal programs.

We are asking that you recognize the work that has been done in our Curriculum Process and our continued commitment to excellence at Fullerton College by approving the Curriculum before you tonight, and the Curriculum that will come before you in the future. You can best serve our students by relying on faculty for curriculum matters, including instructional methodologies and thus maximum class size. Please have faith in the expertise of your faculty in instructional methods, and trust in the considerable management expertise of our college President, Vice President of Instruction, and campus Deans to make it work so we continue to offer students the best learning experience we can.

Chancellor Hunter noted that class size is a workload issue. He added that Cypress College has been using the agreed-upon standard (a District-wide matrix) for the last couple of years.

It was then moved by Trustee Leonard Lahtinen and seconded by Trustee Michael Matsuda that the Board approve the Fullerton College summary of curriculum additions, deletions, and revisions, including those not signed by the College President.

Trustee Donna Miller commented that she agreed with the statements made at the September 25 Board meeting regarding the current curriculum impasse, which revolves around what the meaning of the College President's signature is and what process should be followed in determining appropriate class size, as well as vague language in the United Faculty contract and the curriculum committee's written procedures. She stated that the United Faculty contract does not indicate that the District agreed to make class size part of AB1725. The United Faculty contract delegates to the academic senates the issue of class size, which is clearly a negotiable issue. The issue that needs to be resolved is what the language in the contract means. Reduction in class size has significant potential financial implications for the District. AB1725 includes faculty in collegial consultation with the budget development process and it does not delegate to faculty the financial decisions. The curriculum and class size issue is analogous. Curriculum content is covered under AB1725 but class size is not. It is covered under PERB regulations as a negotiable issue. It is the Board's obligation to address rather than avoid the curriculum impasse issue. Trustee Miller added that as a Board member, she fully supports relying primarily upon the faculty in the development of curriculum content but believes we need to clarify the language on class size in the contract.

In the ensuing discussion, faculty stated the belief that 1) the District bargained class size in the United Faculty contract via the verbiage "through regular curriculum process" for at least the last 12 years, and 2) by the Board not approving the curriculum the Board will be granting the College President unprecedented authority as it relates to curriculum, including pedagogy.

Trustees voiced the following: 1) the Board should support all of the curricula in item 5.g because the Physical Education instructors began revising curriculum prior to approval of the agreed-upon standard and the reductions in class size are in alignment with similar courses at other colleges; and 2) by not approving the curriculum, the Board is not giving unprecedented authority to the

College President as the issue is to be sent back for clarification of the unclear portion of the United Faculty contract, which the Board has full authority to do.

Upon conclusion of discussion, the **motion failed with a “yes” vote by Trustee Leonard Lahtinen and “no” votes by all other Trustees, including the Student Trustees’ advisory votes.**

(See Supplemental Minutes #999 for a copy of the curriculum summary.)

HUMAN RESOURCES:

Item 6.a: By the block vote, the Board approved the following academic personnel matters within budget:

RETIREMENTS

Johnson, Kathleen	FC	Art Instructor Eff. 05/23/2008 PN FCF867
Kiefer, James	FC	Physical Education Instructor Eff. 12/21/2007 PN FCF856

CHANGE IN SALARY CLASSIFICATION

Mang, Cathleen	SCE	Non Credit Instructor, English as a Second Language Instructor From: Class B, Step 1 To: Class E, Step 8 Eff. 09/03/2007
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LEAVE OF ABSENCE WITH PAY

Gorno, Richard	CC	Management/Marketing Instructor Load Banking Leave (20.00%) Eff. 2007 Fall Semester
Llanos, Kathleen	CC	English as a Second Language Instructor Load Banking Leave From: 13.33% To: 6.67% Eff. 2007 Fall Semester
Piburn, Elizabeth	CC	Nursing Instructor Load Banking Leave (1.67%) Eff. 2007 Fall Semester

Teipe, Emily	FC	History Instructor Load Banking Leave (100%) Eff. 2007 Fall Semester
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2007 FALL SEMESTER, TRIMESTER

Choate, Eleanore	CC	Column 1, Step 0
Dollar, Natalya	SCE	Column 1, Step 0
McLaughlin, Barbara	SCE	Column 1, Step 0
Morphew, Linda	SCE	Column 1, Step 0
Mucciario, Chau Aimee	FC	Column 1, Step 0
Tran, Cynthia	FC	Column 1, Step 0
Valencia, Rosita	SCE	Column 1, Step 0
Wiggins, Lynell	CC	Column 1, Step 0
Young, Diane	SCE	Column 1, Step 0

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2008 SPRING SEMESTER, TRIMESTER

Montoya, Manuel	FC	Column 1, Step 0
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TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Mucciario, Chau Aimee	FC	Column 1, Step 0
Nguyen, Hatien	CC	Column 1, Step 0
Wiggins, Lynell	CC	Column 1, Step 0

TEMPOARY ACADEMIC HOURLY-SUBSTITUTES

Casas, Adriana	SCE	Column 1, Step 0
Jin, Hyang	FC	Column 1, Step 0
Kies, Dennis	FC	Column 1, Step 0
Kramer, Marsha	FC	Column 1, Step 0

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Ancheta, Justine	SCE	ESL Family Literacy Training Stipend not to exceed \$50 Eff. 08/09/2007
Buford, Gloria	SCE	ESL Family Literacy Training Stipend not to exceed \$50 Eff. 08/09/2007
Buford, Nick	SCE	ESL Family Literacy Training Stipend not to exceed \$50 Eff. 08/09/2007

Carstensen, John	SCE	ESL Family Literacy Training Stipend not to exceed \$50 Eff. 08/09/2007
Dahi, Khetam	SCE	ESL Family Literacy Training Stipend not to exceed \$50 Eff. 08/09/2007
DeCoro, Helena	CC	Title V Hybrid Training Program Stipend not to exceed \$500 Eff. 08/01/2007-09/04/2007
Gotoh, Allison	CC	Title V Hybrid Training Program Stipend not to exceed \$500 Eff. 08/01/2007-09/04/2007
Hastings, Edna	SCE	ESL Family Literacy Training Stipend not to exceed \$50 Eff. 08/09/2007
Hohri, Jennifer	SCE	ESL Family Literacy Training Stipend not to exceed \$50 Eff. 08/09/2007
Lamb, Claudia	SCE	ESL Family Literacy Training Stipend not to exceed \$50 Eff. 08/09/2007
Kis, Melissa	SCE	ESL Family Literacy Training Stipend not to exceed \$50 Eff. 08/09/2007
Lee, Julie	SCE	ESL Family Literacy Training Stipend not to exceed \$50 Eff. 08/09/2007
Leija, Antonio	SCE	ESL Family Literacy Training Stipend not to exceed \$50 Eff. 08/09/2007
Lopez, Ines	SCE	ESL Family Literacy Training Stipend not to exceed \$50 Eff. 08/09/2007
Lopez, Nancy	SCE	ESL Family Literacy Training Stipend not to exceed \$50 Eff. 08/09/2007

Luu, Ngoc	SCE	ESL Family Literacy Training Stipend not to exceed \$50 Eff. 08/09/2007
Ly, Anh	SCE	ESL Family Literacy Training Stipend not to exceed \$50 Eff. 08/09/2007
Martin, Daniel	SCE	ESL Family Literacy Training Stipend not to exceed \$50 Eff. 08/09/2007
Miranda, Alberto	SCE	ESL Family Literacy Training Stipend not to exceed \$50 Eff. 08/09/2007
Morenni, Jesus	SCE	ESL Family Literacy Training Stipend not to exceed \$50 Eff. 08/09/2007
Pimienta, Jaime	SCE	ESL Family Literacy Training Stipend not to exceed \$50 Eff. 08/09/2007
Ramirez, Luis	SCE	ESL Family Literacy Training Stipend not to exceed \$50 Eff. 08/09/2007
Ramos, Kay	SCE	ESL Family Literacy Training Stipend not to exceed \$50 Eff. 08/09/2007
Truong, Julie	SCE	ESL Family Literacy Training Stipend not to exceed \$50 Eff. 08/09/2007
Vanegas, Yazmin	SCE	ESL Family Literacy Training Stipend not to exceed \$50 Eff. 08/09/2007
Wahba, Remon	SCE	Staff Development Pharmacy Technician Stipend not to exceed \$100 Eff. 09/05/2007
Worthington, Aida	SCE	ESL Family Literacy Training Stipend not to exceed \$50 Eff. 08/09/2007

STUDENT INTERNS WITHOUT PAY

Chen, Chao	SCE	ESL Department Eff. 09/10/2007-11/30/2007
Chuang, Yi Ching	SCE	ESL Department Eff. 09/10/2007-11/30/2007
Lee, Chun Cheng	SCE	ESL Department Eff. 09/10/2007-12/01/2007
Lin, Wan-Jung	FC	Humanities Division Eff. 09/19/2007-11/28/2007
Mir, Ashley	FC	Child Development Center Eff. 08/24/2007-12/05/2007
Pickett, Bill	SCE	ESL Department Eff. 09/10/2007-12/01/2007
Shu, Taeko	FC	ESL Department Eff. 09/12/2007-12/20/2007
Van Leuven, Arthur	FC	Student Athletic Trainer Eff. 2007/2008 Academic Year
Wang, Yu Ting	SCE	ESL Department Eff. 09/10/2007-11/30/2007

Item 6.b: By the block vote, the Board approved the following classified personnel matters within budget:

RETIREMENT

Pauley, Gloria	SCE	Student Records Coordinator 12-month position (100%) Eff. 12/29/2007 PN SCC952
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RESIGNATIONS

Banuelos, Christina	FC	Campus Safety Officer 12-month position (100%) Eff. 10/05/2007 PN FCC761
Galvez, Santos	SCE	IT Specialist, Systems Applications 12-month position (100%) Eff. 9/26/2007 PN SCC907

Romero, Edwin FC Campus Safety Officer
 12-month position (100%)
 Eff. 10/04/2007
 PN FCC842

NEW PERSONNEL

Castillo, Pedro FC Facilities Custodian II
 12-month position (100%)
 Range 28, Step D
 Eff. 10/10/2007
 PN FCC657

Chambers, John SCE Instructional Aide/HS Lab
 11-month position (40%)
 Range 30, Step A+5% Shift
 Eff. 10/10/2007
 PN SCC980

Dalrymple, Fernando FC Facilities Custodian II
 12-month position (100%)
 Range 28, Step A+10% Shift
 Eff. 10/10/2007
 PN FCC655

Duran, James FC Library Assistant I
 11-month position (100%)
 Range 33, Step A
 Eff. 10/10/2007
 PN FCC746

Law, Mary FC Fine Arts Information/Marketing Representative
 10-month position (100%)
 Range 36, Step E
 Eff. 10/23/2007
 PN FCC956

Pham, Kim CC Campus Safety Officer
 12-month position (100%)
 Range 31, Step E+5% Shift
 Eff. 10/10/2007
 PN CCC876

VOLUNTARY CHANGES IN ASSIGNMENTS

Amaya-Selles, Orlando SCE Instructional Assistant/HS Lab (40%)

 Temporary Increase in Percent Employed
 From: 40%
 To: 45%

Eff. 10/01/2007 – 11/28/2007

Eff. 1/02/2008 – 5/30/2008

Jimenez, Victor	CC	<p>Facilities Custodian II (100%)</p> <p>Temporary Change in Assignment To: Facilities Custodian Coordinator II 12-month position (100%) Range 34, Step D+10% Shift+15% Long Eff. 8/17/2007, 8/29/2007 – 8/30/2007</p>
Myles, Zanthine	SCE	<p>Account Clerk II (100%)</p> <p>Temporary Change in Assignment To: SCE Account Clerk II (80%) Range 33, Step D SCE Accounting Technician (20%) Range 36, Step D Eff. 9/01/2007 – 11/30/2007</p>

PROFESSIONAL GROWTH & DEVELOPMENT

Cuevas, Juan	FC	<p>Athletics Therapist (100%) 1st Increment (\$350) Eff. 7/01/2008</p>
Deep, Thomas	FC	<p>PE Athletic Coordinator (100%) 2nd Increment (\$350) Eff. 7/01/2008</p>
Dobson, Blanca	FC	<p>Administrative Assistant II (100%) 3rd Increment (\$350) Eff. 7/01/2008</p>
Duran, Sonia	FC	<p>Student Services Specialist (100%) 2nd Increment (\$350) Eff. 7/01/2008</p>
Guzman, Elizabeth	FC	<p>Admissions & Records Technician (100%) 4th Increment (\$350) Eff. 7/01/2009</p> <p>5th Increment (\$350) Eff. 7/01/2010</p>
Moon, Hochin	FC	<p>Student Services Technician (100%) 2nd Increment (\$350) Eff. 7/01/2008</p>

Teipe, Peter	SCE	IT Services Coordinator II (100%) 3 rd Increment (\$350) Eff. 7/01/2009
Ward, Anita	FC	Administrative Assistant III (100%) 4 th Increment (\$350) Eff. 7/01/2009

STIPEND FOR ADDITIONAL DUTIES

Cork, Denise	FC	Administrative Assistant I (100%) 6% Stipend Eff. 9/12/2007 – 12/21/2007
Crockrom, Lessie'	FC	Administrative Assistant II (100%) 6% Stipend Eff. 9/12/2007 – 12/21/2007
Heasley, Beverly	SCE	Administrative Assistant II (100%) 6% Stipend Eff. 10/01/2007 – 1/04/2008
MacGill, Kenneth	AC	HVAC Mechanic Coordinator (100%) 6% Stipend Eff. 10/01/2007 – 10/31/2007
Teipe, Peter	SCE	IT Services Coordinator II (100%) 6% Stipend Eff. 10/01/2007 – 1/04/2008

LEAVES OF ABSENCE

Cervantes, Elizebeth	FC	Bookstore Assistant (100%) Family Medical Leave without pay Eff. 10/01/2007 – 11/05/2007
Coggi, Anita	CC	Mail Room Clerk (100%) Military Leave with pay Eff. 10/02/2007 – 10/05/2007
Ramos, Amanda	CC	Clerical Assistant I (40%) Personal Leave without pay Eff. 9/05/2007 – 1/01/2008

VOLUNTEER PERSONNEL WITHOUT PAY

Arteago, Daniel	SCE	ESL Eff. 9/10/2007 – 11/30/2007
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Barrios, Erika	FC	Disability Support Services Eff. 2007 – 2008 Academic Year
Choe, Joe	SCE	ESL Eff. 9/10/2007 – 11/30/2007
Cole, Joy	SCE	ESL Eff. 9/27/2007 – 12/06/2007
DePillo, Jennifer	SCE	ESL Eff. 9/10/2007 – 12/01/2007
Dodson, Matthew	SCE	Parenting Program Eff. 9/24/2007 – 6/27/2008
Eshak, Norjan	SCE	ESL Eff. 9/25/2007 – 12/04/2007
Garcia, Christina	SCE	ESL Eff. 9/10/2007 – 11/30/2007
Garrett, Jessica	SCE	ESL Eff. 9/10/2007 – 11/30/2007
Hicks, Mike	CC	Physical Education Eff. 2007 – 2008 Academic Year
Ho, Yi-Chien	SCE	ESL Eff. 9/17/2007 – 11/26/2007
Humphreys, John	CC	Fine Arts Eff. 8/20/2007 – 6/01/2008
Im, Anne	SCE	ESL Eff. 9/10/2007 – 11/30/2007
Im, Serah	SCE	ESL Eff. 9/10/2007 – 11/30/2007
Jackson, JoMelissa	CC	Physical Education Eff. 2007 – 2008 Academic Year
Kim, Bonnie	SCE	ESL Eff. 9/10/2007 – 11/30/2007
Kim, Donna	SCE	ESL Eff. 9/10/2007 – 11/30/2007

Kolodziej, Ewa	SCE	ESL Eff. 9/10/2007 – 12/01/2007
Leazenby, Joshua	CC	Physical Education Eff. 2007 – 2008 Academic Year
Lih, Ching-Yin	SCE	ESL Eff. 9/10/2007 – 11/30/2007
Lin, Tzu-Chun	SCE	ESL Eff. 9/10/2007 – 11/30/2007
Mitchell, Stephanie	SCE	ESL Eff. 9/10/2007 – 11/30/2007
Munoz, Andre	SCE	ESL Eff. 9/10/2007 – 11/30/2007
Pitts, Jaclyn	SCE	ESL Eff. 9/10/2007 – 11/30/2007
Rudyk, Michelle	FC	Administration of Justice Eff. 2007 – 2008 Academic Year
Samiee, Hoda	SCE	ESL Eff. 9/10/2007 – 12/01/2007
Sekimoto, Zena	SCE	ESL Eff. 9/10/2007 – 11/30/2007
Shin, Yoo Jin	SCE	ESL Eff. 9/10/2007 – 11/30/2007
Shanley, Susan	SCE	ESL Eff. 9/10/2007 – 11/30/2007
Stapp, Adrienne	SCE	ESL Eff. 9/10/2007 – 11/30/2007
Sun, So-En	SCE	ESL Eff. 9/10/2007 – 11/30/2007
Swanson, Michelle	SCE	ESL Eff. 9/10/2007 – 11/30/2007
Wang, Shin-Yu	SCE	ESL Eff. 9/17/2007 – 12/03/2007

		Eff: 09/17/07 to 12/07/07
Chadwick, Janice	FC	Project Manager Demo Station Instructional Video Eff: 09/17/07 to 05/22/08
Clark, Lisa	CC	Technical Expert I VTEA Grant - Hotel, Restaurant & Culinary Arts Eff: 09/15/07 to 06/15/08
Costello, Jeanne	FC	Technical Expert I Transfer Achievement Program Eff: 09/10/07 to 06/30/08
Diaz, Robert	FC	Technical Expert I Transfer Achievement Program Eff: 09/10/07 to 06/30/08
Eggan, Meredith	SCE	Project Manager Clothing Program Eff: 09/10/07 to 12/02/07
Floerke, Brandon	FC	Technical Expert I Transfer Achievement Program Eff: 09/10/07 to 06/30/08
Garvin, Jerry	FC	Technical Expert I Band Director Eff: 09/17/07 to 12/14/07
Gonzales-Rangel, J.	CC	Technical Expert I VTEA - Enhancing Student Success Eff: 09/04/07 to 05/25/08
Graham, Jianning	CC	Project Expert Enhancing Basic Skills Eff: 09/12/07 to 06/07/08
Howie, Sherri	SCE	Project Coordinator Resource Room Coordinator Eff: 12/01/07 to 12/15/07
Johnson, Kathi	FC	Project Manager Demo Station Instructional Video Eff: 09/17/07 to 05/22/08
Johnson, Michael	CC	Project Manager VTEA Project Management for Multi-Media Eff: 10/01/07 to 06/30/08

Johnson, Michael	CC	Project Manager California Community Colleges Chancellor's Multi-Media Grant Eff: 10/01/07 to 06/30/08
Levesque, Richard	FC	Technical Expert I Transfer Achievement Program Eff: 09/10/07 to 06/30/08
Lewis, Christine	SCE	Technical Expert I Academic Computing Curriculum Development Eff: 09/17/07 to 11/30/07
McClure, Robert	SCE	Technical Expert II JDIF: Medical Device Eff: 09/17/07 to 02/06/08
Neyland, Corey	FC	Project Coordinator Sports Production Coordinator Eff: 09/26/07 to 06/21/08
Ninh, Wendi	SCE	Project Expert Matriculation Assessment & Validation Project Eff: 09/24/07 to 12/13/07
Portman, Sharon	FC	Project Coordinator Working with ESL Students Workshop Eff: 09/14/07 to 09/15/07
Powers, Miguel	FC	Project Manager Transfer Achievement Program Eff: 09/24/07 to 06/30/08
Quintanilla, Juan	SCE	Technical Expert I Curriculum Writer Eff: 09/10/07 to 12/28/07
Richards, Heather	FC	Technical Expert I Transfer Achievement Program Eff: 09/17/07 to 06/30/08
Rosen, Ellen	FC	Project Coordinator Working With ESL Students Workshop Eff: 09/14/07 to 09/15/07
Sipple, Ruth	FC	Technical Expert II Coordinator, Disability Support Services Eff: 08/20/07 to 09/14/07

Smith, Geoffrey	FC	Technical Expert I Transfer Achievement Program Eff: 09/10/07 to 06/30/08
Spanu, Luisa	FC	Project Expert Italian Master Tutor Eff: 09/04/07 to 12/14/07
Spriggs, Theodore	FC	Technical Expert II Matriculation Review Eff: 09/13/07 to 04/30/08
Taguchi-Trieu, T.	FC	Technical Expert I Transfer Achievement Program Eff: 09/10/07 to 06/30/08
Trujillo, Tamara	FC	Technical Expert I Transfer Achievement Program Eff: 09/10/07 to 06/30/08
Withrow, Gwenn	CC	Project Manager Work Experience Coordinator Eff: 09/12/07 to 12/20/07

SCE TUITION PROGRAMS—2007 FALL TRIMESTER

Anderson, Michael	SCE	SCE Tuition Rate
Aparicio, Ruth	SCE	SCE Tuition Rate
Aversa, Michael	SCE	SCE Tuition Rate
Bowman, Gary	SCE	SCE Tuition Rate
Burger, Alice	SCE	SCE Tuition Rate
Cruz, Irene	SCE	SCE Tuition Rate
Goffin, Charles	SCE	SCE Tuition Rate
Hoang, Linh	SCE	SCE Tuition Rate
Hulen, Charles	SCE	SCE Tuition Rate
Innes, Jane	SCE	SCE Tuition Rate
Islas, Lidia	SCE	SCE Tuition Rate
Lyon, Elizabeth	SCE	SCE Tuition Rate
Mancino, Scott	SCE	SCE Tuition Rate
McLaughlin, Barbara	SCE	SCE Tuition Rate
Miller, Diana	SCE	SCE Tuition Rate
Montero, Norma	SCE	SCE Tuition Rate
Murphy, Gloria	SCE	SCE Tuition Rate
Nabulsi, Ziad	SCE	SCE Tuition Rate
Nord, Robert	SCE	SCE Tuition Rate
Quintanilla, Juan	SCE	SCE Tuition Rate
Rosenberger, David	SCE	SCE Tuition Rate
Salas, Rigo	SCE	SCE Tuition Rate
Salisbury, Danielle	SCE	SCE Tuition Rate

Salisbury, Hugh	SCE	SCE Tuition Rate
Wills, Maralys	SCE	SCE Tuition Rate

SCE TUITION PROGRAMS—2008 WINTER TRIMESTER

Anderson, Michael	SCE	SCE Tuition Rate
Aversa, Michael	SCE	SCE Tuition Rate
Burger, Alice	SCE	SCE Tuition Rate
Cruz, Irene	SCE	SCE Tuition Rate
Hoang, Linh	SCE	SCE Tuition Rate
Mancino, Scott	SCE	SCE Tuition Rate
Montero, Norma	SCE	SCE Tuition Rate
Nabulsi, Ziad	SCE	SCE Tuition Rate
Nord, Robert	SCE	SCE Tuition Rate
Quintanilla, Juan	SCE	SCE Tuition Rate
Salas, Rigo	SCE	SCE Tuition Rate
Salisbury, Danielle	SCE	SCE Tuition Rate
Salisbury, Hugh	SCE	SCE Tuition Rate
Somaiah, U.	SCE	SCE Tuition Rate

SCE TUITION PROGRAMS—2008 SPRING TRIMESTER

Anderson, Michael	SCE	SCE Tuition Rate
Burger, Alice	SCE	SCE Tuition Rate
Cruz, Irene	SCE	SCE Tuition Rate
Hoang, Linh	SCE	SCE Tuition Rate
Mancino, Scott	SCE	SCE Tuition Rate
Montero, Norma	SCE	SCE Tuition Rate
Nabulsi, Ziad	SCE	SCE Tuition Rate
Nord, Robert	SCE	SCE Tuition Rate
Quintanilla, Juan	SCE	SCE Tuition Rate
Salas, Rigo	SCE	SCE Tuition Rate
Somaiah, U	SCE	SCE Tuition Rate

Item 6.d: By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #999 for a copy of the personnel listing.)

GENERAL:

Item 7.a: It was moved by Trustee Molly McClanahan and seconded by Trustee Barbara Dunsheath that the Board adopt revised Board Policy 4050, Articulation, and directed that this item be placed on the District's web site where it will be accessible by all. **Motion carried unanimously, including the Student Trustees' advisory votes.**

Item 7.b: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Manny Ontiveros that the Board adopt revised Board policies 5020, Nonresident Tuition; 5120, Transfer Center; 5500, Standards of Student Conduct and Discipline; and 5700, Athletics, and that these

items be placed on the District's web site where they will be accessible by all.

Upon discussion of the addition of new section 1.25 and how AB540 applies to section 1.1.5 in Board Policy 5500, Standards of Student Conduct and Discipline, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Manny Ontiveros to remove Board Policy 5500 from item 7.b for further research. **Motion carried unanimously, including the Student Trustees' advisory votes.**

The motion to approve Board policies 5020, 5120, and 5700 was carried unanimously, including the Student Trustees' advisory votes.

Item 7.c: It was moved by Trustee Leonard Lahtinen and seconded by Trustee Michael Matsuda that the Board adopt Board Policy 7350, Resignation, and Board Policy 7400, Travel and Conference Attendance, and directed that these items be placed on the District's web site where they will be accessible by all. **Motion carried unanimously, including the Student Trustees' advisory votes.**

Item 7.d: The Board received as a first reading revised Board Policy 7330, Certification of Freedom from Communicable Disease, and directed that this item be placed for on the agenda for action at its October 23 meeting.

CLOSED SESSION: At 8:25 p.m., Board President Jeff Brown adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES, - Employee Organization: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54957: PUBLIC EMPLOYEE APPOINTMENT: CHANCELLOR.

**Per Section 54956.9: CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION
One potential case.**

RECONVENE OPEN SESSION: At 10:53 p.m., Board President Jeff Brown reconvened the meeting in open session.

ADJOURNMENT: At 10:55 p.m., it was moved by Trustee Michael Matsuda and seconded by Trustee Barbara Dunsheath to adjourn the meeting. **The motion carried unanimously by those members present.**