



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AGENDA OF ORGANIZATIONAL AND ONLY REGULAR MEETING
OF THE BOARD OF TRUSTEES**

MEETING: Organizational and Only Regular Meeting in December 2008

DATE: Tuesday, December 9, 2008, at 5:30 p.m.

PLACE: **Board Room at the Anaheim Campus**
1830 W. Romneya Drive, Anaheim, CA 92801

Welcome to this meeting of the North Orange County Community College District Board of Trustees. If you wish to address the Board, please complete a yellow card entitled "Request to Address Board of Trustees" and submit it to the Board's Recording Secretary. These cards are available at the podium outside the Board Room.

Members of the public may address the Board regarding items on the agenda as these items are taken up by the Board, according to rules of the Board. Members of the public wishing to address matters not on the agenda will be invited to do so under "Comments: Members of the Audience" at the beginning of the meeting.

AGENDA:

1. a. Pledge of Allegiance to the Flag
- b. Board of Trustees Roll Call
- c. Presentations to 2008 Board Officers
- d. Certificate of Election for Molly McClanahan
- e. Certificate of Appointment in Lieu of Election for Leonard Lahtinen, Michael Matsuda, and M. Tony Ontiveros
- f. Administering Oaths of Office by the Honorable Christian "Rick" Thierbach, Judge, California Superior Court, Riverside County
- g. Election of President of Board of Trustees for one-year term
- h. Election of Vice President of Board of Trustees for one-year term
- i. Election of Secretary of Board of Trustees for one-year term
- j. Appointment of representative and alternate to County Committee on Election of Members of the County Committee on School District Organization
(Jeff Brown and Leonard Lahtinen are current appointees)
- k. Appointment of representative to Fullerton Museum Association of North Orange County
(Molly McClanahan is current appointee)
- l. Appointment of representative to Cypress College Foundation
(Barbara Dunsheath is current appointee)
- m. Appointment of representative to the Community College Foundation of North Orange County
(Donna Miller is current appointee)
- n. Appointment of Ad Hoc Representatives to the Community College Foundation of North Orange County
(Christie Noring and Fred Williams are current appointees)

- o. Appointment of three representatives to the District Investment Committee (Jeff Brown, Molly McClanahan, and Donna Miller are current appointees)
- p. Appointment of three representatives to the District Audit Committee (Jeff Brown, Molly McClanahan and M. Tony Ontiveros are current appointees)
- q. Appointment of Chancellor as Executive Secretary
- r. Appointment of Executive Administrative Aide to the Chancellor as Recording Secretary
- s. Adoption of Board Meeting Calendar: January 2009 through November 2009
- t. Any other organizational matters

End of Organizational Meeting

Adjourn to reception honoring re-elected Members of the Board of Trustees.

2. CONVENE OPEN SESSION OF REGULAR MEETING

- a. **Comments: Members of the Audience** Members of the public may address the Board regarding items on the Agenda as such items are taken up, subject to regulations of the Board. All Board meetings, excluding closed sessions, shall be electronically recorded.
- b. **Consider block-vote items indicated by []** Agenda items designated as block-vote items with [] are considered by the Board of Trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the Board votes on them. Block vote items will be enacted by one motion.

An exception to this procedure may occur if a Board member requests a specific item be removed from block-vote consideration for separate discussion and a separate vote. Members of the public completing a card entitled, "Request to Address Board of Trustees" on an item removed from block-vote consideration will be heard prior to the Board's vote on that item.

Public records related to the public session agenda, that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public at the Chancellor's Office, 1830 W. Romneya Drive, Anaheim, CA 92801, during regular business hours (8:00 a.m. to 5:00 p.m.).

- c. **Reports:**

Chancellor

- * **School of Continuing Education Annual Report**
By: Chris Terry, Interim Provost
- * **Retiree Unfunded Liability Monthly Update**
By: Fred Williams, Vice Chancellor, Finance & Facilities

College Presidents/Provost

- d. **Comments:**

**Resource Table Personnel
Members of the Board of Trustees**

3. a. Approval of Minutes of the Regular Meeting of November 25, 2008.
- b. **CLOSED SESSION: Per the following sections of the Government Code:**
- Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES, - Employee Organization: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**
- Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.**
- Per Section 54957: PUBLIC EMPLOYEE APPOINTMENT: PROVOST, SCHOOL OF CONTINUING EDUCATION.**

4. **FINANCE AND FACILITIES**

- [a] It is recommended that the Board ratify purchase orders and checks. **(The Purchase Orders and Checks are available for review in the District's Office of Fiscal Affairs and at the Board Meeting.)**
- [b] Authorization is requested for the 2008-2009 General Fund, Child Development Fund, Bond Fund, and Capital Outlay budget transfers and adoption of the resolutions showing the summary, pursuant to the California Code of Regulations, Title 5, §58307. **(The Resolutions are available for review in the District's Office of Fiscal Affairs and at the Board Meeting.)**
- c. It is requested that the Board receive and review the annual audits of the District for fiscal year 2007-2008.
- [d] Authorization is requested to award Bid PW #2008-002, Upper Deck Parking Structure and Concrete Sidewalks, Main Entrance, Waterproofing Treatment at Anaheim Campus, to Best Contracting Services, Inc., as the lowest responsive and responsible bidder per specifications.
- [e] Authorization is requested to file the Notice of Completion of Work for PW 0506-602, Classroom Office Building 1400 at Fullerton College, with the contractors listed, and release the retention payments when due.
- [f] Authorization is requested to file the Notice of Completion of Work for PW 0708-012, Buildings 1000, 1200, and 2000 Roofing Project at Fullerton

College, with Best Contracting Services, Inc., and release the final payment when due.

- [g] Authorization is requested to enter into a consulting agreement with Facilities Planning and Program Services, Inc. dba FPPS.
- [h] It is recommended that the Board ratify the current change orders for the public works projects listed per the Change Order Request.
- [i] Authorization is requested to amend the architectural agreement with Rossetti Architecture for the Fullerton College Physical Education Complex and increase the contract amount for additional architectural services to amend the lighting design.
- [j] It is recommended that the Board approve the District Foundation's new by-laws and new name, the North Orange County Community College District Foundation – or NOCCCD Foundation.

5. **INSTRUCTIONAL SERVICES**

- [a] Retroactive authorization is requested to accept new revenue for the Fullerton College Cost Reduction and Access Grant from the U. S. Department of Education.
- [b] Retroactive authorization is requested to accept new revenue for the Fullerton College Child Development Center Instructional Materials Grant from the California Department of Education.
- c. It is recommended that the Board receive the Cypress College 2008-2011 Strategic Plan.
- [d] It is recommended that the Board approve the School of Continuing Education summary of curriculum addition and changes, to be effective in the summer 2009 trimester.
- [e] It is recommended that the Board approve the Cypress College summary of curriculum deactivations, additions, and revisions, to be effective fall 2009 and one deactivated item effective fall 2008.
- [f] It is recommended that the Board approve the Fullerton College summary of curriculum changes, to be effective fall 2009.
- [g] It is recommended that the Board approve the 2008 Fullerton College Student Equity Plan.

6. HUMAN RESOURCES

[a] Request approval of the following items concerning academic personnel:

Resignation
 Long-Term Substitute
 Temporary Academic Hourly

[b] Request approval of the following items concerning classified personnel:

Resignation
 Termination
 New Personnel
 Voluntary Change in Assignment
 Stipend for Additional Duties
 Leave of Absence With Pay
 Volunteer Personnel Without Pay

[c] Request approval of Professional Experts.

[d] Request approval of short-term, tutors, interpreters and readers, professional medical employees, work-study/work experience, full-time students, and substitute (hourly) personnel.

7. GENERAL

- a. It is recommended that the Board receive as a first reading proposed, revised Board Policy 2015, Student Members, and proposed, revised Board Policy 2220, Committees of the Board.
- b. It is recommended that the Board receive as a first reading proposed, new Board Policy 4226, Multiple and Overlapping Enrollments.
- c. It is recommended that the Board receive as a first reading, proposed, revised Board Policy 4232, Credit/No Credit Grading Option.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact Violet Ayon, Recording Secretary of the Board, (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
2009 BOARD OF TRUSTEES MEETING CALENDAR**

**Board Room at the Anaheim Campus
1830 W. Romneya Drive, Anaheim
at 5:30 p.m. unless otherwise noted**

Only Regular Meeting in January	Fourth Tuesday, January 27, 2009
First Regular Meeting in February	Second Tuesday, February 10, 2009
Second Regular Meeting in February	Fourth Tuesday, February 24, 2009
First Regular Meeting in March	Second Tuesday, March 10, 2009
Second Regular Meeting in March	Fourth Tuesday, March 24, 2009
First Regular Meeting in April	Second Tuesday, April 14, 2009
Second Regular Meeting in April	Fourth Tuesday, April 28, 2009
First Regular Meeting in May	Second Tuesday, May 12, 2009
Second Regular Meeting in May	Fourth Tuesday, May 26, 2009
First Regular Meeting in June	Second Tuesday, June 9, 2009
Second Regular Meeting in June	Fourth Tuesday, June 23, 2009
Only Regular Meeting in July	Fourth Tuesday, July 28, 2009
First Regular Meeting in August	Second Tuesday, August 11, 2009
Second Regular Meeting in August	Fourth Tuesday, August 25, 2009
First Regular Meeting in September	Second Tuesday, September 8, 2009
Second Regular Meeting in September	Fourth Tuesday, September 22, 2009
First Regular Meeting in October	Second Tuesday, October 13, 2009
Second Regular Meeting in October	Fourth Tuesday, October 27, 2009
First Regular Meeting in November	Second Tuesday, November 10, 2009
Second Regular Meeting in November	Fourth Tuesday, November 24, 2009