



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AGENDA OF ORGANIZATIONAL AND ONLY REGULAR MEETING
OF THE BOARD OF TRUSTEES**

MEETING: Organizational and Only Regular Meeting in December 2005

DATE: Tuesday, December 13, 2005, at 5:30 p.m.

PLACE: **Board Room at the Anaheim Campus**
1830 W. Romneya Drive, Anaheim, CA 92801

AGENDA:

1.
 - a. Pledge of Allegiance to the Flag
 - b. Board of Trustees Roll Call
 - c. Presentations to 2005 Board Officers
 - d. Election of President of Board of Trustees for one-year term
 - e. Election of Vice President of Board of Trustees for one-year term
 - f. Election of Secretary of Board of Trustees for one-year term
 - g. Appointment of representative and alternate to County Committee on Election of Members of the County Committee on School District Organization
(Jeff Brown and Leonard Lahtinen are current appointees)
 - h. Appointment of "political action representative" to Orange County School Boards Association
(Leonard Lahtinen is current appointee)
 - i. Appointment of representative to Fullerton Museum Association of North Orange County
(Molly McClanahan is current appointee)
 - j. Appointment of representative to Cypress College Foundation
(Donna Miller is current appointee)
 - k. Appointment of representative to the Community College Foundation of North Orange County
(Leonard Lahtinen is current appointee)
 - l. Appointment of three representatives to the District Investment Committee
(Jeff Brown, Molly McClanahan, and Donna Miller are current appointees)
 - m. Appointment of Chancellor as Executive Secretary
 - n. Appointment of Executive Administrative Aide to the Chancellor as Recording Secretary
 - o. Adoption of Board Meeting Calendar: January 2006 through November 2006
 - p. Any other organizational matters

End of Organizational Meeting

2. CONVENE OPEN SESSION OF REGULAR MEETING

- a. **Comments: Members of the Audience**

Members of the public may address the Board regarding items on the Agenda as such items are taken up, subject to regulations of the Board. All Board meetings, excluding closed sessions, shall be electronically recorded.

- b. Consider block-vote items indicated by []
- c. **Reports:**

Chancellor

- * **Performance by School of Continuing Education Kids College Cello Students**
Led by: Instructor Kihae DeFazio
- * **School of Continuing Education Annual Report**
By: W. Gary McGuire, Provost

- d. **Comments:**

Resource Table Personnel
Members of the Board of Trustees

- 3. a. Approval of Minutes of the Regular Meeting of November 22, 2005.
- b. **CLOSED SESSION: Per the following sections of the Government Code:**

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES, - Employee Organization: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

4. FINANCE AND FACILITIES

- [a] It is recommended that the Board ratify purchase orders and checks.
- [b] Authorization is requested for the 2005-06 General Fund, Bond Fund, and Capital Outlay Fund Budget Transfers netting to the amount of \$1,614,873 and adoption of the resolutions showing the summary, pursuant to the California Code of Regulations, Title 5, §58307. **(The Resolutions are available for review in the District's Office of Fiscal Affairs and at the Board Meeting.)**
- [c] Authorization is requested for the reissue of stale-dated payroll checks.
- [d] Authorization is requested to enter into an agreement with General Auction Company to conduct an auction for the sale of surplus on February 11, 2006.

- [e] Authorization is requested to award Bid 2005-06, Furnish Vending Machines for Anaheim Campus and Cypress College, to First Class Vending and MAB Services, Inc.
- [f] Authorization is requested to reject Bid PW2005-05, Painting and Flooring Replacement at Fullerton College, Horticulture Department, and to rebid at a later time.
- [g] Authorization is requested to amend agreements by changing the name of S & B Foods to Harmony Foods, LLC, for the management and operation of food services at Cypress and Fullerton colleges.
- [h] Authorization is requested to reject all bids received for PW 0506-605, Fullerton College Physical Education Facility, Renovation, Addition, and Fields and to rebid the project.
- [i] Authorization is requested to reject all bids received for PW 0506-604, Fullerton College Pool Complex (rebid) and to rebid the project.
- [j] It is recommended that the Board ratify the change orders for the public works projects listed per the Change Order Request.
- k. Authorization is requested to enter into a performance-based energy conservation contract with ACCO Engineered Systems, an energy conservation contractor in a turnkey role, to install a chilled water distribution system and associated improvement for the Fullerton College Campus.

5. **INSTRUCTIONAL SERVICES**

- [a] Authorization is requested to:

Accept new budget allocations for the following programs at Cypress College, Fullerton College, and School of Continuing Education: EOPS, CARE, Matriculation, CalWORKs/TANF, DSP&S, and Non-Credit Matriculation.

Make an adjustment to the Cypress College Society of Physics grant budget.

Accept grant funding from the Hilgenfeld Foundation to the Cypress College Mortuary Science Department.

Accept a new allocation to the Cypress College Veterans' Services budget.

Make an adjustment to the Cypress College Vocational and Technical Education Act budget.

Accept grant funding from the United States Department of Labor to the Cypress College Nursing Program.

Accept a High-Risk Drinking Prevention Grant funding from the County of Orange to Fullerton College Health Services.

Accept a new allocation to the Fullerton College Mathematics, Engineering, and Science Achievement (MESA) Program.

Accept grant funding from the U.S. Department of Education to the Fullerton College Title V Program.

Enter into agreements with various Centers for Applied Competitive Technologies through the School of Continuing Education Training and Development Institute for the U.S. Department of Labor Employment and Training Agreement – Advanced Manufacturing Skills Certification Project.

- [b] Authorization is requested for Fullerton College to accept various donations.
- [c] Authorization is requested for expenditures related to the Fullerton College Extended Opportunities Program and Services 25th Annual Student Recognition Ceremony and the 26th Annual College Preparation Conference during the 2006 spring semester.
- [d] It is recommended that the Board approve the Cypress College summary of curriculum additions, deletions, and revisions, to be effective in the 2006 spring and fall semesters.
- [e] It is recommended that the Board approve the School of Continuing Education summary of curriculum additions, to be effective in the 2006 spring trimester.

6. HUMAN RESOURCES

- [a] Request approval of the following items concerning academic personnel:

- Retirement
- Resignation
- New Personnel
- Long-Term Substitute
- Promotion
- Reclassification
- Payment for Independent Learning Contracts
- Payment for Work Experience Contracts
- Leave of Absence Without Pay
- Leave of Absence With Pay
- Temporary Academic Hourly-Instructional
- Temporary Academic Hourly-Noninstructional
- Temporary Academic Hourly-Substitutes
- Temporary Academic Hourly-Special Services

[b] Request approval of the following items concerning classified personnel:

- Retirement
- New Personnel
- Rehire
- Promotion
- Reclassification
- Voluntary Change in Assignment
- Professional Growth and Development
- Stipend for Additional Duties
- Leave of Absence
- Volunteer Personnel Without Pay
- New Classified Management Job Description

[c] Request approval of Professional Experts

[d] Request approval of short-term, work-study/work experience, full-time students, and substitute (hourly) personnel

e. Request approval of the Nonclassified Short-Term Hourly Employee Rate Schedule which reflects revised hourly rates for medical personnel

7. **GENERAL**

- a. It is recommended that the Board of Trustees entertain discussion on the "Preschool for All" Initiative.
- b. It is recommended that the Board of Trustees receive as an information item from Mr. Sam Russo the report regarding the "Who Are We? A Report on AdFac's Fall 2005 Survey."

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact Violet Ayon, Recording Secretary of the Board, (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
2006 BOARD OF TRUSTEES MEETING CALENDAR**

**Board Room
1830 W. Romneya Drive, Anaheim**

Only Regular Meeting in January	Fourth Tuesday, January 24, 2006
First Regular Meeting in February	Second Tuesday, February 14, 2006
Second Regular Meeting in February	Fourth Tuesday, February 28, 2006
First Regular Meeting in March	Second Tuesday, March 14, 2006
Second Regular Meeting in March	Fourth Tuesday, March 28, 2006
First Regular Meeting in April	Second Tuesday, April 11, 2006
Second Regular Meeting in April	Fourth Tuesday, April 25, 2006 (@ Cypress College)
First Regular Meeting in May	Second Tuesday, May 9, 2006
Second Regular Meeting in May	Fourth Tuesday, May 23, 2006
First Regular Meeting in June	Second Tuesday, June 13, 2006
Second Regular Meeting in June	Fourth Tuesday, June 27, 2006
Only Regular Meeting in July	Fourth Tuesday, July 25, 2006
First Regular Meeting in August	Second Tuesday, August 8, 2006
Second Regular Meeting in August	Fourth Tuesday, August 22, 2006
First Regular Meeting in September	Second Tuesday, September 12, 2006
Second Regular Meeting in September	Fourth Tuesday, September 26, 2006
First Regular Meeting in October	Second Tuesday, October 10, 2006
Second Regular Meeting in October	Fourth Tuesday, October 24, 2006
First Regular Meeting in November	Second Tuesday, November 14, 2006
Second Regular Meeting in November	Fourth Tuesday, November 28, 2006