



**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
AGENDA OF ORGANIZATIONAL AND ONLY REGULAR MEETING  
OF THE BOARD OF TRUSTEES**

**MEETING:** Organizational and Only Regular Meeting in December 2006

**DATE:** Tuesday, December 12, 2006, at 5:30 p.m.

**PLACE:** **Board Room at the Anaheim Campus**  
1830 W. Romneya Drive, Anaheim, CA 92801

**AGENDA:**

1. a. Pledge of Allegiance to the Flag
- b. Board of Trustees Roll Call
- c. Presentations to 2006 Board Officers
- d. Certificate of Election for Michael Matsuda
- e. Certificate of Appointment in Lieu of Election for Jeff Brown, Barbara Dunsheath and Donna Miller
- f. Administering Oaths of Office by the Honorable Karen L. Robinson, Judge of the Superior Court of California, County of Orange, North Justice Center
- g. Election of President of Board of Trustees for one-year term
- h. Election of Vice President of Board of Trustees for one-year term
- i. Election of Secretary of Board of Trustees for one-year term
- j. Appointment of representative and alternate to County Committee on Election of Members of the County Committee on School District Organization  
(Jeff Brown and Leonard Lahtinen are current appointees)
- k. Appointment of representative to Fullerton Museum Association of North Orange County  
(Molly McClanahan is current appointee)
- l. Appointment of representative to Cypress College Foundation  
(Barbara Dunsheath is current appointee)
- m. Appointment of representative to the Community College Foundation of North Orange County  
(Leonard Lahtinen is current appointee)
- n. Appointment of three representatives to the District Investment Committee  
(Jeff Brown, Molly McClanahan, and Donna Miller are current appointees)
- o. Appointment of three representatives to the District Audit Committee  
(Molly McClanahan and Manny Ontiveros are current appointees)
- p. Appointment of Chancellor as Executive Secretary
- q. Appointment of Executive Administrative Aide to the Chancellor as Recording Secretary
- r. Adoption of Board Meeting Calendar: January 2007 through November 2007
- s. Any other organizational matters

**End of Organizational Meeting**

Adjourn to reception honoring re-elected Members of the Board of Trustees.  
Performance by the **School of Continuing Education Yorba Linda Senior Choir.**

## 2. CONVENE OPEN SESSION OF REGULAR MEETING

- a. **Comments: Members of the Audience** Members of the public may address the Board regarding items on the Agenda as such items are taken up, subject to regulations of the Board. All Board meetings, excluding closed sessions, shall be electronically recorded.
- b. Consider block-vote items indicated by [ ]
- c. **Reports:**

### Chancellor

- \* **School of Continuing Education Annual Report**  
By: W. Gary McGuire, Provost
- \* **Retiree Unfunded Liability Monthly Update**  
By: Jerry Hunter, Chancellor
- \* **Facilities Awards Presentation**  
By: Fred Williams, Vice Chancellor, Finance & Facilities

### College Presidents/Provost

- d. **Comments:**

### Resource Table Personnel Members of the Board of Trustees

- 3. a. Approval of Minutes of the Regular Meeting of November 28, 2006.
- b. **CLOSED SESSION: Per the following sections of the Government Code:**

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES, - Employee Organization: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.**

**Per Section 54956.9: ANTICIPATED LITIGATION: One Potential Case**

## 4. FINANCE AND FACILITIES

- [a] It is recommended that the Board ratify purchase orders and checks. **(The Purchase Orders and Checks are available for review in the District's Office of Fiscal Affairs and at the Board Meeting.)**
- [b] Authorization is requested to award Bid 2006-05, Delivery of Catalogs, Class Schedules, and other District printed materials to We Mail For You for one-year with the option to renew for four years.

- [c] Authorization is requested to enter into an agreement with The Liquidation Company to conduct an auction for the sale of surplus and obsolete supplies and equipment.
- [d] Authorization is requested to award PW 0506-612, Anaheim Campus, Tenant Improvements for 4th & 6th Floors, to Sanders Construction Services as the lowest bidder meeting specifications and issue the agreement.
- [e] Authorization is requested to award PW 0506-614, Relocation of Toilet Facility at Cypress College, to Y & M Construction as the lowest bidder meeting specifications and issue the agreement.
- [f] Authorization is requested to file the Notice of Completion of Work for PW 0304-411, Fullerton College Fire Alarm Upgrade Phase 2, with Jam Fire Protection, Inc., doing business as Jam Corporation, and to release the final retention payment when due.
- [g] Retroactive authorization is requested to renew the contract with the Alliance of Schools for Cooperative Insurance Programs for environmental health and safety consultant services for three (3) days per week for one year.
- [h] Authorization is requested to enter into an agreement with SunGard/SCT Higher Education for consultant services.
- [i] Authorization is requested to enter into an agreement with SunGard/SCT Higher Education to purchase the Luminis Portal product.

## 5. **INSTRUCTIONAL SERVICES**

- [a] Authorization is requested to:
  - Accept new funds for Cypress College, Fullerton College, and the School of Continuing Education's Extended Opportunity Programs and Services (EOPS), the Cooperative Agencies Resources for Education (CARE), Matriculation, and Disabled Student Programs and Services (DSP&S).
  - Accept Infant Toddler Resource Grant funds from the California Department of Education for the Fullerton College Child Development Center.
  - Accept Instructional Materials and Supplies Grant funds for the Fullerton College Child Development Center.
- [b] Authorization is requested for the School of Continuing Education Older Adults Program to accept a monetary donation from Emerald Court of Anaheim, California.
- [c] It is recommended that the Board approve the Cypress College summary of curriculum revisions, to be effective fall 2007.
- [d] It is recommended that the Board approve the Fullerton College summary of curriculum revisions, to be effective fall 2007.

- [e] Authorization is requested for Fullerton College to accept donations to various instructional programs.
- [f] Authorization is requested for the Fullerton College Fine Arts/Theatre Arts Division to conduct an optional, out-of-country class/field trip to London, England, March 31 - April 7, 2007.

## 6. HUMAN RESOURCES

- [a] Request approval of the following items concerning academic personnel:

- Extension of Temporary Reassignment
- Change in Salary Classification
- Leave of Absence With Pay
- Management Mini-Sabbatical Leave
- Temporary Academic Hourly--Instructional
- Temporary Academic Hourly--Noninstructional
- Temporary Academic Hourly--Substitutes
- Temporary Academic Hourly--Special Services

- [b] Request approval of the following items concerning classified personnel:

- Resignation
- New Personnel
- Reclassification
- Voluntary Change in Assignment
- Stipend for Additional Duties
- Leave of Absence Without Pay
- Volunteer Personnel Without Pay
- Correction to Board Agenda

- [c] Request approval of Professional Experts.
- [d] Request approval of short-term, work-study/work experience, full-time students, and substitute (hourly) personnel.

## 7. GENERAL

- a. It is recommended that the Board consider adoption of Resolution #06/07-04, In Support of the DREAM (Development, Relief, and Education for Alien Minors ) Act.
- b. It is recommended that the Board adopt the revised Conflict of Interest Code, as provided in Section 7.0 of Administrative Procedure 2710, subject to approval by the Fair Political Practices Commission.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the North Orange County Community College District will attempt to accommodate you in every reasonable manner. Please contact Violet Ayon, Recording Secretary of the Board, (714) 808-4797, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
2007 BOARD OF TRUSTEES MEETING CALENDAR**

**Board Room at the Anaheim Campus  
1830 W. Romneya Drive, Anaheim  
at 5:30 p.m. unless otherwise noted**

Only Regular Meeting in January	Fourth Tuesday, January 23, 2007
First Regular Meeting in February	Second Tuesday, February 13, 2007
Second Regular Meeting in February	Fourth Tuesday, February 27, 2007
First Regular Meeting in March	Second Tuesday, March 13, 2007
Second Regular Meeting in March	Fourth Tuesday, March 27, 2007
First Regular Meeting in April	Second Tuesday, April 10, 2007
Second Regular Meeting in April	Fourth Tuesday, April 24, 2007
First Regular Meeting in May	Second Tuesday, May 8, 2007
Second Regular Meeting in May	Fourth Tuesday, May 22, 2007
First Regular Meeting in June	Second Tuesday, June 12, 2007
Second Regular Meeting in June	Fourth Tuesday, June 26, 2007
Only Regular Meeting in July	Fourth Tuesday, July 24, 2007
Special Closed Session Meeting (Board/Chancellor Retreat)	Fourth Friday, July 27, 2007 (1:30 to 5:30 p.m.)
First Regular Meeting in August	Second Tuesday, August 14, 2007
Second Regular Meeting in August	Fourth Tuesday, August 28, 2007
First Regular Meeting in September	Second Tuesday, September 11, 2007
Second Regular Meeting in September	Fourth Tuesday, September 25, 2007
First Regular Meeting in October	Second Tuesday, October 9, 2007
Second Regular Meeting in October	Fourth Tuesday, October 23, 2007
First Regular Meeting in November	Second Tuesday, November 13, 2007
Second Regular Meeting in November	Fourth Tuesday, November 27, 2007