

APPROVED**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

September 12, 2006

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, September 12, 2006, at 5:30 p.m. at the Board Room at the Anaheim Campus.

President Donna Miller called the meeting to order at 5:32 p.m. and led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL - Present: Jeff Brown, Barbara Dunsheath, Leonard Lahtinen, Michael Matsuda, Molly McClanahan, Donna Miller, Manny Ontiveros, and Student Trustees Elsa Garcia and Crystal Sandoval. Absent: None.

RESOURCE PERSONNEL PRESENT: Jerome Hunter, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Jeff Horsley, Vice Chancellor, Human Resources; Kathie Hodge, President, Fullerton College; Margie Lewis, President, Cypress College; Gary McGuire, Provost, School of Continuing Education; Christie Wallace Noring, District Director, Public Affairs; Deborah Ludford, District Director, Information Services; Frank Smith, representing the District Management Association; Andrea Sibley-Smith, representing the School of Continuing Education Academic Senate; Steve Gold, representing the Cypress College Academic Senate; Joumana McGowan, representing the Fullerton College Faculty Senate; Dale Craig representing United Faculty; Rod Lusch, representing CSEA; Sam Russo, representing Adjunct Faculty United; and Violet Ayon, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Alan Abutin, Ron Beeler, Claudette Dain, Rodrigo Garcia, and Dorothy Owens-Whitehurst from the District Offices; Greg Schulz and Terrie Taylor from the School of Continuing Education; Andrea Hanstein, Jonathan Morrell, Adam O'Connor, and Janet Portolan from Fullerton College; and Karen Cant and Mike Kasler from Cypress College.

VISITORS: Denny Konshak from ADFAC; and Alkamalee Jaarar, former Student Trustee.

COMMENTS: MEMBERS OF THE AUDIENCE: There were no comments from the public.

BLOCK VOTE APPROVAL: It was moved by Trustee Jeff Brown and seconded by Trustee Barbara Dunsheath that the following items be approved by block vote:

Finance & Facilities: 4.a, 4.b, 4.c, 4.e, 4.f, 4.g, 4.h

Instructional Resources: 5.a, 5.c
Human Resources: 6.a, 6.b, 6.c, 6.d

Motion carried unanimously, including the Student Trustees' advisory votes.

REPORTS:

- A. As a part of the Chancellor's Report, **Chancellor Hunter** requested the Board's direction regarding appointments for the 2006-07 fiscal year to the Orange County Community Colleges Legislative Task Force. Trustee Michael Matsuda is the current Board Representative and Wayne Wedin is the current Community Representative. The Board suggested that Wayne Wedin and Trustee Michael Matsuda continue in these appointments.

COMMENTS:

- A. **Rod Lusch** reported that approximately 30 CSEA members attended a reception for Governor Schwarznegger.
- B. **Student Trustee Crystal Sandoval** reported on the various Fullerton College Associated Student campus activities.
- C. **Student Trustee Elsa Garcia** reported on the various Cypress College Associated Student campus and community activities. In addition, she reported on the Board of Governors action to increase the math standards. She also announced that Cypress College students will participate in the drive to collect petition signatures promoting the Community College Initiative, which addresses community college governance, funding stabilization, and student fee reduction.
- D. **Trustee Michael Matsuda** distributed an article entitled "*Views Differ on Defining College Prep*" in which college readiness of high school students is addressed.
- E. **Trustee Leonard Lahtinen** commended Trustee Michael Matsuda on the recent book he co-authored entitled *Mendez vs. Westminster: For All the Children – An American Civil Rights Victory*. He also commended Jerry Burchfield, Cypress College Instructor, on his photography documenting the development of the Orange County Great Park in Irvine. In addition, Trustee Lahtinen expressed his concern over the numerous change orders related to the Cypress College Maintenance & Operations Building, the delayed completion date for the campus Tech. Ed. I Building, and why the School of Continuing Education Building (SCE) was behind schedule.

Vice Chancellor Fred Williams responded that the change orders for the Maintenance & Operations Building will total approximately three percent and this project has gone well. Of the current change order on the Maintenance & Operations Building, \$43,000 is requested to add back project scope for landscape that was previously cut

due to budgetary concerns and is now made possible due to remaining funds in the contingency.

Vice Chancellor Fred Williams also clarified that the Tech. Ed. I Building project is a two-phase project and the second-floor classrooms, which are in phase two, are scheduled for completion on October 20. Once completed, the staff in the Tech. Ed III Building will move to Tech. Ed. I and remodeling will start on Tech Ed. III. Also, he responded that staff are trying to resolve issues with the construction manager, as well as with unforeseen utilities problems that arose with the construction of the SCE Building. Chancellor Hunter added that District administrators have reassigned their time, as well as hired additional part-time assistance, in order to stay on top of construction projects.

- F. **Trustee Jeff Brown** cited a recent *New York Times* article dealing with the unpreparedness of high school students as it pertains to college readiness. The article quoted a recent study, which indicated that three-quarters of college graduates do not have basic achievement skills. He inquired on whether the District's colleges have data to show that college graduates do not fall into the three-quarters identified by the study and recommended a future Board meeting include a discussion for the colleges to present such data.

Chancellor Hunter suggested that some of this information may be found in the campus' accreditation reports. Board President Donna Miller pointed out that the colleges' accreditation was recently reaffirmed, which requires verification of student learning outcome achievement. Upon conclusion of discussion, it was agreed by the Board that a discussion on what the colleges are doing regarding student learning outcomes should be agendaized as a part of the Chancellor's Report in a future Board meeting.

- G. **Trustee Barbara Dunsheath** noted an article on "Education" in the *Los Angeles Times* was limited in reference to community colleges and suggested someone from the District may want to write a letter to the newspaper about this.
- H. **Trustee Molly McClanahan** reported on her attendance at the School of Continuing Education's Back-2-School event and commended SCE for the excellent program.

MINUTES: It was moved by Trustee Molly McClanahan and seconded by Trustee Barbara Dunsheath that the minutes of the Regular Meeting of August 22, 2006, be approved as submitted. **Motion carried unanimously by those Members present, including the Student Trustees' advisory votes.**

PUBLIC HEARING: PROPOSED 2006-07 BUDGET: At 6:22 p.m., Board President Miller declared open a public hearing on the 2006-07 Proposed Budget for the North Orange County Community College District.

Claudette Dain, District Director, Fiscal Affairs, and Rodrigo Garcia, District Manager, Fiscal Affairs, conducted a presentation outlining the District's Proposed 2006-07 Budget. They highlighted the following: 1) a General Fund Budget of \$223,140,832; 2) \$8.5 million of one-time resources for scheduled maintenance, instructional equipment, basic skills, career technical equipment, and other purposes; 3) \$9.1 million in unallocated ongoing resources; 4) priorities to be considered include negotiations, salary comparability for CSEA, the completion of construction projects, and retiree medical benefits costs; 5) a decline in base funding due to a decline of FTES (full-time equivalent students); and 6) a decrease in student enrollment fees to \$20 effective spring 2007. They noted the importance of Senate Bill 361, which is awaiting the Governor's signature, as it would provide an additional \$4.2 million in base apportionment funding for the 2006-07 fiscal year.

(See Supplemental Minutes #967 for a copy of the presentation.)

Members of the Board commended staff on the excellent Proposed Budget Book. In response to Trustee inquiries, staff clarified the following: 1) all indications are that the Governor will sign SB361; 2) the Hospitality Budget allocation is the same as it was for 2005-06; 3) the Anaheim Campus is not yet eligible for "Center" status – it would qualify if FTES was reported to the state according to the campus that generated the FTES; 4) a number of energy conservation measures have been put into place in order to minimize the increase in utilities cost; 5) the District belongs to PERS Medical, which pools public employers in order to get the best medical benefits for its employees; 6) it is unknown what the impact to the District would be if a "Universal Health Care Program" were to be established by the Legislature; 7) SCE staff are developing a plan to improve the SCE High School and English-as-a-Second Language programs with the new one-time basic skills funds that are now available; 8) an actuarial study is being completed and will be presented to the Board at its September 26 meeting; 9) the campuses determine where full-time faculty positions are to be filled; 10) it is anticipated that the District's full-time faculty obligation for next year will decrease by seven because of the recoup of stability funds; 11) campus Bookstores are treated as independent retail operations and should be self-sufficient; 12) the Bookstore cash reserves are necessary in order to pay for the daily operations, including replacement/repair of equipment; and 13) parking and health fees must be spent directly on students, parking-related or health services-related expenditures, etc.

At 7:35 p.m. Board President Donna Miller closed the public hearing.

Item 3.a: Upon conclusion of discussion, it was moved by Trustee Barbara Dunsheath and seconded by Trustee Leonard Lahtinen that the Board adopt the District's 2006-07 Proposed Budget totaling \$223,140,832. **Motion carried unanimously, including Student Trustees' advisory votes.**

The Board further approved the Gann Appropriation Limit, which is \$235,049,870; adopted a resolution certifying the approval of entering into an agreement with the California Department of Education to provide child care and development services; and authorized the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to sign contract documents for fiscal year 2006-07.

Resolution adopted. (See Supplemental Minutes #967).

FINANCE & FACILITIES:

Item 4.a: By the block vote, the Board ratified purchase order numbers P0039002 through P0042667 through August 22, 2006, totaling \$2,283,187.47, and check numbers 70008931 through 70009377, totaling \$49,924.50; and check numbers C0016381 through C0016646, totaling \$211,885.71; check numbers F0096795 through F0097792, totaling \$2,868,770.46; check numbers 88235432 through 88236850, totaling \$8,780,643.80; and check numbers V0030502 through V0030514, totaling \$45,542.00, all from July 28 through August 31, 2006.

Item 4.b: By the block vote, the Board adopted a resolution establishing separate bank, saving, clearing, and revolving accounts pursuant to the California Community College Budget and Accounting Manual as authorized by §84040 of the Education Code, and in accordance with Education Code §58311 of Title 5 of the California Code of Regulations.

The Board further rescinded previous resolutions and ordered that any accounts not listed on the resolution and still open be closed immediately.

The Board further ordered that in order to adequately safeguard and manage District assets, two authorized signatures are required on each check on every account.

The Board further ordered that account signers, banks, and savings & loans are not authorized to issue counter checks or cashier's checks on any of the accounts.

The Board also authorized the submittal of revised signature cards to banking institutions for accounts that have been affected by personnel changes.

Resolution adopted. (See Supplemental Minutes #967).

Item 4.c: By the block vote, the Board ratified the current change orders for the public works projects listed per the Change Order Request, with a total of \$227,079.22.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute each contractor agreement on behalf of the District.

Item 4.d: It was moved by Trustee Leonard Lahtinen and seconded by Trustee Michael Matsuda to grant authorization to award PW0506-602, Fullerton College Classroom/Office Building 1400, to the following contractors as the lowest bidders meeting specifications included in each bid package, and to issue agreements as follows:

Bid Package #	Bid Package Description	Contractor Name	Bid Amount
3	Site Concrete/Masonry/ Paving	Amtex Construction ¹ La Habra Hts., CA	\$1,307,000

7	Sheet Metal/Waterproofing/ Roofing	Best Roofing & Waterproofing, Inc., Gardena, CA	1,174,177
9	Window Systems	Padua Glass Enterprises Ontario, CA	474,700
10	Framing/Drywall/Lath/Plaster	Caston Plastering & Drywall	2,985,585
12	Ceramic/Porcelain/Quarry Tile	Tile Trends, Newbury Park, CA	169,390
TOTAL			\$6,110,852

¹ Amtek Construction was the second lowest bidder on Bid Package 3. The lowest bidder withdrew its bid due to clerical error.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the agreements for the District and approve, and forward to the Board for ratification, any further specification changes up to 10% of the original contract amount or \$15,000, whichever is greater, for the District.

Item 4.e: By the block vote, authorization was granted to file the Notice of Completion of Work for PW0405-517, Cypress College Electrical Distribution System Upgrade, with KDC/Dynalectric, and to release the final retention payment when due.

Item 4.f: By the block vote, authorization was granted to revise the consulting agreement with tBP/Architecture to provide the interior design of the furniture, fixtures, and equipment for the Fullerton College Classroom Office Building Project for the period starting November 23, 2005, and ending December 31, 2007, as follows:

Classroom Office Building	\$80,350
Reimbursable Expenses	<u>2,300</u>
Total	\$82,650

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the agreement on behalf of the District.

Item 4.g: By the block vote, authorization was granted to award Quotation TP47932, Purchase Forklift for Cypress College Bookstore, to South West Material Handling, as the responsive and responsible bidder, in the amount of \$28,522, plus tax and shipping, and a one-year warranty.

Further authorization was granted for the District Director of Purchasing to execute the agreement on behalf of the District.

Item 4.h: By the block vote, retroactive authorization was granted to enter into an agreement with Diana C. Stroud for the delivery of fee-based training to Boeing employees through the School of Continuing Education Center for Applied Competitive Technologies (CACT) for the period of August 23, 2006, through April 30, 2007, for an amount not to exceed \$202,500.

Further authorization was granted for the District Director of Purchasing to execute the agreement on behalf of the District.

INSTRUCTIONAL SERVICES:

Item 5.a: By the block vote, authorization was granted to accept new revenue and to make adjustments to expenditure and revenue budgets. The Board adopted resolutions to accept new revenue, establish and/or adjust budgets, and authorized expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308.

The Board further adopted a resolution to apply for and participate in the Tire-Derived Tire Product Grant Program. Further authorization was granted to enter into agreements for food services over \$1,000 for the Job Development Incentive Fund Grant for the office Technology Training Project and for food services for up to \$4,000 to conduct workshops and conferences as outlined in the Job Development Incentive Fund Medical Device Industry Job Grant work plans.

Further authorization was granted to enter into agreements for the costs of the activities and professional development mini-conferences, including food and facilities expenses, which are covered within the grant guidelines for the SB70 Quick Start Grant TechNow4U.

Further authorization was granted to enter into sub-grantee agreements with Fullerton College (\$50,300), Cerritos College/CACT (\$60,800), East Los Angeles College (\$50,300), and Long Beach City College (\$50,300).

The Board further authorized the Vice Chancellor, Finance and Facilities, and the District Director, Fiscal Affairs, to execute any agreements and related documents, and any amendments to modify the agreements on behalf of the District.

SITE	PROJECT NAME	LENGTH OF CONTRACT	TOTAL CONTRACT	AUTHORIZED SIGNATORIES ON BEHALF OF DISTRICT
SCE	California Community Colleges System Office Job Development Incentive Fund for the Office Technology Training Project	09/12/06-08/31/07	\$300,000	<u>For the agreements and any amendments to modify the agreement, and any related documents: Chancellor, or Vice Chancellor, Finance and Facilities, or District Director, Fiscal Affairs</u>
SCE	California Community Colleges System Office Job Development Incentive Fund for the Medical Device Industry Job Project	09/12/06-08/31/07	\$246,907	<u>For the agreements and any amendments to modify the agreement, and any related documents: Chancellor, or Vice Chancellor, Finance and Facilities, or District Director, Fiscal Affairs</u>

Item 5.b: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Manny Ontiveros the Board approved the summary of curriculum additions, deletion, and changes for Fullerton College, to be effective fall 2007. **Motion carried unanimously, including the Student Trustees' advisory votes.**

(See Supplemental Minutes #967 for a copy of the curriculum listing.)

Item 5.c: By the block vote, authorization was granted for the donation from Erik Jon Pederson of two snakes and an aquarium to the Cypress College Biology Department.

HUMAN RESOURCES:

Item 6.a: By the block vote, authorization was given for the following academic personnel matters, which are within budget:

RETIREMENT

Licari, Charles CC Reading Instructor
Eff. May 26, 2007

RESCISSION OF RETIREMENT

Davis, Mary Kay CC Dental Assistant Instructor
PN CCF954

LONG-TERM SUBSTITUTE

Geckler, Megan FC Art Instructor
Leave of Absence Replacement (100%)
Class B, Step 6 + stipend in lieu of benefits
Eff. 08/18/2006-12/20/2006

EXTENSION OF TEMPORARY MANAGEMENT CONTRACT

Hollowell, Barbara FC Interim Vice President, Instruction
Temporary Management Contract (100%)
Range 37, Step G
Management Salary Schedule
Plus stipend in lieu of benefits
Eff. 10/01/2006-12/20/2006

VOLUNTARY REASSIGNMENT

Orr, John FC Director, Academic Support Programs/Services
(Management Position)
Range 18, Step G

To: FC English Instructor
Class E, Step 30
Eff. 01/12/2007
PN FCF931

Bowers, Robert	FC	Real Estate Instructor Load Banking Leave (20.00%) Eff. 2006 Fall Semester
DeCoro, Helena	CC	Music Instructor Load Banking Leave (13.33%) Eff. 2006 Fall Semester
Greening, Alice	FC	Drafting Technology Instructor Load Banking Leave (9.17%) Eff. 2006 Fall Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2006 FALL SEMESTER, TRIMESTER

Adams, Cynthia	CC	Column 1, Step 1
Afrasiabi, Robin	FC	Column 1, Step 0
Alberti, Marci	CC	Column 1, Step 0
Amato, Jean	FC	Column 3, Step 0
Arcila, Billy	CC	Column 1, Step 0
Au, Algie	FC	Column 1, Step 0
Bailey, Yvonne	FC	Column 1, Step 0
Breitenbucher, Alba	FC	Column 2, Step 1
Brooks, Catherine	FC	Column 1, Step 0
Caloia, Cynthia	CC	Column 2, Step 0
Caples, Jill	FC	Column 1, Step 2
Cheng, Chia-Hsin	FC	Column 1, Step 0
Cole, Lowis	FC	Column 1, Step 0
Dickerson, Douglas	FC	Column 2, Step 0
Edwards, Lawrence	FC	Column 3, Step 0
Estrella, Jeremy	FC	Column 1, Step 0
Farooqui, Firdous	FC	Column 3, Step 0
Ford, Diane	CC	Column 1, Step 0
Fowler, Jonathan	FC	Column 1, Step 0
Fullmer, John	FC	Column 1, Step 0
Gance, Leia	FC	Column 2, Step 0
Glatstein, Jeremy	CC	Column 1, Step 0
Golbuff, Kimberly	FC	Column 1, Step 0
Gomez, Michelle	SCE	SCE Hourly Rate
Hasan, Fouton	SCE	SCE Hourly Rate
Hector, Jeremy	FC	Column 1, Step 0
Higgins, Elizabeth	CC	Column 1, Step 0
Hines, Michael	FC	Column 2, Step 0
Hostetter, Darren	FC	Column 1, Step 0
Hurtarte, Erick	CC	Column 1, Step 0
Itagaki, Michael	CC	Column 1, Step 0
Ivey, Marilyn	CC	Column 1, Step 0
Jackson, Gary	FC	Column 1, Step 0

Johnson, Devon	CC	Column 1, Step 0
Juarez, Vanessa	FC	Column 1, Step 0
Koven, Marlene	CC	Column 1, Step 0
Lape, Eric	FC	Column 1, Step 0
Larson, MaryAnn	FC	Column 3, Step 0
Liken, Lisa	SCE	SCE Hourly Rate
Mercado, Judith	SCE	SCE Hourly Rate
Miller, Robbie	FC	Column 1, Step 0
Mulhall-Briski, Colleen	FC	Column 1, Step 0
Nelson, Richard	SCE	SCE Hourly Rate
Nielsen, Christopher	FC	Column 1, Step 0
November, Katherine	SCE	SCE Hourly Rate
Nunez, Vincent	SCE	SCE Hourly Rate
Olmstead-Brown, Susan	CC	Column 1, Step 0
Plano, Erica	CC	Column 1, Step 0
Pulvers, Karen	CC	Column 1, Step 0
Rau, Jerrica	SCE	SCE Hourly Rate
Rivera, Rebecca	FC	Column 1, Step 0
Russo, Robert	FC	Column 1, Step 0
Savard, Hale	CC	Column 1, Step 0
Singh Harinder	CC	Column 1, Step 0
Smith, Heather	FC	Column 1, Step 0
Smyth, Nathaniel	FC	Column 1, Step 0
Sorem, Erik	FC	Column 1, Step 0
Spitzer, Jessica	FC	Column 3, Step 0
Stefan, John	FC	Column 1, Step 0
Steinman, Debby	CC	Column 1, Step 1
Suh, Jung	CC	Column 3, Step 0
Swanson, Ellen	CC	Column 1, Step 0
Szeto, Alan	FC	Column 3, Step 0
Takeuchi, Kevin	CC	Column 1, Step 0
Touma, Mireille	FC	Column 3, Step 0
Trang, Lawrence	CC	Column 1, Step 0
Tsuno, Devon	CC	Column 1, Step 0
Velarde-Worthington, A.	SCE	SCE Hourly Rate
Weathers, Stormi	FC	Column 1, Step 0
Wilcox, James	CC	Column 1, Step 0
Wright, Lawrence	FC	Column 1, Step 0

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL-2006 FALL SEMESTER, TRIMESTER

Kane, Edward	CC	Column 1, Step 0	Hourly Librarian
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TEMPORARY ACADEMIC HOURLY-SUBSTITUTES-2006 FALL SEMESTER, TRIMESTER

Aguirre, Anna	FC	Column 1, Step 0
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Galvez, Santos	SCE	SCE Hourly Rate
Ivey, Marilyn	CC	Column 1, Step 0
Juarez, Vanessa	FC	Column 1, Step 0
Marshall, Jennifer	FC	Column 1, Step 0
Pravongviengkham, Nena	FC	Column 1, Step 0
Riggins, Charlean	FC	Column 1, Step 0
Rivera, FeMargo	CC	Column 1, Step 0

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Baker, Jim	CC	Supervising Dentist (DH Program) Column 3, Step 2 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2006 Fall Semester
Bivona, Patrick	CC	Supervising Dentist (DH Program) Column 3, Step 2 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2006 Fall Semester
McKay-Montemer, Jayne	CC	Supervising Dentist (DH Program) Column 3, Step 2 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2006 Fall Semester
Pollak, Elizabeth	CC	Supervising Dentist (DH Program) Column 3, Step 0 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2006 Fall Semester

STUDENT INTERNS WITHOUT PAY

Barquin, Esmeralda	FC	Student Athletic Trainer Eff. 2006/2007 Academic Year
Campanile, Janine	FC	Student Athletic Trainer Eff. 2006/2007 Academic Year
Cordova, Oralia	CC	Counseling and Student Development Eff. 2006/2007 Academic Year
Disney, Heather	FC	Student Athletic Trainer Eff. 2006/2007 Academic Year
Do, Thu	FC	Humanities Division/ESL Department 2006 Fall Semester

Ganer, Jeffrey	FC	PE Sports Information Office Eff. 2006 Fall Semester
Gresik, Franchesca	FC	Student Athletic Trainer Eff. 2006/2007 Academic Year
Hall, Rianne	FC	Student Athletic Trainer Eff. 2006/2007 Academic Year
Harvey, Nick	FC	Student Athletic Trainer Eff. 2006/2007 Academic Year
Kamikawa, Jill	FC	Library Eff. 2006 Fall Semester
Kawamura, Ryota	FC	Student Athletic Trainer Eff. 2006/2007 Academic Year
Kubota, Yuki	FC	Student Athletic Trainer Eff. 2006/2007 Academic Year
Lorge, Mary	FC	Humanities Division/ESL Department Eff. 2006 Fall Semester
Raziak, Ashley	FC	Student Athletic Trainer Eff. 2006/2007 Academic Year
Sandoval, Cynthia	FC	College Career and Life Planning Center 2006 Fall Semester
Taylor, Megan	FC	Student Athletic Trainer Eff. 2006/2007 Academic Year
White, Vincent	FC	Counseling Division Eff. 2006 Fall Semester

Item 6.b: By the block vote, authorization was given for the following classified personnel matters, which are within budget:

RETIREMENT

Patterson, Kandi	FC	Evaluator (100%) Eff. 11/18/2006 PN FCC939
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RESIGNATIONS

Blinzler, Nancy	AC	Administrative Assistant I (100%) Eff. 9/15/2006
Cordova, Aja-Marie	CC	Student Services Specialist (100%) Eff. 9/29/2006 PN CCC767
Frenkiel, Rosemary	FC	Health Services Specialist (50%) Eff. 8/29/2006 PN FCC893
Moghaddam, Maryam	FC	Instructional Aide (50%) Eff. 9/14/2006 PN FCC894

NEW PERSONNEL

Lund, Antoinette	FC	Administrative Assistant I 10.5-month position (50%) Range 33, Step A Eff. 8/29/2006 PN FCC810
Rivera Mullen, Alycia	CC	Library Assistant II 12-month position (100%) Range 36, Step A+5% Shift Eff. 9/12/2006 PN CCC986
Thompson, Jeanne	CC	Student Services Technician 12-month position (100%) Range 33, Step A Eff. 8/24/2006 PN CCC831

PROMOTIONS

Mazzuca, Debra	FC	Administrative Assistant II (100%) Range 36, Step E+5% Long+PG&D (\$3,995.51) PN FCC783
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To: AC Human Resources Specialist
12-month position (100%)
Range 24C, Step E+5% Long+PG&D
(\$4,390)

Eff. 9/11/2006
PN DEN998

VOLUNTARY CHANGES IN ASSIGNMENTS

Cook, David	FC	<p>Instructional Assistant (50%)</p> <p>Temporary Increase in Percent Employed From: 50% To: 80% Eff. 8/21/2006 - 12/11/2006</p>
Dean, Brian	CC	<p>Admissions & Records Technician (100%) PN CCC836</p> <p>Permanent Lateral Transfer From: CC To: FC Eff. 9/01/2006 PN FCC825</p>
Jimenez, Victor	CC	<p>Facilities Custodian II (100%) Range 29, Step E+10% Shift+15% Long (\$3,984)</p> <p>Temporary Change in Assignment To: CC Facilities Custodian Coord II 12-month position (100%) Range 34, Step D+10% Shift+15% Long (\$4,268) Eff. 6/15/2006 (4 hrs) 7/10/2006 - 7/13/2006 (10 hrs/day) 7/17/2006 - 7/20/2006 (10 hrs/day)</p>
Kim-Shepard, AeYoung	FC	<p>Administrative Assistant I (100%) Range 33, Step B (\$2,999)</p> <p>Temporary Change in Assignment To: FC Administrative Assistant III 12-month position (100%) Range 41, Step A (\$3,456) Eff. 8/07/2006 - 8/31/2006</p>
Maitlen, Brenda	CC	<p>Receptionist (50%)</p> <p>Temporary Increase in Percent Employed From: 50%</p>

To: 60%
Eff. 8/21/2006 - 12/31/2006

Millikan, Linda FC Instructional Assistant (100%)
Range 36, Step E+20% Long+PG&D (\$4,641)

Temporary Change in Assignment
FC Instructional Assistant (80%)
Range 36, Step E+20% Long+PG&D/
FC Tutorial Services Coordinator (12.5%)
Range 40, Step D+20% Long+PG&D
(\$4,319.75)
Eff. 8/14/2006 - 12/22/2006

Pearson, Jennifer FC Clerical Assistant I (50%)
Child Care Aide (50%)

Temporary Change in Percent in Positions
Clerical Assistant (80%)
Child Care Aide (20%)
Eff. 7/26/2006 - 12/31/2006

Rosillo, Zoila FC Instructional Assistant (50%)
Range 36, Step E+5% Shift (\$1,954.05)

Temporary Change in Assignment
To: FC Tutorial Services Coordinator
11-month position (75%)
Range 40, Step D (\$2,928.75)
Eff. 8/01/2006 - 12/20/2006

Sanders, Tracey FC Clerical Assistant I (100%)
Range 29, Step D+PG&D (\$3,086.51)

Temporary Reassignment
To: FC Administrative Assistant I
12-month position (100%)
Range 33, Step C+PG&D (\$3,236.51)
Eff. 7/26/2006 - 12/31/2006

Torres, Monica SCE Instructional Assistant (40%)
Range 36, Step B+PG&D (\$1,299.53)
PN SCC992

Permanent Change In Assignment
To: SCE Clerical Assistant I
12-month position (100%)
Range 29, Step B+PG&D (\$2,748.17)

Eff. 9/05/2006
PN SCC928

PROFESSIONAL GROWTH & DEVELOPMENT

Guzman, Elizabeth	FC	Admissions & Records Technician (100%) 2 nd Increment (\$350) Eff. 7/01/2007
O'Connor, Adam	FC	Director, Budget & Finance (100%) 2 nd Increment (\$400) Eff. 7/01/2006
Serrano, Edgard	CC	Bookstore Assistant (100%) 3 rd Increment (\$350) Eff. 7/01/2007 4 th Increment (\$350) Eff. 7/01/2008

LEAVE OF ABSENCE WITH PAY

Coggi, Anita	CC	Mail Room Clerk (100%) Military Leave Eff. 9/01/2006, 9/05/2006 - 9/08/2006, 9/11/2006 - 9/15/2006, 9/18/2006 - 9/22/2006, 9/25/2006 - 9/29/2006
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VOLUNTEER PERSONNEL WITHOUT PAY

Alvarez, Lolani	CC	Physical Education Eff. 2006 - 2007 school year
Ballard, Janice	FC	Student Affairs & Associated Students Eff. 2006 - 2007 school year
Blackwell, Pam	CC	Fine Arts Eff. 2006 - 2007 school year
Bowers, Carrie	CC	Physical Education Eff. 2006 - 2007 school year
Chance, Kristina	CC	Physical Education Eff. 2006 - 2007 school year
Emoto, Janet	FC	Student Affairs & Associated Students Eff. 2006 - 2007 school year

Farrar, Kimary	SCE	Older Adults Program Eff. 8/23/2006 -9/06/2006
Leonard, Maile	CC	Fine Arts Eff. 7/28/2006 - 8/05/2006
Lowe, Alton	SCE	Bartending Program Eff. 9/12/2006 - 6/30/2007
Neville, Mary	CC	Counseling & Student Development Eff. 2006 - 2007 school year
Roberts, Douglas	CC	Physical Education Eff. 2006 - 2007 school year

Item 6.c: By the block vote, authorization was granted for the following Professional Experts as submitted. The supervising manager is authorized by the Board to assign budget numbers in the employment of Professional Experts:

PROFESSIONAL EXPERTS

Alvarez-Gray, Nan	CC	Technical Expert II Quick Start Partnership Grant (QSP) Level C, Eff: 08/09/06 to 12/20/06
Alvarez-Gray, Nan	CC	Technical Expert II Quick Start Partnership Grant (QSP) Level C, Eff: 01/22/07 to 06/04/07
Ashburn, Shirley	CC	Technical Expert II DOL - Learning Communities Grant Level C, Eff: 08/09/06 to 04/20/07
Ashburn, Shirley	CC	Technical Expert II Nursing Enrollment Growth Grant Level C, Eff: 09/04/06 to 05/25/07
Bangerter, Renee	FC	Technical Expert II Transfer Achievement Program (TAP) Level C, Eff: 09/11/06 to 06/30/07
Bangerter, Renee	FC	Project Manager Turnitin.com Coordinator Level C, Eff: 08/21/06 to 06/15/07
Coman, Viorel	CC	Project Expert Quick Start Partnership Grant (QSP) Level A, Eff: 09/13/06 to 12/15/06

Costello, Jeanne	FC	Technical Expert II Transfer Achievement Program (TAP) Level C, Eff: 09/11/06 to 06/30/07
Delgado, Lydia	CC	Technical Expert II UTAP Learning Communities Development Level C, Eff: 07/03/06 to 10/28/06
Diaz, Robert	FC	Technical Expert II Transfer Achievement Program (TAP) Level C, Eff: 09/11/06 to 06/30/07
Edwards, Arnette	CC	Project Manager Black Studies Learning Community Level C, Eff: 08/10/06 to 06/30/07
Ellison, Monti	CC	Technical Expert I Musical Accompanist - Drummer Level B, Eff: 09/01/06 to 12/02/06
Factor, Helen	SCE	Project Expert EL Civics Grader Level A, Eff: 07/24/06 to 09/08/06
Floerke, Brandon	FC	Technical Expert II Transfer Achievement Program (TAP) Level C, Eff: 09/11/06 to 06/30/07
Florentine, RoseAnn	CC	Technical Expert II Nursing Enrollment Growth Grant Level C, Eff: 09/04/06 to 05/25/07
Ford, Michael	CC	Project Expert Women's Intercollegiate Basketball, Assistant Coach Level A, Eff: 09/13/06 to 03/13/07
Fouquette, Danielle	FC	Technical Expert II Writing-Across-the-Curriculum Workshop - Title V Level C, Eff: 09/13/06 to 09/30/06
Goldstein, Jay	FC	Technical Expert II Distance Learning - Film Project Level C, Eff: 09/13/06 to 09/29/06
Harvey, Carol	CC	Technical Expert II Nurse Workforce Initiative Grant Level C, Eff: 09/06/06 to 05/25/07

Hendrix, Jeffrey	CC	Technical Expert I Videographer/Archivist for Fine Arts Dept Summer 06 Level B, Eff: 08/01/06 to 08/20/06
Hicks, Joel	FC	Project Expert French Tutor Level A, Eff: 08/23/06 to 12/15/06
Hughes, Deidre	FC	Technical Expert II Transfer Achievement Program (TAP) Level C, Eff: 09/11/06 to 06/30/07
Hui, Arthur	FC	Technical Expert II Writing Center Web Site - Content & Design Level C, Eff: 08/06/06 to 08/17/06
Ikeda, Nancy	FC	Technical Expert II Transfer Achievement Program Level C, Eff: 09/11/06 to 06/30/07
Johannsen, Christina	CC	Technical Expert II VTEA - Enhancing Student Success Level C, Eff: 09/01/06 to 05/20/07
Johnson, Kathi	FC	Project Manager Division Technology Coordinator Level C, Eff: 08/21/06 to 06/15/07
Johnstone, Deborah	SCE	Technical Expert II Sheet Metal Assessments Level C, Eff: 08/18/06 to 11/17/06
Kelly, Aaron	SCE	Technical Expert II EL Civics Curriculum Developer Level C, Eff: 07/24/06 to 09/08/06
Klyde, Michael	CC	Technical Expert II Quick Start Partnership Grant (QSP) Level C, Eff: 09/13/06 to 12/21/06
Krause, Charlene	CC	Technical Expert II Nursing Enrollment Growth Grant Level C, Eff: 09/04/06 to 05/25/07
Lundergan, Robert	FC	Technical Expert II Collaborative Teacher Preparation Grant Level C, Eff: 08/28/06 to 06/30/07

Lundergan, Robert	FC	Technical Expert II Writing-Across-the-Curriculum Workshop - Title V Level C, Eff: 09/13/06 to 09/30/06
Lynch, Jane	SCE	Technical Expert II EL Civics Curriculum Development (Video) Level C, Eff: 08/09/06 to 09/08/06
Malloy, Scott	FC	Technical Expert II Transfer Achievement Program (TAP) Level C, Eff: 09/11/06 to 06/30/07
McClelland, Louise	SCE	Project Coordinator OAP Program Assistant (temporary) Level B, Eff: 09/05/06 to 01/26/07
McNay, Sally	CC	Technical Expert II DOL - Learning Communities Grant Level C, Eff: 08/09/06 to 04/20/07
Melella, Laura	FC	Technical Expert II Teaching Effectiveness Center - Title V Level C, Eff: 09/13/06 to 09/30/06
Minton, Fream	FC	Project Expert Tutor Physics, Chemistry & Math Level A, Eff: 08/25/06 to 12/15/07
Orozco, Luciano	CC	Project Manager Advanced Transportation & Energy Technology Level C, Eff: 09/05/06 to 12/21/06
Perez, Carlos	SCE	Technical Expert II EL Civics Curriculum Developer Level C, Eff: 07/24/06 to 09/08/06
Roman, Rogelio	CC	Technical Expert II Nurse Workforce Initiative Grant Level C, Eff: 09/04/06 to 05/25/07
Ruse, Dorene	SCE	Technical Expert II Early Childhood Education: VTEA Project Level C, Eff: 08/10/06 to 12/09/06
Sabet, David	CC	Project Expert Men's Soccer, Assistant Coach Level A, Eff: 08/21/06 to 12/15/06

Smith, Marlo	SCE	Project Expert EL Civics Grader Level A, Eff: 07/24/06 to 09/08/06
Song, Shin	SCE	Not-For-Credit Instr II Instructional Trainer for Family Literacy Level C, Eff: 09/11/06 to 12/08/06
Spanu, Luisa	FC	Project Expert Assistant to Tutoring Center Director Level A, Eff: 08/16/06 to 12/15/06
Staggs, Cray	CC	Project Manager Academic Assistance Coordinator Level C, Eff: 08/23/06 to 12/31/06
Sumlin, Alycia	CC	Project Expert Women's Basketball, Assistant Coach Level A, Eff: 09/13/06 to 03/13/07
Taguchi-Trieu, Tanomo	FC	Technical Expert II Transfer Achievement Program (TAP) Level C, Eff: 09/11/06 to 06/30/07
Trujillo, Tamara	FC	Technical Expert II Transfer Achievement Program (TAP) Level C, Eff: 09/11/06 to 06/30/07
Vidal, Sunshine	FC	Technical Expert II Transfer Achievement Program (TAP) Level C, Eff: 07/24/06 to 06/30/07
Willenbring, Joel	FC	Technical Expert II Teaching Effectiveness Center - Title V Level C, Eff: 09/12/06 to 09/30/06
Zurko, Erik	CC	Technical Expert II Nurse Workforce Initiative Grant Level C, Eff: 09/04/06 to 05/25/07

SCE TUITION PROGRAMS—2006 SPRING TRIMESTER

Brasher, Carol	SCE	SCE Tuition Rate
Eidlhuber, Karl	SCE	SCE Tuition Rate

SCE TUITION PROGRAMS—2006 SUMMER INTERSESSION

Alvarado, Homero	SCE	SCE Tuition Rate
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Bellavoine, Anne	SCE	SCE Tuition Rate
Dusatko, Larry	SCE	SCE Tuition Rate
Garza, Melissa	SCE	SCE Tuition Rate
Hernandez, Jane	SCE	SCE Tuition Rate
Herrera, Martin	SCE	SCE Tuition Rate
Kalar, Jason	SCE	SCE Tuition Rate

SCE TUITION PROGRAMS–2006 FALL TRIMESTER

Baradaran, Robert	SCE	SCE Tuition Rate
Bellavoine, Anne	SCE	SCE Tuition Rate
Chianis, Antonia	SCE	SCE Tuition Rate
DeFazio, Kihae	SCE	SCE Tuition Rate
Dietrich, Virginia	SCE	SCE Tuition Rate
Fowler, Margaret	SCE	SCE Tuition Rate
Greeno, Gary	SCE	SCE Tuition Rate
Herrera, Martin	SCE	SCE Tuition Rate
Innes, Jane	SCE	SCE Tuition Rate
Islas, Lidia	SCE	SCE Tuition Rate
Kyselka, Rita	SCE	SCE Tuition Rate
Lansing, Sally	SCE	SCE Tuition Rate
Louie, Wei-Ling	SCE	SCE Tuition Rate
Lyon, Elizabeth	SCE	SCE Tuition Rate
Miller, Christopher	SCE	SCE Tuition Rate
Mory, Nancy	SCE	SCE Tuition Rate
Murphy, Gloria	SCE	SCE Tuition Rate
Noor, Farid	SCE	SCE Tuition Rate
Noor, Tessa	SCE	SCE Tuition Rate
Parent, Wendy	SCE	SCE Tuition Rate
Pewthers, Kara	SCE	SCE Tuition Rate
Schoenberger, Mel	SCE	SCE Tuition Rate
Vest, Estelle	SCE	SCE Tuition Rate

SCE TUITION PROGRAMS–2007 WINTER TRIMESTER

Baradaran, Robert	SCE	SCE Tuition Rate
Bellavoine, Anne	SCE	SCE Tuition Rate

SCE TUITION PROGRAMS–2007 SPRING TRIMESTER

Baradaran, Robert	SCE	SCE Tuition Rate
Bellavoine, Anne	SCE	SCE Tuition Rate
Dietrich, Virginia	SCE	SCE Tuition Rate
Lyon, Elizabeth	SCE	SCE Tuition Rate

SCE TUITION PROGRAMS–2007 SUMMER INTERSESSION

Bellavoine, Anne	SCE	SCE Tuition Rate
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Item 6.d: By the block vote, authorization was granted for the employment of hourly personnel for the dates indicated.

(See Supplemental Minutes #967 for a listing of hourly personnel.)

CLOSED SESSION: At 7:42 p.m., Board President Donna Miller adjourned the meeting to closed session per the following sections of the Government code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES, - Employee Organization: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54957 of the Government Code: PUBLIC EMPLOYEE PERFORMANCE EVALUATION - CHANCELLOR

RECONVENE OPEN SESSION: At 8:56 p.m., Board President Donna Miller reconvened the meeting in open session.

ADJOURNMENT: At 8:59 p.m., it was moved by Trustee Manny Ontiveros and seconded by Trustee Molly McClanahan to adjourn the meeting. **Motion carried unanimously by those Members present.**

Manny Ontiveros, Secretary
Board of Trustees