

APPROVED

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

April 25, 2006

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, April 25, 2006, at 5:30 p.m. at the Cypress College Campus Theater.

Board Vice President Jeff Brown called the meeting to order at 5:36 p.m. and Student Trustee Elsa Garcia led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL - Present: Jeff Brown, Leonard Lahtinen, Michael Matsuda, Manny Ontiveros, and Student Trustees Elsa Garcia and Victoria Rizo. Trustee Barbara Dunsheath arrived at 5:39 p.m. Trustee Molly McClanahan arrived at 5:42 p.m. Absent: Donna Miller.

RESOURCE PERSONNEL PRESENT: Jerome Hunter, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Jeff Horsley, Vice Chancellor, Human Resources; Barbara Hollowell, Interim Vice President of Instruction, Fullerton College; Margie Lewis, President, Cypress College; Gary McGuire, Provost, School of Continuing Education; Christie Wallace Noring, District Director, Public Affairs; Deborah Ludford, District Director, Information Services; Bob Simpson, representing the District Management Association; Lee Clancy, representing the School of Continuing Education Academic Senate; Fola Odenbunmi, representing the Cypress College Academic Senate; Tony Jones representing United Faculty; Rod Lusch representing CSEA; Sam Russo representing Adjunct Faculty United; and Violet Ayon, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Jonathan Morrell and Janet Portolan from Fullerton College; Kim Beatty, Nancy Byrnes, Pat Humpres, Liana Koeppel, Frank Smith, and Craig Tomooke from Cypress College; Tom Parisi from the School of Continuing Education; Ron Beeler, Sandy Cotter, Mike Kavanaugh, and Dorothy Whitehurst from the District Offices.

VISITORS: Fullerton College Students Marcello Garcia, Vanessa Renteria, Yolanda Trujillo, and Jenny Villareal.

COMMENTS: MEMBERS OF THE AUDIENCE:

A. **Tony Jones** submitted the following statement for the record:

I am addressing the Board of Trustees tonight regarding information that was shared with the United Faculty Board at our last meeting. It seems that the district labors under the misconception that any increase in the Full Time Faculty's overload pay is somehow part of a salary increase in our regular salary.

At a recent negotiations meeting the United Faculty was told that when adding together the 4.73% increase on the regular salary schedule with an increase of 6% on the overload pay schedule this adds up to a 4.85% increase in the full-time faculty's salary.

Now I need someone to explain how when I do not personally teach overload classes that some how I have received an increase in my salary equal to 4.85%. Just to make sure my knee jerk reaction to this comment was based in some type of fact. I did the math and found that somehow the difference between 4.73% and 4.85% is 105.65 annually in my salary.

Now lets talk about where that \$105 goes. If I understand correctly, this sum will go the extended day portion of the budget for student instruction. A noble cause and the reason why the district exists. If I thought education of students would be the result of the \$105 I could possibly be persuaded to drop this issue. However, when Cypress College carried over \$306,000 and Fullerton College carried over \$537,000 in their extended day accounts last year it would seem the money may not be used directly for instruction, so I am not willing to contribute.

Teaching is the only occupation of which I am aware that employees get paid less for overtime than for their regular pay. I am sure that other non-exempt employee groups are not paid less for overtime.

Lets get real here. If you are offering a 4.73% then that's what it is...don't try to tell me it is 4.85%. Please, try not to insult faculty's intelligence.

BLOCK VOTE APPROVAL: It was moved by Trustee Leonard Lahtinen and seconded by Trustee Manny Ontiveros that the following items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.c, 3.d, 3.e, 3.f, 3.g

Human Resources: 4.a, 4.b

Motion carried unanimously, including the Student Trustees' advisory votes.

REPORTS:

- A. As a part of the **Chancellor's Report**, certificates of commendation were awarded to the following Cypress College staff:
- * Kim Beatty upon her selection as the recipient of the Academic Senate for California Community Colleges Regina Stanback-Stroud Diversity Award.
 - * Liana Koeppel for coaching the Cypress College Forensics Team in achieving the California Community College Forensics Association State Champion 2006.
- B. Also included in the **Chancellor's Report** was the Cypress College presentation entitled "Art/Computer Graphics Program." Cypress College instructors Ian Holmes and Michael Johnson conducted the presentation, which highlighted student work completed in various media forms (e.g., computer graphics, desktop publishing, web publishing, advertising design, digital imaging, graphic arts, video making and editing, and interactive media).
- C. **Chancellor Hunter** announced that the District, along with the other three community college districts in Orange County, received the 2006 Workforce Development Award from the Orange County Business Council at the recent awards dinner. In addition, he reported that the District was one of the area college districts that cohosted the recent national American Association of Community Colleges (AACC) Convention in Long Beach. Dr. Hunter also announced that Dr. Margie Lewis has been re-elected to the Chief Executive Officers of the California Community Colleges Board of Directors.

COMMENTS

- A. **Margie Lewis**, Cypress College President; **Gary McGuire**, School of Continuing Education Provost; and **Babara Hollowell**, Fullerton College Interim Vice President of Instruction, reported on activities in their respective areas.
- B. **Bob Simpson** announced that the District Management Association will hold its End-of-the-Year Meeting on May 24 with Board President Donna Miller as the guest speaker.
- C. **Lee Clancy** and **Fola Odebunmi** announced that the Statewide Academic Senate Plenary Session is being held the weekend of April 27-30, 2006, in San Diego.

- D. **Student Trustee Victoria Rizo** reported on her involvement in the statewide Student Senate and she provided results of a campus-wide survey.
- E. **Student Trustee Elsa Garcia** reported on Associated Students' elections and other campus-wide activities.
- F. **Trustee Michael Matsuda** reported on his representation on behalf of the Orange County Community College Legislative Task Force at the County Board of Supervisors meeting. Mr. Matsuda provided the Board of Supervisors with highlights of the positive results of the community colleges' joint socioeconomic impact study.
- G. **Trustee Leonard Lahtinen** reported on his attendance at the AACC Convention and expressed his disappointment on the minimal advance information provided on convention activities, which would be beneficial to community college trustees. Mr. Lahtinen entertained a discussion on the possibility of asking the Orange County Transit Authority (OCTA) for a reduced-fare bus pass program for District students. The Board agreed to pursue this issue and Chancellor Hunter will research this possibility with OCTA.
- He also raised a concern regarding Board Policy/Administrative Procedure 2710, Board Member Compensation, and the limited excuses allowed for payment of missed absences. He requested a definition of Education Code language regarding "hardship identified by the Board." Upon conclusion of the Board's discussion on this issue, there was no consensus to pursue this further.
- H. **Trustee Manny Ontiveros** commended Cypress College staff for their support in hosting the Board meeting and for the recent ground-breaking ceremony for the new Student Center.
- I. **Trustee Barbara Dunsheath** reported that the Steering Committee on Strategic Planning met earlier in the day and she expressed her pleasure with the process which has been followed District-wide. In recognition of Administrative Professionals Day, Ms. Dunsheath, on behalf of the Board, presented floral arrangements and extended the Board's gratitude to Violet Ayon, Executive Administrative Aide to the Chancellor, and to Sandy Cotter, Executive Assistant II in the Chancellor's Office.
- J. **Trustee Molly McClanahan** also expressed her appreciation of the Strategic Planning process being conducted in the District. Ms. McClanahan announced that "A Night in Fullerton" will be held April 27.

MINUTES: It was moved by Trustee Leonard Lahtinen and seconded by Trustee Molly McClanahan that the minutes of the Regular Meeting of April 11, 2006, be approved as

submitted. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

FINANCE & FACILITIES:

Item 3.a: By the block vote, the Board authorized the District's participation in a cooperative purchasing contract provided by the General Services Group, County of San Bernardino, for procurement of copy machines and maintenance agreements under authority of §20652 of the Public Contract Code and to award the following contracts under the original proposal, which expires on June 30, 2009:

- Advanced Copy System Agreement #03-157
- Burtronics Business System Agreement #03-158
- Cook/Arthur, Inc. Agreement #03-159
- Minolta Business Systems Agreement #03-161
- Ikon Office Solutions Agreement #03-160

Further authorization was granted for the District Director, Purchasing, to execute the contracts on behalf of the District.

Item 3.b: By the block vote, the Board authorized the District's participation in the cooperative bid with the County of Orange, Master Price Agreement Number X3000000201 with McMahan Desk, Inc., for the purchase of classroom and office furniture for various sites throughout the District. The contract expires June 30, 2009.

Further authorization was granted for the District Director, Purchasing, to execute the contracts on behalf of the District.

Item 3.c: By the block vote, the Board authorized the District's participation in a Master Services Agreement through the State of California at an administrative fee of 1.21% for pagers and paper services. The pager contractor, Metrocall, Inc., will provide firm pricing through June 30, 2009. The cost of the pagers will be:

Leased Numeric Display Pagers @	\$4.08/month
Pager Protection (waiver)	<u>0.50/month</u>
	\$4.58/month

Further authorization was granted for the District Director, Purchasing, to execute the contracts on behalf of the District.

Item 3.d: By the block vote, the Board authorized the District's participation in a cooperative bid with the County of Los Angeles Master Agreement Number 41421 with Office Depot, for the purchase of office supplies for various sites throughout the District. The contract expires June 30, 2009.

Further authorization was granted for the District Director, Purchasing, to execute the contracts on behalf of the District.

Item 3.e: By the block vote, the Board ratified the change orders for the public works projects listed per the Change Order Request, with a cumulative total of \$322,731.41.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute each contractor agreement on behalf of the District.

Item 3.f: By the block vote, the Board awarded PW0506-07, Cypress College School of Continuing Education, to the following contractors as the lowest bidders meeting specifications included in each bid package, and to issue agreements as follows:

Bid Package #	Bid Package Description	Contractor Name	Bid Amount
1	General Construction	Harbor Construction Company, Inc., of Irvine, CA	\$4,614,000*
2	Plumbing	Advance Mechanical Contractors, Inc.	566,289
3	HVAC/Mechanical, Mechanical Controls	Liberty Climate Control, Inc.	576,300
4	Electrical/Communications and Fire Alarm	Dynalectric	1,291,800
		TOTAL	\$7,048,389

* After deliberation, it was determined to accept the nine (9) deductive alternates that were part of Bid Package #1.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the agreements for the District and approve, and forward to the Board for ratification, any further specification changes up to 10% of the original contract amount or \$15,000, whichever is greater, for the District.

HUMAN RESOURCES:

Item 4.a: By the block vote, authorization was granted for the following academic personnel items that are within budget:

NEW PERSONNEL

Freiman, David	CC	Air Conditioning and Refrigeration Instructor First Year Probationary Contract Class B, Step 01 Eff. 08/16/2006
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Gomez, Rebecca	CC	Health Information Technology Instructor First Year Probationary Contract Class B, Step 01 Eff. 08/16/2006
McCament, David	CC	Mortuary Science Instructor First Year Probationary Contract Class B, Step 01 Eff. 08/16/2006
Vescial, Keith	CC	Reading Instructor First Year Probationary Contract Class B, Step 01 Eff. 08/16/2006

LONG-TERM SUBSTITUTE

Goto, David	CC	Librarian Leave of Absence Replacement (100%) Class B, Step 1 + stipend in lieu of benefits Eff. 08/18/2006-12/20/2006
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Item 4.b: By the block vote, authorization was granted for the following classified personnel items that are within budget:

RETIREMENTS

Boer, Patricia	CC	Administrative Assistant I (100%) Eff. 5/31/2006
Burns, Kristeen	FC	Registrar (100%) Eff. 8/15/2006

NEW PERSONNEL

Carpenter, Terry	CC	Administrative Assistant I 12-month position (50%) Range 33, Step A Eff. 4/12/2006
Hamamura, Pamela	FC	Administrative Assistant II 12-month position (100%) Range 36, Step E Eff. 4/17/2006

Taylor, Terri	SCE	Manager, Administrative Services (Management Salary Schedule) 12-month position (100%) Range 16, Step E Eff. 4/26/2006
Varho, Matt	SCE	Clerical Assistant I 12-month position (100%) Range 29, Step A Eff. 4/25/2006

Item 4.c: By the block vote, authorization was given to employ hourly personnel for the dates indicated and contracting out of the specialists for EOPS and Disabled Student Centers in accordance with the Agreement between the District and CSEA.

(See Supplemental Minutes #959 for a copy of the hourly personnel listing.)

GENERAL:

Item 5.a: It was moved by Trustee Leonard Lahtinen and seconded by Trustee Manny Ontiveros that the Board honor the contributions made by faculty members of the District to their students, their colleges, and their learning centers, and that the Board adopt Resolution No. 05/06-12 declaring the week of May 7-13, 2006, as Teacher Appreciation Week. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

Item 5.b: It was moved by Trustee Leonard Lahtinen and seconded by Trustee Manny Ontiveros that the Board honor the contributions made by the classified employees of the District to the educational community and that the Board adopt Resolution No. 05/06-13 declaring the week of May 22-26, 2006, as Classified School Employee Week. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

CLOSED SESSION: At 6:55 p.m., Board Vice President Jeff Brown adjourned the meeting to closed session per the following sections of the Government code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES, - Employee Organization: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

**Per Section 54957.5: PUBLIC EMPLOYEE PERFORMANCE EVALUATION:
CHANCELLOR**

RECONVENE OPEN SESSION: At 8:45 p.m., Board Vice President Jeff Brown reconvened the meeting in open session.

ADJOURNMENT: At 8:47 p.m., it was moved by Trustee Molly McClanahan and seconded by Trustee Barbara Dunsheath to adjourn the meeting in memory of Jane Armstrong, former long-time Fullerton College Vice President of Instruction and Interim College President just prior to her retirement, who passed away on April 22. **Motion carried unanimously by those members present.**

Manny Ontiveros, Secretary
Board of Trustees