

## APPROVED

### MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

March 28, 2006

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, March 28, 2006, at 5:00 p.m. at the Buena Park Holiday Inn Hotel & Conference Center.

Board President Donna Miller called the meeting to order at 5:00 p.m. and led the Pledge of Allegiance to the Flag.

**TRUSTEE ROLL CALL** - Present: Barbara Dunsheath, Jeff Brown, Leonard Lahtinen, Molly McClanahan, Donna Miller, and Student Trustees Elsa Garcia and Victoria Rizo. Absent: Michael Matsuda and Manny Ontiveros.

**RESOURCE PERSONNEL PRESENT**: Jerome Hunter, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Jeff Horsley, Vice Chancellor, Human Resources; Kathie Hodge, President, Fullerton College; Margie Lewis, President, Cypress College; Gary McGuire, Provost, School of Continuing Education; Christie Wallace Noring, District Director, Public Affairs; Deborah Ludford, District Director, Information Services; Bob Simpson, representing the District Management Association; Andrea Sibley-Smith, representing the School of Continuing Education Academic Senate; Fola Odebunmi, representing the Cypress College Academic Senate; Joumana McGowan, representing the Fullerton College Faculty Senate; Tony Jones, representing United Faculty; Rod Lusch representing CSEA; and Violet Ayon, Recording Secretary.

**OTHER ADMINISTRATORS, EMPLOYEES, AND STUDENTS PRESENT**: Virgil Adams, Cecilia Alvarado, Norma Alvarado, Ron Beeler, Lori Brault, Michael Brydges, Christie Campbell, Karen Cant, Dolores Cornejo, Sandy Cotter, Claudette Dain, Nina DeMarkey, Nancy Deutsch, Terry DeWitt, Perla Fickenscher, Darlene Fishman, Peter Fong, Mary Foster, Jorge Gamboa, Pat Ganer, Anna Garza, Marilyn Glattly, Steve Gold, Adam Gottdank, Patti Green, Mark Greenhalgh, Lynda Gunderson, Martha Gutierrez, Andrea Hannon, Carol Harvey, Barbara Hollowell, Bob Hughes, Pat Humpres, Sabrina Jenkins, Mike Kasler, Jim Kennedy, Denise Larsen, Kathy Llanos, Oscar Machado, Diane Montano, Barbara Moore, Sally Moore, Jonathan Morrell, Ginger Neel, Greg Nguyen, Dorothy Owens-Whitehurst, Tom Parisi, Catherine Parks, Queen Peterson, Beth Piburn, Deidre Porter, Valentina Purtell, Karen Rose, Greg Schulz, Frank Smith, Carol Smythe, Mark Spero, Andre Strong, Chris Terry, Nesredin Turfu, Cynthia Wafer, Tom Wallace, Karen Watson, and Vincent White.

**STRATEGIC CONVERSATION:** Approximately 100 people attended Strategic Conversation #7: "Inventing the Future: Our District Strategic Plan." Attendees participated in two rounds of brainstorming sessions developing strategies for the following four themes: 1) Enhanced Instructional Programs and Student Services; 2) Improved Communication and Collaboration; 3) Efficient and Effective Use of Resources (People, Operations, and Money); and 4) Improved Decision-Making. Input from this session, along with many other ongoing meetings in the District, will be used in developing a new District-wide Strategic Plan.

The Strategic Conversation concluded at 6:56 p.m.

**COMMENTS: MEMBERS OF THE AUDIENCE:** There were no comments from the public.

**BLOCK VOTE APPROVAL:** It was moved by Trustee Jeff Brown and seconded by Trustee Barbara Dunsheath that the following items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.c, 3.d  
Human Resources: 4.a, 4.b, 4.c

**Motion carried unanimously, including the Student Trustees' advisory votes.**

#### **REPORTS:**

- A. **Chancellor Hunter** reported that due to the many initiatives on the ballot for November 2006, the Community College Initiative has been postponed to June 2008.

#### **COMMENTS**

- A. **Student Trustee Victoria Rizo** reported on the Fullerton College Associated Students activities and on her attendance at the CSUF Leadership Conference.
- B. **Student Trustee Elsa Garcia** reported on the Cypress College Associated Students' involvement in statewide efforts, the various campus activities, as well as on her involvement with the development of the Statewide Student Senate.
- C. **Trustee Barbara Dunsheath** reported on her attendance at the Cypress College Foundation meeting.

**MINUTES:** It was moved by Trustee Leonard Lahtinen and seconded by Trustee Jeff Brown that the Board approve the minutes of the Special and Regular Meeting of March 14, 2006, as submitted. **Motion carried unanimously, including the Student Trustees' advisory votes.**

**FINANCE & FACILITIES:**

**Item 3.a:** By the block vote, the Board awarded Bid 2006-01, Audio Visual Equipment for the Media and Communications Department at Fullerton College, to the following:

**VMI Broadcast and Professional Video**

1 ea. Sony, triax studio package	\$29,665.00
4 ea. Canon, 2/3c 19X Provideo zoom lens @ \$3,420 ea.	13,680.00
4 ea. Canon, demand type semi servo rear control kit @ \$2,575 ea.	10,300.00
3 ea. 5-meter cc triax cable @ \$335 ea.	1,005.00
3 ea. 40-meter cc triax cable @ \$490 ea.	1,470.00
1 ea. 10-meter cc triax cable	355.00
1 ea. 300-meter cc triax cable	1,650.00
3 ea. Sony, multicore studio package @ \$16,405 ea.	49,215.00
3 ea. Sony, 26-pin bulkhead connector @ \$140 ea.	420.00
1 ea. Sony, inline 26-pin extension	100.00
1 ea. Sony, rack mount adapter for CCU-TX50	255.00
2 ea. Sony, 50-meter camera cable with SDI cut @ \$740 ea.	1,480.00
3 ea. Sony, 5-meter camera cable with SDI out @ \$350 ea.	1,050.00
<b>Total</b>	<b>\$110,645.00</b>

Plus appropriate tax and shipping.

Further authorization was granted for the District Director, Purchasing, to execute the agreement on behalf of the District.

**Item 3.b:** By the block vote, the Board awarded RFP #2006-02, Repair Deck at Fullerton College, to T & M Painting & Construction, Inc. as the responsive and responsible bidder, and to issue an agreement as follows:

T & M Painting & Construction, Inc.

**Proposal #1**

To provide labor and materials to repair decking at \$43,450.00  
Fullerton College

Further authorization was granted for the District Director, Purchasing, to execute the agreement for the District, and approve and forward to the Board for ratification any further specification changes up to 10% of the original contract amount or \$15,000, whichever is greater, on behalf of the District.

**Item 3.c:** By the block vote, the Board ratified the change orders for the public works projects listed per the Change Order Request, with a cumulative total of \$26,696.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute each contractor agreement on behalf of the District.

**Item 3.d:** By the block vote, the Board approved the filing of the Notice of Completion of Work for PW 0405-512, Cypress College Infrastructure Column/Alteration and Selective Demolition, with Harbor Construction Company Inc., and to release the final retention payment when due.

### **HUMAN RESOURCES:**

**Item 4.a:** By the block vote, authorization was granted for the following academic personnel item that is within budget:

#### NEW PERSONNEL

O'Neill, Brendan	FC	Physics Instructor First Year Probationary Contract Class B, Step 01 Eff. 08/16/2006
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**Item 4.b:** By the block vote, authorization was granted for the following classified personnel items that are within budget:

#### RESIGNATION

Clardy, Raymond	AC	Facilities Custodian I (100%) Eff. 3/17/2006
Guerrero-Hill, Ava	AC	Administrative Assistant/Purchasing (100%) (Currently Assigned as Temporary Special Projects Manager 100%) Eff. 3/31/2006

#### TERMINATION

Adams, Jessica	CC	Clerical Assistant I (100%) Eff. 3/16/2006
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#### NEW PERSONNEL

Estorninos, Judd	FC	Admissions & Records Technician 12-month position (100%) Range 33, Step A Eff. 4/03/2006
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Garcia, Rodrigo	AC	District Manager, Fiscal Affairs Management Salary Schedule 12-month position (100%) Range 16, Step E Eff. 4/10/2006
Rasmussen, Nicholas	FC	Clerical Assistant I 12-month position (100%) Range 29, Step A Eff. 3/21/2006

PROMOTION

Parks, Catherine	FC	Administrative Assistant I (100%) Range 33, Step E (\$3,296)
		To: FC Administrative Assistant II 12-month position (100%) Range 36, Step E (\$3,550) Eff. 3/20/2006

VOLUNTARY CHANGE IN ASSIGNMENT

Do, Xuan Dao	SCE	Interim Manager, Admin Services (100%) Range 16, Step B+PG&D (\$5,836.16)
		Extension of Temporary Assignment Eff. 4/01/2006 - 4/30/2006

**Item 4.c:** By the block vote, authorization was given to employ hourly personnel for the dates indicated and contracting out of the specialists for the EOPS and Disabled Student Centers in accordance with the Agreement between the District and CSEA:

(See Supplemental Minutes #957 for a listing of hourly personnel.)

**Item 4.d:** It was moved by Trustee Leonard Lahtinen and seconded by Trustee Barbara Dunsheath that the Board approve the negotiated agreement with respect to salary, benefits, and other provisions for fiscal year 2005-06, inclusive of all terms and conditions specified in the written Agreement between Adjunct Faculty United/AFT/AFL-CIO Local 6106 and the District as follows:

- I. The Adjunct Faculty Salary Schedule will be increased by six percent (6%) across the schedule, retroactive to January 17, 2006, for credit instruction (Schedule A of the salary schedule), and retroactive to January 3, 2006, for

noncredit instruction (Schedule C of the salary schedule).

- II. Retroactive to January 17, 2006, the Adjunct Faculty Salary Schedule will be modified to include three salary steps for counseling and librarian assignments (Schedule B of the salary schedule). Unit Members who performed counseling and librarian assignments during either the 2005 Fall Semester or the 2006 Spring Semester will be placed at Step 2 of the schedule. All other Unit Members will be placed at Step 0, effective for the summer intersession.
- III. In addition to the six percent (6%) across-the-schedule increase as provided above, Unit Members who performed services during the 2006 spring semester (credit) and the 2006 winter and spring trimesters (noncredit) will be paid a four and six-tenths percent (4.6%) bonus for their services during those terms. This bonus is a one-time, off-schedule payment, calculated on the remuneration for service as a Unit Member after application of the six percent increase.
- IV. Effective with the 2006 spring semester (credit) and the 2006 winter trimester (noncredit), the maximum health care plan premium reimbursement amount will be increased by ten percent (10%).
- V. The provisions of Article 6 - Assignment and Scheduling, Article 7- Working Conditions, Article 9 - Evaluation, Article 11 - Salary, and Article 12 - Benefits shall be amended as negotiated and specified in the written Agreement between Adjunct Faculty United and the District.

**Motion carried unanimously, including the Student Trustees' advisory votes.**

The Board also approved the Adjunct Faculty Salary Schedule, which reflects the on-schedule adjustments.

(See Supplemental Minutes #957 for a copy of the Salary Schedule.)

**GENERAL:**

**Item 5.a:** It was moved by Trustee Leonard Lahtinen and seconded by Trustee Molly McClanahan that the Board adopt revised Board Policy 6620, Naming Facilities & Properties, and directed that the revised policy, along with the revised correlating administrative procedure be placed on the District's web site where they will be accessible to students, faculty, staff, and the public. **Motion carried unanimously, including the Student Trustees' advisory votes.**

**CLOSED SESSION:** At 7:14 p.m., Board President Donna Miller adjourned the meeting to closed session per the following sections of the Government code:

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES, - Employee Organization: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.**

**RECONVENE OPEN SESSION:** At 8:50 p.m., Board President Donna Miller reconvened the meeting in open session.

**ADJOURNMENT:** At 8:52 p.m., it was moved by Trustee Jeff Brown and seconded by Trustee Barbara Dunsheath to adjourn the meeting. **Motion carried unanimously by those members present.**

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Manny Ontiveros, Secretary  
Board of Trustees