

## APPROVED

### MINUTES OF THE ORGANIZATIONAL and ONLY REGULAR MEETING OF THE BOARD OF TRUSTEES NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

December 14, 2005

The Board of Trustees of the North Orange County Community College District met for its Organizational Meeting and only Regular Meeting on Tuesday, December 14, 2004, at 5:30 p.m. in the Board Room at the Anaheim Campus

Board President Nancy Rice called the meeting to order at 5:30 p.m. Student Trustee Victoria Rizo led the Pledge of Allegiance to the Flag.

#### ORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES

**TRUSTEE ROLL CALL** - Present: Jeff Brown, Otto Lacayo, Leonard Lahtinen, Molly McClanahan, Donna Miller, Manny Ontiveros, Nancy Rice, and Student Trustees Karen Johnson and Victoria Rizo. Absent: None.

**RESOURCE PERSONNEL PRESENT**: Jerome Hunter, Chancellor; Fred Williams, Interim Vice Chancellor, Finance & Facilities; Jeff Horsley, Vice Chancellor, Human Resources; Kathie Hodge, President, Fullerton College; Margie Lewis, President, Cypress College; Gary McGuire, Provost, School of Continuing Education; Christie Wallace Noring, District Director, Public Affairs; Jack Raubolt, District Director, Information Services; Greg Schulz, representing the District Management Association; Andrea Sibley-Smith, representing the School of Continuing Education Academic Senate; Michael Brydges, representing the Cypress College Academic Senate; Rolando Sanabria, representing the Fullerton College Faculty Senate; Tony Jones, representing United Faculty; Sam Russo, representing Adjunct Faculty United; Shannon Ellis representing CSEA; Violet Ayon, Recording Secretary.

**OTHER ADMINISTRATORS AND EMPLOYEES PRESENT**: Cindy Alibrandi, Ellen Berger, George Beyer, Arelen Brackett, Jerry Burchfield, Nancy Byrnes, Nancy Deutsch, Betty Disney, Pat Ganer, Marilyn Glattly, Steve Gold, Juan Hinojosa, Pat Humpres, Michael Johnson, Robert Johnson, Clifford Lester, Mark Majarian, Robert Mercer, Fola Odebunmi, Paul Paiement, Joyce Patton, Diane Polsky, Molly Schulps, Clayton Spada, Dan Stephens, and Susan Weil from Cypress College; Susan Clifford, Andrea Hanstein, Lis Leyson, Heidi Lockhart, Adam O'Connor, Janet Portolan from Fullerton College; Ron Beeler, Ann-Marie Gabel, and Dorothy Owens-Whitehurst from the District Offices; Oscar Machado and Greg Schulz from the School of Continuing Education.

**VISITORS:** Pamela Nollkamper from Orange County Supervisor Chris Norby's Office; Denny Konshak of ADFAC; Gwen Raucher.

**PRESENTATIONS TO 2004 BOARD OFFICERS:** Chancellor Jerome Hunter thanked the outgoing Board officers and presented them with small gifts of appreciation: Nancy Rice, President; Molly McClanahan, Vice President; and Otto Lacayo, Secretary.

Pamela Nollkamper, from Orange County Supervisor Chris Norby's Office, presented a certificate of appreciation to Board President Nancy Rice for all her efforts as the Board President.

**CERTIFICATES OF APPOINTMENT IN LIEU OF ELECTION:** Chancellor Jerome Hunter reported the receipt of the Certificates of Appointment in Lieu of Election for Leonard Lahtinen, Molly McClanahan, Manny Ontiveros, and Nancy Rice.

**OATH OF OFFICE:** The re-elected/appointed trustees, whose terms of office will end December 1, 2008, were sworn into office by the Honorable Fredrick P. Aguirre, Judge of the Superior Court of California, County of Orange.

**Trustee Leonard Lahtinen** commented on two issues successfully handled by the Board during his tenure on the Board. The first issue being the Orange County Bankruptcy and the District's ability to fully recover all of its funds in the Orange County Treasury. The second issue being the Facilities Bond Program and the Chancellor's leadership with the Board in rectifying related issues.

**Trustee Manny Ontiveros** expressed his pride in being a member of the college district and the community, as well as serving with his colleagues on the Board. He added he looks forward to his next four years on the board and serving the District and the community.

**ELECTION OF BOARD PRESIDENT:** Prior to calling for nominations for the office of President of the Board of Trustees, Board President Nancy Rice briefly recapped her year as Board President and commended the Chancellor's leadership. In addition, she expressed appreciation for the support provided to her by Trustee Molly McClanahan, and she thanked everyone for their continued support.

Board President Nancy Rice then called for nominations for the office of President of the Board of Trustees for a one-year term.

Trustee Manny Ontiveros nominated Trustee Molly McClanahan for President of the Board of Trustees for a one-year term. Trustee Otto Lacayo moved and Trustee Donna Miller seconded that nominations be closed. **Motion carried unanimously, including the Student Trustees' advisory votes.** Board President Nancy Rice declared nominations closed and declared Trustee Molly McClanahan as Board President by acclamation.

Trustee Molly McClanahan declared she will uphold the public's trust as a member of the Board.

**ELECTION OF BOARD VICE PRESIDENT:** Trustee Molly McClanahan assumed the Board Presidency and extended her appreciation to Ms. Rice for her leadership during her presidency. She then called for nominations for the office of Vice President of the Board of Trustees for a one-year term.

Trustee Nancy Rice nominated Trustee Donna Miller for the office of Vice President of the Board of Trustees for a one-year term. Trustee Otto Lacayo moved to close nominations and Trustee Manny Ontiveros seconded the motion. **Motion carried unanimously, including the Student Trustees' advisory votes.** Board President Molly McClanahan declared nominations closed and declared Trustee Donna Miller as Vice President of the Board by acclamation.

**ELECTION OF BOARD SECRETARY:** Board President Molly McClanahan called for nominations for the office of Secretary of the Board of Trustees for a one-year term.

Trustee Manny Ontiveros nominated Trustee Jeff Brown for Secretary of the Board of Trustees for a one-year term. Trustee Donna Miller moved to close nominations and Trustee Nancy Rice seconded the motion. **Motion carried unanimously, including the Student Trustees' advisory votes.** Board President Molly McClanahan declared nominations closed and declared Trustee Jeff Brown as Secretary of the Board by acclamation.

**APPOINTMENT OF REPRESENTATIVE AND ALTERNATE TO COUNTY COMMITTEE ON ELECTION OF MEMBERS OF THE COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION:** Board President Molly McClanahan appointed Trustee Jeff Brown as the Board's representative and Trustee Leonard Lahtinen as the alternate to the County Committee on Election of Members of the County Committee on School District Organization.

**APPOINTMENT OF "POLITICAL ACTION REPRESENTATIVE" TO ORANGE COUNTY SCHOOL BOARDS ASSOCIATION:** Board President Molly McClanahan appointed Trustee Leonard Lahtinen as the Board's representative to the Orange County School Boards Association.

**APPOINTMENT OF REPRESENTATIVE TO FULLERTON MUSEUM ASSOCIATION OF NORTH ORANGE COUNTY:** Board President Molly McClanahan appointed herself as the Board's representative to the Fullerton Museum Association of North Orange County.

**APPOINTMENT OF REPRESENTATIVE TO CYPRESS COLLEGE FOUNDATION:** Board President Molly McClanahan appointed Trustee Donna Miller as the Board's representative to the Cypress College Foundation.

**APPOINTMENT OF CHANCELLOR AS EXECUTIVE SECRETARY:** Board President Molly McClanahan appointed Chancellor Jerome Hunter as the Executive Secretary to the Board.

**APPOINTMENT OF EXECUTIVE ADMINISTRATIVE AIDE TO THE CHANCELLOR AS RECORDING SECRETARY FOR THE BOARD OF TRUSTEES:** Board President Molly McClanahan appointed Violet Ayon, Executive Administrative Aide to the Chancellor, as Recording Secretary for the Board.

**APPOINTMENT TO BOARD AUDIT COMMITTEE:** Board President Molly McClanahan appointed Trustee Nancy Rice and Trustee Manny Ontiveros to the Board Audit Committee.

**ADOPTION OF BOARD MEETING CALENDAR:** It was moved by Trustee Jeff Brown and seconded by Trustee Manny Ontiveros that the following Board Meeting Calendar for January 2005 through November 2005 be approved. **Motion carried unanimously, including the Student Trustees' advisory votes.**

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
BOARD MEETING CALENDAR  
2005**

Only Regular Meeting in January	Fourth Tuesday, January 25, 2005
First Regular Meeting in February	Second Tuesday, February 8, 2005
Second Regular Meeting in February	Fourth Tuesday, February 22, 2005
First Regular Meeting in March	Second Tuesday, March 8, 2005
Second Regular Meeting in March	Fourth Tuesday, March 22, 2005
First Regular Meeting in April	Second Tuesday, April 12, 2005
Second Regular Meeting in April	Fourth Tuesday, April 26, 2005
First Regular Meeting in May	Second Tuesday, May 10, 2005
Second Regular Meeting in May	Fourth Tuesday, May 24, 2005
First Regular Meeting in June	Second Tuesday, June 14, 2005
Second Regular Meeting in June	Fourth Tuesday, June 28, 2005
Only Regular Meeting in July	Fourth Tuesday, July 26, 2005
First Regular Meeting in August	Second Tuesday, August 9, 2005
Second Regular Meeting in August	Fourth Tuesday, August 23, 2005

First Regular Meeting in September  
Second Regular Meeting in September

Second Tuesday, September 13, 2005  
Fourth Tuesday, September 27, 2005

First Regular Meeting in October  
Second Regular Meeting in October

Second Tuesday, October 11, 2005  
Fourth Tuesday, October 25, 2005

First Regular Meeting in November  
Second Regular Meeting in November

Second Tuesday, November 8, 2005  
Fourth Tuesday, November 22, 2005

### END OF ORGANIZATIONAL MEETING

**ADJOURN TO RECEPTION:** At 5:55 p.m., Board President Molly McClanahan adjourned the meeting to a reception celebrating the re-election/appointment of the Board of Trustees.

**RECONVENE OPEN SESSION:** At 6:10 p.m., Board President Molly McClanahan reconvened the meeting.

### COMMENTS: MEMBERS OF THE AUDIENCE:

- A. **Marilyn Glattly**, a Cypress College instructor, addressed the Board with her concerns regarding the salary placement of Kaleta Brown as a Dean at Cypress College and the District's practice regarding salary placement. She outlined Dr. Brown's management experience and she urged the Board to not accept Dr. Brown's retirement notification and to offer her a higher salary placement.
- B. **Betty Disney**, a Cypress College instructor, also expressed her concern regarding Kaleta Brown's retirement and the District's practice for retaining high-quality employees. She urged the Board to go beyond the norm, reject Dr. Brown's retirement notification, and renegotiate her contract.
- C. **Robert Johnson**, a Cypress College instructor, also addressed the Board with his concerns regarding the retirement notification of Kaleta Brown. He stated that Dr. Brown's wealth of experience and dedication to Cypress College, its employees, and its students should be considered and he urged the Board to reject Ms. Brown's retirement notification and offer her a higher salary placement.

**BLOCK VOTE APPROVAL:** With the removal of a new personnel item on page 6.b.2, it was moved by Trustee Nancy Rice and seconded by Trustee Donna Miller that the following items be approved by block vote:

Finance & Facilities:	4.a, 4.b, 4.d, 4.e, 4.f, 4.h, 4.i, 4.k, 4.l
Instruction Services:	5.a, 5.b, 5.c, 5.d, 5.e, 5.f, 5.g, 5.h, 5.i, 5.j
Human Resources:	6.b, 6.c, 6.d

**Motion carried unanimously, including the Student Trustees' advisory votes.**

#### **REPORTS:**

- A. **Chancellor Hunter** announced that the Community College Facilities Coalition (CCFC) in conjunction with the California Community College Chancellor's Office presented the District with a 2004 CCFC Professional Design Award, specifically the Award of Honor for the renovation of the Anaheim Campus.

In addition, he reported that there is increasing communication regarding the Community College League of California's Report from the Workgroup on Community College Finance. He shared with the Board that between now and May – with a \$6 billion statewide deficit – equalization funding may not be available and the Board may want to revisit its direction related to the budget.

- B. **Kathie Hodge**, Fullerton College President; **Margie Lewis**, Cypress College President; and **Gary McGuire**, School of Continuing Education Provost, reported on activities and events at their respective areas. As of special note, Dr. Lewis announced that the Cypress College Women's Soccer Team won the state championship for the third time and is ranked second in the nation.

#### **COMMENTS**

- A. **Michael Brydges** introduced Fola Odebunmi, the Cypress College Academic Senate President-Elect, and he reported on the recent speech tournament, which drew students from 43 high schools to Cypress College.
- B. **Shannon Ellis** announced that Rod Lusch has been elected as the CSEA President for 2005.
- C. **Student Trustee Victoria Rizo** reported that the Fullerton College Associated Students will be studying the possibility of a ban regarding smoking on campus.
- D. **Student Trustee Karen Johnson** reported on her attendance at the Orange County Legislative Task Force Legislators' Breakfast. In addition, she expressed her support for Kaleta Brown.
- E. **Trustee Leonard Lahtinen** also reported on his participation at the Orange County Legislative Task Force Legislators' Breakfast.
- F. **Trustee Donna Miller** reported that the Strategic Conversation scheduled for April will focus on serving the community and establishing community partnerships.

**MINUTES:** It was moved by Student Trustee Karen Johnson and seconded by Student Trustee Victoria Rizo that the Board approve the minutes of the Regular Meeting of November 23, 2004, as submitted. **Motion carried unanimously, including the Student Trustees' advisory votes.**

## **FINANCE & FACILITIES**

**Item 4.a:** By the block vote, the Board ratified purchase order numbers P0023454 through P0028292 through November 29, 2004, totaling \$1,774,545.04 and ratified check numbers C0011259 through C0011558, totaling \$1,402,212.81; check numbers F0087822 through F0088158, totaling \$397,616.66; check numbers 88168013 through 88171643, totaling \$7,073,150.59; and check numbers V0030231 through V0030237, totaling \$5,696.00, all from November 1 through 30, 2004.

**Item 4.b:** By the block vote, the Board authorized the 2004-05 General Fund, Capital Outlay Fund, and Bond Fund Budget Transfers netting to the amount of \$1,651,024 and adopted Resolutions showing the summaries, pursuant to the California Code of Regulations, Title 5, Section 58307.

**Item 4.c:** Upon clarification of the vehicle purchases, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Manny Ontiveros that the Board award Bid 2004-10, Vehicles for Cypress and Fullerton Colleges, to Villa Ford, as the lowest overall bidder meeting specifications:

11	2005 Ford Econoline 12-passenger vans at (9 for Cypress College, 2 for Fullerton College)	\$201,666.63 (\$18,333.33 ea.)
1	2004 Ford Explorer, Sport Trac 4X2, XLS (for Cypress College Campus Safety)	\$ 18,499.99

### Trade-in Vehicles - Cypress College

Vehicle #501, 2001 Ford E-350, License #1101723, ID #1FBSS31L51HB28240	(\$ 6,201.00)
Vehicle #502, 2001 Ford E-350, License #1101721, ID #1FBSS31L91HB23994	(\$ 6,201.00)
Vehicle #513, 1999 Ford E-350, License #1024483, ID #1FBSS31L4XHA87902	(\$ 4,110.00)
Vehicle #514, 1999 Ford E-350, License #1017621, ID #1FBSS31L2XHA87901	(\$ 4,110.00)
Vehicle #522, 1999 Ford E-350, License #1031391, ID #1FBSS31L8XHB13479	(\$ 4,110.00)
Vehicle #507, 1994 Chevrolet G30, License #E883583, ID #1GAGG35K3RF130900	(\$ 1,710.00)

Trade-in Vehicles - Fullerton College	
Vehicle #408, 1999 Ford, License #1017622, ID #1FBSS31L8XHA87904	(\$ 4,110.00)
Vehicle #417, 1999 Ford, License #1023523, ID #1FBSS31L6XHA87903	(\$ 4,110.00)
TOTAL	\$185,504.62
(plus appropriate vehicle documentation charges)	

**Motion carried unanimously, including the Student Trustees’ advisory votes.**

Authorization was granted for the District Director of Purchasing to execute the contract on behalf of the District.

**Item 4.d:** By the block vote, authorization was granted to award quotation number DY31185 to Alpha Omega Enterprises, Inc., for the computerized alignment system, model R811P19L, for the Cypress College Automotive Technology Program at a cost of \$33,852.11, plus tax and shipping.

Further authorization was granted for the Director of Purchasing to execute the contract on behalf of the District.

**Item 4.e:** By the block vote, authorization was granted to purchase one-year support agreements with an option to renew annually, from Daycom Systems, Inc. For the three Avaya 3Gsi telephone switches and Audix voicemail systems at the Anaheim Campus, Cypress College and Fullerton College. The support term and cost of each agreement will be as follows:

Campus	Term of Agreement	Amount
Anaheim Campus	11/24/2004 through 11/23/2005	\$15,982.80
Cypress College	12/31/2004 through 12/30/2005	\$25,855.20
Fullerton College	2/23/2005 through 2/22/2006	\$31,532.40
	Grand Total	<u>\$73,370.40</u>

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the agreement on behalf of the District.

**Item 4.f:** By the block vote, authorization was granted to amend the lease agreement between the District and Liberty Training Institute to Corbs, Inc., a California corporation, doing business as (“D.B.A.”) Powertek Learning Center, (“Lessee”).

Further authorization was granted for the Chancellor to execute the agreement on behalf of the District.

**Item 4.g:** Upon clarification on the services provided by the contract, it was moved by Trustee Nancy Rice and seconded by Trustee Donna Miller to amend the agreement with tBP/Architecture Services for the interior furniture at the Anaheim Campus, and to increase the agreement by \$33,065, from \$250,000 to \$283,065. **Motion carried unanimously, including the Student Trustees' advisory votes.**

**Item 4.h:** By the block vote, authorization was granted to award PW 0405-507, Cypress College reconstruction Administration and Student Activity Center, to Alpha Mechanical, Heating & Air Conditioning, Inc., Bid Package #6, Plumbing, for \$639,300, as the lowest bidder meeting specifications.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the agreement on behalf of the District and approve and forward to the Board for ratification, any further specification changes up to 10% of the original contract amount or \$15,000, whichever is greater.

**Item 4.i:** By the block vote, authorization was granted to amend Bid Package 34, (painting and wallcovering) to Western Painting in the amount of \$118,460 instead of \$118,400, revising the grant total to \$4,426,755.

Further authorization was granted to correct the project title from PW0304-413, Cypress College Reconstruction Administration and Student Activity Center, to PW0405-507, Cypress College Reconstruction Administration and Student Activity Center.

**Item 4.j:** Upon clarification on some of the change orders, it was moved by Trustee Donna Miller and seconded by Student Trustee Karen Johnson to authorize the various change orders for the public works projected listed on the Change Order Request, with a cumulative total of \$33,986.88, **Motion carried unanimously, including the Student Trustees' advisory votes.**

Authorization was also granted for the Vice Chancellor, Finance and Facilities, to execute each contractor agreement on behalf of the District.

**Item 4.k:** By the block vote, authorization was granted to award quotation DY31173, Emergency Care Simulator and Air Compressor for the Health Science Department at Cypress College, to Medical Education Technologies, Inc., at a cost of \$41,750, plus tax and shipping.

Authorization was also granted for the District Director of Purchasing to execute the contract on behalf of the District.

**Item 4.I:** By the block vote, authorization was granted to retroactively amend the agreement with Knorr Systems, Inc., for preventative maintenance and weekly service for the Fullerton College swimming pool, and increase the cost by \$18,132.40, from \$24,050 to \$42,182.40 per year, effective July 1, 2004, through June 30, 2006. **Motion carried unanimously, including the Student Trustees' advisory votes.**

Authorization was also granted for the District Director of Purchasing to execute the agreement on behalf of the District.

**Item 4.m:** Upon clarification on the contract terms, it was moved by Trustee Donna Miller and seconded by Student Trustee Karen Johnson to enter into a consulting agreement with LPA, Inc., to provide the interior designs of the furniture, fixtures, and equipment for the Cypress College Student Center and related facilities for the period starting December 15, 2004, and ending June 30, 2006. The fee for this service shall not exceed \$50,000, billed on an hourly basis, plus \$3,000 for reimbursable expenses. **Motion carried unanimously, including the Student Trustees' advisory votes**

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the agreement on behalf of the District.

**INSTRUCTIONAL SERVICES**

**Item 5.a:** By the block vote, authorization was granted to accept new revenue and to make adjustments to expenditure and revenue budgets, and resolutions were adopted to accept new revenue, establish and/or adjust budgets, and authorize expenditures within the General Fund and Child Development Fund, pursuant to the California Code of Regulations Title 5, Section 58308.

Further authorization was granted to enter into agreements with UAW/LETG to provide training and to enter into an Independent Contracted Services Agreement with a trainer to assist in providing these services.

Additional authorization was granted for the Vice Chancellor, Finance and Facilities, and the District Director, Fiscal Affairs, to execute any agreements and related documents, and any amendments to modify the agreements on behalf of the District.

SITE	PROJECT NAME	LENGTH OF CONTRACT	TOTAL CONTRACT	AUTHORIZED SIGNATORIES ON BEHALF OF
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	Department of Education			<u>and any related documents</u> : Chancellor, Vice Chancellor, Finance and Facilities, or District Director, Fiscal Affairs
FC	Grant Agreement for Fullerton College Instructional Materials Grant from California Department of Education	07/01/04-06/30/05	\$2,472	<u>For the agreements and any amendments to modify the agreement, and any related documents</u> : Chancellor, Vice Chancellor, Finance and Facilities, or District Director, Fiscal Affairs
CC	Grant Agreement for Cypress College California Articulation Number (CAN) from California Community College Chancellor's Office	07/01/04-06/30/05	\$5,000	<u>For the agreements and any amendments to modify the agreement, and any related documents</u> : Chancellor, Vice Chancellor, Finance and Facilities, or District Director, Fiscal Affairs
IS	Grant Agreement for IS CCTran Project from Butte Community College District and the California Community College Chancellor's Office	08/06/04-12/31/06	\$5,000	<u>For the agreements and any amendments to modify the agreement, and any related documents</u> : Chancellor, Vice Chancellor, Finance and Facilities, or District Director, Fiscal Affairs
SCE	Contracted Services Agreement for Labor Employment and Training Corporation (UAW-LETC), on behalf of ACDelco/Fontana Skills Center	06/21/04-02/28/05	\$54,008	<u>For the agreements and any amendments to modify the agreement, and any related documents</u> : Chancellor, Vice Chancellor, Finance and Facilities, or District Director, Fiscal Affairs
SCE	Contracted Services Agreement for Labor Employment and Training Corporation (UAW-LETC), on behalf of General Motors Service Parts Operation	11/01/04-01/31/05	\$21,941	<u>For the agreements and any amendments to modify the agreement, and any related documents</u> : Chancellor, Vice Chancellor, Finance and Facilities, or District Director, Fiscal Affairs

**Item 5.b:** By the block vote, authorization was granted for the Cypress College Men's Baseball Team to conduct the optional, out-of-state field trip to Tucson, Arizona, January 21-22, 2005, to participate in a non-conference baseball scrimmage.

**Item 5.c:** By the block vote, authorization was granted for the Cypress College Men's Baseball Team to conduct the optional, out-of-state field trip to Henderson, Nevada, February 18-19, 2005, to participate in two non-conference baseball games.

**Item 5.d:** By the block vote, authorization was granted for the Cypress College Science, Engineering, and Math Division to conduct the Geology Field Lab in the Mojave Desert and Salton Sea, California, February 25-27, 2005, and April 1-3, 2005.

**Item 5.e:** By the block vote, authorization was granted for Fullerton College to accept the donation from Juanita Pen of a Yamaha upright piano to be used in the Music Program.

**Item 5.f:** By the block vote, authorization was granted for expenditures related to the Fullerton College Counseling & Student Development Division's Early Commitment events, April 1 through May 13, 2005, and to provide bus transportation at a cost not to exceed \$5,000.

Further authorization was granted for the College President to execute any agreements on behalf of the District.

**Item 5.g:** By the block vote, authorization was granted for expenditures related to the Fullerton College International Student Center's New Student Orientation, Welcome Week, and various events for international students during the spring 2005 semester at a cost not to exceed \$2,500.

**Item 5.h:** By the block vote, authorization was granted to enter into a contract with R & A Associates to solicit advertisements for Fullerton College's men's and women's basketball program book for the 2004-05 season. R & A Associates will receive 60% of the monies raised for their services and the College will receive 40%.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the contract on behalf of the District.

**Item 5.i:** By the block vote, the 2004-05 Cypress College Transfer Center Plan was approved for submittal to the California Community Colleges Chancellor's Office as required by Title 5 of the California Education Code.

**Item 5.j:** By the block vote, the 2004-05 Fullerton College Transfer Center Plan was approved for submittal to the California Community Colleges Chancellor's Office as required by Title 5 of the California Education Code.

**Item 5.k:** By the block vote, authorization was granted for the School of Continuing Education Exploring Southwest Deserts Class' optional, out-of-state field trip to Oatman, Arizona, January 15-17, 2005, to collect rocks, go hiking, study photography and go off-road exploring.

## HUMAN RESOURCES

**Item 6.a:** It was moved by Trustee Leonard Lahtinen and seconded by Student Trustee Karen Johnson to table action on Kaleta Brown's retirement until the conclusion of closed session. **Motion carried unanimously.**

Upon clarification on the revisions to the Dean, Library and Learning Resources job description, it was moved by Trustee Leonard Lahtinen and seconded by Student Trustee Karen Johnson to authorize the following academic personnel matters, which are within budget:

### RETIREMENT

Roundy, Virginia	FC	Physics Instructor Eff. 12/23/2004
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### PHASE-IN RETIREMENT

Johnson, Kathleen	FC	Art Instructor From: Fall Sem. 100%/Spring Sem. 100% To: Fall Sem. 100%/Spring Sem. 0% Eff. 08/17/2005
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### LONG-TERM SUBSTITUTES

Anderson, Janna	FC	English Instructor One Semester Sabbatical Replacement 100% Contract Class B, Step 10 Eff. 01/14/2005-05/27/2005
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Mattoon, Mark	FC	English Instructor One Semester Sabbatical Replacement 100% Contract Class B, Step 7 Eff. 01/14/2005-05/27/2005
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Sarraf, Johnny	FC	English Instructor One Semester Sabbatical Replacement 100% Contract Class B, Step 10 Eff. 01/14/2005-05/27/2005
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### EXTENSION OF TEMPORARY REASSIGNMENT

Leyson, Elisabeth	FC	Interim Executive Vice President, Educational Programs & Student Services Range 30, Step H Management Salary Schedule Eff. 01/01/2005-06/30/2005
Willoughby, Dan	FC	Interim Dean, Humanities Range 25, Step H Management Salary Schedule Eff. 01/01/2005-06/30/2005

### VOLUNTARY TRANSFER

Porter, Deidre	CC	From: CC, Counselor, SEDC/EOPS Class B, Step 13 100% Contract Regular and Contract Faculty Salary Schedule
		To: CC, Counselor Class B, Step 13 100% Contract Regular and Contract Faculty Salary Schedule Eff. 07/01/2005

### CHANGE IN SALARY CLASSIFICATION

Mattoon, Michelle	FC	English Instructor, Long Term Substitute From: Class B, Step 2 To: Class B, Step 7 Eff. 08/18/2004-12/22/2004
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### PAYMENT FOR INDEPENDENT LEARNING CONTRACTS

Alvarez, Javier	FC	\$40.00
Borla, Linda	CC	\$20.00
Boyce, Jane	CC	\$160.00
Cooper, Richard	CC	\$100.00
Davidson, Deborah	FC	\$50.00
Davis, Mary Kay	CC	\$5.00
Dowdalls, James	FC	\$30.00
Felender, Julie	FC	\$40.00
Ford, Edward	FC	\$50.00
Goldstein, Jay	FC	\$30.00
Hayner, Bill	FC	\$30.00
Higgins, Jeanne	CC	\$20.00
Hormel, Jim	CC	\$100.00
Jenerson-Madden, D.	FC	\$10.00

Majid, Rosalie	CC	\$125.00
Markley, Karen	FC	\$10.00
Martinez, Marciano	FC	\$30.00
Martinez, Randall	CC	\$40.00
Mattson, Carol	CC	\$120.00
McMillan, Richard	FC	\$10.00
Mercer, Robert	CC	\$100.00
Minton, Jeffrey	FC	\$20.00
Mitts, Lynn	CC	\$15.00
Mohr, Margaret	CC	\$5.00
Mosqueda-Ponce T.	CC	\$120.00
Parker, John	FC	\$10.00
Patti, Joyce	CC	\$60.00
Perez, Marie	FC	\$30.00
Piburn, Elizabeth	CC	\$65.00
Roberts, Paul	CC	\$10.00
Rubino, Kenneth	CC	\$10.00
Rydalch, Ina	CC	\$15.00
Scott, Erin	FC	\$20.00
Teipe, Emily	FC	\$10.00
VanDruff, Marshall	FC	\$30.00

#### LEAVE OF ABSENCE WITH PAY

Balma, Jodi	FC	Political Science Instructor Load Banking Leave (100.00%) Eff. 2005 Spring Semester
Cho, Leonard	FC	Mathematics Instructor Load Banking Leave (13.33%) Eff. 2005 Spring Semester
Clahane, Dana	FC	Mathematics Instructor Load Banking Leave (50.00%) Eff. 2005 Spring Semester
Crabbs, Heidrun	FC	Foreign Language Instructor Load Banking Leave (6.67%) Eff. 2005 Spring Semester
Hanson, Bruce	FC	Philosophy Instructor Load Banking Leave (100.00%) Eff. 2005 Spring Semester

Kiszely, Elizabeth	FC	English Instructor Load Banking Leave (20.00%) Eff. 2005 Spring Semester
Koerper, Henry	CC	Anthropology Instructor Load Banking Leave (88.33%) Eff. 2005 Spring Semester
Linggi, Edward	FC	Foreign Language Instructor Load Banking Leave (100.00%) Eff. 2005 Spring Semester
Mao, Chaolin	CC	Mathematics Instructor Load Banking Leave (100.00%) Eff. 2005 Spring Semester
Martinez, Marciano	FC	Art Instructor Load Banking Leave (100.00%) Eff. 2005 Spring Semester
Mazzaferro, Anthony	FC	Music Instructor Load Banking Leave (20.00%) Eff. 2005 Spring Semester
Powers, Miguel	FC	English Instructor Load Banking Leave (100.00%) Eff. 2005 Spring Semester
Schick, Charlene	CC	Economics Instructor Load Banking Leave (100.00%) Eff. 2005 Spring Semester
Wenzlaff, Robert	FC	Automotive Technology Instructor Load Banking Leave (100.00%) Eff. 2005 Spring Semester
Zarske, Cindy	FC	Mathematics Instructor Load Banking Leave (100.00%) Eff. 2005 Spring Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2004 FALL SEMESTER,  
TRIMESTER

Bond, Bette	SCE	SCE Hourly Rate
Daiuto, Sherri	SCE	SCE Hourly Rate
Hausey, Collette	CC	Column 3, Step 1

Lowe, Dean	SCE	SCE Hourly Rate
Tudor, Nancy	SCE	SCE Hourly Rate

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2005 SPRING SEMESTER, TRIMESTER

Afifi, Ahab	CC	Column 1, Step 1
Alt, William	CC	Column 1, Step 1
Arrieta, GERALYN	CC	Column 3, Step 1
Breitenbucher, Alba	FC	Column 2, Step 1
Brown, Cassandra	FC	Column 1, Step 1
Celestine, Kimberly	FC	Column 1, Step 1
Esguerra, Tamatha	FC	Column 1, Step 1
Floyd, Becky	CC	Column 1, Step 1
Goncalves, Mauricio	FC	Column 1, Step 1
Grane, Barbara	SCE	SCE Hourly Rate
Ketcham, Christopher	CC	Column 1, Step 1
Kvaska, Colleen	FC	Column 1, Step 1
Lanz, Mariana	FC	Column 1, Step 1
Lozano, Andrea	FC	Column 1, Step 1
McCance, Ian	FC	Column 1, Step 1
Morton, Elaine	FC	Column 1, Step 1
Mounier, Mike	CC	Column 1, Step 1
Nezter, Jeffrey	CC	Column 1, Step 1
Shepherd, Sharon	FC	Column 1, Step 1
Steele, Markell	FC	Column 1, Step 1
Stevens, Heather	FC	Column 1, Step 1
Swanson, Susan	CC	Column 2, Step 1
Wheeler, George	CC	Column 1, Step 1
Wickremesinghe, Manjo	FC	Column 1, Step 2

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL-2005 SPRING SEMESTER, TRIMESTER

Aguilera, Flor	FC	Class D, Step 3	Hourly Counselor
Aguirre, Yolanda	FC	Class B, Step 7	Hourly Counselor
Almodovar-Sole, Laura	FC	Class E, Step 19	Hourly Counselor
Archer-Hetland, B.	FC	Class B, Step 20	Hourly Counselor
Armani, Behnoosh	FC	Class E, Step 7	Hourly Counselor
Barrios, Mary	FC	Column 1	Hourly Counselor
Bedard, Dana	CC	Class D, Step 18	Hourly Counselor
Bedard, Donald	CC	Column 3	Hourly Counselor
Beilke, Ines	FC	Class E, Step 33	Hourly Counselor
Carter, Kelly	CC	Class C, Step 15	Hourly Counselor
Casillas, Lupe	FC	Class D, Step 7	Hourly Counselor

Cohn, Irene	FC	Class E, Step 36	Hourly Counselor
Combs, Jennifer	FC	Class F, Step 12	Hourly Counselor
Cooper, Thomas	CC	Column 3	Hourly Counselor
Couron, Brian	FC	Class F, Step 27	Hourly Counselor
Credidio, Steve	FC	Class F, Step 15	Hourly Counselor
Daland, Will	FC	Column 1	Hourly Counselor
DeMarkey, Nina	CC	Column 1	Hourly Counselor
Dill, Vivian	CC	Column 1	Hourly Librarian
Do, Vy Trac	FC	Class F, Step 26	Hourly Counselor
Dominguez, Elias	FC	Class E, Step 15	Hourly Counselor
Dooley, George	CC	Class E, Step 28	Hourly Counselor
Dugan, Michele	CC	Column 2	Hourly Counselor
Easton, Sharon	CC	Class B, Step 10	Hourly Counselor
England, Jean	CC	Class E, Step 9	Hourly Counselor
Fong, Peter	FC	Column 2	Hourly Counselor
Ford, Regina	CC	Column 2	Hourly Counselor
Gabourie, Lillian	CC	Class E, Step 21	Hourly Counselor
Gain-Miyoshi, Ellen	FC	Column 1	Hourly Counselor
Grantham, Robert	CC	Class E, Step 8	Hourly Counselor
Grantham, Robert	FC	Class E, Step 8	Hourly Counselor
Halverson, Heather	FC	Class C, Step 6	Hourly Counselor
High, Kathleen	FC	Column 1	Hourly Counselor
Hinaro, Nahrin	FC	Column 1	Hourly Counselor
Hubbard, Michael	FC	Column 1	Hourly Counselor
Huerta, Phillip	CC	Column 1	Hourly Counselor
Huerta, Phillip	FC	Column 1	Hourly Counselor
Jaurequi, Robert	FC	Class F, Step 21	Hourly Counselor
Jepson, Jane	CC	Class E, Step 11	Hourly Counselor
Kelly-Mandich, Linda	FC	Class C, Step 15	Hourly Counselor
Laguana-Ferriac, R.	CC	Class E, Step 8	Hourly Counselor
Lawson, Velia	CC	Class E, Step 23	Hourly Counselor
Lee, Scott	FC	Column 1	Hourly Counselor
Mattson, Carol	CC	Class C, Step 28	Hourly Counselor
Meisenhelder, Cecilia	FC	Class E, Step 21	Hourly Counselor
Michelle, Deborah	CC	Class B, Step 8	Hourly Counselor
Milburn, Joyce	CC	Column 1	Hourly Counselor
Mohr, Jenny	FC	Column 1	Hourly Counselor
Moore, Barbara	SCE	Column 1	Hourly Counselor
Morton, Elaine	FC	Column 1	Hourly Counselor
Mosqueda-Ponce, T.	CC	Class F, Step 28	Hourly Counselor
Nadell, Robert	CC	Column 3	Hourly Counselor
Nelson, Kristine	CC	Column 2	Hourly Counselor
Nguyen, Christy	FC	Column 1	Hourly Counselor
Nguyen, Karyn	FC	Class E, Step 7	Hourly Counselor
Nordee, Tom	CC	Class D, Step 31	Hourly Counselor

Owens, Cynthia	CC	Class E, Step 22	Hourly Counselor
Patterson, Ila	CC	Column 1	Hourly Counselor
Payne, Alice	CC	Class D, Step 22	Hourly Counselor
Pelletier, Daniel	CC	Class C, Step 12	Hourly Counselor
Peterson, Queen	FC	Class E, Step 5	Hourly Counselor
Porter, Deidre	CC	Class B, Step 13	Hourly Counselor
Rossier, Roger	CC	Column 3	Hourly Counselor
Sanabria, Rolando	FC	Class B, Step 8	Hourly Counselor
Ssensalo, Renee	CC	Class C, Step 10	Hourly Counselor
Spriggs, Ted	FC	Class D, Step 32	Hourly Counselor
Steele, Markell	FC	Column 1	Hourly Counselor
Storm, Barbara	FC	Class F, Step 22	Hourly Counselor
Taylor, Regina	CC	Column 1	Hourly Counselor
Ton, Chan-Phuong	FC	Column 1	Hourly Counselor
Tyrrell, Don	CC	Class D, Step 43	Hourly Counselor
Veltman, Michael	CC	Column 2	Hourly Counselor
Vidal, Sunshine	FC	Class E, Step 17	Hourly Counselor
Villasenor, Doreen	FC	Column 1	Hourly Counselor
Vo, Thu Hang	CC	Class C, Step 10	Hourly Counselor
Wickremesinghe, Manoj	FC	Column 1	Hourly Counselor

#### TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Dhariwal, Niti	CC	Column 1, Step 1
Ketcham, Christopher	CC	Column 1, Step 1
Sherohman, Anneke	CC	Column 1, Step 1

#### TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Fague, Andrew	CC	Online Academy Eff. 07/01/2004-08/15/2004 Not to exceed \$1500.00
Gallo, Joseph	CC	Online Academy Eff. 07/01/2004-08/15/2004 Not to exceed \$1500.00
Heusser, Willis	CC	Online Academy Eff. 03/07/2003-04/11/2003 Not to exceed \$120.00
Holmes, Ian	CC	Online Academy Eff. 07/01/2004-08/15/2004

		Not to exceed \$1500.00
Kabaji, Noha	CC	Online Academy Eff. 07/01/2004-08/15/2004 Not to exceed \$1500.00
Kiszely, Elizabeth	FC	Hiring Committee Service Class E Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 07/14/2004
Martinez, Randy	CC	Online Academy Eff. 07/01/2004-08/15/2004 Not to exceed \$1500.00
McKnight, Richard	CC	Online Academy Eff. 07/01/2004-08/15/2004 Not to exceed \$1500.00
Polsky, Diana	CC	Online Academy Eff. 03/07/2003-04/11/2003 Not to exceed \$120.00
Saldana, Jesse	CC	Online Academy Eff. 07/01/2004-08/15/2004 Not to exceed \$1500.00
Wahbe, Randa	CC	Online Academy Eff. 03/07/2003-04/11/2003 Not to exceed \$120.00

STUDENT INTERNS WITHOUT PAY-2004-2005 ACADEMIC YEAR

Acosta, Nestor	FC	Student Athletic Trainer
Brewer, Beth	FC	Student Athletic Trainer
Byrd, Jennifer	FC	Student Athletic Trainer
Capillii, B.J.	FC	Student Athletic Trainer
Davis, Marvin	FC	Student Athletic Trainer
Dye, Jeff	FC	Student Athletic Trainer
Furuya, Yuko	FC	Student Athletic Trainer
Kitigawa, Yashuharo	FC	Student Athletic Trainer
Nabors, Kamesha	FC	Student Athletic Trainer
Nottingham, Sarah	FC	Student Athletic Trainer
Sonada, Gayle	FC	Student Athletic Trainer

REVISION TO MANAGEMENT POSITION-JOB DESCRIPTION ATTACHED

Dean, ~~Instruction~~ Library Range 25 Management Salary Schedule  
and Learning Resources

(See Supplemental Minutes #931 for a copy of the job description.)

**Item 6.b:** By the block vote, authorization was given for the following classified personnel matters, which are within budget:

RETIREMENTS

Haas, Margie	CC	Evaluator (100%) Eff. 12/31/2004
McCoy, Daniel	FC	HVAC Mechanic I (100%) Eff. 12/31/2004
Mestemacher, Karen	FC	Child Care Teacher I (100%) Eff. 12/03/2004

RECLASSIFICATION

McDowell, Karen	SCE	Clerical Assistant I (50%) Range 29, Step D (\$1,349)
		To: SCE Admissions & Records Tech 12-month position (50%) Range 33, Step D (\$1,481.50) Temp 80% to 12/03/2004 (\$2,370.40) Eff. 10/01/2004

VOLUNTARY CHANGE IN ASSIGNMENTS

Barkho, Zaya	CC	Facilities Custodian I (100%) Range 27, Step E+10% Shift+15% Long (\$3,413)
		Temporary Change in Assignment To: CC Facilities Custodian Coordinator II 12-month position (100%) Range 34, Step C+10% Shift+15% Long (\$3,660)

Eff. 10/13/2004 - 10/15/2004

Gabel, Ann-Marie	AC	District Manager, Fiscal Affairs (100%) Range 16, Step H+PG&D (\$7,008.92)  Temporary Reassignment To: AC District Director, Fiscal Affairs 12-month position (100%) Range 25, Step D+PG&D (\$7,487.33) Eff. 12/15/2004 - 6/30/2005
Gordillo, Carlos	SCE	Instructional Assistant/ESL (100%)  Voluntary Lateral Transfer To: SCE Student Services Specialist/ESL 12-month position (100%) Eff. 11/24/2004
Luckey, Kevin	FC	Groundskeeper (100%)  Voluntary Lateral Transfer To: CC Groundskeeper 12-month position (100%) Eff. 12/13/2004
Pipkin, Beverly	FC	Administrative Assistant I (80%)  Temporary Increase in Percent Employed From: 80% To: 100% Eff. 11/01/2004 - 11/15/2004
San Roman, John	AC	Facilities Custodian Coordinator I (100%) Range 38, Step E+15% Long (\$4,040)  Short-Term Transfer To: AC Skilled Maintenance Mechanic 12-month position (100%) Range 41, Step E+15% Long (\$4,339) Eff. 2/16/2004 - 2/15/2005
Tran, Herman	CC	Bookstore Shipping & Rec Clerk (100%) Range 31, Step E+5% Long+PG&D (\$3,140.17)  Temporary Change in Assignment To: CC Bookstore Shipping & Rec Spec

12-month position (100%)  
 Range 33, Step E+5% Long+PG&D  
 (\$3,293.17)  
 Eff. 11/19/2004 - 4/20/2005

Vazquez, Federico      CC      Facilities Custodian I (100%)  
 Range 27, Step E+10% Shift+5% Long  
 (\$3,116)

Temporary Change In Assignment  
 To:    CC Facilities Custodian Coord II  
 12-month position (100%)  
 Range 34, Step C+10% Shift+5%  
 Long (\$3,342)  
 Eff. 10/08/2004, 10/29/2004,  
 11/01/2004

Wheeler, Jennifer      CC      Instructional Aide/Health Science (62.5%)

Temporary Increase in Percent Employed  
 From: 62.5%  
 To:    75%  
 Eff. 1/18/2005 - 5/30/2005

Williams, Fredrick      AC      District Director, Fiscal Affairs (100%)

Temporary Reassignment  
 To:    AC Interim Vice Chancellor, Finance &  
 Facilities  
 Step A (Executive Officer Salary Schedule)  
 Eff. 11/22/2004 - 6/30/2005

#### PROFESSIONAL GROWTH & DEVELOPMENT

Reza, Alan              CC      Financial Aid Technician (100%)  
 1<sup>st</sup> Increment (\$350)  
 Eff. 7/01/2005

#### STIPEND FOR ADDITIONAL DUTIES

Brandes, Raeane      AC      Accounting Specialist (100%)  
 3% Stipend  
 Eff. 12/15/2004 - 6/30/2005

Grein, Cynthia	AC	Accounting Specialist (100%) 3% Stipend Eff. 12/15/2004 - 6/30/2005
Tory, April	AC	Accounting Specialist (100%) 3% Stipend Eff. 12/15/2004 - 6/30/2005

LEAVES OF ABSENCE WITHOUT PAY

Millikan, Linda	FC	Instructional Assistant (100%) Personal Leave Temporary Decrease in Percent Employed From: 100% To: 80% Eff. 1/10/2005 - 6/21/2005
Ritner, Christine	FC	Tutorial Services Coordinator (100%) Personal Leave Eff. 12/20/2004 - 12/22/2004 Eff. 3/21/2005 - 3/24/2005
Villasenor, Carole Doreen	FC	Cadena Center Coordinator (100%) Personal Leave Temporary Decrease in Percent Employed From: 100% To: 60% Eff. 1/01/2005 - 5/27/2005

VOLUNTARY PERSONNEL WITHOUT PAY

Cilloniz, Luigi	CC	Theater and Dance Eff. 11/29/2004 - 12/04/2004
Laos, Robert	FC	Physical Education-Dance Concert Eff. 2004 - 2005 school year
Le Compte, Aimee	CC	Biology Department Eff. 11/16/2004 - 6/30/2005
Mills, Shawn	CC	Biology Stockroom Eff. 11/30/2005 - 6/30/2005
Rose, Catherine	SCE	Independent Living Skills Eff. 1/02/2005 - 6/30/2005

Rubalcaba, Celina	FC	Softball Team Eff. 2004 - 2005 school year
Shin, Katie	CC	Biology Stockroom Eff. 11/19/2005 - 6/30/2005

CHANGE TO BOARD AGENDA OF NOVEMBER 9, 2004

VOLUNTARY CHANGE IN ASSIGNMENT

Sands, Cynthia	CC	Admissions & Records Specialist (100%) Range 38 (G), Step E+15% Long+PG&D (\$4,098.34)
		From: FC Administrative Assistant II 12-month position (100%) Range 36, Step E+15% Long+PG&D (\$3,909.34) Eff. 11/15/2004
		To: CC Admissions & Records Specialist Eff. 11/15/2004, 11/17/2004, 11/19/2004 FC Administrative Assistant II Eff. 11/16/2004, 11/18/2004
		To: FC Administrative Assistant II (100%) Eff. 11/22/2004

**Item 6.c:** By the block vote, authorization was given for the following Professional Experts and Independent Contractors to perform various services as indicated:

PROFESSIONAL EXPERTS

Alvarado, Norma	SCE	Project Manager JDIF Advanced Manufacturing Grant Level C, Eff: 11/29/04 to 06/30/05
Anaya, Simon	SCE	Project Expert Internet Programmer
11/10/04 to 06/30/05		Level A, Eff:
Balma, Jodi	FC	Technical Expert II Collaborative Teacher Preparation Grant Level C, Eff: 11/15/04 to 06/30/05

Blanchard, Donald	CC	Technical Expert II T-TEN Toyota Technical Education Network Level C, Eff: 01/03/05 to 05/13/05
Campbell, Christie	SCE	Project Manager Project Manager: Orange County Digital Media Center Level C, Eff: 01/03/05 to 03/29/05
Collopy-O'Donnell, C.	FC	Technical Expert II Title V - HSI Strengthening Institutions Grant Level C, Eff: 12/15/04 to 12/16/04
Cruse, Melonee	SCE	Technical Expert II REBRAC Level C, Eff: 11/24/04 to 06/30/05
Davy, Grace	SCE	Project Expert Vocational Database Research Project Level A, Eff: 01/20/05 to 05/30/05
Desai, Pradip	SCE	Technical Expert II REBRAC Level C, Eff: 11/01/04 to 11/12/04
Desai, Pradip	SCE	Technical Expert II REBRAC Level C, Eff: 01/24/05 to 05/30/05
Elliott, Marsha	SCE	Project Manager High School Subjects Program Coordinator Level C, Eff: 12/04/04 to 12/20/04
Elliott, Marsha	SCE	Project Manager High School Subjects Program Coordinator Level C, Eff: 01/03/05 to 04/04/05
Ellis, Pilar	FC	Technical Expert I International Student Center Level B, Eff: 01/03/05 to 03/04/05
Gibson, Lisa	FC	Technical Expert Registered Dietician/Nutrition Network Grant Level B, Eff: 01/05/05 to 01/14/05
Grane, Barbara	SCE	Project Manager Development of Administrative Assistant Certificate

		Program Level C, Eff: 11/29/04 to 01/30/05	
Hale, Elisabeth	SCE	Project Expert Culinary Prep Level A, Eff: 09/07/04 to 09/08/04	
Kim, Monica	CC	Project Expert Brochures/Newsletter/Media Relations Writing Level A, Eff: 01/03/05 to 04/06/05	
Kiswaga, Imelda	SCE	Project Expert REBRAC Level A, Eff: 12/01/04 to 12/22/04	
Kiswaga, Imelda	SCE	Project Expert REBRAC Level A, Eff: 01/03/05 to 05/06/05	
Kvaska, Chris 01/03/05 to 06/03/05	CC	Project Coordinator Transition Program - SCE	Level B, Eff:
Lansing, Sally	SCE	Project Expert Culinary Prep Level A, Eff: 09/07/04 to 09/08/04	
Louie, Wei-Ling	SCE	Project Expert Culinary Prep Level A, Eff: 09/07/04 to 09/08/04	
Morelli, Abdallah 11/29/04 to 06/30/05	SCE	Project Manager CACT Project Manager	Level C, Eff:
Murphy, Eugene	FC	Technical Expert II Athletic Eligibility Level C, Eff: 10/02/04 to 12/03/04	
Patterson, Joyce	SCE	Technical Expert II Floral Design Project for CCLC Conference Level C, Eff: 11/15/04 to 11/18/04	
Ramos, Ryan	CC	Project Expert, Not to Exceed \$3,000 Research to Evaluate Campus Services Level A, Eff: 01/18/05 to 03/31/05	

Read, Ann	FC	Technical Expert II California Nutrition Network Level C, Eff: 11/24/04 to 06/30/05
Ssensalo, Renee	CC	Technical Expert II, Not to Exceed \$1100 Developing Integrated Thematic Instruction Level C, Eff: 11/29/04 to 06/30/05
Wallace, Icilda	SCE	Technical Expert II REBRAC Level C, Eff: 01/25/05 to 06/24/05

SCE TUITION PROGRAMS–2004 SUMMER INTERSESSION

Pasarow, Deborah	SCE	SCE Tuition Rate
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SCE TUITION PROGRAMS–2004 FALL TRIMESTER

Haque, Sultan	SCE	SCE Tuition Rate
Louie, Wei-Ling	SCE	SCE Tuition Rate

SCE TUITION PROGRAMS–2005 WINTER TRIMESTER

Abrahamson, Gail	SCE	SCE Tuition Rate
Andrews, Lauren	SCE	SCE Tuition Rate
Bae, Anna	SCE	SCE Tuition Rate
Baker, Joseph	SCE	SCE Tuition Rate
Bond, Edd	SCE	SCE Tuition Rate
Bonura, Tony	SCE	SCE Tuition Rate
Bosek, Nicole	SCE	SCE Tuition Rate
Bray, James	SCE	SCE Tuition Rate
Buck, Juliana	SCE	SCE Tuition Rate
Chan, Margie	SCE	SCE Tuition Rate
Chianis, Antonia	SCE	SCE Tuition Rate
Courtright, Ivan	SCE	SCE Tuition Rate
Cowing, Christine	SCE	SCE Tuition Rate
Daoud, Edward	SCE	SCE Tuition Rate
Davenport, Phil	SCE	SCE Tuition Rate
DeFazio, Kihae	SCE	SCE Tuition Rate
Deitrick, Ronald	SCE	SCE Tuition Rate
Fiorella, Rosanne	SCE	SCE Tuition Rate
Firestone, Harold	SCE	SCE Tuition Rate
Fowler, Margaret	SCE	SCE Tuition Rate
Gee, George	SCE	SCE Tuition Rate
Goffin, Charles	SCE	SCE Tuition Rate
Gonzales, Joseph	SCE	SCE Tuition Rate

Gottlieb, Michelle	SCE	SCE Tuition Rate
Greeno, Gary	SCE	SCE Tuition Rate
Groves, Sally	SCE	SCE Tuition Rate
Guerrero, Laura	SCE	SCE Tuition Rate
Hamlin, Cammy	SCE	SCE Tuition Rate
Haque, Sultan	SCE	SCE Tuition Rate
Hayhurst, Karen	SCE	SCE Tuition Rate
Hearn, Donn	SCE	SCE Tuition Rate
Hill, Tiffany	SCE	SCE Tuition Rate
Hong, Angela	SCE	SCE Tuition Rate
Kabir, Masud	SCE	SCE Tuition Rate
Kalar, Jason	SCE	SCE Tuition Rate
Kitchens, Katina	SCE	SCE Tuition Rate
Kraus, Sheila	SCE	SCE Tuition Rate
Kuruppu, Maduka	SCE	SCE Tuition Rate
Kyselka, Rita	SCE	SCE Tuition Rate
Lansing, Sally	SCE	SCE Tuition Rate
Lostaunau, Jennifer	SCE	SCE Tuition Rate
Louie, Wei-Ling	SCE	SCE Tuition Rate
Maclsaac, Katie	SCE	SCE Tuition Rate
Martyn, David	SCE	SCE Tuition Rate
McLaughlin, Barbara	SCE	SCE Tuition Rate
McLaughlin, Hugh	SCE	SCE Tuition Rate
Mendez, Chris	SCE	SCE Tuition Rate
Mendez, Susan	SCE	SCE Tuition Rate
Miller, Christopher	SCE	SCE Tuition Rate
Mohr, Margaret	SCE	SCE Tuition Rate
Mory, Nancy	SCE	SCE Tuition Rate
Noor, Farid	SCE	SCE Tuition Rate
Pewthers, Kara	SCE	SCE Tuition Rate
Rosenberger, David	SCE	SCE Tuition Rate
Salazar, Ximena	SCE	SCE Tuition Rate
Samuels, Katherine	SCE	SCE Tuition Rate
Synder, Peter	SCE	SCE Tuition Rate
Stone, Roger	SCE	SCE Tuition Rate
TeGantvoort, Gwen	SCE	SCE Tuition Rate
Wantz, Wendy	SCE	SCE Tuition Rate
Warner, Teresa	SCE	SCE Tuition Rate
Weidman, Candace	SCE	SCE Tuition Rate
Wills, Maralys	SCE	SCE Tuition Rate

#### SCE TUITION PROGRAMS–2005 SPRING TRIMESTER

Courtright, Ivan	SCE	SCE Tuition Rate
Goffin, Charles	SCE	SCE Tuition Rate
Louie, Wei-Ling	SCE	SCE Tuition Rate

McLaughlin, Barbara	SCE	SCE Tuition Rate
Rosenberger, David	SCE	SCE Tuition Rate
Salazar, Ximena	SCE	SCE Tuition Rate
Wills, Maralys	SCE	SCE Tuition Rate

**Item 6.d:** By the block vote, authorization was given to employ the following hourly personnel for the dates indicated and contracting out of the following specialists for the EOPS and Disabled Student Centers in accordance with the Agreement between the District and CSEA:

(See Supplemental Minutes #931 for a listing of hourly personnel.)

## GENERAL

**Item 7.a:** It was moved by Trustee Donna Miller and seconded by Trustee Manny Ontiveros that the Board adopt Resolution 04/05-04, Student Trustee Absence, verifying that Student Trustee Karen Johnson was absent from the October 12, 2004, meeting due to a hardship and therefore, eligible to receive compensation for the board meeting held on that date. **Motion carried unanimously, including the Student Trustees' advisory votes.**

**Item 7.b:** Trustee Nancy Rice moved and Trustee Jeff Brown seconded that the Board receive as an information item revised Administrative Procedure 6100, Delegation of Authority, and revised Administrative Procedure 6150, Designation of Authorized Signatures. **Motion carried unanimously, including the Student Trustees' advisory votes.**

**Item 7.c:** The Board received as an information item from Adjunct Faculty United the results of the survey of part-time faculty. Denny Konshak provided a presentation, which included a profile of the 308 part-time faculty that responded to the survey.

(See Supplemental Minutes #931 for a copy of the presentation.)

**CLOSED SESSION:** At 8:04 p.m., Board President Molly McClanahan adjourned the meeting to closed session per the following sections of the Government code:

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES, - Employee Organization: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.**

**Per Section 54957: PUBLIC EMPLOYEE PERFORMANCE EVALUATION - CHANCELLOR**

**Per Section 54957: PUBLIC EMPLOYEE APPOINTMENT: VICE CHANCELLOR, FINANCE AND FACILITIES**

**Per Section 54956.9: DISCUSSION ON PENDING LITIGATION: One possible case.**

Trustee Otto Lacayo left the meeting approximately 9:30 p.m.

**RECONVENE OPEN SESSION:** At 9:55 p.m., Board President Molly McClanahan reconvened the meeting in open session.

**Item 6.a Continued:** It was moved by Trustee Jeff Brown and seconded by Trustee Manny Ontiveros that the Board accept the retirement of Kaleta Brown, Cypress College Division Dean of Fine Arts. **Motion carried with Trustees Jeff Brown, Molly McClanahan, Donna Miller, Manny Ontiveros, and Nancy Rice voting yes and Trustee Leonard Lahtinen voting no.**

**ADJOURNMENT:** At 10:00 p.m., it was moved by Trustee Nancy Rice and seconded by Trustee Donna Miller to adjourn the meeting. **Motion carried unanimously by those members present.**

Jeffrey P. Brown, Secretary

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Board of Trustees