

APPROVED

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

November 11, 2003

The Board of Trustees of the North Orange County Community College District met for a Regular Meeting on Tuesday, November 11, 2003, at 5:30 p.m. in the Board Room at the Anaheim Campus

Board President Leonard Lahtinen called the meeting to order at 5:32 p.m. in honor of Veterans= Day. Jack Raubolt led the Pledge of Allegiance to the Flag in honor of the many men and women who serve/served in the armed forces.

TRUSTEE ROLL CALL - Present: Jeff Brown, Otto Lacayo, Leonard Lahtinen, Molly McClanahan, Donna Miller, Manny Ontiveros, Nancy Rice, and Student Trustees Carlos Ayon and Karen Johnson. Absent: None

NOCCCD RESOURCE PERSONNEL PRESENT: Jerome Hunter, Chancellor; Rod Fleeman, Vice Chancellor, Finance & Facilities; Jeff Horsley, Vice Chancellor, Human Resources; Sam Schauerman, Interim President, Fullerton College; Margie Lewis, President, Cypress College; Gary McGuire, Provost, School of Continuing Education; Donna Hatchett, District Director, Public Affairs; Jack Raubolt, District Director, Information Services; Karen Cant, representing the District Management Association; Andrea Sibley-Smith, representing the School of Continuing Education Academic Senate; Steve Gold, representing the Cypress College Academic Senate; Rolando Sanabria, representing the Fullerton College Faculty Senate; Lisa Campbell, representing United Faculty; Sam Russo, representing ADFAC; Vickie McPherson representing CSEA; Violet Ayon, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Susan Clifford, Andrea Hanstein, Adam O=Connor and Janet Portolan from Fullerton College; Mike Kasler, David Okawa, and Marc Posner from Cypress College; Greg Schulz from the School of Continuing Education; Ron Beeler, Steve Duncan, Dorothy Owens-Whitehurst; and Fred Williams from the District Offices.

VISITORS: Paul Secord of UltraSystems; Theo Ludford; and Vince Buck, Tom Dalton, Bruce Hostetter, and John Silber from Ideas for Fullerton.

COMMENTS: MEMBERS OF THE AUDIENCE: There were no comments from the public.

BLOCK VOTE APPROVAL: It was moved by Trustee Otto Lacayo and seconded by Trustee Manny Ontiveros that the following items be approved by block vote:

Finance & Facilities: 4.b, 4.c, 4.h, 4.l
 Instructional Services: 5.a, 5.b, 5.d, 5.e, 5.f
 Human Resources: 6.a, 6.b, 6.c, 6.d, 6.e

Motion carried unanimously, including the Student Trustees= advisory votes.

REPORTS:

- A. As a part of the Chancellor's Report, **Dr. Margie Lewis**, presented the Cypress College Annual Report. Highlights of her presentation included a review of the college's strategic plan and respective accomplishments in the college's six directions (Learning, Excellence, Technology, Diversity, Resources, and Collaboration), outreach activities, economic development activities, and campus, team, and individual accomplishments. She commended Marc Posner, Cypress College Public Information Officer, for the publication of the annual report.
2. Dr. Hunter asked the Board for clarification on the start time of the Special Board Meeting/Public Hearing to be scheduled for December 16, 2003. The Board agreed that it is to begin at 6:00 p.m.
- C. **Margie Lewis**, Cypress College President, **Sam Schauerman**, Fullerton College Interim President; and **Gary McGuire**, School of Continuing Education Provost, reported on activities and events at their respective areas.

COMMENTS

1. **Andrea Sibley-Smith** invited the Board to the January 15, 2004, Joint Senates/Faculty/Unions= annual meeting, from 8:45 a.m. to 2:30 p.m.
2. **Rolando Sanabria** presented for the record the following resolution on behalf of the Fullerton College Faculty Senate:

Whereas, Title 5 sections 55800 and 55810 require local boards to adopt procedures for program discontinuance, and

Whereas, the NOCCCD does not have formal program discontinuance policy and procedures, and

Whereas, local governing boards are required to consult collegially with local academic senates in establishing policies and procedures for academic and professional matters, and must rely primarily upon faculty for academic matters,

Therefore, be it resolved that the Fullerton College Faculty Senate, in conjunction with Cypress College, develop comprehensive policies and procedures for program discontinuance, and that the Faculty Senates and District Board reach mutual agreement regarding the above discontinuance policies and procedures, and

Be it finally resolved that the District Administration take no unilateral action resulting in the discontinuance of academic, student services, and vocational programs during the development of the program discontinuance process.

Mr. Sanabria requested a written response from the Board. In response to a Board inquiry, Andrea Sibley-Smith stated that the issue of program discontinuance is a growing statewide issue.

3. **Steve Gold** reported that the Cypress College Academic Senate is working on program discontinuance-related procedures.
- D. **Student Trustee Karen Johnson** reported that the last event of the year for the Cypress College Student Activities is the distribution of food baskets to EOPS students.
- E. **Student Trustee Carlos Ayon** echoed Dr. Schauerman's congratulations to the Fullerton College football team's conference win and to the Homecoming Planning Committee for the excellent homecoming events sponsored for day students, as well as for evening students.
- F. **Trustee Molly McClanahan** reported on her participation at the Fullerton College Neighborhood meeting. She commented on the some of the neighbors' suggestions/concerns expressed at the meeting and she requested a response to why campus facilities are not widely used on Fridays and Saturdays. In considering this request, the Board agreed that such information would be helpful.

7. **Trustee Leonard Lahtinen** also reported on his participation at the Neighborhood meeting and the changes that have been made in the Fullerton College plan in response to public concerns regarding the environmental impact report. He also commented on the Cypress College *Chronicle* article regarding the requirement of graduation robes. He suggested the possibility of eliminating the robe requirement for faculty in order to not discourage faculty participation because of the robe rental cost. In response to the suggestion, the Cypress College and School of Continuing Education Senate representatives reported that the Senates were in agreement of having faculty incur the cost for the robe rental during these difficult budgetary times. In addition, Mr. Lahtinen reported on his attendance, along with Trustee Molly McClanahan, at the Teacher of the Year awards ceremony, where Cypress College Instructor Karen Watson and Fullerton College Instructor Frances Mummery were honored as nominees from the respective institutions.
- H. **Chancellor Hunter** reported, in response to an inquiry at the Neighborhood meeting, that since the proposed Fullerton College Maintenance & Operations facility falls under the purview of the City Planning Commission that the Board may need, in the future, to decide on what to do with the Maintenance & Operations facility and the property in question.

PUBLIC HEARING:

- A. At 6:36 p.m., Board President Leonard Lahtinen convened a public hearing on the initial proposal for a successor agreement submitted by United Faculty. There being no public comments on this matter, the public hearing was closed at 6:37 p.m.
- B. At 6:38 p.m., Board President Leonard Lahtinen convened a public hearing on the initial proposal for a successor agreement submitted by the District. There being no public comments on this matter, the public hearing was closed at 6:39 p.m.

It was then moved by Trustee Jeff Brown and seconded by Trustee Molly McClanahan that the Board adopt the District's initial proposal for a successor agreement. **Motion carried unanimously, including the Student Trustees= advisory votes.**

MINUTES: It was moved by Trustee Manny Ontiveros and seconded by Trustee Molly McClanahan that the Board approve the minutes of the Regular Meeting of October 28, 2003, as submitted. **Motion carried unanimously, including the Student Trustees= advisory votes.**

FINANCE & FACILITIES:

Item 4.a: Upon clarification on the payments to the Fullerton College Foundation and to Case & Sons, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Nancy Rice to ratify purchase order numbers P0019747 through P0020390 through October 31, 2003, totaling \$1,539,548.94 and check numbers C0006192 through C0006441, totaling \$2,427,470.09 and check numbers F0082850 through F0083312, totaling \$4,457,777.73 and check numbers 88121920 through 88128859, totaling \$6,480,942.05 and check numbers V0030118 through V0030126, totaling \$8,927.96 from October 1, 2003, through October 31, 2003. **Motion carried unanimously, including the Student Trustees= advisory votes.**

Item 4.b: By the block vote, authorization was granted for the various change orders for public works projects listed per the Change Order Request.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute each contractor agreement on behalf of the District.

Item 4.c: By the block vote, authorization was granted, contingent upon approval by the California Community College Chancellor's Office, for the Vice Chancellor, Finance and Facilities, to award PW 0304-401, Pkg. #3 (Steel) to the lowest overall responsive and responsible bidder.

Item 4.d: Upon clarification on the current and proposed vendors, it was moved by Trustee Jeff Brown and seconded by Trustee Molly McClanahan to award Bid 2003-11, Point of Sale and Inventory Management System for Cypress College Bookstore, to Sequoia Peripherals, Inc., to provide a turnkey, fully integrated system including software, hardware, training, installation, implementation, maintenance and support for a total of \$136,818. **Motion carried unanimously, including the Student Trustees= advisory votes.**

Further authorization was granted for the District Director of Purchasing to execute the contract on behalf of the District.

Item 4.e: Upon clarification on the selection of the vendor, it was moved by Trustee Molly McClanahan and seconded by Trustee Manny Ontiveros to award Bid 2003-12, Management and Operations of Food Facility at Fullerton College to Taher, Inc., effective January 5, 2004 through December 31, 2009. The commission structure is as follows:

	<u>Commission</u>
Satellite Kiosk	6%

Catering Sales and a sliding scale on the manual operation due to the significant capital investment. 12%
 Manual operations commissions will begin after hitting \$400,000; 3% from \$400,000 to \$549,999; 3.5% from \$550,000 to \$599,999; 4% from \$600,000 to \$649,999; 4.5% from \$650,000 to \$699,999; 5% from \$700,000 to \$750,000, and 5.5% after that.

Motion carried unanimously, including the Student Trustees= advisory votes.

Further authorization was granted for the Director of Purchasing to execute the agreement on behalf of the District.

Item 4.f: Upon clarification on the need for contracting out of IRS forms, it was moved by Trustee Jeff Brown and seconded by Trustee Manny Ontiveros enter into an agreement with National Computer Systems for basic tax reporting service which includes the mailing of 1098T forms to students, submitting electronic files to the IRS and providing the District with an electronic copy of the information. This agreement will be for the period commencing November 12, 2003 through September 30, 2004, at a cost not to exceed \$48,000. **Motion carried unanimously, including the Student Trustees= advisory votes.**

Further authorization was granted for the District Director of Purchasing to execute the agreement on behalf of the District.

Item 4.g: It was moved by Trustee Leonard Lahtinen and seconded by Trustee Molly McClanahan that the Board accept the District's Quarterly Financial Status Report for the quarter ended September 30, 2003 as required by Section 58310 of Title 5. **Motion carried unanimously, including the Student Trustees= advisory votes.**

Item 4.h: The Board received the Quarterly Investment Report for the quarter ended September 30, 2003.

Item 4.i: By the block vote, authorization was granted for the Fullerton College Bookstore to obtain an institutional membership in Connect2One for an annual membership fee of \$2,100 for the period of July 1, 2003 through June 30, 2004.

INSTRUCTIONAL SERVICES:

Item 5.a: By the block vote, authorization was granted to accept a \$12,000 donation from the Friends of the Cypress Masterworks Chorale to the Cypress College Music Department to be used for the costs associated with the materials, preparation, concerts, and instructional program of the Cypress Masterworks Chorale (MUS 282C).

Item 5.b: By the block vote, authorization was granted for the Cypress College Fine Arts optional, out-of-state field to Scottsdale, Arizona, March 12-17, 2004, for student participation at the Southwest Region American College Dance Festival with registration, transportation, and lodging paid by the Theater and Dan Department-s CRPA and Foundation accounts plus student fundraising activities.

Item 5.c: Upon clarification on the number of applications processed and a discussion on the proposed vs. statewide average fee, it was moved by Trustee Jeff Brown and seconded by Trustee Manny Ontiveros to change the application fee to \$45. **The motion failed with the following vote: Trustees Jeff Brown, Manny Ontiveros, and Nancy Rice voting yes; Trustees Otto Lacayo, Leonard Lahtinen, Molly McClanahan, and Donna Miller voting no, along with Student Trustees Karen Johnson and Carlos Ayon casting an advisory vote of no.**

It was then moved by Trustee Donna Miller and seconded by Trustee Otto Lacayo to set the international student application fee at \$40 for Fullerton College and Cypress College, effective with the application cycles for the 2004 fall semester. **Motion carried unanimously, including the Student Trustees= advisory votes.**

Item 5.d: By the block vote, authorization was granted to accept the donation of four Score Wheel Blades, two Vari-Score/Punches and a Tooth Diecutting Roll from Dick Townsend of Rotometrics for the Fullerton College Technology & Engineering Division/Printing Technology Department.

Item 5.e: By the block vote, authorization was granted for the Fullerton College Theatre Arts Department optional, out-of-state field trip to New York City, New York, December 26, 2003 - January 1, 2004, with all costs paid by students and the instructor-s trip paid by ABreak Away Tours.®

Item 5.f: By the block vote, authorization was granted to accept a grant of \$4,300 from the Hilgenfeld Foundation for the Cypress College Mortuary Science Program for the grant period of August 1, 2003 - July 31, 2004.

HUMAN RESOURCES:

Item 6.a: By the block vote, authorization was given for the following academic personnel matters, which are within budget:

RETIREMENT

Centobene, William CC Chemistry Instructor
Eff. 06/01/2004

Siragusa, Chris R. CC Mathematics Instructor
Eff. 05/27/2004

EXTENSION OF TEMPORARY REASSIGNMENT

Cumming, Robert CC Photography Instructor

To: SCE ED>Net Director, Economic
Development
Range 21, Step H & PG&D
Eff. 07/01/2003-06/30/2004

CHANGE IN SALARY CLASSIFICATION

Nguyen, William FC Chemistry Instructor (ADJ)
From: Grade 1 To: Grade 2
Eff. 01/19/2004

ADDITIONAL DUTY DAYS @ PER DIEM-2003 FALL SEMESTER

Bevec, Gina	FC	Assistant Cross Country Coach	8 days
Byrnes, Timothy	FC	Assistant Football Coach	11 days
Fuscardo, Nicholas	FC	Wmn-s Head Golf Coach	13 days
Giles, Scott	FC	Head Soccer Coach	13 days
Jespersen, Jeffrey	FC	Assistant Football Coach	11 days
Kiefer, James	FC	M&W-s Head Cross Country Coach	13 days
Lewin, Pamela	FC	Wmn-s Head Soccer Coach	13 days
Mazzotta, Casey	FC	Assistant Football Coach	11 days
Murphy, Eugene	FC	Head Football Coach	15 days
Price, Rhett	FC	Men-s Head Water Polo Coach	13 days
Rapp, Edward	FC	Wmn-s Head Volleyball Coach	13 days
Snyder, Peter	FC	Wmn-s Head Water Polo Coach	13 days

LEAVE OF ABSENCE WITHOUT PAY

Allen, Maala FC Biology Instructor

Family Medical Leave (100%)
Eff. 10/28/2003-12/19/2003

LEAVE OF ABSENCE WITH PAY

Allen, Maala	FC	Biology Instructor Load Banking Leave (100%) Eff. 2004 Spring Semester
Clahane, Dana	FC	Mathematics Instructor Load Banking Leave (53.33%) Eff. 2004 Spring Semester
Crocoll, Allan	FC	Mathematics Instructor Load Banking Leave (73.33%) Eff. 2004 Spring Semester
Inman, Loreen	FC	Reading Instructor Load Banking Leave (100%) Eff. 2004 Spring Semester
Leavell, Charles	FC	Anatomy & Physiology Instructor Load Banking Leave (100%) Eff. 2004 Spring Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2003 FALL SEMESTER, TRIMESTER

Borgen, Mary	CC	Grade 1
Linares, Manuel	FC	Grade 2
Palacios, Roberto	FC	Grade 2
Pasqual, Robin	SCE	SCE Hourly Rate
Sabha, Fayruz	SCE	SCE Hourly Rate
Seyster, Barry	CC	Grade 2
Wheeler, Gerald	CC	Grade 2

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2004 SPRING SEMESTER, TRIMESTER

Anglin, Marie	SCE	SCE Hourly Rate
Brooks, Brian	FC	Grade 1
Conrad, Robert	CC	Grade 1
Daniels, Beverly	SCE	SCE Hourly Rate

DelaCuesta, John	CC	Grade 1
DeVore, Alicia	FC	Grade 1
Dvorak, Susan	FC	Grade 1
Floerke, Brandon	FC	Grade 1
Freeborn, Paul	CC	Grade 1
Gallegos, Carlos	SCE	SCE Hourly Rate
Greeno, Gary	SCE	SCE Hourly Rate
Khakbazan, Maryam	FC	Grade 2
Masoudipour, Lida	CC	Grade 3
Nguyen, William	CC	Grade 2
Quandt, Timothy	FC	Grade 2
Sumner, Vonn	CC	Grade 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL-2003 FALL SEMESTER

Anderson, Katherine	CC	Grade 1	Hourly Librarian
Andren, Nancy	CC	Grade 1	Hourly Librarian
Beck, Melissa	CC	Grade 1	Hourly Librarian
Brownlee, Diane	CC	Grade 1	Hourly Librarian
Kam, Barbara	CC	Grade 1	Hourly Librarian
Langrell, Jenny	CC	Class D, Step 10	Hourly Librarian
Ly, Thanh	CC	Grade 1	Hourly EOPS Counselor
Morgan, Carleton	CC	Grade 1	Hourly Librarian
Nordee, Robin	CC	Grade 2	Hourly Librarian

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES-2003 FALL SEMESTER

Castro, Estela	CC	Grade 1
Sestito, Teresa	CC	Grade 1

Item 6.b: By the block vote, authorization was given for the following classified personnel matters, which are within budget:

RETIREMENT

Wilson, Katherine	SCE	Executive Assistant III (100%) Eff. 1/29/2004
-------------------	-----	--

RESIGNATIONS

Fletcher, Adriana	FC	Child Care Aide (100%) Eff. 10/31/2003
-------------------	----	---

Garcia, Cecilia	SCE	Instructional Assistant (45%) Eff. 10/30/2003
Goodson, Wendy	AC	Admin Support Manager (100%) Eff. 1/02/2004

NEW PERSONNEL

Cotter, Sarah	FC	Instructional Assistant 9-month position (50%) Range 36, Step A+5% Shift Eff. 11/03/2003
Macias, Elizabeth	CC	Financial Aid Technician 12-month position (100%) Range 36, Step A Eff. 11/03/2003
Orozco, Yolanda	CC	Financial Aid Technician 12-month position (100%) Range 36, Step A Eff. 11/11/2003
Webb, Erin	FC	Admissions & Records Technician 12-month position (100%) Range 33, Step B Eff. 11/11/2003

PROMOTION

Heasley, Beverly	SCE	Administrative Assistant I (100%) Range 33, Step D+PG&D (\$3,050.51)
		To: CC Grants & Spec Proj Assistant 12-month employee (100%) Range 41, Step A+PG&D (\$3,196.51) Eff. 10/27/2003

VOLUNTARY CHANGES IN ASSIGNMENTS

Alamo, Gary	FC	Groundskeeper (100%) Range 29, Step D (\$2,698)
-------------	----	--

Temporary Change in Assignment
 To: FC Groundskeeper (50%)
 Range 29, Step D (\$1,349)
 FC Irrigation Specialist (50%)
 Range 37, Step A (\$1,417)
 12-month position (100%)
 Eff. 10/06/2003 - 6/30/2004

Aponte, Linda

CC Clerical Assistant I (50%)

Permanent Lateral Transfer
 To: FC Clerical Assistant I
 12-month position (100%)
 Eff. 10/27/2003

Cotter, Sarah

FC Instructional Assistant (50%)

Temporary Increase in Percent Employed
 From: 50%
 To: 55%
 Eff. 11/03/2003 - 12/10/2003

Dugan, Michele

CC Student Services Specialist/SEDC

Permanent Increase in Percent Employed
 From: 50%
 To: 100%
 Eff. 11/03/2003

Hartono, Johanes

FC Instructional Aide (50%)

Temporary Decrease in Percent Employed
 From: 50%
 To: 25%
 Eff. 10/16/2003 - 12/06/2003

Leonardo, Sergio

CC Groundskeeper (100%)
 Range 29, Step E+5% Long (\$2,975)

Temporary Change in Assignment
 To: CC Pool Mechanic

		6% stipend Eff. 10/13/2003 - 1/05/2004
Zuniga, Joseph	FC	Campus Safety Officer Coordinator (100%) 6% stipend Eff. 11/01/2003 - 1/31/2004

VOLUNTEER PERSONNEL WITHOUT PAY

Brooks, Robert	CC	Photo Lab Eff. 2003-2004 school year
Dee, Derek	CC	Physical Education Eff. 2003-2004 school year
Haines, Kathy	CC	Music Department Eff. 2003-2004 school year
Hebson, Jim	SCE	Information Technology Eff. 10/01/2003 - 1/31/2004
Hwang, Roy	CC	Biology Lab Eff. fall semester, 2003
La Doux, Mike	CC	Music Department Eff. 2003-2004 school year
Liss, Jan	CC	Music Department Eff. 2003-2004 school year
McNeal, Glenn	CC	Music Department Eff. 2003-2004 school year
Metzidis, Linda	CC	Music Department Eff. 2003-2004 school year
Shay, Brian	FC	Physical Education Eff. 2003-2004 school year
Shelly, William	CC	Music Department

		Eff. 2003-2004 school year
Smith, July	CC	Music Department Eff. 2003-2004 school year
Snapp, Kevin	CC	Physical Education Eff. 2003-2004 school year
Sumlin, Alycia	CC	Physical Education Eff. 2003-2004 school year
Woelke, Peggy	FC	Women-s Basketball Eff. 2003-2004 school year

Item 6.c: By the block vote, authorization was given for the following Professional Experts and Independent Contrators to perform various services as indicated:

ROFESSIONAL EXPERTS

Arellano, Martin	FC	Project Expert Fullerton College Tennis Program Level A, Eff: 11/12/03 to 06/30/04
Babiarz, Nina	CC	Technical Expert II, Not to Exceed \$3,000 Career Paths Level C, Eff: 10/29/03 to 11/29/03
Barnes, Susan	FC	Technical Expert II Title V - Design Tracking Models Level C, Eff: 10/13/03 to 12/12/03
Benson, Marie	CC	Technical Expert II, Not to Exceed \$2,240 Enhancing Student Success Level C, Eff: 10/29/03 to 05/26/04
Bogard, Buff L.	CC	Project Expert, Not to Exceed \$1,600 Assistant Men's Basketball Coach Level A, Eff: 10/15/03 to 12/19/03
Briones, Carlos	SCE	Not-For-Credit Instr II Bimbo Bakeries VESL Level C, Eff: 10/24/03 to 12/19/03

Cooper, Chelsea	CC	Project Expert, Not to Exceed \$1,600 Assistant Coach, Women's Basketball Intercollegiate Team Level A, Eff: 10/27/03 to 12/19/03
Cunningham, Jason	CC	Project Expert, Not to Exceed \$1,600 Assistant Men's Basketball Coach Level A, Eff: 10/15/03 to 12/19/03
D'Aiuto, David	SCE	Not-For-Credit Instr II A+ Certification Preparation Level C, Eff: 10/14/03 to 11/26/03
Gibson, Lisa E.	FC	Technical Expert I Registered Dietician Level B, Eff: 10/15/03 to 06/30/04
Glassman, Bill	FC	Not-For-Credit Instr II Opera Symposium Level C, Eff: 10/05/03 to 06/30/04
Gleason, Terence	FC	Technical Expert II Title V - Teaching Effectiveness Level C, Eff: 11/07/03 to 12/19/03
Glen, Todd	FC	Project Manager MultiMedia/Entertainment/New Media Consortium Level C, Eff: 10/27/03 to 05/31/04
Herzog, Anna	CC	Technical Expert II, Not to Exceed \$630 Associate Degree Nursing Program Enrollment Growth Grant Level C, Eff: 10/29/03 to 05/12/04
Jenerson-Madden, D.	FC	Technical Expert II MultiMedia/Entertainment/New Media Consortium Level C, Eff: 11/12/03 to 05/31/04
Jones, Jeanette E.	SCE	Not-For-Credit Instr II Hospitality In-Service Trainer Level C, Eff: 11/01/03 to 06/30/04

Kyle, Diana	FC	Technical Expert II Title V Level C, Eff: 10/13/03 to 06/30/04	
Landi, Franco 10/28/03 to 10/29/03	FC	Technical Expert I Annual Poetry Event	Level B, Eff:
Lawson, Velia	CC	Technical Expert II, Not to Exceed \$2000 Teacher Preparation Program Project Level C, Eff: 10/20/03 to 12/19/03	
Lee, Callista	FC	Technical Expert II Title V - Teaching Effectiveness Level C, Eff: 11/03/03 to 12/19/03	
Lewerenz, Shirley	CC	Project Manager TTIP Level C, Eff: 12/01/03 to 12/31/03	
Lim, Maria Hazel	CC	Technical Expert II, Not to Exceed \$3,990 Enhancing Student Success Level C, Eff: 10/15/03 to 06/16/04	
Malloy, Chris	FC	Project Expert Fullerton College Basketball Program Level A, Eff: 10/15/03 to 06/30/04	
Perez, Alex	FC	Project Expert Men's Soccer Assistant Coach Level A, Eff: 10/15/03 to 06/30/04	
Phillips, Jomarie	CC	Technical Expert II, Not to Exceed \$3,990 Enhancing Student Success Level C, Eff: 10/15/03 to 06/16/04	
Piburn, Elizabeth	CC	Technical Expert II, Not to Exceed \$350 Associate Degree Nursing Program Enrollment Growth Grant Level C, Eff: 10/29/03 to 05/12/04	
Pinkowitz, Barbara	CC	Project Manager, Not to Exceed \$11,760 Tech Prep Allocation Grant RFA #03-139-049	

		Level C, Eff: 10/29/03 to 06/30/04
Randle, Milton	FC	Technical Expert II MESA Level C, Eff: 10/01/03 to 11/30/03
Sattler, Michael	FC	Project Expert Fullerton College Water Polo Program Level A, Eff: 10/15/03 to 06/30/04
Sink, Susan	FC	Technical Expert II Title V - Teaching Effectiveness Level C, Eff: 11/03/03 to 12/19/03
Waechter, Carol N.	CC	Technical Expert II, Not to Exceed \$7,200 Supplemental Instruction Supervisor Level C, Eff: 10/15/03 to 12/19/03

Item 6.d: By the block vote, authorization was given to employ the following hourly personnel for the dates indicated and contracting out of the following specialists for the EOPS and Disabled Student Centers in accordance with the Agreement between the District and CSEA:

(See Supplemental Minutes #907 for a listing of hourly personnel.)

Item 6.e: By the block vote, authorization was given to approve the 2004-2005 Academic Calendar for noncredit instructors, with the understanding that it represents the negotiated agreement between the United Faculty and the District.

(See Supplemental Minutes #907 for a copy of the 2004-2005 Academic Calendar.)

GENERAL

Item 7.a: The Board received as an information item the 2003 Board Assessment Summary, the 2001 Board Assessment Summary, and a comparison of the two assessment results. Discussion ensued on the assessment results with Trustee Donna Miller stating she would like to discuss further the Board's need to make Board meetings more efficient, the Board's need to give better attention to planning, and a review of shared governance, as indicated in the assessment results. Trustee Jeff Brown asked that those individuals who indicated on the assessment form that they believe the Board is not in compliance with Brown Act requirements to please identify those areas of non-compliance and forward them to the Board or Chancellor Hunter. Trustee Molly McClanahan indicated there may be a need to consider eliminating those assessment questions in which many individuals responded Aunknown.®

Upon considering the possibility of establishing a Board committee to review the assessment results and discuss ideas for improvement, it was agreed that this item would be agendaized for the November 25 Board meeting for further discussion.

Item 7.b: It was moved by Trustee Manny Ontiveros and seconded by Trustee Donna Miller that the Board schedule on the agenda for November 25, 2003, the establishment of December 9, 2003, as the date of its Organizational Meeting. In reviewing the tentative Board meeting calendar for 2004, it was suggested that the Board cancel the January 13, and July 13 meetings. **Motion carried unanimously, including the Student Trustees= advisory votes.**

Item 7.c: The Board received as a first reading the proposed revision of Board Policy 2745, Board Self Evaluation, and directed staff to place the revised policy on the November 25, 2003, board agenda for action.

PUBLIC HEARING: At 7:26 p.m., Board President Lahtinen convened a public hearing regarding the Cypress College Environmental Impact Report. Nancy Byrnes, Cypress College Vice President, along with tBP Architects and LPA Architects, presented Cypress College=s proposed facilities construction as a result of the passage of Measure X. The proposed projects include the Library/Learning Resource Center, Student Center, Administration Building, School of Continuing Education facilities, Piazza Renovation, Maintenance & Operations facility, Bookstore, Copy/Production Center, Mail Room, and lighting, patterning, and paving of the college grounds.

There were no comments from the public, but the Board clarified several questions regarding the placement of construction, landscaping, and the impact on the surrounding community. Board President Lahtinen closed the public hearing at 8:13 p.m. Mr. Lahtinen stated that the final environmental impact report will be presented to the Board for action at the December 9, 2003, board meeting.

Item 7.d: Bruce Hostetter, John Silber, Tom Dalton, and Vince Buck, members of Ideas for Fullerton, conducted a presentation on AFullerton B The Education Community.@ The presentation focused on urban design issues and planning processes within the City of Fullerton and the organization=s desire to have A. .an Ad Hoc Committee representing stakeholders from the community to establish big picture guidelines for the District.@ The presenters stated that they would like two members of the Board to join two City Council members, Nancy Spencer from City Beautiful, and Ideas for Fullerton representatives and, hopefully, representatives from the Fullerton Joint Union High School District in an Ad Hoc Committee for the purpose of developing further the concept of AFullerton -The Education Community.@

In the ensuing discussion, it was clarified that the presenters= intent is to not interfere with what the District has planned but to enhance it. Upon conclusion of discussion, it was agreed

to send a letter to the Fullerton City Council indicating the Board's willingness to continue discussions with city planners, as staff have done during the last two years on common projects, and to be as cooperative as possible in carrying out the City's vision. The District is committed to adding to the community, not detracting from it.

(See Supplemental Minute #907 for a copy of the presentation.)

CLOSED SESSION: At 8:58 p.m., Board President Leonard Lahtinen adjourned the meeting to closed session per the following sections of the Government code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES, - Employee Organization: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

RECONVENE OPEN SESSION: At 9:21 p.m., Board President Leonard Lahtinen reconvened the meeting in open session.

ADJOURNMENT: At 9:22 p.m., it was moved by Trustee Nancy Rice and seconded by Trustee Molly McClanahan to adjourn the meeting. **Motion carried unanimously.**

Otto Lacayo, Secretary

Board of Trustees