

APPROVED

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

October 28, 2003

The Board of Trustees of the North Orange County Community College District met for a Regular Meeting on Tuesday, October 28, 2003, at 4:30 p.m. in the Board Room at the Anaheim Campus

Board President Leonard Lahtinen called the meeting to order at 4:38 p.m. Trustee Donna Miller led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL - Present: Jeff Brown, Leonard Lahtinen, Molly McClanahan, Donna Miller, Nancy Rice, and Student Trustees Carlos Ayon and Karen Johnson. Trustee Manny Ontiveros arrived at 5:25 p.m. Trustee Otto Lacayo arrived at 5:38 p.m.

NOCCCD RESOURCE PERSONNEL PRESENT: Jerome Hunter, Chancellor; Rod Fleeman, Vice Chancellor, Finance & Facilities; Steve Duncan, District Director, Human Resources; Susan Clifford, Interim Executive Vice President, Fullerton College; Margie Lewis, President, Cypress College; Gary McGuire, Provost, School of Continuing Education; Donna Hatchett, District Director, Public Affairs; Jack Raubolt, District Director, Information Services; Karen Cant, representing the District Management Association; Andrea Sibley-Smith, representing the School of Continuing Education Academic Senate; Steve Gold, representing the Cypress College Academic Senate; Rolando Sanabria, representing the Fullerton College Faculty Senate; Lisa Campbell, representing United Faculty; Violet Ayon, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: John Ayala, Jim Arbogast, Paula Barnes, Laurie Barrett, Irene Beck, JoAnn Brannock, Lori Brault, Heather Brown, Mike Brydges, Nancy Byrnes, Lisa Campbell, Joe Carrithers, Gayle Cebrian, Sean Chamberlin, Marcia Clark, Nancy Deutsch, George Dooley, Bev Dymond, Marsha Elliott, Darlene Fishman, Pat Ganer, Anna Garza, Mark Greenhalgh, Lynda Gunderson, Martha Gutierrez, Andrea Hannon, Tim Harrison, Mike Kasler, Surinder Khurana, Diana Kyle, Denise Larsen, Kathleen Llanos, Adela Lopez, Patty Lujan, Oscar Machado, Carol Mattson, Debbie McQueen, Ken Meehan, Therese Mosqueda-Ponce, Susan Nack, Robert Nadell, Alice Niyondagara, Adam O'Connor, Fola Odebunmi, John Orr, Linda Ortiz, Tom Parisi, Beth Piburn, Rita Pierce, Sylvia Pimental, Janet Portolan, Richard Ramirez, Milton Randle, Christine Ritner, Karen Rose, Greg Schulz, Bob Simpson, Chris Terry, Chrystal Van Beynen, Olivia Veloz, Susan Vincent, Lucinda Wallis, Thomas Wallace, Carol Ward,

David Wassenaar, Lorraine Wicks, Fred Williams, Susan Williams, Doris Wright, and Carol Zakal.

VISITORS: Students Jenae Benner, Christine Blasco, Elaine East, T. J. Jackson, Amber Pourthassanian, Andrew Rubio, Kajal Sakhrani, and Sonya Servin.

ADJOURN TO STRATEGIC CONVERSATION: At 4:39 p.m., Board President Leonard Lahtinen adjourned the meeting to the Strategic Conversation. Approximately 100 individuals participated in Strategic Conversation #5, *Promoting Student Learning: What is your role?* The discussion centered around how all individuals (e.g., staff, faculty, administrators, students, etc.) see their role in facilitating student learning. A summary of the discussion and outcomes will be available within the month and distributed District wide.

RECONVENE BOARD BUSINESS MEETING: At 6:43 p.m., Board President Leonard Lahtinen reconvened the Board business meeting.

COMMENTS: MEMBERS OF THE AUDIENCE: There were no public comments.

BLOCK VOTE APPROVAL: It was moved by Trustee Otto Lacayo and seconded by Trustee Nancy Rice that the following items be approved by block vote:

Finance & Facilities:	3.a, 3.c, 3.d
Instructional Services:	4.a
Human Resources:	5.a, 5.b, 5.c, 5.d, 5.e, 5.f

Motion carried unanimously, including the Student Trustees= advisory votes.

REPORTS:

- A. As a part of the Chancellor's Report, Vice Chancellor **Rod Fleeman** provided a brief presentation updating the Board on the Environmental Impact Report (EIR) process for the District's bond funded projects. He identified the Environmental Impact Report timetables for Fullerton College and Cypress College and he asked the Board's direction on how the public hearings in this process shall be held. He noted that an informal neighborhood informational meeting will be held at Fullerton College on November 6, 2003.

(See Supplemental Minutes #906 for a copy of the EIR Timetables presentation.)

Upon considering the location of a public hearing, the interaction allowed during public hearings, board members' attendance, and the Board's ability to make changes at the final public hearing, the Board directed that a public hearing regarding the Cypress College Environmental Impact Report be scheduled during the Board's regular meeting of November 11, 2003, in the Board Room at the Anaheim Campus. A final public hearing and Board action will be held December 9, 2003, at the Board's meeting that date.

The Board further directed that a public hearing regarding the Fullerton College Environmental Impact Report be scheduled for Tuesday, December 16, 2003, in the Board Room at the Anaheim Campus. A final public hearing and Board action will be held at the Board's meeting of January 27, 2004.

District's legal counsel, Margaret Chidester provided clarification on Brown Act requirements related to the Board's involvement in the environmental impact report public hearings process. Chancellor Hunter reported that a progress report on the bond project recommendations, anticipated costs and potential resources will be presented at the Board's next meeting. It was also noted that any suggestions for changes to the Environmental Impact Reports should be submitted to Vice Chancellor Rod Fleeman.

2. Also as a part of the Chancellor's Report, **Chancellor Hunter** reported that he has received suggestions for the following changes to the Board's presentation schedule: 1) changing the Board assessment instrument distribution date from September to April, which will require a change to Board policy; 2) that annual reports be presented separately; 3) that a follow up be held as a part of a Strategic Conversation or Board meeting discussion on the application of the information received from the participative governance presentation that will be conducted by Community College League of California and the State Academic Senate representatives; 4) discussing executive level managers' evaluations earlier in the year, which will also require a change to Board policy and would be appropriate for the Board Subcommittee on this topic to discuss in its deliberations; 5) that the annual security reports on crime incidents submitted to the government be calendared on the Board presentation schedule; 6) that an annual review of the District's Master Plan be held. Chancellor Hunter reported that staff will be attending various planning workshops in order to obtain additional information on this topic.

3. **Vice Chancellor Rod Fleeman** also reported during the Chancellor-s report that he has received a proposal for the surveying of land at Fullerton College for the delineation of property between the College and the Fullerton Joint Union High School District. In addition, he stated that it is recommended that the two districts split the cost of the survey. Vice Chancellor Fleeman displayed a map of the property that is in question.
- B. **Margie Lewis**, Cypress College President, **Susan Clifford**, Fullerton College Interim Executive Vice President; and **Gary McGuire**, School of Continuing Education Provost, reported on activities and events at their respective areas.

COMMENTS

1. **Karen Cant** announced that a District Management Association workshop is scheduled on November 31, 2003, in the Board Room on the topic of ATips and Treats: Managing through the Budget, Whatever it Is.®
2. **Student Trustee Karen Johnson** reported on the Cypress College Associated Students- planning for the distribution of Thanksgiving foodbaskets for EOPS Students. In addition, she thanked Trustee Otto Lacayo for his donation of paper goods and specialty items that will be included in the foodbaskets.
3. **Student Trustee Carlos Ayon** reported on the following Associated Students-activities: 1) the November 5 Homecoming: Pieces from the Past, 90th Anniversary celebration ; 2) the November 8 football game against Santa Ana College; 3) the October 30 Halloween contest; 4) the AApple of Appreciation®distribution to faculty; and 5) the Associated Student President-s state-of-the-student address, which highlighted Sonya Servin-s goals of keeping students informed, publicizing Associated Student-services, and recruitment for the on-campus voter registration drive.
4. **Trustee Molly McClanahan** announced that she will serve on a CSU Fullerton panel discussion of education, representing community colleges, and the AHearts and Hands® exhibit at the Fullerton Museum. In addition, she expressed the Board-s need to evaluate the District-s Educational Master Plan and recommended staff obtain copies of educational master plans from other community colleges such as Cabrillo, El Camino, Los Rios, and Moorpark, which have been identified as good examples.

- 5. **Trustee Leonard Lahtinen** reported on Krings= Corner cable television interview of Chancellor Jerry Hunter and commended the program for its great advocacy of community colleges.

MINUTES: It was moved by Trustee Molly McClanahan and seconded by Trustee Jeff Brown that the Board approve the minutes of the Regular Meeting of October 14, 2003, as submitted. **Motion carried unanimously, including the Student Trustees= advisory votes.**

FINANCE & FACILITIES:

Item 3.b: Upon clarification on the filing of the notice of completion when a dispute is pending, it was moved by Trustee Molly McClanahan and seconded by Trustee Nancy Rice to file the Notice of Completion for PW 0102-209, with the following contractor and release the final retention payment when due:

Bid Package #	Bid Package Description	Contractor Name
19	Partitions	Hufcor Air Wall

Motion carried unanimously, including the Student Trustees= advisory votes.

Item 3.b: By the block vote, authorization was granted to file the Notice of Completion for PW 0102-220, with the contractor, Mega Way Enterprise, and release the final retention payment when due.

Item 3.c: By the block vote, authorization was granted to file the Notice of Completion for PW 0102-224, with the contractor, USS Cal Builders, Inc., and release the final retention payment when due.

Item 3.d: By the block vote, authorization was granted to file the Notice of Completion for PW 0203-306, with the following contractor and release the final retention payment when due:

Project #	Project Description	Contractor Name
CC-1	Cypress College Temporary Bookstore Phase I	Case & Sons Construction, Inc.
AC-1	Construction of Loading Dock at	Case & Sons

reconvened the meeting in open session.

ADJOURNMENT: At 10:35 p.m., it was moved by Trustee Molly McClanahan and seconded by Trustee Otto Lacayo to adjourn the meeting. **Motion carried unanimously.**

Otto Lacayo, Secretary

Board of Trustees