

APPROVED

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

October 26, 2004

The Board of Trustees of the North Orange County Community College District met for a Regular Meeting on Tuesday, October 16, 2004, at 5:30 p.m. in the Board Room at the Anaheim Campus.

Board President Nancy Rice called the meeting to order at 5:33 p.m. Tony Jones led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Jeff Brown, Leonard Lahtinen, Molly McClanahan, Donna Miller, Manny Ontiveros, Nancy Rice, and Student Trustees Karen Johnson and Victoria Rizo. Trustee Otto Lacayo arrived at 5:58 p.m. Absent: None.

NOCCCD RESOURCE PERSONNEL PRESENT: Jerome Hunter, Chancellor; Jeff Horsley, Vice Chancellor Human Resources; Kathleen Hodge, President, Fullerton College; Margie Lewis, President, Cypress College; Gary McGuire, Provost, School of Continuing Education; Jack Raubolt, District Director, Information Services; Christie Wallace Noring, District Director, Public Affairs; Greg Schulz representing the District Management Association; Andrea Sibley-Smith, representing the School of Continuing Education Academic Senate; Michael Brydges, representing the Cypress College Academic Senate; Rolando Sanabria, representing the Fullerton College Faculty Senate; Tony Jones, representing United Faculty; Shannon Ellis, representing CSEA; Sam Russo, representing Adjunct Faculty United; and Violet Ayon, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Ron Beeler, Ann-Marie Gabel, Beth Mooney, Dorothy Owens-Whitehurst, and Fred Williams from the District Offices; Nancy Byrnes, Karen Cant, Pat Humpres, Mike Kasler, and Marc Posner from Cypress College; Susan Clifford, Lis Leyson, Joumana McGowan, and Janet Portolan from Fullerton College; and Jim Kennedy, Tom Parisi, and Chris Terry from the School of Continuing Education.

PUBLIC COMMENTS: There were no public comments

BLOCK VOTE APPROVAL: It was moved by Trustee Donna Miller and seconded by Trustee Leonard Lahtinen that the following items be approved by block vote:

Finance & Facilities: 3.a, 3.b
Instructional Services: 4.a

Human Resources: 5.a, 5.b, 5.c

Motion carried unanimously by those members present, including the Student Trustees' advisory votes.

REPORTS:

- A. **Chancellor Hunter** announced and extended congratulations to Board President Nancy Rice upon receiving the 2004 Walter Star Robie Award from the Association of Chief Business Officials.
- B. As a part of the Chancellor's Report, Kathie Hodge, Margie Lewis, and Ron Beeler presented progress reports on the District's Bond Projects.

Fullerton College President Kathie Hodge's presentation identified the following: 1) the current bond projects, timelines and funding sources, which include the Library/Learning Resource Center, West (Lemon Street) Parking Structure, Campus Commons/2000 Building First Stop, Classroom Office Building, Campus Safety Building, Physical Education Facilities; and the Science Building; 2) the original proposed bond projects; and 3) the projects affected by reprioritization.

Rolando Sanabria submitted the following statement for the record:

At our October 21, 2004 meeting, I was directed by the Fullerton College Faculty Senate to read to you (the NOCCCD Board of Trustees) as a motion that was unanimously passed by our membership. The motion is as follows:

"M/S/U... the current reprioritization of the Fullerton College bond projects by Dr. Hodge agrees more closely with the bond projects adopted by the Fullerton College Faculty Senate than any previous bond project prioritizations and that the current bond priorities have the full support of Fullerton College Faculty Senate. Furthermore, the current bond problems are due to problems in initial planning.

Cypress College President Margie Lewis' presentation identified the following: 1) current bond projects, timelines, and funding sources, which include the Library/Learning Resource Center, Piazza Infrastructure Repair, Remodel for Efficiency, School of Continuing Education facilities, Access Plan, Student Center, and the Maintenance and Operations Facility; and 2) the original proposed bond projects.

Ron Beeler, District Director, Facilities Control, presented the identification of current Districtwide bond projects and funding allocation, which include the Anaheim Campus acquisition, the La Habra site, the District Education Center site, and the School of Continuing Education facilities.

Gary McGuire reported that the Wilshire Center project is underway and meetings are scheduled for the development of the Environmental Impact Report.

(See Supplemental Minutes #928 for a copy of the presentations.)

- C. Also included in the Chancellor's Report was a presentation by **Margie Lewis** on Cypress College's 2003-04 End of the Year Report. Highlights of the report included the following: 1) an executive summary; 2) accomplishments of students and alumni; 3) athletic success; 4) the college's six directions, which include Learning, Excellence, Technology, Diversity, Resources, and Collaboration; 5) Foundation and Community Relations activities; and 6) enrollment, gender, age and transfer student demographics.

In addition, Dr. Lewis noted the completion of the Cypress College Strategic Plan Final Report 2000-2004.

- D. **Margie Lewis**, President of Cypress College; **Kathleen Hodge**, President of Fullerton College; and **Gary McGuire**, Provost, School of Continuing Education, reported on activities in their respective areas.

COMMENTS:

- A. **Michael Brydges** extended his gratitude to Kim Bartlett for the Friends of Diversity Disability Etiquette Workshop held at Cypress College.
- B. **Student Trustee Victoria Rizo** reported on Fullerton College athletic events and the re-instatement of the Steps Mentoring Program.
- C. **Trustee Leonard Lahtinen** commended Chancellor Hunter and Christie Wallace Noring, District Director of Public Affairs, on the excellent Chancellor's District Quarterly recently distributed.
- D. **Trustee Donna Miller** commended staff on the *Riding the Rapids/Guiding Your Teen to Career Success* booklet.
- E. **Trustee Manny Ontiveros** reported on his attendance at the Fullerton College presentation by Ms. Mendez, whose family was instrumental in the desegregation of schools in Orange County. In addition, he reported on his participation as a Puente Mentor with the Fullerton College Puente Program.

- F. **Trustee Nancy Rice** commended Bob Nadell and staff on the Cypress College Student Equity Plan.

MINUTES: It was moved by Trustee Jeff Brown and seconded by Trustee Molly McClanahan to approve as submitted the minutes of the Regular Meeting of October 12, 2004. **Motion carried unanimously, including the Student Trustees' advisory votes.**

FINANCE & FACILITIES:

Item 3.a: By the block vote, the Board adopted a resolution establishing separate bank, savings, clearing, and revolving accounts pursuant to the California Community College Budget and Accounting Manual as authorized by Section 84030 of the Education Code, and in accordance with Education Code Section 58311 of Title 5 of the California Code of Regulations.

Authorization was also granted for previous resolutions to be rescinded and that any accounts not listed on this resolution and still open be closed immediately. Further authorization was granted that in order to adequately safeguard and manage District assets, two authorized signatures are required on each check on every account. In addition, authorization was granted that account signers, banks, and savings & loans are not authorized to issue counter checks or cashier's checks on any of the accounts. Authorization was also granted to submit revised signature cards to banking institutions for accounts that have been affected by personnel changes.

The Board further adopted Resolution No. 04-05/05, authorizing investment monies in the Local Agency Investment Fund (LAIF).

Resolutions adopted. (See Supplemental Minutes #928)

Item 3.b: By the block vote, authorization was granted to reject all bids received for PW 0304-413, Cypress College Maintenance & Operations Facility. Further authorization was granted to rebid the project.

INSTRUCTIONAL SERVICES:

Item 4.a: By the block vote, the Board adopted the Cypress College Student Equity Plan dated October 2004.

(See Supplemental Minutes #928 for a copy of the Student Equity Plan.)

HUMAN RESOURCES:

Item 5.a: By the block vote, authorization was given for the following academic personnel matters, which are within budget:

RETIREMENT

Dodson, Laurie	CC	Health Information Technology Instructor Eff. 05/31/2005
Germond, Jeanne	FC	Foreign Language Instructor Eff. 12/23/2004
Schaefer, Sandra	CC	Reading Instructor Eff. 05/27/2005

NEW PERSONNEL

Kennedy, James	SCE	Director, Academic Computing Technologies Range 23, Step A Management Salary Schedule Eff. 10/27/2004
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ADDITIONAL DUTY DAYS @ PER DIEM

Bevec, Gina	FC	Assistant Coach, Cross Country	8 days
Byrnes, Timothy	FC	Assistant Coach, Football	11 days
Fuscardo, Nicholas	FC	Head Coach, Women's Golf	13 days
Giles, Scott	FC	Head Coach, Soccer	13 days
Jespersen, Jeffrey	FC	Assistant Coach, Football	11 days
Kiefer, James	FC	Head Coach, M/W Cross Country	13 days
Lewin, Pamela	FC	Head Coach, Women's Soccer	13 days
Mazzotta, Casey	FC	Assistant Coach, Football	11 days
Murphy, Eugene	FC	Head Coach, Football	15 days
Price, Rhett	FC	Head Coach, Men's Water Polo	13 days
Rapp, Edward	FC	Head Coach, Women's Volleyball	13 days
Snyder, Peter	FC	Head Coach, Wmn's Water Polo	13 days

PAYMENT FOR WORK EXPERIENCE CONTRACTS

Gallo, Joseph	CC	\$150.00
Roggenkamp, Patrice	CC	\$700.00
Withrow, Gwenn	CC	\$2000.00

Item 5.b: By the block vote, authorization was given for the following personnel matters, which are within budget:

RETIREMENT

Osterman, Lois FC Account Clerk I (100%)
Eff. 12/31/2004

RESIGNATION

Gutierrez, Faith FC Child Care Teacher I (100%)
Eff. 10/15/2004

NEW PERSONNEL

Fajardo, Karla CC Bookstore Assistant
12-month position (100%)
Range 31, Step A
Eff. 10/13/2004

Hughes, Robert AC Manager, Applications Support
12-month position (100%)
Range 23, Step A
Eff. 11/08/2004

Johnson, Robb FC Campus Safety Officer
12-month position (100%)
Range 31, Step A+10% Shift
Eff. 11/01/2004

Norton, Jessie FC Director, Bookstore
12-month position (100%)
Range 9, Step A
Eff. 11/08/2004

Villanueva, Efrain FC Library Assistant III
11.5-month position (100%)
Range 39, Step A
Eff. 11/02/2004

PROMOTION

Dowell, Mary FC Administrative Assistant I (62.5%)
Range 33, Step C (\$1,770.63)

To: CC Administrative Assistant II
10-month position (80%)
Range 36, Step C (\$2,428.80)
Eff. 10/18/2004

Item 5.c: By the block vote, authorization was given to employ the following hourly personnel for the dates indicated and contracting out of the following specialists for the EOPS and Disabled Student Centers in accordance with the Agreement between the District and CSEA:

(See Supplemental Minutes #928 for a listing of hourly personnel.)

CLOSED SESSION: At 7:04 p.m., Board President Nancy Rice adjourned the meeting to closed session per the following sections of the Government code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES, - Employee Organization: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54957: PUBLIC EMPLOYEE EVALUATION: CHANCELLOR

RECONVENE OPEN SESSION: At 8:29 p.m., Board President Nancy Rice reconvened the meeting in open session:

ADJOURNMENT: At 8:30 p.m., it was moved by Trustee Molly McClanahan and seconded by Trustee Jeff Brown to adjourn the meeting. **Motion carried unanimously by those members present.**

Otto Lacayo, Secretary
Board of Trustees