

## APPROVED

### MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

October 14, 2003

The Board of Trustees of the North Orange County Community College District met for a Regular Meeting on Tuesday, October 14, 2003, at 5:30 p.m. in the Board Room at the Anaheim Campus

Board President Leonard Lahtinen called the meeting to order at 5:34 p.m. Student Trustee Carlos Ayon led the Pledge of Allegiance to the Flag.

**TRUSTEE ROLL CALL** - Present: Jeff Brown, Otto Lacayo, Leonard Lahtinen, Molly McClanahan, Donna Miller, Manny Ontiveros, Nancy Rice, and Student Trustees Carlos Ayon and Karen Johnson. Absent: None.

**NOCCCD RESOURCE PERSONNEL PRESENT**: Jerome Hunter, Chancellor; Rod Fleeman, Vice Chancellor, Finance & Facilities; Jeff Horsley, Vice Chancellor, Human Resources; Sam Schauerma, Interim President, Fullerton College; Margie Lewis, President, Cypress College; Gary McGuire, Provost, School of Continuing Education; Donna Hatchett, District Director, Public Affairs; Tom Wallace, Technical Support Manager, Information Services; Karen Cant, representing the District Management Association; Andrea Sibley-Smith, representing the School of Continuing Education Academic Senate; Steve Gold, representing the Cypress College Academic Senate; Rolando Sanabria, representing the Fullerton College Faculty Senate; Lisa Campbell, representing United Faculty; Sam Russo, representing ADFAC; Vickie McPherson, representing CSEA, Chapter #167; Violet Ayon, Recording Secretary.

**OTHER ADMINISTRATORS AND EMPLOYEES PRESENT**: Jim Arbogast, Pat Ganer, Mike Kasler, Denny Konshak, and Cathy San Roman from Cypress College; Adam O'Connor, and Janet Portolan from Fullerton College; Steve Duncan, Dorothy Owens-Whitehurst, John San Roman, and Fred Williams from the District Offices; Shannon Ellis, Diane Hunter, Tom Parisi, Robin San Roman, and Greg Schulz from the School of Continuing Education; Jean Guyton from Information Services.

**VISITORS**: Brice Hunt, Steve Hunter, Roger Olsen, Pattie Strub.

**COMMENTS: MEMBERS OF THE AUDIENCE:**

1. **Jim Arbogast**, from Cypress College, addressed the Board noting the newspaper articles in which it states that the District is being fined \$1.5 million for Bridge Program non-compliance and his concern for the impact this will have on the District. He expressed his outrage at contracts being entered into for contracted services that could be provided by employees, as well as his disapproval of stipends for Fullerton College maintenance staff.
2. **Denny Konshak**, ADFAC lead negotiator, addressed the Board regarding ADFAC negotiations and the importance of adjunct faculty to the District. The focus of his presentation surrounded the ADFAC survey results regarding salary steps for adjunct faculty which indicate that 94.4% of the adjunct faculty desire salary steps. He urged the Board's approval of the proposed contract for ADFAC.
3. **Roger Olsen** addressed the Board regarding the proposed Fullerton College maintenance yard to be located north of Berkeley and east of Lemon. He expressed his concern regarding an industrial facility adjacent to a residential neighborhood.
4. **Brice Hunt** echoed Mr. Olsen's concerns and asked the Board's assistance in finding an alternate facility for the proposed location of the new Fullerton College maintenance yard that would be acceptable to the college and the surrounding residents. He requested identification of the exact usage of the proposed maintenance yard.
5. **Pattie Strub** also expressed her concerns for the proposed maintenance yard location so near the residential neighborhood. She suggested that the Horticulture Department be relocated to the Berkeley site and the maintenance yard placed in the current Horticulture Department location. In addition, she inquired on the avenue to follow for expressing additional concerns/suggestions regarding the expansion of Fullerton College. Board President Leonard Lahtinen directed staff to schedule informal meetings with community representatives prior to the Environmental Impact Report public hearings, which are tentatively scheduled for November.

**BLOCK VOTE APPROVAL:** It was moved by Trustee Jeff Brown and seconded by Trustee Molly McClanahan that the following items be approved by block vote:

Finance & Facilities:	4.b, 4.e, 4.f, 4.g, 4.h, 4.j
Instructional Services:	5.a, 5.b, 5.c, 5.d, 5.e, 5.f, 5.g, 5.h, 5.i, 5.j
Human Resources:	6.a, 6.b, 6.c, 6.d, 6.e

**Motion carried unanimously, including the Student Trustees- advisory votes.**

**REPORTS:**

- A. As a part of the Chancellor's Report, **Ms. Kristin Franklin**, Student Member of the California Community Colleges Board of Directors and Cypress College Student, was introduced. Ms. Franklin expressed her gratitude to Cypress College and its support system for students, especially EOPS, which gave her the tools necessary to succeed. Members of the Board extended their congratulations to Ms. Franklin and noted that this is the first time that a student from the District, and perhaps the County, has served on the Board of Governors.
- B. Also included in the Chancellor's Report, was the presentation by **Jerry Burchfield**, Photography Instructor from Cypress College, of books filled with photos taken by Cypress College students of the former El Toro Marine Base. He extended his gratitude to Trustee Molly McClanahan, Cypress College President Margie Lewis, and the District's Special Services staff for their support of this project.
- C. Also as a part of the Chancellor's Report, **Vice Chancellor Rod Fleeman** provided an update on the Retiree Benefits Actuarial Study. The Actuarial Study identified the description of the current retiree benefit plan; the number retirees (853) and current employees (1,286); a definition of terms; the retiree benefit program; the total unfunded liability; the unfunded past service liability; the amortization and accrual plan; and the current plan for the retiree benefit plan. In summary, the Past Service Liability increased from \$79 million to \$92 million in two years; the new GASB requirement becomes effective in 2006 to record retiree health benefits on an accrual basis; and the charge to categorical programs, if implemented, would be \$3,683 per classified employee and \$3,912 per academic employee.

(See Supplemental Minutes #905 for a copy of the complete presentation.)

In response to a Board inquiries, the following was clarified: 1) the significant increase in the retiree benefit liability is due to the higher number of employees, the increased cost of health medical benefits, and the minimal interest generated on Retiree Benefit Fund monies; 2) a statewide survey on increased retiree medical costs will be available from the Community College League of California in January; 3) the current cost per year for retired employees varies according to the health plan; 4) the District should be setting aside \$3 million annually to catch up to the required \$92 million unfunded liability; and 5) a review of the District's current health care system is required and once clarification is received the District can proceed to try to renegotiate retiree medical benefits.

During discussion, members of the Board made the following requests: 1) consider renegotiating the retiree medical benefits with the unions; 2) monthly updates be provided to the Board regarding the progress of renegotiating retiree medical benefits; and 3) that copies of the Actuarial Study be forwarded to the employee groups.

- D. **Dr. Fleeman**, as a part of the Chancellor's Report, provided an update on the bond funded projects environmental impact report process. The update identified 1) the bond projects for Fullerton College, Cypress College and the District, and 2) the Environmental Impact Report timetable for each area. Cypress College bond projects total \$62,000,000; Fullerton College bond projects total \$125,000,000; and District bond projects total \$52,000,000.

(See Supplemental Minutes #905 for a copy of the presentation.)

In the ensuing discussion, members of the Board requested that the Board be involved in approval of significant or major changes to bond projects, a descriptive narrative that enhances that which is lacking in the master plan in order to get the sense that educational planning is driving the facilities design, and that the Board receive the Environmental Impact Report draft in a timely manner. It was agreed that the Board needs to identify what is to be considered a significant or major change to a project and how often the Board would like to receive an update on changes to bond projects.

In response to inquiries, it was noted that 1) changes to bond projects have been made through a campus level process; 2) all public comments from individuals, agencies, and public entities will be responded to in the final Environmental Impact Report; and 3) the Fullerton College bond projects on Berkeley and the south side of Chapman include non-classroom facilities, which require coordination with the City of Fullerton because of legislation passed in 2002.

#### COMMENTS:

1. **Margie Lewis**, Cypress College President, **Sam Schauerman**, Fullerton College Interim President; and **Gary McGuire**, School of Continuing Education Provost, reported on activities and events at the respective areas.
2. **Donna Hatchett** reported that the District received four awards at the recent National Council for Marketing & Public Relations Conference. She also reminded the Board to submit photos for the annual Board holiday calendar.
3. **Sam Russo** reported that the ADFAC Newsletter received the ARookie of the Year® award at the annual California Federation of Teachers Conference.
4. **Lisa Campbell** announced that United Faculty is sponsoring an open house on October 24 at the two colleges.
5. **Rolando Sanabria** reported that the Fullerton College Faculty Senate has a work group developing recommendations for changes to Board Policy 3430, Unlawful Discrimination.

6. **Student Trustee Karen Johnson** reported on Red Ribbon Week, the Campus Club Health awareness activity, the annual Thanksgiving food baskets drive for EOPS students, and her upcoming participation at the City of Cypress Red Ribbon Week kickoff.
7. **Trustee Molly McClanahan** reported on a presentation to the October 21, 2003, Fullerton City Council from local citizens in an attempt to create an urban identity for the City.
8. **Trustee Donna Miller** reminded everyone of the October 28 Strategic Conversation and the need to recruit student and classified staff participation in the event.
9. **Trustee Leonard Lahtinen** reported on an article about the City of Fullerton building an addition on the northwest corner of the Fullerton Museum, which is owned by the College District and inquired on the District's involvement in this matter. In response, Dr. Schauerman indicated that Fullerton College representatives have been involved in the project.

**PUBLIC HEARING:** At 8:24 p.m. Board President Lahtinen opened a public hearing on the District's 2003-04 Proposed General Fund Budget. Vice Chancellor Rod Fleeman and Director of Fiscal Affairs Fred Williams presented the 2003-04 Proposed Budget. The presentation highlighted the proposed on-going revenue of \$118,789,377 and anticipated expenditures of \$118,690,507. It was noted that the anticipated expenditures have increased due to salary step and column increases, PERS employer-required contribution, significant medical costs and energy cost increases, as well as Anaheim Campus operational costs for tenants. The presentation also identified prior-year carryovers, a budget reduction comparison, major assumptions/unresolved issues, and the current reserves as of October 14, 2003.

(See Supplemental Minutes #905 for a copy of the presentation.)

Vice Chancellor Fleeman also reported that during the campus level budget reduction deliberations it was determined to not fill 41 full-time faculty positions with the understanding that budget cuts would require classified staff layoffs. He outlined the problem of the District not meeting its full-time faculty obligation and the possibility of penalties being assessed. If full-time faculty positions are required to be backfilled then the campuses will have to identify other budget reduction areas. He added that the District is seeking a recalculation of the full-time faculty obligation for the District as the number identified for the District is much higher than it should be for a district the size of NOCCCD. However, Dr. Fleeman also recommended that the Board set aside \$2.2 million from the one-time Board Discretionary contingency fund for a possible assessment.

In addition, Mr. Williams reported the possible impact that the concurrent enrollment investigation may have on the District's budget (\$1.5 million, which is built into proposed budget). In response to inquiries, Mr. Williams stated that spreadsheets on cash allocation carryovers are available.

At 9:13 p.m., Board President Leonard Lahtinen closed the Public Hearing.

**Item 2.a:** Upon conclusion of the public hearing, it was moved by Trustee Donna Miller and seconded by Trustee Nancy Rice that the Board adopt the District's 2003-04 Proposed Budget. **Motion carried unanimously, including the Student Trustees= advisory votes.** The Board also approved the Gann Appropriation Limit.

**MINUTES:** It was moved by Trustee Otto Lacayo and seconded by Trustee Manny Ontiveros that the Board approve the minutes of the Regular Meeting of September 23, 2003, and the Special Joint Boards Meeting of September 30, 2003, as submitted. **Motion carried unanimously, including the Student Trustees= advisory votes.**

#### **FINANCE & FACILITIES:**

**Item 4.a:** Upon clarification on some purchase orders, it was moved by Trustee Molly McClanahan and seconded by Trustee Jeff Brown to ratify purchase order numbers P0018999 through P0019746 through September 25, 2003, totaling \$20,799,058.87 and check numbers C0005963 through C0006190, totaling \$1,074,572.70 and check numbers F0082517 through F0082849, totaling \$3,298,933.33 and check numbers 88115554 through 88121919, totaling \$9,085,484.12 and check numbers V0030112 through V0030117, totaling \$8,141.76 from September 1, 2003, through September 30, 2003. **Motion carried unanimously, including the Student Trustees= advisory votes.**

**Item 4.b:** The Board reviewed the District's Quarterly Financial Status Report for the quarter ended September 30, 2003 as required by Section 58310 of Title 5.

**Item 4.c:** Upon clarification on the District's investments, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Molly McClanahan that the Board receive the Quarterly Investment Report for the quarter ended September 30, 2003. **Motion carried unanimously, including the Student Trustees= advisory votes.**

**Item 4.d:** Upon clarification on the surplus and obsolete supplies and equipment list, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Manny Ontiveros to enter into an agreement with the General Auction Company to conduct an auction for the sale of surplus and obsolete supplies and equipment on November 1, 2003 at their location, 7015 Knott Avenue, Buena Park, CA. The auction company will collect the gross proceeds from the sale; the proceeds will be split 75% to the District and 25% to the auction company. **Motion carried unanimously, including the Student Trustees= advisory votes.**

Further authorization was granted for the District Director of Purchasing to execute the contract on behalf of the District.

**Item 4.e:** By the block vote, authorization was granted, contingent upon approval by the California Community College Chancellor's Office, for the Vice Chancellor, Finance and Facilities, to award PW 0304-401, Pkg. #1 (General Construction Site Work) to the lowest overall responsive and responsible bidder.

**Item 4.f:** By the block vote, authorization was granted to enter into an agreement with P2S Engineering, Inc., to provide professional engineering services for the development of the remaining design package to upgrade the fire alarm system at Fullerton College. The agreement will commence on October 15, 2003 and end on December 31, 2006, at a cost not to exceed \$85,400, plus reimbursable expenses such as, but not limited, to printing, production, photography, messenger service, testing, postage and mileage at a cost not to exceed \$2,000.

Further authorization was granted for the Director of Purchasing to execute the agreement with P2S Engineering, Inc., and approve any further scope of work changes up to 10% of the contract amount for the District.

**Item 4.g:** By the block vote, authorization was granted to extend the agreements with Systems Computer Technology and Strata Information Group to December 31, 2003 in order to complete the agreed consulting services.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the agreements with all vendors.

Additional authorization was granted for the District Director, Information Services, to execute mutually agreed upon statements of work on behalf of the District.

**Item 4.h:** By the block vote, authorization was granted to enter into an agreement for the School of Continuing Education to use appropriate classroom space at \$1.00 per space at the facility specified below for the fiscal year 2003-2004.

Anaheim Christian Reformed Church  
530 N. Dale Ave.  
Anaheim, CA 92801 (714.821.1694)  
Contact: Arlene Nyenhuis

Further authorization was granted for the Provost, School of Continuing Education, to execute the agreements on behalf of the District.

**Item 4.i:** Upon clarification on contract extension and augmentation, it was moved by Trustee Jeff Brown and seconded by Trustee Nancy Rice to amend the contract with Goodwill Industries/Deafinitely Professional Interpreting Services (DPI) for sign language services for the Fullerton College Adaptive Services Center (ASC) from July 1, 2003 through June 30, 2008 for a total not to exceed \$45,000. **Motion carried unanimously, including the Student Trustees= advisory votes.**

Further authorization was granted for the Director of Purchasing to execute any contracts/agreements necessary on behalf of the District.

**Item 4.j:** By the block vote, authorization was granted to approve payment to WebCT for a course management program for the Fullerton College Distance Learning Department in the amount of \$44,000 for two years beginning January 1, 2004 through December 31, 2005. This payment represents the balance of the agreement entered into with WebCT in December 2002. A signed copy of the agreement is on file in the District's Business Office.

#### **INSTRUCTIONAL SERVICES:**

**Item 5.a:** By the block vote, authorization was granted for the Cypress College Fine Arts Division optional out-of-state field trip to New York, New York, April 2-6, 2004, with students paying for their travel expenses.

**Item 5.b:** By the block vote, authorization was granted for the acceptance of upholstery fabric from Rahn's Furniture Refinishing for the School of Continuing Education Home and Decorative Arts Program and the monetary donation from the Kimura family to the School of Continuing Education High School Program.

**Item 5.c:** By the block vote, authorization was granted for the Cypress College summary of curriculum changes, effective Spring 2004.

(See Supplemental Minutes #905 for a copy of the summary of curriculum changes.)

**Item 5.d:** By the block vote, authorization was granted for the Fullerton College Baseball Team optional, out-of-state field trip to Glendale, Arizona, February 6-7, 2004, with students paying for their travel expenses.

**Item 5.e:** By the block vote, authorization was granted for the Fullerton College Baseball Team optional, out-of-state field trip to Las Vegas, Nevada, January 30-31, 2004, with students paying for their travel expenses.

**Item 5.f:** By the block vote, authorization was granted for the Fullerton College Cheer and Dance Teams optional, out-of-state field trip to Daytona Beach, Florida, January 14-19, 2003, with students paying for their travel expenses.

**Item 5.g:** By the block vote, authorization was granted for the Fullerton College Cheer and Dan Teams optional, out-of-state field trip to Las Vegas, Nevada, February 29 through March 21, 2004, with students paying for their travel expenses.

**Item 5.h:** By the block vote, authorization was granted for the acceptance of the art work entitled *A Dialog-Two Figures* from Raul Anguiano to the Fullerton College Fine Arts Division/Art Department.

**Item 5.i:** By the block vote, authorization was granted for expenditures related to the Fullerton College Associated Students and Inter Club Councils Homecoming 2003 - celebrating the 90<sup>th</sup> anniversary of Fullerton College, campus appreciation event, and campus-approved *ACollege Hour* on November 5, 2003.

**Item 5.j:** By the block vote, authorization was granted for the expenditures related to the Fullerton College and Cypress College Tech Prep Education Project activities during the 2003-04 academic year.

#### **HUMAN RESOURCES:**

**Item 6.a:** By the block vote, authorization was given for the following academic personnel matters, which are within budget:

#### CHANGE IN SALARY CLASSIFICATION

Anglin, Marie	CC	Foreign Language Instructor (ADJ) From: Grade 1 To: Grade 2 Eff. 08/18/2003
Kelley, John	FC	Administration of Justice Instructor (ADJ) From: Grade 1 To: Grade 2 Eff. 08/18/2003

#### PAYMENT FOR INDEPENDENT LEARNING CONTRACTS-EFFECTIVE 2003 FALL SEMESTER

Aguilera, Flor	FC	\$20.00
Cairella, Michelle	FC	\$20.00
Cooney, Neill	CC	\$10.00
Davidson, Deborah	FC	\$20.00
Doak, Leslie	CC	\$10.00

Dowdalls, James	FC	\$40.00
Glen, Todd	FC	\$10.00
Greico, Laura	CC	\$10.00
Herzog, Anna	CC	\$20.00
Johnson, Kate	FC	\$10.00
Kitchell, Darrell	FC	\$30.00
Klein, Margaret	CC	\$10.00
Kyle, Diana	FC	\$10.00
Lopez, Adela	FC	\$20.00
Majid, Rosalie	CC	\$150.00
Martinez, Randall	CC	\$10.00
Martinez, Marciano	FC	\$20.00
Mattson, Carol	CC	\$185.00
McMillan, Richard	FC	\$10.00
Mendes, Roger	CC	\$15.00
Mercer, Robert	CC	\$90.00
Mosqueda-Ponce, T.	CC	\$150.00
O'Brien, Noreen	CC	\$10.00
Paiement, Paul	CC	\$80.00
Payne, John	CC	\$20.00
Reid, Kathryn	CC	\$40.00
Rydalch, Ina	CC	\$40.00
Scott, Erin	FC	\$10.00
Seidel, Jay	FC	\$40.00
Stanger, Claudia	FC	\$20.00
Tucker, Scott	CC	\$35.00
Van Ry, Michele	FC	\$10.00
VanDruff, Marshall	FC	\$10.00

PAYMENT FOR WORK EXPERIENCE CONTRACTS-EFFECTIVE 2003 FALL SEMESTER

Bedard, Dana	CC	\$3,150.00
Bottiaux, Paul	CC	\$800.00
Gallo, Joseph	CC	\$200.00
Withrow, Gwenn	CC	\$2,100.00

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-EFFECTIVE 2003 FALL SEMESTER, FALL TRIMESTER

Abou Harash, Haifa	SCE	SCE Hourly Rate
Alvarado, Enilda	FC	Grade 1
Apps, Stanley	CC	Grade 1
Bronson, Lora	SCE	SCE Hourly Rate

DeWeese, Jill	FC	Grade 1
Ensch, Elena	SCE	SCE Hourly Rate
Fague, Andrew	CC	Grade 1
Ignacio, Arnel	CC	Grade 1
Kennedy, Nicole	SCE	SCE Hourly Rate
Pittaway, Daniel	SCE	SCE Hourly Rate
Sanborn, Errol	CC	Grade 1
Stewart, Rindy	SCE	SCE Hourly Rate
Valdes, Karla	FC	Grade 1
Zacharias, Andrew	SCE	SCE Hourly Rate

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL-2003 FALL SEMESTER, FALL TRIMESTER

Garcia, Jeanette	SCE	Grade 1	SCE Hourly Counselor
Giampiccolo, Juanita	SCE	Class B, Step 6	SCE Hourly Counselor
Mettler, Mary	CC	Grade 3	DSPS Hourly Counselor
Moreno, Antonio	SCE	Grade 1	SCE Hourly Counselor

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES-2003 FALL SEMESTER, FALL TRIMESTER

Golden, Alicia	CC	Grade 1
Miller, Paul	FC	Grade 2
Williams, Earl	FC	Grade 1

STUDENT INTERNS WITHOUT PAY

Wilson, Roxanne	CC	Counseling and Student Development Eff. 2003 Fall Semester 2004 Spring Semester
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**Item 6.b:** By the block vote, authorization was given for the following classified personnel matters, which are within budget:

RETIREMENT

Majdali, Umaiylah	CC	Accounting Technician (100%) Eff. 12/31/2003
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RESIGNATION

Boxley, Jackie	CC	PE-Athletic Equip Attendant (57.5%)
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		Temporary Increase in Percent Employed From: 50% To: 100% Eff. 9/15/2003 - 9/18/2003
Leonard, Thomas	FC	Piano Accompanist (55%)  Permanent Decrease in Percent Employed and Permanent Increase in Months Employed From: 55% - 9 months To: 50% - 10 months Eff. 8/18/2003
Leonardo, Sergio	CC	Groundskeeper (100%) Range 29, Step E+5% Long (\$2,975)  Temporary Change in Assignment To: CC Pool Mechanic 12-month position (100%) Range 37, Step B+5% Long (\$3,111) Eff. 7/04/2003 (2 hours) 7/08/2003 (10 hours)
Sims, Roger	FC	Skilled Maintenance Assistant (100%) Range 36, Step E+PG&D (\$3,378.17)  Temporary Change in Assignment To: FC Carpenter 12-month position (100%) Range 43, Step E+PG&D (\$3,997.17) Eff. 2/15/2003 - 3/26/2003
Trinidad, Pablo	CC	Groundskeeper (100%) Range 29, Step E+10% Long (\$3,116)  Extension of Temporary Assignment To: CC Equipment Operator 12-month position (100%) Range 31, Step E+10% Long

(\$3,259)  
Eff. 7/01/2003 - 12/31/2003

PROFESSIONAL GROWTH AND DEVELOPMENT

Arick, Patricia	AC	Account Clerk II (100%) 2 <sup>nd</sup> Increment (\$350) Eff. 7/01/2004
Chua, Ming	FC	IT Technician (100%) 1 <sup>st</sup> Increment (\$350) Eff. 7/01/2004
Lara, Melda	SCE	Account Clerk II (100%) 4 <sup>th</sup> Increment (\$350) Eff. 7/01/2004  5 <sup>th</sup> Increment (\$350) Eff. 7/01/2005
Marquez, Mary	FC	Executive Assistant (100%) 2 <sup>nd</sup> Increment (\$350) Eff. 7/01/2004
Neate, Dawnmarie	FC	User Support Analyst (100%) 1 <sup>st</sup> Increment (\$350) Eff. 7/01/2004
Tran, Thanh	CC	Campus Safety Officer (100%) 3 <sup>rd</sup> Increment (\$350) Eff. 7/01/2005  4 <sup>th</sup> Increment (\$350) Eff. 7/01/2006
Ufret, Eileen	AC	Administrative Assistant I (100%) 3 <sup>rd</sup> Increment (\$350) Eff. 7/01/2005  4 <sup>th</sup> Increment (\$350) Eff. 7/01/2006  5 <sup>th</sup> Increment (\$350)



Duhme, Cheryl	FC	Tutoring Center 8/25/2003 - 12/19/2003
Firestone, Harold	SCE	Martial Arts 10/15/2003 - 6/23/2004
Gallegos, Ramon	SCE	Martial Arts 10/15/2003 - 6/23/2004
Kim, William	CC	Biology Lab Eff. Fall semester, 2003
Lansing, Sally	SCE	Culinary Arts Program Eff. 9/08/2003 - 6/30/2004
Lee, Bomi	CC	Chemistry Lab Eff. Fall semester, 2003
Nelson, Barbara	FC	Pilates Eff. Fall semester, 2003
Pang, Anthony	CC	Biology Lab Eff. Fall semester, 2003
Thomas, Craig	SCE	ESL Program Eff. 2003 - 2004 school year

CORRECTION TO SEPTEMBER 23, 2003, BOARD AGENDA

RESIGNATION

McWilliams, Shirley	SCE	Clerical Assistant I (50%) Eff. 10/02/2003
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**Item 6.c:** By the block vote, authorization was given for the following Professional Experts and Independent Contractors to perform various services as indicated:

PROFESSIONAL EXPERTS

Angel, Ruben	SCE	Technical Expert II	REBRAC
		Level C, Eff: 09/11/03 to 06/04/04	
Bhoot, Vasudev	SCE	Technical Expert II	

		Electronics Professional Development Level C, Eff: 09/06/03 to 09/07/03
Bird, Michael	CC	Technical Expert II, Not to Exceed \$12,600 VTEA Project Management for Hotel, Restaurant, Culinary Arts Level C, Eff: 09/16/03 to 05/29/04
Braam, Julie	SCE	Not-For-Credit Instr II EL Civics Level C, Eff: 09/20/03 to 09/21/03
Buford, Camile EL Civics	SCE	Not-For-Credit Instr II  Level C, Eff: 09/20/03 to 09/21/03
Buford, Gloria	SCE	Not-For-Credit Instr II EL Civics Level C, Eff: 09/20/03 to 09/21/03
Byrnes, Timothy	FC	Technical Expert II Nutrition Counselor Level C, Eff: 09/10/03 to 09/30/03
Bystry, Phil	SCE	Not-For-Credit Instr II EL Civics Level C, Eff: 09/20/03 to 09/21/03
Cahill, Kimberly	FC	Technical Expert II Nutrition Counselor Level C, Eff: 09/10/03 to 09/30/03
Cahill, Kimberly A.	FC	Project Expert Women's Soccer Assistant Coach Level A, Eff: 09/10/03 to 05/28/04
Calderon, Segundo	SCE	Technical Expert II Electronics Professional Development Level C, Eff: 09/06/03 to 09/07/03
Castro, Estela	CC	Technical Expert II, Not to Exceed \$1,365 Enhancing Student Success Level C, Eff: 09/24/03 to 12/19/03

Chrest, Christine G.	FC	Project Expert Fullerton College Dance Ensemble Level A, Eff: 09/24/03 to 06/09/04
Ciago, Ronald Music Accompanist	FC	Project Expert                      Dance Ensemble  Level A, Eff: 09/10/03 to 05/28/04
Clark, Lisa A.	CC	Technical Expert II, Not to Exceed \$5,300VTEA Level C, Eff: 09/16/03 to 05/29/04
D'Aiuto, David	SCE	Technical Expert II Electronics Professional Development Level C, Eff: 09/06/03 to 09/07/03
Deep, Thomas	FC	Technical Expert II Nutrition Counselor Level C, Eff: 09/10/03 to 09/30/03
Disney, Betty	CC	Project Manager Summer Online Management Level C, Eff: 07/01/03 to 08/11/03
Eggan, Meredith	SCE	Project Manager Clothing Program - SCE Level C, Eff: 09/23/03 to 11/30/03
Elliott, Marsha	SCE	Project Manager High School Subjects Program Coordinator Level C, Eff: 09/23/03 to 11/30/03
Gallagher, Loretta	FC	Technical Expert II Nutrition Counselor Level C, Eff: 09/10/03 to 09/30/03
Gan, Alexandra	FC	Project Expert Fullerton College Volleyball Program Level A, Eff: 09/10/03 to 05/28/04
Haynes, Thomas W.	FC	Project Expert Fullerton College Football Program Level A, Eff: 09/24/03 to 06/09/04

Jackson, Jacqueline	FC	Project Manager EOPS Consultant Level C, Eff: 10/01/03 to 12/10/03	
Johnson, Michael	CC	Project Manager, Not to Exceed \$3,000 California Community Colleges Chancellor's Multi-Media Grant Level C, Eff: 09/24/03 to 06/19/04	
Kahlon, Harinder	SCE	Not-For-Credit Instr II Level C, Eff: 09/20/03 to 09/21/03	EL Civics
Landry, Erin P.	FC	Technical Expert II Nutrition Counselor Level C, Eff: 09/10/03 to 09/30/03	
Levesque, Richard Program (TAP)	FC	Technical Expert II Transfer Achievement  Level C, Eff: 10/01/03 to 06/26/04	
Lewerenz, Shirley	SCE	Project Manager Business Skills - SCE Level C, Eff: 09/23/03 to 11/30/03	
Lewin, Pamela J.	FC	Technical Expert II Nutrition Counselor Level C, Eff: 09/10/03 to 09/30/03	
Lopez, David	FC	Technical Expert I Technology Preparation Level B, Eff: 10/07/03 to 12/19/03	
Lucia, May	CC	Technical Expert II, Not to Exceed \$1,365 Enhancing Student Success Level C, Eff: 09/24/03 to 12/19/03	
Malloy, Scott	FC	Project Expert Workshop Instructor Level A, Eff: 09/23/03 to 09/24/03	
Mazzotta, Casey B.	FC	Technical Expert II Nutrition Counselor Level C, Eff: 09/10/03 to 09/30/03	

Mejia, Sergio Performance Group	FC	Project Coordinator	Choreographer for FC Level B, Eff: 09/24/03 to 10/10/03
Mendoza, Eric	FC	Technical Expert I	Nutrition Grant/5-A-Day Marketing Level B, Eff: 09/24/03 to 09/30/03
Morgan, Andrea	FC	Technical Expert I	Dialect Coach for Theater Arts Department Production Level B, Eff: 09/16/03 to 11/24/03
Murphy, Eugene	FC	Technical Expert II	Nutrition Counselor Level C, Eff: 09/10/03 to 09/30/03
Navarro, Hector	FC	Project Expert	Men's Soccer Team Assistant Coach Level A, Eff: 09/10/03 to 05/28/04
Ortiz, Gloria A.	SCE	Project Coordinator	Contract Administration Coordinator Level B, Eff: 09/22/03 to 06/17/04
Perry, Melissa	SCE	Technical Expert II	EMSA Record Keeping/Reporting Requirements Level C, Eff: 07/01/03 to 11/15/03
Phelps, David	SCE	Project Coordinator	CACT Level B, Eff: 09/15/03 to 06/09/04
Piciullo, Nicole	FC	Technical Expert II	Nutrition Counselor Level C, Eff: 09/10/03 to 09/30/03
Plum-Widner, Alix	FC	Technical Expert II	Nutrition Counselor Level C, Eff: 09/10/03 to 09/30/03
Portman, Sharon	FC	Technical Expert II	Title V - Teaching Effectiveness/Instructional Technology Level C, Eff: 10/01/03 to 06/25/04
Quinonez, Imara	FC	Project Expert	

		FC Dance Ensemble Assistant Level A, Eff: 09/24/03 to 06/09/04	
Ramirez, Deborah E.	SCE	Not-For-Credit Instr II Level C, Eff: 09/20/03 to 09/21/03	EL Civics
Rivers, Diana M.	SCE	Not-For-Credit Instr II Level C, Eff: 09/20/03 to 09/21/03	EL Civics
Rocha, Fred	SCE	Project Manager Data Processing Program - SCE Level C, Eff: 09/23/03 to 11/30/03	
Rocha, Fred	SCE	Project Manager Coordinating SCE Technical Team Level C, Eff: 10/01/03 to 11/30/03	
See, Roger	FC	Technical Expert II Nutrition Counselor Level C, Eff: 09/10/03 to 09/30/03	
Smith, Nancy	CC	Technical Expert II, Not to Exceed \$19,950 Associate Degree Nursing Program Enrollment Growth Grant Level C, Eff: 09/24/03 to 06/11/04	
Smith, Nancy	CC	Technical Expert II, Not to Exceed \$6,720 Enhancing Student Success Level C, Eff: 09/24/03 to 06/11/04	
Sutton, Phillip Resource Committee	SCE	Technical Expert II Workplace Learning  Level C, Eff: 11/01/03 to 05/30/04	
Ulloa, Mario	SCE	Technical Expert II Electronics Professional Development Level C, Eff: 09/06/03 to 09/07/03	
Vela, Marissa	FC	Technical Expert II Nutrition Counselor Level C, Eff: 09/10/03 to 09/30/03	
White, William	FC	Project Expert Fullerton College Football Program Level A, Eff: 09/10/03 to 05/28/04	

Williams, Shirley	FC	Technical Expert I Skills Center Resource Manual Level B, Eff: 09/24/03 to 06/18/04
Withrow, Gwenn	CC	Project Manager, Not to Exceed \$1,575 Work Experience Coordinator Level C, Eff: 09/10/03 to 12/19/03
Yidonoy, Sherrill	FC	Technical Expert II Nutrition Counselor Level C, Eff: 09/10/03 to 09/30/03

**Item 6.d:** By the block vote, authorization was given to employ the following hourly personnel for the dates indicated and contracting out of the following specialists for the EOPS and Disabled Student Centers in accordance with the Agreement between the District and CSEA:

(See Supplemental Minutes #905 for a listing of hourly personnel.)

**Item 6.e:** By the block vote, authorization was given to approve the 2004-2005 Academic Calendar for credit instructors, with the understanding that it represents the negotiated agreement between the United Faculty and the District, and to receive the classified holiday schedule for information.

(See Supplemental Minutes #905 for a copy of the 2004-2005 Academic Calendar.)

**Item 6.f:** It was moved by Trustee Manny Ontiveros and seconded by Trustee Molly McClanahan to approve the negotiated agreement with respect to salary and other provisions for fiscal year 2002/2003, inclusive of all terms and conditions specified in the written Agreement between Adjunct Faculty United/AFT/AFL-CIO Local 6106 and the District, as follows:

- I. The Adjunct Faculty Salary Schedule will be increased by two percent (2%) across the schedule, retroactive to January 21, 2003, for credit instruction, counseling and librarian assignments (Schedules A and B of the salary schedule), and retroactive to January 6, 2003, for noncredit instruction (Schedule C of the salary schedule).
- II. In addition to the two percent (2%) across-the-schedule increase as provided above, Unit Members who taught noncredit classes during the 2003 winter trimester and during the 2003 spring trimester will be paid a two percent (2%) bonus for their services during those trimesters. This bonus is a one-time, off-schedule payment, calculated on the basis of the salary rates in effect prior to the two percent across the schedule increase.
- III. Effective August 18, 2003, the Adjunct Faculty Salary Schedule will be modified to include two salary steps for credit instruction (Schedule A of the salary schedule). Unit

Members who taught credit classes during either the 2002 fall semester or the 2003 spring semester will be placed at Step 2 of the salary schedule, effective for the 2003 fall semester. All other Unit Members will be placed at Step 1 of the salary schedule, effective for the 2003 fall semester.

- IV. The provisions of Article 2, regarding Unit Recognition; Article 7, regarding working conditions; Article 9, regarding evaluation; Article 11, regarding salary step provisions; and Article 17, regarding academic freedom, shall be amended as provided in the accompanying attachment.

**Motion carried unanimously.**

The Adjunct Faculty Salary Schedules, which reflect the two percent (2%) salary adjustment and the new salary steps, were also approved.

(See Supplemental Minutes #905 for copies of the salary schedules and amended provisions to Articles 2, 7, 9, 11 and 17.)

**GENERAL**

**Item 7.a:** The Board received as an information item the 2003 Board Assessment Summary. Board President Lahtinen requested this item be agendaized for discussion at the November 11, 2003, meeting.

**Item 7.b:** The Board considered the communication from Mr. Brice Hunt, who addressed the Board during the public comments section of the agenda.

**CLOSED SESSION:** At 9:30 p.m., Board President Leonard Lahtinen adjourned the meeting to closed session per the following sections of the Government code:

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES, - Employee Organization: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.**

**Per Section 54956.95 - LIABILITY CLAIM**

**Claimant:**

**Sue Ann Yasger**

**Agency Claimed Against: NOCCCD, et al**

**RECONVENE OPEN SESSION:** At 11:05 p.m., Board President Leonard Lahtinen reconvened the meeting in open session and reported the following action taken in closed session:

It was moved by Trustee Otto Lacayo and seconded by Trustee Nancy Rice that the Board approve the workers=compensation settlement proposed by defense counsel in the case of Sue Ann Yasger. **Motion carried unanimously.**

**ADJOURNMENT:** At 11:07 p.m., it was moved by Trustee Molly McClanahan and seconded by Trustee Jeff Brown to adjourn the meeting. **Motion carried unanimously.**

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Otto Lacayo, Secretary  
Board of Trustees