

APPROVED

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

September 28, 2004

The Board of Trustees of the North Orange County Community College District met for a Regular Meeting on Tuesday, September 28, 2004, at 5:30 p.m. in the Board Room at the Anaheim Campus.

Board President Nancy Rice called the meeting to order at 5:33 p.m. Joumana McGowan led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Jeff Brown, Otto Lacayo, Leonard Lahtinen, Molly McClanahan, Donna Miller, Manny Ontiveros, Nancy Rice, and Student Trustees Victoria Rizo and Karen Johnson. Absent: None.

NOCCCD RESOURCE PERSONNEL PRESENT: Jerome Hunter, Chancellor; Jeff Horsley, Vice Chancellor, Human Resources; Rod Fleeman, Vice Chancellor, Finance & Facilities; Kathleen Hodge, President, Fullerton College; Margie Lewis, President, Cypress College; Gary McGuire, Provost, School of Continuing Education; Jack Raubolt, District Director, Information Services; Christie Wallace Noring, District Director, Public Affairs; Greg Schulz representing the District Management Association; Andrea Sibley-Smith, representing the School of Continuing Education Academic Senate; Michael Brydges, representing the Cypress College Academic Senate; Rolando Sanabria, representing the Fullerton College Faculty Senate; Lisa Campbell, representing United Faculty; Shannon Ellis, representing CSEA; and Violet Ayon, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Bob Berryhill, Susan Clifford, Andrea Hanstein, Lis Leyson, Joumana McGowan, Adam O'Connor, and Janet Portolan from Fullerton College; Linda Borla, Karen Cant, Carol Harvey, Pat Humpres, Mike Kasler, Betty Virgoe, and Linda Wettmarshausen from Cypress College; Pat Carnes, Dean Day, Jennifer Perez, Chris Terry from the School of Continuing Education; Ron Beeler, Beth Mooney, Dorothy Owens-Whitehurst, and Fred Williams from the District Offices.

PUBLIC COMMENTS: There were no comments from the public.

BLOCK VOTE APPROVAL: It was moved by Trustee Otto Lacayo and seconded by Trustee Jeff Brown that the following items be approved by block vote:

Finance & Facilities: 3.a

Instructional Services: 4.a
 Human Resources: 5.a, 5.b, 5.c, 5.d

Motion carried unanimously, including the Student Trustees' advisory votes.

REPORTS:

- A. As a part of the Chancellor's Report, the following individuals were recognized as employees of the year:

From Cypress College:	Carol Harvey	Outstanding Faculty of the Year
	Betty Virgoe	Outstanding Adjunct Faculty of the Year
	Linda Wettmarshausen	Outstanding Classified Employee of the Year

From the School of Continuing Education:

Pat Carnes	Classified Employee of the Year
Dean Day	Instructor of the Year
Anna Garza	Manager of the Year

- B. Also included in the Chancellor's Report were the sabbatical reports by Fullerton College Instructor Bob Berryhill and Cypress College Instructor Linda Borla. Mr. Berryhill's presentation was on his participation in the "Mazda Motor Europe Training Program." Mr. Berryhill reported he visited many auto dealerships throughout Europe identifying their instructional needs, attending German language classes, and assisted in the development of assessment testing for automotive technicians. He will now be able to offer the same type of automotive technician training and assessment testing at Fullerton College.

Ms. Borla's presentation was on "The OWL Has Landed: Developing the Cypress College Online Writing Lab (OWL)." During her sabbatical she researched online writing labs, and created an online writing lab for both traditional and online Cypress College students, as well as created an online writing lab web site with a tutor chat room and virtual tours of the Writing Center facility and personnel and the art project.

(See Supplemental Minutes #926 for a copy of the sabbatical presentations.)

- C. **Chancellor Hunter** reported that Trustee Manny Ontiveros is no longer able to serve on the Orange County Legislative Task Force and asked the Board to recommend a replacement representative. The Board agreed that Trustee Leonard Lahtinen will step in as the Board's representative.

- D. **Margie Lewis**, President of Cypress College; **Kathleen Hodge**, President of Fullerton College; and **Gary McGuire**, Provost, School of Continuing Education, reported on activities in their respective areas.

COMMENTS:

- A. **Andrea Sibley-Smith** distributed a letter from the Academic/Faculty Senates, and United Faculty and Adjunct Faculty United to the California Performance Review Commission (CPR) as testimony for the CPR hearings.
- B. **Student Trustee Victoria Rizo** reported on the results of the recent Associated Student elections, and the Blood Drive to be held at Fullerton College.
- C. **Student Trustee Karen Johnson** reported on the current Associated Student elections at Cypress College.
- D. **Trustee Leonard Lahtinen** reported on a recent article in *The Register* and expressed his frustration at the negative connotation the article had on Orange County community Colleges.
- E. **Trustee Molly McClanahan** reported on her attendance at the recent League of Women Voters meeting.
- F. **Trustee Donna Miller** announced that Strategic Conversation #6 will be held at the second board meeting in April 2005 and requested that suggestions for topics be submitted. In addition, she reported that the subcommittee on streamlining the board agenda/meeting is in the process of finalizing its recommendations.

MINUTES: It was moved by Trustee Leonard Lahtinen and seconded by Trustee Molly McClanahan to approve as submitted the minutes of the Regular Meeting of September 14, 2004. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

FINANCE & FACILITIES:

Item 3.a: By the block vote, the Board approved the final agreement with the law firm of Atkinson, Andelson, Loya, Ruud and Romo, effective October 1, 2004, through September 30, 2005, at the following hourly rates:

Partners	\$225.00
Senior Associates	\$185.00
Associates	\$165.00

Paralegals \$115.00

Additional authorization was granted for reimbursement to the law firm for costs and expenses in connection with the services to be rendered, including but not limited to messenger, mail expenses, phone charges, photocopying charges, mileage and travel expenses.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the agreement on behalf of the District.

INSTRUCTIONAL SERVICES:

Item 4.a: By the block vote, authorization was granted for the Cypress College Black Studies Learning Community (BSLC) to host interactive activities, including, but not limited to, picnic, field trips and mentor/student meetings in furtherance of the purposes of the BSLC during the 2004-05 academic year at a cost not to exceed \$2,500 for activities such as hospitality refreshments, food service, decorations, admission to museums and miscellaneous supplies.

Further authorization was granted for the College President to execute agreements on behalf of the District for Black Studies Learning Community activities.

HUMAN RESOURCES:

Item 5.a: By the block vote, authorization was given for the following academic personnel matters, which are within budget:

RETIREMENT

Koerper, Henry C. CC Anthropology Instructor
Eff. 05/28/2005

Tyrrell, Donald R. CC Counselor
Eff. 06/11/2005

LEAVE OF ABSENCE WITHOUT PAY

Bettendorf, Richard CC Automotive Technology Instructor
Personal Leave (100%)
Eff. 10/01/2004-05/27/2005

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Coopman, Jennifer CC Administer Math Proficiency Examinations

		Class C Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2004-2005 Academic Year
Godshalk, Kathryn	CC	Administer Math Proficiency Examinations Class C Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2004-2005 Academic Year
Morvan, Laurie	CC	Administer Math Proficiency Examinations Class D Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2004-2005 Academic Year
Mottershead, Allen	CC	Administer Math Proficiency Examinations Class E Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2004-2005 Academic Year
Nusbaum, David	CC	Administer Math Proficiency Examinations Class E Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2004-2005 Academic Year
Owens, Eunju	CC	Administer Math Proficiency Examinations Class B Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2004-2005 Academic Year
Paek, Sylvia	CC	Administer Math Proficiency Examinations Class B Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2004-2005 Academic Year
Watson, Karen	CC	Administer Math Proficiency Examinations Class B

Lecture Rate, Regular and Contract Faculty Overload
Teaching Schedule
Eff. 2004-2005 Academic Year

CORRECTION TO BOARD AGENDA - SEPTEMBER 14, 2004

Sibley-Smith, Andrea SCE DSPS Hiring Committee
Class C

From: Regular and Contract Faculty Overload Non
Teaching Schedule

To: Lab Rate, Regular and Contract Faculty
Overload Teaching Schedule
Eff. 07/04/2004-07/07/2004

Item 5.b: By the block vote, authorization was given for the following personnel matters, which are within budget:

RETIREMENT

Carnes, Patricia SCE Administrative Assistant I (100%)
Eff. 10/29/2004

RESIGNATION

Swain, Renee FC Director, Child Development Center (100%)
Eff. 9/30/2004

Item 5.c: By the block vote, authorization was given to employ the following hourly personnel for the dates indicated and contracting out of the following specialists for the EOPS and Disabled Student Centers in accordance with the Agreement between the District and CSEA:

(See Supplemental Minutes #926 for a listing of hourly personnel.)

Item 5.d: By the block vote, authorization was given to approve the 2005-2006 Academic Calendar for credit instructors and for the Continuing Education instructors, with the understanding that it represents the negotiated agreement between the United Faculty and the District, and to receive the classified holiday schedule for information.

(See Supplemental Minutes #926 for a copy of the 2005-2006 Academic Calendar.)

GENERAL:

Item 6.a: It was moved by Trustee Leonard Lahtinen and seconded by Trustee Donna Miller that the Board adopt Resolution 04/05-02 Trustee Absence, verifying that Trustee Manny Ontiveros was ill on September 14, 2004, and therefore, eligible to receive compensation for the board meeting held on that date. **Motion carried with Trustee Manny Ontiveros abstaining from the vote, including the Student Trustees' advisory votes.**

Item 6.b: It was moved by Trustee Molly McClanahan and seconded by Trustee Donna Miller that the Board adopt Resolution 04/05-03, opposing the California Performance Review (CPR) recommendation to consolidate the California Community College Chancellor's Office. **Motion carried unanimously, including the Student Trustees' advisory votes.**

CLOSED SESSION: At 6:47 p.m., Board President Nancy Rice adjourned the meeting to closed session per the following sections of the Government code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES, - Employee Organization: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54957: PUBLIC EMPLOYEE PERFORMANCE EVALUATION - CHANCELLOR.

RECONVENE OPEN SESSION: At 9:45 p.m., Board President Nancy Rice reconvened the meeting in open session.

ADJOURNMENT: At 9:47 p.m., it was moved by Trustee Molly McClanahan and seconded by Trustee Jeff Brown to adjourn the meeting. **Motion carried unanimously by those members present.**

Otto Lacayo, Secretary
Board of Trustees