

APPROVED**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

September 13, 2005

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, September 13, 2005, at 5:30 p.m. in the Board Room at the Anaheim Campus.

Board President Molly McClanahan called the meeting to order at 5:32 p.m. and Andrea Sibley-Smith led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Jeff Brown, Leonard Lahtinen, Michael Matsuda, Molly McClanahan, Donna Miller, and Student Trustees Elsa Garcia and Victoria Rizo. Absent: Manny Ontiveros.

RESOURCE PERSONNEL PRESENT: Jerome Hunter, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Jeff Horsley, Vice Chancellor, Human Resources; Kathie Hodge, President, Fullerton College; Mike Kasler, Executive Vice President, Cypress College; Gary McGuire, Provost, School of Continuing Education; Christie Wallace Noring, Public Affairs Officer; Deborah Ludford, District Director, Information Services; Bob Simpson, representing the District Management Association; Andrea Sibley-Smith, representing the School of Continuing Education Academic Senate; Fola Odebunmi, representing the Cypress College Academic Senate; Joumana McGowan, representing the Fullerton College Faculty Senate; Tony Jones, representing United Faculty; Rod Lusch, representing CSEA; Sam Russo, representing ADFAC, and Violet Ayon, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Andrea Hanstein, Lis Leyson, Adam O'Connor, Janet Portolan, and Richard Ramirez from Fullerton College; Nancy Byrnes, Pat Humpres, and Mike Kasler from Cypress College; Greg Schulz from the School of Continuing Education; Ron Beeler, Steve Duncan, Tami Oh, and Dorothy Owens-Whitehurst from the District Offices.

VISITORS: Barbara Dunsheath, Provisional Appointee; Khoi Ta from Congresswoman Loretta Sanchez' office; Mrs. Susie Matsuda, Ethan Matsuda, Ruth Matsuda, and Jackie Matsuda.

COMMENTS: MEMBERS OF THE AUDIENCE: There were no comments from the public.

SEATING OF MICHAEL MATSUDA, PROVISIONAL APPOINTEE TO THE BOARD OF TRUSTEES:

Board President Molly McClanahan briefly discussed the chronology of events leading to the provisional appointment of Trustee Michael Matsuda. President McClanahan's commentaries read as follows:

At the Board meeting of August 9, 2005, three applicants were considered for the provisional appointment to the Board of Trustees. Upon conclusion of the candidates' presentations and a question and answer period, Michael Matsuda was selected by a unanimous vote to be appointed to the Board of Trustees through November 2006, which is when the next Board of Trustee elections will be held.

A "Notice of Provisional Appointment to Board of Trustees" was published in the August 14, 2005, issue of *The Register*. The Orange County Department of Education was also notified of the provisional appointment.

Notification from the Orange County Department of Education, was received informing the District that a petition calling for a special election has not been filed.

Board President McClanahan then introduced Michael Matsuda and led him in taking the Oath of Office as follows:

I, Michael Matsuda, do solemnly swear that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter."

Trustee Matsuda thereafter signed the Oath of Office and Board President McClanahan addressed the Certificate of Appointment as follows:

A "Certificate of Appointment" has been received, and Mr. Matsuda has signed the Oath of Office. His provisional appointment ends November 2006. Mr. Matsuda is now officially a member of the Board of Trustees of the North Orange County Community College District.

Trustee Matsuda thanked the Board for his appointment and thanked Chancellor Hunter and his staff for the warm welcome. Mr. Matsuda introduced his wife, son, mother, and sister, as well as Khoi Ta, representing Congresswoman Loretta Sanchez.

BLOCK VOTE APPROVAL: It was moved by Trustee Donna Miller and seconded by Trustee Jeff Brown that the following items be approved by block vote:

Finance & Facilities: 4.b, 4.c, 4.d, 4.f
 Instructional Services: 5.a, 5.b, 5.c
 Human Resources: 6.a, 6.b, 6.c, 6.d, 6.e

REPORTS:

- A. As a part of the **Chancellor's Report**, a discussion was held on Senate Bill 930, Appointments to the California Community College Board of Governors. Trustee Leonard Lahtinen referred to the communication sent to all trustees regarding SB930 and recommended that the Board consider encouraging the Governor to sign SB930 into law. With the enactment of SB930, two of the twelve Board of Governor members would have to be appointed from a list of trustees recommended by the California Community College Trustees. It was the Board's recommendation that a letter be drafted to the Governor supporting the passage of SB930.
- B. In addition, **Chancellor Hunter** reported on Assembly Bill 1646, Hurricane Katrina Relief, which is on the Governor's desk. The passage of AB1646, would provide in-state fees and access to Board of Governor fee waivers at California community colleges to students displaced by Hurricane Katrina. In addition, he reported on the various District-wide fund-raising activities in an effort to join the California Community College Systems Office statewide effort of raising \$10,000 on each community college campus.
- C. **Chancellor Hunter** stated that with the Board's concurrence, he will meet with Wayne Wedin and inquire on his availability to continue serving as the Board's community representative on the Orange County Legislative Task Force.

COMMENTS:

- A. **Bob Simpson** reminded everyone of the District Management Association (DMA) Fall Business meeting September 30 and noted that Chancellor Hunter will introduce a discussion on enrollment management, which will be the focus of DMA's staff development activities throughout the academic year.
- B. **Sam Russo** thanked Trustees Leonard Lahtinen and Donna Miller, as well as Chancellor Hunter for attending the ADFAC Open House.
- C. **Andrea Sibley-Smith** thanked Trustees Barbara Dunsheath, Leonard Lahtinen, Michael Matsuda, and Molly McClanahan for attending the School of Continuing Education opening day activities.
- D. **Student Trustee Victoria Rizo** reported on the Fullerton College upcoming student elections and blood drive.
- E. **Student Trustee Elsa Garcia** reported on the Cypress College upcoming student elections, blood drive, and activities in observance of Constitution Day.
- F. **Trustee Leonard Lahtinen** noted an article from the *Chronicle of Higher Education* regarding community college drop out rates highlighting the reasons for students withdrawing from classes.

Trustee Lahtinen also noted the upcoming “Key to the County” football game between Fullerton College and Santa Ana College on Saturday, September 17.

- G. **Trustee Donna Miller** reported on the Cypress College tour she participated in and commended the College’s good effort in facilitating the students’ access around the campus. In addition, Trustee Miller congratulated Chancellor Hunter on his selection as the recipient of the Aaron/Elijah Lovejoy Award from the Orange County Black Chamber of Commerce.
- H. **Board President Molly** McClanahan commended the School of Continuing Education on its opening day activities. In addition, she reported on her attendance at an art exhibit honoring the memory of John Parker, Fullerton College Art Instructor.

In addition, Board President McClanahan reported that a workshop entitled “Understanding the Role of the Board” will be held in conjunction with the October 25 Board meeting. Upon Trustee Lahtinen’s suggestion, Board President McClanahan requested that the Board Workshop Subcommittee’s draft outline be forwarded to members of the resource table and added to the calendar of presentations and recurring agenda items/activities.

MINUTES: It was moved by Trustee Jeff Brown and seconded by Trustee Donna Miller that the Board approve the minutes of the Regular Meeting of August 23, 2005. **Motion carried unanimously, including the Student Trustees’ advisory votes.**

PUBLIC HEARING: At 6:13 p.m., Board President McClanahan entertained a motion to open a public hearing on the 2005-06 Proposed Budget for the North Orange County Community College District. It was moved by Trustee Jeff Brown and seconded by Trustee Donna Miller that the hearing be declared open and to receive comments from the public. **Motion carried unanimously, including the Student Trustees’ advisory votes.**

Vice Chancellor Fred Williams presented the proposed 2005-06 District Budget, which highlighted the following: 1) \$6.9 million unallocated on-going resources; 2) \$2.52 million one-time resources; 3) priorities identified as negotiations, construction, retiree benefits; 4) budget book with detailed information, including proposed expenditures of carry-over funds; 5) FTES targets slightly increased; 6) growth rates are 3.44% for 2005-06, 2.35% for 2006-07; 7) growth targets are 0.0% for Cypress College, 1.5% for Fullerton College, 1.5% for the School of Continuing Education, with a collective growth target of 1.02%; 8) the estimated Full-Time Faculty Obligation for 2005-06 is 550.2, with 558 positions budgeted the District is over its obligation by 2.8 positions, thus, there are no growth positions for 2006-07; 9) ending balance of \$30.25 million; 10) budget center carryovers; 11) revenues -- apportionment of \$136,562,562; 12) other revenues include lottery, part-time faculty office hours/benefits/parity, fee waiver/enrollment fee, non-resident tuition, interest income, miscellaneous income, and Anaheim Campus rental income; 13) expenditures include a 6% salary increase, new classified positions, new faculty, step and column increases, Public Employees Retirement System decrease, medical cost decrease, energy cost increase, Partnership for Excellence funds increase, other benefits such as workers’ comp decreased, and state unemployment rate decrease; and 14) outstanding issues

identified as negotiations, FTES targets, repayment obligation for energy projects, GASB 45, which relates to retiree benefits, accountability funds, and no provisions for property tax/enrollment fee deficit; and 14) current reserves identified as Board Policy of \$8,823,834, Board Discretionary One-Time resources of \$2,522,529, and Board Discretionary On-going resources of \$6,928,720.

(See Supplemental Minutes #946 for a copy of the Proposed 2005-06 Budget presentation.)

In the ensuing discussion, clarification was provided on: 1) enrollment growth, 2) policy direction for unallocated funds, 3) Bursar funds use, 4) Bookstore ending balances, 5) full-time faculty obligation, 6) spending down the reserve funds, 7) hospitality funds, 8) other operating expenses, 9) tax shift between local and state revenues, 10) the decrease in hourly salaries, 11) Board Discretionary resources, and 12) carryover funds.

At 7: 28 p.m. it was moved by Trustee Donna Miller and seconded by Trustee Jeff Brown to close the public hearing. **Motion carried unanimously, including Student Trustees' advisory votes.**

Item 3.a: Upon conclusion of the public hearing, it was moved by Trustee Donna Miller and seconded by Trustee Jeff Brown that the Board adopt the 2005-06 Proposed Budget with a General Fund Budget totaling \$176,476,687. **Motion carried unanimously, including the Student Trustees' advisory votes.**

The Board further approved the Gann Appropriation Limit, which is \$233,417,443. In addition, the Board adopted resolutions in order to certify the approval of entering into two agreements for a total of \$640,200 with the California Department of Education to provide child care and development services, to assist in maintaining all required compliance for the health and safety of the children, and authorized the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to sign contract documents for fiscal year 2005-06.

Board President McClanahan expressed her appreciation for the narrative sections of the Proposed Budget, the good attempt in tying planning to budget, and she commended the colleges and the School of Continuing Education for identifying the proposed expenditures of carryover funds. In addition, Vice Chancellor Williams was commended on the narrative and format of the Proposed Budget, as well as for the clarity provided regarding the energy project funds.

FINANCE AND FACILITIES:

Item 4.a: Upon clarification on PO#034235, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Donna Miller that the Board ratify purchase order numbers P0030334 through P0034611 through August 25, 2005, totaling \$3,198,963.37, and check numbers C0013540 through C0013811, totaling \$625,539.66; check numbers F0091415 through F0092223, totaling \$1,127,931.64; check numbers 88195044 through 88197800, totaling \$13,121,967.80; check numbers V0030391 through V0030396, totaling \$13,943.21; and check numbers 70002980 through 70003475,

totaling \$64,069.88, all from August 1 through 31, 2005. **Motion carried unanimously, including the Student Trustees' advisory votes.**

Item 4.b: By the block vote, authorization was granted to enter into an agreement with National Computer Systems for basic tax reporting service, which includes the mailing of 1098T forms to students, submitting electronic files to the Internal Revenue Service, and providing the District with an electronic copy of the information. This agreement will be for the period commencing September 14, 2005, through September 30, 2006, at a cost not to exceed \$40,000.

Further authorization was granted for the District Director of Purchasing to execute the agreement on behalf of the District.

Item 4.c: By the block vote, authorization was granted to award PW0506-603, Cypress College Elevator Project, to Nell Edwards Construction Co., Inc., as the lowest responsive and responsible bidder meeting specifications and issue an agreement in the amount of \$1,438,000.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the agreement for the District, and approve and forward to the Board for ratification any further specification changes up to 10% of the original contract amount of \$15,000, whichever is greater, on behalf of the District.

Item 4.d: By the block vote the Board ratified the change orders for the public works project listed per the Change Order Request, with a cumulative total of \$5,654.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute each contractor agreement on behalf of the District.

Item 4.e: Upon clarification of the marquee location and capabilities, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Michael Matsuda to award Bid 2005-03, Marquee and Scoreboard Signs for Cypress College, to Fluoresco Lighting – Signs Maintenance Corporation as the responsive and responsible bidder, and to issue an agreement as follows:

Base Bid One

To provide labor and materials for marquee sign	\$ 84,650
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Base Bid Two

To provide labor and materials for scoreboard signs	
Softball sign	\$ 59,320
Soccer sign	\$ 63,305
	<u>\$207,275</u>

Further authorization was granted for the Director of Purchasing to execute the agreement for the District, and approve and forward to the Board for ratification any further specification changes up to 10% of the original contract amount or \$15,000, whichever is greater, on behalf of the District.

Item 4.f: By the block vote, authorization was granted to enter into an agreement with medical Education Development Services, Inc., otherwise known as MEDS Publishing, for the Learning Systems RN, Dosage & Calculation Made Easy, and Pharmacology software and on-site license at a cost of \$85 per student with a not-to-exceed total cost of \$34,000, effective September 14, 2005, to October 31, 2006.

Further authorization was granted for the Director of Purchasing to execute the agreement on behalf of the District.

INSTRUCTIONAL SERVICES:

Item 5.a: By the block vote, authorization was granted for Fullerton College to accept the monetary donations from the Printing Industries Association of California (\$1,000) for the support and hospitality of the spring 2005 Print Training meeting, and from Maggie Cooper (\$100) to the Fullerton College Alumni Association.

Item 5.b: By the block vote, authorization was granted to enter into a travel agreement with Leonardo World LLC., for the Fullerton College and Cypress College 2006 Spring Semester Abroad in Rome, Italy, January 17, 2006 through May 26, 2006, with a basic program fee of \$5,895, which is to be paid by each student and includes airfare, travel excursions, housing, some meals and orientation.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the agreement on behalf of the District.

Item 5.c: By the block vote, authorization was granted for the Fullerton College summary of curriculum additions, deletions, and changes, to be effective fall 2006.

(See Supplemental Minutes #946 for a copy of the curriculum summary.)

HUMAN RESOURCES

Item 6a: By the block vote, authorization was granted for the following academic personnel matters that are within the budget:

RETIREMENT

Payne, Alice	CC	Counselor Eff. 05/31/2006
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NEW PERSONNEL

Durfey, Karin	CC	Nursing Instructor Temporary Contract (43%) Specially-funded pursuant to E.C. 87470 Class E, Step 8 + stipend in lieu of benefits Eff. 08/24/2005-10/20/2005
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Sharma, Sudha CC Nursing Instructor
 Temporary Contract (80%)
 Specially-funded pursuant to E.C. 87470
 Class B, Step 2 + stipend in lieu of benefits
 Eff. 08/24/2005-12/21/2005

LONG-TERM SUBSTITUTES

Norton, Thomas FC Earth Science Instructor
 Sabbatical Replacement (100%)
 Class D, Step 10 +stipend in lieu of benefits
 Eff. 08/19/2005-12/21/2005

O'Brien, Daniel FC Machine Technology Instructor
 Load Bank Leave Replacement (100%)
 Class B, Step 1 +stipend in lieu of benefits
 Eff. 08/19/2005-12/21/2005

EXTENSION OF TEMPORARY REASSIGNMENT

Ramirez, Richard FC Dean, Student Support Services

 To: FC Interim Vice President, Student Services
 Range 27, Step H
 Management Salary Schedule
 Eff. Through 12/22/2005

CHANGE IN SALARY CLASSIFICATION

(Change in class and step placement pursuant to verification of education and experience.)

Arceo, Rosa FC Spanish Instructor
 From: Class C To: Class D
 Eff. 08/17/2005

Bower, Glenn CC Mortuary Science Instructor
 From: Class D To: Class E
 Eff. 08/17/2005

Dammena, Dimetros CC Mathematics Instructor (ADJ)
 From: Column 1, Step 1 To: Column 1, Step 2
 Eff. 08/22/2005

Jackson, Charles CC Mathematics Instructor (ADJ)
 From: Column 1, Step 2 To: Column 2, Step 2
 Eff. 08/22/2005

ADDITIONAL DUTY DAYS @ PER DIEM

Bottiaux, Paul	CC	Head Coach, Men's Basketball	15 days
Mohr, Margaret	CC	Head Coach, Wmn's Basketball	15 days
Murphy, Eugene	FC	Head Coach, Football	40 days
Welliver, Nancy	CC	Head Coach, Wmn's Volleyball	13 days

PAYMENT FOR INDEPENDENT LEARNING CONTRACTS

Mercer, Robert	CC	\$20
Rydalch, Ina	CC	\$85

LEAVE OF ABSENCE WITHOUT PAY

Corsi, Sandro	FC	Art/Computer Graphics Instructor Personal Leave (23.33%) Eff. 2005 Fall Semester
Merickel, Karen	CC	Biological Science Instructor Personal Leave (30.00%) Eff. 2005 Fall Semester

LEAVE OF ABSENCE WITH PAY

Alvarez, Kathleen	CC	Dental Hygiene Instructor Load Banking Leave (13.33%) Eff. 2005 Fall Semester
Blaschke, Lillian	FC	Anatomy/Physiology Instructor Load Banking Leave (6.25%) Eff. 2005 Fall Semester
Bowers, Robert	FC	Real Estate Instructor Load Banking Leave From: 20% To: 10% Eff. 2005 Fall Semester
Felender, Julie	FC	Psychology Instructor Load Banking Leave (20.00%) Eff. 2005 Fall Semester
McKenzie, Scott	FC	Machine Technology Instructor Load Banking Leave (14.13%) Eff. 2005 Fall Semester
Mottershead, Allen	CC	Engineering/Electronics Instructor Load Banking Leave From: 5.0%

To: 0.0%
Eff. 2005 Fall Semester

Reynolds, Carol FC Nutrition and Foods Instructor
Load Banking Leave (11.67%)
Eff. 2005 Fall Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2005 SUMMER SEMESTER,
TRIMESTER

Farrar, Kimary SCE SCE Hourly Rate

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2005 FALL SEMESTER,
TRIMESTER

Aase, Jennifer	FC	Column 1, Step 0
Amit, Barbara	SCE	SCE Hourly Rate
Azarcon, Cynthia	CC	Column 2, Step 0
Baesler, Linda	SCE	SCE Hourly Rate
Blanks, Jeffrey	CC	Column 1, Step 0
Borcoman, Kelvin	CC	Column 3, Step 0
Brock, Marilyn	CC	Column 1, Step 0
Brondi, Daniel	FC	Column 2, Step 2
Bronson, Lora	SCE	SCE Hourly Rate
Brooks, Ariana	FC	Column 1, Step 0
Burbridge, Diep	FC	Column 1, Step 0
Cahill, Kimberly	FC	Column 1, Step 1
Castellanos, Varinea	FC	Column 1, Step 0
Castillo, Lorena	FC	Column 1, Step 0
Caverly, Carolin	SCE	SCE Hourly Rate
Chan, Judy	FC	Column 1, Step 0
Chang, Kin Sheng	FC	Column 3, Step 0
Chin, Laurie	FC	Column 1, Step 0
Choi, Soyoung	FC	Column 2, Step 0
Christman, Carl	CC	Column 1, Step 0
Clark-Booth, Keisha	CC	Column 1, Step 0
Clary, Ling Ling	SCE	SCE Hourly Rate
Cleary, Christina	FC	Column 1, Step 0
Collison, Harold	CC	Column 1, Step 0
Crandall, William	FC	Column 1, Step 2
Cuevas, Gina	SCE	SCE Hourly Rate
Cygan, Jerome	SCE	SCE Hourly Rate
Daniel, Dana	FC	Column 1, Step 0
Delgado, Lydia	CC	Column 1, Step 0
Dorough, Mark	CC	Column 1, Step 0
Dugas, Steven	FC	Column 1, Step 0
Durby, Jill	FC	Column 1, Step 0
Edwards, June	SCE	SCE Hourly Rate
Fast, Matthew	SCE	SCE Hourly Rate

Feinder, Henri	FC	Column 1, Step 0
Fields, Suzanne	FC	Column 1, Step 0
Fowler, Timothy	SCE	SCE Hourly Rate
Gallarde, Marlene	FC	Column 1, Step 0
Garcia, Jennifer	CC	Column 1, Step 0
Garcia, Lisette	SCE	SCE Hourly Rate
Gebhard, Tiffany	FC	Column 1, Step 0
Gehle, Richard	FC	Column 3, Step 0
Gerrard, Amanda	FC	Column 1, Step 0
Ghanim, Ross	SCE	SCE Hourly Rate
Gobbi, Joanne	CC	Column 2, Step 0
Grimm, Kathryn	CC	Column 1, Step 0
Hall, James	SCE	SCE Hourly Rate
Haven, Michael	CC	Column 1, Step 0
Hector, Jeremy	SCE	SCE Hourly Rate
Hess, Kathleen	CC	Column 3, Step 0
Hoigaard, Julia	FC	Column 3, Step 0
Hwang, Helen	FC	Column 3, Step 0
Jackson, Teresa	SCE	SCE Hourly Rate
Jacobson, Shepard	FC	Column 3, Step 0
Johnson, Brinda	FC	Column 1, Step 2
Karian, Carol	FC	Column 1, Step 0
Kasubhai-Ashong, Z.	SCE	SCE Hourly Rate
Kilroy, James	CC	Column 2, Step 0
King, Derenda	FC	Column 3, Step 0
Krempasky, Thomas	FC	Column 2, Step 0
Lacey, Sandy	CC	Column 1, Step 0
Latson, Jack	CC	Column 2, Step 0
Lynn, Gregory	CC	Column 1, Step 0
Malloy, Christopher	FC	Column 2, Step 1
Manley, Jason	CC	Column 1, Step 0
Martin, Lindsay	CC	Column 1, Step 0
McGirr, Richard	FC	Column 1, Step 0
McKennon, Anna	FC	Column 2, Step 0
McKinney, James	CC	Column 3, Step 0
Miller, Ricki	FC	Column 1, Step 2
Monroe, Jennifer	CC	Column 1, Step 0
Moore, Sacha	FC	Column 1, Step 0
Mulhorn, Jeffrey	CC	Column 1, Step 0
Nazarenko, Larissa	FC	Column 1, Step 0
Norman, Denise	CC	Column 1, Step 0
Page, Jennifer	CC	Column 1, Step 0
Parent, Nancy	SCE	SCE Hourly Rate
Parks, Danielle	FC	Column 1, Step 1
Picchione, Stephen	CC	Column 1, Step 0
Pomerantz, Carole	SCE	SCE Hourly Rate
Posner, Marc	CC	Column 1, Step 0
Rathert, Janet	CC	Column 2, Step 0
Robbins, Mary	SCE	SCE Hourly Rate

Roleder, Garry	CC	Column 1, Step 0
Ross, Stanley	SCE	SCE Hourly Rate
Salgado, Gary	FC	Column 1, Step 0
Salladin, Allison	FC	Column 1, Step 0
Sanchez, Sylvia	FC	Column 1, Step 0
Seigle, Jennifer	FC	Column 1, Step 0
Sheldon, Caroline	FC	Column 2, Step 0
Sherwood, Kumiko	CC	Column 1, Step 0
Sisil, Jeffery	CC	Column 1, Step 0
Smith, Douglas	FC	Column 2, Step 1
Smith, Peggy	FC	Column 1, Step 2
Smith, Timothy	FC	Column 2, Step 0
Smith, Todd	CC	Column 1, Step 0
Taylor, Richard	SCE	SCE Hourly Rate
Thompson, Tyler	CC	Column 1, Step 0
Tomlin, Jenny	CC	Column 1, Step 0
Truong, Lan	CC	Column 1, Step 0
Tyler, Darcy	FC	Column 1, Step 2
Underwood, Tricia	FC	Column 1, Step 1
Valentino, Sherene	FC	Column 1, Step 0
Wahba, Remon	SCE	SCE Hourly Rate
Ward, Michael	FC	Column 1, Step 0
Warner, Angela	CC	Column 1, Step 1
Wasby, Roger	SCE	SCE Hourly Rate
White, Mary Lynne	SCE	SCE Hourly Rate
Williams, Keikilani	FC	Column 3, Step 0
Wilmsen, Heidi	FC	Column 2, Step 1
Zamora, Silvia	CC	Column 3, Step 0

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL-2005 FALL TRIMESTER

Aguilera, Flor	FC	Class E, Step 4	Hourly Counselor
Aguirre, Yolanda	FC	Class B, Step 8	Hourly Counselor
Almodovar-Sole, Laura	FC	Class E, Step 20	Hourly Counselor
Archer-Hetland, B.	FC	Class B, Step 21	Hourly Counselor
Armani, Behnoosh	FC	Class E, Step 8	Hourly Counselor
Beilke, Ines	FC	Class E, Step 34	Hourly Counselor
Campos, Joanna	FC	Column 2	Hourly Counselor
Casillas, Lupe	FC	Class E, Step 8	Hourly Counselor
Castillo, Rolando	CC	Column 3	Hourly Counselor
Cohn, Irene	FC	Class E, Step 37	Hourly Counselor
Combs, Jennifer	FC	Class F, Step 13	Hourly Counselor
Couron, Brian	FC	Class F, Step 28	Hourly Counselor
Credidio, Steve	FC	Class F, Step 16	Hourly Counselor
Do, Vy Trac	FC	Class F, Step 27	Hourly Counselor
Dominguez, Elias	FC	Class E, Step 16	Hourly Counselor
Fong, Peter	FC	Column 2	Hourly Counselor
Grantham, Robert	FC	Class E, Step 9	Hourly Counselor
Halverson, Heather	FC	Class C, Step 7	Hourly Counselor

Hinaro, Nahrin	FC	Column 1	Hourly Counselor
Jaurequi, Robert	FC	Class F, Step 22	Hourly Counselor
Kelly-Mandich, Linda	FC	Class C, Step 16	Hourly Counselor
Lee, Scott	FC	Class B, Step 4	Hourly Counselor
Ly, Thanh	CC	Column 1	Hourly Counselor
Meisenhelder, Cecilia	FC	Class E, Step 22	Hourly Counselor
Nguyen, Christina	FC	Column 1	Hourly Counselor
Nguyen, Christy	FC	Column 1	Hourly Counselor
Nguyen, Karyn	FC	Class E, Step 8	Hourly Counselor
Peterson, Queen	FC	Class E, Step 6	Hourly Counselor
Sanabria, Rolando	FC	Class B, Step 9	Hourly Counselor
Spriggs, Ted	FC	Class D, Step 33	Hourly Counselor
Storm, Barbara	FC	Class F, Step 23	Hourly Counselor
Ton, Chan	FC	Column 1	Hourly Counselor
Vidal, Sunshine	FC	Class E, Step 18	Hourly Counselor
Villasenor, Doreen	FC	Class B, Step 4	Hourly Counselor

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Bogard, Buff	CC	Column 1, Step 2
Fields, Suzanne	FC	Column 1, Step 0

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Cebrian, Gayle	FC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class B Not to exceed 19 hours Eff. 05/31/2005-06/30/2005
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Lopez, Connie	FC	Hiring Committee Service Class C Not to exceed 19 hours Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 05/31/2005-06/30/2005
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Mohammadi-Aragi, M.	CC	Supervising Dentist (DH Program) Column 2, Step 0 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2005 Fall Semester
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Wright, Doris	FC	Hiring Committee Service Class B Not to exceed 19 hours Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 05/31/2005-06/30/2005
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STUDENT INTERNS WITHOUT PAY

Anderson, Milo	FC	Physical Education Department 2005-2006 Academic year
Edwards, Arnette	CC	Counseling and Student Development 2005 Summer Semester 2005-2006 Academic Year
Kawamura, Ryo	FC	Physical Education Department 2005-2006 Academic Year
Ruiz, Angelica	FC	Puente Program 2005 Fall Semester
Salib, Joseph B.	FC	Psychology Department 2005 Fall Semester
Soto, Kristina	FC	Physical Education Department 2005-2006 Academic Year

Item 6b: By the block vote, authorization was given for the following classified personnel matters, which are within budget:

RESIGNATIONS

Gonzalez del Rio, Raul	AC	District Manager, Fiscal Affairs (100%) Eff. 9/15/2005
Harris, Susan	FC	Facilities Custodian II (100%) Eff. 8/25/2005
Tagle, Tamara	FC	Clerical Assistant I (100%) Eff. 8/31/2005
Thackrah, Tracy	FC	Instructional Assistant (60%) Eff. 8/31/2005
Zuniga, Maricel	FC	Financial Aid Technician (100%) Eff. 8/31/2005

VOLUNTARY TERMINATION OF EMPLOYMENT CONTRACT

Ramirez, Deborah	SCE	Special Projects Coordinator/ESL (100%) (Temporary Management Position) Eff. 8/19/2005
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NEW PERSONNEL

Blank, Jessie	FC	International Student Center Manager (Management Salary Schedule) 12-month position (100%) Range 9, Step B Eff. 9/14/2005
Moon, Hochin	FC	Administrative Assistant I (100%) 12-month position (100%) Range 33, Step A Eff. 9/19/2005
Vyas, Kashmira	AC	Accounting Specialist 12-month position (100%) Range 40, Step B Eff. 9/06/2005

PROMOTION

McPheron, Jason	SCE	Instructional Aide (100%) Range 30, Step C (\$2,792)
		To: SCE IT Specialist, Systems App 12-month position (100%) Range 44, Step A (\$3,550) Eff. 9/06/2005
Sargbah, Beatrice	CC	Accounting Technician (100%) Range 37 (GR), Step C (\$3,296)
		To: AC Accounting Specialist 12-month position (100%) Range 40, Step C (\$3,550) Eff. 9/01/2005

RECLASSIFICATION

McKinstry, Cathy	SCE	Admissions & Records Technician (100%) Range 33, Step C (\$3,003)
		To: SCE High School Records Tech 12-month position (100%) Range 36, Step C (\$3,218) Eff. 4/01/2004

VOLUNTARY CHANGES IN ASSIGNMENT

Amaya-Selles, Orlando	SCE	Instructional Assistant (40%) Temporary Increase in Percent Employed From: 40% To: 45% Eff. 9/12/2005 - 12/01/2005
Arenas, Gonzalo	CC	Instructional Aide (45%) Temporary Increase in Percent Employed From: 45% To: 100% Eff. 8/22/2005 - 11/01/2005
Barrios, Melisa	CC	Administrative Assistant I (50%) Range 33, Step E+5% Shift+5% Long (\$1,817) Temporary Change in Assignment To: CC Administrative Assistant I (50%) Range 33, Step E+5% Shift+5% Long (\$1,817) CC Administrative Assistant III (50%) Range 41, Step B+5% Long (\$1,817) 12-month position (100%) Eff. 9/06/2005 - 11/06/2005
Grein, Cynthia	FC	Interim Manager, Campus Accounting (100%) Range 13, Step B+PG&D (\$5,361.83) Extension of Temporary Assignment Eff. 9/01/2005 - 12/31/2005
Jimenez, Victor	CC	Facilities Custodian II (100%) Range 29, Step E+10% Shift+10% Long (\$3,633) Temporary Change in Assignment To: CC Facilities Custodian Coord II 12-month position (100%) Range 34, Step D+10% Shift+10% Long (\$3,894) Eff. 6/16/2005, 7/05/5005 - 7/07/2005, 7/13/2005 - 7/14/2005, 7/18/2005 - 7/21/2005 (10 hrs per day)

Livingston, Nancy	CC	Administrative Assistant III (100%) Permanent Lateral Transfer From: CC Counseling To: FC Counseling Eff. 9/06/2005
Pecanic, Andrew	CC	Instructional Aide (100%) Permanent Lateral Transfer From: CC Writing Center To: SCE High School Lab Eff. 9/12/2005
Rosillo, Zoila	FC	Instructional Assistant (50%) Temporary Increase in Percent Employed From: 50% To: 60% Eff. 8/22/2005 - 5/17/2006
Topete, Alba	SCE	Temporary Administrative Assistant II (100%) Range 36, Step C+PG&D (\$3,247.17) Extension of Temporary Assignment Eff. 8/09/2005 - 8/12/2005
Veloz, Olivia	CC	Administrative Assistant II (100%) Range 36, Step E+5%+PG&D (\$3,873.85) Temporary Change in Assignment To: CC Administrative Assistant III 12-month position (100%) Range 41, Step D+5% Long+PG&D (\$4,150.85) Eff. 9/01/2005 - 9/30/2005
Wheeler, Jennifer	CC	Instructional Aide (62.5%) Temporary Increase in Percent Employed From: 62.5% To: 87.5% Eff. 8/22/2005 - 6/30/2006

PROFESSIONAL GROWTH & DEVELOPMENT

Dobson, Blanca	FC	Library Assistant I (100%) 1 st increment (\$350) Eff. 7/01/2006
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Pecanic, Andrew	CC	Instructional Aide (100%) 1 st Increment (\$350) Eff. 7/01/2005
Peery, Mary	SCE	Instructional Assistant/DSPS (100%) 4 th Increment (\$350) Eff. 7/01/2007
Pratt, Lynette	FC	Administrative Assistant II (100%) 5 th Increment (\$350) Eff. 7/01/2008
Ramos, Amanda	CC	Clerical Assistant I (40%) 2 nd Increment (\$140) Eff. 7/01/2006

LEAVE OF ABSENCE WITH PAY

Coggi, Anita	CC	Mail Room Clerk (100%) Military Leave Eff. 9/26/2005 (1 day)
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VOLUNTEER PERSONNEL WITHOUT PAY

Chairez, Mario	CC	Disabled Students Program & Services Eff. 2005 - 2006 school year
Nguyen, Vytram	FC	Tutoring Center Eff. 7/05/2005 - 12/23/2005
Seliger, Marie	SCE	Older Adults Program Eff. 7/01/2005 - 6/30/2006
Smith, Judith	CC	Music Department Eff. 7/01/2005 - 6/30/2006
Wu, Peikun	FC	Tutoring Center Eff. 8/26/2005 - 12/23/2005

Item 6.c: By the block vote, authorization was given for the following Professional Experts to perform various services as indicated:

PROFESSIONAL EXPERTS

Beatty, Kim	CC	Project Manager, Not to Exceed \$6,090 Black Studies Learning Community Level C, Eff: 08/01/05 to 06/30/06
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Bogard, Buff	CC	Project Expert, Not to Exceed \$2,132 Assistant Coach, Men's Intercollegiate Basketball Team Level A, Eff: 10/26/05 to 03/12/06
Bronson, Lora	SCE	Project Coordinator OAP Project Coordinator Level B, Eff: 08/22/05 to 12/03/05
Bronson, Lora	SCE	Project Coordinator OAP Project Coordinator Level B, Eff: 01/03/06 to 06/14/06
Brown, Anthony	CC	Technical Expert II, Not to Exceed \$12,000 Enhancing Student Success - VTEA Level C, Eff: 09/14/05 to 06/07/06
Brown, Julie	SCE	Project Manager Curriculum Program - SCE Level C, Eff: 08/04/05 to 09/09/05
Crippen, James	FC	Technical Expert II Learning Communities Instructor Continuation Level C, Eff: 11/18/05 to 12/18/05
Elliott, Marsha	SCE	Project Manager High School Subjects Program Coordinator Level C, Eff: 09/12/05 to 12/20/05
Ford, Michael	CC	Project Expert, Not to Exceed \$1,200 Assistant Coach, Women's Intercollegiate Basketball Team Level A, Eff: 10/26/05 to 03/12/06
Fouquette, Danielle	FC	Technical Expert II Writing Center Preparation Project Level C, Eff: 08/11/05 to 08/21/05
Harvey, Carol	CC	Technical Expert II, Not to Exceed \$12,000 Nursing Enrollment Growth Grant Level C, Eff: 09/14/05 to 06/09/06
Hebson, James	SCE	Project Expert Hardware and Software Grant Projects Level A, Eff: 07/01/05 to 09/12/05
Henderson, Angela	FC	Technical Expert I Summer Virtual Instructional Academy Technology Trainer

		Level B, Eff: 07/11/05 to 07/14/05
Hernandez, Laura	SCE	Not-for-Credit Instr II Learner Persistence Plan Level C, Eff: 08/26/05 to 09/09/05
Herzog, Anna	CC	Technical Expert II, Not to Exceed \$12,000 Nursing Enrollment Growth Grant Level C, Eff: 09/14/05 to 06/09/06
Hoff, Jennifer	FC	Technical Expert I California Nutrition Network Level B, Eff: 08/30/05 to 12/17/05
Hoff, Jennifer	FC	Technical Expert I California Nutrition Network Level B, Eff: 01/30/06 to 06/30/06
Johnson, Michael	CC	Project Manager, Not to Exceed \$3,000 Chancellor's Multi-Media Grant Level C, Eff: 09/15/05 to 06/10/06
Kelly, Aaron	SCE	Not-for-Credit Instr II EL Civics Modules Level C, Eff: 08/15/05 to 09/09/05
Kvaska, Chris	SCE	Project Coordinator Transition Program - SCE Level B, Eff: 09/06/05 to 12/02/05
Lim, Emmie	SCE	Not-for-Credit Instr II EL Civics Modules Level C, Eff: 08/15/05 to 09/09/05
Markus, Denise	CC	Technical Expert II, Not to Exceed \$12,000 Nursing Enrollment Growth Grant Level C, Eff: 09/14/05 to 06/09/06
Matsuno, Dale	SCE	Project Coordinator Non Credit Culinary Arts Level B, Eff: 09/06/05 to 06/01/06
McNay, Sally	CC	Technical Expert II, Not to Exceed \$12,000 Nursing Enrollment Growth Grant Level C, Eff: 09/14/05 to 06/09/06
Moore, Sally	FC	Technical Expert I Summer Virtual Instructional Academy Technology Trainer - Title V

		Level B, Eff: 06/16/05 to 06/30/05
Moore, Sally	FC	Technical Expert I Summer Virtual Instructional Academy Technology Trainer - Title V Level B, Eff: 07/01/05 to 08/10/05
Moreno, Teresa	CC	Project Expert, Not to Exceed \$2,132 Assistant Coach, Women's Intercollegiate Volleyball, Fall 2005 Level A, Eff: 09/01/05 to 12/21/05
Niyondagara, Alice	SCE	Not-for-Credit Instr II EL Civics Modules Level C, Eff: 08/20/05 to 09/09/05
O'Brien, Noreen	CC	Technical Expert II, Not to Exceed \$12,000 Nursing Enrollment Growth Grant Level C, Eff: 09/14/05 to 06/09/06
Piburn, Elizabeth	CC	Technical Expert II, Not to Exceed \$12,000 Nursing Enrollment Growth Grant Level C, Eff: 09/14/05 to 06/09/06
Read, Ann	FC	Technical Expert II California Nutrition Network Level C, Eff: 08/30/05 to 10/01/05
Rivers-Senghor, Diana	SCE	Not-for-Credit Instr II Learner Persistence Plan Level C, Eff: 08/26/05 to 09/09/05
Rivers-Senghor, Diana	SCE	Not-for-Credit Instr II EL Civics Modules Level C, Eff: 08/15/05 to 09/09/05
Sabha, Fayruz	SCE	Not-for-Credit Instr II EL Civics Modules Level C, Eff: 08/15/05 to 09/09/05
Sanders, Elsa	SCE	Technical Expert I Student Retention & Counseling Project Level B, Eff: 09/02/05 to 12/02/05
Schulmeyer, Denise	SCE	Technical Expert I Job Search Assistance to Vocational Certificate Completers Level B, Eff: 09/02/05 to 12/16/05

Slaten, Patricia	CC	Technical Expert II, Not to Exceed \$12,000 Enhancing Student Success - VTEA Level C, Eff: 09/14/05 to 06/07/06
Smith, Marlo	SCE	Not-for-Credit Instr II Learner Persistence Plan Level C, Eff: 08/26/05 to 09/09/05
Smith, Nancy	CC	Technical Expert II, Not to Exceed \$12,000 Nursing Enrollment Growth Grant Level C, Eff: 09/14/05 to 06/07/06
Smith, Nancy	CC	Technical Expert II, Not to Exceed \$12,000 Enhancing Student Success - VTEA Level C, Eff: 09/14/05 to 06/07/06
Song, Shin	SCE	Not-for-Credit Instr II Learner Persistence Plan Level C, Eff: 08/26/05 to 09/09/05
Ssensalo, Renee	CC	Technical Expert II, Not to Exceed \$2,537 Black Studies Learning Community Level C, Eff: 08/01/05 to 06/30/06
Sumlin, Alycia	CC	Project Expert, Not to Exceed \$1,200 Assistant Coach, Women's Intercollegiate Basketball Team Level A, Eff: 10/26/05 to 03/12/06
Szeto, Doreen	SCE	Technical Expert II Beginning Computer Skills for ESL Level C, Eff: 08/18/05 to 09/09/05
Valdez, Susanne	SCE	Technical Expert II Early Childhood Education - VTEA Level C, Eff: 09/11/05 to 09/12/05
Wallace, Icilda	SCE	Technical Expert II REBRAC Level C, Eff: 08/15/05 to 11/18/05
Ward, Sheryl	CC	Project Manager, Not to Exceed \$26,250 Teacher Preparation Program Level C, Eff: 08/19/05 to 12/22/05

SCE TUITION PROGRAMS–2005 SUMMER INTERSESSION

Anglin, Stephan	SCE	SCE Tuition Rate
Bond, Edd	SCE	SCE Tuition Rate

Cooper, Chelsea	SCE	SCE Tuition Rate
Dollar, Natalia	SCE	SCE Tuition Rate
Salisbury, Hugh	SCE	SCE Tuition Rate
Zago, Fernando	SCE	SCE Tuition Rate

SCE TUITION PROGRAMS–2005 FALL TRIMESTER

Anderson, Ingrid	SCE	SCE Tuition Rate
Conner, Jessica	SCE	SCE Tuition Rate
Dietrich, Virginia	SCE	SCE Tuition Rate
Dollar, Natalia	SCE	SCE Tuition Rate
Herrera, Martin	SCE	SCE Tuition Rate
Lansing, Sally	SCE	SCE Tuition Rate
McKeever, Sean	SCE	SCE Tuition Rate
Odom, Jenny	SCE	SCE Tuition Rate
Ureno, Erika	SCE	SCE Tuition Rate
Zago, Fernanco	SCE	SCE Tuition Rate

SCE TUITION PROGRAMS–2006 WINTER TRIMESTER

Dollar, Natalia	SCE	SCE Tuition Rate
Herrera, Martin	SCE	SCE Tuition Rate
Salisbury, Hugh	SCE	SCE Tuition Rate
Zago, Fernando	SCE	SCE Tuition Rate

SCE TUITION PROGRAMS–2006 SPRING TRIMESTER

Dietrich, Virginia	SCE	SCE Tuition Rate
Dollar, Natalia	SCE	SCE Tuition Rate
Herrera, Martin	SCE	SCE Tuition Rate
Zago, Fernando	SCE	SCE Tuition Rate

Item 6.d: By the block vote, authorization was given to employ the following hourly personnel for the dates indicated and contracting out of the following specialists for the EOPS and Disabled Student Centers in accordance with the Agreement between the District and CSEA:

(See Supplemental Minutes #946 for a listing of hourly personnel.)

Item 6.e: By the block vote, authorization was given for participation in the Orange County Teachers Federal Credit Union/National Benefit Services Third Party Administration program for the purpose of administering and monitoring the District's deferred compensation plans, at no cost to the District. The Board further authorized the Vice Chancellor of Human Resources to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

CLOSED SESSION: At 7:50 p.m., Board President Molly McClanahan adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES, - Employee Organization: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

RECONVENE OPEN SESSION: At 8:08 p.m., Board President Molly McClanahan reconvened the meeting in open session.

ADJOURNMENT: At 8:10 p.m., it was moved by Trustee Jeff Brown and seconded by Trustee Donna Miller to adjourn the meeting. **Motion carried unanimously.**

Jeffrey P. Brown, Secretary
Board of Trustees