

APPROVED

MINUTES OF THE
REGULAR MEETING OF THE BOARD OF TRUSTEES
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

August 13, 2002

The Board of Trustees of the North Orange County Community College District met for the Regular Meeting on Tuesday, August 13, 2002, at 5:30 p.m. at the District Education Center Board Room.

Board President Manny Ontiveros called the meeting to order at 5:33 p.m. Greg Schulz led the Pledge of Allegiance to the Flag.

Trustee Roll Call - Present: Jeff Brown, Leonard Lahtinen, Molly McClanahan, Manny Ontiveros, and Student Trustees Druhvin Shah and Briana Padilla. Trustee Nancy Rice arrived at 5:40 p.m. and Trustee Otto Lacayo arrived at 6:06 p.m. Absent: Trustee Donna Miller.

Resource` Personnel Present: Jerome Hunter, Chancellor; Rod Fleeman, Vice Chancellor, Finance & Facilities; Jeff Horsley, Vice Chancellor, Human Resources; Michael Viera, President, Fullerton College; Margie Lewis, President, Cypress College; Gary McGuire, Provost, School of Continuing Education; Donna Hatchett, District Director, Public Affairs; Jack Raubolt, District Director, Information Services; Ann-Marie Gabel, representing the District Management Association; Jesse Saldana, representing the Cypress College Academic Senate; Bob Berryhill, representing the Fullerton College Faculty Senate; Darlene Fishman, representing United Faculty; Vickie McPherson, representing CSEA, Chapter #167; Tony Papavero, representing Adjunct Faculty United; and Violet Ayon, Recording Secretary.

Other Administrators and Employees Present: Nancy Byrnes, Karent Cant, Mike Kasler, and Sam Russo from Cypress College; Susan Clifford, Adam O'Connor, Janet Portolan, and Pat Spencer from Fullerton College; Anna Garza, Martha Gutierrez, Oscar Machado, Greg Schulz, and Chris Terry from the School of Continuing Education; Dorothy Owens-Whitehurst and Fred Williams from the District Education Center.

Comments: Members of the Audience: There were no comments from members of the audience.

Block Vote Approval: It was moved by Trustee Leonard Lahtinen and seconded by Trustee Molly McClanahan to approve by block vote the following items:

Finance and Facilities: 3.a, 3.b, 3.c, 3.d, 3.e, 3.g, 3.h

Instructional Services: 4.a, 4.d, 4.e, 4.g
 Human Resources: 5.a, 5.b, 5.c, 5.d

Motion carried unanimously, including the Student Trustees' advisory votes.

Reports:

- A. As a part of the **Chancellor's Report**, Dr. Hunter reminded the Board of the August 17 Board Retreat at the Brea Embassy Suites, noting that it is an open session, open to the public. In addition, Dr. Hunter entertained a discussion on the following topics: 1) the opportunity for a voting Board representative to the ACCT Annual Convention; 2) district-wide parking fees; 3) Orange County Register inquiries; 4) state budget; 5) State Educational Master Plan; and 6) Proposition 47.

During discussion, it was moved by Trustee Molly McClanahan and seconded by Student Trustee Dhruvin Shah to appoint Trustee Leonard Lahtinen as the Board's voting representative to the ACCT Annual Convention, September 18-21, 2002, in Philadelphia, Pennsylvania. **Motion carried unanimously, including the Student Trustees' advisory votes.**

In discussing the District-wide parking fee, Dr. Hunter and Karen Cant, Cypress College Director of Budget and Finance, reported that in surveying all other college districts, it was found that senior citizens are charged the same parking fee as other students. Dr. Rod Fleeman noted that the parking fee is needed to cover costs for maintenance and repair of the parking lots. Trustee Leonard Lahtinen suggested staff consideration of a one/two hour parking fee in lieu of the standard \$35 parking fee for those individuals taking classes at the Anaheim Campus.

Dr. Hunter reported, in response to an Orange County Register reporter's inquiry regarding the District's Bridge Program, that staff have reviewed the procedures and record keeping followed in the Bridge program and are confident that the classes comply with legal provisions of the Education Code.

In providing an update on the State Budget, Dr. Hunter and Dr. Rod Fleeman reported that no progress has been made and, most likely, the budget will not be finalized before the end of August. Dr. Fleeman noted that the District's growth calculation is 3.02%, however, it is anticipated that state funding will not be available at that level. Dr. Hunter reported that the second draft of the State Education Master Plan is now available. The revisions focus on finance, governance, access, and non-college credit adult education. Anna Garza, School of Continuing Education Matriculation Coordinator, spoke regarding recommendation 38 of the Master Plan, which states that the delivery of elementary and secondary basic skills courses would be most appropriately overseen by K-12 districts. Mrs. Garza reported that there is much demand for such courses within

the District's service area and that there has been no competition for such students between the K-12 and college districts. She added that any shifting of such basic skills courses would limit the options available to students. Dr. Hunter will keep abreast of progress on the Education Master Plan revisions and will keep the Board informed.

In response to a trustee inquiry, Dr. Hunter reported on the District's approach for developing the District's 2002-03 budget. The tentative budget was prepared based on the May Revise and resources have been set aside accordingly. If the final state budget is a major difference from the May Revise then additional changes will have to take place. Categorical funded activities are scheduled as planned and the campus planning/budget committees are trying to set aside prudent reserves for fiscal years 2002-03 and 2003-04 and are looking at those program activities that can be combined.

In response to a Trustee request, Dr. Hunter clarified that any member of the Board may request that an item be placed on the agenda. However, regarding staff assignments, past practice has been that it takes a majority of the board to be in agreement in making a specific assignment to the Chancellor.

Dr. Hunter entertained a discussion on Proposition 47, the Statewide Facilities Bond. He asked the Board's direction on whether the Board would want to adopt a resolution in support of Prop. 47 and/or assist in raising funds in support of the passage of the bond. He noted that with passage of Prop. 47, NOCCCD would receive funding for the Library/Learning Resources buildings at the two colleges. Upon conclusion of discussion, it was the consensus of the Board to have staff draft a resolution in support of Prop. 47.

- B. **Michael Viera**, Fullerton College President, **Margie Lewis**, Cypress College President, and **Gary McGuire**, Provost of the School of Continuing Education (SCE), reported on activities in their respective areas.

As a part of his report, Dr. McGuire introduced Martha Gutierrez, the new SCE Vocational/Medical Program Coordinator.

As a part of her report, Dr. Lewis introduced Darlene Fishman, who was promoted from a faculty position to Cypress College Director of Nursing.

Comments:

- A. **Jack Raubolt** reported on the successful move of Information Services from the District Education Center to the Anaheim Campus.
- B. **Vickie McPherson** reported on her attendance at the recent CSEA state conference.

- C. **Darlene Fishman** announced that the New Faculty Orientation will be held on August 14, 2002, and that having been selected as the Director of Nursing at Cypress College this would be her last Board meeting attendance as the United Faculty representative. Lisa Campbell, United Faculty Vice President, and Barbara Bennett, United Faculty Past President, will assume responsibility for representing United Faculty at the Board meetings.
- D. **Student Trustees Briana Padilla and Dhruvin Shaw** reported on their recent attendance at the recent Student Trustee Orientation Workshop in Sacramento, which was sponsored by the Community College League in California.
- E. **Trustee Jeff Brown** reported of his unavailability to attend the meeting of the County Nominating Committee to which he was previously appointed to. Trustee Leonard Lahtinen volunteered as the substitute representative to this Committee.
- F. **Trustee Leonard Lahtinen** extended his congratulations to Trustees Otto Lacayo and Jeff Brown on their election to another term on the board since there are no opponents in the November election. Mr. Lahtinen called staff's attention to an article on academic honesty in a recent issue of the Community College Times.
- G. **Trustee Otto Lacayo** inquired on the leasing of vacant floors at the Anaheim Campus. Dr. Fleeman reported on various efforts in this area but no firm commitments have been made at this time.

Minutes: It was moved by Trustee Molly McClanahan and seconded by Trustee Jeff Brown to accept as amended the minutes of the Regular Board meeting held on July 23, 2002. **Motion carried unanimously, including the Student Trustees' advisory votes.**

FINANCE AND FACILITIES

Item 3.a: By the block vote, authorization was granted to ratify purchase order numbers P0006665 through P0010652 through July 29, 2002, totaling \$3,185,560.87 and check numbers C0002972 through C0003091, totaling \$86,296.47 and check numbers A0014108 through A0014141, totaling \$12,022.90 and check numbers F0077730 through F0078095, totaling \$842,727.27 and check numbers 88050726 through 88054414, totaling \$8,082,909.77 and check numbers V0025615 through V0025629 totaling \$836.45 from July 1, 2002, through July 31, 2002.

Item 3.b: The Board received and reviewed the Quarterly Investment Report for the quarter ended June 30, 2002.

Item 3.c: By the block vote, authorization was granted to amend the agreement with Allhealth for the security service at the Anaheim Campus. The amendment will effectively extend the date of the contract from July 1, 2002, through June 30, 2003, at an hourly rate of \$15, not to exceed \$131,400. This agreement may be terminated with or without cause at any time upon thirty (30) days written notice to the other party.

Further authorization was granted for the Vice Chancellor, Finance and Facilities to execute the agreement on behalf of the District.

Item 3.d: By the block vote, authorization was granted to participate in the California Multiple Award Schedule Contract to perform annual inspection for chillers at Fullerton College, with McQuay Service at a cost not to exceed \$25,000 per year, effective July 1, 2002 through June 30, 2007.

Further authorization was granted for the District Director of Purchasing to execute the agreement on behalf of the District.

Item 3.e: By the block vote, authorization was granted to award PW 0102-221, North Orange County Community College District - Anaheim Campus; Site Work, Package #5 (Roofing) to Best Roofing and Waterproofing, Inc., as the lowest overall responsive and responsible bidder as per the plans and specifications included in the bid package, for a total of \$211,750.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the agreements for the District and approve any further specification changes up to 10% of the contract amount for the District.

Item 3.f: Upon clarification on the bidding process, it was moved by Trustee Jeff Brown and seconded by Trustee Nancy Rice to award Base Bid #1 for PW 0102-223, Cypress College Theater Arts Building Interior Improvements to Case & Sons Construction, Inc., for a total of \$397,300. **Motion carried unanimously, including the Student Trustees' advisory votes.**

Further authorization was granted for the Director of Purchasing to execute the agreement for the District and approve any further specification changes up to 10% of the contract amount for the District.

Item 3.g: By the block vote, authorization was granted to award Fullerton College Storm Drain Maintenance, to P. A. Wilson, at a cost not to exceed \$43,285 for labor and materials.

Further authorization was granted for the District Director of Purchasing to execute the agreement on behalf of the District.

Item 3.h: By the block vote, authorization was granted to file the Notice of Completion for PW 0102-211, with Brey Electric Corporation, as contractor, for the Yorba Linda School of Continuing Education Exterior Lighting Replacement, and release the final retention payment when due.

Item 3.i: It was moved by Trustee Molly McClanahan and seconded by Trustee Leonard Lahtinen to authorize the various change orders for public works projects listed on the Change Order Request. **Motion carried unanimously, including the Student Trustees' advisory votes.**

(See Supplemental Minutes #879 for a complete listing of the Change Orders.)

Further authorization was granted for the District Director of Purchasing to execute each contractor agreement on behalf of the District.

INSTRUCTIONAL SERVICES

Item 4.a: By the block vote, authorization was granted for the Fullerton College Office of Campus Diversity and the Cadena/Transfer Center to hold a Student Orientation on September 20, 2002, in the Wilshire Theatre for approximately 1,000 new students for a cost not to exceed \$4,500 for food, beverage, paper goods, and invitation mailing costs.

Item 4.b: Upon clarification on the success of the annual event, it was moved by Trustee Jeff Brown and seconded by Trustee Leonard Lahtinen to grant authorization for the Fullerton College Workforce Center to host two job fairs for the 2002-03 academic year for Fullerton College students for a cost not to exceed \$5,500 for expenses including, but not limited to, postage, supplies, refreshments, and promotional materials. **Motion carried unanimously, including the Student Trustees' advisory votes.**

Further authorization was granted for the Fullerton College President to execute any related agreements on behalf of the District.

Item 4.c: Upon clarification on the evidence of outcome measures being reached, it was moved by Trustee Jeff Brown and seconded by Trustee Molly McClanahan to grant authorization for the Fullerton College Puente Project to expend funds for the 2002-03 academic year events at a cost not to exceed \$15,000, which fund mentor/team training, materials, orientations, professional speakers; travel, housing, meals, decorations and awards, and the spring 2003 trip to Northern California. **Motion carried unanimously, including the Student Trustees' advisory votes.**

Further authorization was granted for the Fullerton College President to execute any related contracts/agreements on behalf of the District.

Item 4.d: By the block vote, authorization was granted for the Cypress College Puente Program mentor-student meetings and other events during the 2002-03 academic year at a cost not to exceed \$5,900 for hospitality refreshments, decorations, food service, field trips and miscellaneous supplies.

Item 4.e: By the block vote, authorization was granted for the Cypress College Black Studies Learning Community 2002-03 academic year activities at a cost not to exceed \$15,000 for costs including, but not limited to, hospitality refreshments, food service, decorations, and miscellaneous supplies.

Further authorization was granted for the Cypress College President to execute any related agreements on behalf of the District.

Item 4.f: Upon clarification on the agency selection process, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Molly McClanahan to grant authorization to enter into an agreement with ACCENT for travel services for students participating in the Cypress and Fullerton Colleges Spring 2003 Semester Abroad Program in Paris, France, January 21, 2003 through May 13, 2003. The basic program fee, which is to be paid by the student, is \$5,200. **Motion carried unanimously, including the Student Trustees' advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the agreement on behalf of the District.

Item 4.g: By the block vote, authorization was granted for the Cypress Learning Communities (Freshman Experience, Athletics) to host interactive experiences including, but not limited to, professional speakers, field trips, picnics, and mentor/student meetings during the 2002-03 academic year for a cost not to exceed \$5,000 for costs including, but not limited to, professional speaker fees, hospitality refreshments, food service, decorations, and miscellaneous supplies.

Further authorization was granted for the Cypress College President to execute any related agreements on behalf of the District.

HUMAN RESOURCES

Item 5.a: By the block vote, authorization was given for the following academic personnel matters, which are within budget:

RESIGNATIONS

Anderman, Mark

CC

Music Instructor
Eff. 08/13/2002

Kolkmeyer, Kevin FC English Instructor
Eff. 08/02/2002

Schroder, Geoffrey CC Psychiatric Technology Instructor
Eff. 08/07/2002

LONG-TERM SUBSTITUTE

Falker, Matt FC Music Instructor
One Year Sabbatical Replacement
100% Contract
Class B, Step 05
Eff. 08/16/2002-05/29/2003

PROMOTION

Fishman, Darlene CC Nursing Instructor
Class E, Step 27

To: CC Director of Nursing
Range 21, Step H
11 month position, 100%
Eff. 08/14/2002

CHANGE IN SALARY CLASSIFICATION

(Change in class and step placement pursuant to verification of education and experience.)

Bangerter, Renee FC English Instructor
From: Class B, Step 01 To: Class C, Step 06
Eff. 08/16/2002

Bower, Glenn CC Mortuary Science Instructor
From: Class C To: Class D
Eff. 08/16/2002

Cowan, Jeffrey R. FC Accounting Instructor (ADJ)
From: Grade 1 To: Grade 2
Eff. 08/19/2002

Edwards, Cyril CC Sociology Instructor
From: Class D To: Class E
Eff. 08/16/2002

Flores, Christy	FC	English Instructor From: Class B, Step 01 To: Class F, Step 02 Eff. 08/16/2002
Forman, Mary	CC	English Instructor From: Class C To: Class D Eff. 08/16/2002
Gensicke-Kaesbauer, D.	FC	Cosmetology Instructor (ADJ) From: Grade 1 To: Grade 2 Eff. 08/19/2002
Grantham, Robert	CC	Counselor From: Class B To: Class C Eff. 07/01/2002
Heuser, Willis	CC	Philosophy/Religious Studies Instructor From: Class B, Step 01 To: Class E, Step 04 Eff. 08/16/2002
Hui, Arthur	FC	English as a Second Language Instructor From: Class B, Step 04 To: Class B, Step 05 Eff. 08/16/2002
Jewell, Joseph	FC	Music Instructor From: Class D To: Class E Eff. 08/16/2002
Johns, Susan	CC	Reading Instructor (ADJ) From: Grade 2 To: Grade 3 Eff. 08/19/20029
Keaffaber, Jeffrey	FC	Chemistry Instructor From: Class F, Step 01 To: Class F, Step 09 Eff. 08/16/2002-12/20/2002
Klassen, Kelly	FC	Mathematics Instructor From: Class C To: Class D Eff. 08/16/2002
Lee, Elizabeth	FC	DSPS Counselor (ADJ) From: Grade 1 To: Grade 2 Eff. 06/20/2002

McPherson, Debra	CC	English as a Second Language Instructor From: Class C To: Class D Eff. 08/16/2002
Mohr, Margaret	CC	Physical Education Instructor From: Class D To: Class E Eff. 08/16/2002
Mummery, Francis	FC	Economics Instructor From: Class D To: Class E Eff. 08/16/2002
Nabahani, Melani	CC	English Instructor From: Class B To: Class C Eff. 08/16/2002
Negrete, Terri	CC	Computer Information Systems Instructor (ADJ) From: Grade 1 To: Grade 2 Eff. 08/19/2002
Plum-Widner, Alix	FC	Physical Education Instructor From: Class B To: Class C Eff. 08/16/2002
Rapp, Edward	FC	Physical Education Instructor From: Class C To: Class D Eff. 08/16/2002
Reilly, Joseph	FC	History Instructor From: Class D To: Class E Eff. 08/16/2002
Rundus, Katharin	FC	Music Instructor From: Class E To: Class F Eff. 08/16/2002
Sink, Susan	FC	English Instructor From: Class B, Step 01 To: Class B, Step 06 Eff. 08/16/2002
Swytak, Judith	CC	Nursing Instructor

		From: Class B, Step 01	To: Class B, Step 08
		Eff. 08/16/2002	
Wahbe, Randa	CC	English Instructor	
		From: Class B	To: Class C
		Eff. 08/16/2002	
Wood, Jane	CC	English Instructor	
		From: Class D	To: Class E
		Eff. 08/16/2002	
Wu, Penn	CC	Computer Information Systems Instructor	
		From: Class B, Step 01	To: Class E, Step 06
		Eff. 08/16/2002	

ADDITIONAL DUTY DAYS @ PER DIEM 2002-2003 ACADEMIC YEAR

Baca, Anthony	CC	Head Men's Soccer	13 days
Bottiaux, Paul	CC	Head Men's Basketball	15 days
Haas, D. Ray	CC	Head Women's Soccer	13 days
Mohr, Margaret	CC	Head Women's Basketball	15 days
Welliver, Nancy	CC	Head Women's Volleyball	13 days

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL EFFECTIVE 2002 UMMER INTERSESSION

Budd, Diane	SCE	SCE Hourly Rate
Draffan, Merry	SCE	SCE Hourly Rate
Kier, Lisa	SCE	SCE Hourly Rate
Rambo, Dennis	SCE	SCE Hourly Rate
Ramirez, Luis	SCE	SCE Hourly Rate
Vanegas, Yazmin	SCE	SCE Hourly Rate

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL EFFECTIVE 2002 FALL SEMESTER, FALL TRIMESTER

Bailly, Jennifer	FC	Grade 1
Blackburn, Brenda	FC	Grade 1
Davenport, Phillip	SCE	SCE Hourly Rate
Dye, Danna	CC	Grade 1
England, Kathryn	CC	Grade 1
Garcia, Rosa	CC	Grade 1
Gonzalez, Lisa	SCE	SCE Hourly Rate

Green, Steven	CC	Grade 1
Haller, Corinne	SCE	SCE Hourly Rate
Herrera, Maribel	CC	Grade 1
Horton, Alec	CC	Grade 1
Jimenez, Kristy	CC	Grade 1
Kendall, Celia	FC	Grade 1
Kirkham, Linda	SCE	SCE Hourly Rate
Lau, Philip	SCE	SCE Hourly Rate
Marshall, Ann	SCE	SCE Hourly Rate
Matte, Angela	SCE	SCE Hourly Rate
Miranda, Jose	CC	Grade 1
Mendez, Susan	SCE	SCE Hourly Rate
Montero, Sasha	FC	Grade 1
Nazareth, Julie	CC	Grade 3
Nestle, Patty	SCE	SCE Hourly Rate
Pacier, Phillip	FC	Grade 1
Paille, Julie	FC	Grade 2
Palacios, Roberto	FC	Grade 2
Peoples, Christopher	CC	Grade 1
Phelps, Traci	FC	Grade 1
Philips-Lloyd, Monique	SCE	SCE Hourly Rate
Schiavone, Natalie	FC	Grade 1
Siewert, Laura	SCE	SCE Hourly Rate
Thorne, Jean	FC	Grade 2
Tran, Christine	SCE	SCE Hourly Rate
VanHerk, Tracy	CC	Grade 1
Wazzan, Noha	CC	Grade 1
White, Dana	CC	Grade 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL EFFECTIVE 2002 FALL SEMESTER

Garcia, Jeanette	SCE	Grade 1	Hourly Counselor
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TEMPORARY ACADEMIC HOURLY-SUBSTITUTES EFFECTIVE 2002 FALL SEMESTER

McClellan, Julie	CC	Grade 1
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VOLUNTEER PERSONNEL WITHOUT PAY-2002-2003 ACADEMIC YEAR

Green, Steven	CC	Assistant Coach, Men's Baseball
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Item 5.b: By the block vote, authorization was given for the following classified personnel matters, which are within budget:

RESIGNATION

Gerard, Debra	FC	Executive Secretary III (100%) Eff. 8/16/2002
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NEW PERSONNEL

Anderson, Trudy	WILS	Special Projects Coordinator/Older Adults Prog Temporary Management Position (100%) Range 1, Spec Proj Adm Daily Rate Schedule+stipend in lieu of benefits Eff. 8/14/2002 - 6/30/2003
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Edwards, Roberta	CC	Laboratory Technician/Biology 12-month position (100%) Range 37, Step B Eff. 7/29/2002
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Fields, Sarita	FC	Campus Safety Officer/Citation 12-month position (100%) Range 31, Step A+5% Shift Eff. 7/29/2002
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Hudgins, Daniel	CC	Custodian 12-month position (100%) Range 27, Step A+10% Shift Eff. 8/05/2002
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Liu, David	FC	Laboratory Clerk/Ceramics 12-month position (50%) Range 26, Step A Eff. 8/01/2002
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McGraw, Sonja	FC	Child Care Center Attendant 12-month position (100%) Range 7, Step A Eff. 8/12/2002
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Riley, Kelly	YL	Records-Admissions Technician 12-month position (100%)
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		Range 29, Step A+5% Shift Eff. 7/22/2002
Sanchez, Sandra	WILS	Student Accounting-Records Clerk (50%) Secretary (50%) 12-month position (100%) Ranges 28 & 31, Step A Eff. 7/30/2002
Shimer, Linda	CC	Administrative Secretary II 12-month position (100%) Range 36, Step A Eff. 8/19/2002
Soto, Cynthia	FC	Administrative Secretary II 12-month position (100%) Range 36, Step A Eff. 7/29/2002
Walden, Daniel	CC	Research Analyst 12-month position (100%) Range 50, Step A Eff. 8/13/2002
Zvonec, Pam	FC	Child Care Teacher 12-month position (100%) Range 18, Step A Eff. 8/12/2002

PROMOTION

Dymond, Beverly	YL	Clerk Typist, Senior Range 27, Step B (\$2,204)
		To: WILS Student Acct-Rec Clerk (50%) WILS Secretary (50%) 12-month position (100%) Ranges 28 & 31, Step B (2,339) Eff. 8/05/2002

REASSIGNMENT/RECLASSIFICATION

Morison, Robert	FC	Media Systems Engineering Supervisor
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Range 17, Step H

To: Manager, Instructional Technology
Services
Range 17, Step H
Eff. 7/23/2002

VOLUNTARY CHANGES IN ASSIGNMENTS

Fuentes, Marina	FC	Secretary, Senior (100%)
		Permanent Lateral Transfer From: FC Counseling To: FC Academic Computing/Tech Eff. 8/19/2002
Hunter, Danuta	WILS	Assessment Center Specialist, Senior (75%)
		Permanent Increase in Percent Employed From: 75% To: 100% Eff. 9/01/2002
MacGill, Paulette	CC	Child Care Teacher (100%)
		Permanent Lateral Transfer From: CC (9.5 months) To: FC (12 months) Eff. 8/12/2002
Mehta, Jashwant	FC	Television/Radio Engineer (100%)
		Temporary Increase in Months Employed From: 11 months To: 12 months Eff. 2001-2002 Fiscal Year
Morales, Xochitl	FC	Instructional Assistant (50%)
		Temporary Increase in Percent Employed From: 50% To: 57.5% Eff. 8/19/2002 - 12/10/2002

Rosillo, Zoila	FC	Instructional Assistant (50%) Temporary Increase in Percent Employed From: 50% To: 60% Eff. 8/19/2002 - 12/10/2002
Russell, Byron	CC	Campus Safety Officer/Citation (50%) Temporary Increase in Percent Employed From: 50% To: 65% Eff. 7/01/2002 - 7/11/2002

PROFESSIONAL GROWTH & DEVELOPMENT

Kahlon, Ismat	CC	User Support Specialist (100%) 1st Increment (\$350) Eff. 7/01/2002
Livingston, Nancy	CC	Administrative Secretary II (100%) 4th Increment (\$350) Eff. 7/01/2003

Item 5.c: By the block vote, authorization was given for the following Professional Experts and Independent Contractors to perform various services as indicated:

PROFESSIONAL EXPERTS

Aguilera, Flor	FC	Technical Expert II Summer Scholars Transfer Institute Level C, Eff: 07/26/02 to 08/04/02
Aguilera, Flor	FC	Technical Expert II Summer Academy 2002 Level C, Eff: 08/07/02 to 08/30/02
Blackley, Karen S.	FC	Technical Expert II Art Catalog-Rewrite/Edit/Proof Level C, Eff: 08/05/02 to 09/15/02
Blanchard, Donald E.	CC	Project Manager, Not to Exceed \$9,500

		T-TEN Toyota Technical Education Network Level C, Eff: 08/19/02 to 12/15/02
Bystry, Phil	SCE	Technical Expert II ESL Computer Skills Curriculum Development Level C, Eff: 07/01/02 to 09/06/02
Chamberlain, William S.	FC	Technical Expert II Summer Scholars Transfer Institute Level C, Eff: 07/26/02 to 08/04/02
Churchill, Sarah E.	SCE	Technical Expert II ESL Computer Skills Curriculum Development Level C, Eff: 08/16/02 to 09/06/02
Cooper, Chelsea	CC	Project Expert, Not to Exceed \$500 Assistant Coach-Basketball Level A, Eff: 07/08/02 to 08/15/02
Cristiano, Terry	SCE	Project Manager Cabinet and Millworking Summer Lab Coordinator Level C, Eff: 07/01/02 to 08/19/02
Draffan, Merry R.	SCE	Technical Expert I DSPS Computer Lab-Organize/Install/Review Level B, Eff: 07/25/02 to 09/30/02
Earl, Colleen	SCE	Technical Expert II ESL Computer Skills Curriculum Development Level C, Eff: 08/16/02 to 09/06/02
Gautreaux, Nicole L.	CC	Project Expert, Not to Exceed \$1,440 Nursing Program Enrollment Growth Level A, Eff: 08/29/02 to 05/24/03
Gordillo, Carlos R.	SCE	Project Expert ESL Service Learning Project Level A, Eff: 07/08/02 to 08/02/02
Harrison, James T.	SCE	Project Manager Wood Shop Preparation Level C, Eff: 06/11/02 to 06/20/02

Harrison, James T.	SCE	Project Manager Wood Shop Preparation Level C, Eff: 07/22/02 to 08/19/02
Herzog, Anna	CC	Technical Expert II, Not to Exceed \$700 AS Degree Nursing Prog Enrollment Growth Grnt Level C, Eff: 08/01/02 to 12/12/02
Herzog, Anna	CC	Technical Expert II, Not to Exceed \$700 AS Degree Nursing Prog Enrollment Growth Grnt Level C, Eff: 01/27/03 to 05/30/03
Kamunde, Rita K.	CC	Technical Expert II, Not to Exceed \$700 Foster Care Education Level C, Eff: 08/15/02 to 12/31/02
Kaufman, Pamala	FC	Technical Expert II, Not to Exceed \$1,400 Foster Care Education Level C, Eff: 07/29/02 to 12/31/02
Lynch-Thompson, C.	SCE	Technical Expert II ESL Curriculum Development Level C, Eff: 08/16/02 to 09/06/02
Markley, Karen	FC	Technical Expert II Summer Scholars Transfer Institute Level C, Eff: 07/26/02 to 08/04/02
McCarron, James P.	FC	Technical Expert I Assistant Coach-Track & Field/Cross Country Level B, Eff: 07/29/02 to 04/24/03
McWilliam, Jim	SCE	Project Manager Brea Olinda High School SCE Program Coord Level C, Eff: 07/17/02 to 09/05/02
Musso, Vanessa	CC	Technical Expert II Teacher Preparation Program Project Level C, Eff: 03/26/02 to 06/25/02
Navarro, Hector	FC	Project Expert Assistant Coach-Men's Soccer Level A, Eff: 07/26/02 to 04/21/03

Nguyen, Karyn V.	FC	Technical Expert II Transfer Achievement Program Level C, Eff: 07/22/02 to 06/30/03
Niyondagara, Alice	SCE	Technical Expert II ESL Computer Skills Curriculum Development Level A, Eff: 08/16/02 to 09/06/02
Perez, Alex	FC	Project Expert Assistant Coach-Men's Soccer Level A, Eff: 07/26/02 to 04/21/03
Portman, Sharon	FC	Technical Expert II MicroGrade Training Program Level C, Eff: 08/08/02 to 08/15/02
Randle, Milton	FC	Technical Expert II MESA Program Start Up Level C, Eff: 08/01/02 to 12/20/02
Sanabria, Rolando	FC	Technical Expert II Summer Scholars Transfer Institute Level C, Eff: 07/26/02 to 08/04/02
Sonne, Kathryn	CC	Project Manager, Not to Exceed \$5,600 Service Learning Center Level C, Eff: 06/01/02 to 06/30/02
Stolz, Barbara	SCE	Project Manager Early Childhood Education Program Coordinator Level C, Eff: 07/01/02 to 09/05/02
Tran, Dung N.	SCE	Technical Expert II ESL Computer Skills Curriculum Development Level C, Eff: 08/16/02 to 09/06/02
Trujillo, Tamara L.	FC	Technical Expert II Summer Academy 2002 Level C, Eff: 07/01/02 to 07/31/02
Valencia, Wendy L.	CC	Technical Expert II, Not to Exceed \$280 AS Degree Nursing Prog Enrollment Growth Grnt

		Level C, Eff: 08/01/02 to 12/12/02
Valencia, Wendy L.	CC	Technical Expert II, Not to Exceed \$280 AS Degree Nursing Prog Enrollment Growth Grnt Level C, Eff: 01/27/03 to 05/30/03
Vidal, Sunshine	FC	Technical Expert II Transfer Achievement Program Level C, Eff: 08/06/02 to 06/30/03
Waechter, Carol N.	CC	Technical Expert II, Not to Exceed \$13,475 Title III Grant: Activity I Director Level C, Eff: 08/05/02 to 12/13/02
Waechter, Carol N.	CC	Technical Expert II, Not to Exceed \$13,475 Title III Grant: Activity I Director Level C, Eff: 01/13/03 to 05/30/03
Withrow, Gwenn	CC	Project Manager, Not to Exceed \$1,575 Work Experience Coordinator Level C, Eff: 09/09/02 to 12/20/02

INDEPENDENT CONTRACTORS

Brown, Matt	DEC	Photographer for Anaheim Campus Not to Exceed \$2,650 Eff: 11/01/02 to 01/31/03
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Item 5.d: By the block vote, authorization was given to employ the following hourly personnel for the dates indicated and contracting out of the following specialists for the EOPS and Disabled Student Centers in accordance with the Agreement between the District and CSEA:

SHORT- TERM, WORK-STUDY/WORK EXPERIENCE HOURLY

<u>NAME</u>	<u>LOCATION</u>	<u>DATES</u>	<u>RANGE/STEP</u>
Abelon, John	FC	06-27-02 to 06-30-02	A-4
Abelon, John	FC	07-01-02 to 08-16-02	A-4
Adli, Ali	CC	07-01-02 to 08-16-02	B-2
Ahn, Michael	FC	08-06-02 to 11-13-02	A-3
Alvarado, Luis	SCE	07-24-02 to 10-22-02	B-4
Anderson, Ashley	FC	08-06-02 to 11-13-02	A-3
Anderson, Kuluwaimaka	FC	08-06-02 to 11-13-02	A-3

Andrade, Stephanie	FC	08-06-02 to 11-13-02	A-3
Arora, Gaurav	FC	08-06-02 to 11-13-02	A-3
Asato, Brent	FC	07-01-02 to 09-29-02	B-2
Ayon, Carlos	SCE	07-01-02 to 09-27-02	B-4
Bassier, Jennifer	CC	08-05-02 to 11-03-02	B-1
Battu, Jashanjeet	CC	07-29-02 to 10-27-02	A-3
Bautista, Edith	CC	07-01-02 to 09-29-02	C-3
Bhatt, Hardik	FC	08-06-02 to 11-13-02	A-3
Bidelspach, Joan	CC	07-17-02 to 09-27-02	C-1
Blackley, Ian	FC	08-06-02 to 11-13-02	A-3
Boalay, Rashid	FC	07-25-02 to 10-20-02	C-1
Brown, David	CC	07-15-02 to 10-13-02	B-3
Burns, Gracie	FC	07-17-02 to 06-30-03	33-E Retiree
Campbell, Joseph	FC	08-01-02 to 06-30-03	B-3 Theater
Caplin, Courtney	FC	07-01-02 to 06-30-03	B-4 Theater
Caplin, Courtney	FC	07-01-02 to 06-30-03	C-2 Theater
Carter, Tamesha	CC	07-29-02 to 08-09-02	B-1
Cauley, Rosalie	CC	07-17-02 to 09-27-02	C-4
Celaya, Jeannette	CC	07-01-02 to 06-30-03	B-1 WS
Chafey, Pamela	CC	07-01-02 to 09-29-02	B-2
Collins, Paula	FC	07-01-02 to 06-30-03	A-4 WS
Cook, Tona	CC	07-12-02 to 10-06-02	C-2
Cornell, Lindsey	CC	08-14-02 to 01-19-03	B-3 FTS
Corona, Carolyn	FC	07-01-02 to 06-30-03	B-3 WS
Cutrona, Graziella	FC	08-19-02 to 11-17-02	C-3
Dang, Song	CC	07-01-02 to 06-30-03	B-1 WS
DeCollibus, Karen	FC	08-05-02 to 08-16-02	A-4
Diaz, Maria	SCE	08-16-02 to 01-19-03	A-3 FTS
Doshi, Dhaval	FC	07-01-02 to 09-29-02	B-2
Duverne, Jerry	FC	07-01-02 to 06-30-03	A-3 WS
Felix, Cecilia	FC	08-06-02 to 11-13-02	A-3
Fisher, Ruth	CC	07-01-02 to 09-29-02	C-2
Ford, Ryan	CC	08-19-02 to 01-19-03	B-3 FTS
Fricke, Deborah	CC	07-01-02 to 07-31-02	C-4
Froelich, Ryan	FC	07-01-02 to 09-28-02	B-2
Fuller, Kristin	FC	07-22-02 to 06-30-03	A-4 WS
Gallup, Brigitte	FC	07-01-02 to 06-30-03	A-4 WS
Gandhi, Drushti	FC	07-16-02 to 08-30-02	A-4
Garrett, Eunieka	CC	07-01-02 to 08-15-02	A-3
Gemme, Amy	CC	08-14-02 to 01-19-03	B-3 FTS
Giang, Oanh	CC	08-14-02 to 01-19-03	B-2 FTS
Gonzalez, Darlene	CC	08-19-02 to 01-17-03	A-4 FTS
Gordon, Jeffrey	CC	08-19-02 to 11-17-02	B-4

Gulmesoff, Andre	CC	07-01-02 to 06-30-03	B-1 WS
Hall, Robert	SCE	07-22-02 to 10-20-02	A-4
Henderson, Amber	FC	08-06-02 to 11-13-02	A-3
Hernandez-Saul, Cynthia	CC	07-15-02 to 10-13-02	B-4
Hinojosa, Juan	CC	07-08-02 to 10-06-02	B-4
Hoh, Udi	CC	08-19-02 to 01-19-03	A-4 FTS
Holloway Jr, John H	FC	07-01-02 to 06-30-03	A-4 WS
Houston, Robert	CC	08-14-02 to 01-19-03	B-2 FTS
Hovey, Melissa	FC	08-06-02 to 11-13-02	A-3
Hughes, Jeniffer	CC	07-01-02 to 09-29-02	A-4
Hunter, Jerrold	CC	07-01-02 to 09-29-02	C-3
Hunter, Marlene	CC	07-17-02 to 06-30-03	C-4 Retiree
Illangakoon, Rakhitha	CC	08-14-02 to 01-19-03	B-2 FTS
Ingles, Daniel	FC	08-06-02 to 11-03-02	A-3
Johnson, Amber	CC	07-15-02 to 08-16-02	A-4
Johnson, Karen	CC	08-19-02 to 01-19-03	B-2 FTS
Johns-Richardson, Victoria	CC	07-01-02 to 08-15-02	A-3
Jones, Louis	FC	08-06-02 to 11-13-02	A-3
Jones, Tera	DEC	07-01-02 to 08-16-02	A-4
Kline, Christopher	CC	08-14-02 to 01-19-03	B-2 FTS
Klug-Jones, Doreen	CC	07-01-02 to 09-27-02	B-2
Kyees, Shawna	FC	08-01-02 to 06-30-03	B-3 Theater
LaHood, Wynona	CC	07-01-02 to 09-29-02	C-3
Lander, Jason	FC	07-01-02 to 08-17-02	A-4
Lautzenheiser, Amy	CC	08-19-02 to 01-17-03	A-4 FTS
Le, Sean	CC	07-01-02 to 06-30-03	B-1 WS
LeCompte, Aimee	CC	08-14-02 to 01-19-03	B-2 FTS
Lee, Timothy	FC	08-06-02 to 11-13-02	A-3
Leopold, Scott	CC	07-01-02 to 09-29-02	B-1
Li, Nuoshi	FC	07-01-02 to 08-16-02	A-3 WS
Litzinger, Michelle	DEC	07-01-02 to 08-16-02	B-2
Lloyd, Jeremy	FC	08-06-02 to 11-13-02	A-3
Lukowski, Linda	FC	07-01-02 to 09-29-02	B-3
Ma, Jia	FC	08-19-02 to 01-19-03	A-4 FTS
Maldonado, Teresa	FC	07-01-02 to 09-29-02	B-2
Mamaril, Aleli	CC	07-01-02 to 06-30-03	B-2 WS
Manuelian, Arpie	FC	08-06-02 to 11-13-02	A-3
Martinez, Rose	FC	07-01-02 to 06-30-03	C-2 Retiree
McAllister, George	FC	07-31-02 to 06-30-03	B-2 Theater
McAllister, George	FC	07-31-02 to 06-30-03	B-3 Theater
McFarland, Mayme	CC	07-01-02 to 09-27-02	C-4
McFarland, Robert	CC	07-01-02 to 09-29-02	C-3
McKinstry, Cathy	SCE	08-12-02 to 10-04-02	25-A Subst

Meinert, Sarah	CC	07-01-02 to 09-29-02	C-3
Menchaca Jr, Anthony	FC	07-01-02 to 09-29-02	C-1
Mohamed, Hussein	CC	07-01-02 to 08-16-02	A-4
Morrison, Cristi	CC	07-01-02 to 08-30-02	34-A Subst
Munoz, Hector	FC	07-01-02 to 09-29-02	C-1
Nguyen, Ba Hoang	FC	07-08-02 to 10-05-02	B-2
Nguyen, Bich Thuy Thi	CC	07-01-02 to 06-30-03	B-1 WS
Nguyen, Field Thi	FC	07-01-02 to 09-29-02	B-2
Nguyen, Tho Huu	CC	07-01-02 to 06-30-03	A-4 WS
Nunez, Ruth	FC	07-01-02 to 06-26-03	C-1 Subst
Ojeda, Rosalia	CC	07-01-02 to 08-15-02	A-3
Oleinik, Nancy	FC	07-01-02 to 10-18-02	B-2
Palomino, Xochilt	CC	07-22-02 to 10-20-02	A-3
Patel, Urvik	FC	07-01-02 to 08-17-02	A-4
Pereda, Christopher	FC	07-01-02 to 08-17-02	A-4
Pine, Candice	CC	07-01-02 to 09-29-02	B-2
Poblete, Rowena	CC	08-14-02 to 01-19-03	B-2 FTS
Pulcher, Lindsay	CC	07-01-02 to 08-15-02	A-3
Quillen, Paul	CC	07-01-02 to 08-16-02	B-2
Ramos, Amanda	CC	07-01-02 to 06-30-03	B-2 WS
Ranon, Jeanette	CC	07-29-02 to 08-09-02	B-4
Rho, Brian	CC	08-14-02 to 01-19-03	B-2 FTS
Rica, David	FC	08-06-02 to 11-13-02	A-3
Roberson, Michelle	CC	07-15-02 to 10-13-02	A-3
Rodriguez, Daisy	CC	07-01-02 to 09-29-02	A-3
Rodriguez, Gustavo	FC	08-19-02 to 11-17-02	C-4
Rodriguez, Maria	FC	07-12-02 to 10-06-02	A-3
Royster, Crystal	FC	08-06-02 to 11-13-02	A-3
Salazar, Maysel	CC	08-14-02 to 01-19-03	B-3 FTS
Sanborn, Robert	CC	07-15-02 to 10-13-02	B-1
Saucedo, Maria	SCE	07-01-02 to 09-29-02	C-3
Schluter, Craig	FC	08-06-02 to 11-13-02	A-3
Seiglie, Debora	SCE	07-01-02 to 09-29-02	C-3
Semaan, Simon	CC	07-01-02 to 09-29-02	C-3
Simbeck, Cathy	CC	07-29-02 to 08-16-02	B-4
Smith, Amanda	FC	07-01-02 to 06-30-03	B-3 WS
Smith, Angela	CC	08-14-02 to 01-19-03	B-2 FTS
Solano, Fatima	FC	07-01-02 to 06-30-03	A-4 WS
Spencer, Romona	CC	07-29-02 to 08-06-02	A-3
Spicer, Kellie	FC	08-06-02 to 11-13-02	A-3
Spiicer, Lidia	FC	07-01-02 to 06-30-03	B-2 WS
Spratt, Theophilus	CC	07-01-02 to 07-31-02	B-3
Spratt, Theophilus	FC	08-05-02 to 09-29-02	C-1

Stephens, Robert	CC	07-01-02 to 06-30-03	D-2
Toori, Muhammad	FC	08-06-02 to 11-13-02	A-3
Torio, Eileen	FC	08-06-02 to 11-13-02	A-3
Tran, Thu Anh	FC	07-15-02 to 10-13-02	B-2
Tran, Van Ngoc Thi	FC	07-01-02 to 06-30-03	B-2 WS
Truong, Tri Thanh	CC	07-01-02 to 09-27-02	B-2
Uraire, Amy	DEC	07-01-02 to 09-27-02	B-2
Vann, Janice	CC	09-09-02 to 12-08-02	B-3
Verduzco, Michelle	CC	07-01-02 to 09-29-02	A-3
Vetica, Kristen	CC	07-15-02 to 10-13-02	A-3
Volpe, Christian	CC	07-01-02 to 06-30-03	B-1 WS
Walter, Mollie	CC	07-15-02 to 10-13-02	B-2
Yusuf, Fahmo	CC	07-01-02 to 06-30-03	B-1 WS
Zuniga, Rosangela	FC	07-01-02 to 09-29-02	B-2
Zuniga, Rosangela	FC	07-01-02 to 06-30-03	B-2 WS

TUTORS, INTERPRETERS, AND READERS

Abdelhai, Abelrahman	CC	07-01-02 to 06-30-03	A-4
Abdelhai, Abelrahman	CC	07-01-02 to 06-30-03	B-1
Chinchilla, Francella	CC	07-03-02 to 08-27-02	B-2
Estafanous, Mary Ann	CC	07-01-02 to 06-30-03	B-2
Gonzalez, Mirla	CC	07-01-02 to 06-30-03	B-2
Hasan, Tania	CC	07-01-02 to 12-30-02	A-4
Hembree, Stacilyn	CC	07-01-02 to 06-30-03	D-1
Henke, Alan	FC	07-24-02 to 06-30-03	A-4
Kaur, Navdeep	CC	07-01-02 to 06-30-03	B-2
Monte, Minerva	FC	08-01-02 to 12-20-02	C-2
Morris, Jolie	CC	07-01-02 to 06-30-03	B-2
Munoz, Petra	CC	07-01-02 to 06-30-03	B-2
Nassir, James	CC	07-01-02 to 06-30-03	B-2
Nava, Alexandra	CC	07-01-02 to 09-15-02	B-2
Nguyen, Tao Huu	CC	07-01-02 to 06-30-03	B-2
Osman, Dahabo	CC	07-01-02 to 06-30-03	B-2
Skiles, Robert	CC	07-01-02 to 06-30-03	A-3
Solano, Martha	CC	07-01-02 to 06-30-03	B-2
Stephens, Robert	CC	07-01-02 to 06-30-03	B-4
Stephens, Robert	CC	07-01-02 to 06-30-03	D-2
Youssef, Mohamad	CC	07-01-02 to 06-30-03	A-4
Yusuf, Fahmo	CC	07-01-02 to 06-30-03	A-4

GENERAL

Item 6.a: It was moved by Trustee Nancy Rice and seconded by Trustee Molly McClanhan to appoint the following individuals to the Orange County Legislative Task Force for the 2002-03 year: Wayne Wedin as the District' community representative; Susan Meyer as the classified employee representative, and Trustee Manny Ontiveros as the trustee representative. **Motion carried unanimously, including the Student Trustees' advisory votes.**

CLOSED SESSION: At 7:49 p.m., Board President Manny Ontiveros adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES, - Employee Organization: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Government Code Section 54956.95 - Liability Claim

Claimant:	Darren Robert Jemison
Agency Claimed Against:	NOCCCD, et al

Per Section 54956.8 of the Government Code: CONFERENCE WITH REAL PROPERTY NEGOTIATOR Rod Fleeman, Vice Chancellor, Finance & Facilities, regarding:

Property:	4175 Fairmont Blvd. Yorba Linda, CA 92886
Negotiating Parties:	To be Determined
Under Negotiation:	Terms and Conditions

Per Section 54956.8 of the Government Code: CONFERENCE WITH REAL PROPERTY NEGOTIATOR Rod Fleeman, Vice Chancellor, Finance & Facilities, regarding:.

Property:	1000 S. Leslie La Habra, CA 90631
Negotiating Parties:	To be Determined
Under Negotiation:	Terms and Conditions

RECONVENE OPEN SESSION: At 8:35 p.m., Board President Manny Ontiveros reconvened the meeting in open session and reported the following action taken in closed session:

It was moved by Trustee Nancy Rice and seconded by Trustee Molly McClanahan that the Board deny the claim for damages by Darren Robert Jemison. **Motion carried unanimously by those members present (Trustee Donna Miller absent).**

ADJOURNMENT: At 8:38 p.m., it was moved by Trustee Molly McClanahan and seconded by Trustee Nancy Rice to adjourn the meeting. **Motion carried unanimously.**

Nancy Rice, Secretary
Board of Trustees