

APPROVED

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

August 12, 2003

The Board of Trustees of the North Orange County Community College District met for the Regular Meeting on Tuesday, August 12, 2003, at 5:30 p.m. in the Board Room at the Anaheim Campus.

Board President Leonard Lahtinen called the meeting to order at 5:32 p.m. Trustee Nancy Rice led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL - Present: Leonard Lahtinen, Molly McClanahan, Donna Miller, Manny Ontiveros, Nancy Rice, and Student Trustees Karen Johnson and Carlos Ayon. Trustee Otto Lacayo arrived at 6:29 p.m. Absent: Trustee Jeff Brown.

RESOURCE PERSONNEL PRESENT: Jerome Hunter, Chancellor; Rod Fleeman, Vice Chancellor, Finance & Facilities; Jeff Horsley, Vice Chancellor, Human Resources; Sam Schauerman, Interim President, Fullerton College; Margie Lewis, President, Cypress College; Gary McGuire, Provost, School of Continuing Education; Donna Hatchett, District Director, Public Affairs; Jack Raubolt, District Director, Information Services; Karen Cant, representing the District Management Association; Steve Gold, representing the Cypress College Academic Senate; Rolando Sanabria, representing the Fullerton College Faculty Senate; Lisa Campbell, representing United Faculty; Vickie McPherson, representing CSEA, Chapter #167; Sam Russo, representing ADFAC; Violet Ayon, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Jim Arbogast, Nancy Byrnes, Virginia Derakshanian, Betty Germanero, Dan Kawahara, Phillip Grisotti, Angie Rios, Mary Rothera, Cathy San Roman, and Frances Wahl from Cypress College; Susan Clifford, Mark Greenhalgh, Andrea Hanstein, Denny Konshak, Rod Lusch, Adam O=Connor, Janet Portolan, Rick Perez, Richard Ramirez, and Karen Rose from Fullerton College; Chuck Helms, Tom Parisi, and Greg Schulz from the School of Continuing Education; Ron Beeler, Steve Duncan, Ann-Marie Gabel, Beth Mooney, Dorothy Owens-Whitehurst, and Fred Williams from the District Offices.

VISITORS PRESENT: Jerine Ahmed, Andrew Beggs, Fred Ghahramani, Ted O=Brien, and Vance Williams from NORESCO; James Vanderbilt.

COMMENTS: MEMBERS OF THE AUDIENCE:

1. **Denny Konshak**, from Fullerton College, addressed the Board on behalf of ADFAC regarding part-time faculty negotiations. His presentation noted the number of adjunct faculty members, classified staff, management staff, and full-time faculty. He stated that if the Board is willing to accept the final fact finder report in total, then ADFAC would be willing to do so also in order to conclude 2002-03 budget negotiations.
2. **Jim Arbogast**, from Cypress College, submitted the following statement for the record:

I would like to know the estimated cost of this property approved by the board of Trustees July 22, 2003. I would like a rationale to why at this time of budget crisis the district is indulging in spending money on luxury items like property?

I would like to say that I feel that it is this administration=s responsibility to cease excessive spending in light of the budget crisis and declining enrollment. **NOW, is not the time for more!** Yet our district continues an upward trend of shopping and spending, of an exuberant amount of money on office renovations, repairs to flawed construction and property acquisitions. Our district continues to sell and acquire rather than being financially prudent.

School districts are not businesses!

We cannot operate under the presumption that we can continue to acquire because we will not continue enrollment growth. Nor will we even have the employees to house in the facilities that we currently have.

Additionally we have a 5% reserve and showing a profit in the form of a large fund balance is not good money management B nor is it good politics. Using dollars wisely to provide strong programs for children is what good school money management should be about. How education should be structured and directed has become simply a question of dollars and cents; with the assumption that each increment of funding creates an increment of learning. Many administrators pawn bonds off with a flawed vision of our educational woes that bonds will constitute better education; this is a bill of goods that Americans, frustrated with inferior schools, will not buy B unless they get better consumer information.

The general trend in school finance is to rely more heavily on state dollars and less on local tax collections. Therefore the current budget crisis impact tax dollars and our funding. The resistance to the VLF tax could reflect a failure to increase tax dollars because the system does not value education, or does it reflect legislators and voters faith in schools to use the money appropriately? Whatever the reason, you have a chronic problem that could undermine your ability to build public support for the schools.

Illinois University professor Irene Rubin showed that greater fiscal distress led to institutional denial that there was anything wrong. Things grew worse, Rubin found, as efforts to cover up problems led to poorer budgeting techniques. Clearly, it is crucial to have highly qualified administrators who understand budgeting and the dynamics of revenue generation.

I urge the board to consider their spending patterns and the impact that makes on voter support for future higher taxes.

3. **Shannon Ellis**, from the School of Continuing Education, addressed the Board regarding lay off of classified positions. She expressed her concern regarding the deterioration of labor relations in the bumping process of those individuals whose positions have been laid off. She asked the Board to consider rescinding the previously approved lay off of classified staff positions now that the state budget is known and stated that CSEA will be monitoring the use of hourly employees.

BLOCK VOTE APPROVAL: It was moved by Trustee Molly McClanahan and seconded by Trustee Nancy Rice that the following items be approved by block vote:

Finance & Facilities:	3.a, 3.d,
Instructional Services:	4.a
Human Resources:	5.a, 5.c, 5.d

Motion carried unanimously by Board Members present, including the Student Trustees= advisory votes.

REPORTS

1. As a part of the Chancellor=s Report, **Vice Chancellor Rod Fleeman** and **District Director of Fiscal Affairs Fred Williams** conducted a presentation on the recently-adopted State Budget. Highlights of the presentation included identification of the following: 1) Statewide Apportionment estimated at \$3.971 million; 2) Growth funds at \$58 million (1.5%), which is not enough to cover all the statewide growth; 3) \$225

million in Partnership for Excellence funds; 4) Scheduled Maintenance at \$12 million; 5) \$12 million for Instructional Equipment; 6) Board Financial Aid Program funds of \$46 million, which equates to approximately \$1 million to the District for primarily financial aid staffing); 7) Part-time Faculty at \$59 million; 8) \$388 million in categorical funds; 9) an enrollment fee of \$18/unit; 10) no funding for Cost of Living Adjustment (COLA); and 11) the Growth allocation and the concurrent enrollment issue will net a decline in growth dollars. Dr. Fleeman stated that he anticipates major budget issues during the 2003-04 fiscal year due to the lack of a balanced state budget. In response to questions, Dr. Fleeman explained that the District utilized approximately \$5 million from contingency funds to make one-time reductions and assist in transitioning employees who were negatively affected by the personnel cuts, but will need to brace for permanent budget reductions.

(See Supplemental Minutes #900 for a complete copy of the presentation.)

In response to an inquiry regarding the State=s extension of the adoption of local district budgets, the Board agreed to postpone the public hearing on the District=s Proposed Budget to October 14.

In response to public comments, Dr. Fleeman noted that the budget targets identified in January 2003 were most appropriate and puts the District in a good position for 2003-04. In addition, Chancellor Hunter clarified that the Board=s recent approval for the purchase of property adjacent to Fullerton College is being completed with bond funds as specified in the District=s bond measure.

In the ensuing discussion, the following was voiced: 1) a request for further clarification in what appears to be a small percentage reduction to the District=s state budget allocation and the possibility of reinstating classified staff positions that had been laid off; 2) an inquiry regarding the Board Discretionary Fund and how it will be used, which is yet to be determined; 3) Trustee Donna Miller inquired on the possibility of obtaining a total dollar amount identifying the difference between what the District budgeted for and what it will ultimately receive from the State; 4) Trustee Manny Ontiveros inquired on the state=s direction regarding declining enrollment, which to the District is estimated to be about 2.5% from last year.

- B. In response to public comments, **Vice Chancellor Jeff Horsley** stated that the bumping process is based on seniority and that CSEA and the District negotiate the impact and order of the lay off. Trustee Donna Miller stated on behalf of the Board and Administration that adherence to contract stipulations is expected.
- 3. **Chancellor Hunter** entertained a discussion on the need for the Board to appoint a community representative to serve on the Orange County Legislative Task Force for 2003-04. Past community representatives Daryl Essex and Wayne Wedin were

suggested. Board President Leonard Lahtinen requested this item be agendaized for the next board meeting.

4. **Sam Schauerman**, Fullerton College President; **Margie Lewis**, Cypress College President; and **Gary McGuire**, School of Continuing Education Provost, reported on activities in their respective areas.
5. **Karen Cant** stated that the District Management Association recommends that the bumping process for classified staff be minimized so that the least number of employees are affected and disruption to programs and services be minimized.
6. **Lisa Campbell**, reported that United Faculty has formed a uniserve with faculty in the Placentia/Yorba Linda Unified School District Educators= Association, which will increase California Teachers= Association assistance to United Faculty=s membership. In addition, she announced United Faculty=s involvement in the New Faculty Orientation scheduled for August 13.
7. **Student Trustee Karen Johnson** reported on Cypress College Associated Student activities, the development of back-to-school packages for students, and the acquisition of additional student discounts from various vendors. In addition, she reported that she and Student Trustee Carlos Ayon will be attending the Student Trustee Orientation Workshop in Sacramento sponsored by the Community College League of California.
8. **Student Trustee Carlos Ayon** reported that the Fullerton College Associated Student Body has made its temporary physical move to the portable buildings on Chapman Avenue and that the Associated Students are finalizing on-campus student activities, as well as the Student Planner.
9. **Trustee Manny Ontiveros** reported that he and Trustee Nancy Rice attended a meeting hosted by Assemblywoman Lyn Daucher regarding the state budget deliberations.
10. **Trustee Leonard Lahtinen** noted a recent newspaper article regarding a successful Disneyland employee program, which gave credit to the School of Continuing Education. In addition, he inquired on the student health insurance program offered through Community College League of California and its possible availability to students throughout the District. Dr. Fleeman and Student Trustee Karen Johnson noted the availability of such information to students on campus.

MINUTES: It was moved by Trustee Molly McClanahan and seconded by Trustee Manny Ontiveros that the minutes of the Regular Meeting of July 22, 2003, be approved as submitted. **Motion carried unanimously by those members present, including the Student Trustees= advisory votes.**

FINANCE & FACILITIES

Item 3.a: Upon clarification on the amount of the change order for USS Cal Builders, it was moved by Trustee Nancy Rice and seconded by Trustee Molly McClanahan to ratify purchase order numbers P0015197 through P0018609 through July 24, 2003, totaling \$1,475,985.52 and check numbers C0005691 through C0005792, totaling \$57,923.91 and check numbers F0081934 through F0082209, totaling \$501,042.78 and check numbers 88111027 through 88112800, totaling \$4,989,284.30 and check numbers V0030073 through V0030084, totaling \$12,293.29 from July 1, 2003, through July 31, 2003. **Motion carried unanimously by those Board Members present, including the Student Trustees= advisory votes.**

Item 3.b: By the block vote, authorization was granted for the various change orders for public works projects listed per the Change Order Request.

(See Supplemental Minutes #900 for a copy of the Change Order Request.)

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute each contractor agreement on behalf of the District.

Item 3.c: Upon a presentation by Vice Chancellor Rod Fleeman and District Director of Facilities Ron Beeler regarding energy conservation efforts and a considerable question and answer period with representatives from NORESKO, it was moved by Trustee Nancy Rice and seconded by Trustee Molly McClanahan, authorization was granted to enter into a performance contract with NORESKO, a State pre-qualified energy conservation contractor in a turnkey role, to install a new cogeneration system, central chilled water plant, chilled water piping, and convert DX coils to chilled water at Cypress College. The contract is in compliance with Government Code Sections 4217 and 4244 and, will coincide with the critical path of the master construction schedule for Cypress College with an overall period of coverage beginning August 13, 2003 and ending June 30, 2005 for an amount not to exceed amount of \$7.3 million. **Motion carried unanimously by the Board Members present, including the Student Trustees= advisory votes.**

(See Supplemental Minutes #900 for a copy of the presentation.)

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to negotiate and execute the performance contract on behalf of the District.

Item 3.d: By the block vote, authorization was granted to file the Notice of Completion for PW0203-303, Energy Conservation Upgrade Districtwide, for the portion of the work done at the Anaheim Campus, and release the final retention payment when due.

Item 3.e: Upon clarification on the communication with city administrators regarding the zoning issue for the Anaheim Campus, it was moved by Trustee Donna Miller and seconded by Trustee Molly McClanahan to adopt Resolution No. 03/04-03 to render local zoning ordinances inapplicable to the use of the Anaheim Campus for educational purposes.

INSTRUCTIONAL SERVICES

Item 4.a: By the block vote, authorization was granted to accept grant funds, transfer funds and/or enter into agreements, adopt resolutions to accept new income, establish budgets, and authorize expenditures within the General Fund, pursuant to the California Code of Regulations, Title 5, Section 58308, and authorize the Vice Chancellor, Finance and Facilities to execute the agreement and to sign any related documents on behalf of the District, as follows:

SITE	PROJECT NAME	LENGTH OF CONTRACT	TOTAL CONTRACT	AUTHORIZED SIGNATORIES ON BEHALF OF DISTRICT
FC	Fullerton College Child Development Centers Infant and Toddler Resource Grant	7/1/03 B 6/30/04	\$2,416)	For the agreements and <u>any amendments to modify the agreement, and any related documents:</u> Chancellor or Vice Chancellor, Finance and Facilities and <u>for any related documents:</u> District Director, Fiscal Affairs

Item 4.b: Upon clarification on Fine Arts donations, it was moved by Trustee Nancy Rice and seconded by Trustee Donna Miller to grant authorization to accept the Air Brushing Kit donation from Tony Papavero to the Fullerton College Cosmetology Department and the monetary donations to the Fine Arts Department=s Standing Room Only Program from various patrons. **Motion carried unanimously by those members present, including the Student Trustees= advisory votes.**

(See Supplemental Minutes #900 for a complete listing of donors.)

Items 4.c through 4.l: Trustee Leonard Lahtinen requested funding information on items 4.c through 4.l, except for item 4.l, as to the appropriateness of expenditures for the events noted in the agenda items. It was then moved by Trustee Donna Miller and seconded by Trustee Manny Ontiveros that items 4.c, 4.d, 4.e, 4.f, 4.g, 4.h, 4.j, 4.k, and 4.l. **Motion carried unanimously by those members present, including the Student Trustees= advisory votes.**

Item 4.c: Authorization was granted for the Fullerton College Cadena/Transfer Center to host college fairs, guest speakers, receptions, meetings and open houses that assist students to plan for transfer to four-year institutions and promote diversity and understanding among campus faculty, staff and students. Authorization is also requested to pay for expenses needed to support these events during the fall 2003, spring 2004 and summer 2004 semesters at a total cost not to exceed \$20,000.

Further authorization was granted for the College President to execute any agreements on behalf of the District for the Cadena/Transfer Center.

Item 4.d: Authorization was granted for the Fullerton College Transfer Achievement Program (TAP) to host orientation meetings and bimonthly training sessions and pay for food, beverages and miscellaneous supplies during the 2003-2004 academic year at a total cost not to exceed \$2,000.

Further authorization was granted for the College President to execute any contracts/agreements necessary on behalf of the District.

Item 4.e: Authorization was granted for the Fullerton College Extended Opportunities Program and Services (EOPS) to host a variety of events/activities throughout the 2003-04 academic year for high-risk, low income students to assist in their educational and career goals. Expenditures include, but are not limited to, food and refreshments and promotional materials and supplies for a total not to exceed \$10,200.

Further authorization was granted for the College President to execute any contracts/agreements necessary on behalf of the District.

Item 4.f: Authorization was granted for Fullerton College Staff Development to expend funds for the 2003-2004 academic year for supplies, meals, refreshments, teaching awards, subscriptions, training materials, off-campus training and retreats, transportation, consultants, contracted services and professional experts to support mandated on-campus activities and off-campus travel and conference attendance allocated through shared governance processes for faculty, managers and classified staff and to support the objectives of the Title V grant that relate to staff development and Telecommunications Technology and Infrastructure Plan/Human Resources (TTIP/HR) at a cost not to exceed \$14,750.

Further authorization was granted for the President of Fullerton College to execute the agreements and contracts on behalf of the District.

Item 4.g: Authorization was granted for the Fullerton College 2003-2004 Honors Program to host an end-of-the-year banquet for the Honors students, instructors, administration and parents for a cost not to exceed \$1,000 for food services and miscellaneous supplies.

Further authorization was granted for the College President to execute any contracts/agreements necessary on behalf of the District.

Item 4.h: Authorization was granted for the Fullerton College Puente Project to host events for the 2003-04 academic year that assist under-served students to succeed and transfer to a four-year university. Expenditures include mentor/team training, orientations, professional speakers, travel, lodging, meals, supplies, and the spring 2004 trip to Northern California for a total not to exceed \$3,485.

Further authorization was granted for the College President to execute any related contracts/agreements on behalf of the District.

Item 4.i: Upon clarification on prior usage of the off-site parking shuttle services and proposed service for 2003-04, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Manny Ontiveros to authorize the Vice Chancellor, Finance and Facilities to enter into agreements with Carter Bowl and Empire Enterprises to provide off-site parking and shuttle service for Fullerton College for fall 2003 and spring 2004 at a total cost each semester of \$14,140. **Motion carried unanimously by those members present, including the Student Trustees= advisory votes.**

Item 4.j: Authorization was granted for Fullerton College to host a Library Learning Resource Center Groundbreaking Event, Wednesday, August 20, 2003 and to make the necessary expenditures for light refreshments at a cost not to exceed \$800.

Further authorization was granted for the President, Fullerton College or designee to execute any necessary agreements on behalf of the District.

Item 4.k: Authorization was granted for the Fullerton College Extended Opportunities Program and Services/Cooperative Agencies and Resources for Education (EOPS/CARE) to host a variety of events/activities throughout the 2003-04 academic year for high-risk, low income students to assist in the attainment of their educational and career goals. Expenditures include, but are not limited to, food and refreshments and promotional materials and supplies for a total not to exceed \$4,000.

Further authorization was granted for the College President to execute any contracts/agreements necessary on behalf of the District.

Item 4.l: Authorization was granted for the Fullerton College Student Services Division to host two events throughout the 2003-04 academic year to assist students in reaching their educational and career goals. Expenditures include, but are not limited to, food and refreshments and training materials and supplies for a total not to exceed \$2,500.

Further authorization was granted for the College President to execute any contracts/agreements necessary on behalf of the District.

HUMAN RESOURCES

Item 5.a: By the block vote, authorization was given for the following academic personnel matters, which are within budget:

LONG-TERM SUBSTITUTE

Arya, Neha	FC	Computer Information Systems Instructor One Semester Leave of Absence Replacement 100% Contract Class B, Step 01 Eff. 08/15/2003-12/19/2003
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CHANGE IN SALARY CLASSIFICATION

(Change in class and step placement pursuant to verification of education and experience.)

Collins, Renee	CC	Counselor From: Class B To: Class C Eff. 07/01/2003
Cross, Karen	CC	Computer Information Systems (ADJ) From: Grade 1 To: Grade 2 Eff. 08/18/2003
DeVereaux, Constance	FC	Philosophy/Religion Instructor (ADJ) From: Grade 2 To: Grade 3 Eff. 08/18/2003
Farnham, Paul	FC	Math Instructor From: Class B To: Class C Eff. 08/15/2003
Giles, Scott	FC	Physical Education Instructor From: Class B To: Class C Eff. 08/15/2003
Godfrey, Don	FC	Construction Technology Instructor (ADJ) From: Grade 1 To: Grade 2 Eff. 08/18/2003
Halahmy, David	CC	History Instructor From: Class B To: Class C Eff. 08/15/2003

Harrison, James	FC	Construction Technology Instructor From: Class D To: Class E Eff. 08/15/2003
Ikenushi, Masako	FC	Foreign Language Instructor (ADJ) From: Grade 1 To: Grade 2 Eff. 08/18/2003
Jewell, Joseph	FC	Music Instructor From: Class E To: Class F Eff. 08/15/2003
Mazzotta, Casey	FC	Physical Education Instructor From: Class C To: Class D Eff. 08/15/2003
Nusbaum, David	CC	Math Instructor From: Class D To: Class E Eff. 08/15/2003
Oliveira, Antonio	CC	Foreign Language Instructor From: Class C To: Class D Eff. 08/15/2003
Peterson, Queen	FC	Counselor From: Class C To: Class D Eff. 07/01/2003
Plum-Widner, Alix	FC	Physical Education Instructor From: Class C To: Class D Eff. 08/15/2003
Putman, Elizabeth	CC	Nursing Instructor From: Class B To: Class C Eff. 08/15/2003
Tapia, James	CC	Human Services Instructor (ADJ) From: Grade 1 To: Grade 2 Eff. 08/18/2003
Woelke, Deborah	FC	Physical Education Instructor From: Class D To: Class E Eff. 08/15/2003

Helwig, Kent	CC	Grade 1
Jong, Richard	CC	Grade 1
Karina, David	SCE	SCE Hourly Rate
Narahara, Judy	SCE	SCE Hourly Rate
Ries, Richard	FC	Grade 2
Rogus, Linda	CC	Grade 1
Sajjadham, Dara	FC	Grade 1
Samplewala, Munir	CC	Grade 2
Wantz, Wendy	SCE	SCE Hourly Rate
Wayne, Janet	CC	Grade 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL-2003 FALL SEMESTER,
FALL TRIMESTER

Moore, Barbara	SCE	Grade 1	Hourly Counselor
Punt, Juliana	FC	Grade 1	Hourly Librarian

VOLUNTEER PERSONNEL WITHOUT PAY - 2003-2004 ACADEMIC YEAR

Davenport, Phil	CC	Assistant Coach, Men=s Basketball
Van Herk, Tracy	CC	Assistant Coach, Women=s Soccer

Item 5.b: Upon clarification on the request for retroactive approval of classified staff stipends, it was moved by Trustee Donna Miller and seconded by Trustee Manny Ontiveros to grant authorization for the following classified personnel matters, which are within budget:

RESIGNATIONS

Ehrhorn, Sandy	FC	Director, Bookstore (100%) Eff. 8/28/2003
Saldivar, Rolando	AC	Special Projects Coord/ESL/Family (100%) Eff. 7/31/2003
Walden, Daniel	CC	Research Analyst (100%) Eff. 8/15/2003
Whittington, Christine	SCE	Admissions & Records Technician (100%) Eff. 8/08/2003

TERMINATION

Guajardo, Guadalupe	AC	Purchasing Assistant (100%)
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Eff. 8/13/2003

NEW PERSONNEL

Fu, Kai-Yeung Terence	FC	Campus Safety Officer 12-month position (100%) Range 31, Step A Eff. 8/13/2003
Ricci, Joyce	CC	Special Projects Manager/International Students Program Temporary Management Position (100%) Range 2, Special Proj Adm Daily Rate Schedule+stipend in lieu of benefits Eff. 8/13/2003 - 6/30/2004

VOLUNTARY CHANGES IN ASSIGNMENTS

Duron, Francisca	FC	Child Care Teacher I (100%) Permanent Increase in Months Employed From: 9.5 months To: 12 months Eff. 8/18/2003
Kraft, George	CC	Skilled Maintenance Assistant (100%) Range 36, Step E+15% Long (\$3,851) Temporary Change in Assignment To: CC Skilled Maintenance Assist (75%) Range 36, Step E+15% Long (\$2,888) CC Pool Mechanic (25%) Range 37, Step E+15% Long (\$986.25) 12-month position (100%) Eff. 8/13/2003 - 10/31/2003
Morales, Wendy	FC	Child Care Teacher I (100%) Permanent Increase in Months Employed From: 10 months To: 12 months Eff. 8/18/2003
Sprague, Mike	FC	Equipment Operator (100%)

Range 31, Step E+10% Shift+20% Long
(\$3,911)

Temporary Change in Assignment

To: FC Facilities Custodian Coord II
12-month position (100%)
Range 34, Step E+10% Shift+20% Long
(\$4,202)
Eff. 7/28/2003 - 7/31/2003

Stiehr, Byna CC Grants & Special Projects Assistant (100%)

Permanent Lateral Transfer

To: CC Administrative Assistant III (100%)
Eff. 7/14/2003

INVOLUNTARY LATERAL TRANSFER AND PERMANENT INCREASE IN
PERCENTAGE OF EMPLOYMENT

Bur, Andrea From: CC Administrative Assistant I
11-month position (50%)
Range 33, Step A (\$1,285.50)

To: CC Admissions & Records Technician
12-month position (100%)
Range 33, Step A (\$2,571)
Eff. 8/13/2003

PROFESSIONAL GROWTH & DEVELOPMENT

Lamb, Darin FC Groundskeeper (100%)
2nd Increment (\$350)
Eff. 7/01/2003

Livelo, Leslie SCE Admissions & Records Technician (100%)
1st Increment (\$350)
Eff. 7/01/2003

2nd Increment (\$350)
Eff. 7/01/2004

Rehfield, Carol FC Receptionist (55%)
3rd Increment (\$192.50)
Eff. 7/01/2004

4th Increment (\$192.50)
Eff. 7/01/2005

STIPEND FOR ADDITIONAL DUTIES

Elbe, Dennis	FC	Plumber (100%) 6% Stipend Eff. 7/01/2002 - 10/22/2002 Eff. 4/01/2003 - 6/30/2003
Gomber, Chris	FC	Facilities Custodian Coordinator II (100%) 6% Stipend Eff. 7/01/2002 - 10/22/2002
Grimes, Robert	FC	Locksmith (100%) 6% Stipend Eff. 4/01/2003 - 6/30/2003
Kehoe, John	FC	Landscape Coordinator (100%) 6% Stipend Eff. 7/01/2002 - 10/22/2002
MacGill, Kenneth	FC	HVAC Mechanic Coordinator (100%) 6% Stipend Eff. 7/01/2002 - 10/22/2002
Magness, Ronald	FC	Facilities Coordinator (100%) 6% Stipend Eff. 7/01/2002 - 10/22/2002
McMeechan, Kenneth	FC	Electrician, Communications (100%) 6% Stipend Eff. 7/01/2002 - 10/22/2002 Eff. 4/01/2003 - 6/30/2003
Overholser, Larry	FC	Carpenter (100%) 6% Stipend Eff. 7/01/2002 - 10/22/2002
Stumpf, Henry	AC	Printer (100%) 6% Stipend Eff. 8/25/2003 - 10/17/2003
Zuniga, Joseph	FC	Campus Safety Officer Coord (100%) 6% Stipend

Eff. 8/19/2003 - 10/31/2003

LEAVE OF ABSENCE WITHOUT PAY

Arya, Neha	FC	Instructional Assist/Comp Lab (100%) Personal Leave Eff. 8/15/2003 - 12/19/2003
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TEN (10) DAY SUSPENSION WITHOUT PAY FOR DISCIPLINARY ACTION

Vega, Antonio	SCE	Groundskeeper/Facilities Assist (100%) Eff. 8/18/2003 - 8/29/2003
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VOLUNTEER PERSONNEL WITHOUT PAY

Easwaran, Amsavarthini	SCE	Independent Living Skills 2003-2004 Fiscal Year
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Stanley, Kim	SCE	Independent Living Skills 2003-2004 Fiscal Year
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Motion carried unanimously by Board Members present.

Item 5.c: By the block vote, authorization was given for the following Professional Experts and Independent Contractors to perform various services as indicated:

PROFESSIONAL EXPERTS

Crooks, Brian	FC	Project Expert Fullerton College Football Program Level A, Eff: 08/13/03 to 05/07/04
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Cunningham, Jason	CC	Project Expert, Not to Exceed \$1,200 Summer Camp Program Director Level A, Eff: 08/01/03 to 08/14/03
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Deep, Thomas	FC	Project Expert Fullerton College Football Program Level A, Eff: 08/13/03 to 12/19/03
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Deep, Thomas	FC	Project Expert Fullerton College Football Program Level A, Eff: 01/12/04 to 05/28/04
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Desai, Pradip	SCE	Technical Expert II REBRAC Level C, Eff: 09/01/03 to 05/26/04
Elliott, Marsha	SCE	Technical Expert II ECE Professional Development Level C, Eff: 08/09/03 to 08/10/03
Famolaro, Felix	SCE	Technical Expert II Construction Inspection Professional Dev. Level C, Eff: 07/07/03 to 09/06/03
Gleason, Terence	FC	Technical Expert II Title V - Teaching Effectiveness Level C, Eff: 07/31/03 to 09/30/03
Hagmaier, Robert	SCE	Technical Expert II Electronics Program Development Level C, Eff: 07/07/03 to 11/26/03
Hedges, Janice	SCE	Technical Expert II ECE Professional Development Level C, Eff: 08/09/03 to 08/10/03
Herrera, Joseph O.	SCE	Technical Expert II REBRAC Level C, Eff: 07/28/03 to 03/30/04
Howing, Donna	SCE	Technical Expert II ECE Professional Development Level C, Eff: 08/09/03 to 08/10/03
Karina, Dave	SCE	Technical Expert II DSA Construction Inspection Program Dev. Level C, Eff: 07/30/03 to 12/13/03
Kennedy, Taffia	SCE	Project Expert REBRAC Level A. Eff: 09/01/03 to 01/31/04
Kopchynski, Robin	SCE	Technical Expert II ECE Professional Development Level C, Eff: 08/09/03 to 08/10/03
Kvaska, Chris K.	SCE	Project Coordinator Transition Program - SCE

Level B, Eff: 01/12/04 to 06/02/04

Kvaska, Chris K.	SCE Project Coordinator Transition Program - SCE Level B, Eff: 07/21/03 to 11/21/03
Lyen, Amy	SCE Technical Expert II ECE Professional Development Level C, Eff: 08/09/03 to 08/10/03
Mazzaferro, Anthony	FC Technical Expert II Title V - Teaching Effectiveness Level C, Eff: 07/31/03 to 09/30/03
McLeod, Nancy	SCE Technical Expert II ECE Professional Development Level C, Eff: 08/09/03 to 08/10/03
Musso, Vanessa	CC Project Manager, Not to Exceed \$19,000 Teacher Preparation Project Level C, Eff: 08/13/03 to 12/19/03
Pagalidis, Eugenia	SCE Technical Expert II ECE Professional Development Level C, Eff: 08/09/03 to 08/10/03
Powers, Miguel D.	FC Technical Expert II Transfer Achievement Program (TAP) Level C, Eff: 08/01/03 to 06/30/04
Roskelly, Ryan	FC Project Expert Fullerton College Football Program Level A, Eff: 08/13/03 to 05/07/04
Schulte, Paul	FC Project Expert Fullerton College Football Program Level A, Eff: 08/13/03 to 05/07/04
Sestito, Teresa M.	CC Project Expert Assistant Coach, Women=s Summer Volleyball Level A, Eff: 07/23/03 to 08/14/03

Item 5.d: By the block vote, authorization was given to employ the following hourly personnel for the dates indicated and contracting out of the following specialists for the EOPS and Disabled Student Centers in accordance with the Agreement between the District and CSEA:

(See Supplemental Minutes #900 for a listing of hourly personnel.)

GENERAL

Item 6.a: It was moved by Trustee Manny Ontiveros and seconded by Trustee Nancy Rice that the Board adopt Resolution 03/04-02, Trustee Absence, verifying that Trustee Jeff Brown was ill on July 22, 2003, and therefore, eligible to receive compensation for the Board meeting held on that date. **Motion carried unanimously by Board Members present, including the Student Trustees= advisory votes.**

A signed affidavit from Mr. Brown verifying his absence due to illness will be on file in the Chancellor=s Office.

Item 6.b: During discussion on the possible reduction to Board Members= compensation, it was recommended by Trustee Molly McClanahan that for 2003-04, Board Members= compensation be reduced by 5%. She noted it is more symbolic than substantive, however, important that the Board share in the negative impact of the current budget reductions. Trustee Leonard Lahtinen stated he could not support the recommendation. Although increases have been granted to other entities throughout the District, no increase has been granted for Trustees during the last 17 years even though Education Code authorizes increases to Board Members= compensation.

Trustee Otto Lacayo moved and Trustee Leonard Lahtinen seconded to table this item until a time that the District considers salary cutbacks. **The motion failed.** During the extensive deliberations, additional attempts to table this item also failed. In addition, several trustees emphasized that the intent of such a reduction to Board Members= compensation is not a move to encourage employee salary reductions, but rather to convey to the staff and the community the seriousness with which the Board views the current budget crisis.

Trustee Molly McClanahan moved and Trustee Nancy Rice seconded to decrease Board Members= compensation by 5% for the 2003-04 fiscal year, effective with the next pay period. The motion was amended to exclude the Student Trustees= compensation from the proposed reduction. **The motion failed with Trustees Molly McClanahan, Nancy Rice and Manny Ontiveros voting yes and Trustees Donna Miller, Otto Lacayo and Leonard Lahtinen voting no and Student Trustees Karen Johnson and Carlos Ayon abstaining from the vote.**

Item 6.c: During discussion regarding the possibility of changing the election schedule for Trustee Area I, Trustee Leonard Lahtinen asked the Board=s support for seeking an election schedule change for Trustee Area I, in as much as that Trustee Area I is the only area that has both trustees elected at the same time, while Trustee Areas 3 and 4 have staggered

election schedules. Chancellor Hunter pointed out that the Education Code stipulates that, in order to establish a staggered election schedule, the two trustees from Trustee Area I would have to draw lots immediately following the election to determine which of the two would serve a two-year term and which would serve a standard four-year term. Trustee Manny Ontiveros expressed his opposition to the suggestion because of the expense involved in running election campaigns, possibly twice within a two-year period. Trustee Donna Miller expressed her discomfort with the proposed change. Trustee Molly McClanahan expressed her desire to keep the election schedule as is unless both Trustees from Area I would be in agreement to seek an election schedule change. The discussion concluded with a decision to direct staff to research the options available to the Board should a vacancy occur in one of the seats from Trustee Area I.

Item 6.d: Upon discussion of the advantages and disadvantages of the California Race, Ethnic, Color and National Origin Initiative, Trustee Leonard Lahtinen asked the Board to consider taking a position on this initiative. It was moved by Trustee Leonard Lahtinen and seconded by Trustee Otto Lacayo that the Board take a position of opposition to the California Race, Ethnic, Color, and National Origin Initiative. **Motion carried by Board Members present, including the Student Trustees= advisory votes.**

CLOSED SESSION: At 8:59 p.m., Board President Leonard Lahtinen adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES, - Employee Organization: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54956.95 - LIABILITY CLAIM

Claimants:	Jason Conrad, Daniel Anguis, Michelle Chavez, Katie Ford, Daniel McCullough, Eric Milton, Christine Reeves, Jonathan O=Toole, Meghan O=Toole, Victoria Soria
Agency Claimed Against:	Fullerton College/NOCCCD, et al
Claimants:	Jason Conrad, Daniel Anguis, Michelle Chavez, Katie Ford, Daniel McCullough, Eric Milton, Christine Reeves, Jonathan O=Toole, Meghan O=Toole, Victoria Soria
Agency Claimed Against:	Cypress College/NOCCCD, et al

Claimant: Fred S. Calhoun
 Agency Claimed Against: NOCCCD, et al

Claimant: Linda Cooley
 Agency Claimed Against: NOCCCD, et al

RECONVENE OPEN SESSION: At 10:20 p.m., Board President Leonard Lahtinen reconvened the meeting in open session and reported the following action taken in closed session:

It was moved by Trustee Otto Lacayo and seconded by Trustee Manny Ontiveros to reject the claims presented against Fullerton College by Katie Short, Esq., on behalf of Jason Conrad, Daniel Anguis, Michelle Chavez, Katie Ford, Daniel McCullough, Eric Milton, Christine Reeves, Jonathan O'Toole, Meghan O'Toole, and Victoria Soria. **Motion carried unanimously by Board Members present.**

It was moved by Trustee Manny Ontiveros and seconded by Trustee Nancy Rice to reject the claims presented against Cypress College by Katie Short, Esq., on behalf of Jason Conrad, Daniel Anguis, Michelle Chavez, Katie Ford, Daniel McCullough, Eric Milton, Christine Reeves, Jonathan O'Toole, Meghan O'Toole, and Victoria Soria. **Motion carried unanimously by Board Members present.**

It was moved by Trustee Otto Lacayo and seconded by Trustee Manny Ontiveros to approve the Property & Liability claim settlement proposed by defense counsel. **Motion carried unanimously by Board Members present.**

It was moved by Trustee Molly McClanahan and seconded by Trustee Nancy Rice to approve the workers' compensation settlement proposed by defense counsel. **Motion carried unanimously by Board Members present.**

It was moved by Trustee Donna Miller and seconded by Trustee Manny Ontiveros to make public within 10 days the Fact Finding Report between the North Orange County Community College District and Adjunct Faculty United CFT/AFT, AFL-CIO. **Motion carried unanimously by Board Members present.**

ADJOURNMENT: At 10:25 p.m., it was moved by Trustee Molly McClanahan and seconded by Trustee Otto Lacayo to adjourn the meeting. **Motion carried unanimously by those Board Members present.**

Otto Lacayo, Secretary
Board of Trustees