

APPROVED

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

July 27, 2004

The Board of Trustees of the North Orange County Community College District met for a Regular Meeting on Tuesday, July 27, 2004, at 5:30 p.m. in the Board Room at the Anaheim Campus.

Board President Nancy Rice called the meeting to order at 5:35 p.m. Michael Brydges led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Jeff Brown, Otto Lacayo, Leonard Lahtinen, Molly McClanahan, Nancy Rice, and Student Trustees Karen Johnson and Victoria Rizo. Absent: Donna Miller and Manny Ontiveros.

NOCCCD RESOURCE PERSONNEL PRESENT: Jerome Hunter, Chancellor; Jeff Horsley, Vice Chancellor, Human Resources; Fred Williams, District Director, Fiscal Affairs; Kathleen Hodge, President, Fullerton College; Margie Lewis, President, Cypress College; Greg Schulz, Manager, Administrative Services, School of Continuing Education; Jack Raubolt, District Director, Information Services; Christie Wallace Noring, District Director, Public Affairs; Karen Cant, representing the District Management Association; Rolando Sanabria, representing the Fullerton College Faculty Senate; Michael Brydges, representing the Cypress College Academic Senate; Shannon Ellis, representing CSEA; and Violet Ayon, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Mike Burns, Susan Clifford, Edward Ford, Andrea Hanstein, and Adam O'Connor from Fullerton College; Nancy Byrnes, Nina DeMarkey, and Pat Humpres from Cypress College; Jim Kennedy from the School of Continuing Education; Ron Beeler, Steve Duncan, Raine Hambly, Beth Mooney, Tami Oh, and Dorothy Owens-Whitehurst from the District Offices.

VISITORS: James Carl; Al Schafer from FLCM.

PUBLIC COMMENTS:

- A. **James Carl** delivered subpoenas for the following members of the Board: Jeff Brown, Otto Lacayo, Leonard Lahtinen, Molly McClanahan, Donna Miller, and Manny Ontiveros.

BLOCK VOTE APPROVAL: It was moved by Trustee Otto Lacayo and seconded by Trustee Jeff Brown that the following items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.c, 3.d, 3.e, 3.g, 3.h, 3.l, 3.j
Instructional Services: 4.a, 4.b, 4.c, 4.e, 4.f, 4.i
Human Resources: 5.c, 5.d, 5.e, 5.f, 5.g

Motion carried unanimously by those members present, including the Student Trustees' advisory votes.

In response to a Trustee inquiry, the Chancellor will obtain a legal opinion regarding the protocol to be followed in pulling items from block vote approval.

REPORTS:

A. As a part of the **Chancellor's Report**, Fred Williams, District Director of Fiscal Affairs, conducted a presentation on the status of the state budget. Recent news from Sacramento indicates that the Assembly and Senate will vote on the proposed state budget by Wednesday or Thursday. Overall, the state budget proposes a 7.4% increase for the community college system. However, there is a possible Governor's veto pending of \$27 million of Partnership for Excellence funds. Highlights of the state budget under consideration include the following: 1) 2.41% cost of living adjustment; 2) 3.65% in growth funds (.65% for those districts with overcap FTES at Second Principal Apportionment); 3) 1.66% growth funds for specified categorical programs; 4) \$80 million for credit equalization; 5) \$6 million for noncredit matriculation; 6) \$27 million increase for Instructional Equipment and Scheduled Maintenance funding; 7) a \$26 enrollment fee; 8) no differential fee for students with bachelor's degrees; and 9) Partnership for Excellence funds to be folded into the base apportionment.

If the preceding is approved by both the Senate and Assembly, including the Governor's proposed veto, the District's 2004-05 proposed budget could include the following: 1) 2.7% cost of living adjustment; 2) \$3 million in growth funds; 3) \$3 million in equalization funds; 4) \$1.6 million in Instructional Equipment and Scheduled Maintenance funds; and 5) \$6.1 million in Partnership for Excellence funds.

(See Supplemental Minutes #922 for a copy of the presentation.)

B. **Chancellor Hunter** entertained questions from the Board regarding the recent monthly facilities executive summary provided by FLCM. In response to trustee inquiries, Al Schafer clarified the following: 1) the difference between a 10-year and 50-year storm drain; 2) the process to be followed if an amendment to a campus environmental impact report is deemed necessary; 3) the process to be followed in obtaining state approval of construction projects; 4) the memorandum of understanding with NORESO – specifically with phases 1 and 2 of the cogeneration

central plant project; and 5) the proposed location of the central plants on each campus. Members of the Board emphasized their expectation that phase 2 of the agreement for the central plant project is to come before the Board for approval prior to proceeding with phase 2.

- C. **Chancellor Hunter**, in response to previous trustee inquiries, reported the following: 1) 28 community college districts participated in funding the State Chancellor's Office system review; and 2) staff are investigating the custodian's allegations in the area of process, personnel, and OSHA-related issues. In response to Chancellor Hunter's inquiry, the Board agreed to the establishment of a process in which a letter/certificate will be sent to family members when board meetings are adjourned in memory of a family member.
- D. **Margie Lewis**, President of Cypress College; **Kathleen Hodge**, President of Fullerton College; and **Greg Schulz**, Manager, Administrative Services, for the School of Continuing Education, reported on activities in their respective areas.

As a part of her report, Dr. Lewis introduced Nina DeMarkey, the new Cypress College Social Science Division Dean.

COMMENTS:

- A. **Shannon Ellis**, reported that six delegates from the District will attend the CSEA Statewide Conference in Las Vegas.
- B. **Student Trustee Karen Johnson** reported on her recruitment efforts for members of the Associated Students.
- C. **Trustee Jeff Brown** reported on his attendance at Fullerton College's performance of *Pirates of Penzance*. He commended the staff and students involved in the production and encouraged everyone's attendance at the remaining performances .
- D. **Trustee Leonard Lahtinen** expressed the following: 1) his desire for the District's presence at local events pertaining to community colleges; 2) the availability of security reports, which include campus crime statistics, and the annual scheduling of these; and 3) his concern with the attendance reports reflecting below target FTES and the future success of meeting FTES targets.
- E. **Rolando Sanabria** requested faculty involvement at the District level for the allocation of FTES.
- F. **Trustee Molly McClanahan** echoed Trustee Brown's sentiments and commented on the excellent articles in the *Pirates of Penzance* program regarding Terry Blackley and Gary Krinke.

MINUTES: It was moved by Trustee Molly McClanahan and seconded by Trustee Jeff Brown to approve as submitted the minutes of the Regular Meeting of June 22, 2004. **Motion carried by those members present, including the Student Trustees' advisory votes, and Trustee Otto Lacayo abstaining from the vote.**

FINANCE & FACILITIES:

Item 3.a: By the block vote, authorization was granted to ratify purchase order numbers P0015244 through P0025617 through July 7, 2004, totaling \$13,217,914.91 and check numbers C0008097 through C0008230, totaling \$77,870.83 and check numbers F0085814 through F0086110, totaling \$290,309.44 and check numbers 88152025 through 8153917, totaling \$5,300,339.17 and check numbers V0030194 through V0030201, totaling \$1,592.01 from June 01, 2004, through June 30, 2004.

Item 3.b: By the block vote, authorization was granted for the 2003-04 General Fund Budget Transfers netting to the amount of \$2,491,792. Further, the Board adopted a resolution showing the summary, pursuant to the California Code of Regulations, Title 5, Section 58307.

Item 3.c: By the block vote, authorization was granted for the various change orders for public works projects listed per the Change Order Request.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute each contractor agreement on behalf of the District.

Item 3.d: By the block vote, authorization was granted to file the Notice of Completion for PW 0203-303, Energy Conservation Upgrade Districtwide, with NORESCO as contractor for the portion of the work done at Cypress College, and release the final retention payment when due.

Item 3.e: By the block vote, authorization was granted to file the Notice of Completion for PW 0203-306, with the following contractor and release the final retention payment when due:

Project #	Project Description	Contractor Name	Contract Amount
CC-4	Installation of Temporary Wall at Cypress College Women's Shower Locker Room	2H Construction, Inc.	\$9,980

Item 3.f: Upon clarification on the “high loss experience” at the campus level and the type of coverage being purchased, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Molly McClanahan to enter into contracts for Fullerton College and Cypress

College with the MEGA Life and Health Insurance Company and American International Group with an effective date of August 1, 2004. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the agreements for a total of \$111,503 on behalf of the District.

Item 3.g: By the block vote, authorization was granted to renew the claims administration services with Southern California Risk Management Associates, Inc. and to enter into an agreement with ACE American Insurance Company through Arthur J. Gallagher & Co. for FY 2004/2005 for a combined amount of \$284,484.00.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the contracts on behalf of the District.

Item 3.h: By the block vote, authorization was granted to enter into an agreement with Diana C. Stroud, Inc. for an amount not to exceed \$90,000 to deliver fee-based training. The contract will run from July 29, 2004 through December 30, 2004.

Further authorization was granted to authorize the Director of Purchasing to execute the contract on behalf of the District.

Item 3.i: By the block vote, authorization was granted to enter into an agreement with the Placentia-Yorba Linda Unified School District through June 30, 2005 to enable the School of Continuing Education to use the property to offer classes at no cost to the School of Continuing Education unless the School of Continuing Education requests maintenance and custodial support outside the normal hours of operation.

Further authorization was granted to allow the Provost for the School of Continuing Education to execute the agreement on behalf of the District and to pay any cost associated with the use outside the normal hours of operation.

Item 3.j: By the block vote, authorization was granted to enter into an agreement with The Learning Curve and Technology Service Group to provide on-site (company site), instruction in Basic Skills, ESL, GED, Computer Applications, Computer-Based Training and ABE, as well as administrative services and other instructional services as identified at UAW-Labor Employment and Training Corporation (LETC) on behalf of General Motors Service Parts Operation, Burbank, California, for an amount not to exceed \$42,000 for each contractor, for the training services to begin on July 19, 2004 and to be completed by June 30, 2005.

Further authorization was granted to authorize the Vice Chancellor, Finance and Facilities, to execute the agreement and any amendments on behalf of the District.

Item 3.k: Trustee Molly McClanahan moved and Trustee Jeff Brown seconded to enter into a lease agreement with the Anaheim City School District for the lease of 5,214 rentable square feet on the first floor of the Anaheim Campus including the adjacent play yard. The lease commencement date is August 1, 2004, for a five-year term at a monthly rate of \$1.60 per rentable square foot for the first two years with the rate increasing to \$1.65 for years three through five. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the agreement.

INSTRUCTIONAL SERVICES:

Item 4.a: By the block vote, authorization was granted to accept funds and/or enter into agreements/sub-agreements and to accept new revenue and expenditure budgets. Further, the Board adopted resolutions to accept new income and/or revenue, establish budgets, and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, and the District Director Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

SITE	PROJECT NAME	LENGTH OF CONTRACT	TOTAL CONTRACT	AUTHORIZED SIGNATORIES ON BEHALF OF DISTRICT
FC	Grant Agreement for Fullerton College Child Development Center from California Department of Education Child Development Division	06/01/04-06/30/05	\$1,967	<u>For the agreements and any amendments to modify the agreement, and any related documents:</u> Chancellor or Vice Chancellor, Finance and Facilities and <u>for any related documents:</u> District Director, Fiscal Affairs
FC	Partnership Agreement for Fullerton College Communications Department with the Amaturo Group/KBPK Partnership Radio Station	10/01/04-9/30/05	\$18,000	<u>For the agreements and any amendments to modify the agreement, and any related documents:</u> Chancellor or Vice Chancellor, Finance and Facilities and <u>for any related documents:</u> District Director, Fiscal Affairs

FC/CC	Grant Agreement for Fullerton and Cypress College for the Tech Prep Program from the California Community Colleges' Chancellor's Office	07/01/04-06/30/05	\$137,600	For the <u>agreements and any amendments to modify the agreement, and any related documents</u> : Chancellor or Vice Chancellor, Finance and Facilities and <u>for any related documents</u> : District Director, Fiscal Affairs
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Item 4.b: By the block vote, authorization was granted for the Cypress College Honors Program activities, food service, decorations, and miscellaneous supplies during the academic year 2004-05 at a cost not to exceed \$3,000.

Further authorization was granted for the College President to execute any agreements on behalf of the District for Honors Program activities.

Item 4.c: By the block vote, authorization was granted for the Cypress College Puente Program to conduct Mentor-Student meetings, as well as social gatherings and other meetings and activities during the 2004-05 academic year and to pay for decorations, food service, field trips, and miscellaneous supplies not to exceed \$5,000.

Further authorization was granted for the Cypress College President to execute agreements on behalf of the District for the Puente Program.

Item 4.d: It was moved by Student Trustee Karen Johnson and seconded by Trustee Leonard Lahtinen to approve the Cypress College Staff Development Program activities during the 2004-05 academic year at a cost not to exceed \$60,000 including, but not limited to, supplies, meals, lodging, recognition awards, promotional activities, and professional experts. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

Further authorization was granted for the Cypress College President to execute all contracts, including, but not limited to, group booking contracts, agreements, and independent contractor agreements on behalf of the District.

Item 4.e: By the block vote, authorization was granted for the Cypress College Transfer Center to host Transfer Day, three South Coast Higher Education Council (SCHEC) Transfer Fairs, and SCHEC regional meetings and to pay for refreshments and miscellaneous supplies associated with these activities at a cost not to exceed \$1,000.

Further authorization was granted for the College President to execute any agreements on behalf of the District for Transfer Center activities.

Item 4.f: By the block vote, authorization was granted to surplus two aviation ground trainers from Cypress College and to donate them as follows:

To Planes of Fame Museum, Chino Airport, 7000 Merrill avenue, Chino, CA 91710 one Frasca 100-D Ground Trainer, acquired in 1967,

To Yanks Air Museum, 7000 Merrill avenue, Chino, CA 91710 one Frasca 101-E Ground Trainer, acquired approximately in 1970.

Responsibility for the logistics and the payment of all costs of transport and delivery will be borne by the respective recipients.

Item 4.g: It was moved by Trustee Leonard Lahtinen and seconded by Trustee Molly McClanahan to enter into an agreement with the Cerritos Community College District for use of the Cerritos College Football stadium for the October 30, 2004 Fullerton College home football game for a cost not to exceed \$3,000. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the agreement on behalf of the District.

Item 4.h: It was moved by Student Trustee Karen Johnson and seconded by Trustee Otto Lacayo to approve the Fullerton College Staff Development Program activities during the 2004-05 academic year at a cost not to exceed \$75,000 including supplies, meals, refreshments, teaching awards, subscriptions, training materials, off-campus training and retreats, transportation, consultants, contracted services and professional experts. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

Further authorization was granted for the College President to execute the agreements and contracts on behalf of the District.

Item 4.i: By the block vote, authorization was granted for the Fullerton College International Student Center to host "New Student Orientation" and "Welcome Week" for new international students and staff at a cost not to exceed \$2,000 for refreshments and miscellaneous supplies.

HUMAN RESOURCES:

Item 5.a: By the block vote, authorization was given for the following academic personnel matters, which are within budget:

RETIREMENT

Blackley, Terrence FC Fullerton College Music Instructor
Eff. 07/17/2004

Gilbert, Harry FC Speech Instructor
Eff. 07/01/2004

RESIGNATION

Cusaac, Johnnie FC Computer Information Systems Instructor
Eff. 08/02/2004

PHASE-IN RETIREMENT

Long, Gay FC Reading Instructor
From: Fall Sem. 100%/Spring Sem. 100%

To: 2004 Fall Sem. zero%/
 2005 Spring Sem. 100%
 Thereafter:
 Fall Sem. 100%/Spring Sem. zero%
 Eff. 08/18/2004

NEW PERSONNEL

Andersen, Anna SCE Counselor, Disabled Student Programs & Services
First Year Probationary Contract
Class B, Step 01
Eff. 08/09/2004-06/30/2005

REHIRE

Blackley, Terrence FC Interim Dean, Fine Arts Division
Temporary Management Contract
Not to exceed \$8,788 per month
Eff. 08/02/2004-12/31/2004

TEMPORARY REASSIGNMENT

Willoughby, Dan FC English as a Second Language Instructor
To: FC Interim Dean, Humanities Division
 Range 25, Step H (100%)
 Management Salary Schedule
 Eff. 07/19/2004-12/31/2004

CHANGE IN SALARY CLASSIFICATION

(Change in class and step placement pursuant to verification of education and experience.)

Aguilera, Flor	FC	Counselor From: Class C Eff. 07/01/2004	To: Class D
Berger, Margaret	FC	Radio/Audio Production Instructor From: Class B, Step 1 Eff. 08/20/2004	To: Class D, Step 8
Beidler, Larry	CC	Physical Education Instructor From: Class B Eff. 08/20/2004	To: Class C
Casillas, Lupe	FC	Counselor From: Class C Eff. 07/01/2004	To: Class D
Crabbs, Heidrun	FC	Foreign Language Instructor From: Class D Eff. 08/20/2004	To: Class E
DeRoo, Robin	CC	Chemistry Instructor - ADJ From: Column 1 Eff. 08/23/2004	To: Column 2
Dominguez, Elias	FC	Counselor From: Class D Eff. 07/01/2004	To: Class E
Flores, Michael	CC	History Instructor From: Class C Eff. 08/20/2004	To: Class D
Giampiccolo, Juanita	SCE	Counselor From: Class B Eff. 07/01/2004	To: Class C
Grabiell, Susan	FC	Geography Instructor From: Class C Eff. 08/20/2004	To: Class D
Gunderson, Lynda	SCE	Older Adults Instructor From: Class B	To: Class C

		Eff. 08/20/2004	
Halverson, Heather	FC	Counselor From: Class B Eff. 07/01/2004	To: Class C
Kabaji, Noha	CC	English Instructor - ADJ From: Column 1 Eff. 08/23/2004	To: Column 2
Landry, Erin	FC	Physical Education/Dance Instructor From: Class B Eff. 08/20/2004	To: Class C
Larsen, Chris	FC	Mathematics Instructor From: Class B Eff. 08/20/2004	To: Class C
Lawson, Velia	CC	Counselor From: Class D Eff. 07/01/2004	To: Class E
Lopez, Connie	FC	Cosmetology Instructor From: Class B Eff. 08/20/2004	To: Class C
Lopez, David	FC	Automotive Technology Instructor From: Class C Eff. 08/20/2004	To: Class D
Lui, Anson	FC	Biology Instructor Long-Term Substitute (100%) From: Class B, Step 1 Eff. 08/20/2004	To: Class B, Step 3
McCloud, Edward	FC	Accounting Instructor From: Class C Eff. 08/20/2004	To: Class D
Molina, Rosa	FC	Cosmetology Instructor From: Class B Eff. 08/20/2004	To: Class C
Nguyen, Karyn	FC	Counselor From: Class D	To: Class E

Eff. 07/01/2004

Orozco, Luciano	CC	Automotive Technology Instructor From: Class D To: Class E Eff: 08/20/2004
Payne, Alice	CC	Counselor From: Class C To: Class D Eff. 07/01/2004
Peterson, Queen	FC	Counselor From: Class D To: Class E Eff. 07/01/2004
Pratt, Laurie	FC	Speech Instructor Long-Term Substitute (100%) From: Class B, Step 1 To: Class B, Step 5 Eff. 08/20/2004
Puma, Jessica	CC	Foreign Language Instructor From: Class C To: Class D Eff. 08/20/2004
Rajab, Adel	CC	Biological Science Instructor From: Class B To: Class C Eff. 08/20/2004
Ramos, Jaime	CC	Psychiatric Technology Instructor From: Class B, Step 1 To: Class B, Step 5 Eff. 08/20/2004
Sandoval, Carlos	CC	Psychology Instructor From: Class C To: Class D Eff. 08/20/2004
Schulps, Molly	CC	Ceramics Instructor From: Class B, Step 1 To: Class B, Step 5 Eff. 08/20/2004
Street, Karah	CC	Biological Science Instructor Long-Term Substitute (100%) From: Class B, Step 1 To: Class F, Step 2 Eff. 08/20/2004

Tomooka, Craig CC Chemistry Instructor
 From: Class B, Step 1 To: Class F, Step 3
 Eff. 08/20/2004

MANAGEMENT PROFESSIONAL GROWTH AND DEVELOPMENT

Smith, Frank CC Director, Academic Computing Technologies
 First Increment (\$400)
 Eff. 07/01/2004

PAYMENT FOR INDEPENDENT LEARNING CONTRACTS

Newman, Janice CC \$10.00

LEAVE OF ABSENCE WITH PAY

Forman, Mary CC English Instructor
 Load Banking Leave (3.33%)
 Eff. 2004 Fall Semester

Dickey, Cherie CC Reading Instructor
 Load Banking Leave (6.67%)
 Eff. 2004 Fall Semester

Moran, Olga CC Foreign Language Instructor
 Load Banking Leave (100%)
 Eff. 2004 Fall Semester

CANCELLATION OF FACULTY SABBATICAL LEAVE

See, Roger FC Physical Education Instructor
 Eff. Fall 2004

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2004 SUMMER INTERSESSION

Alonso, Teresa	SCE	SCE Hourly Rate
Aparicio, Ruth	SCE	SCE Tuition Rate
Aversa, Michael	SCE	SCE Tuition Rate
Draffan, Merry	SCE	SCE Tuition Rate
Evet, Corinna	FC	Column 1, Step 2
Fowler, Margaret	SCE	SCE Tuition Rate
Galliano, Aric	FC	Column 1, Step 1
Gordon, Jeffrey	CC	Column 2, Step 1
Gulmesoff, Ileana	SCE	SCE Tuition Rate
Hamilton, Dawn	SCE	SCE Hourly Rate

Kuruppu, Maduka	SCE	SCE Tuition Rate
Lostaunau, Jennifer	SCE	SCE Tuition Rate
Synder, Peter	SCE	SCE Tuition Rate

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2004 FALL SEMESTER,
TRIMESTER

Alexander, Sydney	SCE	SCE Tuition Rate
Barr, Kyran	FC	Column 1, Step 1
Boyzo, Daniel	SCE	SCE Hourly Rate
Brewer, Justin	CC	Column 1, Step 1
Chuang, Kuan-Wen	CC	Column 3, Step 1
Ciesielski, Cathleen	FC	Column 3, Step 1
Climaco, Gregorio	FC	Column 1, Step 1
Cordiero, Judy	FC	Column 1, Step 1
Daniel, Robert	CC	Column 1, Step 1
Davis, Erin	CC	Column 1, Step 1
Dunbar, Geoffrey	CC	Column 1, Step 1
Eggers, Hank	SCE	SCE Hourly Rate
English, Jill	FC	Column 3, Step 1
Ford, Kelly	FC	Column 1, Step 1
Fowler, Margaret	SCE	SCE Tuition Rate
Garner, Lauren	FC	Column 1, Step 1
Gonzalez, Debra	SCE	SCE Hourly Rate
Griffin, Matthew	SCE	SCE Hourly Rate
Heller, Carla	FC	Column 1, Step 1
Hill, James	FC	Column 1, Step 1
Jennum, Sheri	FC	Column 3, Step 1
Kalar, Jason	SCE	SCE Tuition Rate
Koch, Gregory	CC	Column 3, Step 1
Machan, Kimberly	CC	Column 1, Step 2
Matsui, Nancy	CC	Column 1, Step 1
McPheron, Jason	SCE	SCE Hourly Rate
Montrosse, Bianca	FC	Column 1, Step 1
Newell, Courtney	FC	Column 1, Step 1
Polen, Eleanor	SCE	SCE Tuition Rate
Pratt, Allison	FC	Column 1, Step 1
Rakiey, Melissa	FC	Column 1, Step 1
Rhiner, Tanya	FC	Column 1, Step 1
Robold, Matt	SCE	SCE Tuition Rate
Rogers, Randall	FC	Column 1, Step 1
Roundtree, Thel	SCE	SCE Tuition Rate
Salisbury, Hugh	SCE	SCE Tuition Rate
Sarfaraz, Nasser	CC	Column 2, Step 1
Sarra, Johnny	FC	Column 1, Step 1

Sarraf, Johnny	FC	Column 1, Step 1
Scharlin, Joan	CC	Column 1, Step 1
Schmidt, Pamela	SCE	SCE Tuition Rate
Schuessler, Susan	FC	Column 1, Step 1
Shahid, Quamrul	SCE	SCE Hourly Rate
Shimano, Brooke	FC	Column 1, Step 1
Siragusa, Chris	CC	Column 2, Step 1
Sloggett, Suzanne	SCE	SCE Hourly Rate
Soobzokob, Kazbek	FC	Column 3, Step 1
Sparano, Marisa	CC	Column 1, Step 1
Stone, Roger	SCE	SCE Tuition Rate
Subherwal, Sanjeev	SCE	SCE Hourly Rate
Zhao, Margaret	SCE	SCE Hourly Rate

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL-2004 FALL SEMESTER, TRIMESTER

Anderson, Katherine	CC	Column 1	Hourly Librarian
Andren, Nancy	CC	Column 1	Hourly Librarian
Beck, Melissa	CC	Column 1	Hourly Librarian
Brownlee, Diane	CC	Column 1	Hourly Librarian
Kam, Barbara	CC	Column 1	Hourly Librarian
Langrell, Jenny	CC	Class D, Step 11	Hourly Librarian
Morgan, Carl	CC	Column 1	Hourly Librarian
Nordee, Robin	CC	Column 2	Hourly Librarian
Ton, Chan-Phoung	FC	Column 1	Hourly Counselor

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES-2004 FALL SEMESTER, TRIMESTER

Jennum, Sheri	FC	Column 3, Step 1
Ng, David	FC	Column 1, Step 1
Robinson, Jonna	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Blilie, Jeannie	CC	Hiring Committee Service Class E Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 5/27&28/2004 and 6/10/2004
Chiang-Schultheisis, D.	FC	Hiring Committee Service Class C Lab Rate, Regular and Contract Faculty

Overload Teaching Schedule
Eff. 07/14/2004

Cima, Alex	FC	Hiring Committee Service Class E Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 06/03/2004
Decker, Carmen	FC	Hiring Committee Service Class F Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 07/14/2004
Franks, Joseph	CC	Hiring Committee Service Class D Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 5/27&28/2004 and 6/10/2004
Germond, Jeanne	FC	Hiring Committee Service Class F Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 07/14/2004
Glen, Todd	FC	Hiring Committee Service Class E Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 06/03/2004
Hayner, William	FC	Hiring Committee Service Class B Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 06/03/2004
McGowan, Joumana	FC	Hiring Committee Service Class F Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 06/03/2004

Rodine, Jeff	FC	Hiring Committee Service Class C Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 07/14/2004
Rosen, Ellen	FC	Hiring Committee Service Class C Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 07/14/2004
Sanabria, Rolando	FC	Hiring Committee Service Class B Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 06/03/2004
Selga, Maxie	CC	Hiring Committee Service Class B Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 5/27&28/2004 and 6/10/2004
Tebay, John	FC	Hiring Committee service Class C Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 06/03/2004

Item 5.b: Upon considering CSEA's demand to bargain any reduction in percentage of employment, it was moved by Trustee Molly McClanahan and seconded by Trustee Otto Lacayo to approve the following classified personnel matters, with the item relating to Linda Millikan being identified as a partial unpaid leave of absence. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

RETIREMENTS

Guyton, Jean	AC	Manager, Applications Support (100%) Eff. 1/05/2005
Whiteley, James	CC	Bookstore Shipping & Receiving Spec (100%) Eff. 8/09/2004

RESIGNATION

Webb, Erin FC Admissions & Records Technician (100%)
Eff. 7/15/2004

NEW PERSONNEL

Cirrito, Janine FC Student Services Technician/Counseling
12-month position (100%)
Range 33, Step C
Eff. 7/06/2004

Kaur, Jaswinder SCE Instructional Aide/High School Program
11-month position (100%)
Range 30, Step A
Eff. 6/30/2004

Marshall, Steven CC Campus Safety Officer
12-month position (100%)
Range 31, Step C
Eff. 7/28/2004

Wells, Cathy CC Clerical Assistant I
9-month position (50%)
Range 29, Step A
Eff. 7/14/2004

REHIRE

Smythe, Carol AC Administrative Assistant II
12-month position (100%)
Range 36, Step E+20% Long+PG&D
Eff. 7/15/2004

Struckman, Glenn SCE Facilities Coordinator (80%)/
Groundskeeper (20%)
12-month position (100%)
Ranges 36/29, Step C
Eff. 7/26/2004

PROMOTIONS

McKamy, James FC Facilities Assistant (100%)
Range 31 (G), Step E+10% Shift+10% Long+

PG&D (\$3,643.34)

To: FC Campus Safety Officer Coordinator
12-month position (100%)
Range 34, Step E+5% Shift+10% Long+PG&D
(\$3,735.34)
Eff. 8/02/2004

Novisoff, Anna Marie

CC Administrative Assistant II (80%)
Range 36, Step E+20% Long (\$3,215.40)

To: CC Administrative Assistant III
12-month position (100%)
Range 41, Step D+20% Long
(\$4,318)
Eff. 8/02/2004

Trinidad, Pablo

CC Groundskeeper (100%)
Range 29, Step E+10% Long (\$3,116)

To: CC Equipment Operator
12-month position (100%)
Range 31, Step E+10% Long (\$3,259)
Eff. 6/23/2004

RECLASSIFICATION

Martinez, Agnes

CC Administrative Assistant I (100%)
Range 33, Step E+10% Long+PG&D
(\$3,579.10)

To: CC Administrative Assistant II
11-month position (100%)
Range 36, Step E+10% Long+PG&D
(\$3,843.10)
Eff. 11/01/2003

VOLUNTARY CHANGES IN ASSIGNMENT

Alamo, Gary

FC Groundskeeper (100%)
Range 29, Step D (\$2,698)

Temporary Change in Assignment
To: FC Groundskeeper (50%)
Range 29, Step D (\$1,349)

FC Irrigation Specialist (50%)
 Range 37, Step A (\$1,417)
 12-month position (100%)
 Eff. 7/01/2004 - 9/30/2004

Arenas, Gonzalo

CC Instructional Aide (45%)

Temporary Increase in Months Employed
 From: 9 months
 To: 9 months + 7/02/2004 - 7/11/2004

Bryan, Shannon

FC Child Care Teacher I (100%)

Temporary Increase in Months Employed
 From: 9.5 months
 To: 10.5 months
 Eff. 6/14/2004 - 7/09/2004

Caballero, A. David

CC Groundskeeper (100%)
 Range 29, Step E+20% Long (\$3,400)

Temporary Change in Assignment
 To: CC Grounds Athletic Field Worker
 12-month position (100%)
 Range 31, Step E+20% Long
 Eff. 6/21/2004, 6/23/2004 - 6/24/2004
 (10 hrs/day)

Cotter, Sarah

FC Instructional Assistant (50%)

Temporary Increase in Percent Employed
 From: 50%
 To: 72.5%
 Eff. 8/23/2004 - 12/14/2004

Heredia, Ernesto

SCE Instructional Aide (35%)

Permanent Increase in Percent Employed
 From: 35%
 To: 100%
 Eff. 9/01/2004

Kraft, George

CC Maintenance Assistant, Senior (75%)
 Pool Mechanic (25%)
 Ranges 36 & 40, Step E+15% Long

(\$3,947)

Extension of Temporary Assignment
Eff. 7/01/2004 - 9/30/2004

Lee, Scott FC Student Services Specialist (100%)
Range 36, Step E+5% Long+PG&D (\$3,603.51)

Temporary Change in Assignment
To: FC EOPS Program Coordinator
 12-month position (100%)
 Range 40, Step D+5% Long+PG&D
 (\$3,776.51)
 Eff. 7/08/2004 - 8/05/2004

Leonardo, Sergio CC Groundskeeper (100%)
Range 29, Step E+5% Long (\$2,975)

Temporary Change in Assignment
To: CC Pool Mechanic
 12-month position (100%)
 Range 37, Step B+5% Long (\$3,111)
 Eff. 4/28/2004 (2 hr), 5/10/2004 (4 hr),
 5/11/2004 (2 hr), 5/24/2004 (2 hr),
 5/25/2004 (2 hr), 5/26/2004 (3 hr),
 5/27/2004 (2 hr), 5/28/2004 (2 hr)

Megginson, Zoe CC Instructional Aide (100%)

Temporary Increase in Months Employed
From: 9 months
To: 10 months
 Eff. 6/01/2004 - 6/30/2004

Mehta, Jashwant FC Television-Video Technician (100%)

Temporary Increase in Months Employed
From: 11 months
To: 11 months + 3 weeks
 Eff. 2003-2004 school year

Millikan, Linda FC Instructional Assistant (100%)
Partial Unpaid Leave of Absence
Temporary Decrease in Percent Employed
From: 100%

To: 80%
Eff. 8/16/2004 - 12/16/2004

Rosillo, Zoila FC Instructional Assistant (50%)

Temporary Increase in Percent Employed
From: 50%
To: 77.5%
Eff. 8/23/2004 - 12/14/2004

York, Dennis AC Buyer (100%)
Range 39, Step E+15% Long+PG&D
(\$4,283.85)

Temporary Change in Assignment
To: AC Buyer (50%)
DIST Warehouse Coordinator (50%)
Ranges 39 & 41, Step E+15% Long+
PG&D (\$4,384.85)
12-month position (100%)
Eff. 7/06/2004 - 10/31/2004

INVOLUNTARY LATERAL TRANSFER

Sargbah, Beatrice SCE Accounting Technician (100%)
Range 37 (G), Step B (\$2,963)

To: CC Accounting Technician
12-month position (100%)
Range 37 (G), Step B (\$2,963)
Eff. 8/23/2004

PROFESSIONAL GROWTH & DEVELOPMENT

Duron, Francisca FC Child Care Teacher I (100%)
1st Increment (\$350)
Eff. 7/01/2004

Firschein, Janine FC Child Care Teacher I (100%)
1st Increment (\$350)
Eff. 7/01/2004

2nd Increment (\$350)
Eff. 7/01/2005

		3 rd Increment (\$350) Eff. 7/01/2006
Gehr, Erin	FC	Child Care Teacher I (100%) 1 st Increment (\$350) Eff. 7/01/2004 2 nd Increment (\$350) Eff. 7/01/2005 3 rd Increment (\$350) Eff. 7/01/2006
Hernandez, Che	FC	Library Assistant II (100%) 1 st Increment (\$350) Eff. 7/01/2004
Kahlon, Ismat	CC	User Support Analyst (100%) 3 rd Increment (\$350) Eff. 7/01/2004
Landis, Donna	CC	Administrative Assistant II (100%) 2 nd Increment (\$350) Eff. 7/01/2004
Martinez, Alma	FC	Financial Aid Technician (100%) 3 rd Increment (\$350) Eff. 7/01/2004 4 th Increment (\$350) Eff. 7/01/2005
Montano, Diana	FC	Manager, Child Care Center (100%) 1 st Increment (\$400) Eff. 7/01/2004 2 nd Increment (\$400) Eff. 7/01/2005
Morales, Wendy	FC	Child Care Teacher I (100%) 1 st Increment (\$350) Eff. 7/01/2004 2 nd Increment (\$350) Eff. 7/01/2005

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Pearson, Jennifer	FC	Clerical Asst I/Child Care Aide (100%) 1 st Increment (\$350) Eff. 7/01/2004
Peery, Mary	SCE	Instructional Assistant/DSPS (100%) 1 st Increment (\$350) Eff. 7/01/2004
Pratt, Lynette	FC	Administrative Assistant II (100%) 3 rd Increment (\$350) Eff. 7/01/2006
Tomikeh, Melissa	FC	Clerical Assistant I (100%) 5 th Increment (\$350) Eff. 7/01/2006
Zvonec, Pamela	FC	Child Care Teacher I (100%) 1 st Increment (\$350) Eff. 7/01/2004

LEAVE OF ABSENCE WITHOUT PAY

Smythe, Carol	AC	Administrative Assistant II (100%) Personal Leave Eff. 8/04/2004 - 8/12/2004
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ADMINISTRATIVE LEAVE OF ABSENCE WITH PAY

Nunez, Richard	DIST	Warehouse Coordinator (100%) Eff. 7/06/2004
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VOLUNTEER PERSONNEL WITHOUT PAY

Bagsic, Brent	FC	Physical Education-Pep Squad Eff. 7/28/2004 - 6/30/2005
Dixon, Patricia	FC	Physical Education-Wellness Center Eff. 7/28/2004 - 6/30/2005
Galliano, Aric	FC	Physical Education-Football Eff. 7/01/2004 - 6/30/2005
Nissen, Tim	FC	Tutoring Center Eff. 7/01/2004 - 12/13/2004

Item 5.c: By the block vote, authorization was given for the following Professional Experts and Independent Contractors to perform various services as indicated:

PROFESSIONAL EXPERTS

Beilke, Inez	FC	Technical Expert II Title V - HSI Strengthening Institutions Grant Level C, Eff: 07/07/04 to 08/04/04
Brown, Flora	FC	Technical Expert II Title V - Collaborative Teacher Preparation Grant Level C, Eff: 07/01/04 to 09/30/04
Del Zotto, Enrico	SCE	Project Coordinator ABE Program Development Level B, Eff: 07/01/04 to 09/30/04
Desai, Pradip	SCE	Technical Expert II REBRAC Level C, Eff: 07/01/04 to 10/31/04
Elliott, Marsha	SCE	Project Manager High School Subjects Program Coordinator Level C, Eff: 07/01/04 to 08/30/04
Ellis, Pilar	FC	Technical Expert I International Student Center Level B, Eff: 07/01/04 to 10/01/04
Engle, Martha	FC	Technical Expert II Title V - HSI Strengthening Institutions Grant Level C, Eff: 07/07/04 to 08/04/04
Forman, Mary	CC	Technical Expert II, Not to Exceed \$9000 Developing Integrated Thematic Instruction Level C, Eff: 01/03/05 to 06/30/05
Ho, Jenny	AC	Technical Expert I Stores & Fixed Asset Inventory Level B, Eff: 06/10/04 to 06/30/04
Ho, Jenny	AC	Technical Expert I Stores & Fixed Asset Inventory Level B, Eff: 07/01/04 to 08/13/04

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Kiswaga, Imelda	SCE	Project Expert REBRAC Level A, Eff: 07/01/04 to 09/30/04
Lewerenz, Shirley	SCE	Project Manager TTIP Level C, Eff: 07/01/04 to 06/30/05
McNay, Sally	CC	Technical Expert II, Not to Exceed \$500 AA Degree Nursing Program Enrollment Growth Grant Level C, Eff: 09/27/04 to 06/17/05
Minton, Fream	FC	Project Expert Physics, Chemistry, Math Tutor Level A, Eff: 08/27/04 to 12/17/04
Molina, Rosa	FC	Technical Expert II Title V - HSI Strengthening Institutions Grant Level C, Eff: 07/07/04 to 08/04/04
Puma, Jessica	CC	Technical Expert II, Not to Exceed \$5600 Developing Integrated Thematic Instruction Level C, Eff: 01/01/05 to 06/30/05
Rocha, Fred	SCE	Project Manager Coordination of SCE Technical Team Level C, Eff: 08/09/04 to 09/03/04
Rodriguez, Ramona	SCE	Project Expert Internet Programmer Level A, Eff: 07/14/04 to 12/15/04
Sivertsen, Kirk	FC	Technical Expert II Title V - HSI Strengthening Institutions Grant Level C, Eff: 07/07/04 to 08/04/04
Ssensalo, Renee	CC	Technical Expert II Black Studies Learning Community Level C, Eff: 08/01/04 to 06/30/05
Virgoe, Betty	CC	Technical Expert I Cypress College Piano Competition Judge Level B, Eff: 05/22/04 to 05/23/04 Correction to pay rate previously approved On 6/8/04

Vornicel-Guthmann, V.	FC	Technical Expert II Title V - HSI Strengthening Institutions Grant Level C, Eff: 07/07/04 to 08/04/04
Wise, Kim	CC	Technical Expert II Black Studies Learning Community Level C, Eff: 08/01/04 to 06/30/05
Wong, Suzanne	FC	Technical Expert II Title V - HSI Strengthening Institutions Grant Level C, Eff: 07/07/04 to 08/04/04
Wright, Doris	FC	Technical Expert II Title V - HSI Strengthening Institutions Grant Level C, Eff: 07/07/04 to 08/04/04

Item 5.d: By the block vote, authorization was given to employ the following hourly personnel for the dates indicated and contracting out of the following specialists for the EOPS and Disabled Student Centers in accordance with the Agreement between the District and CSEA:

(See Supplemental Minutes #922 for a listing of hourly personnel.)

Item 5.e: By the block vote, the Board received the initial proposal for a successor agreement submitted by Adjunct Faculty United, and set a public hearing on this proposal for August 10, 2004.

Item 5.f: By the block vote, the Board received the initial proposal for a successor agreement to the Adjunct Faculty United contract submitted by the District, and set a public hearing on this proposal for August 10, 2004.

Item 5.g: It was moved by Trustee Leonard Lahtinen and seconded by Molly McClanahan to amend the Agreement with the law firm of Margaret A. Chidester and Associates effective July 1, 2004. Such amendment increases the hourly rates for the partners of Margaret A. Chidester and Associates from \$200 per hour to \$205 per hour, senior attorneys from \$185 per hour to \$190 per hour, associate attorneys from \$170 per hour to \$180 per hour and the rate for law clerks/paralegals will remain at \$80 per hour. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

Further authorization was granted for the Vice Chancellor of Human Resources to execute the amendment on behalf of the District.

GENERAL:

Item 6.a: It was moved by Trustee Leonard Lahtinen and seconded by Trustee Molly McClanahan that the Board adopt Resolution 04/05-01, Trustee Absence, verifying that Trustee Otto Lacayo was ill on June 22, 2004, and therefore, eligible to receive compensation for the Board meeting held on that date. **Motion carried by those members present, including the Student Trustees' advisory votes, and Trustee Otto Lacayo abstaining from the vote.**

CLOSED SESSION: At 7:30 p.m., Board President Nancy Rice adjourned the meeting to closed session per the following sections of the Government code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES, - Employee Organization: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54957: PUBLIC EMPLOYEE PERFORMANCE EVALUATION - CHANCELLOR.

Per Section 54945.8: CONFERENCE WITH REAL PROPERTY NEGOTIATOR Jerome Hunter, Chancellor, regarding:

Property:	1830 W. Romneya Drive Anaheim, CA 92801
Negotiating Parties: Under Negotiation:	Anaheim City School District Terms and Conditions of Child Development Center

RECONVENE OPEN SESSION: At 9:00 p.m., Board President Nancy Rice reconvened the meeting in open session.

ADJOURNMENT: At 9:02 p.m., it was moved by Trustee Molly McClanahan and seconded by Trustee Jeff Brown to adjourn the meeting. **Motion carried unanimously by those members present.**

Otto Lacayo, Secretary
Board of Trustees