

## APPROVED

### MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

July 22, 2003

The Board of Trustees of the North Orange County Community College District met for the Regular Meeting on Tuesday, July 22, 2003, at 5:30 p.m. in the Board Room at the Anaheim Campus.

Board President Leonard Lahtinen called the meeting to order at 5:33 p.m. Trustee Manny Ontiveros led the Pledge of Allegiance to the Flag.

**TRUSTEE ROLL CALL** - Present: Leonard Lahtinen, Molly McClanahan, Manny Ontiveros, Nancy Rice, and Student Trustees Karen Johnson and Carlos Ayon. Trustee Donna Miller arrived at 5:37 p.m. Trustee Otto Lacayo arrived at 5:41 p.m. Absent: Trustee Jeff Brown

**RESOURCE PERSONNEL PRESENT**: Jerome Hunter, Chancellor; Rod Fleeman, Vice Chancellor, Finance & Facilities; Jeff Horsley, Vice Chancellor, Human Resources; Susan Clifford, Interim Executive Vice President, Fullerton College; Margie Lewis, President, Cypress College; Gary McGuire, Provost, School of Continuing Education; Donna Hatchett, District Director, Public Affairs; Jack Raubolt, District Director, Information Services; Karen Cant, representing the District Management Association; Andrea Sibley-Smith, representing the School of Continuing Education Academic Senate; Rolando Sanabria representing the Fullerton College Faculty Senate; Barbara Bennett, representing United Faculty; Vickie McPherson, representing CSEA, Chapter #167; Sam Russo, representing ADFAC; Violet Ayon, Recording Secretary.

**OTHER ADMINISTRATORS AND EMPLOYEES PRESENT**: Ron Beeler, Ann-Marie Gabel, Dorothy Owens-Whitehurst, and Fred Williams from the District Offices; Susan Beers, Gina Bevec, Stephanie Cashin, Jan Chadwick, Dave Chaffin, Glenda Fries, Mark Greenhalgh, Andrea Hanstein, Diane Komos, Rod Lusch, Eric Mendoza, Gene Murphy, Nhanban Nguyen, Nick Fuscardo, Marjorie McClure, Susan Nack, Adam O'Connor, Hanh Pham, Elise Phan, Janet Portolan, Rhett Price, Joe Racaniello, Mike Rios, John San Roman, Bob Simpson, Roger Sims, June Smith, Pete Snyder, Anita Ward, Richard William, Olivia Wolfe, and Tilahun Yimenu from Fullerton College; Jim Arbogast, Stephanie Acosta, Eduardo Assef, Pamela Bettendorf, Richard Bettendorf, Nancy Byrnes, A. David Caballero, Marcia Clarke, Norma Cruz, Arnette Edwards, Don Grimes, Phillip Grisotti, Dan Kawahara, Joe Martinez, John Mazzolo, John Noble, Lili Perez-Stroud, Bill Pinkham, Marc Posner, Jorge Ramirez, Angie Rios, Daniel Rojas, Mary Rothera, Cathy San Roman, Mara Scott, Laurie Schweibert, Edgard Serrano, Frank Smith, Ken Stumpff, Roselle Teneza, Wayne Todd, Brian Travaglia, Fidel Ugarte, Frances Wahl, and Dan Willoughby from

Cypress College; Mary Ann Babbo, Carole Bonnie, Terry DeWitt, George Dooley, Shannon Ellis, Linda Gunderson, Beverly Heasley, Chuck Helms, Fred Rocha, Robin San Roman, Glenn Struckman, Helga Struckman, Christine Terry, Nesredin Turfu, Lucinda Wallis, and Lorraine Wicks from the School of Continuing Education; Bob Davis and Wendy Goodson from Information Services.

**VISITORS PRESENT:** Denny Konshak, Chris Loumakis, Damian Noriega, and Jacob Rios.

**COMMENTS: MEMBERS OF THE AUDIENCE:**

1. **Edgard Serrano**, from Cypress College, addressed the Board regarding non-payment of retroactive pay to him while he was on military duty and requested the Board's support in getting an answer to his concern. Board President Leonard Lahtinen directed staff to respond as soon as possible to Mr. Serrano's concern.
2. **Denny Konshak** addressed the Board regarding Adjunct Faculty negotiations and the disparity in pay for adjunct faculty as compared to what other local college districts pay adjunct faculty.
3. **Jim Arbogast** addressed the Board regarding conservation/energy management suggestions and read an article on such from a local newspaper. In addition, he expressed his concern for the proposed classified layoffs, the proposed land purchase in Fullerton, and the extension of contracts for contract administrators.
4. **Shannon Ellis**, from SCE, addressed the Board with CSEA's concerns regarding the proposed classified layoffs and the management of the District. She expressed her concern for the proposed layoffs absent of a state budget. She requested on behalf of CSEA a budget analysis for the District and rationale for the layoffs.
5. **Rhett Price**, from Fullerton College, addressed the Board regarding the proposed classified layoffs and his dismay for the hiring of new personnel when layoffs are being proposed.
6. **Gene Murphy**, from Fullerton College, addressed the Board regarding the proposed classified layoffs and indicated his full support for the retention of the positions.
7. **Marcia Clarke**, from Cypress College, addressed the Board with her concerns regarding the proposed classified layoffs.

**BLOCK VOTE APPROVAL:** It was moved by Trustee Otto Lacayo and seconded by Trustee Manny Ontiveros to approve by block vote the following items:

Finance & Facilities: 3.b, 3.f, 3.h, 3.l, 3.j, 3.k, 3.l, 3.n  
 Instructional Services: 4.a

Human Resources: 5.a, 5.c, 5.d

**Motion carried unanimously, including the Student Trustees' advisory votes.**

## REPORTS

- A As a part of the Chancellor's Report, **Janet Portolan**, Executive Vice President at Fullerton College, presented architectural renderings of the proposed Library Learning Resource Center (LLRC) for Fullerton College and outlined the timeline for the expected completion date of January 2005. Board President Leonard Lahtinen clarified that funding for the LLRC comes from bond funds and encouraged everyone to share this information with staff and students.

**Chancellor Hunter** inquired on the Trustees' interest in meeting with Assemblywoman Lyn Daucher to request her support for the statewide bond measure. **Donna Hatchett** provided an update on the activities for the proposed statewide bond measure, which is expected to be included in the March 2004 elections ballot. She added that passage of the statewide bond measure would be a great economic boost to Orange County. She noted that the Cypress College Piazza project would receive funding through the statewide bond measure if the measure is approved by the voters.

2. Also included in the Chancellor's Report was an update by **Jeff Horsley**, Vice Chancellor of Human Resources, on the status of the proposed Memorandum of Understanding (MOU) with the bargaining units allowing the District to use Retiree Benefit Fund monies in order to meet the September payroll if it becomes necessary. Vickie Mcpherson reported that CSEA is working on the mechanics of the proposed MOU. **Barbara Bennett** expressed United Faculty's concern regarding MOU language and encouraged the use of other funds (e.g., property sale proceeds, loans, etc.) before using Retiree Benefit Funds.

**Dr. Rod Fleeman** noted that the District will not receive its state apportionment until a state budget is approved and there may be a need to obtain funds to meet the District's September payroll if a state budget has not been adopted by then. In response to an inquiry, Fred Williams identified the process the District used for obtaining funds during the Orange County bankruptcy period. He stated that the District borrowed funds from a banking institution and ended paying significant interest on the loan. He added that the District does not want to wait until the last minute for providing payroll funding in the absence of a state budget.

3. **Dr. Rod Fleeman** reported, as a part of the Chancellor's Report, that some Republican state budget proposals are being considered for adoption at the state level, which would not include an increase to state taxes and would require additional

budget reductions. The Republican proposals would include student tuition fee at the \$15 per unit rate.

4. **Chancellor Jerome Hunter** entertained discussion on the selection of a Board Member representative to the Orange County Legislative Task Force for the 2003-04 fiscal year. Upon conclusion of discussion, it was agreed that if Trustee Jeff Brown is unavailable to serve as the Board's representative then Trustee Manny Ontiveros will continue for an additional year.
- E. **Margie Lewis**, Cypress College President, **Susan Clifford**, Fullerton College Interim Executive Vice President, and **Gary McGuire**, Provost, School of Continuing Education (SCE), reported on activities in their respective areas.

As a part of her report, Dr. Lewis introduced the following new Deans present: Eldon Young of the Speech and Language Arts Division; Mo Entezampour of the Science, Engineering & Math Division; Dan Willoughby, Interim Dean of the Social Sciences Division.

As a part of her report, Dr. Clifford introduced Deborah Ludford, Dean of Business & Computer Information Systems.

#### COMMENTS:

- A. **Donna Hatchett** reported that ninety-three Anaheim Campus personnel and students participated in a successful Blood Drive on behalf of the West Anaheim Medical Center.
2. **Rolando Sanabria** expressed his concern regarding the proposed classified layoffs on the agenda, some of which have not been considered by the Fullerton College Planning & Consultative Council (PCC). Mr. Sanabria encouraged the Board to table a decision on the layoffs until after PCC has had an opportunity to meet.
3. **Andrea Sibley-Smith** announced that she has been re-elected as the President of the School of Continuing Education Academic Senate.
4. **Karen Cant** reported that the District Management Association has set aside \$5,000 for staff development activities for its members. She added that criteria for the allocation of these funds is yet to be developed.
5. **Vickie McPherson** announced the upcoming CSEA Statewide Conference and added that trustees will be contacted as a part of CSEA's 2004 elections campaign activities.

6. **Student Trustee Karen Johnson** reported on the campaign process she is involved with in pursuit of a position on the CCCT Board of Directors.
7. **Trustees Molly McClanahan and Manny Ontiveros** commended Fullerton College on its production of Les Miserables. In addition, Trustee McClanahan requested a discussion and action item on the next Board meeting agenda regarding a possible 5%-10% reduction to Trustee monthly stipends.
8. **Board President Leonard Lahtinen** reported on the distribution of his correspondence and response to the collective bargaining unit representatives' suggestions for budget reductions, indicating that the Board has considered all budget reduction recommendations.

In addition, Mr. Lahtinen proposed that a trustee area census be done at a future time, in better budgetary conditions. He did suggest that elections for Trustee Area I be on a staggered elections schedule and requested that this matter be agendized for the next Board meeting.

**MINUTES:** It was moved by Trustee Otto Lacayo and seconded by Trustee Molly McClanahan that the minutes of the Regular Meeting of June 24, 2003, be approved as submitted. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

It was moved by Trustee Molly McClanahan and seconded by Trustee Otto Lacayo that the minutes of the Special Meeting of July 12, 2003, be approved as submitted. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

## **FINANCE & FACILITIES**

**Item 3.a:** Upon clarification on a number of purchase orders, it was moved by Trustee Molly McClanahan and seconded by Trustee Manny Ontiveros to ratify purchase order numbers P0017541 through P0018177 through June 30, 2003, totaling \$4,297,980.42 and check numbers C0005546 through C0005690, totaling \$651,142.75 and check numbers F0081590 through F0081932, totaling \$1,087,335.56 and check numbers 88108633 through 88111026, totaling \$8,124,586.60 and checks numbers V0025886 and V0030067 through V0030072, totaling \$22,592.80 from June 1, 2003, through June 30, 2003. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

**Item 3.b:** By the block vote, authorization was granted to make adjustments to revenue and expenditure budgets that net \$7,627 for the Fullerton College Child Care Access Means Parents in School Program, and further authorization was granted that a resolution

be adopted to adjust the revenue and expenditure budgets under the Child Development Fund, pursuant to the California Code of Regulations, Title 5, Section 58308.

**Resolution adopted (See Supplemental Minutes #899).**

**Item 3.c:** Upon clarification on a number of budget transfers, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Otto Lacayo to approve the 2002-03 General Fund, Child Development Fund, Capital Outlay Projects Fund, Bond Fund, Food Services Fund, Bursar Fund, Bookstore Fund, Campus Services Fund, and the Associated Students Fund Budget Transfers netting to the amount of \$5,645,316 and adopt the Resolutions showing the summary, pursuant to the California Code of Regulations, Title 5, Section 58307. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

**Resolutions adopted (See Supplemental Minutes #899).**

**Item 3.d:** Upon clarification on the commission generated, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Otto Lacayo to award bid 2003-10, Furnishing Vending Machines Service for Fullerton College, effective July 23, 2003 through July 23, 2008, to the following companies:

|                             |                 |
|-----------------------------|-----------------|
| MAB Service, Inc.           | Commission Rate |
| snacks vending              | 28%             |
| \$7,500 up front commission |                 |
| \$500 product per year      |                 |

|   |                 |
|---|-----------------|
| The Pepsi Bottling Group  | Commission Rate |
| beverage vending  | 46%             |
| Gatorade  | 20%             |
| Up-front commission \$25,000 per year = \$125,000 for five years. |                 |
| Two (2) \$500 scholarships to support campus academics.           |                 |
| 100 cases per year donation to support student activities.        |                 |
| \$500 promotion products per year.                                |                 |
| To support student life, tickets for Angels/Knotts Berry Farm.    |                 |

**Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

Further authorization was granted for the Director of Purchasing to execute the agreement on behalf of the District.

**Item 3.e:** Upon clarification on the changes required by the State Chancellor's Office to the District's Final Project Proposal submitted with the Five Year Construction Plan, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Molly McClanahan to

approve the 2005/06 Final Project Proposal (FPP), adopt Resolution No. 03/04-01, Approval of One Final Project Proposal for 2005-06 Fiscal Funding Year for the Fullerton College Classroom/Faculty Office Building, and to certify the FPP Approval Page for the Fullerton College Classroom/Faculty Office Building. The FPP accompanied the 2005/06-09/10 Five Year Construction Plan Board approved on June 24, 2003, both due to the State Chancellor's Office on or before July 1, 2003. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

**Resolution adopted (See Supplemental Minutes #899).**

**Item 3.f:** By the block vote, authorization was granted for the various change orders for public works projects listed per the Change Order Request.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute each contractor agreement on behalf of the District.

**Item 3.g:** Upon clarification on the bidding process, it was moved by Trustee Nancy Rice and seconded by Trustee Donna Miller to, contingent upon the California Community College Chancellor's Office approval, award PW 0203-308, Fullerton College Library/Learning Resource Center to the following contractors as the lowest overall responsive and responsible bidders per the plans and specifications included in each bid package, and issue agreements as follows:

| Bid Package # | Bid Package Description  | Contractor Name                    | Bid Amount   |
|---------------|--|------------------------------------|--------------|
| 1             | Demo, Hazardous Materials Abatement  | G.D. Heil, Inc.                    | \$324,600.00 |
| 2             | Earthwork & Shoring  | Doja, Inc.                         | 494,000.00   |
| 3             | Concrete, AC Paving & Site Concrete  | Largo Concrete                     | 1,725,000.00 |
| 4             | Structural, Misc. & Ornamental Steel   | Bickerton Iron Works               | 1,596,225.00 |
| 5             | Finish Carpentry   | Norse Corp.                        | 263,350.00   |
| 6             | Interior Architectural Woodwork & Manufactured Casework  | Pacific Architectural Millwork     | 424,100.00   |
| 7             | Fluid Applied Waterproofing, Clay Roof Tile, Modified Bitumen Membrane Roofing, Joint Sealer, Sheet Metal Flashings & Trim & Roof Hatches Hardware | Coast Roof Co., Inc.               | 443,384.00   |
| 8             | Steel Door & Frames, Door Hardware & Stile & Rail Wood Doors   | ISEC, Inc.                         | 377,444.00   |
| 9             | Aluminum Framed Windows, Automatic Sliding Door, Glass & Glazing, Aluminum   | To be rebid and awarded at a later |              |

|         |  |   |                |
|---------|--|---|----------------|
|         | Curtain Walls, Translucent Studs/Gypboard  | time.                                       |                |
| 10      | Building Insulation, Acoustical Ceilings & Metal Pan Ceilings  | Performance Contracting, Inc.               | 341,508.00     |
| 11      | Sprayed on Cementitious Fireproofing, Fire Stopping, Access Doors, Metal Lath, Lath & Plaster, Gypsum Board, Gypsum Board Shaft Wall Assemblies, GFRP & GFRG | To be rebid and awarded at a later time.    |                |
| 12      | Tile & Granite   | To be rebid and awarded at a later time.    |                |
| 13      | Resilient Flooring & Carpeting   | SCS Flooring Systems                        | 229,945.00     |
| 14      | Wall Covering & Painting   | Borbon, Inc.                                | 147,673.00     |
| 15 & 16 | Specialties & Metal Library Book Shelving  | USS Cal Builders, Inc.                      | 839,000.00     |
| 17      | Hydraulic Elevators  | Mitsubishi Electric & Electronics USA, Inc. | 230,000.00     |
| 18      | Fire Protection  | Cosco Fire Protection                       | 178,155.00     |
| 19      | Plumbing   | All Area Plumbing                           | 419,000.00     |
| 20      | HVAC/Mechanical Controls   | Graycon, Inc.                               | 989,850.00     |
| 21      | Electrical, Fire Alarm, Security, Data, Telecommunications & Library Book Theft Protection Equipment   | To be rebid and awarded at a later time.    |                |
|         |  | GRAND TOTAL                                 | \$9,023,234.00 |

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the agreements for the District and approve any further specification changes up to 10% of the contract amount for the District. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

**Item 3.h:** By the block vote, authorization was granted to enter into agreements with Wiss, Jenney, Eistner Associates, Inc., for engineering and forensic services at a cost not to exceed \$24,500. The retroactive agreement will be for the period beginning July 1, 2003 and ending September 30, 2003.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the agreements on behalf of the District.

**Item 3.i:** By the block vote, authorization was granted to file the Notice of Completion for PW 0102-209, with the following contractors and release the final retention payment when due:

| Bid Package # | Bid Package Description           | Contractor Name          |
|---------------|-----------------------------------|--------------------------|
| 18            | Toilet Partitions and Accessories | Stumbaugh and Associates |
| 20            | Signage                           | Braille Signs            |
| 23            | Food Service Equipment            | Trimark Raygal           |
| 25            | Fire Protection                   | Cosco                    |

**Item 3.j:** By the block vote, authorization was granted to renew the listed Property and Liability coverages with ASCIP and SELF for FY 2003/2004 at the estimated amount of \$568,002.

**Item 3.k:** By the block vote, authorization was granted to renew the services with SCRMA and to enter into an agreement with Insurance Corporation of Hanover through Gallagher & Co. for FY 2003/2004 at the estimated amount of \$228,120. Further authorization was granted for the Vice Chancellor, Finance and Facilities to be authorized to execute the insurance policy on behalf of the District. This agreement will be on file in the District Business Office.

**Item 3.l:** By the block vote, authorization was granted to enter into contracts on behalf of Fullerton College and Cypress College, with American International Group with an effective date of August 1, 2003. Further authorization was granted for the Vice Chancellor, Finance and Facilities, to be authorized to execute the insurance policies on behalf of the District. This agreement will be on file in the District Business Office.

**Item 3.m:** Upon clarification on the need for XAP Corporation services, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Donna Miller, to contract with XAP Corporation effective August 1, 2003 to provide CCCApply services for Fullerton College and Cypress College. Authorization is also requested to accept the mini-grant to fund the one-time set-up fee of \$4,500 and first year maintenance cost of \$9,707 for a total of \$13,207 per campus. The ongoing annual maintenance costs following the first year will be funded by the respective colleges. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the agreement with XAP Corporation.

**Item 3.n:** By the block vote, authorization was granted to contract with Oracle Corporation for the purchase of database and application server licenses, maintenance and upgrades for a total of \$183,000. Further authorization is requested to contract with Oracle Corporation for maintenance of Oracle licensed products from July 1, 2003 on an ongoing

annual basis at a cost of \$34,320 with cost increases not to exceed four percent each year for the first two years.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the contract with Oracle Corporation.

**Item 3.o:** Upon clarification on the Associated Student Body Budget changes for Fullerton College, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Otto Lacayo to make adjustments to revenue and expenditure budgets for the Fullerton College auxiliary programs. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

Further authorization was granted that a resolution be adopted to adjust the revenue and expenditure budgets under the Bursar Fund in the amount of \$20,000, Bookstore Fund in the amount of \$300,000, Bookstore – Anaheim in the amount of \$130,000, and Associated Students Fund in the amount of (\$212,630) pursuant to the California Code of Regulations, Title 5, Section 58308.

**INSTRUCTIONAL SERVICES**

**Item 4.a:** By the block vote, authorization was granted to accept grant funds, transfer funds and/or enter into agreements, adopt resolutions to accept new income, establish budgets, and authorize expenditures within the General Fund, pursuant to the California Code of Regulations, Title 5, Section 58308, and authorize the Vice Chancellor, Finance and Facilities to execute the agreement and to sign any related documents on behalf of the District, as follows:

| SITE      | PROJECT NAME   | LENGTH OF CONTRACT | TOTAL CONTRACT   | AUTHORIZED SIGNATORIES ON BEHALF OF DISTRICT   |
|-----------|--|--------------------|--|--|
| CC and FC | Tech Prep Renewal  | 7/1/03 – 6/30/04   | \$144,000 (\$72,000 per campus)                          | <u>For the agreements and any amendments to modify the agreement, and any related documents:</u><br>Chancellor or Vice Chancellor, Finance and Facilities and <u>for any related documents:</u><br>District Director, Fiscal Affairs |
| FC        | Academic Services/Cosmetology Department Agreement with NOCROP | 1/03 – 6/30/04     | \$50,000 @ \$1.76/hour not to exceed a total of \$88,000 | <u>For the agreements and any amendments to modify the agreement, and any related documents:</u>   |

|      |   |                  |  |  |
|------|---|------------------|--|--|
|      |   |                  |  | Chancellor or Vice Chancellor, Finance and Facilities and for <u>any related documents</u> :<br>District Director, Fiscal Affairs  |
| FC   | Academic Services/Cosmetology Department<br>Change in Agreement<br>NOCROP | 7/1/02 – 6/30/03 | Increase in agreement total from \$61,600 to \$83,908 (an additional \$22,308) | <u>For the agreements and any amendments to modify the agreement, and any related documents</u> :<br>Chancellor or Vice Chancellor, Finance and Facilities and for <u>any related documents</u> :<br>District Director, Fiscal Affairs |
| SCE  | Training and Development Institute<br>Education-To-Go Agreement           | 1/03 – 6/30/04   | Fee based services (courses range from \$79-\$129 per student)                 | <u>For the agreements and any amendments to modify the agreement, and any related documents</u> :<br>Chancellor or Vice Chancellor, Finance and Facilities and for <u>any related documents</u> :<br>District Director, Fiscal Affairs |
| DIST | Anaheim Campus<br>Loss Control Assistance Grant                           | 3/03 – 6/30/04   | \$1,000  | <u>For the agreements and any amendments to modify the agreement, and any related documents</u> :<br>Chancellor or Vice Chancellor, Finance and Facilities and for <u>any related documents</u> :<br>District Director, Fiscal Affairs |

**Items 4.b through 4.i:** Trustee Lahtinen suggested that items 4.b through 4.i be rejected in light of budget constraints. Upon clarification on the funding required and the source of funding for the events, Trustee Donna Miller moved and Trustee Manny Ontiveros seconded approval of items 4.b through 4.i. **Motion carried unanimously by those members present, including the Student Trustees’ advisory votes.**

**Item 4.b:** Authorization was granted for expenditures related to the Cypress College Staff Development comprehensive annual program for the 2003-04 academic year, with total costs for the entire Staff Development Program not to exceed 2002-03 to 2003-04 carry over from AB1725 funds; any additional funds provided from the 2003-04 budget; any carry-over from Technology Training infrastructure funds; and any additional funds from

the Title V grant, if funded.

Further authorization was granted for the Cypress College President to execute all contracts, including, but not limited to, group booking contracts and agreements and independent contractor agreement.

**Item 4.c:** Authorization was granted for expenditures related to Cypress College Student Support services conferences, workshops and motivational events for approximately 300 students during the 2003-04 academic year with total expenditures not exceeding \$6,000 for, but not limited to, postage, food, supplies, and informational materials.

Further authorization was granted for the Cypress College President to execute agreements on behalf of the District for Student Success Conferences, workshops and motivational events.

**Item 4.d:** Authorization was granted for expenditures related to the Cypress College Puente Program Mentor-Student meetings, as well as social gatherings and other meetings and activities, during the 2003-04 academic year with total expenditures not exceeding \$5,000 for food service, fields trips and miscellaneous supplies.

Further authorization was granted for the Cypress College President to execute agreements on behalf of the District for the Puente Program activities.

**Item 4.e:** Authorization was granted for expenditures related to the Cypress College Black Studies Learning Community (BSLC) interactive activities, including, but not limited to, picnics, field trips and mentor-student meetings in furtherance of the purposes of the BSLC during the 2003-04 academic year with total expenditures not exceeding \$15,000 for hospitality refreshments, food service, decorations and miscellaneous supplies paid for with grants from the Cypress College Foundation.

Further authorization was granted for the Cypress College President to execute agreements on behalf of the District for Black Studies Learning Community activities.

**Item 4.f:** Authorization was granted for expenditures related to the Cypress College Extended Opportunity Programs and Services (EOPS) outreach, orientation and seminar activities for approximately 700 students during the 2003-04 academic year to enhance recruitment, orientation and retention with total expenditures not exceeding \$8,000 for, but not limited to, promotional and informational materials, refreshments, supplies and postage.

Further authorization was granted for the Cypress College President to execute

agreements on behalf of the District for EOPS outreach, orientation and retention activities.

**Item 4.g:** Authorization was granted for expenditures related to the Cypress College Extended Opportunity Programs and Services (EOPS) advisory and planning meetings during the 2003-04 academic year to enhance recruitment, orientation and retention of approximately 700 economically and educationally disadvantaged students with total costs not exceeding \$3,000 for, but not limited to, promotional and informational materials, refreshments, supplies and postage.

Further authorization was granted for the Cypress College President to execute agreements on behalf of the District for EOPS Advisory Committee activities.

**Item 4.h:** Authorization was granted for Cypress College Student Support Services advisory and planning meetings for the Cypress College CARE/CalWORKs Advisory Committee throughout the 2003-04 academic year with total expenditures not exceeding \$6,000 for, but not limited to, postage, refreshments, supplies, and promotional materials.

Further authorization was granted for the Cypress College President to execute agreements on behalf of the District for CARE/CalWORKs Advisory Committee activities.

**Item 4.i:** Authorization was granted for expenditures related to the Fullerton College International Student Center orientation events and cultural activities during the 2003 fall semester for students and staff with total costs not exceeding \$4,000.

**HUMAN RESOURCES**

**Item 5.a:** By the block vote, authorization was given for the following academic personnel matters, which are within budget:

CHANGE IN RETIREMENT DATE

|                  |    |                       |
|------------------|----|-----------------------|
| Treadway, Donald | FC | Art Instructor        |
|                  |    | From: Eff. 06/01/2003 |
|                  |    | To: Eff. 08/07/2003   |

CHANGE IN HIRE DATE

|                          |    |  |
|--------------------------|----|--|
| Entezampour,<br>Mohammad | CC | Dean, Science, Engineering & Mathematics |
|                          |    | From: Eff. 07/14/2003                    |

To: Eff. 07/09/2003

LONG-TERM SUBSTITUTES

Kam, Barbara FC Librarian  
Sabbatical Replacement  
100% Contract  
Class B, Step 08  
Eff. 08/18/2003-12/19/2003

Willis, Marc FC Earth Science Instructor  
Sabbatical Replacement  
100% Contract  
Class B, Step 04  
Eff. 08/15/2003-12/19/2003

CHANGE IN SALARY CLASSIFICATION

(Change in class and step placement pursuant to verification of education and experience.)

Aguilera, Flor FC Counselor  
From: Class B To: Class C  
Eff. 07/01/2003

Armani, Behnoosh FC Counselor  
From: Class C To: Class D  
Eff. 07/01/2003

Berger, Ellen CC Art Instructor  
From: Class D To: Class E  
Eff. 08/15/2003

Blilie, Jeannie CC Psychiatric Technology Instructor  
From: Class D To: Class E  
Eff. 08/15/2003

Bock, Gregory CC English as a Second Language Instructor (ADJ)  
From: Grade 1 To: Grade 2  
Eff. 08/18/2003

|                    |    |   |
|--------------------|----|---|
| Bouzar, Pete       | FC | Mathematics Instructor<br>From: Class B To: Class C<br>Eff. 08/15/2003                    |
| Cairella, Michele  | FC | Art/Gallery Coordinator<br>From: Class B, Step 01 To: Class B, Step 03<br>Eff. 08/15/2003 |
| Carrithers, Joseph | FC | English Instructor<br>From: Class E To: Class F<br>Eff. 08/15/2003                        |
| Casillas, Lupe     | FC | Counselor<br>From: Class B To: Class C<br>Eff. 07/01/2003                                 |
| Chavez, Kristen    | FC | Biology Instructor (ADJ)<br>From: Grade 1 To: Grade 2<br>Eff. 08/18/2003                  |
| Coburn, Todd       | CC | Drafting Instructor (ADJ)<br>From: Grade 1 To: Grade 2<br>Eff. 08/18/2003                 |
| Dominguez, Elias   | FC | Counselor<br>From: Class C To: Class D<br>Eff. 07/01/2003                                 |
| England, Jean      | CC | Counselor<br>From: Class D To: Class E<br>Eff. 07/01/2003                                 |
| Flores, Michael    | CC | History Instructor<br>From: Class B To: Class C<br>Eff. 08/15/2003                        |

|                   |    |  |
|-------------------|----|--|
| Grantham, Robert  | CC | Counselor<br>From: Class C To: Class D<br>Eff. 07/01/2003                      |
| Green, Carol      | CC | Dental Hygiene Instructor<br>From: Class C To: Class D<br>Eff. 08/15/2003      |
| Henderson, Angela | FC | Reading Instructor<br>From: Class B To: Class C<br>Eff. 08/15/2003             |
| Huerta, Nicolas   | FC | Mathematics Instructor<br>From: Class B To: Class C<br>Eff. 08/15/2003         |
| Ismail, Adel      | CC | English Instructor (ADJ)<br>From: Grade 1 To: Grade 2<br>Eff. 08/18/2003       |
| Johnson, Kathleen | FC | Art Instructor<br>From: Class B To: Class C<br>Eff. 08/15/2003                 |
| Lewin, Pamela     | FC | Physical Education<br>From: Class B To: Class C<br>Eff. 08/15/2003             |
| McDonald, Tara    | CC | English Instructor (ADJ)<br>From: Grade 1 To: Grade 2<br>Eff. 08/18/2003       |
| McGowan, Joumana  | FC | Business Management Instructor<br>From: Class D To: Class F<br>Eff. 08/15/2003 |

|                   |     |   |
|-------------------|-----|---|
| Mercer, Robert    | CC  | Journalism Instructor<br>From: Class B To: Class C<br>Eff. 08/15/2003                     |
| Miller, Bruce     | FC  | Music Theory Instructor<br>From: Class B, Step 01 To: Class F, Step 10<br>Eff. 08/15/2003 |
| Miller, Jeanne    | CC  | Accounting Instructor<br>From: Class D To: Class E<br>Eff. 08/15/2003                     |
| Nguyen, Karyn     | FC  | Counselor<br>From: Class C To: Class D<br>Eff. 07/01/2003                                 |
| Ninh, Khanh       | SCE | Counselor (ADJ)<br>From: Grade 1 To: Grade 2<br>Eff. 07/01/2003                           |
| Ogden, Beckette   | CC  | Stagecraft Instructor (ADJ)<br>From: Grade 1 To: Grade 2<br>Eff. 08/18/2003               |
| Pellegrino, Elmer | FC  | Administration of Justice Instructor<br>From: Class C To: Class D<br>Eff. 08/15/2003      |
| Phillips, Crystal | CC  | Mathematics Instructor (ADJ)<br>From: Grade 1 To: Grade 2<br>Eff. 08/18/2003              |
| Reid, Kathryn     | CC  | Music Instructor<br>From: Class E To: Class F<br>Eff. 08/15/2003                          |

|                  |    |  |
|------------------|----|--|
| Sink, Susan      | FC | English Instructor<br>From: Class B To: Class C<br>Eff. 08/15/2003                   |
| Slaughter, Bryan | FC | History Instructor (ADJ)<br>From: Grade 2 To: Grade 3<br>Eff. 08/18/2003             |
| Smitson, Robert  | FC | Administration of Justice Instructor<br>From: Class C To: Class D<br>Eff. 08/15/2003 |
| Snook, Daniel    | CC | Automotive Instructor<br>From: Class D To: Class E<br>Eff. 08/15/2003                |
| Vo, Thu Hang     | CC | Counselor<br>From: Class B To: Class C<br>Eff. 07/01/2003                            |

LEAVE OF ABSENCE WITHOUT PAY

|               |    |   |
|---------------|----|---|
| Clahane, Dana | FC | Mathematics Instructor<br>Personal Leave of Absence (26.67%)<br>Eff. 2004 Spring Semester |
|---------------|----|---|

LEAVE OF ABSENCE WITH PAY

|                |    |  |
|----------------|----|--|
| Jianto, Susana | CC | CIS Instructor<br>Load Banking Leave (100%)<br>Eff. 2003 Fall Semester |
|----------------|----|--|

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-EFFECTIVE 2003 SUMMER SESSION, SUMMER INTERSESSION

|                   |     |                 |
|-------------------|-----|-----------------|
| Alimahomed, Kasim | CC  | Grade 1         |
| Aversa, Michael   | SCE | SCE Hourly Rate |

|                    |     |                 |
|--------------------|-----|-----------------|
| Baradaran, Robert  | SCE | SCE Hourly Rate |
| Christensen, Gary  | CC  | Grade 1         |
| Enochs, Bradley    | FC  | Grade 1         |
| Gilmore, Catherine | FC  | Grade 1         |
| Marquez, Mary      | FC  | Grade 1         |
| McGuire, Timothy   | SCE | SCE Hourly Rate |
| Monteleone, Jo     | FC  | Grade 1         |
| Segar, Carol       | SCE | SCE Hourly Rate |
| Spillman, Michael  | SCE | SCE Hourly Rate |
| Swick, Janice      | SCE | SCE Hourly Rate |
| Teubner, Allison   | SCE | SCE Hourly Rate |

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL-2003 SUMMER SESSION,  
SUMMER INTERSESSION

|                       |    |                  |                  |
|-----------------------|----|------------------|------------------|
| Aguilera, Flor        | FC | Class B, Step 01 | Hourly Counselor |
| Aguirre, Yolanda      | FC | Class B, Step 05 | Hourly Counselor |
| Almodovar-Sole, Laura | FC | Class E, Step 17 | Hourly Counselor |
| Archer-Hetland, B.    | FC | Class B, Step 18 | Hourly Counselor |
| Armani, Behnoosh      | FC | Class C, Step 05 | Hourly Counselor |
| Beilke, Ines          | FC | Class E, Step 31 | Hourly Counselor |
| Berggren, Gail        | CC | Grade 1          | Hourly Counselor |
| Brown, Lola           | FC | Class F, Step 36 | Hourly Counselor |
| Carter, Mary Ellen    | FC | Grade 1          | Hourly Counselor |
| Casillas, Lupe        | FC | Class B, Step 05 | Hourly Counselor |
| Cohn, Irene           | FC | Class E, Step 34 | Hourly Counselor |
| Combs, Jennifer       | FC | Class F, Step 10 | Hourly Counselor |
| Couron, Brian         | FC | Class F, Step 25 | Hourly Counselor |
| Credidio, Steve       | FC | Class F, Step 13 | Hourly Counselor |
| Daland, Will          | FC | Grade 1          | Hourly Counselor |
| Do, Vy Trac           | FC | Class F, Step 24 | Hourly Counselor |
| Dominguez, Elias      | FC | Class C, Step 13 | Hourly Counselor |
| Ellis, Stephen        | FC | Grade 1          | Hourly Counselor |
| Fong, Peter           | FC | Grade 2          | Hourly Counselor |
| Grantham, Robert      | FC | Class C, Step 06 | Hourly Counselor |
| Halverson, Heather    | FC | Class B, Step 04 | Hourly Counselor |
| Hinaro, Nahrin        | FC | Grade 1          | Hourly Counselor |

|                       |    |                  |                  |
|-----------------------|----|------------------|------------------|
| Hubbard, Michael      | FC | Grade 1          | Hourly Counselor |
| Huerta, Phillip       | FC | Grade 1          | Hourly Counselor |
| Jaurequi, Robert      | FC | Class F, Step 19 | Hourly Counselor |
| Kelly-Mandich, Linda  | FC | Class C, Step 13 | Hourly Counselor |
| Lee, Scott            | FC | Grade 1          | Hourly Counselor |
| Longway, Mark         | FC | Grade 1          | Hourly Counselor |
| McDonald, Martha      | FC | Grade 1          | Hourly Counselor |
| Meisenhelder, Cecilia | FC | Class E, Step 19 | Hourly Counselor |
| Nguyen, Christy       | FC | Grade 1          | Hourly Counselor |
| Nguyen, Karyn         | FC | Class C, Step 05 | Hourly Counselor |
| Peterson, Queen       | FC | Class C, Step 03 | Hourly Counselor |
| Pimentel, Sylvia      | FC | Class B, Step 04 | Hourly Counselor |
| Reyes, Joe            | FC | Class B, Step 19 | Hourly Counselor |
| Sanabria, Rolando     | FC | Class B, Step 06 | Hourly Counselor |
| Sanchez, Virginia     | FC | Class B, Step 11 | Hourly Counselor |
| Spriggs, Ted          | FC | Class D, Step 30 | Hourly Counselor |
| Steele, Markell       | FC | Grade 1          | Hourly Counselor |
| Storm, Barbara        | FC | Class F, Step 20 | Hourly Counselor |
| Vidal, Sunshine       | FC | Class E, Step 15 | Hourly Counselor |
| Vincent, Susan        | FC | Class B, Step 05 | Hourly Counselor |

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-EFFECTIVE 2003 FALL SEMESTER, FALL TRIMESTER

|                   |     |                 |  |
|-------------------|-----|-----------------|--|
| Alimahomed, Kasim | CC  | Grade 1         |  |
| Ault, Marilyn     | SCE | SCE Hourly Rate |  |
| Baxter, Joseph    | CC  | Grade 1         |  |
| Castillo, Claudia | FC  | Grade 1         |  |
| Dawson, Clarence  | FC  | Grade 1         |  |
| Eggers, Henry     | SEC | SCE Hourly Rate |  |
| Famolaro, Felix   | SCE | SCE Hourly Rate |  |
| Garcia, Roger     | CC  | Grade 1         |  |
| Hinkson, Kenneth  | CC  | Grade 2         |  |
| Hohmeyer, Sarah   | CC  | Grade 1         |  |
| Howard, Dave      | SCE | SCE Hourly Rate |  |
| Hunter, Susan     | CC  | Grade 1         |  |
| Leonard, Nancy    | FC  | Grade 1         |  |

|                     |     |                 |
|---------------------|-----|-----------------|
| Long, Kristy        | FC  | Grade 1         |
| Lucas, John Michael | AC  | Grade 1         |
| Madison, Mary       | CC  | Grade 1         |
| Marlowe, Walter     | SCE | SCE Hourly Rate |
| McDonald, Tara      | CC  | Grade 1         |
| McPheron, Jason     | SCE | SCE Hourly Rate |
| Mendel, Stephen     | CC  | Grade 1         |
| Metz, Julie         | CC  | Grade 1         |
| Neves, Douglas      | CC  | Grade 3         |
| Palacios, Vince     | CC  | Grade 1         |
| Pealo, Jason        | FC  | Grade 1         |
| Perez, Jaime        | FC  | Grade 1         |
| Renault, Irene      | CC  | Grade 1         |
| Renault, Irene      | FC  | Grade 1         |
| Stockdale, Michelle | FC  | Grade 1         |
| Tapia, James        | CC  | Grade 1         |
| Taylor, Barbara     | FC  | Grade 1         |
| Ton, Chan-Phuong    | FC  | Grade 1         |
| Westcott, John      | FC  | Grade 1         |

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL-2003 FALL SEMESTER,  
FALL TRIMESTER

|                       |    |                  |                  |
|-----------------------|----|------------------|------------------|
| Aguilera, Flor        | FC | Class C, Step 02 | Hourly Counselor |
| Aguirre, Yolanda      | FC | Class B, Step 06 | Hourly Counselor |
| Almodovar-Sole, Laura | FC | Class E, Step 18 | Hourly Counselor |
| Anderson, Katherine   | CC | Grade 1          | Hourly Librarian |
| Andren, Nancy         | CC | Grade 1          | Hourly Librarian |
| Archer-Hetland, B.    | FC | Class B, Step 19 | Hourly Counselor |
| Armani, Behnoosh      | FC | Class D, Step 06 | Hourly Counselor |
| Beck, Melissa         | CC | Grade 1          | Hourly Librarian |
| Beilke, Ines          | FC | Class E, Step 32 | Hourly Counselor |
| Braden, Cheryl        | FC | Grade 1          | Hourly Librarian |
| Brown, Lola           | FC | Class F, Step 37 | Hourly Counselor |
| Brownlee, Diane       | CC | Grade 1          | Hourly Librarian |
| Brownlee, Diane       | FC | Grade 1          | Hourly Librarian |
| Carter, Mary Ellen    | FC | Grade 1          | Hourly Counselor |

|                       |    |                  |                       |
|-----------------------|----|------------------|-----------------------|
| Casillas, Lupe        | FC | Class C, Step 06 | Hourly Counselor      |
| Cohn, Irene           | FC | Class E, Step 35 | Hourly Counselor      |
| Combs, Jennifer       | FC | Class F, Step 11 | Hourly Counselor      |
| Couron, Brian         | FC | Class F, Step 26 | Hourly Counselor      |
| Credidio, Steve       | FC | Class F, Step 14 | Hourly Counselor      |
| Daland, Will          | FC | Grade 1          | Hourly Counselor      |
| Do, Vy Trac           | FC | Class F, Step 25 | Hourly Counselor      |
| Dominguez, Elias      | FC | Class D, Step 14 | Hourly Counselor      |
| Ellis, Stephen        | FC | Grade 1          | Hourly Counselor      |
| Fong, Peter           | FC | Grade 2          | Hourly Counselor      |
| Fowler, John          | FC | Grade 3          | Hourly Librarian      |
| Goto, David           | FC | Grade 2          | Hourly Librarian      |
| Grantham, Robert      | FC | Class C, Step 07 | Hourly Counselor      |
| Halverson, Heather    | FC | Class B, Step 05 | Hourly Counselor      |
| Harvey, Katherine     | FC | Grade 1          | Hourly Librarian      |
| Hinaro, Nahrin        | FC | Grade 1          | Hourly Counselor      |
| Hubbard, Michael      | FC | Grade 1          | Hourly Counselor      |
| Huerta, Phillip       | FC | Grade 1          | Hourly Counselor      |
| Jaurequi, Robert      | FC | Class F, Step 20 | Hourly Counselor      |
| Kam, Barbara          | CC | Grade 1          | Hourly Librarian      |
| Kelly-Mandich, Linda  | FC | Class C, Step 14 | Hourly Counselor      |
| Langrell, Jenny       | CC | Class D, Step 10 | Hourly Librarian      |
| Lee, Scott            | FC | Grade 1          | Hourly Counselor      |
| Lee, Scott            | FC | Grade 1          | Hourly EOPS Counselor |
| Longway, Mark         | FC | Grade 1          | Hourly Counselor      |
| Lopez, Monica         | FC | Grade 1          | Hourly Librarian      |
| McDonald, Martha      | FC | Grade 1          | Hourly Counselor      |
| McLeod, Jennifer      | FC | Grade 2          | Hourly DSPS Counselor |
| Meisenhelder, Cecilia | FC | Class E, Step 20 | Hourly Counselor      |
| Morgan, Carl          | CC | Grade 1          | Hourly Librarian      |
| Nguyen, Christy       | FC | Grade 1          | Hourly Counselor      |
| Nguyen, Karyn         | FC | Class D, Step 06 | Hourly Counselor      |
| Nordee, Robin         | CC | Grade 2          | Hourly Librarian      |
| Oberlin, Masumi       | FC | Grade 1          | Hourly Librarian      |
| Peterson, Queen       | FC | Class C, Step 04 | Hourly Counselor      |
| Pimentel, Sylvia      | FC | Class B, Step 05 | Hourly Counselor      |
| Reyes, Joe            | FC | Class B, Step 20 | Hourly Counselor      |

|                   |    |                  |                  |
|-------------------|----|------------------|------------------|
| Richey, Debora    | FC | Grade 2          | Hourly Librarian |
| Sanabria, Rolando | FC | Class B, Step 07 | Hourly Counselor |
| Sanchez, Virginia | FC | Class B, Step 12 | Hourly Counselor |
| Spriggs, Ted      | FC | Class D, Step 31 | Hourly Counselor |
| Steele, Markell   | FC | Grade 1          | Hourly Counselor |
| Storm, Barbara    | FC | Class F, Step 21 | Hourly Counselor |
| Vidal, Sunshine   | FC | Class E, Step 16 | Hourly Counselor |
| Vincent, Susan    | FC | Class B, Step 06 | Hourly Counselor |

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES-2003 SUMMER INTERSESSION

|                   |    |         |
|-------------------|----|---------|
| Angel, Yvette     | CC | Grade 1 |
| Blas, Dennis      | CC | Grade 1 |
| Bohm, Linda       | CC | Grade 2 |
| Boxley, Jackie    | CC | Grade 1 |
| Carls, Judith     | CC | Grade 1 |
| Chapman, Mike     | CC | Grade 2 |
| Cooper, Chelsea   | CC | Grade 2 |
| Cowser, Everett   | CC | Grade 1 |
| Cunningham, Jason | CC | Grade 1 |
| Davis, Lori       | CC | Grade 1 |
| Dorn, Marian      | CC | Grade 2 |
| Duran, Marison    | CC | Grade 1 |
| Dye, Danna        | CC | Grade 1 |
| Fettig, Janet     | CC | Grade 1 |
| Flook, Michael    | CC | Grade 1 |
| Green, Steven     | CC | Grade 1 |
| Horton, Alec      | CC | Grade 1 |
| Isenberger, Janis | CC | Grade 2 |
| Jackson, Michael  | CC | Grade 1 |
| Johnson, Don      | CC | Grade 2 |
| Lowe, Lesley      | CC | Grade 1 |
| Lucas, John       | AC | Grade 1 |
| Machan, Kimberly  | CC | Grade 1 |
| Nadell, Robert    | CC | Grade 1 |
| Oliveira, Luis    | CC | Grade 1 |
| Ransom, Alan      | CC | Grade 2 |

|                      |    |         |
|----------------------|----|---------|
| Roberts, Paul        | CC | Grade 1 |
| Robinson, Jonna      | CC | Grade 1 |
| Rosas, Reyna         | CC | Grade 1 |
| Sestito, Teresa      | CC | Grade 1 |
| Smith, Jason         | CC | Grade 1 |
| Stuart, John         | CC | Grade 1 |
| Tucker, Scott        | CC | Grade 1 |
| Van Voorhis, Richard | CC | Grade 2 |
| Van Herk, Tracy      | CC | Grade 1 |
| Yonce, Colette       | CC | Grade 1 |

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

|                    |    |   |
|--------------------|----|---|
| Centobene, William | CC | Online Academy<br>Eff. 08/01/2003-06/30/2004<br>Not to exceed \$228.80  |
| Disney, Betty      | CC | Online Academy<br>Eff. 08/01/2003-06/30/2004<br>Not to exceed \$1320.00 |
| Puma, Jessica      | CC | Online Academy<br>Eff. 08/01/2003-06/30/2004<br>Not to exceed \$1760.00 |
| Trinh, Marc        | CC | Online Academy<br>Eff. 08/01/2003-06/30/2004<br>Not to exceed \$354.20  |

STUDENT INTERN WITHOUT PAY

|              |    |  |
|--------------|----|--|
| Ortiz, Debra | CC | Radiologic Technology<br>Health Science Department<br>Eff. 2003-2004 academic year |
|--------------|----|--|

VOLUNTEER PERSONNEL WITHOUT PAY - 2003-2004 ACADEMIC YEAR

|                |    |                                     |
|----------------|----|-------------------------------------|
| Addison, Eddie | CC | Assistant Coach, Women's Basketball |
|----------------|----|-------------------------------------|

|                      |    |   |
|----------------------|----|---|
| Bailon, Michele      | CC | Assistant Coach, Women's Softball                                     |
| Beidler, Larry       | CC | Assistant Coach, Women's Water Polo                                   |
| Bedard, Donald       | CC | Assistant Coach, Men's Golf   |
| Blas, Dennis         | CC | Assistant Coach, Softball   |
| Bogard, Buff         | CC | Assistant Coach, Men's Basketball                                     |
| Brand, Gregory       | CC | Assistant Coach, Men's Basketball                                     |
| Marisol D. Carrero   | CC | Assistant Coach, Men's & Women's Tennis                               |
| Chapman, Mike        | CC | Assistant Coach, Baseball   |
| Colifores, Vicmar    | CC | Assistant Coach, Training Room  |
| Cooper, Chelsea      | CC | Assistant Coach, Women's Basketball                                   |
| Cowser, Everette     | CC | Assistant Coach, Varied Sports  |
| Cunningham, Jason    | CC | Assistant Coach, Men's Basketball                                     |
| Davenport, Phil      | CC | Assistant Coach, Women's Basketball                                   |
| Diaz, Robert         | CC | Assistant Coach, M & W Water Polo                                     |
| Epstein, Kenneth     | CC | Assistant Coach, Baseball   |
| Fierro, Richard      | CC | Assistant Coach, Swimming   |
| Flook, Mike          | CC | Assistant Coach, Varied Sports  |
| Garcia, Noelle       | CC | Assistant Coach, Women's Basketball                                   |
| Gordon, Jeff         | CC | Assistant Coach, Women's Soccer                                       |
| Green, Steven        | CC | Assistant Coach, Baseball   |
| Hauczinger, Ron E.   | CC | Assistant Coach, Baseball   |
| Hicks, Kellee        | CC | Assistant Coach, Women's Basketball                                   |
| Humphrey, Bryan      | CC | Assistant Coach, Men's Basketball                                     |
| Knoll, Tom           | FC | Assistant Coach, Football   |
| LaRuffa, Ron         | CC | Assistant Coach, Baseball   |
| Law, Wayne           | CC | Assistant Coach, Women's Basketball                                   |
| Lopez, Sam           | CC | Assistant Coach, Women's Softball                                     |
| Mamaradlo, Charlene  | CC | Assistant Coach, Women's Volleyball                                   |
| Martinez, Randi      | CC | Assistant Coach, Women's Soccer                                       |
| Martinez, William    | CC | Assistant Coach, Sports Information                                   |
| Medina, Bob          | CC | Assistant Coach, Women's Softball                                     |
| Oburn, Spencer       | FC | Assistant Coach, Baseball   |
| Oliveira, Luis Paulo | CC | Assistant Coach, Men's Soccer   |
| Pickler, Jeff        | CC | Assistant Coach, Baseball   |
| Roberto, Erwin       | CC | Assistant Coach, Training Room  |
| Roberts, Paul        | CC | Assistant Coach, Men's Waterpolo &<br>Men's & Women's Swimming/Diving |

|                     |    |  |
|---------------------|----|--|
| Sabin, Elmer        | CC | Assistant Coach, Softball and Wheelchair                                     |
| Sakamoto, Michael   | CC | Assistant Coach, Training Room   |
| Sanchez, Alfredo    | CC | Assistant Coach, Training Room   |
| Santos, Ron         | CC | Assistant Coach, Women's Basketball  |
| Schneider, James    | CC | Assistant Coach, Women's Softball  |
| Scott, Robert       | CC | Assistant Coach, Men's & Women's Swimming                                    |
| Sesito, Teresa      | CC | Assistant Coach, Women's Volleyball  |
| Smith, Jason        | CC | Assistant Coach, Baseball  |
| Snyder, Stephen     | CC | Assistant Coach, Men's Soccer  |
| Stalk, Morris       | CC | Assistant Coach, Women's Basketball  |
| Tai, Andrew         | CC | Assistant Coach, Training Room   |
| Tran, Henry         | CC | Assistant Coach, Men's Basketball  |
| Van Tassel, Alisha  | CC | Assistant Coach, Women's Soccer  |
| Ware, Wyatt         | CC | Assistant Coach, Men's Baseball  |
| Woodling, John      | CC | Assistant Coach, Men's & Women's Swimming                                    |
| Zengerle, Kim       | CC | Assistant Coach, Training Room   |
| Rodriguez, Gus      | FC | Assistant Coach, Cheer and Dance Teams                                       |
| Mendoza, Melissa    | FC | Assistant Coach, Cheer and Dance Teams                                       |
| Watts, Djuan        | FC | Assistant Coach, Cheer and Dance Teams                                       |
| Onofre, Carlos      | FC | Assistant Coach, Cheer and Dance Teams                                       |
| Ortega, Mina        | FC | Assistant Coach, Cheer and Dance Teams                                       |
| Anderson, Eric      | FC | Assistant Coach, Cheer and Dance Teams                                       |
| Foote, Sheree       | FC | Assistant Coach, Cheer and Dance Teams                                       |
| Vaca, Andy          | FC | Assistant Coach, Cheer and Dance Teams                                       |
| Delgado, Josh       | FC | Assistant Coach, Cheer and Dance Teams                                       |
| Mooman, Zehra       | FC | Tutor, Biology   |
| Thadani, Peter (MD) | CC | Provide Pre-Screening Exams, Assist in Training Room, Attend Athletic Events |
| Bahra, Jeff         | FC | Tutor, Psychology Department   |
| Rangel, Rory        | FC | Assistant Coach, Swim Program  |
| Hayes, Fred (MD)    | CC | Provide Pre-Screening Exams, Assist in Training Room                         |

**Item 5.b:** The following individuals addressed the Board regarding item 5.b, Classified Personnel Matters:

- A. **Arnette Edwards**, from Cypress College, addressed the Board regarding the Workforce Prep Center and requested the Board's consideration of not reorganizing the Workforce Prep Center. She requested clarification on the returning of

state/federal funds that could have been used by the Center.

- B. **Roselle Tenaza**, from Cypress College, addressed the Board regarding the Workforce Prep Center and the District's returning of state/federal funds that could have been used for the Center's programs.
- C. **Mike Rios**, from Fullerton College, addressed the Board regarding the proposed classified layoffs, specifically, his position of Vehicle & Equipment Mechanic Coordinator. He noted 64 completed requests for vehicle and equipment repairs during the last three months and requested that the Board table the layoffs until a state budget is adopted.
- D. **Vickie McPherson**, CSEA President, addressed the Board regarding the proposed classified layoffs. She encouraged the Board to not make a decision to lay off classified personnel at this time.
- E. **Glenda Fries**, from Fullerton College, conducted a powerpoint presentation related to the proposed classified layoffs and the affect these will have on the District. She asked the Board to consider delaying or eliminating layoffs until the state budget is known. (See Supplemental Minutes #899 for a copy of the presentation.)
- F. **Phil Grisotti**, from Cypress College, addressed the Board regarding the proposed classified layoffs, specifically the Vehicle & Equipment Coordinator positions and asked that the Board eliminate the classified layoffs from the agenda.
- G. **Rod Lusch**, submitted the following statement for the record:

My name is Rod Lusch, Welder/Metal Fabricator for the North Orange County Community College District (District) and I am making this statement for the record.

A few Board meetings ago administrators claimed that the reason for the lay off of the Welder/Metal Fabricator position was that there was not enough work generate4d to justify keeping the position. That merely means that the work was not entered into the computer system, thus there was no record of the work. However, there was work being assigned to that position and it was being done.

On May 27, 2003 you decided to table approving the lay off of the Welder/Metal Fabricator and Vehicle and Equipment

Mechanic Coordinator positions until a future unspecified time, when it might be brought back by administration for reconsideration. Within two weeks of that meeting I received twelve Work Orders (W.O.s) from Fullerton College alone. As of today Fullerton College has assigned me twenty-one W.O.s and I know there are more requests in waiting to be assigned. Cypress College to this date has refused to assign me any W.O.s even though by their own admission requests for welding and metal fabrication were received in that campus Maintenance and Operations Office during that time. Reportedly the directive from campus administration was to not assign me any work. That if there was work that would usually or customarily be assigned to me it would either be set aside or new parts or equipment would be purchased to replace it. This would suggest that, at least at Cypress College, the intent is to lay off the Welder/Metal Fabricator position regardless of the cost.

The rationale for the lay off of the Welder/Metal Fabricator, at least as the District Finance and Facilities Office expressed it to me, is that we now live in a throw away society. As such the District's policy from now on is to purchase replacement items and equipment rather than repair it. This policy has no basis in reality. I do not believe the taxpayers would agree with a policy like that nor do I think the District could afford it even in good budget years. In fact in the 1993-94 fiscal year the F.C. Director of Physical Plant/Facilities, of that time, used that same rationale to lay off my position. At that time rather than eliminating the positions all together the District reduced the duties of the Welder/Sheet Metal Mechanic, as it was titled then, to thirty percent. Following a grievance filed by myself, it was determined that the District could not maintain that position at only thirty percent without contracting out thus violate the Agreement Between The North Orange County Community College District and Chapter 167 California School Employees Association. The position was subsequently reinstated and the grievance is a matter of record in my personnel file. My family suffered needless financial hardship that year due to that lay off and this lay off would impact my family even harder. The director that was responsible for my lay off in the 1993-94 fiscal year now works with the District Finance and Facilities Office. This fact at the very least suggests that there may also be a personal motive for the recommendation to lay off.

At the May 24 Board of Trustees Meeting I provided you with a document titled "Background of Events Leading to the Lay Off of the Welder/Metal Fabricator Position." At the time I informed you that it is a work in progress and this is still the case. I am providing it to you again as it now contains three additional pages. It is being provided to you in that manner as it would take too long to read at this meeting and contains information inappropriate for this forum. I am also providing you with the W.O.s I have received since the May 27 Board of Trustees Meeting.

With the information you now hold it should be obvious that not only does the recommendation to lay off the Welder/Metal Fabricator position have no merit but that retaining the position would actually be saving the District money in this year of budgetary challenges. I also wish to reiterate that I am still open to continuing negotiations of a modification to the Welder/Metal Fabricator position. I urge you to decide not to lay off the Welder/Metal Fabricator position for the District's benefit as well as my own.

- H. **Chuck Helms**, from Cypress College, addressed the Board regarding the proposed classified layoffs and the impact these layoffs would have on the campus Computer Center and curriculum offerings.
- I. **Bill Pinkham**, from Cypress College, addressed the Board regarding the proposed classified layoffs and the negative impact these will have on the athletic program and indicated his full support of the classified staff.
- J. **Don Grimes**, from Cypress College, addressed the Board with his concerns regarding the proposed layoff of the Vehicle & Equipment Coordinator positions and the drastic effects these will have on the safety of the vehicles and equipment.
- K. **Ken Stumpff**, from Cypress College, addressed the Board with his concerns regarding the proposed classified layoffs and the impact these may have on class offerings, Library archives, media services, etc.
- L. **Fran Wahl** addressed the Board regarding the proposed classified layoffs and focused her comments on the "family" within the District. She noted classified staff's loyalty to the District and the undermining of her trust by the proposed layoffs of classified positions.

- M. **Shannon Ellis**, from the SCE, addressed the Board regarding the proposed hiring of hourly personnel, when classified employees are being laid off. She asked for the rationale in laying off classified positions when hourly staff are being hired.

**Trustee Molly McClanahan** requested information on the process used at the campus level for bringing forward recommendations for classified positions being laid off and identification of how the \$2.5 million reserves will be used in 2003-04. **Rolando Sanabria** stated his belief that the Fullerton College Planning & Consultative Council (PCC) did not relinquish its decision-making authority prior to final recommendations for positions to be laid off. **Dr. Susan Clifford** clarified that the Fullerton College PCC established a work group that identified program and operational cuts, but that the work group declined to identify staff reductions and referred that responsibility to management.

**Chancellor Hunter** reviewed the process that has been used to identify the positions recommended for layoff, emphasizing that the District is forced to respond to an external environment that has severely reduced the District's resources, and that more than 80 percent of the District's budget is allocated to personnel costs, making it the only area where cuts of the magnitude that must be made can be made. He added that the District is striving to make the reductions in a humane and sensitive manner and is working with the bargaining groups to mitigate the effects of the layoffs.

**Trustee Molly McClanahan** spoke at length about the difficulty of making the decision to lay off employees. She thanked the staff and CSEA for providing the Board with much additional information about the positions, but noted the Board's fiduciary responsibility and the danger of waiting until a state budget is adopted before determining the District's final budget.

**Trustee Nancy Rice** stated her belief that the statewide fiscal crisis will continue during 2003-04 and into 2004-05 and the need for the Board to consider its fiduciary responsibility. She added that consideration of the lay offs has been a "gut wrenching decision" for her, but, she emphasized that the trustees are forced to act now to preserve the fiscal integrity of the District and delaying their decision is not an option.

**Trustee Donna Miller** expressed the Board's anguish in coming to the decision to support the recommendation for the proposed classified layoffs. Trustee Manny Ontiveros agreed with Trustee Rice's belief in the continuing budget crisis during the next couple of years and stated that even after using some of the District's reserves to minimize the negative impact on employees, a reduction in personnel is unavoidable. **Board President Leonard Lahtinen** expressed the Board's regret at having to eliminate positions, but agreed that the Board's responsibility is to manage resources effectively.

With a great deal of sadness, it was moved by Trustee Nancy Rice and seconded by Trustee Donna Miller to approve agenda item 5.b, Classified Personnel Matters, following which are within budget. **Motion carried unanimously by those members present.**

### RETIREMENTS

|                   |    |   |
|-------------------|----|---|
| Jones, Robert     | FC | Facilities Custodian I (100%)<br>Eff. 7/03/2003               |
| Stackhouse, Sally | AC | Systems Applications Training Coord (100%)<br>Eff. 10/08/2003 |
| Williams , Jim    | CC | Student Services Specialist (100%)<br>Eff. 2/15/2004          |

### RESIGNATIONS

|               |    |   |
|---------------|----|---|
| Guan, Sanford | FC | IT Technician (100%)<br>Eff. 6/30/2003                  |
| Loomis, Susan | FC | Evaluator (100%)<br>Eff. 7/10/2003                      |
| Meyer, Susan  | CC | Equipment Operator (100%)<br>Eff. 7/03/2003             |
| Powell, Jerry | FC | Director, Campus Public Safety (100%)<br>Eff. 9/12/2003 |

### NEW PERSONNEL

|                |    |  |
|----------------|----|--|
| Gonzales, Juan | FC | Campus Security Officer<br>12-month position (100%)<br>Range 31, Step A+5% Shift<br>Eff. 7/13/2003 |
|----------------|----|--|

### CHANGE IN CLASSIFIED EMPLOYEE POSITION TITLES

(No change in job description or salary range)  
Eff. 7/23/2003

From: Campus Security Officer  
To: Campus Safety Officer

From: Campus Security Coordinator  
To: Campus Safety Officer Coordinator

Board President Leonard Lahtinen directed staff, with the Board's approval of the title change from Security Officer to Safety Officer, that the same title change be made in related policies and procedures.

VOLUNTARY CHANGES IN ASSIGNMENTS

|                     |    |  |
|---------------------|----|--|
| Anderson, Geraldine | FC | Student Services Technician (100%)<br><br>Temporary Decrease in Percent Employed<br>From: 100%<br>To: 75%<br>Eff. 7/01/2003 - 6/30/2004  |
| Barrios, Melisa     | CC | Administrative Assistant I (50%)<br>Range 33, Step C+5% Shift (\$1,487.50)<br><br>Temporary Change in Assignment<br>To: CC Administrative Assistant I (50%)<br>Range 33, Step C+5% Shift (\$1,487.50)<br>CC Administrative Assistant II (50%)<br>Range 36, Step C (\$1,518)<br>12-month position (100%)<br>Eff. 7/14/2003 - 10/31/2003 |
| Jackson, Jacqueline | CC | Student Services Specialist (100%)<br><br>Temporary Decrease in Percent Employed<br>From: 100%<br>To: 75%<br>Eff. 7/01/2003 - 6/30/2004  |

|                 |    |  |
|-----------------|----|--|
| Kraft, George   | CC | <p>Maintenance Assistant, Senior (100%)<br/>Range 36, Step E+15% Long (\$3,851)</p> <p>Temporary Change in Assignment<br/>To: CC Pool Mechanic<br/>12-month position (100%)<br/>Range 37, Step E+15% Long (\$3,945)<br/>Eff. 6/18/2003 (4 hours)</p> |
| Meinert, Gail   | CC | <p>Child Care Teacher I (75%)</p> <p>Return to Regular Assignment<br/>Eff. 6/02/2003</p>   |
| Rosillo, Zoila  | FC | <p>Instructional Assistant (50%)</p> <p>Temporary Increase in Percent Employed<br/>From: 50%<br/>To: 55%<br/>Eff. 8/18/2003 - 12/10/2003</p>   |
| Russell, Byron  | CC | <p>Campus Security Officer (50%)</p> <p>Temporary Increase in Percent Employed<br/>From: 50%<br/>To: 65%<br/>Eff. 7/01/2003 - 1/31/2004</p>  |
| Schneider, Soni | CC | <p>Administrative Assistant II (67.5%)</p> <p>Temporary Increase in Percent Employed<br/>From: 67.5%<br/>To: 77.5%<br/>Eff. 8/01/2003 - 6/30/2004</p>  |

Vazquez, Federico                      CC      Facilities Custodian I (100%)  
 Range 27, Step E+10% Shift (\$2,968)

Temporary Change in Assignment  
 To:    CC Facilities Custodian Coord II  
       12-month position (100%)  
       Range 34, Step C+10% Shift+5% Long  
       \$3,183)  
       Eff. 3/06/2003 - 3/07/2003,  
       4/04/2003 - 4/14/2003

PROFESSIONAL GROWTH & DEVELOPMENT

Abutin, Albert                      FC      Admissions & Records Technician (100%)  
 3<sup>rd</sup> Increment (\$350)  
 Eff. 7/01/2004

4<sup>th</sup> Increment (\$350)  
 Eff. 7/01/2005

Battiest, Starla                      FC      Administrative Assistant II (100%)  
 2<sup>nd</sup> Increment (\$350)  
 Eff. 7/01/2003

Burkhouse-Martinez, Staci      AC      Laboratory Technician (100%)  
 1<sup>st</sup> Increment (\$350)  
 Eff. 7/01/2003

2<sup>nd</sup> Increment (\$350)  
 Eff. 7/01/2004

Cao, Cindy                              CC      Administrative Assistant I (100%)  
 2<sup>nd</sup> Increment (\$350)  
 Eff. 7/01/2003

3<sup>rd</sup> Increment (\$350)  
 Eff. 7/01/2004

|                    |     |  |
|--------------------|-----|--|
| Chaffin, David     | FC  | Athletic Therapist (100%)<br>1 <sup>st</sup> Increment (\$350)<br>Eff. 7/01/2003   |
| Dowdle, Temperence | CC  | Student Services Specialist (100%)<br>1 <sup>st</sup> Increment (\$350)<br>Eff. 7/01/2003<br><br>2 <sup>nd</sup> Increment (\$350)<br>Eff. 7/01/2004 |
| Garcia, Kathleen   | FC  | Child Care Aide (100%)<br>2 <sup>nd</sup> Increment (\$350)<br>Eff. 7/01/2004  |
| Hagmaier, Monica   | FC  | Account Clerk II (100%)<br>2 <sup>nd</sup> Increment (\$350)<br>Eff. 7/01/2003   |
| Hollier, David     | FC  | Facilities Assistant (100%)<br>1 <sup>st</sup> Increment (\$350)<br>Eff. 7/01/2003   |
| Jenkins, Sabrina   | FC  | Student Services Specialist (100%)<br>1 <sup>st</sup> Increment (\$350)<br>Eff. 7/01/2003  |
| Kahlon, Ismat      | CC  | User Support Analyst (100%)<br>2 <sup>nd</sup> Increment (\$350)<br>Eff. 7/01/2003   |
| Lucero, Cheryl     | CC  | Student Services Technician (50%)<br>2 <sup>nd</sup> Increment (\$175)<br>Eff. 7/01/2003   |
| Martinez, Adelina  | SCE | Instructional Assistant (60%)<br>4 <sup>th</sup> Increment (\$210)<br>Eff. 7/01/2004   |

|                |    |   |
|----------------|----|---|
| Megginson, Zoe | CC | Instructional Aide (100%)<br>2 <sup>nd</sup> Increment (\$350)<br>Eff. 7/01/2004                |
| Rippe, Brad    | FC | IT Specialist, System Application (100%)<br>1 <sup>st</sup> Increment (\$350)<br>Eff. 7/01/2003 |

STIPEND FOR ADDITIONAL DUTIES

|                  |    |   |
|------------------|----|---|
| Duron, Francisca | FC | Child Care Teacher I (100%)<br>6% Stipend<br>Eff. 6/16/2003 - 7/25/2003 |
| Leonard, Linda   | FC | Child Care Teacher I (100%)<br>6% Stipend<br>Eff. 7/04/2003 - 8/15/2003 |

LEAVE OF ABSENCE WITH PAY

|                |    |   |
|----------------|----|---|
| Hollier, David | FC | Facilities Assistant (100%)<br>Military Leave<br>Eff. 8/04/2003 - 8/28/2003 |
|----------------|----|---|

CANCELLATION OF PERSONAL LEAVE OF ABSENCE WITHOUT PAY

|                    |    |   |
|--------------------|----|---|
| Mestemacher, Karen | FC | Child Care Teacher I (100%)<br>Eff. 7/21/2003 - 7/25/2003 |
|--------------------|----|---|

LAYOFF DUE TO LACK OF FUNDS AND/OR LACK OF WORK

|   |                                     |
|---|-------------------------------------|
| Administrative Assistant I (1 position, 0.50 FTE)     | Fullerton College<br>Eff. 9/01/2003 |
| Catalog & Schedule Coordinator (1 position, 1.00 FTE) | SCE/Anaheim<br>Eff. 9/01/2003       |

|  |                                     |
|--|-------------------------------------|
| Clerical Assistant I (1 position, 1.00 FTE)                        | SCE/Cypress<br>Eff. 9/01/2003       |
| Clerical Assistant II (1 position, 1.00 FTE)                       | Fullerton College<br>Eff. 9/01/2003 |
| Instructional Assistant/Computer Lab (1 position, 1.00 FTE)        | SCE/Cypress<br>Eff. 9/01/2003       |
| Instructional Assistant/Electronics (1 position, 1.00 FTE)         | Fullerton College<br>Eff. 9/01/2003 |
| Media Production Specialist (1 position, 1.00 FTE)                 | Cypress College<br>Eff. 9/01/2003   |
| Receptionist (1 position, 0.55 FTE)                                | Fullerton College<br>Eff. 9/01/2003 |
| User Support Analyst (1 position, 1.00 FTE)                        | DST/Anaheim<br>Eff. 9/01/2003       |
| Vehicle & Equipment Mechanic Coordinator (1 position,<br>1.00 FTE) | Cypress College<br>Eff. 9/01/2003   |
| Vehicle & Equipment Mechanic Coordinator (1 position,<br>1.00 FTE) | Fullerton College<br>Eff. 9/01/2003 |
| Warehouse Assistant-Driver (1 position, 1.00 FTE)                  | DST/Anaheim<br>Eff. 9/01/2003       |
| Welder/Metal Fabricator (1 position, 0.50 FTE)                     | Cypress College<br>Eff. 9/01/2003   |
| Welder/Metal Fabricator (1 position, 0.50 FTE)                     | Fullerton College<br>Eff. 9/01/2003 |

INVOLUNTARY LATERAL TRANSFERS

|                          |          |   |
|--------------------------|----------|---|
| Calderon-Teneza, Roselle | From: CC | Administrative Assistant I<br>12-month position (100%)<br>Range 33, Step E+5% Long (\$3,264)                        |
|                          | To: CC   | Admissions & Records Technician<br>12-month position (100%)<br>Range 33, Step E+5% Long (\$3,264)<br>Eff. 8/01/2003 |
| Edwards, Arnette         | From: CC | Student Services Specialist/Workforce<br>12-month position (100%)<br>Range 36, Step D+PG&D (\$3,271.51)             |
|                          | To: CC   | Financial Aid Technician<br>12-month position (100%)<br>Range 36, Step D+PG&D (\$3,271.51)<br>Eff. 8/01/2003        |

SPECIAL SERVICES

|                    |    |  |
|--------------------|----|--|
| Koo, Joke          | CC | Child Care Teacher I (100%)<br>\$380 stipend for Head Start Program<br>home visits<br>Eff. 5/02/2003 - 5/30/2003 |
| Mestemacher, Karen | CC | Child Care Teacher I (100%)<br>\$380 stipend for Head Start Program<br>home visits<br>Eff. 5/02/2003 - 5/30/2003 |

VOLUNTEER PERSONNEL WITHOUT PAY

|                |     |  |
|----------------|-----|--|
| Wassell, Jason | SCE | Information Technology<br>Summer, 2003 |
|----------------|-----|--|

**Item 5.c:** By the block vote, authorization was given for the following Professional Experts and Independent Contractors to perform various services as indicated:

PROFESSIONAL EXPERTS

|                   |     |  |          |
|-------------------|-----|--|----------|
| Adams III, Virgil | CC  | Technical Expert II, Not to Exceed \$5000<br>Technology Mediated Teach. Workshop Series<br>Level C,<br>Eff: 08/01/03 to 09/30/03 |          |
| Babiarz, Nina     | CC  | Technical Expert II, Not to Exceed \$5,000<br>Career Paths<br>Level C, Eff: 05/30/03 to 06/30/03                                 |          |
| Barnes, Susan     | FC  | Technical Expert II<br>Design Tracking Models<br>Level C, Eff: 07/07/03 to 09/30/03  |          |
| Book, Jim         | FC  | Technical Expert I<br>Commencement<br>Level B, Eff: 05/23/03 to 05/29/03   |          |
| Carrero, Marison  | CC  | Technical Expert II, Not to Exceed \$2,800<br>Technical Expert II for Summer Tennis Camp<br>Eff: 06/11/03 to 06/30/03            | Level C, |
| Carrero, Marison  | CC  | Technical Expert II, Not to Exceed \$2,800<br>Technical Expert II for Summer Tennis Camp<br>Level C, Eff: 07/01/03 to 08/15/03   |          |
| Casazza, Nahid    | SCE | Not-For-Credit Instr II<br>Get Back to Work Series<br>Level C, Eff: 07/09/03 to 07/30/03   |          |
| Chadwick, Janice  | FC  | Technical Expert II<br><br>Summer Technology Trainer<br>Level C, Eff: 06/01/03 to 06/30/03                                       |          |
| Chadwick, Janice  | FC  | Technical Expert II<br>Summer Technology Trainer   |          |

|                    |     |  |
|--------------------|-----|--|
|                    |     | Level C, Eff: 07/01/03 to 08/15/03   |
| Cooper, Chelsea    | CC  | Project Expert, Not to Exceed \$900<br>Assistant Coach<br>Level A, Eff: 07/23/03 to 08/08/03                         |
| Costello, Jeanne   | FC  | Technical Expert II<br>Transfer Achievement Program (TAP)<br>Level C, Eff: 01/18/03 to 06/30/03                      |
| Davenport, Phillip | CC  | Project Expert, Not to Exceed \$900<br>Assistant Coach, Summer Basketball Camp<br>Level A, Eff: 07/23/03 to 08/15/03 |
| Deutsch, Nancy     | CC  | Technical Expert II, Not to Exceed \$9,500<br>Title III Grant Coordinator<br>Level C, Eff: 07/23/03 to 12/30/03      |
| Edwards, Paul      | FC  | Technical Expert II<br>Instrumental Adjudication Coordinator<br>Level C, Eff: 07/09/03 to 07/10/03                   |
| Eubanks, Erdie     | FC  | Technical Expert II<br>Clinician<br>Level C, Eff: 07/09/03 to 07/10/03   |
| Gautreaux, Nicole  | CC  | Project Expert<br>Nursing Program Enrollment Growth<br>Level A, Eff: 09/01/03 to 05/26/04                            |
| Golden, Alicia     | SCE | Technical Expert I<br>Braille Transcribing - SCE<br>Level B, Eff: 07/07/03 to 08/08/03                               |
| Greenhalgh, Mark   | FC  | Project Manager<br>Summer Staff Development/<br>Title V Coordination   |

|                  |     |  |
|------------------|-----|--|
|                  |     | Level C, Eff: 06/16/03 to 06/30/03   |
| Greenhalgh, Mark | FC  | Project Manager<br>Administrative Intern-Academic Services<br>Level C, Eff: 07/01/03 to 08/14/03               |
| Haller, Corinne  | SCE | Technical Expert II<br>Pharmacy Technician Prof. Development<br>Level C, Eff: 07/20/03 to 08/23/03             |
| Hassett, Shannon | FC  | Technical Expert II<br>Title V Learning Communities Development<br>Level C, Eff: 06/10/03 to 06/30/03          |
| Horton, Alec     | CC  | Project Manager, Not to Exceed \$2,800<br>Project Manager<br>Level C, Eff: 06/11/03 to 06/30/03                |
| Horton, Alec     | CC  | Project Manager, Not to Exceed \$2,800<br>Project Manager<br>Level C, Eff: 07/01/03 to 08/15/03                |
| Jaurequi, Robert | FC  | Technical Expert II<br>Title V Learning Communities Development<br>Level C, Eff: 07/01/03 to 07/31/03          |
| Jepson, Jane     | CC  | Project Manager<br>VTEA Mini Grant,<br>Non-Traditional Careers for Women<br>Level C, Eff: 01/28/03 to 06/30/03 |
| Kyle, Diana      | FC  | Technical Expert II<br>Title V Learning Communities Development<br>Level C, Eff: 07/07/03 to 09/30/03          |
| Lansing, Sally   | SCE | Project Manager<br>Culinary Arts Coordinator<br>Level C, Eff: 03/31/03 to 06/29/03                             |

|                  |     |  |
|------------------|-----|--|
| Lee, Callista    | FC  | Technical Expert II<br>Title V Teaching Effectiveness<br>Level C, Eff: 07/23/03 to 09/30/03              |
| McDonald, Arlyn  | FC  | Technical Expert II<br>Clinician<br>Level C, Eff: 07/09/03 to 07/10/03                                   |
| Moreno, Eduardo  | CC  | Technical Expert II, Not to Exceed \$300<br>Foster Care Education<br>Level C, Eff: 06/21/03 to 06/22/03  |
| Nettleship, Lois | FC  | Technical Expert II<br>Project QUE<br>Level C, Eff: 07/01/03 to 03/31/04                                 |
| Nguyen, Karyn    | FC  | Technical Expert II<br>Transfer Achievement Program (TAP)<br>Level C. Eff: 07/23/03 to 06/30/04          |
| Padilla, Rosie   | SCE | Technical Expert II<br>Continuing Ed. for Healthcare Professionals<br>Level C, Eff: 07/09/03 to 12/13/03 |
| Peterson, Mark   | CC  | Technical Expert I<br>Cypress College Piano Competition Judge<br>Level B, Eff: 06/07/03 to 06/08/03      |
| Powers, Miguel   | FC  | Technical Expert II<br>Transfer Achievement Program (TAP)<br>Level C, Eff: 01/18/03 to 05/30/03          |
| Putnam, Sandra   | SCE | Not-For-Credit Instr II<br>Get Back to Work Series<br>Level C, Eff: 07/09/03 to 07/30/03                 |

|                 |     |   |
|-----------------|-----|---|
| Rangel, Rori    | FC  | Project Expert<br>Fullerton College Swim Program<br>Level A, Eff: 07/01/03 to 07/25/03                    |
| Rim, Hisun      | SCE | Technical Expert II<br>Curriculum Developer - El Civics<br>Level C, Eff: 06/07/03 to 06/09/03             |
| Ruse, Dorene    | SCE | Technical Expert II<br>Early Childhood Education: VTEA Project<br>Level C, Eff: 07/23/03 to 11/22/03      |
| ink, Susan      | FC  | Technical Expert II<br>Title V Teaching Effectiveness<br>Level C, Eff: 07/23/03 to 09/30/03               |
| Smolen, Sid     | SCE | Project Manager<br>Business Management Curriculum<br>Level C, Eff: 06/29/03 to 06/30/03                   |
| Smolen, Sid     | SCE | Project Manager<br>Business Management Curriculum<br>Level C, Eff: 07/01/03 to 10/10/03                   |
| Thong, Nary     | CC  | Project Expert, Not to Exceed \$4,000<br>Feeder High School Reports<br>Level A, Eff: 07/28/03 to 11/21/03 |
| Toy, Grace      | SCE | Technical Expert II<br>Pharmacy Technician Curriculum Development<br>Level C, Eff: 07/02/03 to 10/18/03   |
| Tran, Christine | SCE | Not-For-Credit Instr II<br>Fun Friday Workshop<br>Level C, Eff: 06/20/03 to 06/21/03                      |

|                 |     |  |
|-----------------|-----|--|
| Vidal, Sunshine | FC  | Technical Expert II<br>Transfer Achievement Program (TAP)<br>Level C, Eff: 07/01/03 to 06/30/04                                |
| Virgoe, Betty   | CC  | Technical Expert I<br>Cypress College Piano Competition Judge<br>Level B, Eff: 06/07/03 to 06/08/03                            |
| Wahbe, Randa    | CC  | Technical Expert II, Not to Exceed \$5,000<br>Technology Mediated Teach. Workshop Series<br>Level C, Eff: 08/01/03 to 09/30/03 |
| Wong, Richard   | SCE | Not-For-Credit Instr II<br>UAW/LETC Burbank<br>Level C, Eff: 07/14/03 to 12/19/03  |

**Item 5.d:** By the block vote, authorization was given to employ the following hourly personnel for the dates indicated and contracting out of the following specialists for the EOPS and Disabled Student Centers in accordance with the Agreement between the District and CSEA:

(See Supplemental Minutes #899 for a listing of hourly personnel.)

**Item 5.e:** Upon clarification on expenditures for legal counsel services, it was moved by Trustee Donna Miller and seconded by Trustee Otto Lacayo to approve an amendment to the Agreement between the law firm of Margaret A. Chidester and Associates and the North Orange County Community College District effective July 1, 2003. Such amendment increases the hourly rates for Margaret A. Chidester from \$190 per hour to \$200 per hour, senior attorneys from \$175 per hour to \$185 per hour, associate attorneys from \$160 per hour to \$170 per hour and law clerks/paralegals from \$75 per hour to \$80 per hour. **Motion carried unanimously by those members present.**

It was further approved that the Vice Chancellor of Human Resources be authorized to execute this amendment on behalf of the District.

## GENERAL

**Item 6.a:** It was moved by Trustee Donna Miller and seconded by Trustee Molly McClanahan that the Board Adopt revised Board Policy 2725, Board Member Compensation and to direct

staff to place the revised policy on the District's web site where it will be accessible to students, faculty, staff and the public. **Motion carried unanimously, including the Student Trustees' advisory votes.**

Trustees Otto Lacayo and Donna Miller requested identification of "hardship" considerations for trustee absences be agendized for discussion at a future meeting.

**ADDITIONAL COMMENTS:**

- A. As a result of the Board's action regarding classified layoffs, **Vickie McPherson** suggested that the Board direct the administration to support CSEA's recommendation that the "grandfather" status be incorporated for those individuals bumping to lower level positions.
- B. **Trustee Nancy Rice** noted the retirement and resignations of Sally Stackhouse and Susan Meyer in agenda item 5.b and extended the Board's gratitude to those employees for their years of service to the District.

**CLOSED SESSION:** At 9:19 p.m., Board President Leonard Lahtinen adjourned the meeting to closed session per the following sections of the Government Code:

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES, - Employee Organization: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.**

**Per Section 54945.8: CONFERENCE WITH REAL PROPERTY NEGOTIATOR Rod Fleeman, Vice Chancellor, Finance & Facilities, regarding:**

|                  |  |
|------------------|--|
| <b>Property:</b> | <b>428 E. Chapman Ave.<br/>Fullerton, CA</b> |
|                  | <b>434 E. Chapman Ave.<br/>Fullerton, CA</b> |
|                  | <b>438 E. Chapman Ave.</b>                   |

**Fullerton, CA**

**Negotiating Parties:** Steve Gigliotti, Owner  
**Under Negotiation:** Terms and Conditions of purchase

**RECONVENE OPEN SESSION:** At 10:28 p.m., Board President Leonard Lahtinen reconvened the meeting in open session and reported the following action taken in closed session:

It was moved by Trustee Otto Lacayo and seconded by Trustee Nancy Rice to authorize the Vice Chancellor, Finance & Facilities, to enter into an agreement with Stephen A. Gigliotti and Dorothy Gigliotti to purchase property located at 428, 434, and 438 E. Chapman Avenue in Fullerton for the amount of \$1,4000,000. **Motion carried unanimously by those Board Members present.**

**ADJOURNMENT:** At 10:30 p.m., it was moved by Trustee Molly McClanahan and seconded by Trustee Manny Ontiveros to adjourn the meeting. **Motion carried unanimously by those Board Members present.**

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Otto Lacayo, Secretary  
Board of Trustees