

**APPROVED**

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

June 8, 2004

The Board of Trustees of the North Orange County Community College District met for a Regular Meeting on Tuesday, June 8, 2004, at 5:30 p.m. in the Board Room at the Anaheim Campus.

Board President Nancy Rice called the meeting to order at 5:33 p.m. and asked for a moment of silence in recognition of the many contributions made by former President Ronald Reagan who recently passed away. Student Trustee Victoria Rizo led the Pledge of Allegiance to the Flag.

**TRUSTEE ROLL CALL:** Present: Jeff Brown, Otto Lacayo, Leonard Lahtinen, Molly McClanahan, Donna Miller, Manny Ontiveros, Nancy Rice, and Student Trustees Karen Johnson and Victoria Rizo. Absent: None.

**NOCCCD RESOURCE PERSONNEL PRESENT:** Jerome Hunter, Chancellor; Rod Fleeman, Vice Chancellor, Finance & Facilities; Jeff Horsley, Vice Chancellor, Human Resources; Kathleen Hodge, President, Fullerton College; Margie Lewis, President, Cypress College; Gary McGuire, Provost, School of Continuing Education; Donna Hatchett, District Director, Public Affairs; Greg Schulz, representing the District Management Association; Andrea Sibley-Smith, representing the School of Continuing Education Academic Senate; Michael Brydges, representing the Cypress College Academic Senate; Rolando Sanabria, representing the Fullerton College Faculty Senate; Lisa Campbell, representing United Faculty; Sam Russo, representing ADFAC; Shannon Ellis, representing CSEA; and Violet Ayon, Recording Secretary.

**OTHER ADMINISTRATORS AND EMPLOYEES PRESENT:** Andrea Hanstein, Susan Harris, Adam O'Connor, and Janet Portolan from Fullerton College; Karen Cant, Pat Ganer, Pat Humpres, Mike Kasler, and Rick VanBeynen from Cypress College; Jorge Gamboa, Vaniethia Hubbard and Lorraine Wicks from the School of Continuing Education; and Ron Beeler, Ava Guerrero-Hill, Dorothy Owens-Whitehurst, and Fred Williams from the District Offices.

**VISITOR:** Christie Wallace Noring.

**PUBLIC COMMENTS:**

- A. **Susan Harris**, from Fullerton College, presented the Board with a Fullerton College Custodian's Report, which outlines concerns regarding maintenance, budget, management, and personnel issues. Ms. Harris' presentation highlighted concerns

such as plumbing, roof leakage, door locks, substandard materials, and safety issues. In response to Board inquiries, Ms. Harris stated that neither the Vice Chancellor of Human Resources nor the College President had previously been given the report.

(See Supplemental Minutes #920 for a copy of the report.)

**BLOCK VOTE APPROVAL:** It was moved by Trustee Molly McClanahan and seconded by Trustee Jeff Brown that the following items be approved by block vote:

Finance & Facilities: 3.c, 3.d, 3.i, 3.j,  
 Instructional Services: 4.a, 4.b, 4.c, 4.d, 4.e, 4.f, 4.g, 4.h, 4.i, 4.j, 4.k  
 Human Resources: 5.a, 5.b, 5.c, 5.d

**Motion carried unanimously, including the Student Trustees' advisory vote.**

#### **REPORTS:**

- A. As a part of the **Chancellor's Report**, Dr. Hunter introduced Christie Wallace-Noring, who has been selected as the District Director of Public Affairs, effective July 6, 2004. Ms. Wallace-Noring expressed her gratitude to the screening committee and the Chancellor for giving her the opportunity to serve the District. In addition, Dr. Hunter acknowledged that this would be Donna Hatchett's last Board meeting.
- B. **Margie Lewis**, President of Cypress College; **Kathleen Hodge**, President of Fullerton College; and **Gary McGuire**, Provost of the School of Continuing Education, reported on activities in their respective areas.

As a part of her report Dr. Lewis reported on the death of Ray Haas, long-time Cypress College soccer coach. As part of his report, Dr. McGuire introduced new managers, Vaniethia Hubbard, SCE Older Adults Program Assistant, and Jorge Gamboa, ESL Program Assistant.

#### **COMMENTS:**

- A. **Sam Russo** announced the awarding of the Kay Lennon Scholarship to Carmen Machado.
- B. **Student Trustee Victoria Rizo** reported on the Fullerton College Associated Students planning activities for the new fiscal year.
- C. **Student Trustee Karen Johnson** reported on the Cypress College Student Activities recruitment efforts for Student Council Members.
- D. **Trustee Molly McClanahan** announced the passing of the son of former Fullerton College President Phil Borst. In addition, she reported that Cypress College Faculty

member Pat Ganer will be a guest speaker at an upcoming Women League of Voters meeting.

- E. **Trustee Leonard Lahtinen** requested that at the time of the Board's adjournment, that it be adjourned in the memory of Ray Haas. In addition, Mr. Lahtinen called the Board's attention to the editorial in the June 1, 2004, L.A. Times edition regarding community college curriculum and the unpreparedness of community college transfer students to the universities. It was noted that Chaffey College has submitted a rebuttal to the editorial.
- F. **Trustee Manny Ontiveros** announced that the California State University, Fullerton issue of the *Titan* contains an article that includes Donna Hatchet and the District.
- G. **Chancellor Hunter**, in response to an earlier inquiry from CSEA, announced that there is no District plan to close the District on Friday, June 11, in remembrance of former President Ronald Reagan. Shannon Ellis requested the Board's consideration of designating June 11 as a day of remembrance in the passing of former President Ronald Reagan.

**MINUTES:** It was moved by Trustee Molly McClanahan and seconded by Student Trustee Karen Johnson to approve as submitted the minutes of the Regular Meeting of May 27, 2004. **Motion carried unanimously, including the Student Trustees' advisory votes.**

#### **FINANCE & FACILITIES:**

**Item 3.a:** Upon clarification on various purchase orders related to the Fullerton College Library/Learning Resources Center, it was moved by Trustee Molly McClanahan and seconded by Trustee Leonard Lahtinen to ratify purchase order numbers P0024273 through P0024822 through May 24, 2004, totaling \$4,300,965.30 and check numbers C0007864 through C0008096, totaling \$3,370,094.58 and check numbers F0085448 through F0085813, totaling \$298,716.66 and check numbers 88149847 through 88152024, totaling \$5,077,129.67 and check numbers V0030185 through V0030193, totaling \$9,426.00 from May 1, 2004, through May 31, 2004. **Motion carried unanimously, including the Student Trustees' advisory votes.**

**Item 3.b:** Upon clarification on the number of institutional memberships and related fees, it was moved by Trustee Donna Miller and seconded by Trustee Manny Ontiveros to approve the list of institutional memberships for the 2004-05 school year. **Motion carried unanimously, including the Student Trustees' advisory votes.**

(See Supplemental Minutes #920 for a copy of the complete list of institutional memberships.)

**Item 3.c:** By the block vote, authorization was granted for the 2003-04 General Fund Budget and Capital Outlay Fund Transfers netting to the amount of \$664,397.

The Board also adopted the Resolutions showing the summaries, pursuant to the California Code of Regulations, Title 5, Section 58307.

(See Supplemental Minutes (#920 for a copy of the resolutions.)

**Item 3.d:** By the block vote, authorization was granted to participate in the cooperative bid with Santa Ana Unified School District Bid #03-04 with McMahan Desk, Inc. for the purchase of classroom and office furniture for various sites throughout the District. The contract expires June 30, 2007.

Further authorization was granted for the Director of Purchasing to execute the agreement on behalf of the District.

**Item 3.e:** Upon clarification on the use of modular buildings, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Donna Miller to participate in a cooperative bid with Santa Maria Bonita School District, Bid #01-02/03 to Turnkey Schools of America, with the contract to expire on June 30, 2006, for the purchase of modular buildings for various sites throughout the District.

Further authorization was granted for the Director of Purchasing to execute the agreement on behalf of the District.

**Item 3.f:** Trustee Nancy Rice moved and Trustee Donna Miller seconded that the Board accept the District's 2006-0702010/11 Five Year Construction Plan (5YCP), 2006/07 First State Funding Year, prepared and submitted in compliance with California Education Code 81800, et al., and the California Community Colleges Chancellor's Office directives to meet the submittal deadline of July 1, 2004. **Motion carried unanimously, including the Student Trustees' advisory votes.**

The Board further adopted Resolution No. 03/04-22 approving the submittal of two Final Project Proposals (FPPs), 2006/07 First State Funding Year, to the State Chancellor's Office for the following projects: Cypress College Humanities Building 1 renovation and the Fullerton College South Science Building 400 Replacement and, certified the approval page for each FPP.

**Item 3.g:** Upon clarification on the reason for the rejection of all bids, it was moved by Trustee Molly McClanahan and seconded by Trustee Leonard Lahtinen to reject the bids for PW 0304-403, Construction of Fullerton College Maintenance & Operations/Academic Computing Technology Building. **Motion carried unanimously, including the Student Trustees' advisory votes.**

Further authorization was granted to rebid the project at a later time.

**Item 3.h:** Upon clarification on the budget overruns, it was moved by Trustee Manny Ontiveros and seconded by Trustee Donna Miller to amend the Architectural Services Agreement with tBP/Architecture for architectural and engineering services for the Anaheim

Campus at a cost not to exceed \$219,282. The not-to-exceed cost of \$219,282 is 8.8% of the increased construction cost from \$16,000,000 to \$18,491,849. **Motion carried unanimously, including the Student Trustees' advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the amended Architectural Services Agreement on behalf of the District.

**Item 3.i:** By the block vote, authorization was granted to contract with XAP Corporation effective July 1, 2004, to June 30, 2007, to provide CCCApply services for Fullerton College and Cypress College.

Authorization was also granted to accept the State Chancellor's Office mini grant offered for 2004-05 and any subsequent years it may be offered with the understanding that the campuses will fund the contractual obligations for CCCApply not met by the mini grant.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the agreement on behalf of the District.

**Item 3.j:** By the block vote, authorization was granted to purchase a support agreement from Monarch Technology, Inc. For Cisco network hardware and software support for a three (3) year period beginning July 1, 2004 through June 30, 2007, for a total cost of \$395,161.98.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the agreement on behalf of the District.

**Item 3.k:** Upon clarification on the change order amount, it was moved by Trustee Manny Ontiveros and seconded by Trustee Donna Miller to award PW 0304-409, Fullerton College Library/Learning Resource Center Chilled Water Line, to Graycon, Inc., as the lowest overall responsive and responsible bidder per the plans and specifications included in the bid and to issue an agreement in the amount of \$62,880. **Motion carried unanimously, including the Student Trustees' advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the agreement on behalf of the District and to forward to the Board for ratification any further specification changes up to \$15,000 for the District.

#### **INSTRUCTIONAL SERVICES:**

**Item 4.a:** By the block vote, authorization was granted to accept new revenue and to establish expenditure budgets and to adopt resolutions to accept revenue, and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308. Authorization is further requested for the Vice Chancellor, Finance and Facilities, and the District Director Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

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SITE	PROJECT NAME	LENGTH OF CONTRACT	TOTAL CONTRACT	AUTHORIZED SIGNATORIES ON BEHALF OF DISTRICT
FC	Grant Agreement for Fullerton College Child Development Center from California Department of Education Child Development Division	04/01/04-06/30/05	\$5,148	<u>For the agreements and any amendments to modify the agreement, and any related documents:</u> Chancellor or Vice Chancellor, Finance and Facilities and <u>for any related documents:</u> District Director, Fiscal Affairs
SCE	Individual Referrals and/or Master Agreements for Workplace Learning Resource Center	Fiscal Year 2004-05	Various Amounts	<u>For the agreements and any amendments to modify the agreement, and any related documents:</u> Chancellor or Vice Chancellor, Finance and Facilities and <u>for any related documents:</u> District Director, Fiscal Affairs
SCE	Cosmetology Contracts	07/01/04-06/30/05	\$1.20 per student hour	<u>For the agreements and any amendments to modify the agreement, and any related documents:</u> Chancellor or Vice Chancellor, Finance and Facilities and <u>for any related documents:</u> District Director, Fiscal Affairs

**Item 4.b:** By the block vote, authorization was granted for the Cypress College summary of curriculum deletions and changes, to be effective in the fall 2004 semester.

**Item 4.c:** By the block vote, authorization was granted for the Cypress College Extended Opportunity Programs and Services (EOPS) Office to hold a variety of advisory and planning meetings for the EOPS Advisory Committee during the 2004-2005 academic year to enhance recruitment, orientation and retention of approximately 700 economically and educationally disadvantaged students, for a cost not to exceed \$3,000, which includes, but

is not limited to, promotional and information materials, refreshments, supplies and postage.

Further authorization was granted for the Cypress College President to execute agreements on behalf of the District for EOPS Advisory Committee activities.

**Item 4.d:** By the block vote, authorization was granted for the Cypress College Extended Opportunity Programs and Services (EOPS) Office to hold outreach, orientation and seminar activities during the 2004-2005 academic year to enhance recruitment, orientation and retention of approximately 700 economically and educationally disadvantaged students at a cost not to exceed \$8,000, which includes, but is not limited to, promotional and informational materials, refreshments, supplies and postage.

Further authorization was granted for the Cypress College President to execute agreements on behalf of the District for EOPS outreach, orientation and retention activities.

**Item 4.e:** By the block vote, authorization was granted for Cypress College to sponsor the KinderCaminata on March 18, 2005, at a cost not to exceed \$3,000. Funding sources include the Cypress College KinderCaminata Bursar Account, the Cypress College President's Office, and additional contributions from the community to defray the cost of refreshments for each child.

**Item 4.f:** By the block vote, authorization was granted for the Fullerton College summary of College curriculum additions, deletions, and changes, to be effective spring 2005.

**Item 4.g:** By the block vote the following donations were accepted for Fullerton College:

From Ray Highfill to the Technology and Engineering Division, various medium format cameras and lenses to be used in the Photography Program classroom.

From Vector Marketing Corporation a \$1,000 cash donation to the Workforce Center.

From the Schlinger Foundation to the Student Affairs Department, a \$2,500 cash donation to be used for Men and Women of Distinction scholarships.

From the Orange County Teachers Federal Credit Union, two \$250 scholarships to be offered annually to Fullerton College's Man and Woman of the Year.

**Item 4.h:** By the block vote, authorization was granted to enter into a contract with California State University, Fullerton (CSUF) to use the CSUF stadium for four Fullerton College home football games beginning September 11, 2004 and ending November 13, 2004, for a total amount not to exceed \$15,400.

Authorization was also granted for the Vice Chancellor, Finance and Facilities to execute the agreement on behalf of the District.



REASSIGNMENT

Willoughby, Dan                    CC    Interim Division Dean, Social Science  
 (Management Position)  
 Range 25, Step H

To:    FC English as a Second Language Instructor  
 Class E, Step 19  
 Eff. 07/01/2004

CHANGE IN SALARY CLASSIFICATION

(Change in class and step placement pursuant to verification of education and experience.)

Ralston, Shane                    CC    Philosophy Instructor (ADJ)  
 From: Column 1                    To: Column 2  
 Eff. 06/01/2004

Willis, Marc A.                    FC    Earth Sciences Instructor  
 From: Class B, Step 01    To: Class B, Step 06  
 Eff. 08/20/2004

ADDITIONAL DUTY DAYS @ PER DIEM

Koeppel, Liana                    CC    Forensics Coach                    11 days

LEAVE OF ABSENCE WITHOUT PAY

Huck, Betty                        FC    Chemistry Instructor  
 Personal Leave (100%)  
 Eff. 2004 Fall Semester

POSTPONEMENT OF SABBATICAL LEAVE

Bassi, Lisa                        FC    Physical Education Instructor  
 From:                    2004 Fall Semester  
 To:                        2005 Fall Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2004 SPRING SEMESTER, TRIMESTER, SUMMER INTERSESSION

Aguilar, Danny	SCE	SCE Tuition Rate
Albert, Sophi	SCE	SCE Hourly Rate
Burger, Alice	SCE	SCE Tuition Rate
Farmer, James	SCE	SCE Hourly Rate
Foster, Mary	SCE	SCE Hourly Rate
Groves, Sally	SCE	SCE Tuition Rate
Hayes, Joshua	SCE	SCE Hourly Rate

Jantzen, Susan	SCE	SCE Hourly Rate
Kitchens, Katina	SCE	SCE Hourly Rate
Martyn, David	SCE	SCE Tuition Rate
Morris, Keith	SCE	SCE Tuition Rate
Nord, Robert	SCE	SCE Tuition Rate
Olsen, Daniel	SCE	SCE Tuition Rate
Pak, Jody	SCE	SCE Tuition Rate
Parikh, Jalpa	FC	Column 1, Step 1
Perez, Peter	SCE	SCE Tuition Rate
Quintanilla, Juan	SCE	SCE Tuition Rate
Wynn, Tirrell	FC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2004 FALL SEMESTER,  
TRIMESTER

Blas, Dennis	CC	Column 1, Step 2
Brewer, Connie	CC	Column 1, Step 1
Brown, Gerald	CC	Column 2, Step 1
Eggers, Robert	FC	Column 1, Step 1
Jantzen, Susan	CC	Column 1, Step 1
Nicholson, Steven	FC	Column 2, Step 1
Pealo, Jason	FC	Column 1, Step 1
Sanders, Cassandra	FC	Column 2, Step 1
Smith, Douglas	FC	Column 2, Step 1
Sze, Elizabeth	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL-2004 SUMMER  
INTERSESSION

Aguilera, Flor	FC	Class C, Step 2	Hourly Counselor
Aguirre, Yolanda	FC	Column 1	Hourly Counselor
Almodovar-Sole, Laura	FC	Class E, Step 18	Hourly Counselor
Archer-Hetland, B.	FC	Class B, Step 19	Hourly Counselor
Armani, Behnoosh	FC	Class D, Step 6	Hourly Counselor
Beilke, Ines	FC	Class E, Step 32	Hourly Counselor
Brown, Lola	FC	Class F, Step 37	Hourly Counselor
Carter, Mary Ellen	FC	Class C, Step 14	Hourly Counselor
Casillas, Lupe	FC	Class C, Step 6	Hourly Counselor
Castillo, Rolando	CC	Column 3	Hourly Counselor
Cohn, Irene	FC	Class E, Step 35	Hourly Counselor
Combs, Jennifer	FC	Class F, Step 11	Hourly Counselor
Couron, Brian	FC	Class F, Step 26	Hourly Counselor
Credidio, Steve	FC	Class F, Step 14	Hourly Counselor
Daland, Will	FC	Column 1	Hourly Counselor
Do, Vy Trac	FC	Class F, Step 25	Hourly Counselor
Dominguez, Elias	FC	Class D, Step 14	Hourly Counselor
Ellis, Stephen	FC	Column 1	Hourly Counselor

Fong, Peter	FC	Column 2	Hourly Counselor
Garrity, Mary Anne	CC	Column 1	Hourly Counselor
Grantham, Robert	FC	Class D, Step 7	Hourly Counselor
Halverson, Heather	FC	Class B, Step 5	Hourly Counselor
Hinaro, Nahrin	FC	Column 1	Hourly Counselor
Hubbard, Michael	FC	Column 1	Hourly Counselor
Huerta, Phillip	FC	Column 1	Hourly Counselor
Jaurequi, Robert	FC	Class F, Step 20	Hourly Counselor
Kelly-Mandich, Linda	FC	Class C, Step 14	Hourly Counselor
Lee, Scott	FC	Column 1	Hourly Counselor
Longway, Mark	FC	Column 1	Hourly Counselor
Ly, Thanh	CC	Column 1	Hourly Counselor
McDonald, Martha	FC	Column 1	Hourly Counselor
Meisenhelder, Cecilia	FC	Class E, Step 20	Hourly Counselor
Mendoza, Natalie	FC	Column 1	Hourly Counselor
Nguyen, Karyn	FC	Class D, Step 6	Hourly Counselor
Nguyen, Christy	FC	Column 1	Hourly Counselor
Peterson, Queen	FC	Class D, Step 4	Hourly Counselor
Pimental, Sylvia	FC	Class B, Step 5	Hourly Counselor
Reyes, Joe	FC	Class B, Step 20	Hourly Counselor
Sanabria, Rolando	FC	Class B, Step 7	Hourly Counselor
Sanchez, Virginia	FC	Class B, Step 12	Hourly Counselor
Spriggs, Ted	FC	Class D, Step 31	Hourly Counselor
Steele, Markell	FC	Column 1	Hourly Counselor
Storm, Barbara	FC	Class F, Step 21	Hourly Counselor
Vidal, Sunshine	FC	Class E, Step 16	Hourly Counselor
Vincent, Susan	FC	Class B, Step 6	Hourly Counselor

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES -2004 SUMMER INTERSESSION

Bryant, Jacqueline	CC	Column 1, Step 2
Nunley, Rosalyn	FC	Column 1, Step 1
Sanders, Cassandra	FC	Column 2, Step 1
Sebastian, Ilona	FC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES-2004 FALL SEMESTER, TRIMESTER

Schreck, Merci	CC	Column 1, Step 2
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TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Bivona, Patrick	CC	Supervising Dentist (DH Program) Grade 3 Adjunct Faculty Salary Schedule Eff. 2004 Summer Intersession
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Bower, Glenn	CC	Director of Mortuary Science Class D, Step 6 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 06/01/2004-08/19/2004
Brydges, Michael	CC	Title V Hybrid Training Program Eff. 2004 Spring Semester Stipend not to exceed \$1,000
Davis, Mary Kay	CC	Title V Hybrid Training Program Eff. 2004 Spring Semester Stipend not to exceed \$1,000
Deutsch, Nancy	CC	Title V Hybrid Training Program Eff. 2004 Spring Semester Stipend not to exceed \$1,000
Goldman, Arthur	CC	Title V Hybrid Training Program Eff. 2004 Spring Semester Stipend not to exceed \$1,000
Higgins, Jeanne	CC	Director of Psychiatric Technology Class F, Step 30 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 06/01/2004-08/19/2004
Klein, Margaret S.	CC	Title V Hybrid Training Program Eff. 2004 Spring Semester Stipend not to exceed \$1,000
Parelli, Robert	CC	Director of Radiologic Technology Class E, Step 26 Lecture Rate, Regular and Contract Faculty Summer Intersession Teaching Schedule Eff. 06/01/2004-08/19/2004
Rothschild-Boros, Monica	CC	Title V Hybrid Training Program Eff. 2004 Spring Semester Stipend not to exceed \$1,000
Sonne, Kathryn	CC	Title V Hybrid Training Program Eff. 2004 Spring Semester Stipend not to exceed \$1,000

Schwartz, Patricia	CC	Supervising Dentist (DH Program) Grade 3 Adjunct Faculty Salary Schedule Eff. 2004 Summer Intersession
Reiland, Kathleen	CC	Title V Hybrid Training Program Eff. 2004 Spring Semester Stipend not to exceed \$1,000
Young, Martin	CC	Title V Hybrid Training Program Eff. 2004 Spring Semester Stipend not to exceed \$1,000

STUDENT INTERN WITHOUT PAY

Martinez, Juli	CC	Counseling Intern, EOPS Effective 08/01/2004-06/30/2005
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**Item 5.b:** By the block vote, authorization was given for the following personnel matters, which are within budget:

RESIGNATION

Trinh, Marc	FC	Student Services Specialist (100%) Eff. 6/16/2004
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NEW PERSONNEL

Hambly, Raine	AC	Manager, Instructional Resources 12-month position (100%) Range 11, Step A Eff. 6/14/2004
Sanders, Elsa	SCE	Instructional Aide/HS Lab 11-month position (45%) Range 30, Step A Eff. 6/07/2004
Wallace Noring, Christie	AC	District Director, Public Affairs 12-month position (100%) Range 25, Step B Management Salary Schedule Eff. 7/06/2004

VOLUNTARY CHANGES IN ASSIGNMENTS

Amaya-Selles, Orlando	SCE	Instructional Assistant (35%)  Temporary Increase in Percent Employed From: 35% To: 45% Eff. 5/27/2004 - 6/03/2004
Ball, Patricia	CC	Evaluator (100%) Range 37 (G), Step E+30% Long+PG&D (\$4,575.68)  Permanent Lateral Transfer To: FC Administrative Assistant II 11-month position (100%) Range 36, Step E+30% Long+PG&D (\$4,481.27) Eff. 7/01/2004
Carrocino, James	CC	Library Assistant I (100%)  Temporary Increase in Months Employed From: 11 months To: 12 months Eff. 7/15/2004 - 8/13/2004
Cooper, Linda	CC	Library Assistant II (100%)  Temporary Decrease in Months Employed From: 12 months To: 11 months Eff. 7/15/2004 - 8/13/2004
Cotter, Sarah	FC	Instructional Assistant (50%)  Temporary Increase in Months Employed From: 9 months To: 9 months + 7/01/2004 - 8/04/2004  Temporary Increase in Percent Employed From: 50% To: 80% Eff. 7/01/2004 - 7/28/2004
Jackson, Jacqueline	CC	Student Services Specialist/EOPS (100%)  Return to Regular Percent Employed Eff. 6/01/2004

McPheron, Jason	SCE	<p>WILS Instructional Aide/SCE HS Program          11-month position (100%)          Range 30, Step B (\$2,505)</p> <p>Permanent Lateral Transfer          (Reemployment Rights to 12-month position)          To: SCE AC Instructional Aide/ Computer          Program          12-month position (100%)          Range 30, Step B (\$2,505)          Eff. 5/28/2004</p>
Pham, Jeff	FC	<p>Instructional Assistant (100%)</p> <p>Temporary Increase in Months Employed and          Decrease in Percent Employed          From: 11 months (100%)          To: 11 months + 4 days (50%)          Eff. 7/29/2004 - 8/04/2004</p>
Rankin, Ryan	FC	<p>Campus Safety Officer (100%)          Range 31, Step C+5% Shift (\$2,833)</p> <p>Temporary Change in Assignment          To: FC Campus Safety Officer Coord          12-month position (100%)          Range 34, Step C+5% Shift (\$3,039)          Eff. 6/03/2004 - 6/30/2004</p>
Rosillo, Zoila	FC	<p>Instructional Assistant (50%)</p> <p>Temporary Increase in Months and Percent          Employed          From: 9 months (50%)          To: 10 months (80%)          Eff. 6/01/2004 - 6/30/2004</p>
San Roman, John	AC	<p>HVAC Mechanic Coordinator (100%)          Range 42, Step D+15% Long (\$4,235)</p> <p>Extension of Temporary Assignment          Eff. 5/27/2004 - 6/04/2004</p>
Tran, Herman	CC	<p>Bookstore Shipping &amp; Receiving Clerk (100%)</p> <p>Return to Regular Assignment          Eff. 4/01/2004</p>

Van Beynen, Chrystal	FC	Administrative Assistant I (100%)  Temporary Increase in Months Employed From: 10 months To: 10 months + 5 days Eff. To be taken between 5/03/2004 - 6/30/2004
Vazquez, Federico	CC	Facilities Custodian I (100%) Range 27, Step E+10% Shift+5% Long (\$3,116)  Temporary Change in Assignment To: CC Facilities Custodian Coordinator II 12-month position (100%) Range 34, Step C+10% Shift+5% Long (\$3,342) Eff. 4/12/2004 - 4/16/2004
Warren, Michele	CC	Tutorial Services Coordinator (100%) Range 40, Step E+10% Long+PG&D (\$4,167.68)  Permanent Involuntary Lateral Transfer To: CC EOPS Program Coordinator 12-month position (100%) Range 40, Step E+10% Long+PG&D (\$4,167.68) Eff. 7/01/2004

#### PROFESSIONAL GROWTH & DEVELOPMENT

Denn, Michael	FC	IT Technician (100%) 1 <sup>st</sup> Increment (\$350) Eff. 7/01/2004
Dowdle, Temperence	CC	Student Services Specialist (100%) 3 <sup>rd</sup> Increment (\$350) Eff. 7/01/2005
Favero, Debra	FC	Administrative Assistant I (100%) 2 <sup>nd</sup> Increment (\$350) Eff. 7/01/2004
Figuera, Christine	FC	Director, Physical Plant & Facilities (100%) 1 <sup>st</sup> Increment (\$400) Eff. 7/01/2004

Gabel, Ann-Marie	AC	District Manager, Fiscal Affairs (100%) 1 <sup>st</sup> Increment (\$400) Eff. 7/01/2004
Hagmaier, Monica	FC	Account Clerk II (100%) 4 <sup>th</sup> Increment (\$350) Eff. 7/01/2005
Heinbuch, Danielle	AC	Human Resources Specialist (100%) 1 <sup>st</sup> Increment (\$400) Eff. 7/01/2004
Millikan, Linda	FC	Instructional Assistant (100%) 5 <sup>th</sup> Increment (\$350) Eff. 7/01/2004
Schulz, Greg	SCE	Manager, Administrative Services (100%) 2 <sup>nd</sup> Increment (\$400) Eff. 7/01/2004

STIPEND FOR ADDITIONAL DUTIES

Hoang, Christine	AC	Buyer (100%) 6% Stipend Eff. 7/01/2004 - 10/29/2004
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VOLUNTEER PERSONNEL WITHOUT PAY

Mednick, Shelley	FC	Assistant to Student 2004-2005 school year
Noor, Tessa	SCE	Kids' College-Tennis Eff. Spring 2004 Eff. 2004-2005 school year
Smith, Andre	CC	Men's Basketball Eff. 2003-2004 school year
Tushla, Corba	FC	Writing Center Eff. Spring semester

TERMINATION OF CONTRACT

DeMarkey, Nina	SCE	Special Projects Director/Multimedia (75%) Eff. 6/04/2004
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**Item 5.c:** By the block vote, authorization was given for the following Professional Experts and Independent Contractors to perform various services as indicated:

Balding, Diane	CC	Not-For-Credit Instr II Coronal Polish Certification Level C, Eff: 07/17/04 to 07/18/04
Barnes, Susan	FC	Technical Expert II Design Tracking Models Level C, Eff: 07/06/04 to 09/30/04
Bettendorf, Richard	CC	Project Manager, Not to Exceed \$175 Accreditation Self-Study Level C, Eff: 07/01/04 to 08/23/04
Bettendorf, Richard	CC	Project Manager, Not to Exceed \$175 Accreditation Self-Study Level C, Eff: 05/25/04 to 06/30/04
Bettendorf, Richard	CC	Project Manager, Not to Exceed \$6,720 Advanced Transportation Level C, Eff: 05/27/04 to 06/30/04
Bottiaux, Paul	CC	Not-For-Credit Instr II, Not to Exceed \$10,500 Supervisor Photo ID/Student Activities Level C, Eff: 07/01/04 to 06/30/05
Bouzarjomehri, Payam	FC	Technical Expert II Title V Learning Communities Instructor Level C, Eff: 01/20/04 to 05/27/04
Campbell, Christie	SCE	Project Manager Digital Media Project Manager Level C, Eff: 05/18/04 to 06/30/04
Campbell, Christie	SCE	Project Manager Digital Media Project Manager Level C, Eff: 07/01/04 to 12/31/04
Carrithers, Joseph	FC	Project Manager Accreditation Self Study Level C, Eff: 06/01/04 to 06/30/04
Carrithers, Joseph	FC	Project Manager Accreditation Self Study Level C, Eff: 07/01/04 to 08/13/04

Chadwick, Jan	FC	Technical Expert II Title V HSI Strengthening Institutions Grant Level C, Eff: 07/01/04 to 08/31/04
Combs, Jennifer	FC	Technical Expert II Title V HSI Strengthening Institutions Grant Level C, Eff: 05/06/04 to 05/15/04
Deutsch, Nancy	CC	Technical Expert II, Not to Exceed \$2800 Coordinating & Monitoring the Title V Grant Level C, Eff: 06/01/04 to 06/30/04
Disney, Betty	CC	Project Manager Summer Online Academy Level C, Eff: 07/01/04 to 08/22/04
DuPrey, Mary Jo	CC	Technical Expert II, Not to Exceed \$500 Developing Integrated Thematic Instruction Level C, Eff: 06/01/04 to 06/30/04
Engle, Martha	FC	Project Coordinator Director's Festival 2004 Adjudicator Level B, Eff: 06/21/04 to 06/26/04
Enochs, Bradley	FC	Technical Expert I Master Electrician for Director's Festival Summer 2004 Level B, Eff: 06/07/04 to 06/30/04
Forman, Mary	CC	Technical Expert II, Not to Exceed \$3300 Developing Integrated Thematic Instruction Level C, Eff: 06/01/04 to 06/30/04
Garvin, Jerry	FC	Technical Expert II Clinician Level C, Eff: 06/01/04 to 06/04/04
Greenhalgh, Mark	FC	Project Manager Summer Administrative Intern-Academic Services Level C, Eff: 05/27/04 to 06/30/04
Hanson, Bruce	FC	Technical Expert II Title V Learning Communities Instructor Level C, Eff: 01/20/04 to 05/27/04
Hildebrandt, Isabel	SCE	Project Manager Command Spanish Administration and Marketing Level C, Eff: 07/01/04 to 03/27/05

Hunyadi, Nancy	CC	Technical Expert II, Not to Exceed \$1,680 Tech Prep Allocation Grant RFA #03-139-049 Level C, Eff: 05/12/04 to 06/30/04
Ismail-Beigi, Foroud	SCE	Technical Expert II Drama for Communication Level C, Eff: 05/03/04 to 06/25/04
Johnson, Robert	CC	Technical Expert II, Not to Exceed \$1,500 VTEA Project Management for Multimedia Level C, Eff: 05/12/04 to 06/30/04
Kasimoff, Denise	SCE	Technical Expert I Business Outreach for WpLRC/TDI Level B, Eff: 07/01/04 to 03/27/05
Klein, Margaret	CC	Technical Expert II, Not to Exceed 15 Hr/wk Developing Integrated Thematic Instruction Level C, Eff: 07/01/04 to 04/30/05
Klein, Margaret	CC	Technical Expert II, Not to Exceed \$500 Developing Integrated Thematic Instruction Level C, Eff: 06/01/04 to 06/30/04
Lawrence, Roberta	CC	Not-For-Credit Instr II Coronal Polish Certification Level C, Eff: 07/17/04 to 07/18/04
Llanos, Kathy	CC	Project Manager, Not to Exceed \$175 Accreditation Self-Study Level C, Eff: 07/01/04 to 08/23/04
Llanos, Kathy	CC	Project Manager, Not to Exceed \$175 Accreditation Self-Study Level C, Eff: 05/25/04 to 06/30/04
Lopez, Adela	FC	Technical Expert II Title V Learning Communities Instructor Level C, Eff: 01/20/04 to 05/27/04
Michaelson, Ron	FC	Project Coordinator Director's Festival 2004 Adjudicator Level B, Eff: 06/21/04 to 06/26/04
Miller, Bruce	FC	Technical Expert II

Morgan, Andrea	FC	Clinician Level C, Eff: 04/02/04 to 04/03/04 Project Coordinator Director's Festival 2004 Adjudicator Level B, Eff: 06/21/04 to 06/26/04	
Myers, Joy	CC	Not-For-Credit Instr II Coronal Polish Certification	Level C,
		Eff: 07/16/04 to 07/18/04	
Pardoe, Thomas	FC	Project Expert Fullerton College Dance Ensemble Level A, Eff: 05/28/04 to 06/30/04	
Peterson, Queen	FC	Technical Expert II Title V Learning Communities Continuation Level C, Eff: 01/20/04 to 05/27/04	
Powers, Miguel	FC	Technical Expert II Title V Learning Communities Instructor Level C, Eff: 01/20/04 to 05/27/04	
Puma, Jessica	CC	Technical Expert II, Not to Exceed \$2800 Developing Integrated Thematic Instruction Level C, Eff: 06/01/04 to 06/30/04	
Rajab, Adel	CC	Project Manager, Not to Exceed \$175 Accreditation Self-Study Level C, Eff: 07/01/04 to 08/23/04	
Rajab, Adel	CC	Project Manager, Not to Exceed \$175 Accreditation Self-Study Level C, Eff: 05/25/04 to 06/30/04	
Ramos, Ryan	CC	Project Expert, Not to Exceed \$6,500 Evaluate Campus Climate and Instructional Quality Level A, Eff: 07/11/04 to 11/19/04	
Rodgers, Carolanne	FC	Technical Expert I Tech Prep Program Level B, Eff: 06/09/04 to 06/18/04	
Rodine, Jeffrey	FC	Technical Expert II Title V Learning Communities Instructor Level C, Eff: 01/20/04 to 05/27/04	
Shew, Jamie	FC	Technical Expert II	

Smith, Robert	SCE	Title V - Collaborative Teacher Preparation Grant Level C, Eff: 07/01/04 to 09/30/04 Project Expert Student Workshop on US History Level A, Eff: 05/13/04 to 05/14/04
Sonne, Kathryn	CC	Project Manager, Not to Exceed \$175 Accreditation Self-Study Level C, Eff: 05/25/04 to 06/30/04
Sonne, Kathryn	CC	Project Manager, Not to Exceed \$175 Accreditation Self-Study Level C, Eff: 07/01/04 to 08/23/04
Taguchi, Tanomo	FC	Technical Expert II Title V Learning Communities Instructor Level C, Eff: 01/20/04 to 05/27/04
Varela, Anita	FC	Technical Expert II Title V Learning Communities Web Site Manager Level C, Eff: 01/20/04 to 05/27/04
Vela, Marissa	FC	Project Expert Fullerton College Softball Program Level A, Eff: 04/28/04 to 06/30/04
Virgoe, Betty	CC	Project Manager Cypress College Piano Competition Judge Level C, Eff: 05/22/04 to 05/23/04

**Item 5.d:** By the block vote, authorization was given to employ hourly personnel and contracting out of specialists for the EOPS and Disabled Student Centers in accordance with the Agreement between the District and CSEA.

(See Supplemental Minutes #920 for a listing of hourly personnel.)

**GENERAL:**

**Item 6.a:** The Board received for a first reading proposed board policies for Chapter 4, Academic Affairs, and directed that this item be placed on the June 22, 2004 Board agenda for action. Concerns were raised regarding some of the language in policies and procedures related to field trips, awarding of honorary degrees, and requirements for an associate degree. In reviewing the proposed policies and administrative procedures, Board Members suggested that a legal opinion be obtained on the following: 1) whether the definition of "District" includes the "Board of Trustees," and 2) the time frame (beginning and ending times) considered for a college-sponsored field trip or off-campus event.

In addition, discussion ensued regarding curriculum offered at the colleges and how curriculum is developed, as well as whether or not the District should send a rebuttal to the L.A. Times regarding its editorial on community colleges.

**CLOSED SESSION:** At 7:12 p.m., Board President Nancy Rice adjourned the meeting to closed session per the following sections of the Government code:

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES, - Employee Organization: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.**

**Per Section 54957: PUBLIC EMPLOYEE PERFORMANCE EVALUATION - CHANCELLOR; VICE CHANCELLOR, HUMAN RESOURCES; VICE CHANCELLOR, FINANCE & FACILITIES; CYPRESS COLLEGE PRESIDENT; SCHOOL OF CONTINUING EDUCATION PROVOST.**

**Per Section 54945.8: CONFERENCE WITH REAL PROPERTY NEGOTIATOR Rod Fleeman, Vice Chancellor, Finance & Facilities, regarding:**

<b>Property:</b>	<b>1830 W. Romneya Drive Anaheim, CA 92801</b>
<b>Negotiating Parties:</b>	<b>Anaheim City School District</b>
<b>Under Negotiation:</b>	<b>Terms and Conditions of Child Development Center</b>

**RECONVENE OPEN SESSION:** At 8:15 p.m., Board President Nancy Rice reconvened the meeting in open session.

**ADJOURNMENT:** At 8:17 p.m., it was moved by Trustee Molly McClanahan and seconded by Trustee Jeff Brown to adjourn the meeting in memory of Ray Haas, Cypress College coach who recently passed away. **Motion carried unanimously.**

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Otto Lacayo, Secretary  
Board of Trustees