

**APPROVED**

MINUTES OF THE  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

May 28, 2002

1. The Board of Trustees of the North Orange County Community College District met for the Regular Meeting on Tuesday, May 28, 2002, at 5:30 p.m. at the District Education Center Board Room.

Board President Manny Ontiveros called the meeting to order at 5:34 p.m. Dr. Kay Bruce led the Pledge of Allegiance to the Flag.

2. **Trustee Roll Call** - Present: Jeff Brown, Leonard Lahtinen, Molly McClanahan, Donna Miller, Manny Ontiveros, Nancy Rice, and Student Trustee Michael Robbe. Student Trustee Israel Dawson arrived at 5:38 p.m. Absent: Trustee Otto Lacayo.
3. **Resource Personnel Present:** Jerome Hunter, Chancellor; Michael Viera, President, Fullerton College; Margie Lewis, President, Cypress College; Gary McGuire, Provost, School of Continuing Education; Rod Fleeman, Vice Chancellor, Finance & Facilities; Jeff Horsley, Vice Chancellor, Human Resources; Donna Hatchett, District Director, Public Affairs; Chris Terry, representing the District Management Association; Bob Berryhill, representing the Fullerton College Faculty Senate; Andrea Sibley-Smith, representing the School of Continuing Education Academic Senate; Barbara Bennett, representing United Faculty; Tony Papavero, representing Adjunct Faculty United; Chapter #167; Violet Ayon, Recording Secretary.
4. **Other Administrators and Employees Present:** George Beloz, Paul Bottiauo, Kay Bruce, Michael Bryslyer, Helena DeCoro, Steve Donley, David Drake, Linda Drake, Donna Friess, Robert Hardy, Diane Henry, Mike Kasler, Carol Mattson, Nancy Miller, Ron Miller, Margaret Mohr, Bob Nadell, Bill Pinkham, Adel Rajab, Susie Simmons, and Karen Watson from Cypress College; Albert Abutin, Maala Allen, Allan Aure, Gloria Banks, Brad Dawson, Kris Burns, Susan Clifford, Elise Donley, Scott Edwards, Ana Felix, Peter Fong, Bill Glassman, Bambi Guzman, Andrea Hanstein, Susan Loomis, Connie Lopez, Adam O'Connor, Gerald Padilla, Karen Markley, Dolores Martinez, Virginia Sanchez, Audrey Smith, Charmain Smith, Abel Soto, Pat Spencer, Elena Stock, Dan Tesar, Nicol Tushla, Susan Vincent, Carol Ward, Robert Wenzlaff, Bobbie Wicker, and Cal Young from Fullerton College; Eileen La Morte, Tom Parisi, Jennifer Perez, and Greg Schulz from the School of Continuing Education; Sandy Cotter, Rod Lusch, and Dorothy Owens-Whitehurst, from the District Education Center.

5. **Visitors Present:** Malcolm Bruce, Dolores Mohr, Jocelyn Towler, Sam Ward, Cypress College Student Briana Padilla; Fullerton College Student Dhruvin Shah.
6. **Comments: Members of the Audience:** None.
7. **Block Vote Approval:** It was moved by Trustee Nancy Rice and seconded by Student Trustee Michael Robbe to approve by block vote the following items:

Finance and Facilities:        3.a, 3.b, 3.d  
 Instructional Services:4.a  
 Human Resources:            5.a, 5.b

**Motion carried unanimously, including the Student Trustees' advisory votes.**

8. **Reports:**

- A. As a part of the **Chancellor's Report**, the following faculty in attendance were recognized for achieving tenure:

From Cypress College:

Jeannie Blilie, Michael Brydges, Carol Mattson, Armando Mendoza, Margaret Mohr, "Marty" Lucian Orozco, William Pinkham, Jessica Puma, Adel Rajab, Karen Watson, Kim Wise.

From Fullerton College:

Maala Allen, Bradley Dawson, David Dorado, Scott Edwards, Tim Eichers, Connie Lopez, Karen Markley, Virginia Sanchez, Charmaine Smith, Susan Vincent, Carol Ward.

From the School of Continuing Education:

Eileen Lamorte and Fred Rocha.

- B. Also as a part of the **Chancellor's Report**, the following retirees in attendance were honored for their years of service to the District:

Kay Bruce, David Drake and Robert Hardy, all from Cypress College.

- C. Additionally, during the **Chancellor's Report**, the following employees in attendance were recognized with pins for completing 25 or more years of service within the District:

From Cypress College:

25 Years: Helen Decoro, Ronald Miller, Bob Nadell, and Susie Simmons.  
 30 Years: Donna Freiss.  
From Fullerton College:

30 Years: Jerry Padilla, Abel Soto, and Robert Wenzlaff.  
 40 Years: Bill Glassman.

- D. During the **Chancellor's Report**, the following individuals in attendance were presented with Certificates of Commendation:

Orange County Teacher of the Year Award Recipient: Cheryl Gibby from Cypress College.

Orange County Teacher of the Year Award Nominee: Calvin Young from Fullerton College.

Regional CSEA Member of the Year Award Recipient: Rod Lusch.

Fullerton College Staff of Distinction Award Recipients: Gloria Banks, Kris Burns, Ana Felix, Peter Fong, Bambi Guzman, Susan Loomis, Dolores Martinez, Amy Shrack, Audrey Smith, Abel Soto, Nicol Tushla, and Bobbie Wicker from Admissions & Records.

Elise Donley, Scott Edwards, Susan Nack, Robert Simpson, and Cindy Zarske from the Natural Sciences Division.

- E. Also included in the **Chancellor's Report** was the presentation of gifts to outgoing Student Trustees, Michael Robbe from Cypress College and Israel Dawson from Fullerton College, for their contributions during the past year.
- F. In concluding the **Chancellor's Report**, Dr. Hunter and Dr. Rod Fleeman provided a brief update on the following: 1) the proposed state budget, indicating support from the Senate and the Assembly for additional funding for Matriculation and CalWORKs programs; 2) the process used in selling the District's facilities bonds; specifically noting that a blended rate of all District bonds is at 4.35% and the \$139,000,000 bond sales were made within two days; 3) the status of the Bond Citizens Oversight Committee. In addition, Donna Hatchett provided a review of the District's new logo, as well as proposed signage at the District's Anaheim Campus.

Chancellor Hunter asked the Board's direction regarding a Board Retreat. Upon conclusion of discussion, it was agreed that a date will be established based on

Board Members' availability and suggested topics for discussion are to be forwarded to the Chancellor.

- G. **Gary McGuire**, Provost of the School of Continuing Education (SCE), **Margie Lewis**, Cypress College President, and **Michael Viera**, Fullerton College President, reported on activities in their respective areas.

9. **Comments:**

- A. **Andrea Sibley-Smith** called the Board's attention to the resolutions in support of Matriculation funding that were adopted by the District's three Academic Senates.
- B. **Chris Terry** reported that Ann-Marie Gabel will assume the role of DMA President beginning in June.
- C. **Student Trustee Michael Robbe** reported on his participation in legislative visits and meetings with the State Chancellor's Office representatives. He introduced Briana Padilla, the Student Trustee from Cypress College for the 2002-03 fiscal year and extended his gratitude to many individuals who provided him with a wealth of support during his tenure at Cypress College.
- D. **Student Trustee Israel Dawson** expressed his gratitude to the Board and staff for the wealth of knowledge he gained during his tenure at Fullerton College.
- E. **Trustee Molly McClanahan** reported on her attendance at the School of Continuing Education Student Success event.
- F. **Trustee Jeff Brown** reported on his participation in a recent public rules and regulations workshop.
- G. **Trustee Leonard Lahtinen** inquired on the status of the ACCT survey. Upon a brief discussion, Board President Manny Ontiveros stated that he will forward the survey responses to Trustee Lahtinen for compilation.
- H. **Trustee Manny Ontiveros** reported on his participation in Capitol Days and various legislative visits.

- 10. **Minutes:** It was moved by Trustee Nancy Rice and seconded by Trustee Molly McClanahan to accept as submitted the minutes of the Regular Board meeting held on May 14, 2002. **Motion carried unanimously by those members present, including the Student Trustee's advisory vote and Student Trustee Michael Robbe abstaining from the vote.**

## FINANCE AND FACILITIES

11. **Item 3.a:** By the block vote, authorization was granted to enter into an agreement with the firm of Vicenti, Lloyd & Stutzman, CPA's, for the District's 2001/2002 and 2002/2003 audits for a fee of \$57,600 and \$60,600 respectively. The fee for the audit is exclusive of any additional accounting services desired by the District or any additional audit requirements resulting from changes in the Districts' reporting format or audit requirements as stated in the "California Community Colleges' Contracted District Audit Manual" issued by the State Chancellor's Office. Additional accounting services (special projects) will be billed at the hourly rates as outlined in the proposal.

Further authorization is granted for the Vice Chancellor, Finance and Facilities, to execute the agreement on behalf of the District.

12. **Item 3.b:** By the block vote, authorization was granted to enter into an agreement with SixTen and Associates to perform mandated cost reimbursement services for the 2002-2003 fiscal year for the amount not to exceed \$24,000.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, execute all necessary agreements.

13. **Item 3.c:** Upon clarification on work to be done, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Molly McClanahan to approve Change Order Number Two for Bid PW0102-203:

### Change Order Number Two

Item Number One	To demolish the upper level canopy and 9' of asphalt and chip down columns; to demolish the main entrance, sidewalks, CMU wall, asphalt, and partial planter; to sawcut concrete wall and slab for new stair at the upper level east; to abate caulking at parapet and abate 650 sq. Ft. of gypboard wall on mezzanine. These changes not to exceed \$71,313.
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Item Number Two	To increase the contract by \$71,313 from \$3,128,497 to \$3,199,810.
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Further authorization was granted for the District Director of Purchasing to execute the agreement on behalf of the District.

14. **Item 3.d:** By the block vote, authorization was granted to file the Notice of Completion for PW 0102-210, with Case & Sons Construction, Inc., as contractor, for the Fullerton College Strength Lab Relocation, and release the final retention payment when due.

## INSTRUCTIONAL SERVICES

15. **Item 4.a:** By the block vote, authorization was granted for the Fullerton College Associated Students and Inter-Club Council to pay for live entertainment, themed decorations, assorted refreshments and specialty desserts for the Commencement Reception to be held May 30, 2002, at a cost not to exceed \$1,750.

Further authorization was granted for the College President to execute any agreements necessary on behalf of the District.

## HUMAN RESOURCES

16. **Item 5.a:** By the block vote, authorization was given for the following academic personnel matters, which are within budget

### RETIREMENT

Blanchard, Donald E. CC Automotive Technology Instructor  
Eff. 05/31/2002

### NEW PERSONNEL

Brown, Kaleta CC Dean, Fine Arts  
Range 25, Step B  
Eff. 07/01/2002

Izadi, Behzad CC Computer Information Systems Instructor  
Class B, Step 01  
Eff. 08/16/2002-05/29/2003

Lester, Clifford E. CC Photography Instructor  
Class B, Step 01  
Eff. 08/16/2002-05/29/2003

Sandoval, Carlos A. CC Psychology Instructor  
Class B, Step 01



**Per Section 54957 PUBLIC EMPLOYEE PERFORMANCE EVALUATION:  
EXECUTIVE OFFICERS OF THE DISTRICT.**

19. At 9:55 p.m. Board President Manny Ontiveros reconvened the meeting in open session.
20. At 10:00 p.m., it was moved by Trustee Molly McClanahan and seconded by Trustee Jeff Brown to adjourn the meeting. **Motion carried unanimously.**

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Nancy Rice, Secretary  
Board of Trustees