

## **APPROVED**

### **MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

April 13, 2004

The Board of Trustees of the North Orange County Community College District met for a Meeting on Tuesday, April 13, 2004, at 5:30 p.m. in the Board Room at the Anaheim Campus.

Board President Nancy Rice called the meeting to order at 5:33 p.m. Sue Beers led the Pledge of Allegiance to the Flag.

**TRUSTEE ROLL CALL:** Present: Jeff Brown, Leonard Lahtinen, Molly McClanahan, Manny Ontiveros, Nancy Rice, and Student Trustees Carlos Ayon and Karen Johnson. Trustee Otto Lacayo arrived at 6:22 p.m. Absent: Donna Miller.

**NOCCCD RESOURCE PERSONNEL PRESENT:** Jerome Hunter, Chancellor; Rod Fleeman, Vice Chancellor, Finance & Facilities; Jeff Horsley, Vice Chancellor, Human Resources; Kathleen Hodge, President, Fullerton College; Margie Lewis, President, Cypress College; Gary McGuire, Provost, School of Continuing Education; Donna Hatchett, District Director, Public Affairs; Greg Schulz, representing the District Management Association; Andrea Sibley-Smith, representing the School of Continuing Education Academic Senate; Steve Gold, representing the Cypress College Academic Senate; Rolando Sanabria, representing the Fullerton College Faculty Senate; Lisa Campbell, representing United Faculty; Shannon Ellis, representing CSEA; and Violet Ayon, Recording Secretary.

**OTHER ADMINISTRATORS AND EMPLOYEES PRESENT:** Sue Beers, Loraine Brault, Susan Clifford, Andrea Hanstein, Ken Meehan, Eric Mendoza, Adam O'Connor, and Janet Portolan from Fullerton College; Nancy Byrnes, Mike Kasler from Cypress College; Christine Terry from the School of Continuing Education; Ron Beeler, Steve Duncan, Beth Mooney, Dorothy Owens-Whitehurst, and Fred Williams from the District Offices.

**VISITORS:** Jerine Ahmed, Andrew Boggs, David Mannherz, and Vance Williams from NORESKO, LLC.

**PUBLIC COMMENTS:** There were no comments from the public.

**BLOCK VOTE APPROVAL:** Vice Chancellor Jeff Horsley pulled from item 5.b, under new personnel, Anne Marie Capitanelli, who has declined the position. It was then moved by

Trustee Leonard Lahtinen and seconded by Trustee Manny Ontiveros that the following items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.c, 3.h., 3.j, 3.k  
Instructional Services: 4.a, 4.b, 4.c, 4.e, 4.f, 4.g, 4.h, 4.l, 4.j, 4.k  
Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e, 5.f

**Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

**REPORTS:**

A. As a part of the **Chancellor's Report**, Eric Mendoza, Fullerton College Sports Information Director, was recognized upon being the recipient of recent national media awards for the Women's Volleyball and Women's Softball media guides, which he developed and produced in conjunction with the District Printing & Design Department. Mr. Mendoza expressed his gratitude for the recognition and expressed his appreciation for various staff members in the production of the publications and to the Board of Trustees for its continued support of intercollegiate athletics.

A. Also included as a part of the **Chancellor's Report**, Margie Lewis, Cypress College President, Kathie Hodge, Fullerton College President, and Gary McGuire, School of Continuing Education Provost, conducted a presentation on the Partnership for Excellence (PfE) funding. The presentation included 1) the identification of the purpose, goals, and campus assumptions of PfE; and 2) a summary of performance, direct benefits to students, and the programs and services expanded and improved for Cypress College, Fullerton College, and the School of Continuing Education.

Dr. Lewis noted that Cypress College is on target with overall transfers and course completion in transfer and vocational courses; above target in basic skills improvement; and slightly below target on achievement of degrees and certificates. Dr. Hodge noted that Fullerton College is on target with overall transfers, degrees, certificates and course completion and above target in basic skills. Dr. McGuire notes that the School of Continuing Education noted significant increases in the completion of certificates, diplomas, and basic skills and vocational courses in addition to increased improvement in basic skills examination scores and participation in workforce development programs.

(See Supplemental Minutes #916 for a copy of the presentation.)

B. **Margie Lewis**, Cypress College President; **Kathleen Hodge**, Fullerton College President; and **Gary McGuire**, School of Continuing Education Provost, reported on activities and events at their respective areas.

**COMMENTS:**

- A. **Shannon Ellis**, noted CSEA's objection to the employment of hourly personnel for the Fullerton College Child Care Center as noted on agenda item 5.d, which is perceived as displacement of classified employees.
- B. **Student Trustee Karen Johnson** reported on the Cypress College Associated Students activities, which include constitution revisions, elections, and the revised web site. In addition, she noted that nine Cypress College students will participate at the upcoming CalSACC Conference and she announced her intention to run for the positions of CalSACC Vice President and a second term as a Student Trustee.
- C. **Student Trustee Carlos Ayon** reported on the Fullerton College Associated Students' NiteLife event, the Candidates' Election Forum, and the elections. In addition, he thanked Trustee Molly McClanahan for her donation to the Men & Women of Distinction scholarship fund.
- D. **Trustee Molly McClanahan** announced that the annual Fullerton Open Garden Tour, scheduled for Saturday, April 17, will begin at the Fullerton College Horticulture Department.
- E. **Trustee Leonard Lahtinen** presented a video showing the Adelphia Cable Company's educational access programming channel, which includes a segment(s) of the District's programs and services. He noted that there is inaccurate information included and suggested staff look into improving the accuracy and quality of the information provided to Adelphia.
- F. **Trustee Manny Ontiveros** reported on his attendance at the United Nations Conference in New York.

**MINUTES:** Trustee Molly McClanahan requested that "review the Board's code of ethics" be added to the list of suggestions included on page 158. It was then moved by Trustee Manny Ontiveros and seconded by Trustee Molly McClanahan to approve as amended the minutes of the Regular Meeting of March 23, 2004. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

**FINANCE & FACILITIES:**

**Item 3.a:** By the block vote, authorization was granted to ratify purchase order numbers P0022198 through P0023380 through March 29, 2004, totaling \$12,281,103.00 and check numbers C0007408 through C0007716, totaling \$990,506.06 and check numbers F0084649 through F0085041, totaling \$452,982.95 and check numbers 88139033 through 88146888, totaling \$6,733,995.41 and check numbers V0030172 through V0030182, totaling \$6,764.17 from March 1, 2004, through March 31, 2004.

**Item 3.b:** By the block vote, authorization was granted to increase the health fee for all Fullerton and Cypress College students (except those exempted in Ed. Code Section 76355) to \$13 per semester, \$10 for summer session, and \$10 for each intersession of at least four weeks beginning with Summer session 2004 in order to provide a continuous quality health service program at the college campuses.

**Item 3.c:** By the block vote, authorization was granted to approve the 2003-04 General Fund Budget Transfers netting to the amount of \$547,523 and adopt the Resolution showing the summary, pursuant to the California Code of Regulations, Title 5, Section 58307.

**Resolutions adopted (See Supplemental Minutes #916).**

**Item 3.d:** Upon clarification on the timeline for the replacement of the pool, it was moved by Trustee Molly McClanahan and seconded by Trustee Leonard Lahtinen to extend the agreement with Knorr Systems, Inc., for preventive maintenance and weekly service to the Fullerton College pool, in an amount not to exceed \$24,050, effective July 1, 2004 through June 30, 2006. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

Further authorization was granted for the Director of Purchasing to execute the agreement on behalf of the District.

**Item 3.e:** Upon clarification on the selection and funding of custom designed furniture, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Manny Ontiveros to award Bid 2004-01, Fullerton College Library/Learning Resource Center Furniture Furnishings, to Interior Office Solutions, as the lowest overall responsive and responsible bidder meeting plans and specifications, in an amount of \$1,311,677. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

Further authorization was granted for the District Director of Purchasing to execute the contract on behalf of the District.

**Item 3.f:** Upon clarification on the status of equipment at the District's La Habra site, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Manny Ontiveros to enter into an agreement with General Auction Company to conduct an auction for the sale of surplus and obsolete supplies and equipment on April 24, 2004 at 7015 Knott Avenue, Buena Park, CA. The auction company will collect the gross proceeds from the sale; the proceeds will be split 75% to the District and 25% to the auction company. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

Further authorization was granted for the District Director of Purchasing to execute the contract on behalf of the District.

**Item 3.g:** Upon clarification on the request for an amendment to the contract, it was moved by Trustee Otto Lacayo and seconded by Trustee Leonard Lahtinen to reject the recommendation.

In the ensuing discussion, the Board expressed concern in the following areas: 1) the contract language, which does not have a cap on the fee to be paid; 2) the language of the original board agenda item, specifically the “not to exceed amount,” not being adhered to; 3) the additional fee to the Program Manager for the increased price of materials, which does not impact the work required; 3) the increased fee to FLCM for administering the labor compliance program because of increased construction costs; 4) the significantly underestimated construction costs; 5) the reduction/elimination of other projects due to increased construction costs; and 6) the need to consider renegotiating the contract to have the fee be a percentage of the budgeted amount not of the final construction cost.

Upon conclusion of a lengthy discussion, Trustee Otto Lacayo and Trustee Leonard Lahtinen changed the motion to continue this item to allow the District’s legal counsel an opportunity to review the District’s obligation under the original contract with FLCM. **Motion carried unanimously by those members present, including the Student Trustees’ advisory votes.**

**Item 3.h:** By the block vote, authorization was granted to file the Notice of Completion for PW 0203-306, with the following contractor and release the final retention payment when due:

Project #	Project Description	Contractor Name	Amount
CC-3	Cypress College Temporary Warehouse/Mailroom Remodel	Case & Sons Construction, Inc.	\$106,970

**Item 3.i:** Upon clarification on the selection process for an audit firm, it was moved by Trustee Jeff Brown and seconded by Trustee Leonard Lahtinen to enter into an agreement with the firm of Macias, Gini & Company for the District’s 2003-04 audit for a contract term of one-year with an option to extend the agreement for two additional years. The fee for the 2003-04 audit is \$85,000. This fee is exclusive of any additional accounting services desired by the District or any additional audit requirements resulting from changes in the colleges’ reporting format or audit requirements as stated in the “California Community Colleges’ Contracted District Audit Manual” issued by the Chancellor’s Office. Additional accounting services (special projects) will be billed at the hourly rates as outlined in the proposal. **Motion carried unanimously by those members present, including the Student Trustees’ advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the agreement on behalf of the District.

**Item 3.j:** By the block vote, authorization was granted to award PW 0304-402, Construction of the Public Safety Building at Fullerton College to Case and Sons Construction, Inc., as the lowest overall responsive and responsible bidders per the plans and specifications included in the bid and issue an agreement in the amount of \$848,700.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the agreement for the District and approve, and forward to the Board for ratification, any further specification changes up to 10% of the original contract amount or \$15,000, whichever is greater, for the District.

**Item 3.k:** By the block vote, authorization was granted to award PW 0304-406, Cypress College Technical Education II, First Floor Renovation to Angeles Contractor, as the lowest overall responsive and responsible bidder per the plans and specifications included in the bid and issue an agreement in the amount of \$980,000.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the agreement for the District and approve, and forward to the Board for ratification, any further specification changes up to 10% of the original contract amount or \$15,000, whichever is greater, for the District.

**Item 3.l:** The Board received as an information item the 2003-04 Partnership for Excellence Survey of Local Investments of Partnership Funds.

**Item 3.m:** It was moved by Trustee Nancy Rice and seconded by Trustee Leonard Lahtinen that the Board adopt Resolution No. 03/04-18, Memorandum of Understanding (MOU) with NORESKO, LLC, a Delaware Limited Liability Company, in connection with the design and installation of a central plant alternative energy facility on the Fullerton College campus. The MOU will be limited as follows: (a) the scope is limited to the development of Design Documents for a Fullerton College alternative energy facility in the form of a central plant; (b) the amount due NORESKO for completing the scope of services described in the MOU is limited to an amount not to exceed \$270,000, (a) at all times during the MOU, NORESKO shall obtain and maintain insurance coverages, and (d) a Term of no greater than six months from the date of the MOU.

In the ensuing discussion, the Board recommended that 1) the contract language include a "fixed price" instead of a "not to exceed" amount for the construction of the plant; and 2) that an energy consultant be hired to represent the District's interests, review the final recommendations, validate assumptions, and to check the consistency of the ultimate bid.

Upon conclusion of a lengthy question and answer session with District staff and representatives from NORESKO, LLC, **the motion carried with Trustees Brown,**

**Lahtinen, McClanahan, Ontiveros, and Rice voting yes, Trustee Lacayo voting no, and the Student Trustees' advisory votes.**

At such time as District staff has concluded that the terms of an energy services contract for the alternative energy facility at Fullerton College are mutually acceptable to the District and NORESCO, and are in the best interest of the District, in accordance with Government Code §4217.12, District staff shall submit an item to be placed on the agenda for a regularly scheduled meeting of the District's Board of Trustees to consider whether anticipated cost for energy under the alternative energy facility is less than through Southern California Edison.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the Memorandum of Understanding with NORESCO on behalf of the District.

**Item 3.n:** Upon clarification on the necessity for the redesign, it was moved by Trustee Jeff Brown and seconded by Trustee Manny Ontiveros to amend the architectural agreement with Flewelling & Moody to include the re-design of the construction of the Fullerton College Maintenance & Operations Building Berkeley North and the design of construction of the Auto Shop for a fee not to exceed 8% of the construction costs.

During discussion, it was suggested that a summary be publicized identifying additional costs involved in responding to requests from the City of Fullerton, as well as from residents, related to the Maintenance & Operations Building and the Auto Shop. Upon conclusion of discussion, the **motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

**Item 3.o:** It was moved by Trustee Molly McClanahan and seconded by Student Trustee Karen Johnson that the Board authorize a \$2,500 monetary contribution to the Community College League of California in support of the review of functions and operations of the State Chancellor's Office for California Community Colleges.

During discussion, the Board requested a list from the Community College League of California identifying the community college districts that contributed to this project and a legal justification for the voluntary contribution. Upon conclusion of discussion, the **motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

**INSTRUCTIONAL SERVICES:**

**Item 4.a:** By the block vote, authorization was granted to accept new revenue and to make adjustments to expenditure and revenue budgets. It is further requested that resolutions be adopted to accept revenue, adjust the budgets, and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308. Authorization is further requested for the Vice Chancellor, Finance and Facilities, and the

District Director Fiscal Affairs to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

SITE	PROJECT NAME	LENGTH OF CONTRACT	TOTAL CONTRACT	AUTHORIZED SIGNATORIES ON BEHALF OF DISTRICT
FC	Grant Agreement for Fullerton College Child Development Center for California Nutrition Network Program	10/01/03–9/30/04	\$143,755	<u>For the agreements and any amendments to modify the agreement, and any related documents:</u> Chancellor or Vice Chancellor, Finance and Facilities and <u>for any related documents:</u> District Director, Fiscal Affairs
FC/CC	Grant Agreement for Fullerton and Cypress College for the Tech Prep Program	7/1/03 – 6/30/04	\$167,000	<u>For the agreements and any amendments to modify the agreement, and any related documents:</u> Chancellor or Vice Chancellor, Finance and Facilities and <u>for any related documents:</u> District Director, Fiscal Affairs
FC	Grant Agreement for Fullerton College Math & Science Department for MESA Community College Program	7/01/03–12/31/04 (Extended thru 12/31/04)	\$119,398	<u>For the agreements and any amendments to modify the agreement, and any related documents:</u> Chancellor or Vice Chancellor, Finance and Facilities and <u>for any related documents:</u> District Director, Fiscal Affairs

**Item 4.b:** By the block vote, authorization was granted for the Fullerton College Associated Students and Inter-Club Council to co-sponsor a Commencement Reception on Wednesday, May 26, 2004, at a cost not to exceed \$1600 for refreshments, live entertainment and decorations for approximately 1500 guests.

Further authorization was granted for the College President to execute any agreements on behalf of the District.

**Item 4.c:** By the block vote, authorization was granted for the Fullerton College Physical Education Division optional, out-of-country field trip to Roatan and Utila, the Caribbean, July 24 - 30, 2004, with students paying their own expenses.

**Item 4.d:** Upon clarification on the cost to the District, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Molly McClanahan to grant authorization for the Fullerton College Television Production class' optional, out-of-state field trip to Las Vegas, Nevada to attend the National Association of Broadcaster Convention, April 19-21, 2004, with instructor and students covering their own accommodations. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

**Item 4.e:** By the block vote, authorization was granted for Fullerton College to accept the following donations:

To the Technology and Engineering Division from George Bean of Irvine, one complete set of "Sweets Catalogs" to be used in the Construction Technology Department classroom.

To the Technology and Engineering Division from Mike Knee of Capistrano Beach, 10,000 lbs. of scrap structural steel to be used in the Welding Department classroom.

To the Library from Eli Pozenov of Fullerton, 200 art books to be placed in the Library for student use.

To Fullerton College, the monetary donations of \$150 from Fullerton Community Bank in Fullerton and \$500 from tBP Architecture of Newport Beach to the 90<sup>th</sup> Anniversary Gala to be held at a future date.

**Item 4.f:** By the block vote, authorization was granted for the Fullerton Associated Students, Inter-Club Council, and Department of Student Affairs to sponsor a Festival of Diversity during the campus-approved "College Hour" on Thursday, April 29, 2004, at a cost not to exceed \$3,000 for an appreciation luncheon for approximately 750 staff and students.

Further authorization was granted for the College President to execute any agreements on behalf of the District.

**Item 4.g:** By the block vote, authorization was granted for the Fullerton College summary of curriculum additions, deletions, and changes, effective fall 2004.

(See Supplemental Minutes #916 for a copy of the summary of curriculum additions, deletions, and changes.)

**Item 4.h:** By the block vote, authorization was granted for the following Cypress College fee changes, effective fall 2004:

**NURS 190 C Intro Nursing Concepts (fee)**

From: \$19.00 Laboratory Fee – Payable at Registration

To: \$20.00 Laboratory Fee – Payable at Registration

**NURS 192 C Fundamentals of Nursing (fee)**

From: \$19.00 Laboratory Fee – Payable at Registration

To: \$20.00 Laboratory Fee – Payable at Registration

**Item 4.i:** By the block vote, authorization was granted for the Cypress College Forensics Team to compete at the American Readers Theater Association State Conference/Tournament, April 29-May 2, 2004 at William Rainey Harper College in Palatine, Illinois at a cost not to exceed \$600 each for four students and one faculty member.

**Item 4.j:** By the block vote, authorization was granted for expenditures related to advisory and planning meetings for the Cypress College CARE/CalWORKs Advisory Committee throughout the 2004-05 academic year at a cost not to exceed \$3,000 for, but not limited to, postage, refreshments, supplies, and promotional materials.

Further authorization was granted for the Cypress College President to execute agreements on behalf of the CARE/CalWORKs Advisory Committee.

**Item 4.k:** By the block vote, authorization was granted for expenditures related to the Cypress College Student Support Services Student Success Conference, workshops and motivational events during the 2004-05 academic year at a cost not to exceed \$6,000 for, but not limited to, postage, lunch, supplies, and informational materials.

Further authorization was granted for the Cypress College President to execute agreements on behalf of the District for Student Success Conferences, workshops and motivational events.

**HUMAN RESOURCES:**

**Item 5.a:** By the block vote, authorization was given for the following academic personnel matters, which are within budget:

RETIREMENT

Purkiss, Christina

FC

English as a Second Language Instructor

Eff. 05/27/2004

PHASE-IN RETIREMENT

Berger, Ellen                    CC    Art Instructor  
 From: Fall Sem. 100%/Spring Sem. 100%  
 To:    Fall Sem. 100%/Spring Sem. 0%  
        Eff. 8/18/2004

NEW PERSONNEL

DeMarkey, Nina                CC    Dean, Social Sciences  
 12 month - 100% Contract  
 Range 25, Step A  
 Management Salary Schedule  
 Eff. 07/01/2004

LEAVE OF ABSENCE WITHOUT PAY

Williams, Susan                CC    Nursing Instructor  
 Personal Leave (25%)  
 Eff. 2004-2005 academic year

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2004 SPRING SEMESTER, TRIMESTER, SUMMER INTERSESSION

Ashcraft, William	FC	Column 1, Step 1
Berokoff, Tanya	FC	Column 1, Step 2
Bray, James	SCE	SCE Tuition Rate
Chavez-Appel, Mercedes	CC	Column 1, Step 1
Dobrotin, Mischa	SCE	SCE Tuition Rate
Dries, Eric	CC	Column 3, Step 1
Flores, Marcel	CC	Column 1, Step 2
Garcia, Amy	CC	Column 1, Step 1
Hearn, Donn	SCE	SCE Tuition Rate
Hebson, James	SCE	SCE Tuition Rate
Jones, Michele	CC	Column 1, Step 1
Jones, Michele	CC	Column 1, Step 1
Kruska, Cathleen	CC	Column 1, Step 1
Kumme, Hope	SCE	SCE Hourly Rate
Kumme, Hope	SCE	SCE Hourly Rate
Lee, Eduardo	SCE	SCE Tuition Rate
Mai, Timothy	FC	Column 1, Step 1
Martinez, Sandra	SCE	SCE Hourly Rate
McRoberts, Gary	FC	Column 3, Step 1

Miller, Phyllis	SCE	SCE Tuition Rate
Montero, Sasha	CC	Column 1, Step 2
Njoroge, Leah	SCE	SCE Hourly Rate
Randazzo, Victoria	CC	Column 2, Step 1
Rogers, Edward	SCE	SCE Tuition Rate
Salazar, Ximena	SCE	SCE Tuition Rate
Schmidt, Pamela	SCE	SCE Tuition Rate
Schultz, Denise	CC	Column 1, Step 1
Song, Shin	SCE	SCE Hourly Rate
Sueng, Su-Chen	SCE	SCE Tuition Rate
Thiel, Amy	SCE	SCE Hourly Rate
Thomas, Rick	CC	Column 2, Step 2
Tyler, Darcy	FC	Column 1, Step 1

<u>TEMPORARY</u>	<u>ACADEMIC</u>	<u>HOURLY-NONINSTRUCTIONAL-2004</u>	<u>SUMMER</u>
<u>INTERSESSION</u>			

Bedard, Donald	CC	Column 3	Hourly Counselor
Bedard, Dana	CC	Class D, Step 17	Hourly Counselor
Carter, Kelly	CC	Class C, Step 14	Hourly Counselor
Collins, Renee	CC	Class B, Step 9	Hourly Counselor
Cooper, Thomas	CC	Column 1	Hourly Counselor
DeMarkey, Nina	CC	Column 1	Hourly Counselor
Dooley, George	CC	Class E, Step 27	Hourly Counselor
Dugan, Michele	CC	Column 2	Hourly Counselor
Easton, Sharon	CC	Class B, Step 9	Hourly Counselor
England, Jean	CC	Class D, Step 8	Hourly Counselor
Ford, Regina	CC	Column 2	Hourly Counselor
Gabourie, Lillian	CC	Class E, Step 20	Hourly Counselor
Grantham, Robert	CC	Class D, Step 7	Hourly Counselor
Huerta, Phillip	CC	Column 1	Hourly Counselor
Jepson, Jane	CC	Class E, Step 10	Hourly Counselor
Laguna Ferinac, Renay	C	Class E, Step 7	Hourly Counselor
Lawson, Velia	CC	Class D, Step 22	Hourly Counselor
Mattson, Carol	CC	Class C, Step 7	Hourly Counselor
Michelle, Deborah	CC	Class B, Step 7	Hourly Counselor
Milburn, Joyce	CC	Column 1	Hourly Counselor
Mosqueda-Ponce, T.	CC	Class F, Step 27	Hourly Counselor
Nadell, Robert	CC	Column 3	Hourly Counselor
Nelson, Kristine	CC	Column 2	Hourly Counselor
Nordee, Tom	CC	Class D, Step 30	Hourly Counselor
Owens, Cynthia	CC	Class E, Step 21	Hourly Counselor
Patterson, Illa	CC	Column 1	Hourly Counselor

Payne, Alice	CC	Class C, Step 21	Hourly Counselor
Pelletier, Daniel	CC	Class C, Step 11	Hourly Counselor
Porter, Deidre	CC	Class B, Step 12	Hourly Counselor
Rossier, Roger	CC	Column 3	Hourly Counselor
Taylor, Regina	CC	Column 1	Hourly Counselor
Tyrrell, Don	CC	Class D, Step 42	Hourly Counselor
Veltman, Michael	CC	Column 2	Hourly Counselor
Vo, Denise	CC	Class C, Step 9	Hourly Counselor

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES-2004 SPRING SEMESTER, TRIMESTER

Doyle, Dannel	CC	Column 1, Step 1
Sandor, Katalin	FC	Column 1, Step 1
Wren, James	FC	Column 1, Step 1

STUDENT INTERNS WITHOUT PAY-2004 SPRING SEMESTER

Gunderson, Melissa	SCE	DSPS Program Eff. 03/12/2004-05/28/2004
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**Item 5.b:** By the block vote, authorization was given for the following classified personnel matters, which are within budget:

RESIGNATIONS

Estrella, Hugo	CC	Admissions & Records Technician (100%) Eff. 4/02/2004
Wyatt, Melanie	FC	Bookstore Assistant (100%) Eff. 3/04/2004

NEW PERSONNEL

Eng, Gregory	CC	Duplication Equipment Operator 12-month position (50%) Range 27, Step A Eff. 3/29/2004
Tran, Kimberly	CC	Financial Aid Technician 12-month position (100%) Range 36, Step B Eff. 4/26/2004



Extension of Temporary Assignment  
Eff. 4/01/2004 - 6/30/2004

Hays, Karen

FC Health Services Specialist (100%)

Temporary Decrease in Months Employed  
From: 10 months  
To: 9 months  
Eff. 6/01/2004 - 6/30/2004

Heredia, Ernesto

SCE Instructional Aide (35%)

Temporary Increase in Percent Employed  
From: 75% (Temporary)  
To: 100%  
Eff. 4/12/2004 - 6/30/2004  
7/01/2004 - 8/05/2004

Karim, Fawzia

FC Health Services Administrative Assist (100%)

Temporary Decrease in Months Employed  
From: 10.5 months  
To: 9.5 months  
Eff. 6/01/2004 - 6/30/2004

Mallacove, Marla

SCE Instructional Assistant/High School Lab (35%)

Temporary Increase in Percent Employed  
From: 35%  
To: 45%  
Eff. 3/16/2004 - 5/27/2004

McKinstry, Cathy

SCE Admissions & Records Technician (100%)  
Range 33, Step B (\$2,698)

Temporary Change in Assignment  
To: SCE Admissions & Rec Tech (20%)  
Range 33, Step B (\$540)  
SCE Evaluator (80%)  
Range 36, Step B (\$2,315)  
12-month position (100%)  
Eff. 3/15/2004 - 6/30/2004  
Eff. 7/01/2004 - 9/30/2004

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Rosillo, Zoila	FC	Instructional Assistant (50%)  Temporary Increase in Percent Employed From: 55% (Temporary) To: 85% Eff. 3/24/2004 - 5/17/2004
Vazquez, Federico	CC	Facilities Custodian I (100%) Range 27, Step E+10% Shift+5% Long (\$3,116)  Temporary Change in Assignment To: CC Facilities Custodian Coordinator II 12-month position (100%) Range 34, Step C+10% Shift +5% Long (\$3,342) Eff. 2/17/2004 - 2/18/2004 (8 hrs/day) 2/19/2004 (6 hrs), 2/20/2004 (8 hrs)

#### PROFESSIONAL GROWTH & DEVELOPMENT

Levy, Denise	SCE	Accounting Technician (100%) 1 <sup>st</sup> Increment (\$350) Eff. 7/01/2004
Roberson, John	CC	Painter (100%) 5 <sup>th</sup> Increment (\$350) Eff. 7/01/2004

#### LEAVES OF ABSENCE WITH PAY

Coggi, Anita	CC	Mailroom Clerk (100%) Military Leave Eff. 4/12/2004 - 4/16/2004 4/19/2004 - 4/23/2004 4/23/2004 - 4/30/2004
MacGill, Paulette	FC	Child Care Teacher I (100%) Family Medical Leave Eff. 4/14/2004 - 4/21/2004

VOLUNTEER PERSONNEL WITHOUT PAY

Ballard, Jan	FC	Student Affairs Office Eff. 4/01/2004 - 6/30/2004
Bushav, Phil	FC	Television Program Eff. 2/04/2004 - 5/28/2004
Jacobs, Kristi	FC	Tutoring Center Eff. 3/10/2004 - 5/17/2004
Miller, Justin	CC	Theater Television Production Eff. Spring, 2004
Nestor, James	CC	Theater Television Production Eff. Spring, 2004
Ng, David	FC	Men's Basketball Eff. Spring, 2004
Norman, Timothy	CC	EOPS Tutor Eff. 3/10/2004 - 6/30/2004
Petkovic, Rod	CC	Men's Soccer Eff. 2003-2004 school year
Rossi, Patrick	CC	Women's Soccer Eff. 2003-2004 school year
Sabet, David	CC	Men's Soccer Eff. 2003-2004 school year
Sarfaraz, Nasser	CC	Men's Soccer Eff. 2003-2004 school year
Yoon, Hannah	FC	Tutoring Center Spring, 2004

**Item 5.c:** By the block vote, authorization was given for the following Professional Experts and Independent Contractors to perform various services as indicated:

PROFESSIONAL EXPERTS

Brown, Anthony	CC	Technical Expert II, Not to Exceed \$1680 Enhancing Student Success Level C, Eff: 04/14/04 to 06/30/04
Chapman, Mike	CC	Project Expert, Not to Exceed \$2,000 Assistant Baseball Coach Level A, Eff: 03/22/04 to 05/28/04
Costantino, Joseph	SCE	Project Manager TDI Website Development/Marketing Project Level C, Eff: 03/23/04 to 06/30/04
Del Fante, Ernie	FC	Technical Expert II Clinician Level C, Eff: 04/02/04 to 04/03/04
Eggan, Meredith	CC	Project Manager Clothing Program - SCE Level C, Eff: 03/29/04 to 06/27/04
Foy, Tami	AC	Technical Expert II Instructional Resources Trainer Level C, Eff: 02/09/04 to 06/18/04
Gallagher, Loretta	FC	Technical Expert II Massage Tech I & II Level C, Eff: 03/10/04 to 06/30/04
Garvin, Jerry	FC	Technical Expert II Clinician Level C, Eff: 04/02/04 to 04/03/04
Green, Patricia	FC	Technical Expert II Training/ECE Classroom Improvements Level C, Eff: 03/31/04 to 06/30/04
Hunyadi, Nancy	SCE	Project Manager SCE Anaheim Culinary Coordinator Level C, Eff: 07/01/03 to 07/31/03

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Hunyadi, Nancy	SCE	Project Manager SCE Anaheim Culinary Coordinator Level C, Eff: 10/01/03 to 10/31/03
Hunyadi, Nancy	SCE	Project Manager SCE Anaheim Culinary Coordinator Level C, Eff: 01/01/04 to 01/31/04
Hunyadi, Nancy	SCE	Project Manager SCE Anaheim Culinary Coordinator Level C, Eff: 03/12/04 to 03/31/04
Johnson, John	FC	Technical Expert II Clinician Level C, Eff: 04/02/04 to 04/03/04
Kim, Monica	CC	Project Expert, Not to Exceed \$12,000 Brochures/Newsletter/Media Relations Writing Level A, Eff: 03/22/04 to 06/30/04
Leckrone, Erik	FC	Technical Expert II Clinician Level C, Eff: 04/02/04 to 04/03/04
Lewerenz, Shirley	SCE	Project Manager Computer/Internet Center - SCE Level C, Eff: 03/29/04 to 06/27/04
Linahon, James	FC	Technical Expert II Clinician Level C, Eff: 04/02/04 to 04/03/04
McNamara, Ray	FC	Technical Expert II Clinician Level C, Eff: 04/02/04 to 04/03/04
Mejia, Jill	SCE	Not-For-Credit Instr II Facilitator for the Strategic Planning Retreat Level C, Eff: 03/25/04 to 05/14/04
Nordquist, Douglas	FC	Technical Expert I Fullerton College Cross Country/Track and Field Program

		Level B, Eff: 03/24/04 to 06/30/04
Orozco, Luciano	CC	Technical Expert II Advanced Transportation Level C, Eff: 03/10/04 to 06/01/04
Pasqual, Robin	SCE	Technical Expert II Medical Assistant VTEA Project Level C, Eff: 03/08/04 to 06/20/04
Perry, Ron	FC	Technical Expert II Coordinator of Music Festivals Level C, Eff: 04/02/04 to 06/30/04
Randle, Milton	FC	Project Manager Interim Title V Director Level C, Eff: 03/27/04 to 04/30/04
Rocha, Fred	SCE	Project Manager Data Processing Program - SCE Level C, Eff: 03/29/04 to 06/27/04
Rocha, Fred	SCE	Project Manager Coordinating SCE Technical Team Level C, Eff: 03/29/04 to 06/27/04
Shew, Roger	FC	Technical Expert II Clinician Level C, Eff: 04/02/04 to 04/03/04
Shoukair, Monica	FC	Technical Expert II Massage Tech I & II Level C, Eff: 03/10/04 to 06/30/04
Simpson, Riccardo	CC	Project Expert, Not to Exceed \$255 English Tutorial Service Level A, Eff: 03/24/04 to 06/30/04
Stewart, Richard	SCE	Technical Expert II EL Civics Curriculum Development Level C, Eff: 02/18/04 to 04/27/04

Street, John	SCE	Project Coordinator ABE Program Development Level B, Eff: 03/24/04 to 06/30/04
Thomas, Carri	FC	Technical Expert II Massage Tech I & II Level C, Eff: 03/10/04 to 06/30/04
Thong, Nary	CC	Project Expert, Not to Exceed \$5,000 Surveys to Assess on Campus Climate and Instructional Quality Level A, Eff: 02/23/04 to 06/25/04
Waechter, Carol	CC	Technical Expert II, Not to Exceed \$7,300 Supplemental Instruction Supervisor Level C, Eff: 01/07/04 to 05/31/04

**Item 5.d:** By the block vote, authorization was given to employ the following hourly personnel for the dates indicated and contracting out of the following specialists for the EOPS and Disabled Student Centers in accordance with the Agreement between the District and CSEA:

(See Supplemental Minutes #916 for a listing of hourly personnel.)

**Item 5.e:** By the block vote, the Board received the initial proposal for a successor agreement submitted by the California School Employees Association (CSEA), and set a public hearing on this proposal for April 27, 2004.

**Item 5.f:** By the block vote, the Board received the initial proposal for a successor agreement to the CSEA contract submitted by the District, and set a public hearing on this proposal for April 27, 2004.

#### **GENERAL:**

**Item 6.a:** It was moved by Trustee Manny Ontiveros and seconded by Trustee Molly McClanahan that the Board mark its ballot for the California Community College Trustees Board of Directors Election as follows: Edward C. Ortell, Charles Meng, Jeanette Mann, Paul Fong, Kay Albiani, Marie Kiersch, Donald L. Singer, Walter G. Howald, Rebecca J. Garcia, and Anita Grier. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

**Item 6.b:** It was moved by Trustee Otto Lacayo and seconded by Trustee Leonard Lahtinen that the Board re-adopt Board Policy 2015, Student Members. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

**CLOSED SESSION:** At 8:40 p.m., Board President Nancy Rice adjourned the meeting to closed session per the following sections of the Government code:

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES, - Employee Organization: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.**

**Per Section 54957: PUBLIC EMPLOYEE PERFORMANCE EVALUATION - CHANCELLOR.**

**Per Section 54945.8: CONFERENCE WITH REAL PROPERTY NEGOTIATOR Rod Fleeman, Vice Chancellor, Finance & Facilities, regarding:**

<b>Property:</b>	<b>1830 W. Romneya Drive Anaheim, CA 92801</b>
<b>Negotiating Parties: Under Negotiation:</b>	<b>Summit Career College Terms and Conditions</b>

<b>Property:</b>	<b>1830 W. Romneya Drive Anaheim, CA 92801</b>
<b>Negotiating Parties: Under Negotiation:</b>	<b>Anaheim City School District Terms and Conditions</b>

<b>Property:</b>	<b>1830 W. Romneya Drive Anaheim, CA 92801</b>
<b>Negotiating Parties: Under Negotiation:</b>	<b>New Hope School Terms and Conditions</b>

**RECONVENE OPEN SESSION:** At 10:40 p.m., Board President Nancy Rice reconvened the meeting in open session.

**ADJOURNMENT:** At 10:42 p.m., it was moved by Trustee Molly McClanahan and seconded by Trustee Jeff Brown to adjourn the meeting. **Motion carried unanimously.**

Otto Lacayo, Secretary

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Board of Trustees