

APPROVED

MINUTES OF THE
REGULAR MEETING OF THE BOARD OF TRUSTEES
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

April 9, 2002

1. The Board of Trustees of the North Orange County Community College District met for the Regular Meeting on Tuesday, April 9, 2002, at 5:30 p.m. at the District Education Center Board Room.

Board President Manny Ontiveros called the meeting to order at 5:30 p.m. Susan Clifford led the Pledge of Allegiance to the Flag.

2. **Trustee Roll Call** - Present: Jeff Brown, Leonard Lahtinen, Molly McClanahan, Donna Miller, Manny Ontiveros, Nancy Rice and Student Trustee Israel Dawson. Trustee Otto Lacayo arrived at 5:35 p.m. Absent: Student Trustee Michael Robbe.
3. **Resource Personnel Present:** Jerome Hunter, Chancellor; Michael Viera, President, Fullerton College; Margie Lewis, President, Cypress College; Gary McGuire, Provost, School of Continuing Education; Rod Fleeman, Vice Chancellor, Finance & Facilities; Steve Duncan, District Director, Personnel Operations, Human Resources; Donna Hatchett, District Director, Public Affairs; Chris Terry, representing the District Management Association; Jesse Saldana, representing the Cypress College Academic Senate; Bob Berryhill, representing the Fullerton College Faculty Senate; Andrea Sibley-Smith, representing the School of Continuing Education Academic Senate; Barbara Bennett, representing United Faculty; Abel Soto, representing CSEA; Tony Papavero, representing Adjunct Faculty United; Chapter #167; Violet Ayon, Recording Secretary.
4. **Other Administrators and Employees Present:** Ron Beeler, Jean Guyton, Dorothy Owens-Whitehurst, Tom Wallace, and Fred Williams from the District Education Center; Susan Clifford, Adam O'Connor, Janet Portolan, Karen Rose, and Pat Spencer from Fullerton College; Heather Brown, Nancy Byrnes, Karen Cant, Pat Humpres, and Mike Kasler from Cypress College; Tom Parisi and Greg Schultz from the School of Continuing Education.
5. **Comments: Members of the Audience:** There were no comments from the audience.
6. **Block Vote Approval:** It was moved by Trustee Nancy Rice and seconded by Trustee Leonard Lahtinen to approve by block vote the following items:

Finance and Facilities: 3.a, 3.c, 3.d, 3.e, 3.g, 3.j, 3.k,

Instructional Services: 4.a, 4.c, 4.d, 4.e, 4.f, 4.g, 4.h, 4.i, 4.j
 Human Resources: 5.a, 5.b, 5.c, 5.d

Motion carried unanimously, including the Student Trustee's advisory vote.

7. Reports:

- A. As a part of the Chancellor's Report, Dr. Hunter extended his congratulations to Donna Hatchett as a 2002 PRO Award winner and to Margie Lewis for being selected as the CCCCSO Outstanding President.

Dr. Hunter reported that the bond Citizens Oversight Committee is in the process of being established and suggested advertising vacancies on this committee in order to attract as many candidates as possible. He also reported that the District Foundation Board has been meeting in order to fulfill legal requirements associated with contributions to the Foundation in support of the capital outlay bond campaign. Dr. Hunter announced that a state bond for \$25.6 billion bond will be placed on the November 2002 election ballot and a \$3 billion state bond will be placed on the March 2004 election ballot. If the state bond were to pass, it would benefit the District's projects for the Learning Resource/Library Centers at Fullerton College and Cypress College

- B. **Gary McGuire**, Provost of the School of Continuing Education (SCE), **Margie Lewis**, Cypress College President, and **Michael Viera**, Fullerton College President, reported on activities in their respective areas.

As a part of Dr. Viera's report, Dr. Susan Clifford introduced new manager Karen Rose, Director of Special Projects at Fullerton College.

Dr. Lewis introduced new manager Heather Brown, Cypress College Institutional Researcher and commended Albert Miranda, Cypress College Director, Physical Plant/Facilities, on being selected as the recipient of the CCCCSO Above and Beyond Award.

8. Comments:

- A. **Abel Soto** requested the board's consideration of adopting a resolution acknowledging CSEA week, May 19-25, 2002. Mr. Soto was informed that the resolution has already been scheduled for the Board meeting of April 23, 2002, and that this is an annual recurring board agenda item.

B. **Trustee Leonard Lahtinen** reported on the reception that the Orange County college districts and universities are hosting to honor Orange County Superintendent of Schools William Habermehl.

9. **Minutes:** It was moved by Trustee Molly McClanahan and seconded by Trustee Nancy Rice to accept as submitted the minutes of the Regular Board meeting held on March 26, 2002. **Motion carried unanimously, including the Student Trustee's advisory vote.**

FINANCE AND FACILITIES

10. **Item 3.a:** By the block vote, authorization was granted to ratify purchase order numbers P0006101 through P0006887 through March 26, 2002, totaling \$1,921,885.52 and check numbers C0001988 through C0002245, totaling \$204,709.98 and check numbers A0013901 through A0013954, totaling \$9,443.85 and check numbers F0076184 through F0076531, totaling \$645,138.79 and check numbers V0025784 & V0025805 totaling \$1,555.00 and check numbers 88033130 through 88040808, totaling \$5,713.319.12 from March 1, 2002, through March 31, 2002.
11. **Item 3.b:** Upon distribution of revised agenda item 3.b and clarification on a few projects, it was moved by Trustee Molly McClanahan and seconded by Trustee Nancy Rice to acknowledge and accept the North Orange County Community College District 2004/05-08/09 Five Year Construction Plan, 2004-05 First State-Funding Year, prepared and submitted in compliance with California Education Code 81800, et al., and the California Community Colleges Chancellor's Office directives and submittal deadline of May 1, 2002. **Motion carried unanimously, including the Student Trustee's advisory vote.**

Further authorization was granted to adopt Resolution No. 01/02-10 to approve the submittal of two Final Project Proposals (FPPs), 2004-05 First State-Funding Year, to the State Chancellor's Office for projects: Repair Piazza-Infrastructure at Cypress College and Classroom/Faculty Office Building at Fullerton College. Both FPPs to accompany the 2004/05-2008/09 Five Year Construction Plan due to the State Chancellor's Office on or before May 1, 2002.

Resolution adopted (See Supplemental Minutes #872).

12. **Item 3.c:** By the block vote, authorization was granted to approve Amendment #3 of the agreement with Infotox Inc. for consulting and inspection services for on-going projects that require asbestos removal throughout the District. Amendment #3 will effectively extend the date of the agreement from December 31, 2001 through June 30, 2002.

Further authorization was granted for the District Director of Purchasing to execute Amendment #3 to the agreement on behalf of North Orange County Community College District with Infotox Inc.

13. **Item 3.d:** By the block vote, authorization was granted to award Base Bid #1, as noted below for PW0102-204, Fire Hydrant Back Flow Valve Replacement at Fullerton College to Atlas Allied, Inc., as the lowest responsive and responsible bidder, and issue the agreement as follows:

Base Bid #1

To provide labor and materials for replacement of fire hydrant back flow valves at Fullerton College in accordance with the specifications and drawings included in the bid documents.

Total \$34,900.00

14. **Item 3.e:** By the block vote, authorization was granted to enter into an agreement with Pro Mechanical Corporation to repair the chiller line leaks at Cypress College, at a cost not to exceed \$22,000.

Further authorization was granted for the Director of Purchasing to execute the agreement on behalf of the District.

15. **Item 3.f:** Upon clarification on the surplus of personal computers and related equipment, it was moved by Trustee Jeff Brown and seconded by Trustee Molly McClanahan to enter into an agreement with the General Auction Company to conduct an auction for the sale of surplus and obsolete supplies and equipment on April 27, 2002, at their location, 13804 Shoemaker Avenue, Norwalk, CA. The auction company will collect the gross proceeds from the sale; the proceeds will be split 75% to the District and 25% to the auction company. Further authorization is requested for the District Director of Purchasing to execute the contract on behalf of the District. **Motion carried unanimously, including the Student Trustee's advisory vote.**

16. **Item 3.g:** By the block vote, authorization was granted to approve Change Order Number One for Bid PW 0102-208, Theater Stage Rigging Replacement at Cypress College to C. A. Granger Construction, Inc. as follows:

Change Order Number One

Item Number One To install and replace the numerous twistlock electrical connectors to the stage pin connector at a cost not to exceed \$36,176.

Item Number Two To extend the contract days by 15 calendar days from 120 to 135 calendar days.

Further authorization was granted for the District Director of Purchasing to execute the agreement on behalf of the District.

17. **Item 3.h:** Upon clarification on the change order amount, it was moved by Trustee Jeff Brown and seconded by Trustee Donna Miller to approve Change Order Number One for Bid PW 0102-212, Cypress College Piazza Renovation to Richard M. Lane Company as follows:

Change Order Number One

Item Number One To sawcut spalled concrete at slab to wall transition adjacent to the seismic joint at a cost not to exceed \$3,417.

Item Number Two To fill void with 6" Sika grout over existing foam backing and recess grout and upon cure, seal joint with Sika2C Urethane-Sealant at a cost not to exceed \$2,764.
Motion carried unanimously, including the Student Trustee's advisory vote.

Item Number Three To install an additional architectural joint, sawcut each end of the area at a cost not to exceed \$7,043.

Item Number Four Increase the contract by \$15,000 from \$105,675 to \$120,675.

Item Number Five To extend the contract days by 5 calendar days from 60 to 65 calendar days.

Further authorization was granted for the District Director of Purchasing to execute the agreement on behalf of the District.

18. **Item 3.i:** Upon review of the budget adjustments, it was moved by Trustee Molly McClanahan and seconded by Trustee Jeff Brown to accept new income and to make adjustments to expenditure and revenue budgets that net \$721,113 for the Fullerton and Cypress College CalWORKS, TANF, and VTEA programs, the Cypress College EOPS, CARE, and Transfer Articulation programs, the School of Continuing Education DSP&S and Non-Credit Matriculation programs and the District TTIP and Instructional Equipment funds. Further authorization was granted that a resolution be adopted to accept income,

adjust the budgets, and authorize expenditures within the General Fund and the Student Financial Aid Fund, pursuant to the California Code of Regulations, Title 5, Section 58308. **Motion carried unanimously, including the Student Trustee's advisory vote.**

Resolution adopted (See Supplemental Minutes #872).

19. **Item 3.j:** By the block vote, authorization was granted to enter into an agreement with PlanNet Consulting Services to provide complete relocation services of all computer systems and technology from the District Information Services building to the North Orange County Community College District Anaheim Campus at a cost not to exceed \$20,085. The contract will commence April 10, 2002, through October 31, 2002.

Further authorization was granted for the Vice Chancellor Finance and Facilities to execute the agreement with PlanNet Consulting Services.

20. **Item 3.k:** By the block vote, authorization was granted to enter into an agreement with SCT, to provide technical services to include the monitoring of the Finance Module, Human Resources Module and its operating characteristics in the Banner system, propose needed changes, upgrades, and adjustments as necessary. SCT staff will coordinate with Finance, Human Resources, and Information Services staff to assist in or implement the needed changes. The cost for these technical services is a fixed cost of \$25,000 equivalent to the labor rate of \$102 per hour for eight weeks.

The contract will commence on April 10, 2002, through June 5, 2002. Travel expenses associated with these technical services are not billable as proposed by SCT.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the agreement with SCT Software and Technology Services, Inc.

21. **Item 3.l:** Upon clarification on the future telephone service change throughout the District, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Manny Ontiveros to participate in the California Multiple Award Schedules (CMAS), Contract 3-01-58-0035P, with Expanets for an amount not to exceed \$390,000, to purchase and install the telephone PBX, Voice Mail System, Call Accounting system and telephone sets for the Anaheim campus.

Further authorization was granted to utilize CMAS for the future purchase of all telephone equipment/peripherals and related services. The contract for services commences April 10, 2002, through October 31, 2002.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the contract on behalf of the District. **Motion carried unanimously, including the Student Trustee's advisory vote.**

- 22. **Item 3.m:** It was moved by Trustee Molly McClanahan and seconded by Trustee Leonard Lahtinen to enter into an agreement with the City of Cypress Recreation and Parks District for the joint renovation and use of the Cypress College tennis courts. The agreement will be for a five-year term including three additional terms of five years each if both parties agree. Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the agreement on behalf of the District. **Motion carried unanimously, including the Student Trustee's advisory vote.**

INSTRUCTIONAL SERVICES

- 23. **Item 4.a:** By the block vote, authorization was granted to accept grant funds, transfer funds and/or enter into agreements, adopt resolutions to accept new income, establish budgets, and authorize expenditures within the General Fund, pursuant to the California Code of Regulations, Title 5, Section 58308, as follows:

SITE	PROJECT NAME	LENGTH OF CONTRACT	TOTAL CONTRACT	AUTHORIZED SIGNATORIES ON BEHALF OF DISTRICT
FC	Cadena/ Transfer Center Dual Admission Pilot Program	2/20/02 to 6/30/02	\$4,629	<p><u>For the agreements and any amendments to modify the agreement, and any related documents:</u> Chancellor or Vice Chancellor, Finance and Facilities</p> <p><u>For any related documents:</u> District Director, Fiscal Affairs</p>

CC	Dual Admission Pilot Program	4/9/02 to 6/30/02	\$4,629	<p><u>For the agreements and any amendments to modify the agreement, and any related documents:</u> Chancellor or Vice Chancellor, Finance and Facilities</p> <p><u>For any related documents:</u> District Director, Fiscal Affairs</p>
SCE	Project SHINE	7/1/01 to 6/30/02	\$2,783	<p><u>For the agreements and any amendments to modify the agreement and any related documents.</u> Chancellor or Vice Chancellor, Finance and Facilities</p> <p><u>For any related documents:</u> District Director, Fiscal Affairs</p>

24. **Item 4.b:** Upon clarification on the need for retroactive approval, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Molly McClanahan to grant authorization for Christian Navarro of the Cypress College Forensics Team to attend the following out-of-state national competition:

Division/Program: Speech Communications Department Forensics Team Purpose: Participate in National Competition

Date: April 5-8, 2002

Destination: Peoria, Illinois

Transportation: Airplane

Cost: One individual will attend at a cost of \$604.00. Expenses include airfare, lodging, meals, and entry fee. All costs to be covered by the Forensics program budget.

Motion carried unanimously, including the Student Trustee's advisory vote.

25. **Item 4.c:** By the block vote, authorization was granted for the summary of curriculum additions, deletions, and changes for Fullerton College, to be effective Fall 2002.

(See Supplemental Minutes #872 for a copy of the complete listing.)

26. **Item 4.d:** By the block vote, authorization was granted for the Fullerton College Extended Opportunities Program and Services (EOPS)/Cooperative Agencies Resources for Education (CARE) Program to host a Mother's Day Luncheon on May 10, 2002, for approximately 65 CARE students at a cost not to exceed \$850 for refreshments.
27. **Item 4.e:** By the block vote, authorization was granted to enter into an agreement with California State University Fullerton, Foundation Food & Vending Division (CSUF) for services to the Fullerton College Extended Opportunities Program & Services. CSUF shall provide appetizers and beverages for approximately 250 Fullerton College students and faculty participating in the Fullerton College Extended Opportunities Program and Services (EOPS) Faculty Appreciation Day on April 17, 2002, at a cost not to exceed \$2,000.00.

Further authorization was granted for expenditures not to exceed \$500 for supplies for the event. Additional authorization was granted for the College President to execute any contracts/agreements necessary on behalf of the District.

28. **Item 4.f:** By the block vote, authorization was granted for the Fullerton College Counseling & Student Development Department to host seven one-day Early Commitment events each Friday beginning April 19 through May 31, 2002. Approximately 840 seniors from local high schools will attend these events.

Further authorization was granted to provide for bus transportation for these students at a cost not to exceed \$2,700 and to host lunch at a cost not to exceed \$1,900.

29. **Item 4.g:** By the block vote, authorization was granted for the Fullerton College Music Department to conduct the following class/field trip:

Division/Class:	Fine Arts/98ST Music Department Special Topic #30947
Purpose:	Santa Fe Opera Class
Dates:	August 4-10, 2002
Destination:	Santa Fe, New Mexico
Faculty:	Bill Glassman, Instructor
Transportation:	Airlines, buses
Cost:	All costs to be paid by the students. Instructor's trip is self-paid.

30. **Item 4.h:** By the block vote, retroactive authorization was granted for Fullerton College to sponsor the KinderCaminata event on April 5, 2002. Support includes funding for Fullerton College from the following accounts: \$500.00 from the Chancellor; \$1000.00 from the Associated Student Body of Fullerton College; \$553.00 from the President of Fullerton College; and funding from the KinderCaminata Organizing Committee.

31. **Item 4.i:** By the block vote, authorization was granted for the Fullerton College Office of Marketing and Outreach to sponsor its 16th Annual High School Visitation Day on Wednesday, May 1, 2002, at a cost not to exceed \$13,500 for transportation, food and supplies, and to also sponsor its Third Annual Classified Appreciation Day event on Thursday, May 16, 2002, at a cost not to exceed \$1,500 for food, drinks, supplies and barbecue rental.

Further authorization was granted to enter into agreements with the Anaheim Union High School, Brea-Olinda Unified School, Fullerton Joint Union High School and Placentia-Yorba Linda Unified School districts to provide transportation to Fullerton College for their students and for the President of Fullerton College, or designee, to execute any necessary agreements on behalf of the District.

32. **Item 4.j:** By the block vote, authorization was granted for Cypress College to sponsor a Career Job Fair for Cypress College students on May 14, 2002, and to pay for related costs not to exceed \$700. The funds requested will be used to defray the cost of advertising, mailing, promotional items, and refreshments

HUMAN RESOURCES

33. **Item 5.a:** By the block vote, authorization was given for the following academic personnel matters, which are within budget:

RETIREMENT

Stock, Elena	FC	Cosmetology Instructor Eff. 12/31/2002
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NEW PERSONNEL

Coopman, Jennifer	CC	Mathematics Instructor First Year Probationary Contract Class B, Step 01 Eff. 08/16/2002-05/29/2003
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Morvan, Laurie	CC	Mathematics Instructor First Year Probationary Contract Class B, Step 01 Eff. 08/16/2002-05/29/2003
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Owens, Eunju Lee	CC	Mathematics Instructor First Year Probationary Contract
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Class B, Step 01
Eff. 08/16/2002-05/29/2003

Paek, Sylvia CC Mathematics Instructor
First Year Probationary Contract
Class B, Step 01
Eff. 08/16/2002-05/29/2003

Reid, Kathryn CC Music/Vocal Jazz Instructor
First Year Probationary Contract
Class B, Step 01
Eff. 08/16/2002-05/29/2003

CHANGE IN SALARY CLASSIFICATION

Girard-Corkum, Jerri FC Spanish Instructor (ADJ)
From: Grade 2 To: Grade 3
Eff. 08/17/2001

PAYMENT FOR INDEPENDENT LEARNING CONTRACTS - 2002 SPRING SEMESTER

Bark, Andrew	FC	\$10.00
Daniels, Joan	CC	\$10.00
Davidson, Deborah	FC	\$140.00
Davis, Mary Kay	CC	\$20.00
Dedic, James	CC	\$10.00
Freer, Carolee	CC	\$65.00
Hayner, William	FC	\$40.00
Glattly, Marilyn	CC	\$10.00
Grande, Jolena	CC	\$20.00
Herzog, Anna	CC	\$65.00
Majid, Rosalie	CC	\$140.00
Markley, Karen	FC	\$50.00
Mattson, Carol	CC	\$55.00
Martinez, Marciano	FC	\$50.00
Mazzaferro, Anthony	FC	\$20.00
Mercer, Robert	CC	\$220.00
Meyer, Susan	FC	\$10.00
Miller, Robert	FC	\$20.00
Miner, Deanna	CC	\$70.00
Parker, John	FC	\$20.00
Perez, Marie	FC	\$40.00

Piburn, Elizabeth	CC	\$5.00
Pope, Daniel	FC	\$10.00
Rosenberg, Stuart	CC	\$20.00
Schreiber-Smith, Nanci	FC	\$10.00
Scott, Erin	FC	\$10.00
Stephenson, Mimi	FC	\$10.00
Teipe, Emily	FC	\$30.00
VanRy, Michele	FC	\$10.00
Vega-Pritchett, Amy	CC	\$10.00

CANCELLATION OF SABBATICAL LEAVE

Cima, Alex	FC	Fine Arts Instructor Eff. 2002 Fall Semester
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL EFFECTIVE 2002 SPRING SEMESTER, SPRING TRIMESTER

Aranda, John	FC	Grade 1
Bastreri, R. Alex	FC	Grade 1
Bock, Gregory	CC	Grade 1
Brasov, Lois	SCE	SCE Hourly Rate
Britt, Albert	CC	Grade 2
Brunasso, Erica	FC	Grade 1
Cooper, Chelsea	SCE	SCE Hourly Rate
Delk, Gary	CC	Grade 1
Farhat, Joseph	CC	Grade 1
Gorman, Tricia	SCE	SCE Hourly Rate
Hildalgo, Melissa	CC	Grade 1
Hoffman, Marie	FC	Grade 1
Jackson, Trent	FC	Grade 2
Jones, Kris	CC	Grade 1
Joseph, Ida	SCE	SCE Hourly Rate
Kane, Linda	CC	Grade 1
Kurasawa, Kaori	SCE	SCE Hourly Rate
Lembke, Phyllis	FC	Grade 1
Lim, Joven	SCE	SCE Hourly Rate
Logalbo, Gary	FC	Grade 3
Manchanda, Uma	SCE	SCE Hourly Rate
Mofid, Kevin	CC	Grade 1
Mohr, Jenny	SCE	SCE Hourly Rae
Musso, Vanessa	CC	Grade 1
Njoroge, Leah	SCE	SCE Hourly Rate

Oldham, Lilia	SCE	Scce Hourly Rate
Pham, Tony	CC	Grade 1
Reed, Laura	SCE	SCE Hourly Rate
Rense, Laura	SCE	SCE Hourly Rate
Saldivar, Hector	SCE	SCE Hourly Rate
Semer, Lynn	SCE	SCE Hourly Rate
Snider, Craig	FC	Grade 1
Tusko, James	SCE	SCE Hourly Rate
Warren, Erin	SCE	SCE Hourly Rate
Weiss, Eileen	SCE	SCE Hourly Rate
Wheatley Welch, Janine	CC	Grade 3
Wynn, Debra	CC	Grade 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL EFFECTIVE 2002 SPRING SEMESTER

Moran, Maricela	SCE	Grade 2	Counselor
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TEMPORARY ACADEMIC HOURLY - SUBSTITUTES

Bigornia, Floyd	CC	Grade 1
Boyle, Brenda	CC	Grade 1
Elmqvist, Victoria	CC	Grade 1
Gonzales, Lisa	SCE	SCE Hourly Rate
Lee, Jenny	CC	Grade 1
Ogata, Stephanie	CC	Grade 1
Ramos, Jaime	CC	Grade 1
Wren, James	FC	Grade 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Wheatley Welch, Janine	CC	Supervising Dentist (DH Program) Grade 3 Lab Rate, PT Teaching Salary Schedule Eff. 2002 academic year
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VOLUNTEER PERSONNEL WITHOUT PAY-2002 SPRING SEMESTER

Hassan, Mustafa	CC	Assistant Coach, M/W Swimming & Diving
Roberts, Paul	CC	Assistant Coach, M/W Swimming & Diving
Sepel, Brian	FC	Drum Accompanist, Dance Department
Sloan, Joseph	FC	Anthropology Tutor, Tutoring Center

Tafoya, Michelle	FC	Assistant Coach, Badminton
Talleff, Jennifer	FC	Assistant, Health Services
Taylor, Matthew	CC	Assistant, Forensics
Wallace, Christian	FC	Psychology Tutor, Tutoring Center

34. **Item 5.b:** By the block vote, authorization was given for the following classified personnel matters, which are within budget:

NEW PERSONNEL

Oh, Tami	DIST	Risk Manager (Management Position) 12-month position (100%) Range 11, Step B Eff. 4/22/2002
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O'Neal, Rory	CC	SCE Microcomputer Specialist 12-month position (100%) Range 43, Step B Eff. 4/04/2002
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PROMOTION

Pauley, Gloria	WILS	Student Acct-Records Clerk/Secretary (100%) Ranges 28 & 31, Step E+5% Long (\$2,834)
	To:	WILS Student Accounting-Records Supervisor 12-month position (100%) Range 37, Step C+5% Long (\$3,078) Eff. 3/18/2002

VOLUNTARY CHANGE IN ASSIGNMENTS

Garcia, Cecilia	YL	Instructional Assistant (35%)
		Temporary Increase in Percent Employed From: 35% To: 45% Eff. 3/19/2002 - 5/30/2002

Nelson, Louella	CC	Administrative Secretary I (100%) Range 34, Step E (\$3,002)
		Extension of Temporary Assignment To: CC Executive Secretary III 12-month position (100%) Range 27C, Step B (\$3,365) Eff. 3/02/2002 - 3/31/2002

PROFESSIONAL GROWTH & DEVELOPMENT

Lee, Pat	DIST	Payroll Manager (100%) 4th Increment (\$400) Eff. 7/01/2002
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35. **Item 5.c:** By the block vote, authorization was given for the following Professional Experts and Independent Contractors to perform various services as indicated:

PROFESSIONAL EXPERTS

Acevedo, Daisy	CC	Technical Expert II Foster Care Education Level C, Eff: 03/22/02 to 06/30/02
Betterndorf, Richard	CC	Project Manger College of the Desert Level C, Eff: 01/02/02 to 06/30/02
Bowman, Tamara R.	CC	Technical Expert II Foster Care Education Workshops Level C, Eff: 03/14/02 to 06/30/02
Capps, Kelly	FC	Technical Expert II Advertising Graphic Design-Software Training Level C, Eff: 02/18/02 to 05/31/02
Cave, Douglas	FC	Technical Expert II Use of Force Training/Campus Safety Personnel Level C, Eff: 12/15/01 to 01/30/02
Chapman, Mike J.	CC	Project Coordinator Assistant Coach-Baseball Level B, Eff: 02/19/02 to 06/30/02

Clark, Lisa	CC	Technical Expert II VTEA Level C, Eff: 01/15/02 to 06/15/02
Crooks, Brian	FC	Project Expert Assistant Coach-Football Program Level A, Eff: 03/13/02 to 06/30/02
Croswell, Faith D.	FC	Technical Expert II Teacher Intern Program Level C, Eff: 03/01/02 to 06/30/02
Cyrkin, Sharon	CC	Technical Expert II Foster Care Education Workshops Level C, Eff: 03/14/02 to 06/30/02
Daiuto, David	SCE	Project Manager Develop Lab Images/Update & Deploy Software Level C, Eff: 03/25/02 to 04/05/02
Davies, Brian A.	FC	Project Expert Assistant Coach-Football Program Level A, Eff: 03/13/02 to 06/30/02
Earl, Colleen	SCE	Technical Expert II VTEA-Develop Vocational Computer Modules Level C, Eff: 02/25/02 to 05/31/02
Epstein, Kenneth	CC	Project Coordinator Assistant Coach-Baseball Level B, Eff: 02/19/02 to 06/30/02
Erickson, Donna	CC	Technical Expert II Foster Care Education Workshops Level C, Eff: 03/15/02 to 04/15/02
Glen, Todd	FC	Technical Expert II Advertising Graphic Design-Software Training Level C, Eff: 02/18/02 to 05/31/02
Greenhalgh, Mark	FC	Technical Expert II Spring 2002 Classroom Optimal Utilization

		Level C, Eff: 03/05/02 to 05/30/02
Guzek, Ron	FC	Technical Expert II Advertising Graphic Design-Software Training Level C, Eff: 02/18/02 to 05/31/02
Hall, Kathleen J.	CC	Technical Expert I Captioning/Realtime Project for Court Reporting Level B, Eff: 08/20/01 to 12/21/01
Higbie, Charles	FC	Technical Expert II Use of Force Training/Campus Safety Personnel Level C, Eff: 12/15/01 to 01/30/02
Jenerson-Madden, D.	FC	Technical Expert II Advertising Graphic Design-Software Training Level C, Eff: 02/18/02 to 05/31/02
Johnson, Kathi A.	SCE	Technical Expert II Articulation Project-ESL Level C, Eff: 02/25/02 to 05/31/02
Klentos, Gus	FC	Project Manager Math Tutoring for Final Exam Week Level C, Eff: 05/07/02 to 05/30/02
LeCompte, Joy	CC	Technical Expert I Captioning/Realtime Project for Court Reporting Level B, Eff: 08/20/01 to 12/21/01
Lewis, Carol	CC	Technical Expert II Multiple Intelligences & Multimedia Workshops Level C, Eff: 03/08/02 to 05/30/02
Lewis, David	FC	Technical Expert II Jazz Festival Food Concession Supervisor Level C, Eff: 04/01/02 to 04/21/02
Mahmood, Hassaan	FC	Technical Expert II Advertising Graphic Design-Software Training Level C, Eff: 02/18/02 to 05/31/02

Marshall, Patrick	SCE	Not-For-Credit Instr I UAW/LETC-AC DELCO (Fontana) Level B, Eff: 03/18/02 to 06/30/02
McMillan, Richard	FC	Technical Expert II Advertising Graphic Design-Software Training Level C, Eff: 02/18/02 to 05/31/02
Nauer, Kathleen	FC	Technical Expert II Advertising Graphic Design-Software Training Level C, Eff: 02/18/02 to 05/31/02
Nguyen, Phuong T.	SCE	Technical Expert II Workforce Trng/Assessment Ctr Career Couns Level C, Eff: 03/18/02 to 06/30/02
Portman, Sharon	FC	Technical Expert II Micrograde Training Program Level C, Eff: 03/11/02 to 06/30/02
Portman, Sharon	SCE	Technical Expert II Articulation Project-ESL Level C, Eff: 02/25/02 to 05/31/02
Register, Karen	CC	Technical Expert II Foster Care Education Level C, Eff: 05/08/02 to 06/30/02
Rheingold, Todd	FC	Technical Expert II Use of Force Training/Campus Safety Personnel Level C, Eff: 12/15/01 to 01/30/02
Robertson, Kelly	FC	Technical Expert II Use of Force Training/Campus Safety Personnel Level C, Eff: 12/15/01 to 01/30/02
Rocha, Fred	SCE	Project Manager Develop Lab Images/Update & Deploy Software Level C, Eff: 03/25/02 to 03/29/02
Sanabria, Rolando	FC	Project Manager Title V-Learning Communities

		Level C, Eff: 02/27/02 to 06/30/02
Savage, Stephen	SCE	Technical Expert II Workforce Trng/Assessment Ctr Career Couns Level C, Eff: 03/10/02 to 06/30/02
Sawyer, Sue	FC	Project Expert Official for Softball Games Level A, Eff: 03/13/02 to 06/30/02
Schulte, Paul B.	FC	Project Expert Assistant Coach-Football Program Level A, Eff: 03/13/02 to 06/30/02
Shelley, Kate	FC	Technical Expert II Advertising Graphic Design-Software Training Level C, Eff: 02/18/02 to 05/31/02
Sumner, Richard	FC	Technical Expert II Advertising Graphic Design-Software Training Level C, Eff: 02/18/02 to 05/31/02
Vincent, Susan	FC	Project Manager Title V-Student Response System Specialist Level C, Eff: 02/26/02 to 06/30/02
Warren, Erin	SCE	Project Manager Pharmacy Technician Training Prog Development Level C, Eff: 02/25/02 to 06/30/02
Willis, Michael	FC	Technical Expert II Use of Force Training/Campus Safety Personnel Level C, Eff: 12/15/01 to 01/30/02
Wren, James J.	FC	Project Expert Assistant Coach - Football Level A, Eff: 03/13/02 to 06/30/02

36. **Item 5.d:** By the block vote, authorization was given to employ the following hourly personnel for the dates indicated and contracting out of the following specialists for the EOPS and Disabled Student Centers in accordance with the Agreement between the District and CSEA:

SHORT- TERM, WORK-STUDY/WORK EXPERIENCE HOURLY

<u>NAME</u>	<u>LOCATION</u>	<u>DATES</u>	<u>RANGE/STEP</u>
Abmia, David D.	FC	03-12-02 to 06-30-02	A-3 WS
Bantigue, Glenn A.	FC	03-01-02 to 06-30-02	B-4 FTS
Barney, Lee M.	CC	03-19-02 to 06-16-02	A-3
Boucher, Erick A.	CC	02-11-02 to 06-30-02	A-3 FTS
Bristel, Renee	FC	03-01-02 to 06-30-02	B-4 FTS
Burns, Gracie L.	FC	03-14-02 to 06-30-02	35-E Retiree
Campbell, Joseph	FC	03-22-02 to 06-30-02	B-1
Carter, Jennifer M.	SCE	03-18-02 to 06-30-02	A-4 FTS
Castaneda, Christian	SCE	04-02-02 to 06-30-02	C-3
Chanthasiriphan, Patty	CC	02-25-02 to 06-30-02	A-3 FTS
Chaudry, Anas A.	FC	03-05-02 to 06-30-02	A-3 FTS
Chiang, Layne S.	FC	03-04-02 to 06-30-02	B-3
Crockett, Sean S.	FC	03-11-02 to 06-30-02	A-4 FTS
Cross, Joyce G.	FC	02-18-02 to 06-30-02	C-1
Dam, Niki V.	DEC	03-25-02 to 04-12-02	B-1
Diza, Nora L.	FC	03-20-02 to 06-16-02	A-3
Diza, Nora L.	FC	03-20-02 to 06-16-02	A-3
Doddy, Alicia M.	CC	03-04-02 to 06-02-02	C-2
Duverne, Jerry	FC	02-25-02 to 06-30-02	A-3 WS
Dyson, Jacqueline M.	CC	02-05-02 to 06-30-02	A-3 WS
Edgington, Kayleen R.	SCE	03-19-02 to 06-18-02	A-4
Espinoza, Jasmin	CC	02-27-02 to 06-30-02	A-3 WS
Fanning, Donna J.	FC	04-06-02 to 06-30-02	C-1
Fields, Sarita N.	FC	02-13-02 to 05-14-02	C-3
Forero, Constanza	FC	03-12-02 to 06-30-02	B-1 WS
Fricke, Deborah A.	CC	03-04-02 to 06-02-02	C-4
Furtado, Annaly P.	CC	03-04-02 to 06-30-02	B-2 FTS
Gill, Amanda M.	FC	03-25-02 to 06-25-02	B-4
Goodson, John M.	FC	03-22-02 to 06-30-02	B-1
Gregory, Deandre L.	FC	02-25-02 to 06-30-02	A-4 WS
Gunderson, Mark S.	SCE	03-07-02 to 06-05-02	B-2
Hara, Mitsuyo	CC	02-19-02 to 06-30-02	A-4 FTS
Hara, Mitsuyo	CC	02-25-02 to 06-30-02	B-2 FTS
Hawley, Jeffrey A.	FC	03-11-02 to 06-30-02	B-1
Hermen, Teri L.	CC	04-08-02 to 06-30-02	B-4
Hernandez, Ronald W.	FC	03-06-02 to 06-30-02	A-3 FTS
Hinojosa, Juan D.	CC	02-28-02 to 06-30-02	B-4 FTS
Hinson, Laurie J.	FC	04-18-02 to 06-30-02	B-2
Jones, Ahmed E.	SCE	02-25-02 to 06-30-02	A-4 FTS

Kha, Thuyduyen T.	CC	01-22-02 to 06-30-02	A-4 FTS
Kha, Thuyduyen T.	CC	01-22-02 to 06-30-02	B-2 FTS
Kirby, Milissa E.	CC	03-11-02 to 06-30-02	B-4 FTS
Le, Douglas M.	SCE	04-01-02 to 06-30-02	B-4
Lee, Katie J.	FC	04-03-02 to 06-30-02	B-4
Litzinger, Michelle M.	DEC	02-20-02 to 06-30-02	B-1 FTS
Maitlen, Sandra K.	DEC	03-18-02 to 03-31-02	C-3 HE
Maitlen, Sandra K.	DEC	04-01-02 to 05-01-02	19C-A Subst
Martinez, Rose	FC	03-05-02 to 06-30-02	C-2
Martin-Pogue, Kimberly A.	CC	02-19-02 to 05-19-02	A-4
Massey, Cynthia R.	CC	03-20-02 to 06-30-02	A-3 FTS
Mejia, Lynelle R.	FC	02-19-02 to 06-30-02	A-4 WS
Miller, Stephanie A.	SCE	03-01-02 to 06-30-02	B-4
Monte, Minerva A.	FC	03-20-02 to 06-30-02	C-4
Montenegro, Jeanne E.	CC	02-25-02 to 05-26-02	B-1
Morales, Jose R.	CC	03-04-02 to 06-30-02	B-4 FTS
Mosley, Amelia M.	CC	03-04-02 to 06-30-02	B-4 FTS
Muhammad, Rashad A.	FC	02-26-02 to 06-30-02	A-4 WS
Napper, Phelena J.	CC	02-03-02 to 06-30-02	B-4 FTS
Neff, Brenda L.	CC	03-19-02 to 06-30-02	A-3 FTS
Nguyen, Ba H.	FC	03-18-02 to 06-15-02	A-4
Nguyen, Field T.	FC	02-18-02 to 06-30-02	B-2
Noe, Roxanne E.	FC	02-18-02 to 06-30-02	B-4
Nou, Heng C.	SCE	03-18-02 to 06-16-02	B-4
Ortiz, Belinda	CC	02-23-02 to 02-23-02	B-4 WS
Padilla, Rachel R.	FC	02-18-02 to 06-30-02	B-1 FTS
Padilla, Rachel R.	FC	02-18-02 to 06-30-02	B-1
Pardoe, Thomas F.	CC	03-18-02 to 06-16-02	B-4
Parygin, Artem Y.	FC	02-14-02 to 06-30-02	A-4 FTS
Peelle, Jason W.	CC	01-22-02 to 06-30-02	B-3 FTS
Perry, Faith	CC	02-23-02 to 02-23-02	B-4 WS
Pham, Do A.	CC	03-11-02 to 06-30-02	A-3 FTS
Pham, Do A.	CC	03-11-02 to 06-30-02	B-2 FTS
Pham, Hoang-Oanh T.	FC	01-22-02 to 06-30-02	A-3 WS
Phan, Hau P.	CC	01-22-02 to 06-30-02	A-3 FTS
Ramirez, Jacob J.	FC	03-04-02 to 06-30-02	A-3 FTS
Reyes, DeAnn G.	CC	03-18-02 to 05-10-02	31-A Subst
Rodgers, Edwin A.	CC	02-01-02 to 05-01-02	B-1
Rosales, Evangelina	CC	02-25-02 to 06-30-02	B-2 FTS
Sacerio, Guido A.	CC	02-01-02 to 06-30-02	B-2 FTS
Saucedo, Miguel A.	SCE	01-14-02 to 06-30-02	A-4 FTS
Sciarrotta, Louis	FC	03-11-02 to 06-09-02	C-4
Singh, Luvy	FC	02-19-02 to 06-30-02	B-1 FTS

Sloan, Joseph G.	FC	03-06-02 to 06-30-02	A-3 FTS
Stokes, Theresa A.	FC	03-19-02 to 06-14-02	A-3
Sullivan, Sherry L.	CC	03-11-02 to 05-24-02	A-4
Talu, Serpil G.	CC	02-01-02 to 06-30-02	A-3 WS
Tanner, Janet D.	FC	03-11-02 to 06-30-02	A-4 FTS
Thompson, Triadigon L.	FC	03-04-02 to 06-30-02	A-3 WS
Tompkinson, Bruce C.	FC	03-04-02 to 06-30-02	B-1
Triefenback, Chris L.	SCE	03-18-02 to 06-11-02	B-4
Velo, Rebekha M.	FC	04-03-02 to 06-30-02	C-1
Villasenor, Christina M.	FC	03-04-02 to 06-02-02	C-1
Wijesinghe, Aruni N.	CC	01-22-02 to 06-30-02	C-2 FTS
Yuasa, Leanne T.	FC	03-04-02 to 06-30-02	B-1

TUTORS, INTERPRETERS, AND READERS

Bailey, Patricia A.	CC	03-04-02 to 06-30-02	B-2
Bandsma, Denise G.	FC	03-11-02 to 06-30-02	B-2
Dewitt, Connie A.	CC	02-05-02 to 06-30-02	D-4
Doorley, Cheryl A.	CC	02-27-02 to 06-30-02	D-1
Gallegos, Ramon C.	FC	02-28-02 to 06-30-02	B-4
Gill, Kim A.	FC	03-04-02 to 06-30-02	B-4
Helphand, Noreen K.	CC	01-22-02 to 06-30-02	A-4
Helphand, Noreen K.	CC	01-22-02 to 06-30-02	B-2
Li, Nuoshi	FC	03-06-02 to 06-30-02	B-2
Mai, Tien-Hoang L.	FC	02-18-02 to 06-30-02	B-3
Mata, Chimene M.	CC	02-26-02 to 06-30-02	C-1
Modha, Mala A.	CC	03-11-02 to 06-30-02	B-2
Moyer, Kyle	FC	03-11-02 to 06-30-02	A-3
Paskiet, Jeffry J.	FC	02-01-02 to 06-30-02	B-2
Phan, Hanh T.	CC	01-22-02 to 06-30-02	B-2
Yeh, Wayne	FC	03-21-02 to 06-30-02	A-4

GENERAL

37. **Item 6.a:** Upon review and discussion of the various candidates, it was moved by Trustee Molly McClanahan and seconded by Trustee Nancy Rice that the Board mark its ballot for the California Community College Trustees Board of Directors Election as follows:

Kay Albani from the Los Rios Community College District
Carolyn Batiste from the MiraCosta Community College District

Judi Beck from the Shasta-Tehama-Trinity Joint Community College District
 Lewis S. Braxton from the Merced Community College District
 Rebecca Garcia from the Cabrillo Community College District
 Anita Grier from the San Francisco Community College District
 William G. McGinnis from the Butte-Glenn Community College District
 Maxine Moore from the Victor Valley Community College District
 Charles D. Meng from the Napa Valley Community College District
 Walt Howald from the Coast Community College District
 Carole Currey from the Santa Monica Community College District

Motion carried with the following votes: Trustees Lacayo, McClanahan, Miller, and Rice voting yes and Trustees Brown, Lahtinen, and Ontiveros voting no.

38. **Item 6.b:** It was moved by Trustee Donna Miller and seconded by Trustee Molly McClanahan that the Board re-adopt Administrative Guide, Section 1006, BOARD OF TRUSTEES, Student member Selection Procedure Rights and Privileges. **Motion carried unanimously, including the Student Trustee's advisory vote.**
39. **Closed Session:** At 6:43 p.m., Board President Manny Ontiveros adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES, - Employee Organization: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54956.8 of the Government Code: CONFERENCE WITH REAL PROPERTY NEGOTIATOR.

Property:	4175 Fairmont Blvd. Yorba Linda, CA 92886
Negotiating Parties:	Rod Fleeman
Under Negotiation:	Terms and Conditions

Per Section 549556.95: LIABILITY CLAIM

Claimant:	Michele VanRy
Agency Claimed Against:	NOCCCD, et al

**Per Section 54957 PUBLIC EMPLOYEE PERFORMANCE EVALUATION:
CHANCELLOR**

40. At 8:25 p.m. Board President Manny Ontiveros reconvened the meeting in open session and reported the following action taken in closed session:

It was moved by Trustee Nancy Rice and seconded by Trustee Molly McClanahan to reject the claim for damages submitted by Michele Van Ry. **Motion carried unanimously.**

41. At 8:30 p.m., it was moved by Trustee Molly McClanahan and seconded by Trustee Donna Miller to adjourn the meeting. **Motion carried unanimously.**

Nancy Rice, Secretary
Board of Trustees