

APPROVED

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

March 22, 2005

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, March 22, 2005, at 5:30 p.m. in the Board Room at the Anaheim Campus.

Board President Molly McClanahan called the meeting to order at 5:33 p.m. Tom Wallace led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Jeff Brown, Leonard Lahtinen, Molly McClanahan, Nancy Rice, and Student Trustees Karen Johnson and Victoria Rizo. Trustee Otto Lacayo arrived at 6:16 p.m. Absent: Donna Miller and Manny Ontiveros.

RESOURCE PERSONNEL PRESENT: Margie Lewis, Acting Chancellor; Fred Williams, Interim Vice Chancellor, Finance & Facilities; Steve Duncan, District Director, Human Resources; Kathie Hodge, President, Fullerton College; Mike Kasler, Executive Vice President, Cypress College; Gary McGuire, Provost, School of Continuing Education; Christie Wallace Noring, Public Affairs Officer; Tom Wallace, Information Services; Karen Cant, representing the District Management Association; Michael Brydges, representing the Cypress College Academic Senate; Rolando Sanabria, representing the Fullerton College Faculty Senate; Lisa Campbell, representing United Faculty; Sam Russo, representing Adjunct Faculty United; Rick VanBeynen, representing CSEA; and Violet Ayon, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Ann-Marie Gabel, Dorothy Owens-Whitehurst from the District Offices; Jorge Gamboa, Jim Kennedy, Jennifer Perez, Julie Schoepf, Nesredin Turfu, and Chris Terry from the School of Continuing Education; Mike Burns, Andrea Hanstein, Lis Leyson, Carol Mattson, Bob Miranda, Adam O'Connor, and Alix Widner from Fullerton College; and Pat Humpres from Cypress College.

VISITORS: Elena Sarctsky of PFM Asset Management; School of Continuing Education Student Zulema Limon; and Ranesh P. Sharma.

COMMENTS: MEMBERS OF THE AUDIENCE: There were no comments from the public.

BLOCK VOTE APPROVAL: It was moved by Trustee Leonard Lahtinen and seconded by Trustee Jeff Brown that the following items be approved by block vote:

Finance & Facilities:	3.a, 3.b
Instruction Services:	4.a, 4.b
Human Resources:	5.a, 5.b

Motion carried unanimously, including the Student Trustees' advisory votes.

REPORTS:

- A. As a part of the **Chancellor's Report**, Valentina Purtell, Oscar Gamboa, and Carlos Gordillo conducted a presentation on the School of Continuing Education's English as a Second Language Family Literacy Program: Making a Difference in Our Community. The Family Literacy Program is a community-focused program, which uses civic and parenting lessons to teach English language skills. Highlights of the presentation outlined the impact the program has on the community; the curriculum offered; the flexibility of the curriculum schedule; support services such as counseling services and outreach services, which include mailers, house visits, community resource fairs, campus tours, and orientation/picture ID cards at the sites of elementary schools; civic participation; Spanish Literacy; the Latino Educational Attainment Project; well as quick facts about the program. As a part of the presentation, SCE students Araceli Reynoso, Maribel Rodriguez, Maria Flora Ayala, Sergio Cortez, Veronica Kara, and Zulema Limon shared their personal experiences with the program and how the program has enhanced their lives.

(See Supplemental Minutes #936 for a copy of the presentation.)

- B. Also included as a part of the Chancellor's Report, **Dr. Lewis** reported that Assembly Bill 1417 (Accountability Model) has been approved by the Board of Governors and includes revisions to be reflected in the May Revise, which should include \$31.4 million in state funding that was previously set aside until a model was agreed upon.

In addition, Dr. Lewis reported on the success of the "Hire Me" workshops, which focused on resume writing and interview skills for prospective employees to the District.

- C. **Dr. Gary McGuire**, Provost of the School of Continuing Education, **Dr. Kathie Hodge**, President of Fullerton College, and **Dr. Mike Kasler**, Executive Vice President of Cypress College, reported on activities in their respective areas. Drs. Kasler and Hodge noted the Accreditation Team visits at the colleges recently and await the teams' final recommendations.

COMMENTS:

- A. **Christie Wallace Noring** reported that the District Printing & Design Department in

conjunction with the Fullerton College Sports Information Department received silver and bronze Paragon Awards at the recent National Council of Marketing and Public Relations Conference.

- B. **Karen Cant** announced that a Joint Orange County Districts' Workshop will be held on "Management Strategies for Today's Community College Student" on April 8, 12:00 noon to 3:00 p.m. at the Crown Plaza Hotel in Garden Grove.
- C. **Michael Brydges** reported on the "Hire Me" workshops hosted at Cypress College.
- D. **Student Trustee Karen Johnson** reported on her attendance, along with other Cypress College students, at the "Day of Advocacy" with legislators in Sacramento . In addition, she reported the distribution of a brochure to all spring semester graduates encouraging their participation and invitation of their faculty to the Cypress College commencement ceremony.
- E. **Trustee Leonard Lahtinen** reported on his participation with the legislative visits by the Orange County Legislative Task Force. In addition, he requested clarification on the District's General Obligation Bonds refinancing. Fred Williams responded that due to the rising interest rates, it was decided to structure the refinancing for a less amount and yet still be able to maximize the dollars available for bond construction projects.

MINUTES: It was moved by Trustee Nancy Rice and seconded by Student Trustee Karen Johnson that the Board approve the minutes of the Regular Meeting of March 8, 2005. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

FINANCE & FACILITIES

Item 3.a: By the block vote, authorization was granted for the various change orders for the public works projects listed on the Change Order Request, with a cumulative total of \$118,811.99.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute each contractor agreement on behalf of the District.

Item 3.b: By the block vote, authorization was granted to award quotation PS32631, CNC Haas Mini Mill VMC Equipment for Fullerton College, to Machining Time Savers, Inc, at a cost of \$30,657.73, plus tax and shipping, for the Fullerton College Machine Technology Department.

Further authorization was granted for the District Director of Purchasing to execute the contract on behalf of the District.

Item 3.c: Upon clarification on the selection process for the investment advisor, the Investment Committee membership, and the firm’s fee proposal, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Nancy Rice to enter into an agreement with the firm of PFM Asset Management LLC for Investment Advisor service for an open-ended contract term with no expiration date but with a 30-day termination clause for any reason. The fee for the services will be based upon a staggering scale per dollar invested with the maximum rate being 14bps (Basis Points or .14%) charged. This fee is exclusive of any additional services desired by the District. **Motion carried unanimously by those members present, including the Student Trustees’ advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the agreement on behalf of the District.

INSTRUCTIONAL SERVICES

Item 4.a: By the block vote, authorization was granted to enter into an agreement with the Foundation for California Community Colleges in the amount of \$1,000 per month for a total amount of \$12,000 for the Fullerton College Referee and Student Technician Training Program for the period of September 30, 2004, through September 30, 2005.

The Board adopted the resolution to accept new revenue, establish budgets, and authorize expenditures within the General Fund, pursuant to the California Code of Regulations Title V, Section 58308.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, and the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

SITE	PROJECT NAME	LENGTH OF CONTRACT	TOTAL CONTRACT	AUTHORIZED SIGNATORIES ON BEHALF OF DISTRICT
FC	Grant Agreement for Fullerton College Automotive Department from the Foundation for California Community Colleges	9/30/04-9/30/05	\$12,000	For the agreements and any amendments to modify the agreement, and any related documents: Chancellor, Vice Chancellor, Finance and Facilities, or District Director, Fiscal Affairs

Item 4.b: By the block vote, authorization was granted for the following School of Continuing Education curriculum change, to be effective in the spring 2005 semester:

GENERAL

Item 6.a: It was moved by Trustee Nancy Rice and seconded by Trustee Jeff Brown that the Board adopt resolution 04/05-07, in support of Assembly Bill 982, which proposes revisions to Education Code Section 76355 that would allow the governing board to charge the health fee to students receiving Board of Governor's fee waivers. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

Item 6.b: It was moved by Trustee Nancy Rice and seconded by Trustee Jeff Brown that the Board receive as an information item the revised, updated Board Policy 3540, Sexual Assaults on Campus, and the correlating Administrative Procedure 3540, Sexual Assaults on Campus, and directed staff to place this item on the April 12, 2005, Board meeting agenda for action, thereby allowing the Board sufficient time for a first and second reading on policy matters. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

Trustee Leonard Lahtinen requested staff consideration of adding sections 3.0 and 4.0 from the administrative procedure into the board policy.

ADJOURNMENT: At 7:00 p.m., it was moved by Trustee Otto Lacayo and seconded by Trustee Jeff Brown to adjourn the meeting. **Motion carried unanimously.**

Jeffrey P. Brown, Secretary
Board of Trustees