

APPROVED

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

March 11, 2003

The Board of Trustees of the North Orange County Community College District met for the Regular Meeting on Tuesday, March 11, 2003, at 5:30 p.m. in the Board Room at the Anaheim Campus.

Board President Leonard Lahtinen called the meeting to order at 5:31 p.m. Fred Williams led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL - Present: Jeff Brown, Otto Lacayo, Leonard Lahtinen, Donna Miller, Manny Ontiveros, Nancy Rice and Student Trustees Briana Padilla and Dhruvin Shah. Absent: Molly McClanahan.

RESOURCE PERSONNEL PRESENT: Jerome Hunter, Chancellor; Rod Fleeman, Vice Chancellor, Finance & Facilities; Jeff Horsley, Vice Chancellor, Human Resources; Michael Viera, President, Fullerton College; Margie Lewis, President, Cypress College; Gary McGuire, Provost, School of Continuing Education; Donna Hatchett, District Director, Public Affairs; Jack Raubolt, District Director, Information Services; Karen Cant, representing the District Management Association; Andrea Sibley-Smith, representing the School of Continuing Education Academic Senate; Rolando Sanabria representing the Fullerton College Faculty Senate; Jesse Saldana, representing the Cypress College Academic Senate; Barbara Bennett, representing United Faculty; Shannon Ellis, representing CSEA, Chapter #167; Sam Russo, representing Adjunct Faculty United; Violet Ayon, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Ron Beeler, Steve Duncan, Beth Mooney, Dorothy Owens-Whitehurst, and Fred Williams from the District Office; Glenda Fries, Janet Portolan, Paul St. John, Pat Spencer, and Cindy Vyskocil from Fullerton College; Nancy Byrnes, Pat Ganer and Mike Kasler from Cypress College; Greg Schulz from the School of Continuing Education.

VISITOR PRESENT: CSUF Student Kristin Torres.

COMMENTS: MEMBERS OF THE AUDIENCE:

- A. **Glenda Fries**, from Fullerton College, thanked the Board for its support in moving the classified negotiations to the ratification process.

BLOCK VOTE APPROVAL: It was moved by Trustee Nancy Rice and seconded by Trustee Otto Lacayo to approve by block vote the following items:

Finance & Facilities:	3.a
Instructional Services:	4.a, 4.b, 4.c, 4.e, 4.f, 4.g, 4.h, 4.k, 4.l, 4.m
Human Resources:	5.c, 5.d

Motion carried unanimously, including the Student Trustees' advisory votes.

REPORTS:

- A. As a part of the **Chancellor's Report**, Chancellor Hunter extended his congratulations to Donna Hatchett on being selected the recipient of the D. Richard Petrizzo Career Service Award from the National Council for Marketing & Public Relations.
- B. Vice Chancellor Rod Fleeman, as a part of the **Chancellor's Report**, reported that there has not been any news recently from Sacramento regarding the state budget. Trustee Nancy Rice stated she had heard that the Assembly voted to recommend for full approval the last iteration of the budget proposal, and it is anticipated that the Governor will approve it.
- C. Also as part of the **Chancellor's Report**, Dr. Hunter entertained a discussion on potential budget reduction principles and strategies that reflect preliminary planning for budget cuts throughout the District. The principles identified include: 1) Target areas that least affect students, faculty and staff; 2) Maintain access to the extent possible; 3) View student services as a critical part of the District mission; 4) Maintain program quality; 5) Eliminate expenditures not central to the District mission; 6) Eliminate duplicated services; 7) Consider long term impact prior to elimination of full-time positions. A few strategies that were identified include: 1) Travel; 2) Employee furlough; 3) Full-time faculty obligation; 4) Management review.

Highlights of the ensuing discussion include the following: 1) the importance of everyone contributing to tightening up the budget; 2) the decrease in state support and an increase in fees will negatively impact about 200,000 students statewide; 3) the suggestion that a principle entitled "observing collegiality and mutual respect" be added to the list of potential principles; 4) everyone needs to recognize that nothing is sacred; 5) access to students will be impacted by the Governor's decision on budget reductions; 6) curriculum should be maintained in balance between transfer and vocational courses, as well as student services; 7) there will be significant cuts in the School of Continuing Education's summer curriculum; 8) the colleges will review Friday evening and Saturday classes to determine if they should still be offered; 9) efficiency and demand of classes should be of utmost consideration; 10) the overall goal and necessity of maintaining the quality of

programs should be kept in mind at all times; 11) student support services are as important as curriculum, however, depending on the state budget reduction, some student services programs will be negatively impacted; 12) pay-as-you-go classes may be an alternative for high-demand curriculum, if permitted by the Education Code; 13) review of institutional memberships is necessary; 14) travel and conference attendance should be reduced; 15) the elimination or filling of vacant positions will be considered by members of Chancellor's Staff, as well as the impact to individual programs; 15) the mailing of class schedules will be reduced - possibly placed on the campuses' web sites; 16) new technology will replace TeleSTAR registration due to the pending elimination of TeleSTAR by the vendor; 17) more definitive principles are requested by the constituent groups.

In reviewing the effectiveness of Districtwide communication, some thoughts expressed included: 1) the importance of distributing information on Districtwide budget reductions to all employees, even if definitive information is not available; 2) progress reports and increased communication with students would be helpful; 3) consider the possibility of a Districtwide forum, in addition to the individual forums at the campuses, to brainstorm on areas for budget reduction.

In reviewing the strategies, it was noted that employee furloughs for all employees but faculty are being used throughout the Los Angeles Community College District as a cost-savings measure. These can be voluntary or involuntary; however, if involuntary then it is considered an employee layoff process. A Golden Handshake offering is possible by buying an annuity for potential retirees; however, this can be costly to implement. During discussion, it was agreed by the Board to eliminate "employee furlough" and to add "Golden Handshake" and "Institutional Memberships" to the strategies list.

In reviewing the full-time faculty obligation, Rod Fleeman noted that the obligation decreases as the District's apportionment decreases. Of the 41 vacant full-time faculty positions Districtwide, the recommendation is to fill 5 of those positions, 4 at Fullerton College and 1 at Cypress College, which are considered critical positions to the programs. He added that he anticipates some provision from the Board of Governors excusing the full-time faculty obligation during the budget crisis.

- D. **Michael Viera**, Fullerton College President, **Margie Lewis**, Cypress College President, and **Gary McGuire**, Provost of School of Continuing Education (SCE), reported on activities in their respective areas.

COMMENTS:

- A. **Donna Hatchett** announced the death of Pat Litten former secretary in the District.
- B. **Karen Cant** announced that the District Management Association has canceled its traditional spring workshop that is held jointly with the other three community college

districts in Orange County and, instead, will hold a workshop at the Anaheim Campus on the Banner system.

- C. **Jesse Saldana** recommended adding “a sense of shared pain at all levels at the colleges, SCE and District Offices” to the proposed budget principles and stressed the importance of continued communication to all employees regarding the status of the budget crisis and its impact District wide.
- D. **Shannon Ellis**, on behalf of CSEA, thanked the Board for its support in the successful completion of classified negotiations and announced CSEA’s involvement with the march to the Capitol in Sacramento on March 17, 2003, to call on legislators to treat community colleges fairly during the budget crisis.
- E. **Student Trustee Drew Shaw** reported that four students from Fullerton College will also be attending the march to the Capitol in Sacramento.

MINUTES: It was moved by Trustee Nancy Rice and seconded by Trustee Manny Ontiveros to accept as submitted the minutes of the Regular Board meeting held on February 25, 2003. **Motion carried unanimously by those members present, including the Student Trustees’ advisory votes.**

FINANCE & FACILITIES

Item 3.a: By the block vote, authorization was granted to ratify purchase order numbers P0014514 through P0014861 through February 21, 2003, totaling \$1,486,719.57 and check numbers C0004607 through C0004951, totaling \$845,379.99 and check numbers F0080003 through F0080363, totaling \$1,406,602.50 and check numbers 88079136 through 88085105, totaling \$9,014,844.83 and check numbers V0030001 through V0030016 totaling \$24,030.42 from February 1, 2003, through February 28, 2003.

Item 3.b: Upon a brief description of the Labor Compliance Program, it was moved by Trustee Nancy Rice and seconded by Trustee Manny Ontiveros that the Board adopt Resolution 02/03-06 Resolution 02/03-6 to approve the Labor Compliance Program (LCP) as mandated by the Department of Industrial Relations for public works projects through the Foundation for California Community Colleges (FCCC) in order to use funds from Proposition 47 (Kindergarten-University Public Education Facilities Bond Act of 2002 or 2004), Assembly Bill 1506 (AB1506) (Wesson) to initiate, develop, and enforce a Labor Compliance Program that shall be submitted to and approved by the Department of Industrial Relations (DIR). The bill would provide that the labor compliance law applies to a public works project that commences, as provided, on or after April 1, 2003. **Motion carried unanimously by those members present.**

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to implement the Labor Compliance Program plan for public works projects on behalf of the District in accordance with the minimum requirements as mandated by AB1506.

INSTRUCTIONAL RESOURCES

Item 4.a: By the block vote, authorization was granted for the addition of PHIL 135 Social and Political Philosophy to the Fullerton College curriculum to be effective Fall 2003.

Item 4.b: By the block vote, retroactive authorization was granted for Fullerton College's Campus Diversity Committee to pay the airfare and hotel costs, not to exceed \$1,100, for Native-American poet Jim Northrup who spoke at the November 6, 2002, Fullerton College Visiting Poet event.

Item 4.c: By the block vote, authorization was granted for acceptance of the donation from Mr. Richard Head of one new European-style beech wood workbench, eight feet long, complete with all vises, to the Fullerton College Wood Technology Department.

Item 4.d: Upon clarification regarding the need for the event, it was moved by Trustee Otto Lacayo and seconded by Trustee Jeff Brown to grant authorization for the Fullerton College Campus Diversity Committee to fund at a cost not to exceed \$4,000 two performances of the "Faces of America" one-person show on March 19, 2003. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

Further authorization was granted for the Fullerton College President to execute any contracts/agreements on behalf of the District.

Item 4.e: By the block vote, authorization was granted for the Fullerton College Humanities Division Transfer Achievement Program out-of-state field trip to Phoenix, Arizona, March 16-18, 2003, with all expenses to be paid from Partnership for Excellence funds.

Item 4.f: By the block vote, authorization was granted for the Fullerton College Spring 2002 Hornet students' out-of-state field trip to New York, New York, March 19-23, 2003, at a cost not to exceed \$400 per student with students providing any additional funds deemed necessary.

Item 4.g: By the block vote, authorization was granted for the Fullerton College Fine Arts Division class/out-of-country field trip to London, England, April 12-19, 2003, at no cost to the District.

Item 4.h: By the block vote, authorization was granted for the Cypress College Forensics Team's participation in the out-of-state National Parliamentary Debate Association Tournament

at Portland State University, Portland, Oregon, March 27-30, 2003, at a cost not to exceed \$800 each to be paid from the Swap Meet Fund budget.

Item 4.i: It was moved by Trustee Otto Lacayo and seconded by Student Trustee Drew Shah to grant authorization for the Cypress College Forensics Team's participation in the out-of-state National Parliamentary Tournament of Excellence at Lewis and Clark College, Portland, Oregon, March 15-16, 2003, at a cost not to exceed \$500 each paid by the Forensics Class-Related Projects and Activities budget. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

Item 4.j: It was moved by Trustee Otto Lacayo and seconded by Student Trustee Drew Shah to grant authorization for the Cypress College Forensics Team's participation in the out-of-state American Forensics Association National Individual Events Tournament at the University of Mississippi, Oxford, Mississippi, April 4-7, 2003, at a cost not to exceed \$700 each to be paid by the Swap Meet fund. **Motion carried unanimously, including the Student Trustees' advisory votes.**

Item 4.k: By the block vote, authorization was granted for eight Cypress College nursing students to attend the out-of-state Convention of the National Nurses Association, Inc. in Phoenix, Arizona, April 22-28, 2003, at a cost no to exceed \$600 each to be paid from the Student Nurses Club Bursar Account.

Item 4.l: By the block vote, authorization was granted to enter into an agreement with ACCENT for the Fullerton College and Cypress College 2003 Fall Semester Abroad in Florence, Italy.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the agreement on behalf of the District.

Item 4.m: By the block vote, authorization was granted for Cypress College student Richard Hutter's expenses to Palo Alto, California, March 13-14, 2003, to accept the grand prize award from the California Media Arts Award Program at the Apple Computer Headquarters at a cost not to exceed \$900.

HUMAN RESOURCES

Item 5.a: It was moved by Trustee Leonard Lahtinen and seconded by Trustee Nancy Rice to grant authorization for the following academic personnel matters, which are within budget:

RETIREMENT

Gabel, Sandra FC Counselor

Eff. 07/01/2003

Gifford, Charles	CC	Aeronautics Instructor Eff. 05/30/2003
McRoberts, Gary	FC	Interim Dean, Business & CIS (Change in Effective Retirement Date) From: 06/30/2003 To: 07/03/2003

CHANGE IN SALARY CLASSIFICATION

French, James	FC	Sociology Instructor (ADJ) From: Grade 1 To: Grade 2 Eff. 01/21/2003
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LEAVE OF ABSENCE WITHOUT PAY

Clahane, Dana	FC	Mathematics Instructor Personal Leave of Absence (10%) Eff. 2003 Spring Semester
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POSTPONEMENT OF SABBATICAL LEAVE

See, Roger	FC	Physical Education Instructor From: 2003 Fall Semester To: 2004 Fall Semester
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-EFFECTIVE 2003
SPRING SEMESTER, SPRING TRIMESTER

Bucknum, Michael	FC	Grade 3
Clarkson, Stefan	SCE	SCE Hourly Rate
Fiske, Christopher	SCE	SCE Hourly Rate
Guerrero, Laura	SCE	SCE Hourly Rate
Johnson, Brinda	FC	Grade 1
Lyen, Amy	SCE	SCE Hourly Rate
Miller, David	CC	Grade 2
Olsen, Daniel	SCE	SCE Hourly Rate
Quintanilla, Juan	SCE	SCE Hourly Rate
Salalila, Jenny	SCE	SCE Hourly Rate
Selders, Kathie	CC	Grade 1
Terry, Brenda	SCE	SCE Hourly Rate

Wren, William FC Grade 1

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-EFFECTIVE 2003 SUMMER SESSION, SUMMER INTERSESSION

Dammena, Dimetros FC Grade 1

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES-2003 SPRING SEMESTER, SPRING TRIMESTER

Crockett, Marlene	SCE	SCE Hourly Rate
Drew, Thomas	FC	Grade 1
Forge, Joni	CC	Grade 3
La Porte, Linda	CC	Grade 1
Mitchell, Connie	CC	Grade 1
Mosca, Minerva	SCE	SCE Hourly Rate
Winfree, Merriel	FC	Grade 1
Yu, Connie	CC	Grade 3

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Austin, Peggy	CC	Learning Communities Project-Athletic Eff. 2003 Spring Semester Stipend not to exceed \$800.00
Collins, Renee	CC	Learning Communities Project-Black Studies Eff. 2003 Spring Semester Stipend not to exceed \$800.00
Hayes-Williams, Jerrilyn	CC	Learning Communities Project-Black Studies Eff. 2003 Spring Semester Stipend not to exceed \$800.00
Laguana-Ferinac, Renay	CC	Learning Communities Project-Freshman Eff. 2003 Spring Semester Stipend not to exceed \$800.00
Lind, Daniel	CC	Learning Communities Project-Black Studies Eff. 2003 Spring Semester Stipend not to exceed \$800.00

Mohr, Margaret	CC	Learning Communities Project-Athletic Eff. 2003 Spring Semester Stipend not to exceed \$800.00
Moore, Michael	FC	Administrative Assignment-Enrollment Management Class E, Step 21 Regular and Contract Faculty Overload Nonteaching Schedule Eff. 07/01/2002-06/30/2003 Hourly, As Needed
Rosenberg, Stuart	CC	Learning Communities Project-Freshman Eff. 2003 Spring Semester Stipend not to exceed \$800.00
Watson, Karen	CC	Learning Communities Project-Athletic Eff. 2003 Spring Semester Stipend not to exceed \$800.00
Wise, Kimberly	CC	Learning Communities Project-Athletic Eff. 2003 Spring Semester Stipend not to exceed \$800.00
Wise, Kimberly	CC	Learning Communities Project-Black Studies Eff. 2003 Spring Semester Stipend not to exceed \$800.00

STUDENT INTERN WITHOUT PAY

Dobbs, Mark	FC	Anthropology Department Eff. 2003 Spring Semester
Vo, Trung	CC	Library Eff. 4/21/2003-05/30/2003

VOLUNTEER PERSONNEL WITHOUT PAY-2003 SPRING SEMESTER

Brennan, Kara	CC	Assistant, Music Department
Clancy, Kristine	CC	Assistant Coach, CSULB, to accompany CC Forensics Team to out-of-state competition, Portland, Oregon, March 15-16, 2003

Lee, Rocky	CC	Assistant, Music Department
Mann, Monica	CC	Assistant, Music Department
Maurmoto-Wright, M.	CC	Assistant, Music Department
Paramo, Vanessa	CC	Notetaker/Reader, DSP&S
Stephens, Lea	CC	Assistant, Music Department
Taylor, Matt	CC	Faculty Member, CSULB, to accompany CC Forensics Team to out-of-state competition, Oxford, Mississippi, April 4-7, 2003

CORRECTION TO BOARD AGENDA - 02/11/2003

LEAVE OF ABSENCE WITH PAY

Centobene, William	CC	Chemistry Instructor Load Banking Leave (100%) From: 2003 Spring Semester To: 2004 Spring Semester
Siragusa, Chris	CC	Mathematics Instructor Load Banking Leave (100%) From: 2003 Spring Semester To: 2004 Spring Semester

Motion carried unanimously, including the Student Trustees' advisory votes.

Item 5.b: Upon clarification on the revised management job description, it was moved by Trustee Nancy Rice and seconded by Student Trustee Drew Shah to grant authorization for the following classified personnel matters, which are within budget:

RESIGNATION

Fisher-Gabriana, Tiefsa	FC	Clerk Typist, Senior (100%) Eff. 3/14/2003
Zouzounis, Steven	CC	Campus Safety Officer/Citation (100%) Eff. 4/10/2003

NEW PERSONNEL

Hanrahan, Gloria	CC	Department Office Manager 10-month position (100%) Range 33, Step A Eff. 2/26/2003
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PROMOTION

Cotton, Arrion FC Maintenance Assistant Senior (100%)
 Range 36, Step E+5% Long+PG&D
 (\$3,375.34)

To: FC HVAC Mechanic Supervisor
 12-month position (100%)
 Range 45, Step B+5% Long+PG&D
 (\$3,619.34)
 Eff. 2/03/2003

EXTENSION OF CONTRACT

Riffle, Robert CC Interim Manager, Maintenance & Operations
 Temporary Management Contract
 \$197.30 per day, as needed+stipend in lieu of
 benefits
 Eff. 3/15/2003 - 6/30/2003

VOLUNTARY CHANGES IN ASSIGNMENTS

Aure, R. Allan FC Records-Admissions Technician, Sr. (100%)
 Range 33, Step E (\$2,931)

Temporary Change in Assignment
 To: FC Records-Admissions Supervisor
 12-month position (100%)
 Range 38, Step D (\$3,157)
 Eff. 2/19/2003 - 4/01/2003

Dowell, Mary FC Secretary (62.5%)

Temporary Decrease in Percent Employed
 From: 62.5%
 To: 37.5%
 Eff. 2/19/2003 - 6/30/2003

Lees, Mike AC Printing Technician (100%)
 Range 31, Step E+10% Long (\$3,072)

Permanent Lateral Transfer
 To: AC Warehouse Asst-Delivery Driver

12-month position (100%)
 Range 31, Step E+10% Long (\$3,072)
 Eff. 2/18/2003

Maitlen, Brenda CC Switchboard Operator-Receptionist (50%)

Temporary Increase in Percent Employed
 From: 50%
 To: 60%
 Eff. 1/21/2003 - 6/30/2003

Ritner, Christine FC Tutorial Services Coordinator (100%)

Temporary Decrease in Percent Employed
 From: 100%
 To: 75%
 Eff. 2/03/2003 - 3/31/2003

Vazquez, Federico CC Custodian (100%)
 Range 27, Step E+10% Shift (\$2,797)

Temporary Change in Assignment
 To: CC Custodial Supervisor
 12-month position (100%)
 Range 36, Step B+10% Shift (\$3,001)
 Eff. 1/14/2003 (7 hrs),
 1/31/2003 (8hrs)

PROFESSIONAL GROWTH & DEVELOPMENT

Martinez, Adelina WILS Instructional Assistant (60%)
 3rd Increment (\$210)
 Eff. 7/01/2003

Wettmarshausen, Linda CC Division Office Manager
 1st Increment (\$350)
 Eff. 7/01/2003

VOLUNTEER PERSONNEL WITHOUT PAY

Salazar, Valentin FC Writing Center
 Spring Semester 2003

Eggers, Constance L.	FC	Technical Expert II Title V Learning Communities Development Level C, Eff: 03/10/03 to 05/27/03
Eisner, Douglas J.	FC	Technical Expert II Project QUE Level C, Eff: 03/17/03 to 06/30/03
Engle, Martha	FC	Project Coordinator High School Theater Festival Judge's Coordinator Level B, Eff: 03/17/03 to 03/24/03
Engstrom, Kathleen J.	FC	Technical Expert II Title V Learning Communities Development Level C, Eff: 03/13/03 to 05/27/03
Epstein, Kenneth	CC	Project Expert, Not to Exceed \$2,032 Assistant Coach - Baseball Level A, Eff: 02/26/03 to 05/28/03
Faux, Todd S.	FC	Technical Expert II Property Designer - Cabaret Level C, Eff: 02/17/03 to 03/31/03
Glen, Todd V.	FC	Project Manager MultiMedia/Entertainment/New Media Consortium Level C, Eff: 02/13/03 to 05/31/03
Hamrock, Michael A.	SCE	Technical Expert II Quality Program Developer Level C, Eff: 03/01/03 to 06/30/03
Harvey, Carol V.	CC	Project Manager, Not to Exceed \$1,050 Enhancing Student Success Level C, Eff: 03/03/03 to 06/30/03
Hassett, Shannon M.	FC	Technical Expert II Title V Learning Communities Development Level C, Eff: 03/13/03 to 05/27/03
Herzog, Anna C.	CC	Project Manager, Not to Exceed \$1,050 Enhancing Student Success Level C, Eff: 03/03/03 to 06/30/03

Jaurequi, Robert	FC	Technical Expert II Title V Learning Communities Development Level C, Eff: 02/14/03 to 05/30/03
Jepson, Jane C.	CC	Technical Expert II, Not to Exceed \$1,500 Tech Prep Level C, Eff: 02/12/03 to 06/30/03
Kaufman, Pamala	CC	Technical Expert II, Not to Exceed \$300 Foster Care Level C, Eff: 04/10/03 to 06/30/03
Lim, Maria H.	CC	Technical Expert II, Not to Exceed \$735 Enhancing Student Success Level C, Eff: 02/10/03 to 06/30/03
Lowe, Claudia C.	FC	Technical Expert II Title V Learning Communities Development Level C, Eff: 03/10/03 to 05/27/03
Martinez, Randy	CC	Technical Expert II Learning Communities Researcher Level C, Eff: 01/01/03 to 01/24/03
McGrew, Patrick	FC	Technical Expert I Tech Prep Level B, Eff: 02/19/03 to 05/29/03
Michaelson, Ron	FC	Project Coordinator High School Theater Festival Judge's Coordinator Level B, Eff: 03/17/03 to 03/24/03
Miklas, Eric	CC	Technical Expert I, Not to Exceed \$2,500 Foster Care Level B, Eff: 03/03/03 to 06/30/03
Morgan, Andrea S.	FC	Project Coordinator High School Theater Festival Judge's Coordinator Level B, Eff: 03/17/03 to 03/24/03
Musso, Vanessa	CC	Technical Expert II, Not to Exceed \$700 Tech Prep

		Level C, Eff: 02/12/03 to 06/30/03
Nakayama, Hideo	CC	Project Expert, Not to Exceed \$3,000 Math Tutor Level A, Eff: 02/06/03 to 06/30/03
Pinkowitz, Barbara	CC	Project Manager, Not to Exceed \$12,000 Tech Prep Level C, Eff: 02/12/03 to 06/30/03
Powers, Miguel D.	FC	Technical Expert II Title V Learning Communities Development Level C, Eff: 03/13/03 to 05/27/03
Rodine, Jeffrey P.	FC	Technical Expert II Title V Learning Communities Development Level C, Eff: 03/10/03 to 05/27/03
Scarborough, Patricia	FC	Project Coordinator High School Theater Festival Judge's Coordinator Level B, Eff: 03/17/03 to 03/24/03
Slames, Diane	SCE	Technical Expert II UAW/LETC Workshop Level C, Eff: 02/28/03 to 06/30/03
Smith, Fawn	SCE	Technical Expert II Pharmacy Technician Curriculum Development Level C, Eff: 03/03/03 to 03/29/03
Taguchi, Tanomo	FC	Technical Expert II Title V Learning Communities Development Level C, Eff: 03/10/03 to 05/27/03
Thong, Nary S.	CC	Project Expert, Not to Exceed \$3,500 Institutional Effectiveness Report Level A, Eff: 03/03/03 to 06/30/03
Withrow, Gwenn	CC	Project Manager, Not to Exceed \$1,575 Work Experience Coordinator Level C, Eff: 03/12/03 to 05/29/03

Item 5.d: By the block vote, authorization was given to employ hourly personnel for the dates indicated and contracting out of specialists for the EOPS and Disabled Student Centers in accordance with the Agreement between the District and CSEA.

(See Supplemental Minutes #891 for a listing of hourly personnel.)

Item 5.e: It was moved by Trustee Donna Miller and seconded by Trustee Nancy Rice to approve the negotiated salary and benefits package for fiscal year 2002/2003, inclusive of all terms and conditions specified in the written tentative Salary and Fringe Benefits Agreement between United Faculty and the District, as follows:

- 1) Increase the current Regular and Contract Faculty Salary Schedule across the board by two (2.0) percent, retroactive to July 1, 2002.
- 2) Increase the current Regular and Contract Overload Teaching Schedule by two (2.0) percent, retroactive to August 19, 2002.
- 3) Increase the minimum pay rates for each column of the current Regular and Contract Faculty Summer Intersession Teaching Schedule to reflect equality with the appropriate overload teaching rates, effective with the 2003 summer intersession.

Motion carried unanimously by those members present.

The salary schedules, which reflect these adjustments, were also approved.

(See Supplemental Minutes #891 for the approved salary schedules.)

GENERAL

Item 6.a: Trustee Otto Lacayo moved and Trustee Nancy Rice seconded that the Board adopt revised Board Policy 1000, The North Orange County Community College District. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

CLOSED SESSION: At 8:10 p.m. Board President Leonard Lahtinen adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES, - Employee Organization: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54957: PUBLIC EMPLOYEE EVALUATION: CHANCELLOR

Per Section 54956.8: CONFERENCE WITH REAL PROPERTY NEGOTIATOR - Rod Fleeman, Vice Chancellor, Finance & Facilities:

Property: Adjacent property on north side
of Cypress College

Negotiating Parties: To be determined

Under Negotiation: Purchase of Property

Per Section 54956.8: CONFERENCE WITH REAL PROPERTY NEGOTIATOR - Rod Fleeman, Vice Chancellor, Finance & Facilities:

Property: 9200 Valley View
Cypress, CA

Negotiating Parties: To be determined

Under Negotiation: Lease of Property

Per Section 54956.8: CONFERENCE WITH REAL PROPERTY NEGOTIATOR - Rod Fleeman, Vice Chancellor, Finance & Facilities, regarding the potential purchase of the following properties:

Property: 428 E. Chapman Ave.
Fullerton, CA

434 E. Chapman Ave.
Fullerton, CA

438 E. Chapman Ave.
Fullerton, CA

Negotiating Parties: To be Determined

RECONVENE OPEN SESSION: At 10:16 p.m., Board President Leonard Lahtinen reconvened the meeting in open session and reported the following action taken in closed session:

It was moved by Trustee Manny Ontiveros and seconded by Trustee Donna Miller to notify a probationary faculty employee of non-reemployment for the following academic year pursuant to Education Code Sections 87607, 8608.5, and 87610. **Motion carried unanimously by those members present.**

It was moved by Trustee Jeff Brown and seconded by Trustee Nancy Rice to direct the Chancellor or his designee to notify two (2) academic administrators that they may be released from their administrative positions at the conclusion of the current academic year. **Motion carried unanimously by those members present.**

ADJOURNMENT: At 10:20 p.m., it was moved by Trustee Manny Ontiveros and seconded by Trustee Otto Lacayo to adjourn the meeting. **Motion carried unanimously by those members present.**

Otto Lacayo, Secretary
Board of Trustees