

**APPROVED**

MINUTES OF THE  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

February 12, 2002

1. The Board of Trustees of the North Orange County Community College District met for the Regular Meeting on Tuesday, February 12, 2002, at 4:30 p.m. at the District Education Center Board Room.

Board President Manny Ontiveros called the meeting to order at 4:31 p.m. Jesse Saldana led the Pledge of Allegiance to the Flag.

2. **Trustee Roll Call** - Present: Otto Lacayo, Leonard Lahtinen, Molly McClanahan, Donna Miller, Manny Ontiveros, and Nancy Rice. Student Trustee Israel Dawson arrived at 5:00 p.m. Student Trustee Michael Robbe arrived at 5:55 p.m. Absent: None
3. **Resource Personnel Present:** Jerome Hunter, Chancellor; Jeff Horsley, Vice Chancellor, Human Resources; Michael Viera, President, Fullerton College; Margie Lewis, President, Cypress College; Gary McGuire, Provost, School of Continuing Education; Donna Hatchett, District Director, Public Affairs; Jack Raubolt, District Director, Information Services; Jesse Saldana, representing the Cypress College Academic Senate; Andrea Sibley-Smith, representing the School of Continuing Education Academic Senate; Chris Terry, representing the District Management Association; Vickie McPherson, representing CSEA, Chapter #167; Violet Ayon, Recording Secretary.
4. **Other Administrators and Employees Present:** Ron Beeler, Pat Reish, and Dorothy Owens-Whitehurst from the District Education Center; Adam O'Connor, Janet Portolan, Dave Thomas, Olivia Wolfe, and Robert Yamaguchi from Fullerton College; Nancy Byrnes, Karen Cant, and Mike Kasler from Cypress College; George Dooley and Greg Schultz from the School of Continuing Education.
5. **Visitors Present:** Pat Braden, Jeff Brown, Tom Lindsey, Chris Milord, Maria Moreno, and Lyn Taylor.
6. **Comments: Members of the Audience:** None.
7. **First Closed Session:** At 4:33 p.m., Board President Manny Ontiveros adjourned the meeting to closed session per Section 54956.8 of the Government Code: CONFERENCE WITH REAL PROPERTY NEGOTIATOR.

Property: 4175 Fairmont Blvd.  
 Negotiating Parties: Rod Fleeman  
 Under Negotiation: Terms and Conditions

8. **Reconvene Open Session:** At 5:43 p.m., Board President Manny Ontiveros reconvened the meeting in open session.
9. **Consideration of Applicants for Appointment to the Board of Trustees Vacancy:** Prior to beginning the interviews of individuals seeking the Provisional Appointment to the Board of Trustees, Board President Manny Ontiveros outlined the process used in making a provisional appointment to fill the Board vacancy.
  - (1) The resignation of Dr. Wishart and Board vacancy was advertised.
  - (2) Letters of interest were received.
  - (3) Voter registration and residency was verified for all candidates.
  - (4) Each eligible candidate was invited for an interview and asked to give a 5-minute presentation on their qualifications as a Board of Trustee Member. Two candidates, Mr. Josh McDonnell and Dr. Grover Goyne withdrew earlier in the day.
  - (5) A question and answer period will take place after each presentation.
  - (6) A minimum of four votes is the requirement for the selection of a provisional appointee.

The process for interviewing the applicants was agreed upon, which included three standard questions of all candidates with additional questions based upon the individual presentations.

Board President Manny Ontiveros explained that upon conclusion of the interviews, the Trustees would be asked to cast their votes, and that votes would be cast until one candidate receives the required minimum of four votes.

The following candidates addressed the Board: 1) **Lyn Taylor**; 2) **Tom Lindsey**; 3) **Patrick (Pat) Braden**; 4) **Jeff Brown**; 5) **Chris Milord**; 6) **Maria Moreno**; 7) **Michael Manning**. Each candidate was interviewed separately, following their five-minute presentation. Upon conclusion of interviews, all candidates were invited to the Board Room and the Board cast a unanimous vote for Mr. Jeff Brown, with the Student Trustees casting advisory votes for Mr. Tom Lindsey.

Board President Manny Ontiveros explained that following a provisional appointment, a 30-day waiting period is legally required to allow the electorate the opportunity to object to the appointment and call for a special election. This would require approximately 4,800 valid signatures and at a cost between \$475,000 and \$635,000.

10. **PUBLIC HEARING:** At 7:11 p.m., Board President Manny Ontiveros declared open the public hearing on the proposed reopeners to the Adjunct Faculty United Contract for the 2002-2003 fiscal year submitted by the District. There being no comments from the public, Board President Manny Ontiveros declared the public hearing closed at 7:12 p.m.

At 7:13 p.m., Board President Manny Ontiveros declared open the public hearing on the proposed reopeners to the Adjunct Faculty United Contract for the 2002-2003 fiscal year submitted by Adjunct Faculty United. There being no comments from the public, Board President Manny Ontiveros declared the public hearing closed at 7:14 p.m.

11. **Block Vote Items:** It was moved by Trustee Otto Lacayo and seconded by Trustee Nancy Rice to approve by block vote the following items: **Motion carried unanimously, including the Student Trustees' advisory votes.**

Finance & Facilities: 4.a, 4.b, 4.c, 4.d, 4.e, 4.f, 4.g, 4.j, 4.l, 4.m, 4.o, 4.q,  
 Instructional Services: 5.a, 5.b, 5.c, 5.d, 5.f, 5.g, 5.h, 5.l, 5.j  
 Human Resources: 6.b, 6.c, 6.d

12. **Reports:**

- A. **Gary McGuire**, Provost of School of Continuing Education (SCE), **Margie Lewis**, Cypress College President, and **Michael Viera**, Fullerton College President, referred the Board to their written reports on activities in their respective areas.

13. **Comments:**

- A. **Barbara Bennett** reported a \$12,000 contribution from CTA for the District's capital bond campaign, presented samples of United Faculty literature related to the bond campaign, and reported that United Faculty has committed \$10,000 toward the bond campaign.
- B. **Vickie McPherson** reported on CSEA Chapter 167 Executive Board's endorsement of the District's bond measure at its recent executive board meeting and will inform the general membership of its local endorsement.
- C. **Trustee Leonard Lahtinen** complimented United Faculty and the District Management Association for their continued efforts on behalf of the bond campaign. He announced that monetary contributions and volunteers for phone banking activities are still very much needed.
- D. **Trustee Molly McClanahan** expressed the Board's appreciation for CSEA's valuable endorsement of the bond campaign.

E. **Student Trustee Michael Robbe** reported that students from Cypress and Fullerton are planning a media event at Fullerton College in support of the bond campaign.

14. **Minutes:** It was moved by Trustee Leonard Lahtinen and seconded by Trustee Molly McClanahan to accept the minutes of the Regular Board meeting held on January 22, 2002, with a correction to page 6, and the Special Board meeting of February 5, 2002. **Motion carried, including the Student Trustees' advisory votes.**

15. **Closed Session:** At 7:24 p.m., Board President Manny Ontiveros adjourned the meeting to a second closed session per the following sections of the Government Code:

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES, - Employee Organization: United Faculty/CCA/CTA/NEA, Adjunct Faculty United CFT/AFT, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.**

**Per Section 54956.8 of the Government Code: CONFERENCE WITH REAL PROPERTY NEGOTIATOR.**

<b>Property:</b>	<b>4175 Fairmont Blvd.</b>
<b>Negotiating Parties:</b>	<b>Rod Fleeman</b>
<b>Under Negotiation:</b>	<b>Terms and Conditions</b>

16. Student Trustee Israel Dawson left the meeting at 7:30 p.m.

17. At 8:10 p.m., Board President Manny Ontiveros reconvened the meeting in open session.

## **FINANCE & FACILITIES**

18. **Item 4.a:** By the block vote, authorization was granted to ratify purchase order numbers P0004727 through P0005349 through January 31, 2002, totaling \$2,143,407.51 and check numbers C0001404 through C0001724, totaling \$521,942.76 and check numbers A0013858 through A0013877, totaling \$10,491.36 and check numbers F0075483 through F0075837, totaling \$741,560.95 and check numbers 88022999 through 88026237, totaling \$4,222,249.02 from January 2, 2002, through January 31, 2002.

19. **Item 4.b:** The Board reviewed the District's Financial Statements and the Quarterly Financial Status Report for the quarter ended December 31, 2001, as required by Section 58310 of Title 5.
20. **Item 4.c:** The Board received the Quarterly Investment Report for the quarter ended December 31, 2001.
21. **Item 4.d:** By the block vote, authorization was granted to amend the agreement with NORESCO for the Investment Grade Audit for the energy projects. The amendment will effectively extend the date of the contract from January 12, 2002, to March 31, 2002, at no additional charge.

Further authorization was granted for the District Director of Purchasing to execute the amended agreement with NORESCO on behalf of the District.

22. **Item 4.e:** By the block vote, authorization was granted to enter into two agreements with tBP/Architecture, to provide architectural services required to develop two Final Project Proposals (FPPs). One agreement is for an FPP for the Fullerton College Classroom/Faculty Office Building at a cost not to exceed \$88,000 plus reimbursable expenses not to exceed \$4,000. And the second agreement is for an FPP for the Cypress College Repair Piazza-Infrastructure project at an hourly, not to exceed cost of \$20,000, plus reimbursable expenses not to exceed \$2,000. The reimbursable expenses for both agreements include, but are not limited to, printing, plotting, production, communications, photography, messenger service, and postage. The period of coverage for both agreements will be from February 13, 2002, through February 28, 2003.

Further authorization was granted for the District Director of Purchasing to execute both agreements on behalf of the District.

23. **Item 4.f:** By the block vote, authorization was granted to award Base Bids #1 and #2 as noted below for PW 0102-211, Cypress College Electrical Upgrade and Yorba Linda School of Continuing Education Exterior Lighting Replacement to Skip's Electric, Inc. and Brey Electric Corp., as the lowest overall responsive and responsible bidders, and issue the agreements as follows:

Skip's Electric, Inc.

Base Bid #1                      \$364,000

To provide labor, materials, replacement parts, superintendence, rigging, scaffolding, and any other necessary tools, equipment, cartage, permits, safety barricades, signage, and all other related items required to safely and completely perform the Cypress College electrical upgrade to be done as per plans and specifications.

Brey Electric Corp.

Base Bid #2                   \$33,650

To provide labor, materials, replacement parts, superintendence, rigging, scaffolding, and any other necessary tools, equipment, cartage, permits, safety barricades, signage, and all other related items required to safely and completely perform the exterior lighting replacement at the Yorba Linda School of Continuing Education to be done as per plans and specifications.

Further authorization was granted for the Director of Purchasing to execute the agreement for the District and approve any further specification changes up to 10% of the contract amount for the District.

24. **Item 4.g:** By the block vote, authorization was granted to award Base Bid #1 as noted below for PW 0102-212, Cypress College Piazza Renovation to Richard M. Lane Company as the lowest overall responsive and responsible bidder, and issue the agreement as follows:

Base Bid #1                   \$105,675

To provide labor and material for Part I: Piazza renovation at the Library Building consisting of removal of existing pavers, concrete pavers, concrete topping, waterproofing system and joint covers and providing new waterproofing system, concrete topping, joint covers and other improvements as shown in the project manual and drawings included in the bid documents.

TOTAL                               \$105,675

Further authorization was granted for the Director of Purchasing to execute the agreement for the District and approve any further specification changes up to 10% of the contract amount for the District.

25. **Item 4.h:** Upon clarification on the timing of the project, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Donna Miller to enter into an agreement with PBWS Architects to provide the needed site architectural and engineering services including design construction documents, plan checking through the Division of the State Architect (DSA), and construction administration services for the Tennis Courts Renovation Project at Cypress College. **Motion carried unanimously, including the Student Trustee's advisory vote.**

The agreement will be for the period of February 13, 2002, through December 31, 2002, at a cost not to exceed \$60,000 plus reimbursable expenses not to exceed \$1,500 for such items as, but not limited to, printing, plotting, production, communications, photography, messenger service, and postage.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the agreement with PBWS Architects.

26. **Item 4.i:** Upon clarification on the change order and notice of completion, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Donna Miller to file the Notice of Completion for PW 0102-205, with Case & Sons Construction, Inc., as contractor, for the Cypress College Fine Arts Building Transfer Center Remodel and Campus Wide Stairwell Renovations, and release the final retention payment when due. **Motion carried unanimously, including the Student Trustee's advisory vote.**
27. **Item 4.j:** By the block vote, authorization was granted to file the Notice of Completion for Bid 00/01-01, with Ecocrete, Inc., for relocatable buildings at Fullerton College, and release the final retention payment when due.
28. **Item 4.k:** Upon clarification on the location of necessary temporary buildings, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Molly McClanahan to participate in cooperative bids with Santa Ana Unified School District bids #22-97, #14-00, to Mobile Modular Management Corporation, with the contract to expire on June 30, 2003, Tustin Unified School District bid #M0-051199-137, to GE Capital Modular Space, with the contract to expire on May 27, 2002, and Calexico Unified School District, bid #98-007, to GE Capital Modular Space, with the contract to expire on June 15, 2002. These firms will be utilized to purchase and/or lease relocatable buildings, for various sites throughout the District. **Motion carried unanimously, including the Student Trustee's advisory vote.**

Further authorization was granted for the Director of Purchasing to execute the agreement on behalf of the District.

29. **Item 4.l:** By the block vote, authorization was granted to approve Change Order Number One for Bid PW 0001-103, Fullerton College Fire Alarm Systems Upgrade awarded to Amelco Electric as follows:

Change Order Number One

- |                   |  |
|-------------------|--|
| Item Number One   | To install new smoke detectors and relays for fire door in Building 100 at a cost not to exceed \$3,430. |
| Item Number Two   | To install three additional duct detectors in Building 600 at a cost not to exceed \$8,724.              |
| Item Number Three | To relocate three annunciators to be relocated closer to the doors at a cost not to exceed \$2,700.      |

- |                  |   |
|------------------|---|
| Item Number Four | To supply, install and connect to the fire alarm system new strobes to eight restrooms that are currently being renovated at a cost not to exceed \$29,208. |
| Item Number Five | Increase the contract by \$44,062 from \$502,600 to \$546,662.  |
| Item Number Six  | To extend the contract days by 60 calendar days from 270 to 330 calendar days.  |

Further authorization was granted for the District Director of Purchasing to execute the agreement on behalf of the District.

30. **Item 4.m:** By the block vote, authorization was granted to approve Change Order Number One for Bid PW 0102-201, North Orange County Community College District Anaheim Campus; Demolition and Hazardous Materials Abatement awarded to TEG/LVI Environmental Services, Inc. is as follows:

Change Order Number One

- |                   |  |
|-------------------|--|
| Item Number One   | For additional miscellaneous demolition at a cost not to exceed \$51,646.  |
| Item Number Two   | To remove drywall and studs not originally shown for removal on demolition drawing at a cost not to exceed \$10,101. |
| Item Number Three | For removal and disposal of fluorescent light tubes and PCB ballasts at a cost not to exceed \$19,892.               |
| Item Number Four  | For rental of negative air machines to set up as temporary exhaust a cost not to exceed \$2,688.                     |
| Item Number Five  | Increase the contract by \$84,327 from \$944,200 to \$1,028,527.   |

Further authorization was granted for the District Director of Purchasing to execute the agreement on behalf of the District.

31. **Item 4.n:** Upon clarification on the change order and notice of completion, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Donna Miller authorization was granted to approve Change Order Number One for Bid PW 0102-205, Cypress College

Fine Arts Building Transfer Center Remodel awarded to Case & Sons Construction, Inc., as follows:

Change Order Number One

Item Number One To supply and install additional switches and outlets at a cost not to exceed \$450.

Item Number Two To lengthen wall, add a new window and frame in wall, redesign entry with steel frames, paint 3 additional offices and install of display cabinets at a cost not to exceed \$3,160.

Item Number Three Increase the contract by \$5,600 from \$56,00 to \$61,600.

Further authorization was granted for the District Director of Purchasing to execute the agreement on behalf of the District.

32. **Item 4.o:** By the block vote, authorization was granted to approve Change Order Number One for Bid PW 0102-207, Architectural Barrier Removal Phase I Contract II at Cypress and Fullerton Colleges awarded to Thomco Construction, Inc., as follows:

Change Order Number One

Item Number One For removal of miscellaneous hazardous materials at a cost not to exceed \$49,765.

Item Number Two For the removal and reconnection of the unforeseen electrical conduit and circuits at a cost not to exceed \$1,912.

Item Number Three Increase the contract by \$51,677 from \$516,776 to \$568,453.

Further authorization was granted for the District Director of Purchasing to execute the agreement on behalf of the District.

33. **Item 4.p:** Upon clarification on that data included in the analysis, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Molly McClanahan to extend the Agreement with RSRCH-1 and Associates to provide an assessment of the Occupational Programs at Cypress College for work performed from May 15, 2001, and ending on April 30, 2002. **Motion carried unanimously, including the Student Trustee's advisory vote.**

Further authorization was granted for the Vice Chancellor, Finance and Facilities, and the District Director, Fiscal Affairs, to enter into written agreements and any amendments to modify the agreements, to present claims for reimbursement, and to sign any other documents or related reports.

34. **Item 4.q:** By the block vote, authorization was granted for the Fullerton College Journalism Department, Hornet newspaper and Torch magazine, to obtain an institutional membership in the Journalism Association of Community College and Community College Journalism Association for the 2001-02 academic year at a cost of \$160. The institutional membership will be charged to the appropriate budget account.
35. **Item 4.r:** This item was tabled to the March 12, 2002, Board meeting.
36. **Item 4.s:** This item was tabled to the March 12, 2002, Board meeting.

## INSTRUCTIONAL SERVICES

37. **Item 5.a:** By the block vote, authorization was granted to accept grant funds, transfer funds and/or enter into agreements, adopt resolutions to accept new income, establish budgets, and authorize expenditures within the General Fund, pursuant to the California Code of Regulations, Title 5, Section 58308, as follows:

SITE	PROJECT NAME	LENGTH OF CONTRACT	TOTAL CONTRACT	AUTHORIZED SIGNATORIES ON BEHALF OF DISTRICT
CC	Advanced Transportation Technology Center (ATTC), Agreement with College of the Desert to Provide Technical Services	9/1/01 to 3/31/02	\$12,550	<p><u>For the agreements and any amendments to modify the agreement, and any related documents:</u> Chancellor or Vice Chancellor, Finance and Facilities</p> <p><u>For any related documents:</u> District Director, Fiscal Affairs</p>

SCE	Contracted Services Agreement for UAW-LETC on behalf of General Motors Service Parts Operation	2/1/02 to 10/31/02	\$37,290 (this amount is for contracted services and was previously approved in the UAW-LETC Budget submitted to the Board on 11/13/01)	<u>For the agreements and any amendments to modify the agreement, and any related documents:</u> Chancellor or Vice Chancellor, Finance and Facilities  <u>For any related documents:</u> District Director, Fiscal Affairs
SCE	Budget for UAW-LETC on behalf of General Motors Service Parts Operation/AC DELCO-Fontana Plant	1/28/02 to 10/31/02	\$81,400	<u>For the agreements and any amendments to modify the agreement, and any related documents:</u> Chancellor or Vice Chancellor, Finance and Facilities  <u>For any related documents:</u> District Director, Fiscal Affairs
SCE	Agreement with Orange County Department of Education (OCDE) Horizon Education Program	2/18/02 to 6/30/02	\$4,000	<u>For the agreements and any amendments to modify the agreement, and any related documents:</u> Chancellor or Vice Chancellor, Finance and Facilities  <u>For any related documents:</u> District Director, Fiscal Affairs

38. **Item 5.b:** By the block vote, authorization was granted for the Fullerton College Theatre Arts Department to conduct the following field trip:

Division/Class: Fine Arts  
 Purpose: American College Theatre Festival, CSU - Hayward, California  
 Dates: February 11 - 17, 2002  
 Destination: Hayward, California  
 Faculty: Chuck Ketter, instructor  
 Transportation: School vans and individual student vehicles.  
 Cost: All costs paid by students and fund-raising efforts. Instructor costs paid through fund-raiser monies.

39. **Item 5.c:** By the block vote, authorization was granted for Fullerton College to accept the donations as outlined below:

To the Fullerton College Cadena/Transfer Center, a couch and coffee table from Heather Halverson for use in the Counseling Division area.

To the Fullerton College Photography Program, a Durst Laboratory 184, Nikkor 300mm lens, track and additional parts/equipment from Aerial Eagle Photography to enhance the enlargement operation.

To the Fullerton College Construction Department, a complete set of Sweet's Catalog File for Architects, Engineers and Contractors, 1999 edition from George Bean to serve as a reference in the construction program.

To the Fullerton College Art Gallery, the following works by John Paul Jones, "Paradise Gate I" and "Paradise Gate II", from Phyllis Lutjeans for the Fullerton College permanent art collection.

To the Fullerton College Extended Opportunity Program & Services/Cooperative Agencies Resources for Education (EOPS/CARE), \$200 from The Zonta Club of Greater Anaheim Area to be used for the CARE Mother's Day event.

40. **Item 5.d:** By the block vote, authorization was granted pursuant to article 81452 of the Education Code to donate 20-30 District surplus PCS and related components (capable of being upgraded to minimum specifications) to the Fullerton College Foundation in support of the pilot program to address the lack of computers for our most needy students sponsored by the Foundation for California Community Colleges (FCCC). Aside from labor associated with identifying surplus components used, there should be no direct costs to the District.

41. **Item 5.e:** Upon clarification on the relationship with the Young Americans and Cypress College, it was moved by Trustee Leonard Lahtinen and seconded by Student Trustee Michael Robbe to grant authorization for the Cypress College Fine Arts Division to conduct the following field trip:

Division/Program:	Fine Arts/THEA 132 Musical Theater Workshop
Purpose:	Participation in musical theater performing arts, demonstrations and performances.
Date:	January 17 through March 24, 2002.
Destination:	California, Arizona, New Mexico, Texas, and Louisiana
Faculty:	Mr. Milton Anderson and Mr. William Brawley
Transport:	Charter bus funded by The Young Americans, Inc.

Cost: Participants will pay their own transportation, lodging, and food expenses.

42. **Item 5.f:** By the block vote, authorization was granted for the summary of curriculum additions, deletions, and changes for Fullerton College. The additions, deletions and changes will be effective in the Fall 2002 semester.

(See Supplemental Minutes #868 for a complete listing of the curriculum.)

43. **Item 5.g:** By the block vote, authorization was granted for Cypress College to sponsor a Black History Month celebration February 11, 2002 through February 28, 2002. Activities will include a festival on campus with food, vendors, local sponsors and speakers, and performances on different occasions to recognize the contributions of African Americans to United States history.

Further authorization was granted to pay for related costs including, but not limited to, hospitality refreshments, food service, decorations, speakers, entertainment and miscellaneous supplies. The cost for the activities shall not exceed \$7,000.

44. **Item 5.h:** By the block vote, authorization was granted for the Cypress College Baseball Team to travel out of state on the following field trip:

Division/Program: PE-202, Intercollegiate Baseball - Men  
 Purpose: Play a non-conference baseball game versus the San Diego Padres minor league team and tour the Arizona State University.  
 Date: March 13-14, 2002.  
 Destination: Tempe, Arizona  
 Faculty: Head Coach: Scott Pickler  
 Assistant Coaches: Bill Pinkham, Ron Hauczinger, Kenneth Epstein and Josh Belovsky  
 Transportation: By chartered bus(es)  
 Cost: No direct cost to the College. All costs will be covered by money earned through fund-raising activities.

45. **Item 5.i:** By the block vote, authorization was granted to enter into a travel contractor agreement with ACCENT for the 2002 Fall Semester Abroad in Florence, Italy, for Cypress and Fullerton Colleges. The Fall Semester Abroad Program will begin September 8, 2002, and end December 6, 2002. The basic program fee is \$5,150 to be paid by the student, and includes travel, housing, some meals and side excursions. A signed copy of the travel contractor agreement will be on file in the District Business Office.

Further authorization was granted for the Vice Chancellor, Finance & Facilities to execute the agreement on behalf of the District.

46. **Item 5.j:** By the block vote, authorization was granted to enter into a travel contractor agreement with the Centers for Academic Programs Abroad (CAPA) for the 2002 Summer Semester Abroad in Dublin, Ireland, for Cypress and Fullerton Colleges. The Summer Semester Abroad program will begin June 5, 2002, and end July 6, 2002. The basic program fee is \$3,679 to be paid by the student, and includes travel, housing, some meals and excursions. A signed copy of the travel contractor agreement will be on file in the District Business Office.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, to execute the agreement on behalf of the District

## HUMAN RESOURCES

47. **Item 6.a:** Upon clarification on sabbatical leave requests, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Otto Lacayo to grant authorization for the following academic personnel matters, which are within budget:

### RETIREMENT

Pineo, Claudia	FC	English Instructor Eff. 05/31/2002
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### TEMPORARY REASSIGNMENT

Dooley, George	SCE	Extension of Temporary Reassignment From: Instructor Class E, Step 25  To: YL Director, Economic Development Range 25, Step H Eff. 01/31/2002-03/15/2002
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### CHANGE IN SALARY CLASSIFICATION

Bates, Lourdes	CC	Foreign Language Instructor (ADJ) From: Grade 1 Eff. 01/22/2002	To: Grade 2
Wilson, Richard	CC	Social Science Instructor (ADJ) From: Grade 2	To: Grade 3

Eff. 01/22/2002

MANAGEMENT PROFESSIONAL GROWTH AND DEVELOPMENT

Nadell, Robert      CC      Dean of Counseling & Student Development  
 Second Increment (\$400)  
 Eff. 07/01/2002

ADDITIONAL DUTY DAYS @ PER DIEM

Beidler, Larry	CC	Head M/W Swimming Coach	13 days
Bedard, Dana	CC	Head Men's Golf Coach	13 days
Pickler, Brad	CC	Head Softball Coach	15 days
Pickler, Scott	CC	Head Baseball Coach	15 day

LEAVE OF ABSENCE WITHOUT PAY

Burke, David	FC	Journalism/Newspaper Advisor Personal Leave (40%) Eff. 2002 Spring Semester
Clahane, Dana	FC	Mathematics Instructor Personal Leave (13.33%) Eff. 2002 Spring Semester
Luo, Xiao	FC	Business Instructor Personal Leave (100%) Eff. 02/05/2002-05/30/2002
McQueen, Deborah	FC	Mathematics Instructor Personal Leave (100%) Eff. 2002 Spring Semester

LEAVE OF ABSENCE WITH PAY

Cohn, Irene	FC	Counselor Load Banking Leave (33.34%) Eff. 2002 Spring Semester
Crowell, Benjamin	FC	Physics Instructor Load Banking Leave (30.00%) Eff. 2002 Spring Semester

Nelson, LeVonne	FC	Philosophy/Religious Studies Instructor Load Banking Leave (60%) Eff. 2002 Spring Semester
Pope, Daniel	FC	Art Instructor Load Banking Leave (33.33%) Eff. 2002 Spring Semester

CHANGE OF LEAVE OF ABSENCE WITH PAY

Clahane, Dana	FC	Mathematics Instructor From: Load Banking Leave (86.70%) To: Load Banking Leave (86.67%) Eff. 2002 Spring Semester
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FACULTY SABBATICAL LEAVES

Banda, Sergio	FC	Sociology Instructor Eff. 2002 Fall Semester
Brown, Flora	FC	Reading Instructor Eff. 2002 Fall Semester
Burchfield, Jerry	CC	Photography Instructor Eff. 2002 Fall Semester
Cavin, Robert G.	CC	Philosophy Instructor Eff. 2002 Fall Semester
Costello, Jeanne	FC	English Instructor Eff. 2002 Fall Semester
DeCoro, Helena	CC	Music Instructor Eff. 2003 Spring Semester
Doman, Monica	CC	Librarian Eff. 2003 Spring Semester
Garcia, Henry	FC	Construction Tech/Architecture Instructor Eff. Academic Year 2002-2003

Koeppel, Liana	CC	Speech Instructor Eff. Spring 2003 Semester
Roundy, Virginia	FC	Physics Instructor Eff. Spring 2003 Semester
Troop, Jane	FC	Computer Information Systems Instructor Eff. Fall 2002 Semester
Walker, John	FC	History Instructor Eff. Fall 2002 Semester
Wilson, Marcus	FC	Business Instructor Eff. 2003 Spring Semester
Woolridge, Nancy	FC	Computer Information Systems Instructor Eff. Academic Year 2002-2003

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL EFFECTIVE 2002 SPRING SEMESTER, SPRING TRIMESTER

Aceves, Michael	SCE	SCE Hourly Rate
Akin, Lee	CC	Grade 1
Aleong, Regina	CC	Grade 1
Ashley, Pamela	CC	Grade 1
Brown, Mary	FC	Grade 1
Broyles, Jocelyn	SCE	SCE Hourly Rate
Broyles, Jonathan	SCE	SCE Hourly Rate
Cavanagh, James	FC	Grade 1
Cayabyab, Nelson	CC	Grade 1
Cuddhy, William	FC	Grade 1
Daniel, Michael	SCE	SCE Hourly Rate
DelZotto, Enrico	SCE	SCE Hourly Rate
Diaz, Leonel	SCE	SCE Hourly Rate
Enright, Michael	CC	Grade 2
Escalera, Marco	SCE	SCE Hourly Rate
Estermann, Barbara	FC	Grade 3
Flaagan, Kelli	FC	Grade 1
Flynn, Laura	FC	Grade 1
Foroutan, Parisa	FC	Grade 2
Gallegos, Vernon	CC	Grade 1
Goldman, Arthur	CC	Grade 1
Gregory, Joshua	CC	Grade 1

Grubb, Royal	CC	Grade 1
Hachiya, Patricia	CC	Grade 2
Hardy, Michelle	FC	Grade 1
Hoffman, Marie	CC	Grade 1
Hughes, Paul	FC	Grade 1
Hulen, Chuck	SCE	SCE Hourly Rate
Klassen, Masako	FC	Grade 3
Klipp, Sue	SCE	SCE Hourly Rate
Kuritzky, Neil	CC	Grade 1
Lan, Su	CC	Grade 2
Lee, Jan	FC	Grade 1
Lopez, Tina	SCE	SCE Hourly Rate
Lyon, Elizabeth	FC	Grade 1
Matson, Jon	SCE	SCE Hourly Rate
McCurry, John	SCE	SCE Hourly Rate
Merrill, Leslie	CC	Grade 1
Messick, Levin	FC	Grade 1
Mohr, Jenny	FC	Grade 1
Muise, Marguerite	CC	Grade 1
Phlaum, Jason	CC	Grade 1
Rodriguez, Dorcas	CC	Grade 1
Sandor, Leah	CC	Grade 1
Trongphiriyasin, Komo	CC	Grade 1
Tryon, Amada	SCE	SCE Hourly Rate
Turner, Robin	FC	Grade 1
Wade, Randy	FC	Grade 3
Waldron, Bryan	FC	Grade 2
Warren, Frederick	SCE	SCE Hourly Rate
Weatherspoon, Rosanne	SCE	SCE Hourly Rate
Wilson, Audrey	FC	Grade 1
Wynn, Deborah	SCE	SCE Hourly Rate
Zamarripa, Sylvia	SCE	SCE Hourly Rate
Zurko, Erik	CC	Grade 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL EFFECTIVE 2001 FALL SEMESTER

Patterson, Ila	CC	Grade 1	Hourly Counselor
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TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL EFFECTIVE 2002 SPRING SEMESTER

Huerta, Phillip	CC	Grade 1	Hourly Counselor
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Castillo, Claudia                      FC      Grade 1              Hourly Counselor

TEMPORARY ACADEMIC HOURLY PERSONNEL - SPECIAL SERVICES

Bedard, Dana                      CC      Athletic Learning Communities Project Counselor  
Eff. 2002 Spring Semester  
Stipend not to exceed \$2,000

Hayes-Williams, Jerri              CC      Black Studies Learning Community Project  
Computer Information Systems  
Eff. 2002 Spring Semester  
Stipend not to exceed \$2,000

Laguana-Ferinac, Renay              CC      Freshman Experience Project Counselor  
Eff. 2002 Spring Semester  
Stipend not to exceed \$2,000

Mohr, Margaret                      CC      Athletic Learning Communities Project  
Physical Education  
Eff. 2002 Spring Semester  
Stipend not to exceed \$2,000

Porter, Deidre                      CC      Black Studies Learning Community Project  
Counselor  
Eff. 2002 Spring Semester  
Stipend not to exceed \$2,000

Rosenberg, Stuart                      CC      Freshman Experience Project English  
Eff. 2002 Spring Semester  
Stipend not to exceed \$2,000

Watson, Karen                      CC      Athletic Learning Communities Project  
mathematics  
Eff. 2002 Spring Semester  
Stipend not to exceed \$2,000

Wise, Kimberly                      CC      Athletic Learning Communities Project English  
Eff. 2002 Spring Semester  
Stipend not to exceed \$2,000

Wise, Kimberly                      CC      Black Studies Learning Community Project  
English  
Eff. 2002 Spring Semester

Stipend not to exceed \$2,000

STUDENT INTERN WITHOUT PAY

DeGuzman, Cristina            CC    Disabled Students Program and Services  
Eff. 2002 Spring Semester

VOLUNTEER PERSONNEL WITHOUT PAY-2002 SPRING SEMESTER

Bailon, Michele	CC	Assistant Coach, Women's Softball
Chapman, Mike	CC	Assistant Coach, Men's Baseball
Jaimes, Alfonso	FC	Assistant Athletic Trainer
Johnson, Edward	FC	Assistant, Dance Ensemble
Ortega, Mina	FC	Assistant, Dance Department
Schneider, James	CC	Assistant Coach, Women's Softball

48. **Item 6.b:** By the block vote, authorization was given for the following classified personnel matters, which are within budget:

RETIREMENT

Garcia, Manuel            CC    Custodian (100%)  
Eff. 4/18/2002

NEW PERSONNEL

Hollier, David            FC    Facilities Assistant  
12-month position (100%)  
Range 31, Step A  
Eff. 2/11/2002

Nguyen, Nhanban        FC    Laboratory Clerk/Chemistry  
11-month position (50%)  
Range 26, Step A+5% Shift  
Eff. 1/23/2002

Pugatch, Mark            DIST/  
FC    Special Projects Manager/Fiscal Affairs/  
Budget & Finance  
Temporary Management Position (100%)  
Range 2, Spec Proj Adm Daily Rate Schedule+  
Stipend in lieu of benefits  
Eff. 2/19/2002 - 6/30/2002

Ufret, Eileen            DIST    Secretary

12-month position (100%)  
 Range 31, Step A  
 Eff. 2/11/2002

VOLUNTARY CHANGE IN ASSIGNMENTS

Schwiebert, Laurie	CC	SCE Instructional Aide (30%)
		Permanent Increase in Percent Employed From: 30% To: 100% Eff. 2/04/2002
Weil, Susan	CC	Department Office Manager (50%)
		Return to Regular Assignment From: 65% To: 50% Eff. 2/01/2002

PROFESSIONAL GROWTH & DEVELOPMENT

Alcaraz, Jose	FC	Student Services Technician (100%) 1st Increment (\$350) Eff. 7/01/2002
		2nd Increment (\$350) Eff. 7/01/2003
		3rd Increment (\$350) Eff. 7/01/2004
		4th Increment (\$350) Eff. 7/01/2005
Arroyo, Hilda	FC	Secretary (100%) 1st Increment (\$350) Eff. 7/01/2002
Braden, Cheryl	FC	Library Assistant (100%) 2nd Increment (\$350) Eff. 7/01/2002

Dumas, Carol	CC	Administrative Secretary II (100%) 3rd Increment (\$350) Eff. 7/01/2002
Ford, Mary Lou	CC	Instructional Assistant (100%) 1st Increment (\$350) Eff. 7/01/2002
Lara, Melda	WILS	Student Acct Clerk/Secretary (100%) 3rd Increment (\$350) Eff. 7/01/2003
Loomis, Susan	FC	Evaluator/Records Specialist (100%) 1st Increment (\$350) Eff. 7/01/2002
Maitlen, Brenda	CC	Switchboard Operator-Receptionist (50%) 5th Increment (\$175) Eff. 7/01/2005
Rehfield, Carol	FC	Switchboard Operator Receptionist (55%) 1st Increment (\$192.50) Eff. 7/01/2002
Shocklee, Marion	CC	Administrative Secretary II (100%) 3rd Increment (\$350) Eff. 7/01/2002
Ton, Chan-Phuong	FC	Student Services Assistant (100%) 3rd Increment (\$350) Eff. 7/01/2003
Tory, April	DEC	Accounting Technician (100%) 1st Increment (\$350) Eff. 7/01/2002

LEAVES OF ABSENCE WITHOUT PAY

Alonzo, Roseline	DIST	Accounting Technician (100%) Family Medical Leave Eff. 2/01/2002 - 2/19/2002
Simoes, Tony	CC	SCE Secretary (80%)

Personal Leave  
Eff. 1/22/2002 - 6/30/2002

PLACEMENT ON 39-MONTH REEMPLOYMENT LIST

Cooley, Linda                      CC    Secretary (100%)  
Eff. 2/13/2002

49. **Item 6.c:** By the block vote, authorization was given for the following Professional Experts and Independent Contractors to perform various services as indicated:

PROFESSIONAL EXPERTS

Armendaris, Paquita	SCE	Project Expert ABE Curriculum Development Level A, Eff: 01/21/02 to 03/22/02
Bird, Debra	FC	Technical Expert II Teacher Intern Program Level C, Eff: 12/14/01 to 06/30/02
Carter, Kelly	CC	Technical Expert II Hire Me! Professional Perspective Workshops Level C, Eff: 01/28/02 to 02/08/02
Castillo, Marianella	FC	Technical Expert I Campus Floor Plans Level B, Eff: 12/18/01 to 12/31/01
Collins-Ssensalo, R	CC	Technical Expert II Black Studies Learning Community Level C, Eff: 01/01/02 to 06/30/02
Corcoran, Michael	FC	Project Expert CCAMPIS Grant Level A, Eff: 01/02/02 to 06/30/02
Costa, Kacey	FC	Project Coordinator Police Academy Female Recruiting Program Level B, Eff: 02/04/02 to 06/30/02
Davis, Georgette	SCE	Technical Expert II Articulation Project

		Level C, Eff: 01/14/02 to 05/26/02
Eggan, Meredith	SCE	Project Manager Coordinate Clothing Program Level C, Eff: 01/07/02 to 04/07/02
Fiske, Lurinda J.	SCE	Project Coordinator Coordinate Kid's College - Yorba Linda Campus Level B, Eff: 01/07/02 to 04/02/02
Forero, Yamile	SCE	Project Expert Family Literacy Level A, Eff: 01/14/02 to 05/31/02
Freud, Linda	FC	Technical Expert II Teacher Intern Program Level C, Eff: 12/14/01 to 06/30/02
Howell, Glenda R.	FC	Technical Expert II Teacher Intern Program Level C, Eff: 12/14/01 to 06/30/02
Kavanaugh, Patti H.	FC	Technical Expert II Technology Training Level C, Eff: 01/13/02 to 06/30/02
Kraus, Dorothy A.	FC	Technical Expert I Tech Prep: Presentation of Bridges.com Level B, Eff: 01/22/02 to 05/30/02
Landi, Franco	FC	Technical Expert I Annual Poetry Event Level B, Eff: 10/23/01 to 10/23/01
Law, Wayne H.	CC	Technical Expert II Asst Coach/Media Adv W. Bktbl, Sup Wrestling Level C, Eff: 11/15/01 to 12/31/01
Malloy, Chris L.	FC	Project Expert Assistant Coach-Basketball Level A, Eff: 01/14/02 to 06/30/02
Martinez, Randy	CC	Technical Expert II

		Learning Communities Researcher Level C, Eff: 12/16/01 to 06/30/02
Marvulli, Mary Jo	SCE	Project Expert Outreach/Maintain Database-UAW-LETC Grant Level A, Eff: 02/25/02 to 06/28/02
Morphew, Linda J.	SCE	Technical Expert II Workplace Learning Ctr Level C, Eff: 01/08/02 to 06/19/02
Mosham, Mary J.	SCE	Not-For-Credit-Instr II Workforce Trng/Assessment Ctr-Career Coun Level C, Eff: 02/01/02 to 06/30/02
Nguyen, Kevin	SCE	Technical Expert II Orange County New Media Center Grant Level C, Eff: 04/08/02 to 06/21/02
Niyondagara, Alice	SCE	Technical Expert II Articulation Project Level C, Eff: 01/14/02 to 06/30/02
Penner, Pamela	FC	Technical Expert II Teacher Intern Program Level C, Eff: 12/14/01 to 06/30/02
Quintanilla, Juan C.	SCE	Not-For-Credit-Instr II OC New Media Center Grant Level C, Eff: 04/08/02 to 06/12/02
Rulnick, Gerald	CC	Technical Expert II VTRA Multimedia Website Project Level C, Eff: 12/07/01 to 12/31/01
Sifuentes, Susana L.	FC	Project Coordinator Vocational Marketing Level B, Eff: 01/02/02 to 06/30/02
Simoese, Tony	SCE	Technical Expert II SCE/DEC Special Banner Comp Prog Needs Level C, Eff: 01/07/02 to 05/17/02

Spanu, Luisa	FC	Project Expert Tutor-Italian Level A, Eff: 01/15/02 to 06/01/02
Sutton, Philip J.	SCE	Technical Expert II Workplace Learning Resource Committee Level C, Eff: 11/01/01 to 06/30/02
Welty, Pamela	SCE	Technical Expert I Workplace Learning Program Support Level B, Eff: 11/01/01 to 06/30/02
White, Claudia	SCE	Not-For-Credit Instr II Workplace Learning Resource Program Level C, Eff: 02/01/02 to 06/30/02

50. **Item 6.d:** By the block vote, authorization was given to employ the following hourly personnel for the dates indicated and contracting out of the following specialists for the EOPS and Disabled Student Centers in accordance with the Agreement between the District and CSEA:

#### **SHORT- TERM, WORK-STUDY/WORK EXPERIENCE HOURLY**

<u>NAME</u>	<u>LOCATION</u>	<u>DATES</u>	<u>RANGE/STEP</u>
Abanobi, Chizomam M.	FC	01-02-02 to 01-21-02	B-1 FTS
Abanobi, Chizomam M.	FC	01-22-02 to 06-30-02	B-2 FTS
Abdullah, Jameela	FC	01-30-02 to 06-30-02	A-3 FTS
Abu, Hawa S.	SCE	01-22-02 to 04-22-02	A-4
Adams, Wendy	FC	01-30-02 to 06-30-02	C-1 FTS
Aguero, Lorraine P.	CC	01-14-02 to 06-30-02	A-3 FTS
Albelo, Francisco	SCE	01-28-02 to 04-28-02	B-4
Allen, Mary K.	FC	01-25-02 to 06-30-02	A-4 FTS
Alvarado, Luis R.	SCE	01-22-02 to 06-30-02	B-4 FTS
Anderson, Kelly K.	FC	01-08-02 to 06-30-02	A-3 FTS
Annett, Jonathan R.	FC	01-08-02 to 06-30-02	A-3 FTS
Armstrong, Stephanie C.	FC	01-18-02 to 06-30-02	A-3 FTS
Arneson, Teresa L.	FC	01-22-02 to 06-30-02	A-3 WS
Asato, Brent	FC	01-16-02 to 06-30-02	B-2 FTS
Avdisho, Jozephine	SCE	01-22-02 to 06-30-02	B-2 FTS
Bailon, Michele D.	CC	01-22-02 to 04-22-02	B-4
Baker, Emily B.	FC	07-01-01 to 06-30-02	B-4
Baker, Emily B.	FC	07-01-01 to 06-30-02	C-4

Baker, Vanessa	CC	01-28-02 to 04-28-02	A-3
Bamattre, Richard A.	FC	01-22-02 to 06-30-02	A-4 FTS
Bartolome, Marilyn M.	CC	01-14-02 to 06-30-02	A-3 FTS
Battu, Jashanjeet	CC	01-28-02 to 04-28-02	A-3
Bhatt, Kalpana K.	FC	01-08-02 to 04-07-02	A-3
Blaine, James T.	FC	01-25-02 to 06-30-02	A-3 FTS
Blas, Dennis J.	CC	01-23-02 to 04-23-02	B-4
Bliss, Brock W.	FC	01-25-02 to 06-30-02	B-3 FTS
Bonilla, Irma V.	FC	01-22-02 to 06-30-02	B-1 FTS
Borja, Luis M.	FC	01-08-02 to 06-30-02	A-3 FTS
Brandt, Holly L.	CC	01-14-02 to 04-14-02	A-3
Brown, Martin K.	FC	01-22-02 to 06-30-02	B-2 FTS
Bui, Anne-Sophie	DEC	01-16-02 to 02-08-02	B-1
Bur, Andrea E.	CC	01-07-02 to 06-30-02	B-1 FTS
Burnett, Andrew L.	CC	01-22-02 to 06-30-02	A-3 FTS
Burnip, Kelly S.	FC	01-08-02 to 04-07-02	A-3
Butcher, Jennifer N.	FC	01-08-02 to 06-30-02	A-3 FTS
Camarena, Miriam	CC	01-22-02 to 06-30-02	A-3 FTS
Carenes, Gregory	CC	01-22-02 to 04-22-02	A-3
Cariker, Geoffrey T.	CC	01-22-02 to 06-30-02	A-4 FTS
Caron, Stacy	FC	01-25-02 to 04-25-02	B-4
Carrillo, Maria C.	FC	01-09-02 to 04-07-02	A-3
Chew, Cynthia	FC	01-22-02 to 06-30-02	B-1 FTS
Chong, Hui Chin	FC	01-30-02 to 06-30-02	A-4 FTS
Christy, Michelle J.	FC	01-22-02 to 04-22-02	A-4
Cisneros, Danielle M.	FC	01-22-02 to 06-30-02	A-3 FTS
Clark, Valerie	FC	01-30-02 to 04-30-02	A-4
Collier, Sarah	FC	01-30-02 to 06-30-02	A-4 FTS
Constantinescu, Richard	FC	01-22-02 to 06-30-02	A-3 FTS
Cook, David B.	FC	01-17-02 to 06-30-02	B-3 FTS
Cook, Tona Y.	CC	01-22-02 to 06-30-02	C-2 FTS
Cooper, Ilene S.	FC	01-18-02 to 04-21-02	A-3
Covarrubias, Raquel	FC	01-07-02 to 06-30-02	A-3 FTS
Crockett, Sean	FC	01-22-02 to 04-21-02	A-3
Crockett, Sean	FC	01-22-02 to 04-21-02	A-4
Cung, Cindy	CC	01-22-02 to 06-30-02	A-3 FTS
Dam, Niki V.	DEC	01-16-02 to 02-08-02	B-1
Dang, Kim Loan T.	CC	01-28-02 to 06-30-02	A-4 WS
Dang, Linda T.	DEC	01-22-02 to 06-28-02	B-1 FTS
Dave, Archit P.	FC	01-25-02 to 06-30-02	B-2 FTS
Davis, Micaela A.	FC	01-22-02 to 06-30-02	A-4 FTS
Dawson, Israel D.	FC	01-17-02 to 06-30-02	A-4 FTS
DeLaCruz, Mickey V.	FC	01-08-02 to 06-30-02	A-3 FTS

Delgadillo, Adriana	FC	01-22-02 to 06-30-02	B-1 FTS
DelRio, Oscar	FC	01-28-02 to 06-30-02	B-2 FTS
Derakhshanian, Parastoo	FC	01-22-02 to 06-30-02	A-4 WS
Dhaliwal, Kanwar	FC	01-17-02 to 06-30-02	A-4 FTS
Diaz, Maria G.	CC	01-22-02 to 06-30-02	A-4 WS
Diaz, Maria G.	SCE	01-22-02 to 06-30-02	A-3 FTS
Diaz, Micaela	FC	01-22-02 to 06-30-02	B-2 FTS
Diaz, Sandra N.	FC	01-07-02 to 06-30-02	A-3 FTS
Dirie, Asha Y.	CC	01-22-02 to 06-30-02	B-2 FTS
Dixon, Jason	FC	01-22-02 to 06-30-02	A-3 FTS
Do, Khai N.	CC	01-28-02 to 04-28-02	A-3
Do, Linh H.	FC	01-22-02 to 06-30-02	A-3 WS
Doan, Deryk	SCE	02-07-02 to 05-02-02	B-4
Dong, Xizi	CC	01-28-02 to 06-30-02	A-3 FTS
Doshi, Dhaval	FC	01-22-02 to 04-22-02	B-1
Drew, Shawn C.	FC	01-22-02 to 06-30-02	A-3 FTS
Drew, Shawn C.	FC	01-22-02 to 06-30-02	A-4 FTS
Duckworth, Michael B.	CC	01-25-02 to 04-25-02	C-1
Dunkerly, Anna	FC	01-30-02 to 06-30-02	A-4 FTS
Dunnigan, Dennis	FC	02-01-02 to 06-30-02	B-2 Theater
Edwards, Joseph R.	FC	01-08-02 to 04-07-02	A-3
Fanning, Donna J.	FC	01-07-02 to 04-07-02	C-1
Farooqui, Nadia J.	SCE	01-22-02 to 06-30-02	A-4 FTS
Febrina, Winda	FC	01-25-02 to 06-30-02	A-3 FTS
Ferrier, Keith S.	FC	01-08-02 to 06-30-02	A-3 FTS
Fetterley, Christine	CC	01-22-02 to 04-22-02	A-3
Fields, Sarita N.	FC	01-22-02 to 06-30-02	B-1 FTS
Fields, Sarita N.	FC	01-22-02 to 06-30-02	C-1 FTS
Filipovic, Milica J.	FC	01-08-02 to 06-30-02	A-3 FTS
Flores, Allison	CC	01-14-02 to 04-14-02	A-4
Flores, Ana C.	FC	01-22-02 to 06-30-02	A-3 FTS
Flores, Denise	FC	01-22-02 to 06-30-02	A-3 WS
Fonseca, Rene	CC	01-22-02 to 06-30-02	A-4 FTS
Ford, Ryan D.	CC	01-22-02 to 06-30-02	B-3 FTS
Forero, Constanza	FC	01-07-02 to 04-07-02	B-1
Froelich, Ryan	FC	01-22-02 to 06-30-02	B-2 FTS
Gadaire, Pamela M.	FC	01-25-02 to 06-30-02	B-2 FTS
Garcia, Guillermo	FC	01-18-02 to 06-30-02	B-1 FTS
Garcia, Rachel M.	CC	01-15-02 to 06-30-02	A-4 FTS
Garrigues, Jacob M.	SCE	01-19-02 to 06-30-02	C-1 FTS
Gaydon, Bryan K.	CC	01-29-02 to 06-30-02	A-4 WS
Gebrehiot, Hana B.	CC	01-22-02 to 06-30-02	A-3 FTS
Gebrehiwot, Kidan	FC	01-22-02 to 06-30-02	B-2 FTS

Gill, Kim	FC	01-25-02 to 04-25-02	B-4
Gomez, Paula Z.	FC	01-18-02 to 06-30-02	A-3 FTS
Gong, Cheng	FC	01-08-02 to 06-30-02	A-3 FTS
Goodson, John M.	FC	02-04-02 to 06-30-02	A-4 Theater
Gorup, Jeffrey R.	FC	01-28-02 to 04-28-02	A-4
Gorup, Jeffrey R.	FC	01-28-02 to 04-28-02	B-1
Gramer, Stacy	CC	01-22-02 to 06-30-02	A-3 FTS
Granillo, Christine A.	FC	01-22-02 to 06-30-02	B-2 FTS
Grossman, Craig N.	FC	01-22-02 to 06-30-02	A-3 FTS
Gulmesoff, Andre	CC	04-02-02 to 06-30-02	A-4 FTS
Gunathilaka, Mihirini	FC	01-25-02 to 06-30-02	A-3 FTS
Gutierrez, Brian J.	FC	01-10-02 to 06-30-02	A-3 FTS
Guydon III, Roger L.	FC	01-22-02 to 06-30-02	A-3 WS
Ha, Guan Yu	CC	01-30-02 to 06-30-02	A-3 FTS
Halankar, Nayan S.	FC	01-22-02 to 06-30-02	A-3 FTS
Hall, Kathleen J.	CC	01-22-02 to 05-10-02	35-A Subst
Hilala, Tarig I.	CC	01-29-02 to 06-30-02	A-4 WS
Hinson, Laurie J.	FC	01-07-02 to 04-17-02	B-2
Hinz-Smith, Tricia-Renee	FC	01-25-02 to 04-25-02	B-4
Hoang, Ha Thieu	CC	02-04-02 to 05-03-02	A-4
Hoang, Ha Thieu	CC	02-04-02 to 05-05-02	A-4
Humbert, Jeremy D.	CC	01-25-02 to 04-25-02	C-1
Huynh, Huy X.	CC	01-22-02 to 06-30-02	A-4 WS
Italia, Hetwarth	FC	01-17-02 to 06-30-02	A-4 FTS
James, Charles	FC	01-22-02 to 06-30-02	A-3 FTS
Javadinajjar, Pegah	FC	01-22-02 to 06-30-02	A-3 WS
Johnson, Amber R.	CC	01-22-02 to 06-30-02	A-3 FTS
Johnson, Robert K.	FC	01-17-02 to 06-30-02	A-4 FTS
Johnston, Christine S.	FC	01-08-02 to 04-07-02	A-3
Jon, Rana Deep S.	FC	01-17-02 to 06-30-02	A-3 FTS
Jones, Doreen L.	CC	01-15-02 to 06-30-02	B-2 WS
Juarez, Dawn M.	FC	01-22-02 to 06-30-02	A-4 FTS
Juarez, Eva	FC	01-07-02 to 06-30-02	B-1 FTS
Juarez, Eva	FC	01-22-02 to 06-30-02	A-3 FTS
Kandilian, Shana N.	FC	01-12-02 to 06-30-02	A-4 FTS
Kannard, Paul	FC	01-22-02 to 06-30-02	A-3 FTS
Kannard, Paul	FC	01-22-02 to 06-30-02	B-2 FTS
Karaba, Kelly A.	FC	01-22-02 to 06-30-02	A-3 FTS
Kassa, Azeb D.	FC	12-10-01 to 06-30-02	B-1 FTS
Kaur, Jatinder J.	CC	01-22-02 to 06-30-02	A-4 WS
Kaur, Parminder J.	CC	01-22-02 to 06-30-02	A-4 WS
Kiger, James R.	FC	01-22-02 to 06-30-02	B-1 FTS
King, Mitzi A.	DEC	01-22-02 to 06-30-02	A-3 FTS

Kingston, Sarah A.	FC	01-25-02 to 06-30-02	A-3 FTS
Knox, Antonio W.	FC	01-22-02 to 06-30-02	A-3 WS
Konetski, Carol A.	CC	01-28-02 to 04-28-02	A-4
Lai, Ryan	CC	01-22-02 to 06-30-02	A-4 WS
Lakso, Brenda J.	FC	01-10-02 to 04-07-02	A-3
Lander, Jason	FC	01-17-02 to 06-30-02	A-4 FTS
Larrabee Jr, Glen A.	FC	01-08-02 to 06-30-02	A-3 FTS
Lavasany, Gazaleh N.	FC	01-08-02 to 06-30-02	A-3 FTS
Lawryk, Mary A.	CC	01-22-02 to 04-22-02	A-3
Le, Vinh Q.	CC	01-30-02 to 04-30-02	A-3
Ledezma, Elizabeth B.	FC	01-22-02 to 06-30-02	B-2 FTS
Lee, Jean Y.	FC	01-08-02 to 06-30-02	A-3 FTS
LeRoy, Keesha E.	FC	01-08-02 to 06-30-02	A-3 FTS
Lie, Edbert	FC	01-25-02 to 06-30-02	A-3 FTS
Lopez, Albert	FC	01-30-02 to 06-30-02	A-4 FTS
Lowman, Erica	FC	01-22-02 to 06-30-02	C-1 FTS
Luna, Monique N.	CC	01-22-02 to 06-30-02	A-4 WS
Luu, Trung V.	CC	01-22-02 to 06-30-02	A-4 WS
Macavei, Adriana	SCE	01-22-02 to 04-22-02	B-2
Maldonado, Teresa D.	FC	01-22-02 to 06-30-02	B-2 FTS
Maness, Danny	SCE	02-04-02 to 06-30-02	B-4 FTS
Maple, Rhianon R.	FC	01-08-02 to 06-30-02	A-3 FTS
Mattingly, Elizabeth	FC	01-31-02 to 06-30-02	A-4 FTS
Maxwell, Ryan	FC	01-31-02 to 06-30-02	A-4 FTS
McCurdy, Mandy K.	FC	01-10-02 to 06-30-02	A-3 FTS
Meck, Edward T.	CC	01-22-02 to 04-22-02	A-3
Medina, Robert	CC	01-22-02 to 04-22-02	B-4
Mehraein, Negar	CC	01-22-02 to 06-30-02	A-3 FTS
Mehraein, Negar	SCE	01-22-02 to 06-30-02	A-4 FTS
Mendoza, Linda	FC	01-22-02 to 04-21-02	B-3
Mendoza, Linda	FC	01-22-02 to 04-21-02	B-4
Mendoza, Ma Victoria D.	FC	01-22-02 to 06-30-02	A-3 FTS
Mendoza, Marcela	SCE	01-22-02 to 06-30-02	A-4 FTS
Mercado, Joseph A.	FC	01-08-02 to 04-07-02	A-3
Mercado, Joseph A.	FC	02-04-02 to 06-30-02	B-2 Subst
Merida, Diana	FC	01-22-02 to 06-30-02	B-3 FTS
Miller, Brandon	FC	01-22-02 to 01-31-02	A-4
Miller, Mellinda M.	FC	01-18-02 to 06-30-02	A-3 FTS
Moine, Heather L.	CC	01-24-02 to 06-30-02	A-3 FTS
Molina, Monica M.	FC	01-22-02 to 06-30-02	A-3 FTS
Montano Jr, George P.	FC	01-08-02 to 04-07-02	A-3
Montilla, Alex T.	FC	01-17-02 to 06-30-02	B-3 FTS
Moore, Bruce R.	FC	01-22-02 to 06-30-02	A-3 FTS

Moore, Kristine N.	FC	01-22-02 to 06-30-02	A-3 FTS
Morford, Jennifer L.	FC	01-25-02 to 06-30-02	A-4 FTS
Mori, Aaron M.	FC	01-22-02 to 06-30-02	B-2 FTS
Mormul, Michelle M.	FC	01-25-02 to 04-25-02	B-4
Morse, Debra A.	CC	01-22-02 to 06-30-02	A-3 FTS
Mulianto, Erik	FC	01-22-02 to 06-30-02	A-3 FTS
Mulianto, Erik	FC	01-25-02 to 06-30-02	A-3 FTS
Murillo, Jesus	FC	01-08-02 to 06-30-02	A-3 FTS
Naylor, Erin	CC	02-04-02 to 05-04-02	A-4
Neira, Mariela	SCE	01-16-02 to 06-30-02	A-4 FTS
Neri, Joseph J.	CC	01-22-02 to 06-30-02	A-3 FTS
Nguyen, Bao D.	CC	01-28-02 to 04-28-02	A-3
Nguyen, Ha N.	FC	01-25-02 to 06-30-02	A-3 FTS
Nguyen, Hong P.	CC	01-28-02 to 04-28-02	A-3
Nguyen, Kim-Anh	CC	02-04-02 to 06-30-02	A-3 FTS
Nguyen, Phuong T.	CC	01-22-02 to 06-30-02	A-3 FTS
Nguyen, Thang Duc	CC	01-28-02 to 04-28-02	A-3
Nguyen, Wendy U.	CC	01-29-02 to 04-29-02	A-3
Niccolai, Marzia R.	FC	01-25-02 to 06-30-02	C-2 FTS
Nixon, Joshua R.	FC	02-04-02 to 06-30-02	A-3 Theater
Noble, Trenton F.	FC	01-25-02 to 06-30-02	A-4 FTS
Nozot, Gabriel	SCE	01-03-02 to 06-29-02	B-2 FTS
Nunez Jr, Robert	CC	01-16-02 to 04-16-02	A-3
O'Leary Jr, Cornelius W.	CC	01-28-02 to 04-28-02	A-4
Olson, Tamara L.	FC	01-25-02 to 04-25-02	B-4
Ortega, Vivian A.	FC	01-14-02 to 06-30-02	B-1 FTS
Ortega-Najera, Emmanuel	CC	01-28-02 to 06-30-02	A-4 WS
Oza, Bharat L.	FC	01-08-02 to 04-07-02	A-3
Oza, Vishal B.	FC	01-17-02 to 06-30-02	B-3 FTS
Palafox, Esmerita	DEC	01-29-02 to 04-29-02	A-4
Parral, John R.	FC	01-22-02 to 04-21-02	A-3
Parygin, Artem Y.	FC	01-22-02 to 06-30-02	A-4 FTS
Patel, Anan Jagdish	FC	01-17-02 to 06-30-02	A-4 FTS
Patel, Ashish Pramodkumar	FC	01-17-02 to 06-30-02	A-4 FTS
Patel, Mehul	FC	01-17-02 to 06-30-02	A-4 FTS
Patel, Parul V.	FC	01-22-02 to 06-30-02	A-3 FTS
Patel, Urkik Shashikant	FC	01-17-02 to 06-30-02	A-4 FTS
Pedro, Pamela	CC	01-02-02 to 04-02-02	B-2
Pena, Anayeli P.	CC	01-30-02 to 04-21-02	A-4
Penaloza, Jose	FC	01-18-02 to 06-30-02	B-1 FTS
Pereda, Christopher	FC	01-17-02 to 06-30-02	A-4 FTS
Pham, Ann Thi Hong	CC	01-28-02 to 04-28-02	A-3
Pham, Bich Van T.	FC	01-22-02 to 06-30-02	A-3 WS

Phung, Thanh-Tuyen T.	CC	01-14-02 to 06-30-02	A-3 FTS
Phung, Thuthuy T.	CC	01-22-02 to 06-30-02	A-4 WS
Pina, Mario A.	FC	01-20-02 to 06-30-02	E-2 Model
Pippin, Lauren	FC	01-22-02 to 06-30-02	B-4 FTS
Pirie, Jessica R.	CC	01-15-02 to 06-30-02	A-3 FTS
Plubell, Luke D.	FC	01-22-02 to 06-30-02	A-3 FTS
Pocsics, John	FC	02-04-02 to 05-05-02	C-1
Polmeteer, Joyce D.	CC	01-02-02 to 03-29-02	A-4
Pomales, Monique A.	FC	01-02-02 to 06-30-02	B-1 FTS
Pourkaram, Paymon	FC	01-10-02 to 04-07-02	A-3
Proctor, Joyce E.	CC	01-22-02 to 06-30-02	A-4 WS
Pruitt, Ronald	FC	01-17-02 to 06-30-02	A-4 FTS
Purnell, Allan D.	DEC	01-22-02 to 06-30-02	A-3 FTS
Qazi, Nadia N.	FC	01-08-02 to 06-30-02	A-3 FTS
Ramey, Ina	FC	01-31-02 to 06-30-02	A-4 FTS
Ranon, Jeanette T.	CC	01-22-02 to 06-30-02	A-4 FTS
Raval, Mitesh N.	FC	01-17-02 to 06-30-02	A-3 FTS
Rengechel, Lorna	FC	01-22-02 to 06-30-02	B-2 FTS
Rios, Juanita	FC	01-22-02 to 06-30-02	A-3 FTS
Rios, Veronica	FC	01-22-02 to 06-30-02	A-3 FTS
Rocha, Arturo	FC	01-22-02 to 06-30-02	A-3 FTS
Rocha, Arturo	FC	01-22-02 to 06-30-02	B-1 FTS
Rodriguez, Diana V.	SCE	01-02-02 to 06-30-02	A-4 FTS
Rodriguez, Janet L.	FC	01-12-02 to 06-30-02	B-3 FTS
Rolapp, Diane L.	FC	01-22-02 to 04-21-02	A-4
Romero Ayala, Ana	SCE	02-04-02 to 06-30-02	B-4 FTS
Romeyn, Steven T.	FC	01-17-02 to 06-30-02	A-4 FTS
Rosales, Evangelina	CC	01-24-02 to 06-30-02	B-2 FTS
Russell, James L.	FC	01-22-02 to 06-30-02	B-4 WS
Ruvalcaba, Adriana	FC	01-22-02 to 06-30-02	A-3 FTS
Sabene, Nicole	CC	01-22-02 to 06-30-02	A-3 FTS
Salandy, Antonietta C.	FC	01-22-02 to 06-30-02	A-3 FTS
Samuels, Katherine P.	SCE	01-28-02 to 06-30-02	B-2
Sanchez, Sandra	FC	01-22-02 to 06-30-02	A-3 FTS
Sandoval, Alison A.	FC	01-08-02 to 06-30-02	A-3 FTS
Sandoval, Alison A.	FC	01-22-02 to 06-30-02	A-3 WS
Sandoval, Veronica R.	SCE	01-22-02 to 06-30-02	B-2
SanRoman, John C.	CC	01-14-02 to 04-14-02	B-4
Saucedo, Miguel	SCE	01-14-02 to 04-14-02	A-4
Sellers, Irene P.	FC	01-08-02 to 06-30-02	A-3 FTS
Sepahifar, Saeid	CC	01-28-02 to 04-28-02	A-3
Shah, Hiral	FC	01-22-02 to 06-30-02	A-3 FTS
Shirzadgan, Somayhe	FC	01-22-02 to 06-30-02	A-3 FTS

Shuck, Garrett M.	CC	01-18-02 to 04-18-02	A-3
Situmeang, Sarah I.	FC	01-22-02 to 06-30-02	A-3 FTS
Smith, Serena	FC	01-22-02 to 06-30-02	C-1 FTS
So, Jennifer	FC	01-17-02 to 06-30-02	B-2 FTS
So, Jennifer	FC	01-22-02 to 06-30-02	B-1 FTS
Spitzer, Daniel A.	FC	01-10-02 to 06-30-02	A-3 FTS
Steedman, Denise S.	FC	02-01-02 to 06-30-02	C-4 Theater
Stockdale, Michelle L.	FC	01-25-02 to 04-25-02	B-4
Su, Ho K.	CC	01-10-02 to 04-10-02	A-3
Suh, You N.	FC	01-22-02 to 06-30-02	A-3 FTS
Sultani, Manizha	SCE	02-04-02 to 06-30-02	B-4 FTS
Tadesse, Segen	CC	01-22-02 to 04-22-02	A-3
Tafolla, Michelle M.	FC	01-22-02 to 06-30-02	A-3 FTS
Tatematsu, Peter S.	FC	01-22-02 to 06-30-02	B-3 Work Exp
Tilve, Manish	FC	01-22-02 to 06-30-02	A-3 FTS
Tor, Khemarak	FC	01-22-02 to 06-30-02	A-4 FTS
Torio, Eileen J.	FC	01-08-02 to 06-30-02	A-3 FTS
Torkaman, Fataneh	CC	01-22-02 to 06-30-02	A-3 FTS
Torres, Monica E.	SCE	01-02-02 to 06-30-02	A-4 FTS
Towne, Benjamin R.	FC	01-25-02 to 06-30-02	A-4 FTS
Tran, Phong H.	SCE	01-22-02 to 06-30-02	B-2 FTS
Tran, Trung S.	FC	01-10-02 to 04-07-02	A-3
Tran, Van V.	FC	01-24-02 to 06-30-02	A-4 FTS
Truong, Minh V.	FC	01-08-02 to 06-30-02	A-3 FTS
Tuffley, Christopher	FC	01-22-02 to 06-30-02	A-4 FTS
Tuffley, Robert	FC	01-07-02 to 04-07-02	B-3
Turna, Neoman J.	CC	01-14-02 to 06-30-02	A-3 FTS
Ugay, Janelle M.	SCE	01-22-02 to 06-30-02	B-2 FTS
Ung, Yeh S.	FC	01-10-02 to 04-07-02	A-3
Valdes, Cecilia	FC	01-08-02 to 06-30-02	A-3 FTS
Van Hulle, Jean-Paul H.	FC	02-02-02 to 06-30-02	B-4 Theater
Vaniski, Ryan	FC	01-20-02 to 06-30-02	B-3 Theater
Vega, Ernesto R.	SCE	01-28-02 to 06-30-02	C-3 FTS
Verma, Jai	CC	01-22-02 to 06-30-02	A-4 WS
Vernoy, Lisa B.	FC	01-25-02 to 04-25-02	B-4
Vertican, Tiffany D.	FC	01-25-02 to 06-30-02	A-3 FTS
Villanueva Jr, Saul O.	FC	02-02-02 to 06-30-02	B-2 FTS
Volkmar, Kim A.	CC	01-22-02 to 04-12-02	36-A Subst
Volpe, Alexis P.	CC	01-22-02 to 06-30-02	A-4 WS
Wagner, Regina D.	FC	01-10-02 to 06-30-02	A-3 FTS
Walker, Lori J.	FC	01-14-02 to 06-28-02	A-3 FTS
Wijesinghe, Aruni	CC	02-11-02 to 05-31-02	C-2 FTS
Wise, Jennifer L.	FC	01-22-02 to 06-30-02	B-2 FTS

Wolsky, Jennifer L.	FC	01-22-02 to 06-30-02	B-1 FTS
Wong, Donna A.	FC	01-22-02 to 04-21-02	A-4
Wylie, Ti Jae	FC	01-22-02 to 06-30-02	B-2 FTS
Yeh, Wayne	FC	01-25-02 to 06-30-02	A-3 FTS
Yneges, Caroline L.	FC	01-09-02 to 06-30-02	B-1 FTS
Youssef, Mohamad	CC	01-22-02 to 06-30-02	A-3 FTS
Zachau, Sherrie A.	CC	01-22-02 to 06-30-02	A-4 WS
Zvonec, Pam S.	FC	11-01-01 to 06-30-02	C-3 Subst
Zwicky, Wesley A.	FC	01-08-02 to 06-30-02	A-3 FTS

### TUTORS, INTERPRETERS, AND READERS

Anwar, Paula M.	FC	01-25-02 to 06-30-02	A-4
Bennett, Andrea K.	FC	01-25-02 to 06-30-02	A-3
Covello, Donald	CC	01-17-02 to 06-30-02	D-4
DelRio, Elena	FC	01-22-02 to 06-30-02	B-2
Druehl, Terry	CC	01-22-02 to 06-30-02	D-3
Dutcher, Paul D.	FC	01-01-02 to 06-30-02	B-2
Guerra, Raquel	SCE	01-22-02 to 06-30-02	A-4
Heer III, Robert S.	FC	01-25-02 to 06-30-02	A-4
Hicks, Joel R.	FC	01-25-02 to 06-30-02	C-4
Le, Eric H.	FC	01-25-02 to 06-30-02	C-1
Lenard, Caleb	FC	01-25-02 to 06-30-02	A-3
Liao, James	FC	01-25-02 to 06-30-02	A-3
Milord, Valerie H.	FC	01-24-02 to 06-30-02	B-2
Mirza, Rabia I.	FC	01-25-02 to 06-30-02	B-3
Neyshtadt, Lidiya V.	FC	01-11-02 to 06-30-02	B-2
Pettifer, Michael A.	FC	01-25-02 to 06-30-02	B-2
Poliseno, Melissa S.	SCE	01-28-02 to 06-30-02	A-4
Tang, Aimee W.	FC	01-25-02 to 06-30-02	C-1
Tran, Thu Huong T.	FC	01-25-02 to 06-30-02	C-1
Wilson, Erin G.	FC	01-25-02 to 06-30-02	A-4
Wong, Norman M.	FC	01-25-02 to 06-30-02	C-4

### PROFESSIONAL HOURLY MEDICAL EMPLOYEES

Hoff, Jennifer A.	FC	02-04-02 to 06
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### GENERAL

51. **Item 7.a:** Upon clarification on fiscal management, investments, hospitality accounts, naming buildings, and civic center and other facilities use policies and procedures, it was

moved by Trustee Molly McClanahan and seconded by Trustee Nancy Rice that the Board adopt Chapter Six, Business and Fiscal Affairs, and that the revised policies and procedures be placed on the NOCCCD web site, where they will be accessible to students, faculty, staff and the public. **Motion carried unanimously, including the Student Trustee's advisory vote.**

In reviewing Chapter Six, it was agreed that clarification would be obtained on item 3.6 on page 27.

Trustee Molly McClanahan requested that the board agenda item template include a notation on the upper right-hand corner for those items requiring a 2/3 vote.

52. At 8:41 p.m., it was moved by Trustee Otto Lacayo and seconded by Trustee Molly McClanahan to adjourn the meeting. **Motion carried unanimously, including the Student Trustee's advisory vote.**

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Nancy Rice, Secretary  
Board of Trustees