

## **APPROVED**

### **MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

February 11, 2003

The Board of Trustees of the North Orange County Community College District met for the Regular Meeting on Tuesday, February 11, 2003, at 5:30 p.m. in the Board Room at the Anaheim Campus.

Board President Leonard Lahtinen called the meeting to order at 5:31 p.m. Student Trustee Briana Padilla led the Pledge of Allegiance to the Flag.

**TRUSTEE ROLL CALL** - Present: Jeff Brown, Otto Lacayo, Leonard Lahtinen, Donna Miller, Manny Ontiveros, and Student Trustees Briana Padilla and Dhruvin Shah. Trustee Molly McClanahan arrived at 5:33. Trustee Nancy Rice arrived at 5:35 p.m. Absent: None.

**RESOURCE PERSONNEL PRESENT:** Jerome Hunter, Chancellor; Rod Fleeman, Vice Chancellor, Finance & Facilities; Jeff Horsley, Vice Chancellor, Human Resources; Michael Viera, President, Fullerton College; Margie Lewis, President, Cypress College; Gary McGuire, Provost, School of Continuing Education; Donna Hatchett, District Director, Public Affairs; Jack Raubolt, District Director, Information Services; Karen Cant, representing the District Management Association; Rolando Sanabria representing the Fullerton College Faculty Senate; Jesse Saldana, representing the Cypress College Academic Senate; Barbara Bennett, representing United Faculty; Robin SanRoman, representing CSEA, Chapter #167; Sam Russo, representing Adjunct Faculty United; Violet Ayon, Recording Secretary.

**OTHER ADMINISTRATORS AND EMPLOYEES PRESENT:** Jim Arbogast, Carole Bonnie, Nancy Byrnes, Robert Chavez, Marcia Clarke, Norma Cruz, Betty Germanero, Nancy Miller, Ron Miller, Rick Van Beynen, and Frances Wahl from Cypress College; Terry Blackley, Susan Clifford, Linda Lozano, Adam O'Connor, Janet Portolan from Fullerton College; Janet Gout, Glenn Struckman, Helga Struckman, and Greg Schulz from the School of Continuing Education; Vickie McPherson, Dorothy Owens-Whitehurst, and Fred Williams from the District Offices; Tom Wallace from Information Services.

**VISITORS PRESENT:** Jay Murvine and Esther Abrahams from Summit Career College, Inc.

#### **COMMENTS: MEMBERS OF THE AUDIENCE:**

- A. **Anita Rogers**, from Cypress College, addressed the Board regarding classified negotiations. She noted the various efforts of the classified staff in support of the Board

and the District. She added that the delayed negotiations process is an insult to the classified employees and reminded the Board of the power of the election process.

- B. **Frances Wahl**, from Cypress College, expressed the professionalism of all classified staff and expressed her concern with the current budget crisis and its impact on student services. She requested all factors within the District to show solidarity in facing the upcoming budget dilemma and to settle the classified negotiations as soon as possible.
- C. **Vickie McPherson**, CSEA President, urged the Board's consideration of the recommendation to bringing classified negotiations to a closure.

**BLOCK VOTE APPROVAL:** It was moved by Trustee Otto Lacayo and seconded by Trustee Nancy Rice to approve by block vote the following items: **Motion carried unanimously, including the Student Trustees' advisory votes.**

Finance & Facilities:	3.c, 3.e, 3.f, 3.g, 3.h, 3.i, 3.k, 3.l,
Instructional Services:	4.a, 4.b, 4.c, 4.d, 4.e, 5.f
Human Resources:	5.b, 5.c, 5.d

## REPORTS:

- A. As a part of the **Chancellor's Report**, Chancellor Hunter entertained a discussion on the current local governing board structure vs the local governing board structure proposed in Senate Bill 6, the Educational Master Plan. His presentation on Bilateral Governance included a summary of the proposed changes in Senate Bill 6, the Proposed Master Plan revision. Highlights of Senate Bill 6 include recommendations for the modification of the role of the Superintendent of Schools; the establishment of the California education Commission; the selection of Board of Governor members from distinct geographical areas; the establishment of a Chief Education Officer which would replace the Superintendent of Public Instruction; along with significant changes to the governance of the state community college system. Dr. Hunter noted the opposition to Senate Bill 6 from the Community College League of California (CCLC) because there is no clear distinction on the definition of a community college system and effort to provide to the state board and staff the ability to manage and carry out its responsibilities is inadequate to achieve its intended purposes.

(See Supplemental Minutes #889 for a copy of the presentation on Bilateral Governance.)

In addition, Dr. Hunter requested the Board's direction regarding the possibility of developing a resolution or writing a letter regarding the Board's position on Senate Bill 6 (SB6), and writing a letter in response to Dr. David Viar's request for letters opposing SB6 and the opposition of the Board of Governors membership change. In the ensuing discussion, it was noted that there needs to be a balance between the legislature and the

Board of Governors; there should not be any end runs by individual districts; and SB6 should be opposed unless the language is amended. Upon conclusion of discussion, it was moved by Trustee Donna Miller and seconded by Trustee Nancy Rice that the board write a letter opposing SB6 citing the various concerns expressed by the Board, and to be read and verified by Board President Leonard Lahtinen. **Motion carried unanimously, including the Student Trustees' advisory votes.**

- B. Also as a part of the **Chancellor's Report**, Vice Chancellor Rod Fleeman reported that mid-year budget cuts have not been finalized by the State; thus it is difficult to appropriately respond to the anticipated budget reduction. However, the various sites throughout the District have been deliberating and identifying potential areas of budget reduction. Trustee Rice noted that 1<sup>st</sup> apportionments will be forthcoming with assumptions from the Assembly. Board President Leonard Lahtinen requested that the Board be continuously updated on the budget crisis, its impact on the District, and what steps the various sites are following in preparing for the budget reduction.

**Dr. Viera** outlined the process followed by the Fullerton College Planning & Consultative Council in establishing work groups that are identifying areas of budget reduction. **Dr. Lewis** identified the Cypress College President's Advisory Cabinet deliberations in identifying over \$1 million in budget reduction and planning for additional budget reductions for the 2003-04 fiscal year. **Dr McGuire** reported meetings of the School of Continuing Education Provost Cabinet, Management Team, and Budget Committee meetings working on the identification of areas of budget reduction. Trustee Donna Miller encouraged communication to all staff on the budget crisis including the Board's concerns; suggested that consistent guidelines be identified; and requested receipt of the various publications used throughout the District in informing the staff of budget deliberations.

- C. **Michael Viera**, Fullerton College President, **Margie Lewis**, Cypress College President, and **Gary McGuire**, Provost of School of Continuing Education (SCE), reported on activities in their respective areas.

#### **COMMENTS:**

- A. **Rolando Sanbria** presented the following Fullerton College Faculty Senate resolution for the record:

Whereas, the State of California has cut funding to community colleges, Fullerton College is predicting a three million-dollar deficit for the year 2002-2003 and approximately a six million-dollar deficit for the year 2003-2004. Fullerton College is currently reducing the number of sections of classes, and

is planning further reductions in the near future in an effort to balance the budget, and

Whereas, Fullerton College's goals and objectives include a focus on "student access and success," and its Educational Philosophy states "we are committed to providing opportunities for students to realize their potential . . ." and

Whereas, the reduction of sections, student access, and/or any other service for students is in direct conflict with the college's goals and objectives and educational philosophy, and

Whereas, under Title V of the Educational Code, one of the Academic Senate's primary functions is to make recommendations with respect to "Processes for institutional planning and budget development."

Therefore, be it resolved that the Academic Senate of Fullerton College recommend that the college "Focus on the classroom/education I respect to institutional planning and budget development by re-prioritizing the college budget and planning processes so that the student learning experience in the classroom in the **first priority**. Services that support student learning and student success are the **second priority**. All other campus operations should be cut first.

- B. **Donna Hatchett** announced that the Community College League of California website has sample letters that can be used and signed to be forwarded to legislators. She added that her presentation last week to the Anaheim Realtors Association was well received and she noted the success of the Anaheim Campus Open House.

**Board President Leonard Lahtinen** inquired on how the Orange County Legislative Task Force's handout on the impact of the budget crisis to community colleges will be used aside from the distribution to legislators. He suggested that this be used in enlightening the general public of the impact of the budget reductions to community colleges.

- C. **Drew Shah** reported on Fullerton College Associated Students activities and expressed his pleasure with the financial management of the District in light of what is happening at other college districts.
- D. **Briana Padilla** reported on Cypress College Associated Students activities.

- E. **Trustee Jeff Brown** reported on his attendance at the Community College League of California's Trustee Orientation Workshop and Legislative Conference, and highlighted the valuable information available through his participation in these events.
- F. **Trustee Molly McClanahan** expressed her concern regarding the difficult thinking needed to deal with priorities and guidelines regarding what the District's priority is.
- G. **Trustee Manny Ontiveros** reported on his meetings with a number of legislators while attending the Community College League of California's Legislative Conference.
- H. **Trustee Leonard Lahtinen** reported on his attendance at the City of Anaheim Economic Development Conference, as well as his attendance at the City of Anaheim City Council meeting. He also requested the Board's support in sending a letter to the Orange County Board of Supervisors urging the continued funding for the Orange County Human Relations Commission. Upon conclusion of discussion, consensus was not reached on Mr. Lahtinen's request and he encouraged individual members to write letters

**MINUTES:** It was moved by Trustee Molly McClanahan and seconded by Trustee Nancy Rice to accept as submitted the minutes of the Regular Board meeting held on January 28, 2003 **Motion carried with Trustee Donna Miller abstaining from the vote and including the Student Trustees' advisory votes.**

**FIRST CLOSED SESSION:** At 7:19 p.m., Board President Leonard Lahtinen adjourned the meeting to closed session per **Section 54945.8 of the Government Code: CONFERENCE WITH REAL PROPERTY NEGOTIATOR Rod Fleeman, Vice Chancellor, Finance & Facilities, regarding:**

**Property:** 1830 W. Romneya Drive  
Anaheim, CA 92801  
**Negotiating Parties:** Summit Career College  
**Under Negotiation:** Terms and Conditions

**RECONVENE IN OPEN SESSION:** At 7:50 p.m., Board President Leonard Lahtinen reconvened the meeting in open session.

## **FINANCE & FACILITIES**

**Item 3.a:** Upon clarification on the services provided by NORESKO, it was moved by Trustee Leonard Lahtinen and seconded by Student Trustee Briana Padilla to ratify purchase order numbers P0013979 through P0014513 through January 31, 2003, totaling \$9,063,293.13 and check numbers C0004312 through C0004606, totaling \$1,515,727.70 and check numbers A0014297 through A0014298, totaling \$1,047.53 and check numbers F0079656 through F0080002, totaling \$3,699,316.50 and check numbers 88077391 through 88079135, totaling

\$7,313,161.55 and check number V0025985 totaling \$3,120.00 from January 1, 2003, through January 31, 2003. **Motion carried unanimously, including the Student Trustees' advisory votes.**

**Item 3.b:** Upon clarification on the Cash in County Treasury posted by the Banner system, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Donna Miller that the Board accept the District's Quarterly Financial Status Report for the quarter ended December 31, 2002 as required by Section 58310 of Title 5. **Motion carried unanimously, including the Student Trustees' advisory votes.**

**Item 3.c:** The Board received the Quarterly Investment Report for the quarter ended December 31, 2002.

**Item 3.d:** Upon a brief presentation by Mr. Murvin of Career Summit College, it was moved by Trustee Donna Miller and seconded by Trustee Manny Ontiveros to enter into a lease agreement with Summit Career College, Inc. for the lease of the 5th floor of the Anaheim Campus. **Motion carried unanimously, including the Student Trustees' advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the agreement. The lease commencement date is estimated to begin upon completion of tenant improvements, for a seven-year term with an option to renew for five years by giving six month written notice. The initial monthly rate will be \$1.65 per rentable square feet for the first year which is estimated to bring in revenue of \$196,437.45; month two has the monthly rate waived. Future rental payments will be increased according to the rate schedule in the contract.

**Item 3.e:** By the block vote, authorization was granted to award quotation CH16007, purchase of a lighting system for Cypress College Fine Arts Division, to Sterling Technical Services, as the lowest responsive and responsible bidder, per specifications, as follows:

Main Theatre

Mini Lightpalette Control Console Package - 520I 1000CH/500ATT	\$31,063.85
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Studio Theatre

300 Series Control Console: 48/96	\$ 5,481.85
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Installation	<u>\$ 2,450.00</u>
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(Plus appropriate sales tax and shipping)

Total	\$38,995.70
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Further authorization was granted for the District Director of Purchasing to execute the contract on behalf of the District.

**Item 3.f:** By the block vote, authorization was granted for approval of the various change orders for public works projects listed per the attached Change Order Request.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute each contractor agreement on behalf of the District.

**Item 3.g:** By the block vote, authorization was granted to file the Notice of Completion for PW 0102-222, with Case & Sons Construction Company, Inc., as contractor, for the Fullerton College Site Preparation of the Child Care Modular Building, and release the final retention payment when due.

**Item 3.h:** By the block vote, authorization was granted to file the Notice of Completion for PW 0102-223, with Case & Sons Construction Company, Inc., as contractor, for the Cypress College Theater Arts Interior Renovation, and release the final retention payment when due.

**Item 3.i:** By the block vote, authorization was granted to participate in a cooperative bid with Western States Contracting Alliance Master Agreement Number 91-00151, to purchase computer equipment and services for various sites throughout the District, effective February 12, 2003 through September 2, 2003.

Further authorization was granted for the Director of Purchasing to execute the agreements on behalf of the District.

**Item 3.j:** Upon clarification on the unbudgeted allocation, it was moved by Trustee Molly McClanahan and seconded by Trustee Jeff Brown that the Board receive the 2002-03 Partnership for Excellence Survey of Local Investments of Partnership Funds. **Motion carried unanimously, including the Student Trustees' advisory votes.**

**Item 3.k:** By the block vote, authorization was granted to increase Purchase Order #22268 in the amount of \$64,100. There are no additional funds being requested.

**Item 3.l:** By the block vote, authorization was granted for Fullerton College to grant an easement along Chapman Avenue and Lemon Street to the City of Fullerton for a right turn lane on the northeast corner of Chapman and Lemon Avenues and for utility purposes.

Further authorization was granted for the Vice Chancellor, Finance and Facilities to execute the easement deed on behalf of the District.

**Item 3.m:** Upon clarification on the benefit of paying off the Plummer Parking Structure bond and the identification of related ongoing costs, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Otto Lacayo to pay off the remaining debt on the Plummer Parking

Structure which is approximately \$2.063 million. **Motion carried unanimously, including the Student Trustees' advisory votes.**

Further authorization was granted for the Vice Chancellor of finance and Facilities to execute the amended agreement with the City of Fullerton and the Fullerton Redevelopment agency on behalf of the District.

## INSTRUCTIONAL RESOURCES

**Item 4.a:** By the block vote, authorization was granted to accept grant funds, transfer funds and/or enter into agreements, adopt resolutions to accept new income, establish budgets, and authorize expenditures within the General Fund, pursuant to the California Code of Regulations, Title 5, Section 58308, and authorize the Vice Chancellor, Finance and Facilities to execute the agreement and to sign any related documents on behalf of the District, as follows:

SITE	PROJECT NAME	LENGTH OF CONTRACT	TOTAL CONTRACT	AUTHORIZED SIGNATORIES ON BEHALF OF DISTRICT
SCE	Economic Development Ed>Net Grant	7/1/02 to 6/30/03	\$15,000 increase for travel funds	<u>For the agreements and any amendments to modify the agreement, and any related documents:</u> Chancellor or Vice Chancellor, Finance and Facilities and <u>for any related documents:</u> District Director, Fiscal Affairs

SCE	Contracted Services Agreement for UAW/LETC	2/1/03 to 11/30/03	\$72,574	<p><u>For the agreements and any amendments to modify the agreement, and any related documents:</u>  Chancellor or Vice Chancellor, Finance and Facilities and <u>for any related documents:</u>  District Director, Fiscal Affairs</p>
CC	Request to Accept Funding and Approve a Budget for the Human Services Department	9/1/02 to 8/31/03	\$29,997	<p><u>For the agreements and any amendments to modify the agreement, and any related documents:</u>  Chancellor or Vice Chancellor, Finance and Facilities and <u>for any related documents:</u>  District Director, Fiscal Affairs</p>
FC	Natural Sciences Division NSF/CSUF – Project ConCEPT	7/1/02 to 4/30/03	\$3,000	<p><u>For the agreements and any amendments to modify the agreement, and any related documents:</u>  Chancellor or Vice Chancellor, Finance and Facilities and <u>for any related documents:</u>  District Director, Fiscal Affairs</p>

DIST	VTEA Title 1C Local Plan	7/1/02 to 6/30/03	\$3,764	<u>For the agreements and any amendments to modify the agreement, and any related documents:</u> Chancellor or Vice Chancellor, Finance and Facilities and <u>for any related documents:</u> District Director, Fiscal Affairs
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**Item 4.b:** By the block vote, retroactive authorization was granted for the Fullerton College Theatre Arts Department out-of-state-field trip to the American College Theatre Festival, February 10-17, 2003, in Logan, Utah.

**Item 4.c:** By the block vote, authorization was granted for Cypress College to sponsor a "Parent Night" for approximately 200 persons on March 6, 2003, and to pay for related costs not to exceed \$2,000 for the cost of advertising, mailing, promotional items, and supplies.

**Item 4.d:** By the block vote, authorization was granted for the Fullerton College Social Sciences Division out-of-state field trip to investigate Native American historical sites and the Heard Museum, February 15-17, 2003, in Phoenix, Arizona.

**Item 4.e:** By the block vote, authorization was granted for Fullerton College to accept the following donations:

To the Fullerton College Construction Department, office furniture and drafting tables for use in the program.

From Merrill Lynch, \$750 to be used for special programs for staff and students of Fullerton College.

**Item 4.f:** By the block vote, authorization was granted for expenditures related to a variety of committee meetings, the Statewide Initiative Media Arts Award Program and Dinner, Statewide Initiative Meetings, training classes, workshops and seminars provided by the School of Continuing Education's Orange County Digital Media Center throughout the 2002-2003 academic year at a cost not to exceed \$10,000 for, but not limited to, breakfasts, lunches, dinners, snacks, coffee breaks, and rental of equipment and facilities.

## HUMAN RESOURCES

**Item 5.a:** Upon clarification on the number of eligible sabbaticals and the number of applications as opposed to the number of sabbaticals granted, it was moved by Trustee Leonard Lahtinen and seconded by Trustee Molly McClanahan to grant authorization for the following academic personnel matters, which are within budget:

### RETIREMENT

Beloz, George	CC	Director, Campus Diversity Eff. 06/30/2003
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### CHANGE IN SALARY CLASSIFICATION

Desiter, Myra	FC	Mathematics Instructor (ADJ) From: Grade 1    To: Grade 2 Eff. 01/21/2003
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### LEAVE OF ABSENCE WITHOUT PAY

Greening, Alice	FC	Drafting Technology Instructor Personal Leave (9.13%) Eff. 2003 Spring Semester
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Reiland, Kathleen	CC	Flight Attendant Instructor Personal Leave (20%) Eff. 2003 Spring Semester
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### LEAVE OF ABSENCE WITH PAY

Baca, Jacob	CC	Physical Education Instructor Load Banking Leave ( 53.33%) Eff. 2003 Spring Semester
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Blilie, Jeannie	CC	Psychiatric Technology Instructor Load Banking Leave (6.67%) Eff. 2003 Spring Semester
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Centobene, William	CC	Chemistry Instructor Load Banking Leave (100%) Eff. 2003 Spring Semester
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Llanos, Kathleen	CC	English as a Second Language Load Banking Leave (16.67%) Eff. 2003 Spring Semester
Siragusa, Chris	CC	Mathematics Instructor Load Banking Leave (100%) Eff. 2003 Spring Semester
Talwar, Ambika	CC	English Instructor Load Banking Leave (6.67%) Eff. 2003 Spring Semester

#### FACULTY SABBATICAL LEAVES

Atwell, Howard	FC	Electronics Instructor Eff. 2003 Fall Semester
Berryhill, Robert	FC	Automotive Technology Instructor Eff. 2003 Fall Semester
Borla, Linda	CC	English Instructor Eff. 2003 Fall Semester
Carroll, Constance	FC	Physical Education Instructor Eff. Academic Year 2003-2004
Chamberlin, William	FC	Earth Sciences Instructor Eff. Academic Year 2003-2004
Chiang-Schultheiss, Darren	FC	English Instructor Eff. Academic Year 2003-2004
Fitzsimmons, Michele	FC	Librarian Eff. 2003 Fall Semester
Goldstein, Jay	FC	Distance Education Instructor Eff. Academic Year 2003-2004
Humble, John	FC	Photography Instructor Eff. 2003 Fall Semester
Kiszely, Elizabeth	FC	English Instructor

		Eff. Academic Year 2003-2004
Nelson, LeVonne	FC	Philosophy Instructor Eff. 2004 Spring Semester
Owens, Cynthia	CC	Specialist/Learning Disabilities Eff. Academic Year 2003-2004
Reha, Delores	FC	Business Instructor Eff. 2004 Spring Semester
See, Roger	FC	Physical Education Instructor Eff. 2003 Fall Semester
Teipe, Emily	FC	History Instructor Eff. 2004 Spring Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-EFFECTIVE 2003 SPRING SEMESTER, WINTER TRIMESTER

Ali, Tara	SCE	SCE Hourly Rate
Bond, Ed	SCE	SCE Hourly Rate
Davies, Brian	FC	Grade 1
Esparza, Melissa	SCE	SCE Hourly Rate
French, James	FC	Grade 1
Halfon, Moshe	CC	Grade 1
Halford, Dennis	CC	Grade 1
Johnson, Lisa	CC	Grade 1
Kelly, Kevin	CC	Grade 1
Lennon, Thomas	FC	Grade 1
Mac Isaac, Cammy	SCE	SCE Hourly Rate
Nino, Rosa	SCE	SCE Hourly Rate
Olson, Tamara	FC	Grade 1
Pardoe, Tom	CC	Grade 1
Patricio, Cynthia	SCE	SCE Hourly Rate
Patterson, Mary	SCE	SCE Hourly Rate
Perez, Alejandro	FC	Grade 1
Pham, Thien	FC	Grade 1
Poteet, Colleen	SCE	SCE Hourly Rate
Schumacher, Jamie	CC	Grade 1
Shweikeh, Jamal	FC	Grade 3
Smith, Felicia	FC	Grade 1
Sullivan, Michael	FC	Grade 1

TeGantvoort, Gweneth	SCE	SCE Hourly Rate
Valenzuela, Yvonne	FC	Grade 1
Vyas, Kashmira	CC	Grade 1
Williams, Shirley	FC	Grade 1
Yossifor, Liat	FC	Grade 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL-EFFECTIVE 2003 SPRING SEMESTER, WINTER TRIMESTER

Wright, Joan	CC	Grade 1	Hourly Counselor
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TEMPORARY ACADEMIC HOURLY-SUBSTITUTES-EFFECTIVE 2003 SPRING SEMESTER, WINTER TRIMESTER

Fordyce, Barbara	CC	Grade 1
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VOLUNTEER PERSONNEL WITHOUT PAY-2003 SPRING SEMESTER

Colclough, Beep	CC	Tax Workshops - EOPS
Gonzales, Louis	FC	Assistant, Dance
Lewis, Lonnie	FC	Coaching Assistant, Softball
Lyons, Kaitlin	FC	Coaching Assistant, Softball
Murphy, Kendra	FC	Assistant, Dance
Pinedo, Loraine	FC	Coaching Assistant, Softball

**Motion carried unanimously, including the Student Trustees' advisory votes.**

**Item 5.b:** By the block vote, authorization was given for the following classified personnel matters, which are within budget:

RETIREMENT

Modregon, Hortensia	CC	EOPS Program Supervisor (100%) Eff. 7/19/2003
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RESIGNATION

Lopez, Susan	FC	Administrative Secretary III Eff. 3/14/2003
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Urie, Camisha	FC	Child Care Teacher Eff. 3/25/2003
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NEW PERSONNEL

Babbo, Mary Ann	CC	SCE Secretary, Senior 12-month position (100%) Range 33, Step B Eff. 2/11/2003
Hase, Adriana	FC	Child Care Teacher 12-month position (100%) Range 18, Step A Eff. 1/27/2003
Pavelek, Karin	FC	Child Care Teacher 12-month position (100%) Range 18, Step B Eff. 1/27/2003
Richard, Traci	FC	Child Care Teacher 12-month position (100%) Range 18, Step B Eff. 1/27/2003
Sargbah, Beatrice	AC	Accounting Technician 12-month position (100%) Range 37, Step A Eff. 2/03/2003

REHIRE

Friar, Christy	FC	Child Care Attendant 12-month position (100%) Range 7, Step C Eff. 1/23/2003
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PROMOTIONS

Castro, Pauline	FC	Child Care Attendant (100%) Range 7, Step B (\$1,366)
	To:	FC Child Care Teacher 12-month position (100%) Range 18, Step A (\$1,698) Eff. 1/21/2003

Gomber, Chris	FC	Custodial Supervisor (100%) Range 36, Step E +10% Shift+15% Long (\$3,994)
	To:	FC Facilities Supervisor 12-month position (100%) Range 39, Step E+10% Shift+ 15% Long (\$4,290) Eff. 1/27/2003
Woo, James	FC	Campus Safety Officer/Citation (100%) Range 31, Step B+5% Shift+PG&D (\$2,574.17)
	To:	FC Campus Safety Supervisor 12-month position (100%) Range 37, Step A+PG&D (\$2,699.17) Eff. 2/01/2003
Zuniga, Joseph	FC	Campus Safety Officer/Citation (100%) Range 31, Step B (\$2,424)
	To:	FC Campus Safety Supervisor 12-month position (100%) Range 37, Step A+10% Shift (\$2,937) Eff. 2/01/2003

VOLUNTARY CHANGES IN ASSIGNMENTS

Garcia, Cecilia	WILS	Instructional Assistant (35%)
		Permanent Change in Location and Increase in Percent Employed From: WILS (35%) To: AC (45%) Eff. 1/06/2003
Sprague, Mike	FC	Custodial Supervisor (100%) Range 36, Step E+10% Shift+20% Long (\$4,168)
		Extension of Temporary Assignment



2<sup>nd</sup> Increment (\$350)  
Eff. 7/01/2003

3<sup>rd</sup> Increment (\$350)  
Eff. 7/01/2004

Tran, Thanh	CC	Campus Safety Officer/Citation (100%) 1 <sup>st</sup> Increment (\$350) Eff. 7/01/2003  2 <sup>nd</sup> Increment (\$350) Eff. 7/01/2004
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LEAVE OF ABSENCE WITH PAY

Serrano, Edgard	CC	Bookstore Clerk (100%) Military Leave Eff. 1/30/2003 - 02/01/2004 Paid Leave 1/30/2003 - 2/28/2003 Unpaid Leave Thereafter
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FIVE (5) DAY SUSPENSION WITHOUT PAY FOR DISCIPLINARY ACTION

Ellis, Shannon	WILS	Student Services Assistant/SCE Eff. 2/20/2003 - 2/26/2003
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**Item 5.c:** By the block vote, authorization was given for the following Professional Experts and Independent Contractors to perform various services as indicated:

PROFESSIONAL EXPERTS

Arellano, Martin R.	FC	Project Expert Assistant Coach - Tennis Level A, Eff: 01/28/03 to 06/30/03
Barnes, Susan	FC	Technical Expert II Design Tracking Models Level C, Eff: 01/02/03 to 06/30/03
Blanchard, Donald E.	CC	Technical Expert II, Not to Exceed \$9,520 T-TEN Toyota Technical Education Network

		Level C, Eff: 02/10/03 to 06/18/03
Blas, Dennis J.	CC	Project Expert, Not to Exceed \$2,132 Assistant Coach - Softball Level A, Eff: 02/03/03 to 05/28/03
Blount, Zack J.	CC	Technical Expert II, Not to Exceed \$315 Foster Care Education Level C, Eff: 06/14/03 to 06/14/03
Boge, Kimberly M.	FC	Technical Expert II Teacher Intern Program Level C, Eff: 10/18/02 to 06/30/03
Carter, Kelly	CC	Technical Expert II, Not to Exceed \$210 Hire Me! Professional Perspective Workshops Level C, Eff: 01/27/03 to 02/10/03
Cotton, Rebecca J.	SCE	Not-For-Credit Instr I Roving Literacy Instructor Level B, Eff: 01/28/03 to 06/30/03
Davenport, Phillip W.	CC	Project Expert, Not to Exceed \$2,132 Assistant Coach - Women's Basketball Level A, Eff: 02/03/03 to 05/28/03
Deutsch, Nancy A.	CC	Technical Expert II, Not to Exceed \$15,000 Title III Project Coordinator Level C, Eff: 01/28/03 to 06/30/03
Esquivel, Abel	CC	Technical Expert II, Not to Exceed \$315 Foster Care Education Level C, Eff: 02/24/03 to 06/30/03
Eyring, Janet L.	SCE	Technical Expert I Project SHINE Level B, Eff: 01/27/03 to 02/28/03
Forero, Yamile	SCE	Project Expert Family Literacy Level A, Eff: 01/13/03 to 03/25/03
Forero, Yamile	SCE	Project Expert

		Family Literacy Level A, Eff: 04/21/03 to 06/30/03
Freiman, Wayne	CC	Technical Expert II, Not to Exceed \$140 Hire Me! Professional Perspective Workshops Level C, Eff: 02/05/03 to 02/10/03
Gonzalez, Elvia	SCE	Project Expert Family Literacy Level A, Eff: 01/13/03 to 02/04/03
Hartford, James M.	FC	Project Expert Assistant Coach - Football Level A, Eff: 01/28/03 to 06/30/03
Hood, Rita	SCE	Not-For-Credit Instr II Roving Literay Instructor Level C, Eff: 01/28/03 to 06/30/03
Lau, Phil K.	SCE	Project Manager Deployment/Imaging/Config Computers-Anaheim Level C, Eff: 01/06/03 to 01/31/03
Melton, Jennifer P.	FC	Technical Expert II Title V Level C, Eff: 01/12/03 to 01/30/03
Minton, Fream	FC	Project Expert Tutor - Physics/Chemistry/Math Level A, Eff: 01/24/03 to 05/31/03
Ngo, Minh	FC	Project Expert Tutor - ESL/French Level A, Eff: 01/24/03 to 05/30/03
Pederson, Rodney W.	SCE	Technical Expert I Project SHINE Level B, Eff: 01/27/03 to 02/28/03
Perry, Melissa L.	SCE	Technical Expert II EMSA Record Keeping/Reporting Requirements Level C, Eff: 02/03/03 to 06/30/03

Pregenzer, Ruth D.	SCE	Not-For-Credit Instr II Roving Literacy Instructor Level C, Eff: 01/28/03 to 06/30/03
Ramos, James	FC	Project Expert Assistant Coach - Baseball Level A, Eff: 02/03/03 to 06/30/03
Ruse, Ann D.	SCE	Technical Expert II Early Childhood Education Coordination Level C, Eff: 02/10/03 to 03/08/03
Spanu, Luisa	FC	Project Expert Tutor - Italian Level A, Eff: 01/06/03 to 04/13/03
Spanu, Luisa	FC	Project Expert Tutor - Italian Level A, Eff: 04/19/03 to 06/16/03
Wren, James J.	FC	Project Expert Assistant Coach - Football Level A, Eff: 01/28/03 to 06/30/03

**Item 5.d:** By the block vote, authorization was given to employ hourly personnel for the dates indicated and contracting out of specialists for the EOPS and Disabled Student Centers in accordance with the Agreement between the District and CSEA.

(See Supplemental Minutes #889 for a listing of hourly personnel.)

## GENERAL

**Item 6.a:** It was moved by Trustee Otto Lacayo and seconded by Trustee Manny Ontiveros that the individuals listed below be appointed to serve for a term of two years, and for a maximum of two consecutive terms, without compensation, on the Citizens Oversight Committee for the North Orange County Community College District bond projects. The student representative may, at the discretion of the Board, serve up to six months after graduation, if her enrollment in the college ends during her term.

Don Baldwin, Retired Insurance Claims and Legal Executive,  
Senior Citizens Representative

Sonya Servin, Associated Students Senator and member of AS Judicial Committee, Fullerton College Student Representative.

**CLOSED SESSION:** At 8:28 p.m. Board President Leonard Lahtinen adjourned the meeting to closed session per the following sections of the Government Code:

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES, - Employee Organization: United Faculty/CCA/CTA/NEA, Adjunct Faculty United CFT/AFT, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.**

**Per Section 54956.8: CONFERENCE WITH REAL PROPERTY NEGOTIATOR Rod Fleeman, Vice Chancellor, Finance & Facilities, regarding:**

**Property:** 4175 Fairmont Blvd.  
Yorba Linda, CA 92886

**Negotiating Parties:** To Be Determined

**Under Negotiation:** Terms and Conditions

**Per Section 54956.8: CONFERENCE WITH REAL PROPERTY NEGOTIATOR Rod Fleeman, Vice Chancellor, Finance & Facilities, regarding:**

**Property:** 1000 S. Leslie  
La Habra, Ca 90631

**Negotiating Parties:** To Be Determined

**Under Negotiation:** Terms and Conditions

**Per Section 54945.8: CONFERENCE WITH REAL PROPERTY NEGOTIATOR Rod Fleeman, Vice Chancellor, Finance & Facilities, regarding:**

**Property:** 1830 W. Romneya Drive  
Anaheim, CA 92801

**Negotiating Parties:** Summit Career College

**Under Negotiation:** Terms and Conditions

**Per Section 54956.8: CONFERENCE WITH REAL PROPERTY NEGOTIATOR Rod Fleeman, Vice Chancellor, Finance & Facilities, regarding the potential purchase of the following properties:**

**Property:**                    **428 E. Chapman Ave.  
Fullerton, CA**

**434 E. Chapman Ave.  
Fullerton, CA**

**438 E. Chapman Ave.  
Fullerton, CA**

**Negotiating Parties:**    **To be Determined**

Trustee Otto Lacayo left the meeting at 8:32 p.m.

**RECONVENE OPEN SESSION:** At 10:20 p.m., Board President Leonard Lahtinen reconvened the meeting in open session and reported the following action taken in closed session:

In closed session the governing board received statements of evaluation and recommendations of the college president and chancellor, and considered such statements of evaluation and recommendations concerning a probationary faculty member. It was moved by Trustee Manny Ontiveros and seconded by Trustee Molly McClanahan that the governing board adopt the notice of immediate suspension and intention to dismiss and the statement of written charges concerning a probationary faculty member. **Motion carried unanimously by those members present.**

It was moved by Trustee Manny Ontiveros and seconded by Donna Miller that the Board take action to approve a compromise and release agreement regarding resignation of a faculty employee. **Motion carried unanimously by those members present.**

It was moved by Trustee Nancy Rice and seconded by Trustee Manny Ontiveros to authorize the Vice Chancellor, Finance & Facilities, to enter into a Purchase/Sale Agreement with the Placentia-Yorba Linda School District for the purchase/sale of property located at 4175 Fairmont Boulevard, Yorba Linda, CA. **Motion carried unanimously by those members present.**

It was moved by Trustee Manny Ontiveros and seconded by Trustee Donna Miller that the Board take action to notify a Dean of the nonrenewal of the Dean's employment contract. **Motion carried unanimously by those members present.**

**ADJOURNMENT:** At 10:22 p.m., it was moved by Trustee Molly McClanahan and seconded by Trustee Jeff Brown to adjourn the meeting. **Motion carried unanimously by those members present.**

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Otto Lacayo, Secretary  
Board of Trustees