

**APPROVED****MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

January 28, 2003

The Board of Trustees of the North Orange County Community College District met for the Regular Meeting on Tuesday, January 28, 2003, at 5:30 p.m. in the Board Room at the Anaheim Campus.

Board President Leonard Lahtinen called the meeting to order at 5:32 p.m. Student Trustee Dhruvin Shah led the Pledge of Allegiance to the Flag.

**TRUSTEE ROLL CALL** - Present: Jeff Brown, Otto Lacayo, Leonard Lahtinen, Molly McClanahan, Manny Ontiveros, Nancy Rice, and Student Trustees Briana Padilla and Dhruvin Shah. Absent: Donna Miller.

**RESOURCE PERSONNEL PRESENT:** Jerome Hunter, Chancellor; Rod Fleeman, Vice Chancellor, Finance & Facilities; Jeff Horsley, Vice Chancellor, Human Resources; Michael Viera, President, Fullerton College; Margie Lewis, President, Cypress College; Gary McGuire, Provost, School of Continuing Education; Donna Hatchett, District Director, Public Affairs; Jack Raubolt, District Director, Information Services; Ann-Marie Gabel, representing the District Management Association; Rolando Sanabria representing the Fullerton College Faculty Senate; Jesse Saldana, representing the Cypress College Academic Senate; Barbara Bennett, representing United Faculty; Vickie McPherson representing CSEA, Chapter #167; Sam Russo, representing Adjunct Faculty United; Violet Ayon, Recording Secretary.

**OTHER ADMINISTRATORS AND EMPLOYEES PRESENT:** Darin Acierno, Lupe Aviles, Carol Brown, Nancy Byrnes, Susan Clifford, Jeanie Fowler, Lisa Gomber, Nancy Ivask, Linda Lozano, Linda Millikan, Adam O'Connor, Janet Portolan, Mike Rios, Rogers Sims, Pat Spencer, Dixie Stretch, Dorothy Uzzi, and Olivia Wolfe from Fullerton College; Colleen Barger, Fernando Bautista, Pam Bettendorf, Deann Burch, Robert Burson, A. David Caballero, Karen Cant, Robert Chavez, Marcia Clarke, Norma Cruz, Tom Enders, Pat Ganer, Betty Germanero, Brian Gomber, Phillip Grisotti, Sue Head, Mike Kasler, Rod Lusch, John Marzollo, Joe Martinez, Nancy Miller, Ron Miller, Jann Nelson, John Noble, Johna Reynolds, Mary Rothera, Barbara Russo, Rebecca Sandoval, Cathy San Roman, John San Roman, Gary Schell, Lisa Serjawa, Edgard R. Serrano, Susie Simmons, Vickie Sykes, Wayne Todd, Herman Tran, John Uzzi, Frances Wahl, and James Whiteley from Cypress College; Carole Bonnie, Janet Court, Beverly Heasley, Melda Lara, Tom Parisi, Fred Rocha, Greg Schulz, Nancy Staley, and

Christine Terry from the School of Continuing Education; Jean Guyton from Information Services; Beth Mooney, Dorothy Whitehurst, and Fred Williams from the District Office.

**VISITOR PRESENT:** Francisco J. Torres.

**COMMENTS: MEMBERS OF THE AUDIENCE:** Prior to entertaining comments from the public, Board President Leonard Lahtinen reminded those in attendance of board policy regarding members of the public addressing the Board. He urged speakers to address their comments to members of the Board.

- A. **Vickie McPherson**, CSEA President, thanked the Board for its statement at the previous Board meeting regarding its concern for staff and faculty. She went on to state that CSEA has accepted the District's salary offer, however, she is concerned with the stalled negotiations on the remaining issues, as well as with the financial impact the stalled classified negotiations has on staff and the District. She stated that if the employees are taken care of then the District's needs will be met.
- B. **Rod Lusch**, CSEA Negotiating Team Member, made the following statement for the record:

First I wish to mention that in our recent negotiating sessions the negotiating teams have made progress. Also, that the recent sessions have been more in the true spirit of negotiations than what has been the experience up to this point. I am cautiously optimistic that we will settle contract negotiations soon.

However, some of our bargaining unit members have related to me comments made to them by Trustee Otto Lacayo at the December 10, 2002, Board meeting. In essence they related that Mr. Lacayo's understanding is that CSEA's negotiating team was responsible for holding up negotiations. That we were not coming to the table to take care of business, that we were treating it more like an excuse to socialize and that we were not willing to set more dates in December. Also, that we were the ones being difficult and that they should tell us to stop holding up negotiations.

I am disturbed and offended by those comments and offer the following facts to provide you with a better understanding of how CSEA's negotiating team has been conducting itself.

1. We take negotiations with the District very seriously and conduct ourselves in a professional and conscientious manner. I challenge anyone to come forward and give testimony to the contrary.

2. We approached the District on several occasions to set meeting dates in December. The inability to fit more meeting dates in December is shared by the inflexibility of both teams' calendars.
3. In order to take care of business and accommodate the District team's calendars the CSEA team members have attended meetings while on vacation, continued meeting hours beyond their work schedules and have come to meetings sick.
4. CSEA has a responsibility to its bargaining unit members to negotiate in their best interest. If the District presents CSEA's negotiating team with a list of wants, we will consider each issue on that list on its merits. However, we are not obligated to agree to anything that our members do not feel is in their best interests.

I hope this provides some clarity and understanding of the situation. Thank you for your time.

C. **Jim Arbogast**, from Cypress College, made the following statement for the record:

Here we are again, 2 years and still no contract! Many Classified employees took their time to attend last months Board of Trustees meeting. We came away from that meeting with increased resolve, to support our E Board and Negotiation Teams. Once again, we are here to show solidarity and support for our teams.

Our chapter has been informed of some good progress in resolving several hard stance demands that are unacceptable and would be caustic to our contract. This is a step in the right direction, but there's still a ways to go, in bringing resolution to our negotiations.

On behalf of the 620 members of CSEA Chapter 167, we ask the Board of Trustees and our Chancellor to encourage their District Management Team to rededicate their efforts and energy toward resolving the final issues.

- D. **Frances Wahl**, from Cypress College, thanked the Board for the opportunity to address the Board, thanked her colleagues in attendance, as well as both Negotiating Teams for their diligence. She expressed her pride as a District employee and her desire for a prompt resolution of the remaining issues being considered in negotiations.
- E. **Wayne Todd**, from Cypress College, reminded those present of the sacrifices made throughout history in obtaining bargaining rights and asked that the District bargain in a timely manner.

- F. **Mary Rothera**, from Cypress College, spoke about the moral code/ethics of the country and that the moral base places an obligation on the Board to support its employees. She stated a loss of respect for the leadership due to the delayed classified negotiations process and urged the Board to conduct its moral duty in a timely manner and to support the employees that support the Board.
- G. **Francisco Torres**, former Cypress College and Fullerton College student, demanded that the Board grant the classified employees a raise that is much deserved because of all the work they do on behalf of the District and students. He added that he is seeking employment with the District and holds the Board accountable for what happens within the District.

**Board President Lahtinen** thanked everyone for their attendance and comments.

**BLOCK VOTE APPROVAL:** Item 4.l was pulled from the agenda. It was moved by Trustee Manny Ontiveros and seconded by Trustee Nancy Rice to approve by block vote the following items: **Motion carried unanimously, including the Student Trustees' advisory votes.**

Finance & Facilities: 3.a, 3.d, 3.e, 3.g  
 Instructional Services: 4.h, 4.j, 4.m,  
 Human Resources: 5.b, 5.d, 5.e

## **REPORTS:**

- A. As a part of the **Chancellor's Report**, Vice Chancellor Rod Fleeman and Fred Williams, Director of Fiscal Affairs, conducted a presentation on the State Budget. Highlights of the presentation included information on how the budget crisis came to be, the District's current budget status, the Governor's proposed mid-year budget reduction, the Governor's proposed 2003-04 state budget, and the impact of the budget reductions on the District.

Factors involved in the development of the budget crisis include a loss of revenue to the State, a tax shortfall, and spending increases, which amount to a \$34.6 billion State Budget deficit for 2002-03. A comparison of proposed budget plans from the Community College System, the Governor, the Assembly, and the Senate indicates that the District will be facing a \$4.6 to \$7.5 million budget reduction for 2002-03. This District will be impacted in the following areas: 1) postponement in the hiring of 17 credit full-time faculty positions and 2 non-credit full-time faculty positions; 2) enrollment management by way of canceling low enrollment classes; 3) Bridge Program classes not being offered; 3) positions being replaced on a case-by-case basis review by Chancellor's Staff; 4) reduction of cash allocations; 5) reduction of extended day budgets; and 6) categorical programs taking a tremendous budget reduction. Additionally, budget planning will include a reduction in enrollment, a reduction of the full-

time faculty to a new obligation target, and reviewing the use of Partnership for Excellence funds, campus reserves, and District reserves.

For 2003-04, community colleges are looking at a \$530 million systemwide budget reduction, which will mean a \$10 - \$14 million budget reduction to the District. A proposed fee increase from \$11 to \$24 per unit will also reduce enrollment; the exact amount of the increase is not known at this time but the increase is likely. Significant tax increases are being proposed; however, if they do not materialize additional budget reductions may be necessary. Increased expenditures for the District include a PERS rate increase, medical costs, step and column increases for employees, insurance costs, and utilities costs.

In response to the proposed budget reductions, the District will be tracking state level budget issues, working through the District Planning Council, expecting that budget reductions will reflect state budget reductions, and using a decentralized approach to campus planning. It is anticipated that the final 2003-04 State Budget will be late.

(See Supplemental Minutes #888 for a copy of the presentation.)

In the ensuing discussion, clarification was provided on the following items: 1) the 5% across-the-board budget reduction; 2) the areas of reduction; 3) vacant positions not being filled; 4) ongoing Districtwide operational costs, which will be maintained with the help of facilities growth funds from the State through general apportionment; 5) the final mid-year budget reduction should be known by the end of the week of February 3; 6) local income and sales taxes generate the State general income; 7) the projected Partnership for Excellence budget reduction for 2003-04; 8) the categorical programs budget reduction for 2003-04; 9) the budget increase to UC and CSU systems; and 10) the reduction in Prop. 98 funding.

Board President Leonard Lahtinen expressed his concern over the anticipated loss of students for next year and the reduction in services to students. In addition, he voiced the Board's intent in being actively involved in determining where the budget reductions will be made. Dr. Hunter stated that community colleges have much support from legislators and added that the Board can provide direction as to where Districtwide expenditures are made. Mr. Lahtinen referred to resolutions from other college districts and asked his colleagues for their thoughts on whether a resolution from the Board would be appropriate, or if more efforts should be made informing the public of the Governor's proposed budget reduction, which would hit community colleges the hardest.

Trustee Ontiveros stated his preference in allowing the campuses to decide their own areas of reduction and encouraged everyone to be proactive in writing letters to the editor, to the Governor, etc. Trustee Lacayo expressed his concern regarding the lack of knowledge on the processes used by the Districtwide sites in determining the areas

of reduction and the need for such information as soon as possible, perhaps via a budget workshop. Trustee Brown indicated his support for a budget workshop and expressed his sadness for the employees and services being impacted. Trustee Rice noted that Assemblymember Pacheco is trying to increase the Governor's awareness of the importance of community colleges by mobilizing students to go to the State Capitol.

In response to Trustee Lacayo's request, Dr. Viera reported that Fullerton College is looking at a \$2.9 million reduction and that deliberations have begun in the Planning and Consultative Council on this issue and it has devised a \$3 million budget reduction for this year. Some of the areas being impacted include a \$283,000 reduction of unallocated ongoing funds, a 5% reduction in extended day and cash allocation budgets, a reduction in the number of classes offered, and a \$400,000 reduction in instructional equipment, which will total an approximate \$3 million overall budget reduction.

Dr. Lewis reported that Cypress College is looking at a 5% reduction in addition to a 3% increase in utilities. The President's Advisory Council has begun its deliberations and has identified various areas that will be impacted by the budget reduction. Those areas include a reduction in the number of class sections offered; no Bridge Program offerings; vacant positions remaining unfilled until the need for the positions is reviewed thoroughly; the elimination of travel expenses, except for federal, grant or personal funded travel.

Dr. McGuire reported that the School of Continuing Education (SCE) has had all-inclusive meetings with faculty and staff in identifying areas for budget reduction. SCE has devised a \$5.2 million budget reduction plan, which will not affect any current full-time employees. He added that a contingency fund will be used to meet the cash allocation reduction and that the extended day budget reduction will be dealt with by improving efficiency and offering larger but fewer classes -- thus serving the same number of students at a lower cost. Other areas that will be impacted include: 1) a reduction in some program offerings by having a one-week spring break; 2) the elimination of overtime; and 3) the elimination of travel and hospitality expenses.

Trustee Lacayo requested written summaries of budget reduction plans from the various sites throughout the District. Trustee McClanahan requested a budget workshop for the 2003-04 budget allocation.

- B. Also as a part of the **Chancellor's Report**, Dr. Hunter inquired on the Board's direction relative to Senate Bill 6, the Education Master Plan. Upon discussion on the various avenues in which to proceed, it was agreed to agendaize a discussion for the February 11, 2003, board meeting, as previously planned, on the comparison chart of the current vs. the proposed local governance structure.

- C. **Michael Viera**, Fullerton College President, **Margie Lewis**, Cypress College President, and **Gary McGuire**, Provost of School of Continuing Education (SCE), reported on activities in their respective areas.
- D. **Donna Hatchett** reported on the Anaheim Campus Open House scheduled for January 30, 2003.
- E. **Ann-Marie Gabel** reported on the District Management Association sponsored "Enlightened Leadership Workshop" scheduled for January 30-31, 2003.
- F. **Vickie McPherson** thanked those individuals who attended the recent CSEA Installation Dinner.
- G. **Dhruvin Shah** stated his belief that a primary reason for tepid student involvement in political activities is due to the students' educational priorities, along with financial constraints, etc.
- H. **Briana Padilla** stated that there is a need to inform students of pending budget cuts and legislation in order to encourage their involvement in political activities.
- I. **Trustee Nancy Rice** expressed the Board's sympathy on the sudden death of Julie Simpson, spouse of Bob Simpson, Fullerton College Dean of Math & Computer Science.
- J. **Trustee Leonard Lahtinen** stated his appreciation for the communication given to all employees and neighboring residents regarding the Anaheim Campus facilities and programs.

**MINUTES:** It was moved by Trustee Manny Ontiveros and seconded by Trustee Otto Lacayo to accept as submitted the minutes of the Regular Board meeting held on December 10, 2002. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

## **FINANCE & FACILITIES**

**Item 3.a:** By the block vote, authorization was granted to ratify purchase order numbers P0013455 through P0013978 through December 31, 2002 totaling \$1,481,102.81 and check numbers C0004139 through C0004311, totaling \$2,470,569.14 and check numbers A0014271 through A0014296, totaling \$11,304.35 and check numbers F0079435 through F0079655, totaling \$3,610,987.27 and check numbers 88075636 through 88077390, totaling \$6,576,426.72 December 1, 2002, through December 31, 2002.

**Item 3.b:** A presentation was conducted on the recent audit of the District, which included a review of a summary of the Audit Report, a description of the changes in the format of the report in response to new reporting regulations, and the identification of an unqualified opinion for the District. Trustee Nancy Rice reported that she and Trustee Leonard Lahtinen, as members of the Board Audit Committee, fully support the Audit Report. Upon conclusion of discussion, it was moved by Trustee Otto Lacayo and seconded by Trustee Nancy Rice that the Board accept the audit report. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

(See Supplemental Minutes #888 for a copy of the Audit Report.)

**Item 3.c:** Upon clarification on the rate of the non-resident tuition fee, the number of students this impacts, and the total funds generated by this fee, it was moved by Trustee Jeff Brown and seconded by Trustee Nancy Rice, pursuant to Education Code Sections 76140 and 76141, to authorize the non-resident tuition fee for the 2003-2004 school year for the North Orange County Community College District be set at the statewide average of \$149 per unit with an additional charge for capital outlay of \$20 per unit for non-resident students who are both citizens and residents of a foreign country. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

**Item 3.d:** By the block vote, authorization was granted to approve the reissue of the payroll check listed below:

#80002    Donette Steele    Issued 05-28-99    \$392.34

**Item 3.e:** By the block vote, authorization was granted to award quotation DY11450, purchase of a paper cutter for the Special Services Department, to J. E. Halliday Sales, Inc., as the lowest responsive and responsible bidder, per specifications, as follows:

1 ea. 1998 Reconditioned Paper Cutter 45" width of cut, hydraulic multiple safety features, microcut computerized controls, infra-red safety light barrier, interlock guards, adjustable clamp pressure, air on main and side tables, optical cutting line, four cutting sticks, two additional knives, includes removal of 36" Challenge paper cutter. Price includes staff training.	\$35,000.00
Installation (Plus appropriate sales tax and shipping)	<u>\$ 1,500.00</u>
Total	\$36,500.00

Further authorization was granted for the District Director of Purchasing to execute the contract on behalf of the District.

**Item 3.f:** Upon clarification on various change orders, it was moved by Trustee Nancy Rice and seconded by Trustee Molly McClanahan to approve the various change orders for public works projects listed per the Change Order Request. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute each contractor agreement on behalf of the District.

**Item 3.g:** By the block vote, authorization was granted to file the Notice of Completion for PW 0102-211, with Skip's Electric, as contractor, for the Cypress College Electrical Upgrade, and release the final retention payment when due.

### INSTRUCTIONAL RESOURCES

**Item 4.a:** Upon clarification on some of the grant projects and the role of the Instructional Resources Manager, it was moved by Trustee Molly McClanahan and seconded by Trustee Leonard Lahtinen to grant authorization to accept grant funds, transfer funds and/or enter into agreements, adopt resolutions to accept new income, establish budgets, and authorize expenditures within the General Fund, pursuant to the California Code of Regulations, Title 5, Section 58308, and authorize the Vice Chancellor, Finance and Facilities to execute the agreement and to sign any related documents on behalf of the District, as follows:

SITE	PROJECT NAME	LENGTH OF CONTRACT	TOTAL CONTRACT	AUTHORIZED SIGNATORIES ON BEHALF OF THE DISTRICT
FC	Student Services Division	7/1/02 to 6/30/03	CARE - \$20,387 EOPS - \$82,084	For the agreements and any amendments to modify the agreement, and any related documents: Chancellor or Vice Chancellor, Finance and Facilities and for any related documents: District Director, Fiscal Affairs
FC CC	Counseling and Student Development Division	7/1/02 to 6/30/03	\$5,000 per campus	For the agreements and any amendments to modify the agreement, and any related documents: Chancellor or Vice Chancellor, Finance and Facilities and for any related documents: District Director, Fiscal Affairs

FC CC SCE	Disabled Student Program and Services (DSP&S)	7/1/02 to 6/30/03	\$169,452 (FC - \$55,841, CC - \$33,540, and SCE - \$80,071)	For the agreements and any amendments to modify the agreement, and any related documents: Chancellor or Vice Chancellor, Finance and Facilities and for any related documents: District Director, Fiscal Affairs
FC CC	Tech Prep	7/1/02 to 6/30/03	\$24,790( FC - \$12,394 and CC - \$12,396)	For the agreements and any amendments to modify the agreement, and any related documents: Chancellor or Vice Chancellor, Finance and Facilities and for any related documents: District Director, Fiscal Affairs
FC	Orange County New Media/Multimedia Entertainment Center	7/1/02 to 6/30/03	\$19,000	For the agreements and any amendments to modify the agreement, and any related documents: Chancellor or Vice Chancellor, Finance and Facilities and for any related documents: District Director, Fiscal Affairs
CC	LA/Orange Workforce Prep Regional Consortium Mini Grant Non-Traditional Careers: Outreach, Seminars and Student Success	12/1/02 to 6/30/03	\$25,000	For the agreements and any amendments to modify the agreement, and any related documents: Chancellor or Vice Chancellor, Finance and Facilities and for any related documents: District Director, Fiscal Affairs
SCE	English as a Second Language Program, AEFLA 231 grant	7/1/02 to 6/30/03	\$166,825	For the agreements and any amendments to modify the agreement, and any related documents: Chancellor or Vice Chancellor, Finance and Facilities and for any related documents: District Director, Fiscal Affairs

**Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

**Item 4.b:** Upon clarification on funding the event, it was moved by Trustee Molly McClanahan and seconded by Student Trustee Briana Padilla to grant authorization for Cypress College to sponsor a Black History Month celebration February 4, 2003 through February 28, 2003,

at a total cost not to exceed \$5,000 for refreshments, decorations, speakers, entertainment and supplies. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

**Item 4.c:** Upon clarification on funding for the event, it was moved by Trustee Molly McClanahan and seconded by Student Trustee Briana Padilla to grant authorization for Cypress College to sponsor the KinderCaminata on March 28, 2003 at a cost not to exceed \$4,000. Funding sources include the Cypress College KinderCaminata Bursar Account, the Cypress College President's Office, the NOCCCD Chancellor and additional contributions from the community to defray the cost of refreshments for each child. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

**Item 4.d:** Upon clarification on funding for the event, it was moved by Trustee Molly McClanahan and seconded by Student Trustee Briana Padilla to grant authorization for the Cypress College Center for Intercultural Understanding to conduct a comprehensive annual international student program for the academic year 2002-2003 at a total cost not to exceed \$3,000.00 for transportation, supplies and refreshments. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

**Item 4.e:** Upon clarification on funding for the event, it was moved by Trustee Molly McClanahan and seconded by Student Trustee Briana Padilla to grant authorization for Cypress College to host the 20<sup>th</sup> Annual High School Senior Day on March 20, 2003, for high school seniors from public and private feeder high schools. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

Further authorization was granted to enter into agreements with, among others, the Anaheim Union High School District, Fullerton Joint High School District, Placentia-Yorba Linda Unified School District and Los Alamitos Unified School District to provide transportation for their students to come to Cypress College.

Authorization was also granted for the Cypress College President, or designee, to execute any necessary agreements on behalf of the District, not to exceed \$15,000, for lunch and refreshments for high school students and faculty, lunch for Cypress College students and staff who assist with the event, supplies and recruitment materials.

**Item 4.f:** Upon clarification on the role of advisory committees, the process followed in establishing similar courses at both colleges, and the timeframe for completing certificate programs, it was moved by Trustee Molly McClanahan and seconded by Trustee Jeff Brown to grant authorization for the Cypress College curriculum additions, deletions, and changes, to be effective in the Fall 2003 semester. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

(See Supplemental Minutes #888 for a listing of Cypress College curriculum additions, changes and deletions.)

**Item 4.g:** Upon clarification on the role of advisory committees, the process followed in establishing similar courses at both colleges, and the timeframe for completing certificate programs, it was moved by Trustee Molly McClanahan and seconded by Trustee Jeff Brown to grant authorization for the Fullerton College curriculum additions, deletions, and changes, to be effective in the Fall 2003 semester. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

(See Supplemental Minutes #888 for a listing of Fullerton College curriculum additions, changes and deletions.)

**Item 4.h:** By the block vote, authorization was granted for Fullerton College to accept the following donations:

To the Fullerton College Fine Arts/Music Department, one four-octave Degan Marimba from Taylor Fletcher to be used as a practice instrument for percussion students.

To the Fullerton College Fine Arts Department, \$500 from the Orange Service Center Council/California Teacher's Association, \$500 from the Parents, Families and Friends of Lesbians and Gays, and \$500 from the Gay Lesbian Straight Education Network to be used to offset the cost of the production of the "Laramie Project."

**Item 4.i:** Upon clarification on funding for the event, it was moved by Trustee Otto Lacayo and seconded by Student Trustee Drew Shah to grant authorization for the Cypress College Foundation to host a Champagne Reception/Fundraiser to celebrate the Grand Re-Opening of the newly remodeled Cypress College Theatre on Sunday, March 9, 2003, in the Theatre and Lobby. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

Further authorization was granted to serve refreshments, including champagne in accordance with all appropriate alcoholic beverage laws, at a cost not to exceed \$2,000, but at no cost to the District, with any Cypress College expenditures being reimbursed by proceeds from the event. All costs associated with the event will be paid by the Foundation, the Fine Arts Division, and underwriters, and all proceeds will go toward the purchase of new furnishings for the Theatre Lobby.

**Item 4.j:** By the block vote, authorization was granted for the Fullerton College Baseball Team's out-of-state field trip to Glendale, Arizona, February 7-8, 2003, at no cost to the District.

**Item 4.k:** Upon clarification on the means of financing the event, it was moved by Trustee Molly McClanahan and seconded by Student Trustee B riana Padilla to grant authorization for Fullerton College to sponsor a KinderCaminata on March 28, 2003, a multi-cultural educational event that provides kindergarten students with an opportunity to discover career possibilities and the benefits of a college education. Funding for the event will be from various District budgets and will not exceed a total cost of \$4,000. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

**Item 4.l:** This item was pulled from the agenda.

**Item 4.m:** By the block vote, authorization was granted for the Fullerton College Theatre Arts Department out-of-country field trip to London/Stratford, England and Edinburgh, Scotland, July 25-August 16, 2003, at no cost to the District.

## **HUMAN RESOURCES**

**Item 5.a:** Upon a change on the leave of absence without pay for a faculty member and a clarification on the per diem for faculty, it was moved by Trustee Otto Lacayo and seconded by Trustee Molly McClanahan to authorize the following academic personnel matters, which are within budget:

### RETIREMENT

Florentine, Anthony	FC	Biological Science Instructor Eff. 02/01/2003
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### RESIGNATION

Gasso, Jimmy A.	FC	Physical Education Instructor Eff. 12/21/2002
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Kelley, Robert	CC	Psychology Instructor Eff. 05/30/2003
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### CHANGE IN CONTRACT

Aguirre, Yolanda	FC	Cal/Works Counselor From: Temporary Contract 100% To: Temporary Contract 75% Specially-funded pursuant to E.C. 87470 Class B, Step 05, Stipend in lieu of benefits Eff. 1/01/2003-06/30/2003
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TEMPORARY REASSIGNMENT

Mattson, Carol	CC	Interim Division Dean, Language Arts Temporary Management Contract Range 25, Step A Management Salary Schedule Eff. 01/06/2003-06/30/2003
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CHANGE IN SALARY CLASSIFICATION

Pool, Jeannie G.	FC	Music Instructor (ADJ) From: Grade 2 To: Grade 3 Eff. 08/20/2002
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ADDITIONAL DUTY DAYS @ PER DIEM

Bedard, Dana	CC	Head Men's Golf Coach	13 days
Beidler, Larry	CC	Head M/W Swimming Coach	13 days
Bevec, Gina	FC	Asst. Cross Country Coach	8 days
Byrnes, Timothy	FC	Asst. Football Coach	11 days
Fuscardo, Nicholas	FC	Women's Head Golf Coach	13 days
Gasso, James	FC	Men's Head Soccer Coach	13 days
Jespersen, Jeffrey	FC	Asst. Football Coach	11 days
Kiefer, James	FC	M/W's Head Cross Country Coach	13 days
Lewin, Pamela	FC	Women's Head Soccer Coach	13 days
Mazzotta, Casey	FC	Asst. Football Coach	11 days
Murphy, Eugene	FC	Head Football Coach	15 days
Pickler, Brad	CC	Head Softball Coach	15 days
Pickler, Scott	CC	Head Baseball Coach	15 days
Price, Rhett	FC	Men's Head Water Polo Coach	13 days
Rapp, Edward	FC	Women's Head Volley Ball Coach	13 days
Snyder, Peter	FC	Wmn's Head Water Polo Coach	13 days

PAYMENT FOR INDEPENDENT LEARNING CONTRACTS

Burke, David	FC	\$120
Curiel, Larry	CC	\$10
Davidson, Deborah	FC	\$20
Dodson, Laurie	CC	\$20
Dowdalls, James	FC	\$20
Forman, Mary	CC	\$100
Forman, Mary	FC	\$180
Grande, Jolena	CC	\$60

Herzog, Anna	CC	\$20
Lopez, Adela	FC	\$120
Majid, Rosalie	CC	\$150
Mattson, Carol	CC	\$240
McMillan, Richard	FC	\$20
Mendes, Roger	CC	\$20
Mercer, Robert	CC	\$100
Minton, Jeffrey	FC	\$50
Mosqueda, Therese	CC	\$110
Nauer, Kathleen	FC	\$20
Nelson-Wright, Kelly	FC	\$40
Parker, John	FC	\$80
Payne, John	CC	\$20
Pinkham, Bill	CC	\$20
Pope, Daniel	FC	\$20
Rydalch, Ina	CC	\$20
Schilling, Stephen	CC	\$80
Schrieber-Smith, Nancy	FC	\$20
Scott, Erin	FC	\$40
Tucker, Scott	CC	\$180

LEAVE OF ABSENCE WITHOUT PAY

Edwards, Cyril	CC	Sociology Instructor Personal Leave (20%) Eff. 2003 Spring Semester
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LEAVE OF ABSENCE WITH PAY

Chiang-Schultheiss Darren	FC	English Instructor Load Banking Leave (100%) Eff. 2003 Spring Semester
Clahane, Dana	FC	Mathematics Instructor Load Banking Leave (50%) Eff. 2003 Spring Semester
Crabbs, Heidrun	FC	Foreign Language Instructor Load Banking Leave (100%) Eff. 2003 Spring Semester
Duhme, Cheryl	FC	Mathematics Instructor Load Banking Leave (13.34%)

		Eff. 2003 Spring Semester
Edwards, Cyril	CC	Sociology Instructor Load Banking Leave (80%) Eff. 2003 Spring Semester
Eichers, Richard	FC	Computer Information Systems Instructor Load Banking Leave (100%) Eff. 2003 Spring Semester
Sanabria, Rolando	FC	Student Development Instructor Load Banking Leave (20%) Eff. 2003 Spring Semester
Woolridge, Nancy	FC	Business/CIS Instructor Load Banking Leave (14%) Eff. 2003 Spring Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-EFFECTIVE 2002 FALL SEMESTER, FALL TRIMESTER

Smith, Felicia	FC	Grade 1
Stevens, Maureen	CC	Grade 1

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-EFFECTIVE 2003 SPRING SEMESTER, WINTER TRIMESTER

Apodaca, Jacqueline	SCE	SCE Hourly Rate
Assef, Celia	FC	Grade 1
Barrett, Vesna	SCE	SCE Hourly Rate
Baumheckel, Kenneth	FC	Grade 1
Berokoff, Tanya	FC	Grade 1
Blasnek, Christopher	FC	Grade 1
Bogard, Buff	CC	Grade 1
Bryant, Jacqueline	CC	Grade 1
Calderon, Segundo	SCE	SCE Hourly Rate
Chapman, Mike	CC	Grade 2
Cole, Phoenix	FC	Grade 1
Damore, Christopher	SCE	SCE Hourly Rate
DeFazio, Kihae	SCE	SCE Hourly Rate
De Leon, Adile	FC	Grade 1
Deister, Myra	FC	Grade 1
Elseifi, Mohamed	CC	Grade 3

Famolaro, Matthew	SCE	SCE Hourly Rate
Farkas, Stacy	SCE	SCE Hourly Rate
Fleming, Karen	FC	Grade 1
Gamboa, Jorge	SCE	SCE Hourly Rate
Garcia, Wintillo	FC	Grade 1
Geckler, Megan	CC	Grade 1
Ghanim, Ross	CC	Grade 1
Gonzalez, Rocio	SCE	SCE Hourly Rate
Hoang, Thanh	FC	Grade 1
Hugenberger, Scott	CC	Grade 3
Innes, Jane	SCE	SCE Hourly Rate
Johnson, Jarvis	FC	Grade 1
Kazemi, Alex	CC	Grade 3
King, Joan	CC	Grade 2
LaPointe, Stacy	SCE	SCE Hourly Rate
Mellor, Robert	CC	Grade 1
Mirdamadi, Saeid	CC	Grade 1
Miranda, Jose	SCE	SCE Hourly Rate
Morenni, Jesus	SCE	SCE Hourly Rate
Morgan, Andrea	FC	Grade 1
Morphew, Linda	SCE	SCE Hourly Rate
Moore, Harold	SCE	SCE Hourly Rate
Nabulsi, Ziad	SCE	SCE Hourly Rate
Nicholson, Albert	CC	Grade 3
Orr, Kathryn	SCE	SCE Hourly Rate
Ozbolt, Sheila	SCE	SCE Hourly Rate
Pasarow, Deborah	SCE	SCE Hourly Rate
Paz-Garcia, Helen	SCE	SCE Hourly Rate
Perez-Rocha, Norma	SCE	SCE Hourly Rate
Pyo, Henry	SCE	SCE Hourly Rate
Qian, Maijian	FC	Grade 3
Pasarow, Deborah	SCE	SCE Hourly Rate
Pendleton, William	CC	Grade 2
Peterson, Berkley	SCE	SCE Hourly Rate
Ramirez, Jason	CC	Grade 1
Reed, Laura	SCE	SCE Hourly Rate
Roggenkamp, Patrice	CC	Grade 3
Ruse, Dorne	SCE	SCE Hourly Rate
Schmidt, Beverly	CC	Grade 1
Schoenfeld, Nancy	SCE	SCE Hourly Rate
Scott, Roseann	CC	Grade 1
Shurance, Michael	SCE	SCE Hourly Rate
Sinclair, Rex	CC	Grade 3

Singh, Gita	SCE	SCE Hourly Rate
Sivertsen, Kirk	FC	Grade 1
Stanley, Annette	SCE	SCE Hourly Rate
Stoner, Christine	FC	Grade 1
Sturgeon, Elizabeth	CC	Grade 2
Vogt, Laurie	CC	Grade 1
Vu, Yenkhanh	FC	Grade 1
Warren, Michele	SCE	SCE Hourly Rate
Weldin, Jolanda	CC	Grade 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL-EFFECTIVE 2003 SPRING SEMESTER, WINTER TRIMESTER

Aguilera, Flor	FC	Class B, Step 01	Hourly Counselor
Aguirre, Yolanda	FC	Class B, Step 05	Hourly Counselor
Almodovar-Sole, Laura	FC	Class E, Step 17	Hourly Counselor
Anderson, Katherine	CC	Grade 1	Hourly Librarian
Andren, Nancy	CC	Grade 1	Hourly Librarian
Archer-Hetland, B.	FC	Class B, Step 18	Hourly Counselor
Armani, Benoosh	FC	Class B, Step 05	Hourly Counselor
Austin, Peggy	CC	Class D, Step 13	Hourly Librarian
Beck, Melissa	CC	Grade 1	Hourly Librarian
Bedard, Dana	CC	Class D, Step 16	Hourly Counselor
Beilke, Ines	FC	Class E, Step 31	Hourly Counselor
Bergren, Gail	CC	Grade 1	Hourly Counselor
Brown, Lola	FC	Class F, Step 36	Hourly Counselor
Brownlee, Diane	CC	Grade 1	Hourly Librarian
Carter, Kelly	CC	Class C, Step 13	Hourly Counselor
Casillas, Lupe	FC	Class B, Step 05	Hourly Counselor
Castillo, Claudia	FC	Grade 1	Hourly Counselor
Castillo, Rolando	CC	Grade 3	EOPS Hourly Counselor
Chen, Donna	CC	Class E, Step 35	Hourly Counselor
Cohn, Irene	FC	Class E, Step 34	Hourly Counselor
Collins, Renee	CC	Class B, Step 08	Hourly Counselor
Couron, Brian	FC	Class F, Step 25	Hourly Counselor
Credidio, Steve	FC	Class F, Step 13	Hourly Counselor
Crespin, Benjamin	CC	Grade 1	Hourly Counselor
DeMarkey, Nina	CC	Grade 1	Hourly Counselor
Do, Vy Trac	FC	Class F, Step 24	Hourly Counselor
Doman, Monica	CC	Class D, Step 11	Hourly Librarian
Dominguez, Elias	FC	Class C, Step 13	Hourly Counselor
Dugan, Michele	CC	Grade 1	Hourly Counselor
Dugan, Michele	CC	Grade 2	EOPS Hourly Counselor

Easton, Sharon	CC	Class B, Step 08	Hourly Counselor
England, Jean	CC	Class C, Step 07	Hourly Counselor
Eutimio, Alfredo	CC	Class B, Step 03	Hourly Librarian
Flint, Linda	CC	Grade 1	Hourly Librarian
Ford, Regina	CC	Grade 2	Hourly Counselor
Gabel, Sandy	FC	Class D, Step 25	Hourly Counselor
Gabourie, Lillian	CC	Class D, Step 19	Hourly Counselor
Gilane, Paul	FC	Grade 1	Hourly Counselor
Grantham, Robert	CC	Class B, Step 06	Hourly Counselor
Ha, Charlene	CC	Grade 1	Hourly Counselor
Halverson, Heather	FC	Class B, Step 04	Hourly Counselor
Huertas, Philip	SCE	Grade 1	Hourly Counselor
Jaurequi, Robert	FC	Class F, Step 19	Hourly Counselor
Jepson, Jane	CC	Grade E, Step 09	Hourly Counselor
Kam, Barbara	CC	Grade 1	Hourly Librarian
Kelly-Mandich, Linda	FC	Class C, Step 13	Hourly Counselor
Koike, Judith	CC	Class C, Step 11	Hourly Librarian
Laguana-Ferinac, Renay	CC	Grade E, Step 06	Hourly Counselor
Langrell, Jenny	CC	Class C, Step 09	Hourly Librarian
Lawson, Velia	CC	Class D, Step 21	Hourly Counselor
Lee, Scott	FC	Grade 1	Hourly Counselor
Mattson, Carol	CC	Grade C, Step 06	Hourly Counselor
Meisenhelder, Cecilia	FC	Class E, Step 19	Hourly Counselor
Michelle, Deborah	CC	Grade B, Step 06	Hourly Counselor
Milburn, Joyce	CC	Grade 1	Hourly Counselor
Morgan, Carl	CC	Grade 1	Hourly Librarian
Morgan, Carleton	CC	Grade 1	Hourly Librarian
Mosqueda-Ponce, T.	CC	Class F, Step 26	Hourly Counselor
Nadell, Robert	CC	Class B, Step 23	Hourly Counselor
Nelson, Kristine	CC	Class D, Step 19	Hourly Counselor
Nguyen, Thao	CC	Grade 1	Hourly Counselor
Nguyen, Karyn	FC	Class B, Step 05	Hourly Counselor
Nordee, Robin	CC	Grade 2	Hourly Librarian
Nordee, Tom	CC	Class D, Step 29	Hourly Counselor
Owens, Cynthia	CC	Class E, Step 20	Hourly Counselor
Payne, Alice	CC	Class C, Step 20	Hourly Counselor
Pelletier, Daniel	CC	Class B, Step 10	Hourly Counselor
Peterson, Queen	FC	Class B, Step 03	Hourly Counselor
Pimental, Sylvia	FC	Class B, Step 04	Hourly Counselor
Porter, Deidre	CC	Class B, Step 11	Hourly Counselor
Renfro, Sharon	CC	Grade 1	Hourly Counselor
Reyes, Joe	FC	Class B, Step 19	Hourly Counselor
Rockwell, Lisa	CC	Grade 1	Hourly Counselor

Romo, Terri	CC	Grade 2	Hourly Counselor
Sanabria, Rolando	FC	Class B, Step 06	Hourly Counselor
Sanchez, Virginia	FC	Class B, Step 11	Hourly Counselor
Spriggs, Ted	FC	Class D, Step 30	Hourly Counselor
Storm, Barbara	FC	Class F, Step 20	Hourly Counselor
Taylor, Gail	CC	Grade 1	Hourly Counselor
Taylor, Regina	CC	Grade 1	Hourly Counselor
Theadore, Alicia	CC	Grade 1	Hourly Counselor
Tyrrell, Don	CC	Class C, Step 41	Hourly Counselor
Veltman, Michael	CC	Grade 2	Hourly Counselor
Vidal, Sunshine	FC	Class E, Step 15	Hourly Counselor
Vincent, Susan	FC	Class B, Step 05	Hourly Counselor
Vo, Thu Hang	CC	Class B, Step 08	Hourly Counselor
Weddington, Lynn	CC	Grade 1	Hourly Counselor

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES-EFFECTIVE2003 SPRING SEMESTER, WINTER TRIMESTER

Bond, Bette	SCE	SCE Hourly Rate
Hassink, Yolanda	CC	Grade 1
Holland, Brandon	FC	Grade 3
Parker, Arlene	CC	Grade 1

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Austin, Peggy	CC	Library Supervision Class D Regular and Contract Faculty Overload Nonteaching Schedule Eff. 01/02/2003-06/30/2003
Baker, Debbie	CC	Supervising Dentist (DH Program) Grade 3 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2003 Spring Semester
Gibby, Cheryl	CC	EOPS Math Lab Instructor Class E Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2003 Spring Semester
Hamman, Elizabeth	CC	EOPS Math Lab Instructor

		Class B Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2003 Spring Semester
McKay-Montemer, Jayne	CC	Supervising Dentist (DH Program) Grade 3 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2003 Spring Semester
McPherson, Joel	CC	Supervising Dentist (DH Program) Grade 3 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2003 Spring Semester
Nusbaum, David	CC	EOPS Math Lab Instructor Class D Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2003 Spring Semester

VOLUNTEER PERSONNEL WITHOUT PAY-2003 SPRING SEMESTER

Duran, Marisol	CC	Assistant Coach, M/W Tennis
Truman, Kasey	FC	Assistant Coach, Softball
Vela, Marissa	FC	Assistant Coach, Softball

**Motion carried unanimously by those members present.**

**Item 5.b:** By the block vote, authorization was given for the following classified personnel matters, which are within budget:

RETIREMENTS

Childers, Nancy	CC	Student Services Tech/Fin Aid (100%) Eff. 6/25/2003
Salisbury, Dan	AC	District Director, Graphics/Comm (100%) Eff. 5/16/2003

RESIGNATIONS

McRoberts, Valerie	AC	Personnel Specialist (100%)
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Eff. 6/30/2003

Nagayama, Karen FC Clerk Typist (75%)  
Eff. 1/22/2003

NEW PERSONNEL

Fisher, Jennifer AC Bookstore Clerk  
12-month position (50%)  
Range 24, Step A  
Eff. 12/19/2002

Gordillo, Carlos AC Instructional Assistant  
11-month position (100%)  
Range 34, Step A+5% Shift  
Eff. 1/02/2003

Jenkins, Simon CC Custodian  
12-month position (100%)  
Range 27, Step A+10% Shift  
Eff. 1/21/2003

Luna, Jose FC Custodian  
12-month position (100%)  
Range 27, Step A+10% Shift  
Eff. 1/02/2003

McPheron, Jason AC Instructional Aide  
12-month position (100%)  
Range 29, Step A  
Eff. 1/06/2003

Morris, Brian CC Custodian  
12-month position (100%)  
Range 27, Step A+10% Shift  
Eff. 1/21/2003

Ortiz, Hermelinda YL Secretary, Senior  
12-month position (100%)  
Range 33, Step C+5% Shift  
Eff. 1/03/2003

Pearse, Elaine CC SCE Instructional Assistant

			11-month position (100%) Range 34, Step B Eff. 1/03/2003
Quezada, Jose	FC	Custodian	12-month position (100%) Range 27, Step A+10% Shift Eff. 1/02/2003
Reza, Alan	AC	Instructional Aide	11-month position (45%) Range 29, Step A+5% Shift Eff. 1/06/2003
Shahid, Quamrul	AC	Computing Analyst	12-month position (100%) Range 50, Step A Eff. 1/06/2003
Sherard, Janette	CC	Child Care Teacher	9.5 month position (50%) Range 18, Step C Eff. 1/14/2003
Topete, Alba	AC	Records-Admissions Technician	12-month position (100%) Range 29, Step A+5% Shift Eff. 1/02/2003
Victorio, Christopher	AC	Bookstore Clerk	12-month position (50%) Range 24, Step A Eff. 12/23/2002
Whittington, Christine	AC	Records-Admissions Technician	12-month position (100%) Range 29, Step A+5% Shift Eff. 1/03/2003

PROMOTION

Del Zotto, Enrico	WILS	Instructional Aide (100%) Range 29, Step B (\$2,306)
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To: WILS Instructional Assistant  
 11-month position (100%)  
 Range 34, Step A (\$2,483)  
 Eff. 1/06/2003

REVISION IN CONTRACT

Fickenscher, Perla

AC Special Projects Manager/Chemical &  
 Engineering  
 Temporary Management Position (75%)  
 Range 2, Spec Proj Adm Daily Rate  
 Schedule+stipend in lieu of benefits

To: AC Special Projects Director/REBRAC  
 Temporary Management Position  
 (100%)  
 Range 3, Spec Proj Adm Daily Rate  
 Schedule+stipend in lieu of benefits  
 Eff. 1/29/2003 - 6/30/2003

VOLUNTARY CHANGES IN ASSIGNMENTS

Arbaugh, Steve

YL Facilities Assistant/Custodian (100%)

Permanent Change in Location

From: YL

To: AC

Eff. 1/02/2003

Barrios, Melisa

CC Clerk Typist, Senior (50%)  
 Range 27, Step D+5% Shift (\$1,272.60)

Temporary Change in Assignment

To: CC Clerk Typist Senior (50%)  
 Range 27, Step D+5% Shift (\$1,272.60)  
 CC Secretary, Senior (50%)  
 Range 33, Step B (\$1,271.50)  
 12-month position (100%)  
 Eff. 12/02/2002 - 2/28/2003

Bennett, Erica

CC Library Technician, Senior (100%)

## Temporary Decrease in Percent Employed

From: 100%

To: 80%

Eff. 1/07/2003 - 3/18/2003

Brandes, Raeane

AC Accounting Tech (50%)  
 Accounting Tech Lead (50%)  
 Ranges 37 & 39, Step E+10% Long+PG&D  
 (\$3,760.68)

## Extension of Temporary Assignment

Eff. 1/01/2003 - 6/30/2003

Capatch, Susan

FC Instructional Assistant (100%)  
 Range 34, Step A (\$2,483)

## Temporary Change in Assignment

To: FC Student Services Technician

12-month position (100%)

Range 35, Step B (\$2,670)

Eff. 12/12/2002 - 2/13/2003

Garcia, Monica

FC Instructional Assistant (50%)

## Temporary Increase in Percent Employed

From: 50%

To: 62.5%

Eff. 1/21/2003 - 5/19/2003

Grein, Cyndi

AC Accounting Tech (50%)  
 Accounting Tech Lead (50%)  
 Ranges 37 & 39, Step E+15% Long+PGD  
 (\$3,926.68)

## Extension of Temporary Assignment

Eff. 1/01/2003 - 6/30/2003

Guzman, Antonio

YL Groundskeeper (100%)

## Permanent Change in Location

From: YL

To: AC

Eff. 1/02/2003

Hohman, Joseph	YL	Custodian (60%)  Permanent Change in Location and Increase In Percent Employed From: YL (60%) To: AC (100%) Eff. 1/02/2003
Jackson, Jacqueline	CC	Student Services Technician (80%)  Temporary Decrease in Percent Employed From: 80% To: 75% Eff. 1/06/2003 - 6/30/2003
Millikan, Linda	FC	Instructional Assistant (100%)  Temporary Decrease in Percent Employed From: 100% To: 80% Eff. 1/13/2003 - 6/19/2003
Rosillo, Zoila	FC	Instructional Assistant (50%)  Temporary Increase in Percent Employed From: 50% To: 60% Eff. 1/21/2003 - 5/19/2003
Struckman, Glenn	YL	Facilities Assistant, Senior (100%)  Permanent Change in Location From: YL To: AC Eff. 1/02/2003
Vazquez, Federico	CC	Custodian (100%) Range 27, Step E+10% Shift (\$2,797)  Temporary Change in Assignment To: CC Custodial Supervisor 12-month position (100%) Range 36, Step B+10% Shift (\$3,001)

Eff. 11/22/2002 - 11/27/2002,  
12/09/2002, 12/18/2002 - 12/19/2002

STIPEND FOR ADDITIONAL DUTIES

Villasenor, Carole	FC	Administrative Secretary II (100%) 6% stipend Eff. 1/01/2003 - 6/30/2003
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PROFESSIONAL GROWTH & DEVELOPMENT

Abutin, Albert	FC	Records-Admissions Tech, Sr. (100%) 2 <sup>nd</sup> Increment (\$350) Eff. 7/01/2003
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Braden, Cheryl	FC	Library Assistant (100%) 3 <sup>rd</sup> Increment (\$350) Eff. 7/01/2003
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Cotton, Angela	AC	Executive Secretary II (100%) 4 <sup>th</sup> Increment (\$400) Eff. 7/01/2003
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Galata, Cain	FC	Campus Safety Officer (60%) 1 <sup>st</sup> Increment (\$210) Eff. 7/01/2003
		2 <sup>nd</sup> Increment (\$210) Eff. 7/01/2004
		3 <sup>rd</sup> Increment (\$210) Eff. 7/01/2005
		4 <sup>th</sup> Increment (\$210) Eff. 7/01/2006

Guardado, Jose	FC	Computing Analyst (100%) 1 <sup>st</sup> Increment (\$350) Eff. 7/01/2003
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Livingston, Nancy	CC	Administrative Secretary II (100%) 5 <sup>th</sup> Increment (\$350) Eff. 7/01/2004
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Loomis, Susan	FC	Evaluator/Records Specialist (100%) 3 <sup>rd</sup> Increment (\$350) Eff. 7/01/2004
Majdalawi, Abed	CC	Microcomputer Specialist (100%) 2 <sup>nd</sup> Increment (\$350) Eff. 7/01/2003
Martinez, Alma	FC	Administrative Secretary II (100%) 2 <sup>nd</sup> Increment (\$350) Eff. 7/01/2003
Nicastro, Celda	CC	Secretary, Senior (100%) 4 <sup>th</sup> Increment (\$350) Eff. 7/01/2003
Stiehr, Byna	CC	Administrative Secretary II (100%) 4 <sup>th</sup> Increment (\$350) Eff. 7/01/2003
Ton, Chan-Phoung	FC	Student Services Assistant (100%) 4 <sup>th</sup> Increment (\$350) Eff. 7/01/2004
Ufret, Eileen	AC	Secretary (100%) 2 <sup>nd</sup> Increment (\$350) Eff. 7/01/2004
Ung, Scott	FC	Microcomputer Specialist (100%) 1 <sup>st</sup> Increment (\$350) Eff. 7/01/2003

LEAVE OF ABSENCE WITH PAY

Serrano, Edgard	CC	Bookstore Clerk (100%) Military Leave Eff. 1/13/2003 - 1/17/2003
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PLACEMENT ON 39-MONTH REEMPLOYMENT LIST

Stoutenburg, Cheryl	WILS	Program Assistant (100%) Eff. 1/08/2003
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**Item 5.c:** Upon clarification on the payment to a Bridge Coordinator, it was moved by Trustee Jeff Brown and seconded by Trustee Molly McClanahan to authorize the following Professional Experts and Independent Contractors to perform various services as indicated:

PROFESSIONAL EXPERTS

Bowman, Tamara R.	CC	Technical Expert I, Not to Exceed \$800 Foster Care Education Level C, Eff: 01/28/03 to 06/30/03
Canas, Fabio	SCE	Project Manager Computer Installation Level C, Eff: 12/09/02 to 12/30/02
Canas, Fabio	SCE	Project Manager Computer Installation Level C, Eff: 01/02/03 to 01/31/03
Chadwick, Janice E.	FC	Technical Expert II Intersession Technology Trainer Level C, Eff: 01/02/03 to 01/17/03
Cyrkin, Sharon	CC	Technical Expert II, Not to Exceed \$910 Foster Care Education Level C, Eff: 01/14/03 to 05/01/03
DeSalvio, Nicole J.	FC	Project Expert Assistant Coach - Softball Level A, Eff: 01/15/03 to 06/30/03
Dodds, Steven L.	SCE	Technical Expert II OC Digital Media Center Grant Level C, Eff: 12/16/02 to 06/30/03
Earl, Colleen	SCE	Technical Expert II VESL A+ Certification Level C, Eff: 01/06/03 to 03/30/03
Eggan, Meredith	SCE	Project Manager Clothing Program Coordinator Level C, Eff: 01/06/03 to 03/30/03
Elliott, Marsha	SCE	Project Manager

		High School Subjects Program Coordinator Level C, Eff: 01/06/03 to 03/30/03
Famolaro, Felix	SCE	Technical Expert II Construction Program Curriculum Level C, Eff: 12/10/02 to 01/04/03
Glicker, Eric	SCE	Technical Expert II Curriculum Correlation/Exit Test Development Level C, Eff: 12/01/02 to 12/15/02
Gordillo, Carlos	SCE	Project Expert Faculty Advisor-EL Civics Level A, Eff: 12/12/02 to 12/16/02
Greenhalgh, Mark	FC	Project Manager Interession Staff Dev/Title V Coordination Level C, Eff: 01/02/03 to 01/17/03
Hastings, Edna	SCE	Technical Expert II Faculty Advisor - EL Civics Level C, Eff: 01/02/03 to 01/07/03
Hastings, Lori E.	SCE	Project Manager ESL Program Mgr/Transition Project Mgr Level C, Eff: 12/13/02 to 03/31/03
Hopkins, Sarah	CC	Technical Expert I, Not to Exceed \$700 Foster Care Education Level C, Eff: 01/29/03 to 06/30/03
Kamunde, Rita	CC	Technical Expert II, Not to Exceed \$800 Foster Care Education Level C, Eff: 01/30/03 to 06/09/03
Kennedy, Taffia B.	SCE	Project Expert Environmental/Hazardous Materials Assistant Level A, Eff: 03/03/03 to 06/30/03
Kersey, Joyce A.	SCE	Not-For-Credit Instr II Career Couns-Workforce Trng/Assessment Ctr Level C, Eff: 01/03/03 to 06/30/03

Lansing, Sally	SCE	Project Manager Culinary Arts Coordinator Level C, Eff: 01/06/03 to 03/30/03
Lawrence, Roberta	CC	Technical Expert II, Not to Exceed \$1,050 Enhancing Student Success Level C, Eff: 01/27/03 to 06/23/03
Lewerenz, Shirley	SCE	Project Manager Business Skills Program Coordinator Level C, Eff: 01/06/03 to 06/30/03
Lucia, May A.	CC	Technical Expert II, Not to Exceed \$3,150 Enhancing Student Success Level C, Eff: 01/27/03 to 06/23/03
Lynch-Thompson, C.	SCE	Technical Expert II Project SHINE Service Learning Level C, Eff: 01/08/03 to 04/27/03
Malloy, Chris L.	FC	Project Expert Assistant Coach - Basketball Level A, Eff: 12/19/02 to 06/30/03
Mast, Edward	FC	Technical Expert II Playwrights Festival Level C, Eff: 01/06/03 to 02/03/03
McWilliam, Jim	SCE	Project Manager Brea Olinda High School SCE Prog Coord Level C, Eff: 01/06/03 to 03/30/03
Moady, Alireza	CC	Technical Expert II, Not to Exceed \$3,990 VTEA Grant - MOUS Level C, Eff: 01/02/03 to 06/30/03
Moran, Elda	SCE	Project Expert Organize/Establish SCE ESL Activities Level A, Eff: 01/06/03 to 05/31/03
Nevin, Terry L.	FC	Technical Expert II Teacher Intern Program Level C, Eff: 12/11/02 to 06/30/03

Nguyen, Kevin	SCE	Technical Expert II OC Digital Media Center Grant Level C, Eff: 12/16/02 to 03/21/03
Noh, Grace	SCE	Technical Expert II Curriculum Dev/Coord-Pharmacy Tech Prog Level C, Eff: 12/01/02 to 03/26/03
Padilla, Albert	CC	Technical Expert I, Not to Exceed \$700 Foster Care Education Level B, Eff: 01/22/03 to 06/30/03
Parelli, Lynette M.	FC	Technical Expert II Teacher Intern Program Level C, Eff: 11/12/02 to 11/25/02
Patterson, Joyce	SCE	Technical Expert II Floral Arrangements for Opening Day Event Level C, Eff: 11/21/02 to 11/21/02
Perez-Stroud, Liliann	CC	Technical Expert II, Not to Exceed \$735 Foster Care Education Level C, Eff: 01/08/03 to 06/30/03
Porter, Deidre	CC	Technical Expert II, Not to Exceed \$200 Foster Care Education Level C, Eff: 12/13/02 to 12/13/02
Portman, Sharon	FC	Technical Expert II MicroGrade Training Program Level C, Eff: 01/02/03 to 06/30/03
Potter, Patti	CC	Technical Expert II, Not to Exceed \$1,260 Foster Care Education Level C, Eff: 01/14/03 to 06/30/03
Randle, Milton	FC	Technical Expert II MESA Program Start Up Level C, Eff: 01/02/03 to 04/27/03
Ranson, Alan	CC	Not-For-Credit Instr II, Not to Exceed \$6,200 Instructional Areas - Evening Supervision Level C, Eff: 06/01/03 to 06/30/03

Richards, Marlene	CC	Technical Expert II, Not to Exceed \$840 Foster Care Education Level C, Eff: 01/21/03 to 06/30/03
Rocha, Fred	SCE	Project Manager Data Processing Program Coordinator Level C, Eff: 01/06/03 to 03/30/03
Rocha, Fred	SCE	Project Manager Technical Support-SCE Labs in Anaheim Level C, Eff: 01/06/03 to 06/30/03
Scarborough, Patricia	FC	Technical Expert II Playwrights Festival Level C, Eff: 01/06/03 to 02/03/03
Serrano, Helen	SCE	Technical Expert II Faculty Advisor - EL Civics Level C, Eff: 01/02/03 to 01/07/03
St. Clair, Jessica	CC	Technical Expert II, Not to Exceed \$300 Foster Care Education Level C, Eff: 01/06/03 to 06/30/03
Stark, Jodeen L.	FC	Technical Expert II Teacher Intern Program Level C, Eff: 08/20/02 to 09/19/02
Strimkovsky, Karen A.	SCE	Project Manager ESL Program Grant Coordinator Level C, Eff: 12/09/02 to 06/30/03
Teipe, Emily	FC	Technical Expert II Title V Learning Communities Development Level C, Eff: 01/02/03 to 06/30/03
Templeton, Karen	CC	Technical Expert II, Not to Exceed \$1,260 Foster Care Education Level C, Eff: 01/14/03 to 06/30/03
Tran, Dung N.	SCE	Technical Expert II VESL A+ Certification Level C, Eff: 01/06/03 to 03/30/03

Van Voorhis, Richard	CC	Project Manager, Not to Exceed \$2,500 High School Bridge Coordinator Level C, Eff: 01/02/03 to 05/06/03
Wise, Kim	CC	Project Manager, Not to Exceed \$2,500 Black Studies Learning Community Level C, Eff: 01/02/03 to 06/30/03
Wise, Kim	CC	Project Manager, Not to Exceed \$2,500 Learning Community Coordinator Level C, Eff: 01/02/03 to 06/30/03
Young, Diane E.	SCE	Technical Expert II Faculty Advisor - EL Civics Level C, Eff: 01/02/03 to 01/07/03

**Motion carried unanimously by those members present.**

**Item 5.d:** By the block vote, authorization was given to employ hourly personnel for the dates indicated and contracting out of specialists for the EOPS and Disabled Student Centers in accordance with the Agreement between the District and CSEA.

(See Supplemental Minutes #888 for a listing of hourly personnel.)

**Item 5.e:** It was moved by Trustee Molly McClanahan and seconded by Trustee Nancy Rice to grant retroactive approval to enter into an agreement with the Los Angeles Airport Marriott for the meeting room(s) and refreshments at the California Community Colleges Job Fair held on January 25, 2003, for a total cost not to exceed \$3,000.

Authorization was further granted for the Vice Chancellor, Human Resources, to execute any necessary documents.

**GENERAL**

It was moved by Trustee Otto Lacayo and seconded by Trustee Manny Ontiveros that the Board make a finding pursuant to Government Code Section 54954.2 and that agenda item 6.c, Resolution Honoring Tom Daly, be considered. **Motion carried unanimously by those members present, including the Student Trustees' advisory votes.**

**Item 6.a:** There were no nominations to the California Community College Trustees Board of Directors.

**Item 6.b:** It was moved by Trustee Molly McClanahan and seconded by Trustee Otto Lacayo that the Board adopt Board Policy 5500, Standards of Student Conduct and Discipline, with a modification to those sections that identify each site within the District with a replacement phrase of “every property under the control of the District” and that the policy and related administrative procedure be placed on the District website where it will be accessible to students, faculty, staff, and the public. **Motion carried unanimously by those members present, including the Student Trustees’ advisory votes.**

**Item 6.c:** It was moved by Trustee Otto Lacayo and seconded by Trustee Manny Ontiveros that the Board adopt Resolution 02/03-04, Honoring Tom Daly for his services to the City of Anaheim. **Motion carried unanimously by those members present, including the Student Trustees’ advisory votes.**

**CLOSED SESSION:** At 9:00 p.m. Board President Leonard Lahtinen adjourned the meeting to closed session per the following sections of the Government Code:

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES, - Employee Organization: United Faculty/CCA/CTA/NEA, Adjunct Faculty United CFT/AFT, and CSEA Chapter #167, Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.**

**Per Section 54956.8: CONFERENCE WITH REAL PROPERTY NEGOTIATOR Rod Fleeman, Vice Chancellor, Finance & Facilities, regarding:**

<b>Property:</b>	<b>4175 Fairmont Blvd. Yorba Linda, CA 92886</b>
<b>Negotiating Parties:</b>	<b>To Be Determined</b>
<b>Under Negotiation:</b>	<b>Terms and Conditions</b>

**Per Section 54956.8: CONFERENCE WITH REAL PROPERTY NEGOTIATOR Rod Fleeman, Vice Chancellor, Finance & Facilities, regarding:**

<b>Property:</b>	<b>1000 S. Leslie La Habra, Ca 90631</b>
<b>Negotiating Parties:</b>	<b>To Be Determined</b>
<b>Under Negotiation:</b>	<b>Terms and Conditions</b>

**Per Section 54945.8: CONFERENCE WITH REAL PROPERTY NEGOTIATOR Rod Fleeman, Vice Chancellor, Finance & Facilities, regarding:**

**Property:** 1830 W. Romneya Drive  
 Anaheim, CA 92801  
**Negotiating Parties:** Summit Career College  
**Under Negotiation:** Terms and Conditions

**Per Section 54956.8 - LIABILITY CLAIM**

**Claimant:** Maggie Acosta  
**Agency Claimed Against:** NOCCCD, et al

**Per Section 54956.8 - LIABILITY CLAIM**

**Claimant:** Claims of Minors, James D. Carl and Nathan  
 A. Carl, through guardian ad litem Andrew F.  
 Carl  
**Agency Claimed Against:** NOCCCD, et al

**RECONVENE OPEN SESSION:** At 11:30 p.m., Board President Leonard Lahtinen reconvened the meeting in open session and reported the following action taken in closed session:

It was moved by Trustee Nancy Rice and seconded by Trustee Otto Lacayo to reject the Claim presented by Maggie Acosta. **Motion carried unanimously by those members present.**

**ADJOURNMENT:** At 11:35 p.m., it was moved by Trustee Molly McClanahan and seconded by Trustee Jeff Brown to adjourn the meeting. **Motion carried unanimously.**

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Otto Lacayo, Secretary  
 Board of Trustees