

APPROVED

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

January 27, 2004

The Board of Trustees of the North Orange County Community College District met for a Meeting on Tuesday, January 27, 2004, at 5:30 p.m. in the Board Room at the Anaheim Campus

Board President Nancy Rice called the meeting to order at 5:35 p.m. Kathleen Hodge led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Jeff Brown, Otto Lacayo, Leonard Lahtinen, Molly McClanahan, Donna Miller, Nancy Rice, and Student Trustees Carlos Ayon and Karen Johnson. Trustee Manny Ontiveros arrived at 6:15 p.m. Absent: None.

NOCCCD RESOURCE PERSONNEL PRESENT: Jerome Hunter, Chancellor; Rod Fleeman, Vice Chancellor, Finance & Facilities; Jeff Horsley, Vice Chancellor, Human Resources; Kathleen Hodge, President, Fullerton College; Margie Lewis, President, Cypress College; Gary McGuire, Provost, School of Continuing Education; Donna Hatchett, District Director, Public Affairs; Jack Raubolt, District Director, Information Services; Karen Cant, representing the District Management Association; Andrea Sibley-Smith, representing the School of Continuing Education Academic Senate; Steve Gold, representing the Cypress College Academic Senate; Rolando Sanabria, representing the Fullerton College Faculty Senate; Lisa Campbell, representing United Faculty; Sam Russo, representing Adjunct Faculty United; Shannon Ellis, representing CSEA; Violet Ayon, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Susan Clifford, Glenda Fries, Andrea Hanstein, Adam O'Connor, and Janet Portolan from Fullerton College; Nancy Byrnes, Karen Cant, Pat Ganer, Steve Gold, Mike Kasler, and Denny Konshak from Cypress College; Greg Schulz from the School of Continuing Education; and Ron Beeler, Steve Duncan, Ava Guerrero-Hill, Beth Mooney, and Dorothy Owens-Whitehurst, from the District Offices.

VISITOR: Michael F. Kanne.

PUBLIC COMMENTS: Members of the Audience:

- A. **Denny Konshak**, Co-Chief ADFAC Negotiator, addressed the Board regarding part-time faculty evaluations. He stated that ADFAC is still waiting a response from the District administration regarding the lack of evaluations of part-time faculty and he looks forward to implementation of the evaluations soon.

- B. **Glenda Fries**, from Fullerton College, expressed her appreciation to the Chancellor and the Board for their support.

BLOCK VOTE APPROVAL: Chancellor Hunter, pulled two items from the agenda for further consideration at the campus level: Cypress College curriculum on page 4.g.3, PHIL 130 C Philosophy of Immortality and PHIL 165 C Moral Issues in Business

It was then moved by Trustee Molly McClanahan and seconded by Trustee Jeff Brown that the following items be approved by block vote:

Finance & Facilities:	3.a, 3.b, 3.c, 3.e, 3.f, 3.g, 3.h, 3.i, 3.j, 3.l, 3.m, 3.n
Instructional Services:	4.a, 4.b, 4.c, 4.d, 4.e
Human Resources:	5.a, 5.b, 5.c, 5.d

Motion carried unanimously by those members present, including the Student Trustees' advisory votes.

REPORTS:

- A. **Chancellor Hunter** reported on his attendance at the CSEA Officers' Installation Dinner and on his participation, along with Trustee Manny Ontiveros, in conducting a session on Board/Chief Executive Officer Relations at the Trustee Orientation Workshop in Sacramento. Dr. Hunter and Trustee Ontiveros also attended the Annual Legislative Conference sponsored by the Community College League of California. He noted that throughout the conference sessions much emphasis was placed on the need to garner support for the passage of Propositions 57 and 58 in the March Ballot in order to maintain the favorable budget projected for California community colleges in 2004-05.
- B. As a part of the Chancellor's Report, **Vice Chancellor Rod Fleeman** provided information on the Governor's 2004-05 Budget Proposal for Community Colleges. Dr. Fleeman emphasized the need for passage of the State Bond Measure on the March ballot in order to maintain the positive budget proposed for community colleges. He emphasized that without the passage of the State Bond Measure in March, major budget reductions can be expected. Highlights of the proposed state budget includes the following: 1) \$60 - \$80 million for equalization; 2) 3% growth funds; 3) a 1.84% Cost of Living Adjustment (COLA); 4) the consolidation of categorical programs into program clusters; 5) the rolling over into the base apportionment of Partnership for Excellence, part-time faculty, and matriculation funds; and 6) the enrollment fee increase from \$18 per unit to \$26 per unit and a \$50 per unit differential fee for students holding B.A./B.S. degrees.
- In addition, Dr. Fleeman reviewed the allocation formulas proposed by the state administration vs. the Community College League of California (CCLC) for equalization of community college funding state wide and noted that the CCLC formula would have a significant negative impact to the District's allocation.

In the ensuing discussion, it was agreed to draft a communication to CCLC recognizing CCLC's significant effort in attempting to develop an equalization formula, however, recommending an adjustment be made to the formula that would be more fair to districts that would be negatively impacted with the currently proposed formula.

- C. **Kathleen Hodge**, Fullerton College President; **Margie Lewis**, Cypress College President, and **Gary McGuire**, School of Continuing Education Provost, reported on activities and events at their respective areas.

COMMENTS:

- A. **Rolando Sanabria** extended Dr. Hodge a welcome to the Fullerton College family. In addition, he extended appreciation to the Information Services staff and to Peter Fong, Fullerton College Dean of Admissions & Records, for the development of the new computerized add class system for WebSTAR registration.
- B. **Andrea Sibley-Smith** brought to the Board's attention the two issues of the *Senate Rostrum* in their folders, thanked those trustees who attended the Joint Senates/Unions Faculty meeting, and extended a warm welcome to Dr. Hodge.
- C. **Shannon Ellis** reported on the CSEA Officers' Installation Dinner and announced her election as CSEA President. She thanked Dr. Hunter and Trustee McClanahan for attending the Installation Dinner and welcomed Dr. Hodge on behalf of the classified staff.
- D. **Lisa Campbell** welcome Dr. Hodge and announced that United Faculty is coordinating an open enrollment campaign for a CTA-sponsored income protection program.
- E. **Sam Russo** extended Adjunct Faculty United's welcome to Dr. Hodge.
- F. **Trustee Donna Miller** reported on the recent Cypress College Foundation Board meeting and the Foundation's commitment to fulfilling the Title V grant matching funds requirement. She announced that the Cypress College America event is scheduled for February 28, 2004.
- G. **Student Trustee Karen Johnson** reported on student activities taking place at Cypress College, which include welcome-back packages for students, voter registration tables, financial aid information distribution, and elections for Associated Students vacancies.
- H. **Student Trustee Carlos Ayon** reported on the various Associated Students activities for day and evening students, recruitment efforts for vacant Associated Student positions, and on the successful sale of Associated Students benefits cards through the optional fee system in WebSTAR, which amounted to a 70% profit over last year's sale of these cards.

- I. **Trustee Manny Ontiveros** commended the successful Cypress College Americana Kickoff event and reported on his participation in the Orange County Legislative Task Force Breakfast with Legislators. In addition, he reported on the presentation regarding Board/CEO Relations that he and Chancellor Hunter conducted for new trustees state wide. Mr. Ontiveros also announced that he will be applying for one of the vacancies on the Board of Governors.
- J. **Trustee Molly McClanahan** reported on the Fullerton Museum's activities and expressed her gratitude for the opportunity to attend the CSEA Officers Installation Dinner. Ms. McClanahan also commended Janet Portolan on her relentless efforts in obtaining approval from the City of Fullerton for the proposed Fullerton College Maintenance & Operations building, as well as for her work with the Fullerton College neighbors to overcome original objections to the facility.
- K. **Trustee Leonard Lahtinen** commented on the request from the Association of Community College Trustees for a resolution regarding the anniversary of the Brown vs Board of Education Decision and requested, with Board consensus, the agendizing of such a resolution in the future. In addition, Mr. Lahtinen commended Trustee McClanahan on her presentation to the Fullerton City Council, at which meeting Fullerton College's appeal of the Planning Commission's denial of the proposed Maintenance & Operations facilities was heard and overturned by the City Council.
- L. In response to an inquiry from Trustee Lahtinen, **Vice Chancellor Rod Fleeman** reported that the sale of the District's Yorba Linda property has been completed and it sold for \$15 million. He also noted that the District has issued its second series of bonds, which sold for \$100 million and was quoted as the premier bond sale of the week.

MINUTES: It was moved by Trustee Molly McClanahan and seconded by Student Trustee Karen Johnson to approve the minutes of the Regular Meeting of December 9, 2003, as amended, and the minutes of the Special Board Meetings of December 16 and December 23, 2003, as submitted. **Motion carried with Trustee Leonard Lahtinen abstaining from the December 23, 2003, minutes and all other Trustees voting yes, including the Student Trustees' advisory votes.**

FINANCE & FACILITIES:

Item 3.a: By the block vote, authorization was granted to ratify purchase order numbers P0020596 through P0021313 through January 12, 2004, totaling \$1,893,568.84 and check numbers C0006606 through C0006798, totaling \$71,917.17 and check numbers F0083554 through F0083791, totaling \$212,285.08 and check numbers 88131054 through 88132726, totaling \$4,327,225.64 and check numbers V0030133 through V0030158, totaling \$26,648.95 from December 1, 2003, through December 31, 2003.

Item 3.b: By the block vote and pursuant to Education Code Sections 76140 and 76141, authorization was granted that the non-resident tuition fee for the 2004-2005 school year for the North Orange County Community College District be set at the statewide average of

\$149 per unit with an additional charge for capital outlay of \$20 per unit for non-resident students who are both citizens and residents of a foreign country.

Any international student who can demonstrate economic hardship or who is a victim of persecution or discrimination in the country in which the student is a citizen and resident is exempt from the capital outlay fee. To qualify under the economic hardship waiver, a student must demonstrate a "hardship" that encompasses the financial circumstances of a person who is a recipient of benefits under Aid to Families with Dependent Children program, the Supplemental Income/State Supplementary Program, or a general assistance program.

Item 3.c: By the block vote, authorization was granted to make adjustments to revenue and expenditure budgets that net \$344 for General Fund and Child Development Fund, and it is further requested that resolutions be adopted to adjust the revenue and expenditure budgets, pursuant to the California Code of Regulations, Title 5, Section 58308.

Resolutions adopted (See Supplemental Minutes #911).

Item 3.d: Upon clarification on the usage of the recently-obtained Chapman Avenue properties, it was moved by Trustee Molly McClanahan and seconded by Trustee Donna Miller to approve the 2003-04 General Fund and Capital Outlay Projects Fund Budget Transfers netting to the amount of \$1,960,323 and adopt the Resolutions showing the summary, pursuant to the California Code of Regulations, Title 5, Section 58307. **Motion carried unanimously, including the Student Trustees' advisory votes.**

Resolutions adopted (See Supplemental Minutes #911).

Item 3.e: By the block vote, authorization was granted to extend the contract for an additional three years, which provides for annual price adjustments upward or downward as indicated in the Consumer Price Index for the Los Angeles/Long Beach area, in accordance with Bid 2003-2, Student Transportation Services, with Transportation Charter Services, Inc., effective July 1, 2004 through June 30, 2007.

Further authorization was granted for the District Director of Purchasing to execute the agreement on behalf of the District.

Item 3.f: By the block vote, authorization was granted to participate in a cooperative bid with Western States Contracting Alliance Master Agreement Number 91-00151 to purchase computer equipment and services for various sites throughout the District effective January 27, 2004 through June 30, 2005.

Further authorization was granted for the Director of Purchasing to execute the agreements on behalf of the District.

Item 3.g: By the block vote, authorization was granted to participate in the cooperative bid with the Foundation for Community Colleges Pricing Agreement #0918A with Krueger

International, Inc., (KI), for the purchase of office and classroom furniture for various sites throughout North Orange County Community College District. The contract expires December 31, 2005.

Further authorization was granted for the Director of Purchasing to execute the agreement on behalf of the District.

Item 3.h: By the block vote, authorization was granted to enter into an agreement with PSOMAS to provide engineering design services to include the following: (1) Fullerton and Cypress colleges fire water systems and coordinating with the Fullerton Fire Department for \$90,000; (2) the design of Fullerton College storm drain system for \$44,530; (3) reimbursable expenses at cost not to exceed \$13,000. The agreement will commence on January 28, 2004 and end on June 30, 2005.

Further authorization was granted for the Vice Chancellor, Finance and Facilities to execute the agreement on behalf of the District.

Item 3.I: By the block vote, authorization was granted to enter into an agreement with P2S Engineering, Inc., to provide professional engineering services including design development, construction documents, and administration for the development of the electrical distribution system at Cypress College. The agreement will commence on January 28, 2004, and end on December 31, 2006, at a cost not to exceed \$117,740, including power monitoring services and manhole surveys.

Further authorization was granted for the Director of Purchasing to execute the agreement with P2S Engineering, Inc., and approve any further scope of work changes up to 10% of the contract amount for the District.

Item 3.j: By the block vote, authorization was granted to enter into an agreement with Spectrum Geophysics to locate undetectable utilities at Cypress College. The agreement will commence on January 28, 2004, and end on December 31, 2004, at a cost not to exceed \$18,900.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute the agreement on behalf of the District.

Item 3.k: Upon clarification on the resolutions, it was moved by Trustee Molly McClanahan and seconded by Trustee Leonard Lahtinen to adopt Resolution Numbers 03/04-07 and 03/04-08 for the District to render inapplicable to the Cypress College and Fullerton College respectively, real properties the zoning ordinances and/or the General Plans of the City of Cypress and City of Fullerton. **Motion carried unanimously, including the Student Trustees' advisory votes.**

Resolution adopted (See Supplemental Minutes #911).

Item 3.I: By the block vote, authorization was granted to file the Notice of Completion for PW 0203-303, Energy Conservation Upgrade Districtwide, with NORESKO as contractor,

for the portion of the work done at Fullerton College, and release the final retention payment when due.

Item 3.m: By the block vote, authorization was granted to file the Notice of Completion for PW 0203-304, with the following contractors and release the final retention payments when due:

Bid Package #	Bid Package Description	Contractor Name
9	Metal Studs/Gypboard	Performance Contracting, Inc.
12	Painting	Advantage Painting
15	HVAC	Cool Air Supply
16	Electrical/Fire Alarm	Master K Electric

Item 3.n: By the block vote, authorization was granted for the various change orders for public works projects listed per the Change Order Request.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, to execute each contractor agreement on behalf of the District.

Item 3.o: By the block vote, authorization was granted to enter into an agreement with PSOMAS to provide engineering design services to include the following: (1) Fullerton and Cypress colleges fire water systems and coordinating with the Fullerton Fire Department for \$90,000; (2) the design of Fullerton College storm drain system for \$44,530; (3) reimbursable expenses at cost not to exceed \$13,000. The agreement will commence on January 28, 2004 and end on June 30, 2005.

Further authorization was granted for the Vice Chancellor, Finance and Facilities to execute the agreement on behalf of the District.

INSTRUCTIONAL SERVICES:

Item 4.a: By the block vote, authorization was granted to adjust the grant budget for the Cypress College Advanced Transportation Technologies (ATT) Center from the California Community Colleges Chancellor’s Office and for the Vice Chancellor of Finance and Facilities to execute the agreement on behalf of the District. Further authorization is requested to adopt a resolution to adjust income and expenditures budget within the General Fund, pursuant to the California Code of Regulations Title 5, Section 58308.

SITE	PROJECT NAME	LENGTH OF CONTRACT	TOTAL CONTRACT	AUTHORIZED SIGNATORIES ON BEHALF OF DISTRICT
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CC	Advanced Transportation Technologies (ATT) Center for Cypress College from California Community Colleges Chancellor's Office.	7/1/2003-6/30/2004	\$169,930	For the agreements and any amendments to modify the agreement, and any related documents: Chancellor, Vice Chancellor, Finance & Facilities and for any related documents: District Director, Fiscal Affairs
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Item 4.b: By the block vote, authorization was granted for Cypress College to sponsor the KinderCaminata on March 19, 2004 at a cost not to exceed \$3,000. Funding sources include the Cypress College KinderCaminata Bursar Account, the Cypress College President's Office, and additional contributions from the community to defray the cost of refreshments for each child.

Item 4.c: By the block vote, authorization was granted for the Cypress College Automotive Technology Program to accept the donation of a 2003 Toyota Camry, vehicle identification number: JTDDBE32K030169949, plate number: 4YAX207 from Toyota Motor Sales, U.S.A.

Item 4.d: By the block vote, authorization was granted for the Cypress College Flying Team's optional, out-of-state field trip to Prescott, Arizona, February 12-16, 2004, to compete in the flying activities of the Pacific Coast Intercollegiate Flying Association at Embry-Riddle Aeronautical University.

Item 4.e: By the block vote, authorization was granted for the Fullerton College Division of Physical Education and Athletics to accept from Virginia Schoepe the donation of \$8,180 to be used in the Wellness Center, Football program, and Women's Athletic Programs.

Item 4.f: Upon clarification on new curriculum and seat count changes, it was moved by Trustee Molly McClanahan and seconded by Trustee Manny Ontiveros to grant authorization for the Fullerton College summary of curriculum additions, deletions, and changes, effective fall 2004. **Motion carried unanimously, including the Student Trustees' advisory votes.**

(See Supplemental Minutes #911 for a copy of the curriculum additions, deletions, and changes.)

Item 4.g: Upon clarification on the curriculum approval process, and upon removal of Phil 130 C Philosophy of Immortality and 165 Philosophy C Moral Issues in Business, it was moved by Trustee Molly McClanahan and seconded by Trustee Manny Ontiveros to grant authorization for the remaining Cypress College summary of curriculum additions, deletions, and changes, effective fall 2004. **Motion carried unanimously, including the Student Trustees' advisory votes.**

(See Supplemental Minutes #911 for a copy of the curriculum additions, deletions, and changes.)

HUMAN RESOURCES:

Item 5.a: By the block vote, authorization was given for the following academic personnel matters, which are within budget:

ADDITIONAL DUTY DAYS @ PER DIEM-2003 FALL SEMESTER

Horton, Dieter	FC	Men's Head Basketball Coach	15 days
Woelke, Deborah	FC	Wmn's Head Basketball Coach	15 days

ADDITIONAL DUTY DAYS @ PER DIEM - 2004 SPRING SEMESTER

Bedard, Dana	CC	Head Men's Golf Coach	13 days
Beidler, Larry	CC	Head M/W Swimming Coach	13 days
Pickler, Brad	CC	Head Softball Coach	15 days
Pickler, Scott	CC	Head Baseball Coach	15 days

PAYMENT FOR INDEPENDENT LEARNING CONTRACTS

Aguilera, Flor	FC	\$20
Cairella, Michelle	FC	\$20
Davidson, Deborah	FC	\$20
Dowdalls, James	FC	\$40
Glen, Todd	FC	\$10
Kitchell, Darrell	FC	\$30
Lopez, Adela	FC	\$10
Martinez, Marciano	FC	\$20
McMillan, Richard	FC	\$10
Scott, Erin	FC	\$10
Seidel, Jay	FC	\$40
Stanger, Claudia	FC	\$20
VanDruff, Marshall	FC	\$10
VanRy, Michele	FC	\$10

LEAVE OF ABSENCE WITH PAY

Clahane, Dana	FC	Mathematics Instructor Load Banking Leave From: 53.33% To: 66.67% Eff. 2004 Spring Semester
Grabiell, Susan	FC	Geography Instructor Load Banking Leave (20.00%) Eff. 2004 Spring Semester
Kashi, Barbara	CC	English Instructor Load Banking Leave (13.34%) Eff. 2004 Spring Semester

Thomas, Patricia FC English Instructor
 Load Banking Leave (20.00%)
 Eff. 2004 Spring Semester

FAMILY MEDICAL LEAVE OF ABSENCE

Huck, Betty FC Chemistry Instructor
 Family Medical Leave With Pay (Sick Leave)
 Eff. 01/14/2004-02/02/2004
 Without Pay but with Employee Medical
 Eff. 02/03/2004-04/07/2004
 Unpaid Personal Leave
 Eff. 04/07/2004-05/26/2004

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2004 SPRING SEMESTER,
 TRIMESTER

Andreini, Alice	CC	Column 2, Step 1
Andrews, Linda	FC	Column 1, Step 1
Baaklini, Ghada	FC	Column 1, Step 1
Berger, Margaret	FC	Column 2, Step 1
Boxley, Jackie	CC	Column 1, Step 1
Caron, Stacy	FC	Column 1, Step 1
Chambliss, Tasha	FC	Column 1, Step 1
Chianis, Antonia	SCE	Hourly Tuition Rate
Colunga, Tomas	SCE	SCE Hourly Rate
Costales, Kathleen	CC	Column 2, Step 1
Fults, Meghan	FC	Column 1, Step 1
Gonzales, Joseph	SCE	Hourly Tuition Rate
Han, Sarah	SCE	SCE Hourly Rate
Hetrick, Kristin	FC	Column 1, Step 1
Howard, Phillip	FC	Column 1, Step 1
Huang, Kenneth	CC	Column 3, Step 1
James, Irene	FC	Column 1, Step 1
Jazayeri, Jennifer	FC	Column 1, Step 1
Jenkins-Orr, Lynne	SCE	SCE Hourly Rate
Jones, Jeanette	SCE	Hourly Tuition Rate
Lam, Chin	SCE	SCE Hourly Rate
Lee, James	FC	Column 1, Step 1
Little, Darlene	CC	Column 1, Step 2
Lovett, Grace	FC	Column 1, Step 1
Miller, Kathleen	SCE	SCE Hourly Rate
Myers, Victoria	SCE	Hourly Tuition Rate
Negrete, Terri	CC	Column 2, Step 2
Nobles, Stephanie	CC	Column 1, Step 1
Ohm, William	CC	Column 2, Step 1

Pantano, Lynne	FC	Column 2, Step 1
Paquette, Christopher	FC	Column 2, Step 1
Pardoe, Thomas	FC	Column 1, Step 2
Pena, Jason	SCE	Hourly Tuition Rate
Plumb, Timothy	SCE	SCE Tuition Rate
Rellick, Gerald	FC	Column 3, Step 1
Scarpino, Matthew	CC	Column 2, Step 1
Simpson, Riccardo	CC	Column 1, Step 1
Smith, Gary	FC	Column 2, Step 1
Snyder, Peter	SCE	Hourly Tuition Rate
Tanaka, M. Margaret	FC	Column 1, Step 1
Thayer, Karen	FC	Column 1, Step 1
Thompson, Priscilla	FC	Column 1, Step 1
Titus, Jodi	FC	Column 1, Step 1
Wessinger, Nancy	CC	Column 3, Step 1
Zuidervaart, Genevieve	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL-2004 SPRING SEMESTER,
TRIMESTER

Anderson, Katherine	CC	Column 1	Hourly Librarian
Andren, Nancy	CC	Column 1	Hourly Librarian
Beck, Melissa	CC	Column 1	Hourly Librarian
Bedard, Dana	CC	Class D, Step 17	Hourly Counselor
Brownlee, Diane	CC	Column 1	Hourly Librarian
Carter, Kelly	CC	Class C, Step 13	Hourly Counselor
Castillo, Rolando	CC	Column 3	Hourly Counselor
Collins, Renee	CC	Class B, Step 8	Hourly Counselor
Cooper, Thomas	CC	Column 1	Hourly Counselor
DeMarkey, Nina	CC	Column 1	Hourly Counselor
Dooley, George	CC	Class E, Step 26	Hourly Counselor
Dugan, Michele	CC	Column 2	Hourly Counselor
Easton, Sharon	CC	Class B, Step 8	Hourly Counselor
England, Jean	CC	Class D, Step 7	Hourly Counselor
Ford, Regina	CC	Column 2	Hourly Counselor
Gabourie, Lillian	CC	Class E, Step 19	Hourly Counselor
Grantham, Robert	CC	Class C, Step 6	Hourly Counselor
Huerta, Phillip	CC	Column 1	Hourly Counselor
Jepson, Jane	CC	Class E, Step 9	Hourly Counselor
Kam, Barbara	CC	Column 1	Hourly Librarian
Laguana-Ferinac, Renay	CC	Class E, Step 6	Hourly Counselor
Langrell, Jenny	CC	Class D, Step 10	Hourly Librarian
Lawson, Velia	CC	Class D, Step 21	Hourly Counselor
Ly, Thanh	CC	Column 1	Hourly Counselor
Mattson, Carol	CC	Class C, Step 6	Hourly Counselor
Michelle, Deborah	CC	Class B, Step 6	Hourly Counselor
Milburn, Joyce	CC	Column 1	Hourly Counselor

Morgan, Carleton	CC	Column 1	Hourly Librarian
Mosqueda-Ponce, T.	CC	Class F, Step 26	Hourly Counselor
Nadell, Robert	CC	Class B, Step 23	Hourly Counselor
Nelson, Kristine	CC	Class D, Step 19	Hourly Counselor
Nordee, Tom	CC	Class D, Step 29	Hourly Counselor
Nordee, Robin	CC	Column 2	Hourly Librarian
Owens, Cynthia	CC	Class E, Step 20	Hourly Counselor
Patterson, Ila	CC	Column 1	Hourly Counselor
Payne, Alice	CC	Class C, Step 20	Hourly Counselor
Pelletier, Daniel	CC	Class C, Step 20	Hourly Counselor
Porter, Deidre	CC	Class B, Step 11	Hourly Counselor
Rossier, Roger	CC	Column 3	Hourly Counselor
Taylor, Regina	CC	Column 1	Hourly Counselor
Tyrrell, Don	CC	Class D, Step 41	Hourly Counselor
Veltman, Michael	CC	Column 2	Hourly Counselor
Vo, Denise	CC	Class B, Step 8	Hourly Counselor

TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Andersen, Anna	SCE	SCE Hourly Rate
Jones, Jeanette	CC	Column 1, Step 1
Moore, Barbara	SCE	SCE Hourly Rate
Secord, Judy	CC	Column 1, Step 1
Stapleton, William	SCE	SCE Hourly Rate

TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Baker, Debbie	CC	Supervising Dentist (DH Program) Column 3 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2004 Spring Semester
Bivona, Patrick	CC	Supervising Dentist (DH Program) Column 3 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2004 Spring Semester
DeGraw-Schwartz, P.	CC	Supervising Dentist (DH Program) Column 3 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2004 Spring Semester
McKay-Montemer, Jayne	CC	Supervising Dentist (DH Program) Column 3 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2004 Spring Semester

McPherson, Joel	CC	Supervising Dentist (DH Program) Column 3 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2004 Spring Semester
Welch Wheatley, Janine	CC	Supervising Dentist (DH Program) Column 3 Lab Rate, Adjunct Faculty Salary Schedule Eff. 2004 Spring Semester

STUDENT INTERN WITHOUT PAY

Garza, Stacy	CC	Counseling and Student Development Eff. 2004 Spring Semester
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Item 5.b: By the block vote, authorization was given for the following classified personnel matters, which are within budget:

RETIREMENT

Anderson, Geraldine	FC	Student Services Tech/Calworks (100%) Eff. 1/08/2004
North, Kenneth	AC	Buyer (100%) Eff. 4/09/2004

RESIGNATION

Castro, Pauline	FC	Child Care Teacher I (100%) Eff. 1/29/2004
Tran, Thanh	CC	Campus Safety Officer (100%) Eff. 1/25/2004

NEW PERSONNEL

Collins, Harry	FC	Director, Campus Public Safety 12-month position (100%) Range 9, Step H Eff. 2/02/2004
Mallacove, Marla	SCE	Instructional Assistant 11-month position (35%) Range 36, Step A Eff. 1/05/2004
Moghadam, Maryam	FC	Instructional Aide

		11-month position (50%) Range 30, Step A+5% Shift Eff. 1/15/2004
Recinos, Jose	CC	Manager, Maintenance & Operations 12-month position (100%) Range 9, Step A Eff. 1/28/2004
Sestito, Teresa	CC	PE-Athletic Equipment Attendant 9-month position (57.5%) Range 25, Step A Eff. 1/28/2004
Tran, Long	FC	IT Technician 12-month position (100%) Range 41, Step A Eff. 2/02/2004

PROMOTION

Alonzo-Le, Roseline	AC	Accounting Specialist (100%) Range 40, Step E (\$3,683)
		To: AC Dist Manager, Instruct Resources 12-month position (100%) Range 11, Step A (\$4,569.50) Eff. 2/02/2004

VOLUNTARY CHANGES IN ASSIGNMENTS

Alamo, Gary	FC	Groundskeeper (100%) Range 29, Step D (\$2,698)
		Temporary Change in Assignment To: FC Groundskeeper (25%) Range 29, Step D (\$675) FC Pool Mechanic/ Irrigation Specialist Range 37, Step A (\$2,125) Eff. 1/05/2004 - 6/30/2004
Arroyo, Hilda	FC	Administrative Assistant I (100%)
		Permanent Lateral Transfer To: SCE Administrative Assistant I 12-month position (100%) Eff. 1/12/2004

Cotter, Gary	FC	<p>Facilities Custodian II (100%)</p> <p>Return to Regular Assignment Eff. 1/05/2004</p>
Guillen-Soto, Teresita	FC	<p>Student Services Specialist/Counseling (100%) Range 36, Step D \$3,184)</p> <p>Extension of Temporary Assignment Eff. 1/01/2004 - 3/31/2004</p>
Hedberg, Marcia	FC	<p>Health Services Assistant (50%)</p> <p>Temporary Increase in Percent Employed From: 50% To: 80% Eff. 1/20/2004 - 3/17/2004</p>
Lusch, Rod	CC	<p>Skilled Maintenance Assistant (100%)</p> <p>To: CC Skilled Maintenance Mechanic 12-month position (100%) Range 41, Step E+20% Long (\$4,528) Eff. 1/02/2004</p>
Marvulli, Mary Jo	SCE	<p>Admissions & Records Technician (100%) Range 33, Step B (\$2,698)</p> <p>Permanent Change in Assignment To: SCE Admissions & Records Tech (90%) Range 33, Step A (\$2,314) Step B (\$2,428) Eff. 10/01/2003 SCE Catalog & Schedule Coordinator (10%) Range 40, Step A (\$303) Step B (\$318) Eff. 10/01/2003 12-month position (100%) Eff. 9/02/2003</p>
Sanchez, Sandra	SCE	<p>Student Records Technician (100%) Range 31, Step B+PG&D (\$2,600.17)</p> <p>Permanent Change in Assignment</p>

			To: SCE Clerical Assistant I 12-month position (50%) Range 29, Step B+5% Shift+PG&D (\$1,298.59) Eff. 2/02/2004
Schweibert, Laurie	FC	Clerical Assistant I EOPS (100%)	
		Permanent Lateral Transfer	To: FC Clerical Assistant I Financial Aid/Veteran Services 12-month position (100%) Eff. 2/09/2004
Stiehr, Byna	CC	Administrative Assistant III (100%) Range 41, Step E+5% Long+PG&D (\$4,078.68)	
		Permanent Change in Assignment	To: CC Clerical Assistant I 9-month position (50%) Range 29, Step E+5% Long+PG&D (\$1,565.10) Eff. 1/14/2004
Tran, Herman	CC	Bookstore Shipping & Receiving Clerk (100%) Range 31, Step D+5% Long+PG&D (\$3,004.17)	
		Temporary Change in Assignment	To: CC Bookstore Shipping & Receiving Specialist 12-month position (100%) Range 33, Step D+5% Long+PG&D (\$3,140.17) Eff. 12/10/2003 - 4/15/2004
Trinidad, Pablo	CC	Equipment Operator (100%) Range 31, Step E+10% Long (\$3,259)	
		Extension of Temporary Assignment	Eff. 1/01/2004 - 6/30/2004
Vazquez, Federico	CC	Facilities Custodian I (100%) Range 27, Step E+10% Shift+5% Long (\$3,116)	

Temporary Change in Assignment

To: CC Facilities Custodian Coordinator II
 12-month position (100%)
 Range 34, Step C+10% Shift+5% Long (3,342)
 Eff. 11/11/2003 (8 hrs),
 11/14/2003 (4 hrs),
 11/21/2003 (8 hrs),
 11/24/2003 - 11/26/2003 (8 hrs/day)
 12/12/2003, 12/18/2003, 12/19/2003
 (8 hrs/day)

PROFESSIONAL GROWTH & DEVELOPMENT

Derakhshanian, Virginia	CC	Learning Center Coordinator (100%) 4 th Increment (\$350) Eff. 7/01/2004 5 th Increment (\$350) Eff. 7/01/2005
Elliott, David	FC	Lab Clerk/Biology (100%) 1 st Increment (\$350) Eff. 7/01/2004
Gonzales, Juan	FC	Campus Safety Officer (100%) 1 st Increment (\$350) Eff. 7/01/2004
Hagmaier, Monica	FC	Account Clerk II (100%) 3 rd Increment (\$350) Eff. 7/01/2004
Head, Susan	CC	Administrative Assistant III (100%) 4 th Increment (\$350) Eff. 7/01/2004
Rippe, Brad	FC	IT Specialist, Systems Application (100%) 2 nd Increment (\$350) Eff. 7/01/2004
Woo, James	FC	Campus Safety Officer Coordinator (100%) 2 nd Increment (\$350) Eff. 7/01/2004

PLACEMENT ON 39-MONTH REEMPLOYMENT LIST

Brown, Philip	FC	Financial Aid Technician (100%)
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Eff. 1/27/2004

LEAVES OF ABSENCE

Coggi, Anita	CC	Mailroom Clerk (100%) Military Leave of Absence With Pay Eff. 2/09/2004 - 3/09/2004
Delgadillo, Marisela	FC	Clerical Assistant I (100%) Family Medical Leave Eff. 1/05/2004 - 1/23/2004
Karim, Fawzia	FC	Health Services Admin Assistant (100%) Personal Leave Without Pay Eff. 3/12/2004 - 3/17/2004
Whiteley, James	CC	Bookstore Shipping & Receiving Spec (100%) Family Medical Leave With Pay 1/07/2004 - 3/19/2004 Without Pay 3/20/2004 - 4/05/2004

VOLUNTEER PERSONNEL WITHOUT PAY

Haley, Denise	CC	Physical Education 2003-2004 school year
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REVISION OF CLASSIFIED MANAGEMENT JOB DESCRIPTION AND TITLE CHANGE (no change in salary range) (Job Description Attached 5.b.8 - 5.b.9)
Eff. 1/28/2004

From: Administrative Assistant, Public Information Officer
To: Public Information Officer

(See Supplemental Minutes #911 for a copy of the job description.)

Item 5.c: By the block vote, authorization was given for the following Professional Experts and Independent Contractors to perform various services as indicated:

PROFESSIONAL EXPERTS

Adachi, Ana	SCE	Project Expert Service Learning Project Expert Level A, Eff: 01/21/04 to 06/23/04
Babiarz, Nina	CC	Technical Expert II Career Paths

Level C, Eff: 11/30/03 to 12/29/03

Barnes, Susan	FC	Technical Expert II Design Tracking Models, Title V HSI Collaborative Teacher Preparation Grant Level C, Eff: 01/05/04 to 05/05/04
Barnes, Susan	FC	Technical Expert II Design Tracking Models to Track Expenditures for U.S. Dept. of Education Level C, Eff: 01/05/04 to 05/05/04
Barrett, Vesna	SCE	Technical Expert I Basic Skills Support Services Level B, Eff: 01/26/04 to 06/30/04
Beyer, LaVaun	CC	Project Manager, Not to Exceed \$2,000 Cypress College Piano Competition Coordinator Level C, Eff: 02/09/04 to 05/31/04
Bilotta, John	CC	Technical Expert II, Not to Exceed \$5,000 Web Design for MultiMedia Level C, Eff: 12/26/03 to 01/16/04
Chadwick, Jan	FC	Technical Expert II Title V HIS Strengthening Institutions Grant Level C, Eff: 01/12/04 to 01/16/04
Cruse, Melonee	SCE	Technical Expert II REBRAC Level C, Eff: 02/01/04 to 06/30/04
D'Aiuto, David	SCE	Technical Expert II Electronics Program Development Level C, Eff: 12/10/03 to 12/31/03
Deutsch, Nancy	CC	Technical Expert II, Not to Exceed \$6,720 Staff Development Coordinator Level C, Eff: 01/01/04 to 06/30/04
Di Salvio, Nicole	FC	Project Expert Assistant Coach for the Softball Program Level A, Eff: 01/28/04 to 06/30/04
Disney, Betty	CC	Technical Expert II, Not to Exceed \$5,000 Developing and Implementing Instructor Training

Level C, Eff: 01/01/04 to 06/30/04

Dooley, George	SCE	Technical Expert II Career Development for Vocational Education Students Level C, Eff: 01/07/04 to 03/31/04
Doughty, Corine	SCE	Project Manager Subject Matter Expert for WpLRC Level C, Eff: 01/05/04 to 06/30/04
Eggan, Meredith	SCE	Project Manager Clothing Program - SCE Level C, Eff: 01/05/04 to 03/28/04
Elliott, Marsha	SCE	Project Manager Basic Skills Support Services Level C, Eff: 12/05/03 to 06/30/04
Elliott, Marsha	SCE	Project Manager High School Subjects Program Coordinator Level C, Eff: 01/05/04 to 03/27/04
Fiske, Robert	SCE	Project Manager TTIP Technology Workshops in Access Level C, Eff: 01/19/04 to 02/10/04
Hildebrandt, Isabel	SCE	Project Manager WpLRC Project Manager Level C, Eff: 12/22/03 to 06/30/04
Huber, John W.	FC	Technical Expert I Nutcracker OCRB 2003 Level B, Eff: 12/18/03 to 12/22/03
Kennedy, Taffia	SCE	Project Expert REBRAC Level A, Eff: 03/01/04 to 06/23/04
Larios, Luis	SCE	Technical Expert II Curriculum Development Guide for a Course in Spanish for Healthcare Professionals Level C, Eff: 01/12/04 to 01/16/04
Lewerenz, Shirley	SCE	Project Manager Development of Certificate Program for Secretary/Administrative Assistant, VTEA Project

			Level C, Eff: 12/08/03 to 06/30/04	
Lewerenz, Shirley	SCE	Project Manager Business Skills - SCE Level C, Eff: 01/05/04 to 03/28/04		
Mast, Edward 01/05/04 to 02/06/04	FC	Technical Expert II Playwrights Festival		LevelC, Eff.
Mazzaferro, Anthony	FC	Technical Expert II Title V - Teaching Effectiveness Level C, Eff: 11/03/03 to 12/19/03		
Minton, Fream	FC	Project Expert Professional Expert Tutor Level A, Eff: 01/23/04 to 04/02/04		
Minton, Fream	FC	Project Expert Professional Expert Tutor Level A, Eff: 04/19/04 to 05/17/04		
Mucciario, Chau Aimee Research Survey Projects	FC	Project Coordinator Level B, Eff: 12/15/03 to 06/30/04		Institutional
Padilla, Gerald	SCE	Technical Expert II UAW/LETC Workshop Level C, Eff: 02/06/04 to 06/30/04		
Randle, Milton	FC	Project Manager Interim Title V Director Level C, Eff: 01/05/04 to 03/26/04		
Rocha, Fred	SCE	Project Manager Data Processing Program - SCE Level C, Eff: 01/05/04 to 03/28/04		
Rocha, Fred	SCE	Project Manager Coordinating SCE Technical Team Level C, Eff: 01/05/04 to 03/28/04		
Rodriguez, Ramona 01/05/04 to 06/30/04	SCE	Project Expert Internet Programmer		LevelA, Eff.

Scarborough, Patricia Festival	FC	Technical Expert II Level C, Eff: 01/05/04 to 02/06/04	Playwrights
Spanu, Luisa	FC	Project Expert Tutor for Italian Language Level A, Eff: 01/05/04 to 04/02/04	
Spanu, Luisa	FC	Project Expert Tutor for Italian Language Level A, Eff: 04/19/04 to 05/26/04	
Spriggs, Theodore	FC	Technical Expert II Strengthening Student Information Systems for Institutional Effectiveness, Title V Level C, Eff: 12/09/03 to 06/30/04	
Stine, Matthew	FC	Project Expert Assistant Coach for the Baseball Program Level A, Eff: 01/28/04 to 06/30/04	
Welty, Pamela	SCE	Technical Expert I Workplace Learning Program Support Level B, Eff: 01/01/04 to 06/30/04	

Item 5.d: By the block vote, authorization was given to employ the following hourly personnel for the dates indicated and contracting out of the following specialists for the EOPS and Disabled Student Centers in accordance with the Agreement between the District and CSEA:

(See Supplemental Minutes #911 for a listing of hourly personnel.)

GENERAL:

Item 6.a: The Board considered nominating a member of the Board for membership on the California Community College Trustees (CCCT) Board of Directors. No nomination was made.

Item 6.b: It was moved by Trustee Donna Miller and seconded by Student Trustee Karen Johnson that the Board adopt resolution 03-04-09, in support of The Kindergarten-University Public Education Facilities Bond Act of 2004. **Motion carried unanimously, including the Student Trustees' advisory votes.**

It was moved by Trustee Leonard Lahtinen and seconded by Trustee Leonard Lahtinen that the Board adopt resolution 03-04-10, in support of The Budget Accountability Act. After considerable discussion, the **motion carried with the following votes cast: Trustees Jeff Brown, Otto Lacayo, Leonard Lahtinen, Molly McClanahan voting yes and Student**

Trustee Karen Johnson's advisory vote of yes; Trustees Manny Ontiveros and Nancy Rice voting no; and Student Trustee Carlos Ayon abstaining from the vote.

During the discussion, Trustee Manny Ontiveros requested, and the Board agreed, that resolutions in support of Propositions 57 and 58 be agendaized for a future meeting.

Item 6.c: It was moved by Trustee Donna Miller and seconded by Trustee Manny Ontiveros that the Board adopt Resolution 03/04-11, Trustee Absence, verifying that Trustee Leonard Lahtinen was ill on December 23, 2003, and therefore, eligible to receive compensation for the Special Board meeting held on that date. A signed Affidavit from Mr. Lahtinen verifying his absence due to illness will be on file in the Chancellor's Office. **Motion carried with Trustee Leonard Lahtinen abstaining from the vote and all other Trustees voting yes, including the Student Trustees' advisory votes.**

Item 6.d: It was moved by Trustee Donna Miller and seconded by Trustee Manny Ontiveros to appoint Trustee Leonard Lahtinen, Dr. Jerome Hunter, Dr. Rod Fleeman, and Donna Hatchett as board members for the Community College Foundation of North Orange County. **Motion carried unanimously, including the Student Trustees' advisory votes.**

Item 7: PUBLIC HEARING: Final Fullerton College Environmental Impact Report.

At 7:32 p.m., **Board President Nancy Rice** convened the Public Hearing on the draft Environmental Impact Report (EIR) on the Fullerton College Master Plan. She stated that the EIR was completed on January 5, 2004 and that the District is now finalizing public review of the document with a discussion of the responses to comments on the report. She added that final action on the report will be taken at the Board meeting of February 10, 2004.

Janet Portolan, Fullerton College Vice President, expressed her gratitude to the Board and administrative staff for their continued efforts and support on behalf of the proposed Fullerton College Maintenance & Operations facility. She conducted a presentation on the Fullerton College Environmental Impact Report (EIR), which identified the following: 1) the purpose, process, and scope of an EIR; 2) the Fullerton College Master Plan, the Campus Image Plan and the bond projects planning; 3) Master Plan objectives; 4) major campus projects and project criteria; and 5) the environmental impact of construction projects. Dr. Portolan noted that the conclusion of the EIR is that the planned projects would result in no significant impacts that could not be mitigated to less than significant levels.

(See Supplemental Minutes #911 for a copy of the presentation.)

Paul Second, EIR consultant, provided the following clarification: 1) responses to the late submission of additional comments and the 10-day requirement to respond to the comments prior to certification moved the certification date to the February 10 Board meeting; 2) the response to the additional comments will be expanded and incorporated into the revised Final EIR; 3) the revised Final EIR will be forwarded to the Board by January 30; 4) additional studies and analysis were done in response to the additional comments and those results will also be incorporated to the EIR; 5) although the Air Quality Management Board (AQMD) did

not directly provide comments on the EIR, the revised Final EIR will include a response to AQMD's comments to Mr. Stephenson.

Michael F. Kane, legal counsel representing Fullerton resident Robert Stephenson, addressed the Board regarding the written objections submitted to the Final EIR regarding the proposed parking structure on the Berkeley/Chapman side of the campus and expressed Mr. Stephenson's deep commitment to seeing through the relocation of said structure. He added that he sees serious concerns with the "no significant impact" statement in the EIR regarding the proposed multi-level parking structure and its location. He will wait to see the revised Final EIR and urged the Board to engage in careful deliberations of the revised Final EIR and to consider relocating the proposed parking structure to the center of the campus. In response to Board inquires, Mr. Secord provided the following information: 1) during 2003 several different options for the location of the parking structure were considered both from a traffic and air quality standpoints and upon review of analysis, range of impact, etc., the proposed location was identified as the preferred alternative; 2) inclusion of growth rates of cities surrounding Fullerton would not have affected the physical changes being proposed; 3) the Campus Image Plan focuses on allowing more open space in the center of the campus and an eastside entryway to the campus; 4) the EIR incorporates by reference the Campus Image Plan and prior documents forming the Master Plan; 5) traffic measures are being addressed with signalization and traffic flow; and 6) the proposed parking structures will reduce traffic circulation in the surrounding neighborhoods.

There being no further comments, at 8:17 p.m. Board President Nancy Rice closed the public hearing on the draft Environmental Impact Report on the Fullerton College Master Plan.

CLOSED SESSION: At 8:18 p.m., Board President Nancy Rice adjourned the meeting to closed session per the following sections of the Government code:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR JEFF HORSLEY, VICE CHANCELLOR, HUMAN RESOURCES, - Employee Organization: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

Per Section 54957: PUBLIC EMPLOYEE PERFORMANCE EVALUATION - CHANCELLOR

RECONVENE OPEN SESSION: At 11:15 p.m., Board President Nancy Rice reconvened the meeting in open session.

ADJOURNMENT: At 11:17 p.m., it was moved by Trustee Molly McClanahan and seconded by Trustee Jeff Brown to adjourn the meeting. **Motion carried unanimously.**

Otto Lacayo, Secretary

Board of Trustees