For further information about the position contact:
Bruce Cordell – Dean, Natural Sciences
(714) 992-7106
bcordell@fullcoll.edu
**THE POSITION**

**ANATOMY & PHYSIOLOGY INSTRUCTOR**
Job #FCF842

**STARTING DATE**
August 13, 2008

**DUTIES AND RESPONSIBILITIES**

Duties and responsibilities as presented are intended to be representative and not restrictive. The District reserves the right to modify the assignment and allocation of duties.

- Teach lecture and laboratory courses including, but not limited to, Anatomy, Physiology, and other biological science courses including non-major courses. This assignment will require working with prepared and preserved specimens.
- Participate in department activities such as program planning, scheduling, budget planning, and outreach.
- Pursue professional growth to remain current in the discipline and in pedagogy.
- Participate in curriculum development and serve on division, college and district committees as necessary to maintain and improve the instructional program; participate in appropriate professional development activities.
- Maintain current knowledge of instructional methods and new technologies pertinent to areas of assignment; learn and apply emerging technologies and new technologies pertinent to areas of discipline and in pedagogy.
- Instruct and assist in the growth and success of a diverse population of students through careful preparation of course materials, effective teaching methodologies and informed critical feedback on assignments and discussions.
- Work cooperatively with staff and students.
- Demonstrate sensitivity to and understanding of the disabilities and diverse academic, socioeconomic, cultural and ethnic background of students.
- Evening and/or Saturday assignments may be required as part of the regular contract.

**MINIMUM QUALIFICATIONS**

- Master’s degree in any biological science; OR
- Bachelor’s degree in any biological science AND Master’s degree in biochemistry, biophysics, or marine science; OR
- Valid California teaching credential authorizing service in a community college in the appropriate subject matter area; OR

The equivalent. Equivalent qualifications may include related education, training and professional experience that would be equal to the required degree(s) and experience in the field as determined by the District Equivalency Committee.

- All degrees and course work used to satisfy the required minimum qualifications must be from accredited postsecondary institutions (see www.nocccd.edu/Admissions regarding accredited postsecondary institutions). The award of all degrees must be verifiable on a legible transcript.

**DESIRABLE QUALIFICATIONS**

- Ph.D. in a biological science.
- College-level teaching experience in Anatomy, Physiology, and other areas of biology.
- Minimum one year of research experience. Experience may include work for a graduate degree.

- Successful completion of appropriate course work at the undergraduate and graduate level.
- Knowledge of modern technologies and research. Experience with contemporary teaching methods and computerized classroom applications.
- Demonstrated commitment to developing and implementing a high quality curriculum for allied health students.
- Experience with and commitment to working with culturally and ethnically diverse groups.
- Effective oral and written communication skills.

**SALARY**

The initial salary placement range is $54,294 - $82,200 depending on applicable education and experience. Initial salary placement will be determined by the District Office of Human Resources in accordance with the faculty collective bargaining agreement and is not negotiable.

**BENEFITS**

The District is a participating agency in the CalPERS Hospital and Medical Care plan which allows eligible employees to select from several plans for their hospital and medical care. The District pays the full cost of the employee-only health insurance premium for the plan selected by the employee. In addition, the District provides a discretionary fringe benefit allowance that may be allocated toward the premium cost of eligible dependent health insurance, dental insurance, vision insurance, life insurance, accident insurance, income protection insurance, and available investment options.

**APPLICATION PROCEDURE**

Reference Job #FCF842 in all correspondence. Download the District Academic Application on our website at http://www.nocccd.edu, or email requests to hr@nocccd.edu, or contact the Human Resources Office at (714) 808-4810. All application materials must be submitted with the District Academic Application as a complete package.

A complete application package MUST include the following:

1. Completed District Academic Application.
2. Letter of interest which demonstrates written communication skills and addresses the qualifications relevant to the position.
3. Resume describing educational background, teaching experience and work experience.
4. Undergraduate AND graduate college transcripts (may be unofficial). Evaluations of foreign degrees and/or course work are required. See www.nocccd.edu/Admissions regarding evaluation of foreign degrees.
5. Minimum two (2) recent letters of recommendation.
6. Copy of relevant California Community College Credential (if applicable).

Incomplete application packages and/or applications without signatures will not be considered. Failure to sign and to complete all fields in the General Information section of the application will be considered an incomplete application. All submitted materials become the property of the North Orange County Community College District and will be considered for this position only. The District will not return or make photocopies of application materials.

Applicant bears the sole responsibility for ensuring that the application package is complete when submitted. Materials submitted independently of the application package will not be accepted.

Submit application package to:
Human Resources Office
North Orange County Community College District
1830 W. Romneya Dr.
Anaheim, CA 92801