THE POSITION

AUTOMOTIVE TECHNOLOGY INSTRUCTOR
Job #CCF982
This is a tenure-track position, 100% contract, beginning Fall Semester 2007.

STARTING DATE
August 15, 2007

MAJOR DUTIES AND RESPONSIBILITIES
Duties and responsibilities as presented are intended to be representative and not restrictive. The District reserves the right to modify the assignment and allocation of duties.

Teach vocational automotive technology courses, including but not limited to, driveability, electrical systems, clean air car, ignition, fuel, and emission control systems.

Provide hands-on instruction in a live job/lab environment.

Participate in alternative fuels, and hybrid and fuel cell vehicles.

Participate in manufacturer’s update training to maintain level and currency of knowledge.

Participate in curriculum development and serve on division, college and district committees as necessary to maintain and improve the instructional program; participate in appropriate professional development activities.

Maintain formal office and campus hours; participate in department and division meetings.

Teach scheduled classes and perform related duties as assigned, including timely compliance with clerical and administrative responsibilities; comply with district, college and division policies in the performance of duties.

Instruct and assist in the growth and success of a diverse population of students through careful preparation of course materials, effective teaching methodologies and informed critical feedback on assignments and discussions.

Demonstrate sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability and ethnic backgrounds of students.

Evening and/or Saturday assignments may be required as part of the regular contract.

MINIMUM QUALIFICATIONS
Bachelor’s Degree AND two years of professional experience directly related to the teaching assignment; OR

Associate’s Degree AND six years of professional experience directly related to the teaching assignment; OR

Possess a valid California teaching credential authorizing service in a community college in the appropriate subject matter area; OR

The equivalent. Equivalent qualifications may include related education, training, employment and professional experience that would be equal to the required degree(s) and experience in this field as determined by the District Equivalency Committee.

All degrees and course work used to satisfy the required minimum qualifications must be from accredited postsecondary institutions (see www.nocccd.edu/employment regarding accredited institutions). The award of all degrees must be verifiable on a legible transcript.

DESIRABLE QUALIFICATIONS
Bachelor’s Degree in vocational education or industrial arts with automotive major and two years of industry experience OR Associate’s Degree in automotive technology with six years industry experience.

Knowledge and experience with automotive electrical and electronic systems.

Possess a valid California State Smog Check Technician’s License.

Possess an Advanced BAR Instructor Certification (California State Clean Air Car Course Instructor Certification) to teach the BAR Advanced Smog Program courses.

Current ASE Certifications (Master Technician preferred) in all eight areas of automotive repair, plus the L-1 Advanced Engine Performance Certification.

Formal education in hands-on vocational student-centered teaching.

Prior community college and/or industry teaching experience in automotive technology.

Experience in developing new courses, instructional plans, and classroom experiences.

At least three years of full-time experience in a dealership or independent automotive service environment with a major focus on one of the following: driveability, performance, emission controls, electricity and electronics.

Active involvement in automotive related or automotive teaching related professional organizations.

Experience with and commitment to working with culturally and ethnically diverse groups.

Effective oral and written communications skills.

SALARY
The initial salary placement range is $50,742 to $76,822 depending on education and experience. Excellent fringe benefits, including medical insurance. Initial salary placement will be determined by the Office of Human Resources in accordance with the faculty collective bargaining agreement and is not negotiable.

APPLICATION PROCEDURE
Reference Job #CCF982 in all correspondence. Request DISTRICT ACADEMIC APPLICATION from the Human Resources Office by e-mailing requests to hr@nocccd.edu, visiting our website at www.nocccd.edu to download an application, or calling (714) 808-4810. All application materials must be submitted with the DISTRICT ACADEMIC APPLICATION as a complete package.

A complete application package MUST include the following:

1. Completed DISTRICT ACADEMIC APPLICATION.
2. Letter of interest which demonstrates written communication skills and addresses the qualifications relevant to the position.
3. Resume describing educational background, work experience and teaching experience.
4. Undergraduate AND graduate college transcripts (may be unofficial). Evaluations of foreign degrees and/or course work are required. See www.nocccd.edu/employment for information regarding evaluation of foreign degrees.
5. Copy of licenses, certificates, certifications; e.g. ASE Certification (if applicable).
6. Copy of relevant California Community College Credential (if applicable).
Incomplete application packages and/or applications without signatures will not be considered. All submitted materials become the property of the North Orange County Community College District and will be considered for this position only. The District will not return or make photocopies of application materials.

Applicant bears the sole responsibility for ensuring that the application package is complete when submitted. Loose materials submitted independently of the application package will not be accepted.

Submit application package to:
North Orange County Community College District
1830 W. Romneya Drive, HR - 9\textsuperscript{th} Floor
Anaheim, CA 92801-1819

DEADLINE FOR APPLICATIONS
Application package must be received by 5:00 p.m., May 16, 2007. (Postmarks will not be honored.) Application packages received after the closing deadline will not be accepted. The District does NOT accept application materials by FAX or e-mail.

SELECTION PROCESS
The Hiring Committee will paper screen applications and select a limited number of candidates for an interview. This process will take several weeks. Subsequent to the interviews, the Hiring Committee will determine those candidates for final consideration. At the time of the interview, a teaching demonstration and a written exercise related to the assignment may be required. Possession of the minimum qualifications does not ensure an interview.

Reasonable accommodations for applicants with disabilities may be requested by calling (714) 808-4821 at least three (3) business days in advance of the scheduled examination/interview date.

The candidate selected for employment will be required to provide the following: official transcripts and verification of experience prior to the first duty day; identification and eligibility for employment within three (3) days of employment, pursuant to the Immigration Reform and Control Act; fingerprints and required medical certification pursuant to statute.

For further information about the position, contact
Dean, Vocational/Tech Ed/Economic Dev Division
Steve Donley
(714) 484-7233

CYPRESS COLLEGE
Founded in 1966, Cypress College provides service to the community, offering a comprehensive educational program to its students. It is a student-centered institution, striving to achieve its vision of “A Premier Learning Environment for Student Success and Community Enrichment.” Faculty, staff and students work together in an atmosphere of open communication and mutual respect. A variety of innovative programs and specially-funded services provide creative learning opportunities for everyone on campus.

The campus features 12 major instructional buildings on a 110-acre site. The buildings contain conventional classrooms as well as laboratory facilities for a variety of specialized programs including computer technology, photography, automotive services, health science and mortuary science. The college offers many student services, including counseling, financial aid, student activities and learning assistance programs. In addition to its instructional facilities, the campus is served by a bookstore and food services. A full complement of athletic fields and facilities rounds out the campus.

The college enrolls approximately 13,000 students each semester. There are over 200 full-time faculty (including 19 counselors) and over 450 adjunct faculty who are supported by more than 200 classified employees and 32 managers.

Incorporated in 1972, the Cypress College Foundation is a tax-exempt, nonprofit organization chartered to encourage contributions on behalf of the college. The Foundation is governed by a Board of Directors consisting of leading citizens of the Cypress College community. The Foundation’s current net worth is over $1 million.

Cypress College is part of the North Orange County Community College District, which includes Fullerton College and the School of Continuing Education. The District encompasses an area of approximately 155 square miles that includes Anaheim, Brea, Buena Park, Cypress, Fullerton, La Habra, La Palma, Los Alamitos, Placentia, Rossmoor, Yorba Linda, and portions of the following cities: Garden Grove, La Habra Heights, La Mirada, Orange, Seal Beach, Stanton, Whittier, and unincorporated territory in both Los Angeles and Orange counties.

The District serves a diverse population of about one million people and is governed by an elected seven-member Board of Trustees. The total District budget for 2006-2007 was $191 million. Cypress College can be found on the web at www.cypresscollege.edu.

The North Orange County Community College District, in compliance with all applicable Federal and State laws, does not discriminate on the basis of race, color, national origin, ancestry, marital status, age, religion, disability, sex, or sexual orientation in any of its policies, procedures, or practices. The District is also committed to maintaining campuses that are free of harassment, drugs, and alcohol. A copy of the District’s full policy on non-discrimination, sexual harassment, sexual assault treatment and counseling, and maintenance of a drug-free environment is available online at www.nocccd.edu.