ATHLETIC THERAPIST
JOB #FCC823
$4,691 - $5,701 per Month

The District pays employee's portion of PERS retirement contribution. This is a classified position subject to a one-year probationary period.

DATE POSTED: March 25, 2014
CLOSING DATE: April 24, 2014
POSITION LOCATION: Fullerton College – Physical Education Department
SCHEDULED SHIFT: 11:00 a.m. – 8:00 p.m. Monday-Friday, but may require work on evenings and weekends. Daily starting and ending times may be irregular; shift may vary from day-to-day depending on programmatic requirements.
STARTING DATE: As soon as possible

TYPICAL DUTIES
This position is responsible for administering first aid and preventive and rehabilitative treatment to athletes involved in various inter-collegiate sports; and maintaining and operating the campus training room facility. Evaluate and treat injuries; administer emergency first aid to athletes; refer injured athletes to a physician according to established procedures. Administer rehabilitative treatment as prescribed by a physician to athletes; operate a variety of therapeutic equipment such as whirlpool, ultrasound, therapeutic exercise and other modalities; inform coaches of condition and status of injured athletes. Establish strength, flexibility and training programs to promote the prevention of athletic and school-related injuries; recommend protective equipment for injury protection and safety; establish pre-season health screening for athletes. Attend athletic events as assigned and administer emergency first aid treatment; tape ankles, knees, wrists, elbows, shoulders, ribs and other areas of athletes before, during and after practice or games. Maintain and operate the campus training room facility; clean and maintain equipment; maintain inventory and order equipment and supplies as needed. Select, design and fit safety pads and other devices; perform safety-checks of protective equipment; monitor safety factors on playing areas, assuring hazards are eliminated. Train and provide work direction and guidance to others as directed. Counsel athletes regarding injury care, prevention and treatment programs. Establish and maintain accurate records and reports including injury and insurance reports and detailed records concerning injuries, treatment and other health matters; process insurance claim forms for athletic injuries as required. Learn and apply emerging technologies and advances as necessary to perform duties in an efficient, organized, and timely manner. Perform related duties as assigned.

QUALIFICATIONS
Education and Experience: Bachelor’s Degree from an accredited college required, including courses in Health, Human Anatomy, Kinesiology/Biomechanics, Human Physiology, Physiology of Exercise, and Athletic Training. Sufficient related training and experience to demonstrate the knowledge, skills and abilities listed.

Ability to: Evaluate and treat a variety of athletic and school-related injuries; administer advanced first aid and physical therapy; operate a variety of therapeutic, exercise equipment and modalities; tape athletes and apply protective devices and pads; maintain comprehensive records of rehabilitation and injury management; order and maintain supplies and equipment; understand various modalities used in physical therapy and injury rehabilitation; plan, organize and prioritize work; meet schedules and time lines; understand and follow oral and written directions; communicate, both orally and in writing; establish and maintain effective working relationships with others.

Knowledge of: Symptoms and treatment for athletic injuries; principles of providing training, work direction, education and counseling; applicable sections of the State Education Codes and other laws; modern techniques of preventive and rehabilitative treatment used in athletics; the principles of physiology, kinesiology anatomy and first aid; familiarity of equipment, materials and supplies used in team and individual sports; proper maintenance, cleaning and repairing techniques for a variety of sports equipment; physical fitness, hygiene and safety procedures related to athletic and physical education programs, including taping, bandaging and physical therapy techniques; record keeping techniques.
WORKING RELATIONSHIPS
The Athletic Therapist maintains frequent contact with athletes, students, physicians, physical therapists, co-workers and vendors.

SPECIAL REQUIREMENTS
First Aid and CPR Certification issued by the American Red Cross; Athletic Trainers Certification by National Athletic Trainers Association; valid California Driver’s License.

TRAINING REQUIREMENTS (After Hire)
Bloodborne Pathogen; Utility Cart Certification

WORKING CONDITIONS
Indoor and outdoor athletic and physical education environment; subject to inclement weather and traveling to athletic games; exposure to blood, various cleaning agents including bleach; sharp objects, scissors, scalpels, knives, lifting (up to 50 pounds unassisted), standing, bending, walking and running.

APPLICATION PROCEDURE

Applicants MUST submit the following items:

1) District Classified Application (All sections must be completed.)
   → Applicants must answer all questions in the “General Information” section of the application on page 3 and must sign the application on page 4. All mandatory supplemental forms must be completed and returned with the application. Failure to complete these sections will result in exclusion from the applicant pool.

2) Unofficial/official transcripts of Bachelor’s Degree. Degree must be posted on transcript.
   → Must be submitted with application. Applications submitted without unofficial/official transcripts attached will be deemed incomplete and will not be considered.

3) Copy of valid First Aid Certificate.
4) Copy of valid CPR Certificate.
5) Copy of valid Athletic Trainers Certification.
6) Copy of valid California Driver’s License.

Applications submitted without copies of all items stated above will not be considered.

Note: The incumbent will be required to submit official college transcripts at the time of hire.

Applications may be downloaded at www.nocccd.edu, or requested from the Human Resources office by e-mailing hr@nocccd.edu or calling (714) 808-4810. Reference Job #FCC823, Athletic Therapist in all correspondence. The District will not return or make photocopies of application materials. It is the applicant's responsibility to make photocopies for personal records and ensure that the application packet is complete when submitted. Applicants must submit a new application packet for each position. Application packets previously submitted will not be pulled for resubmission.

THE DISTRICT DOES NOT ACCEPT APPLICATIONS OR ATTACHMENTS BY E-MAIL OR FAX

Mail or deliver your application packet in person to:
North Orange County Community College District
Human Resources, 9th Floor
1830 West Romneya Drive
Anaheim, CA 92801-1819

APPLICATION DEADLINE
Completed applications must be received in the Human Resources office on or before April 24, 2014, 5:00 p.m. (Postmarks will not be honored.) Application materials received after the deadline date will not be considered. The Hiring Committee will review the applications and select a limited number of candidates for an interview. This process may take several weeks after the closing deadline. At the time of the interview, a written exercise related to the position may be required. Subsequent to the interviews, the Hiring Committee will determine those candidates for final consideration. A second interview may be required of candidates selected as finalists. Possession of the minimum qualifications does not ensure an interview. Reasonable accommodations for applicants with disabilities may be requested by calling (714) 808-4821 at least three (3) business days in advance of the scheduled examination/interview date. Initial salary placement will be determined by the Office of Human Resources in accordance with Board Policy and is not negotiable. The applicant selected for the position will be required to provide identification and employment eligibility as outlined in the Immigration Reform and Control Act. NOCCCD will not sponsor any visa applications.

THE NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER.

The North Orange County Community College District, in compliance with all applicable Federal and State laws, does not discriminate on the basis of race, color, national origin, ancestry, marital status, age, religion, disability, sex, or sexual orientation in any of its policies, procedures, or practices. The District is also committed to maintaining campuses that are free of harassment, drugs, and alcohol. A copy of the District’s full policy on non-discrimination, sexual harassment, sexual assault, treatment and counseling, and maintenance of a drug-free environment is available online at www.nocccd.edu