

**North Orange County Community College District
Citizens' Oversight Committee**

November 14, 2007

APPROVED MINUTES

Members Present: Kay Bruce, Nicole Wells, and Philip Wendel

Absent: Lynn Abouchar, Theresa Harvey, Sara Martin, and Keith Nelson

Staff: Karen Cant, Claudette Dain, Kathie Hodge, Jerry Hunter, Gary McGuire, Alba Topete, and Fred Williams

The meeting was called to order by Kay Bruce at 4:02 p.m. and it was determined that quorum had not been met.

Approval of August 1, 2007, meeting minutes: Approval of the August 1, 2007 meeting minutes was postponed due to lack of quorum.

Bond Projects Status Presentation and Budget Analysis: Fred Williams, Vice Chancellor, Finance and Facilities, led a review of the bond program, completed projects, and current construction. He distributed the "Budget and Financial Report" for the period ending September 30, 2007, and narrated a visual presentation.

Cypress College: Mr. Williams began his review of projects with the Library Administration/Cypress College Complex Campus Remodel for Efficiency, which is fully occupied and stated that 85% of the punch list has already been completed. The Elevator Project, in the Fine Arts building, did not pass inspection on November 2, but another inspection has been re-scheduled for November 22. The Field Restrooms are currently open, and being used, but they still need to go to DSA for certification and final approval. Move-in occurred on October 22 for the Gym 2 Remodel for Efficiency and a punch list was created. Work continues on the Theatre Arts Remodel for Efficiency including the leaks that resulted from the unfinished coping on the piazza above the Gallery and Academic Computing office areas. The final construction drawings for the \$21.1 million Humanities Remodel were submitted to DSA on October 31. Construction is scheduled to begin on this project in June 2008 and Mr. Williams noted that swing space will be an issue. The Piazza/Infrastructure Repair punch list work will continue through Spring 2008 with an anticipated completion date by February. This project will include was the bulk of Cypress College projects will be completed this year. Progress continues on the School of Continuing Education (SCE) building, however, there have been issues related to a DSA recall on tubular steel obtained from China. The completion date of this building is projected to be by the winter holidays. The Bookstore Building schedule is currently ahead of the Student Center projected completion. Additionally, Mr. Williams stated that completion of the Student Center by April 7, 2008 is critical to the start of the Humanities

Remodel because the areas vacated on campus by departments moving into the Student Center will become swing space for the Humanities Building functions. Lastly, it was reported that the Tech Ed II Building would be completed by the same time frame as other SCE projects in December.

In response to an inquiry regarding state approval of the Cypress College Science, Engineering and Math building, Mr. Williams noted that plans had been approved. However, he also stated that funding would depend on a new bond measure.

Fullerton College: After working with ARB, the Lemon Street Parking Structure contractor, they agreed to replace the elevators which should be completed by mid-spring. All Lemon Street Improvements, performed by the City of Fullerton, have been completed. The 300/500 Access Project is complete and an unanticipated secondary project to bring the existing 300 stairway into compliance is near completion. The College Center/Campus Commons has also been completed and furniture has been installed. The building is scheduled to open in November with a dedication planned for December 6. The Classroom Office Building project, which broke ground December 2006, continues and is scheduled for completion in late spring 2008. The Physical Education project is currently at DSA for review and approval. The new pool for that project will be bid in December with construction beginning in January. The other components of that project which include a football field, field house, tennis court resurfacing, and 1200 north and south gymnasium renovations will be bid in late 2007 with construction scheduled for Fall 2008. The 400 Science Building project is now at DSA for review and approval. The project is scheduled to begin construction in June 2008 with a completion date in spring 2010. The most recent state-approved project is the Technology Complex Renovation which includes buildings 700, 900, and 910. Fullerton College has selected R2A as the project architect and the design process is underway. Lastly, the 2000 Building is scheduled for a substantial remodel with an \$8 million budget and is being submitted to the State Chancellor's Office for consideration of state funding.

Anaheim Campus and Wilshire: The build-out of the Anaheim Campus 4th floor expansion project has been completed and it is already being occupied by SCE. The 6th floor is near completion, with punch list items currently being completed, and has an anticipated SCE move-in date of January 2, 2008. Mr. Williams also indicated that the current 5th floor tenants will be moved out by December 27 and SCE will be able to occupy that floor after it has been repainted and re-carpeted. The Wilshire SCE renovation and new building project is 20-25 days behind schedule, but the expected completion date for the entire project is late March 2008. It is projected that the relocation of the SCE administration staff to the new 100 Building will take place by the end of the month.

Audit and Arbitrage Report: The accounting firm of Vavrinek, Trine, Daly & Company was selected to complete the Proposition 39 Audit and an arbitrage calculation for the District's Bond issuances. The District received the arbitrage report and no taxes are due. The District's bond audit report is expected in December.

Other:

2008 Meetings: The committee decided to continue with meeting quarterly on the second Wednesday of the month. The meetings for the 2008 calendar year will be as follows: February 13, May 14, August 13, and November 12.

Next Meeting: Fullerton College President Kathie Hodge stated that she would be pleased to host the February Citizen's Oversight Committee meeting at the Fullerton College Center. Thus, the next meeting of the Citizens' Oversight Committee will be held February 13, 2008, 4 p.m. at the Fullerton College Center. Dr. Hodge also agreed to schedule a voluntary tour of the Fullerton College Center prior to the meeting, at 3 p.m., for those members that are interested.

Adjournment: The meeting adjourned at 4:46 p.m.