

**North Orange County Community College District
Citizens' Oversight Committee**

September 2, 2009

APPROVED MINUTES

Members Present: Lynn Abouchar, Kay Bruce, Keith Nelson, Ken Vialva, and Philip Wendel

Absent: Andrew Carroll and Adriana Cordova

Staff: Claudette Dain, Ned Doffoney, Rodrigo Garcia, Kathie Hodge, Mike Kasler, Christie Wallace Noring, Chris Terry, Alba Topete, and Fred Williams

Visitors: Scott Connors and Ed Fitzgerald

Vice Chairperson Kay Bruce called the meeting to order at 4:06 p.m. and led a round of introductions of those present.

Approval of June 3, 2009, Meeting Minutes: The minutes of the June 3, 2009 meeting were approved as submitted.

Committee Organization: Dr. Doffoney pointed out that with the term expiration of Chairperson Theresa Harvey, a new committee chairperson would have to be selected. The committee unanimously voted Dr. Kay Bruce as the new chairperson. Subsequent to her selection, Dr. Bruce appointed Mr. Philip Wendel as Vice Chairperson.

Bond Projects Status Update Presentation and Budget Analysis: Fred Williams, Vice Chancellor, Finance and Facilities, began his bond program presentation with a review of completed District projects. He also distributed the "Budget and Financial Report" for the period ending June 30, 2009, and gave a brief overview of the sections contained within the report.

Cypress College: The Humanities Remodel for Efficiency is continuing on schedule and within budget. Most recently state approval was granted to utilize contingency funds for a new roof; the corresponding agenda item will appear on the September 8 Board agenda for approval. Completion is anticipated by mid-October 2009, and classes are scheduled in the building beginning January 2010.

Fullerton College: The new 50-meter pool, part of the Physical Education Renovation Project, has been completed and the dedication ceremony has taken place. Phase II (the South Gymnasium) of the Physical Education Renovation Project has also been completed. Additional phases of the renovation, including the dance studio, offices, and the north gym are scheduled for completion in January 2010. The District is currently revisiting lighting options for the field, and it is anticipated that no lights will be in place when the project is completed. The replacement of the 400 Science Building remains on schedule and is slated for completion in January 2011. The state-funded renovation of the Technology Complex (Buildings 700, 900, and 910) remains on hold pending decisions related to the state budget. Currently the college is identifying swing pace for the first phase of the gut and remodel project. The 2000 Building Remodel, with an \$8 million budget, remains in the State Chancellor's Office for consideration of state funding.

District Projects: State Capital Outlay reimbursements, related to the Fullerton College Science Building and Technology Complex projects, as well as the Cypress College Humanities, that were frozen by the Pool Money Investment Board (PMIB) have now been released to the District. Mr. Williams reported that over the last several months, the District has been reimbursed for \$15,594,562. An additional \$5,707,267 in claims has been submitted for reimbursement as well. The Chancellor's Office has estimated that there is sufficient cash to reimburse these claims as well.

Mr. Williams also reported that the District has begun the process to complete a new Educational and Facilities Master Plan. The last comprehensive plan was done ten years ago, and was the major focus for the District's Measure X Bond campaign. By completing a new plan, the District is looking to leverage State Capitol Outlay dollars with a second bond issue to complete remaining projects. He also reported that at the August 25 Board meeting, HMC Architects was approved to develop and prepare the District's Educational and Facilities Master Plan.

Committee Comments: Committee members pointed out that community support, a component of the master plan, is particularly important when seeking to issue a new bond measure. Members also noted that quite a lot has been accomplished with Capitol Outlay funds and District resources, and suggested that staff consider reaching out to the community (I.e. Rotary clubs, Kiwanis clubs, etc.) to both showcase those accomplishments and thank them for their support.

Other: The committee scheduled their quarterly meetings for the 2010 calendar year. The meeting schedule for the 2009 calendar year will be: March 3, at Fullerton College; June 2, at the School of Continuing Education; September 1, and December 1. Meetings are scheduled to take place in the Board Conference Room of the Anaheim Campus, unless otherwise agreed upon.

Subsequent to the meeting, a conflict with the School of Continuing Education hosting the June 2 meeting was noted. As a result, the School of Continuing Education will host the March 3 meeting, with Fullerton College hosting the June 2 meeting.

Next Meeting: The next meeting of the Citizens' Oversight Committee will be held December 2, 2009, 4:00 p.m. at Cypress College.

Adjournment: The meeting was adjourned at 4:42 p.m.