

**North Orange County Community College District  
Citizens' Oversight Committee**

May 28, 2008

**APPROVED MINUTES**

**Members Present:** Kay Bruce, Adriana Cordova, Theresa Harvey, Keith Nelson, and Philip Wendel

**Absent:** Lynn Abouchar and Jeannette Vasquez

**Staff:** Ron Beeler, Karen Cant, Claudette Dain, Kathie Hodge, Jerry Hunter, Mike Kasler, Alba Topete, and Fred Williams

**Visitors:** Ned Doffoney and Ed Fitzgerald

The meeting was called to order by Chairperson Theresa Harvey at 4:06 p.m. who led a round of introductions of those present.

**Approval of February 13, 2008, meeting minutes:** The minutes of the February 13, 2008 meeting were approved as submitted.

**Bond Projects Status Update Presentation and Budget Analysis:** Fred Williams, Vice Chancellor, Finance and Facilities, led a review of the bond program, completed projects, and current construction. He distributed the "Budget and Financial Report" for the period ending March 31, 2008, and gave a brief overview of the sections contained within the report. Before he began his presentation he noted that although the report ended March 31, his presentation would be up-to-date.

Cypress College: Mr. Williams began his presentation by stating that the Piazza project, despite minor issues, is nearing completion. The issues, which were not in the original specifications, regarding the air conditioning units and the fire alarm have been addressed. The School of Continuing Education Tech Ed 2 Remodel was occupied a month and half ago and punch-list items are ongoing. The move-in to the Bookstore was completed on April 29, while the Student Center's move-in was completed on May 5 and both buildings are now in use. The Gateway Plaza, a non-bond project, is underway with an expected completion date scheduled for July 24, 2008. Ms. Karen Cant, Cypress College Interim Vice President of Educational Support and Planning, noted that the college has received the first sculpture donation valued between \$30,000 - 50,000. In answer to Mr. Wendell's question, she also stated that more trees are planned on this project. The first phase of the Humanities Swing Space is in the punch list phase. Completion of all Swing Space Projects is scheduled for prior to the start of the Fall semester class schedule. The Humanities Remodel was bid on April 29 and was under budget, and the Board authorized approval for the final two bid packages that included roofing, waterproofing, and the elevator. Although construction is scheduled to begin August 15, 2008, a budget still needs to be identified for both construction and program management.

Fullerton College: Efforts to achieve a resolution with the elevator manufacturer of the Lemon Street Parking Structure were unsuccessful therefore ARB, the parking structure contractor, agreed to replace the elevators. Both elevators were replaced, inspected, and there have been no further entrapments. The 300/500 Building Project is nearing completion as redesign work on coating the wall caps is taking place. Construction of the Classroom Office Building project is also nearing completion in the Summer with classes scheduled in the building in Fall 2008. The Physical Education Pool has experienced a slight 30-day delay due to the recent rain, but is slated for completion by Summer 2008. The Physical Education Renovation Project, which includes the football field, field house, and the 1200 north and south gymnasiums, was bid in May and construction will begin in early Fall 2008. The replacement of the 400 Science Building was also bid in May and was under budget. Mr. Williams attributed the lower bids to more competitive bids due to the poor housing market, but stated that materials, especially steel, are still quite high. A comprehensive swing space plan has been developed for the science program and nineteen modular units have been delivered to the campus. The units will be set and utilities work will be completed in June, with construction beginning August 2008, and an expected completion date in Fall 2010. The state-funded renovation of the Technology Complex (Buildings 700, 900, and 910) is expected to be bid next year and will be the largest project undertaken by the District yet. The 2000 Building is scheduled for a substantial remodel and the application to the state Chancellor's Office for consideration of state funding was submitted this year. An insurance claim for the tiled dome on the Library/Learning Resource Center was filed and it appears that it will be covered. Instead of retiling the dome, it will be replaced in order to secure a warranty for it.

Anaheim Campus and Wilshire: The Wilshire SCE Renovation is behind schedule due to insufficient staffing issues with the contractor. Currently 100 Building is expected to be completed by June 30, the 200 building by July 31, and the renovated classrooms are scheduled to be ready for the Fall trimester. There is day-to-day monitoring on this project now and any lapse or delays will be back-charged to the contractor. The new Administration Building, at Wilshire, has been completed and is now occupied.

The Anaheim Campus remodels of the 5<sup>th</sup> and 6<sup>th</sup> floors have been completed and a Notice of Completion has been filed. Planning is currently underway to relocate SCE's Training and Development Institute from the first floor to the fifth floor. All areas may not be utilized due to the current budget situation.

**Other:**

Chairperson Theresa Harvey noted this was the last meeting for Dr. Jerry Hunter, District Chancellor, and thanked him for his excellent leadership, for doing a remarkable job in moving projects along, and for leaving a legacy of improvements District-wide.

**Next Meeting:** The next meeting of the Citizens' Oversight Committee will be held August 27, 2008, 4:00 p.m. at Cypress College Student Center.

**Adjournment:** The meeting adjourned at 4:51 p.m.