

**North Orange County Community College District
Citizens' Oversight Committee**

March 4, 2009

APPROVED MINUTES

Members Present: Kay Bruce, Adriana Cordova, Theresa Harvey, Jeannette Vasquez, and Philip Wendel

Absent: Lynn Abouchar and Keith Nelson

Staff: Karen Cant, Claudette Dain, Ned Doffoney, Rodrigo Garcia, Kathie Hodge, Mike Kasler, Chris Terry, Alba Topete, Christie Wallace Noring, and Fred Williams

Visitors: Scott Conner, Rick Cota, and Ed Fitzgerald

Chairperson Theresa Harvey called the meeting to order at 4:06 p.m.

Approval of December 3, 2008, Meeting Minutes: The minutes of the December 3, 2008 meeting were approved as submitted.

2007-08 Financial and Performance Audit: Rick Cota, from Vavrinek, Trine, Day & Co. LLP, presented the completed audit of the District's bond program for the fiscal year ending June 30, 2008. Mr. Cota reported that the audit, conducted in accordance with accepted auditing standards, met the regulations set forth by Proposition 39, General Obligation Bond Construction Fund of the North Orange County Community College District. Furthermore, Mr. Cota stated that the District was in compliance with the Measure X Bond Initiative and noted no exceptions and no adjustments needed in the District's financial records.

Fullerton College Physical Education Renovation Project: Fred Williams, Vice Chancellor, Finance and Facilities, led a review of the Fullerton College Physical Education Renovation Project that included the project's scope overview and schedule as well as a brief overview of current lighting technology. Mr. Williams also noted that as a result of concerns expressed by Fullerton residents, regarding the renovation project, a meeting with them has been scheduled for March 11, at 6:30 p.m., at the Fullerton Senior Center on Commonwealth.

Bond Projects Status Update Presentation and Budget Analysis: Mr. Williams also led a review of the bond program, completed projects, and current construction. He distributed the "Budget and Financial Report" for the period ending December 31, 2008, and gave a brief overview of the sections contained within the report.

Completed District Projects: Mr. Williams reported on the District-wide projects that have been completed to date. Those projects include the acquisition and renovation of the Anaheim Campus, the Anaheim Campus School of Continuing Education (SCE) fifth and sixth floor renovations, as well as the Wilshire SCE renovation. Completed projects at Cypress College include the Library/Learning Resource Center, the Maintenance and Operations facility, the Piazza infrastructure repairs, the Access Plan, Student Center and Bookstore, Theater

Arts/Gym II Remodel, the SCE Technical Education II, and the Gateway Plaza and Humanities Swing Space. At Fullerton College completed projects include the Library/Learning Resource Center, the Lemon Street Parking Structure, the Classroom/Faculty Office Building, the tennis court resurfacing, the College Center, and the Public Safety Building.

Cypress College: The Humanities Remodel for Efficiency, the only remaining bond project at Cypress College, is proceeding on schedule with no undue delays and schedule for completion remains September 2009. The concrete walls of the exterior stair towers were removed in January and the steel cages, which will support the channel glass that will replace the walls, will be delivered in February. Temporary barricades have been built at the building entries to protect the interior of the building from the elements. Currently we are awaiting final approval from the Division of the State Architect (DSA) for both the elevator connections and the glass for the exterior stairwell walls.

Fullerton College: The 300/500 Access Project was substantially completed prior to the opening of the Fall 2006 semester and included the addition of an elevator. The unanticipated second project, to bring the existing 300 stairway, into compliance is nearing completion. The new 50-meter pool, part of the Physical Education Renovation Project, is under construction and will be completed mid-spring. Several residents, living adjacent to the college, have expressed concern about components of the Physical Education Renovation Project. The concerns center around the District's Environmental Impact Report (EIR), specifically addressing mitigation measures related to lights, noise, and traffic for the Fullerton College Stadium. The replacement of the 400 Science Building was bid in May, and demolition began in August 2008; construction of the new building will begin in January 2009 and completion is expected in January 2011. The state-funded renovation of the Technology Complex is in the 2008-09 State budget. The design process for this project was completed in Spring 2008 and construction documents were submitted to DSA in September. The college is working towards using the La Habra property as swing space, however, recently staff has been informed that there are structural issues that must be addressed prior to using the property so that it is in compliance with the Field Act. These issues could potentially delay the project 6-12 months. The 2000 Building Remodel, with an \$8 million budget, has been submitted to the State Chancellor's Office for consideration of state funding. The Library/Learning Resource Center's dome was removed and will be replaced during the Spring Break holiday. The District's insurance will absorb the majority of the costs related to the replacement.

Anaheim Campus and Wilshire: The Wilshire SCE Renovation is complete. The new administration Building, as well as Buildings 100 and 200, have been completed and are now occupied. Only a few minor punch list items are outstanding. At the Anaheim Campus, the former area occupied by SCE's Training and Development Institute has been converted to a student lounge. The lounge was equipped using surplus equipment from throughout the District. Staff will continue to evaluate the setup and will attempt to identify funding to upgrade equipment.

District Projects: On December 17, 2008, the District was notified that the Pool Money Investment Board (PMIB) froze all disbursements for state-funded Capitol Outlay projects due to the state budget crisis. The PMIB fund currently does not have the ability to sell authorized statewide bonds in the current investment market and the fund is quickly running out of cash.

The Bond Program is impacted by providing matching funds to three affected projects: 1) Fullerton College South Science Building; 2) Cypress College Humanities Remodel; and 3) the Fullerton College Technology Complex. At its February 10, 2009 meeting, the North Orange County Community College District Board of Trustees voted to continue construction on the Fullerton College South Science Building and the Cypress College Humanities Remodel. This action will require that the District use existing bond funds and capitol outlay funds for cash flow purposes. The Fullerton College Technology Complex which has completed the design process and is pending approval from DSA will be temporarily put on hold until the budget crisis has been resolved.

Next Meeting: The next meeting of the Citizens' Oversight Committee will be held June 3, 2009, 4:00 p.m. at the Anaheim Campus.

Adjournment: The meeting was adjourned at 4:45 p.m.