

North Orange County Community College District  
Citizens' Oversight Committee

APPROVED MINUTES

August 3, 2005

Fullerton College

Library Learning Resource Center

Committee Members Present: Mary Bouas, Darrell Essex, Theresa Harvey, Rowland Hill, Julie Law and George Tsuda

Absent: Tatyana Alvarez, Don Baldwin

District Staff: Ron Beeler, Kathie Hodge, Margie Lewis, Gary McGuire, Christie Wallace Noring, Fred Williams, and Sandy Cotter

Visitors: Ed Fitzgerald and Al Schafer from FLCM

**1. Call to Order:**

Chairman Darrell Essex called the meeting to order at 6:05 p.m. He welcomed the committee and staff, and led a round of introductions. Fullerton College President Kathie Hodge welcomed the group to the new Library Learning Resource Center (LLRC), noting the building is the first major bond program construction project to be completed. Dr. Hodge stated the Library has only been open for six weeks, but is proving to be very popular with the students.

**2. Approval of May 4, 2005 Meeting Minutes:**

MSU to approve the minutes as submitted.

**3. Introduction of New Member:**

Mr. Essex introduced new member Theresa Harvey, Executive Director of the Fullerton Chamber of Commerce, who is representing a Taxpayer Organization. Ms. Harvey briefly explained her background and experience, and commented she is pleased to serve on this committee.

**4. Bond Projects Status Update Presentation and Budget Analysis:**

Fred Williams, Vice Chancellor, Finance and Facilities, presented an update on the significant events and issues of the last quarter. He distributed the *Budget and Financial Report for the Period Ending June 30, 2005*, to staff members in attendance and led the committee through a presentation highlighting each campus.

Cypress College: Mr. Williams noted the following projects are well underway: Piazza demolition and column construction, Tech Ed III building renovation, fire and water upgrades, and the new Maintenance and Operations Facility. The Student Activities area is almost complete, and many administrative offices have been temporarily relocated, including Admissions and Records and the Bursar's Office. The LLRC project will be back on schedule soon, and the elevator project has been approved by Department of the State Architect. Other projects currently ready or almost ready to go to bid include the electrical upgrades, Piazza renovation and new Student Center project.

Fullerton College: Mr. Williams restated that the LLRC is the first major project to be completed at the campus. Other current projects include the fire hydrant and storm drain upgrades, 300 and 500 Building projects, and the Lemon Street Parking Structure, the latter of which is scheduled for completion in January. He noted that the Pool Complex bids were rejected, and the pool will be included in the larger Physical Education Complex project to maximize project costs. The Campus Commons is scheduled for bid and construction in spring of 2006, and the Classroom Office Building is currently in DSA review.

District: The Refunding Bond has net an additional \$9.7 million to be used for supplementing current construction budgets and for matching funds for state-funded projects. Mr. Williams also stated the environmental impact study formally known as the Mitigated Negative Declaration for the Wilshire School of Continuing Education Center was approved without any opposition, and the renovation is moving forward. Additionally, the District has allocated funds for property acquisition, including the potential purchase of the Hetebrink House adjacent to the Fullerton College campus. The La Habra Site project has been deleted from the program, and the property has been declared as surplus so it can be sold.

Mr. Williams explained the different formats of the financial information presented in the report, including the hard and soft costs and the percentage completed on the schedule status time lines. Committee Member George Tsuda asked how the project percentage complete designations were determined, and Ron Beeler, Director, Facilities and Planning, explained that the planning and design phases, including the DSA approvals, take the largest amounts of time. The project is considered half-way complete by the time actual construction begins, he said. Committee Member Rowland Hill asked for more detail on the Fullerton College PE Complex project, and suggested he might contact Mr. Williams or Dr. Hodge later for this purpose. Ms. Harvey asked about the traffic flow and parking for Lemon Street, due to the construction at both Fullerton High School and the college. Dr. Hodge stated that alternate parking for the next year has been planned, and a traffic signal will be added to Grove Place. She further commented that Fullerton High School, Fullerton College, and the City of Fullerton are working collaboratively on the Lemon Street project.

## **5. 2004-05 Audit Firm Selection:**

Mr. Williams stated that the firm of Macias Ginni and Company has been selected to prepare the 2004-05 District, Foundations and Prop. 39 Bond Fund audits, as was discussed at the previous meeting in May. This will include the financial and

performance audit for the Prop. 39/Facilities Bond Program. It was MSU to confirm the selection of Macias Ginni and Company.

Cypress College President Margie Lewis invited the committee to convene its November 2 meeting at Cypress College in the new Student Activities facility.

The meeting adjourned at 6:45 p.m. to a tour of the LLRC by Dr. Hodge. The next regular meeting of the Citizens' Oversight Committee is scheduled for November 2, 2005.

Respectfully submitted,  
Sandy Cotter  
Executive Assistant, Chancellor's Office