

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

January 25, 2022

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, January 25, 2022, at 5:30 p.m. via Zoom teleconference and YouTube livestream.

Board President Jacqueline Rodarte called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Jacqueline Rodarte, Evangelina Rosales, and Student Trustees Erin Lacorte and Meena Pandian. Absent: None.

RESOURCE PERSONNEL PRESENT: Byron D. Clift Breland, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Gil Contreras, Interim President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Kai Stearns, District Director, Public & Governmental Affairs; Raine Hambly, representing the District Management Association; Jennifer Oo, representing the NOCE Academic Senate; Damon De La Cruz, representing the Cypress College Academic Senate; Jennifer Combs, representing the Fullerton College Faculty Senate; Christie Diep, representing United Faculty; Pamela Spence, representing CSEA; Dash Johnson, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Paul De Dios, Alex Porter, and Kathleen Reiland from Cypress College; Rod Garcia, Elaine Lipiz Gonzalez, and Jose Ramon Nuñez from Fullerton College; Karen Bautista and Terry Cox from North Orange Continuing Education; and Danielle Davy and Chelsea Salisbury from the District Office.

VISITORS: Justin Brewer, Brandon Harrison, and Alicia Herrera. Public participation was provided via YouTube livestream.

APPROVAL OF RESOLUTION TO IMPLEMENT TELECONFERENCING REQUIREMENTS: It was moved by Trustee Evangelina Rosales and seconded by Trustee Barbara Dunsheath that the Board adopt Resolution No. 21/22-15 authorizing remote teleconference Board meetings for 30 days pursuant to AB 361. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Lacorte and Pandian's advisory votes.**

COMMENTS: MEMBERS OF THE AUDIENCE:

- A. **Justin Brewer**, Adjunct Faculty, addressed the Board to share that as a long-time part-time faculty member with the District he was recently notified that he will not be teaching any classes this semester and requested a response from **Christie Diep**.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Stephen T. Blount that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.c, 3.d, 3.e, 3.f, 3.g, 3.h, 3.i, 3.j, 3.k
Instructional Resources: 4.a

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Lacorte and Pandian's advisory votes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jeffrey P. Brown that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.

CHANCELLOR'S REPORT

- A. **Chancellor's Report: Chancellor Byron D. Clift Breland** expressed his gratitude and appreciation for the opportunity to serve as Chancellor of the North Orange County Community College District. He thanked the Board for their confidence in his leadership, the executive team for a warm welcome, and **Alba Recinos** and **Danielle Davy** for their assistance with his transition to the District. Dr. Breland reported on meetings with Adjunct Faculty United and CSEA leadership and shared the need to prioritize a return to campus plan that ensures the safety of everyone while simultaneously serving the needs of students in order to continue to allow the District to shine as a beacon of hope for the community it serves.

COMMENTS

- A. **Irma Ramos** reported on the faculty that have successfully completed the Infusing Diversity, Equity, and Inclusion in Curriculum Seminar and on the Future Instructor Training (FIT) program that will include thirteen interns matched with faculty mentors in various disciplines. The FIT program aims to create a pipeline of diverse applicants for future community college faculty positions who can teach in a culturally relevant and equity minded manner.
- B. **Valentina Purtell** extended a warm welcome to **Chancellor Byron D. Clift Breland** and congratulated **Pamela Spence** on her election as CSEA President. She reported that NOCE began its Spring semester with an all staff professional development day that included presentations on online instruction, processing the pandemic on individual and institutional levels, and effects of racial micro-aggressions on belonging and student success. President Purtell noted that despite setbacks, NOCE continues its marketing and outreach efforts and has re-opened in-person food distribution and technology support services at the Anaheim Campus. She concluded her report by sharing that NOCE was awarded the Paragon Award from the National Council for Marketing and Public Relations for its electronic student newsletter and congratulated chief editor **Miranda Bates**.

- C. **JoAnna Schilling** echoed the welcome remarks for **Dr. Byron D. Clift Breland**, thanked him and **Board President Jacqueline Rodarte** for their participation at Cypress College Opening Day, and welcomed **Pamela Spence** and **Seija Rohke** to their new leadership roles. She reported that 2,000 students have attended in-person classes at Cypress College with additional on-campus courses beginning on February 7 and that KN95 masks are available to all employees and students who request one. In addition to free food and laptops available to students, Cypress College will also launch free tele-health services that includes 24/7 access to wellness and mental health services. Dr. Schilling thanked those who attended the Cypress College Foundation Golf Tournament that raised approximately \$65,000 and reported that **Ernesto Dominguez** from Health Sciences, **Summer Justice** from Disability Support Services, and **Evelyn Lindley** from the Title V Grant received classified staff awards during Opening Day. She concluded her report by congratulating **Hillary Calderon** on her selection as one of three national Alliance of Hispanic Serving Institution Educators 2022 Seed to Tree Scholarship recipients.
- D. **Gil Contreras** welcomed **Chancellor Byron D. Clift Breland** to the District on behalf of Fullerton College and reported on the incredible start to the Spring semester that includes 16,000 Fullerton College students. While enrollment is down by 19% from last spring, an enrollment and reengagement workgroup has been established to enhance recruitment and retention efforts in order to continue to prioritize students and evolve the delivery of education to them. Interim President Contreras expressed his gratitude to **Jeanne Costello** and the Staff Development team who were involved in developing the Flex Day programming that included a presentation by **Dr. Tyrone Howard** and reported on his planned attendance at the CSEA Officer Installation Event on January 29.
- E. **Raine Hambly** welcomed **Chancellor Byron D. Clift Breland** on behalf of the District Management Association and invited all managers to attend the DMA Spring Coffee Break on February 3 at 9:00 a.m.
- F. **Damon De La Cruz** extended a warm welcome to **Dr. Byron D. Clift Breland** on behalf of the Cypress College Academic Senate and reported that the first senate meeting of the semester would take place on January 27.
- G. **Jennifer Combs** welcomed **Chancellor Byron D. Clift Breland**, reported on the Fullerton College Convocation, thanked Dr. Breland and **Board President Jacqueline Rodarte** for their messages to the campus community at the event, and noted that faculty are working hard to adapt and provide the best remote experience for students.
- H. **Christie Diep** welcomed **Chancellor Byron D. Clift Breland** on behalf of United Faculty and stated that they look forward to a positive relationship. She reported that United Faculty supports a technology stipend for part-time faculty, are meeting with the District to reach an agreement on a Spring MOU, has a new CTA Representative for impasse meetings, and wished everyone a Happy Lunar New Year.
- I. **Pamela Spence** welcomed **Dr. Byron D. Clift Breland** to the District and thanked him for meeting with CSEA leadership. She reported on plans for the CSEW week, MOU discussions with the District, and the Chapter Officer Installation. She expressed her gratitude to the District for the response to the COVID-19 Omicron variant to keep classified employees safe.

- J. **Dash Johnson** welcomed **Chancellor Byron D. Cliff Breland** and **Board President Jacqueline Rodarte** to their new roles on behalf of Adjunct Faculty United and shared support for United Faculty in their upcoming negotiations with the District. He reported that adjuncts are concerned with the COVID-19 Omicron variant and the District's response which he characterized as lacking empathy towards adjuncts and cited the changes implemented by NOCE that stripped adjuncts of weeks of pay.

Mr. Johnson shared a list of Adjunct Faculty United demands that included: 1) an option to work remotely until there is a significant decline in COVID-19 rates; 2) a \$300 technology stipend for adjuncts who complete Spring assignments online; 3) the immediate communication of District intentions for planning purposes; 4) to follow all COVID-19 safety protocols outlined in previous MOUs; and 5) to provide N-95 or KN-95 masks for adjuncts teaching in-person. He stated that adjuncts support the District and the District should support them in return.

- K. **Student Trustee Erin Lacorte** wished everyone a successful Spring semester, welcomed **Chancellor Byron D. Cliff Breland**, and reported on the Fullerton College Flex Day activities.
- L. **Student Trustee Meena Pandian** welcomed **Dr. Byron D. Cliff Breland** on behalf of the Cypress College Associated Students, reported on campus activities including Club Rush and the jacket and blanket drive, and stated that Associated Students stand in support of the Adjunct Faculty United demands and urged the Board to meet them.
- M. **Trustee Ryan Bent** welcomed **Chancellor Byron D. Cliff Breland** and shared his desire to work together to continue moving the District forward and reiterated his appreciation for **Fred Williams** for his leadership as Interim Chancellor. He reported on his meeting with an Army representative to discuss the various Army pathways available to students to assist in financing education goals.
- N. **Trustee Jeffrey P. Brown** welcomed **Dr. Byron D. Cliff Breland** to the District noting that the chancellor search took longer than expected in order to find the right person and expressed his hope for a long partnership.
- O. **Trustee Ed Lopez** also welcomed **Chancellor Byron D. Cliff Breland**, remarked on his impressive background, and stated he looked forward to working with him.
- P. **Trustee Evangelina Rosales** wished everyone a happy New Year, welcomed **Dr. Byron D. Cliff Breland** as Chancellor and **Pamela Spence** as CSEA President, and noted she looked forward to working with both of them.
- Q. **Trustee Stephen T. Blount** stated that he unfortunately couldn't attend the Cypress College Golf Tournament and reported on his activities since the last Board meeting.
- R. **Trustee Barbara Dunsheath** welcomed **Chancellor Byron D. Cliff Breland** noting that she looked forward to a long relationship and **CSEA President Pamela Spence**. She reported on her attendance at the ACCJC annual meeting, the Board of Governors meeting, and the Cypress College Opening Day event.

MINUTES: It was moved by Trustee Ryan Bent and seconded by Trustee Jeffrey P. Brown to approve the Minutes of the Regular Meeting of December 14, 2021. **Motion carried with**

Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Lacorte and Pandian's advisory votes.

FINANCE & FACILITIES

Item 3.a: By block vote, authorization was granted to ratify purchase order numbers P0148364 - P0149324 through January 5, 2022, totaling \$4,550,065.23, and check numbers C0053326 – C0053389, totaling \$43,824.40; check numbers F0281264 – F0281499, totaling \$4,504,573.63; check numbers Q0000000 - Q0000000, totaling \$0.00; check numbers 88518556 – 88519352, totaling \$10,353,333.13; check numbers V0000000 - V0000000, totaling \$0.00; check numbers 70120032 – 70120199, totaling \$30,634.25; and disbursements E9005140 – E9006183, totaling \$1,379,209.04 through December 31, 2021.

Item 3.b: The Board received and reviewed the annual audits of the District for fiscal year 2020-21. Brandon Harrison and Alicia Herrera, with EideBailly, were on hand to share that the District received unmodified opinions with no significant deficiencies or material weaknesses for the District audit and the Measure J General Obligation Bond Construction Fund audit.

Mr. Harrison shared that auditors met with the District Audit Committee in December to discuss the audits and provide detailed information and answer questions before issuing the final reports and thanked the District team for their assistance.

Trustees on the Audit Committee reported on their meetings with the auditors, thanked Vice Chancellor Fred Williams and his finance team for their work, and praised the District for the smooth financial system in place as evidenced by the clean audits over the past several years.

Vice Chancellor Williams concluded the discussion by noting that the District Retirement Board requested an OPEB audit be conducted by a firm of their choosing and that would be presented to the Retirement Board at its next meeting.

Item 3.c: By block vote, authorization was granted to declare the list of items as surplus and for the Liquidation Company to conduct an auction for the sale of the surplus items. Proceeds collected by the auction company will be split between the District (55%) and the auction company (45%).

Item 3.d: By block vote, authorization was granted to establish a pool of architectural firms to provide architectural services for Districtwide projects. The pre-qualified firms will remain in the architectural pool for a minimum of three (3) years with an option to extend for another two (2) years and not to exceed five (5) years. The terms and conditions of the employment of the Consultant selected for a specific project will be set forth in an agreement.

Item 3.e: By block vote, retroactive authorization was granted to enter into an agreement with Graduate Communications in the amount of \$126,000, effective December 15, 2021 through January 31, 2022.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or District Director, Purchasing, to execute the agreement on behalf of the District.

Item 3.f: By block vote, authorization was granted to amend the existing contract with Sodexo America LLC to revise the investment amount of \$650,000 to \$1,253,752 and allow the use of campus commission to cover \$121,742 of the cost of the Starbucks.

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or District Director, Purchasing, to execute the amendment on behalf of the District.

Item 3.g: By block vote, authorization was granted to approve Deductive Change Order #5 for Project #2016-13, Cypress College Science, Engineering, and Mathematics (SEM) Building and Veteran's Resource Center/Student Activities Center (VRC/SAC), with Sundt Construction, Inc. in the amount of \$21,203. Authorization is further requested for the Vice Chancellor, Finance & Facilities or the District Director, Purchasing, to execute the Deductive Change Order #5 or related documents on behalf of the District.

Item 3.h: By block vote, authorization was granted to file the Notice of Completion for Project #2016-13, Cypress College Science, Engineering, and Mathematics (SEM) Building and Veteran's Resource Center/Student Activities Center (VRC/SAC) at with Sundt Construction, Inc. and pay the final retention payment when due, minus costs for items that remain incomplete in the amount of \$401,801.

Item 3.i: By block vote, authorization was granted for an institutional membership to the California Association of School Business Officials, at a cost of \$875 for the remainder of 2021-22 and \$1,750 for 2022-23, for a total initial cost not to exceed \$2,625.

Item 3.j: By block vote, authorization was granted for Fullerton College to accept donations to its divisions, departments, and/or programs.

Item 3.k: By block vote, authorization was granted for North Orange Continuing Education to accept a donation to its Disability Support Services program.

INSTRUCTIONAL RESOURCES

Item 4.a: By block vote, authorization was granted to approve the summary of curriculum changes for Cypress College to be effective Fall 2022. The curricula have been signed by the Campus Curriculum Chairperson, and the College President, and have been approved by the District Curriculum Coordinating Committee.

HUMAN RESOURCES

Item 5.a: By block vote, authorization was granted for the following academic personnel matters, which are within budget:

NEW PERSONNEL

Awad, Abigail	CC	Accounting Instructor First Year Probationary Contract Class F, Step 5 Eff. 01/20/2022 PN CCF694
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TEMPORARY REASSIGNMENT

Orlijan, Kimberly	FC	English Instructor
	To:	Interim Dean, Humanities Range 32, Column A + Doctorate (100%) Management Salary Schedule Eff. 01/03/2022-06/30/2022

EXTENSION OF TEMPORARY MANAGEMENT CONTRACT

Orlijan, Kimberly	FC	Interim Dean, Humanities Range 32, Column B + Doctorate (100%) Management Salary Schedule Eff. 07/01/2022-06/30/2023
Preston, Colin	CC	Interim Dean, Kinesiology/Athletics and Fine Arts (100%) Range 32, Column C Management Salary Schedule Eff. 01/01/2022-06/30/2022
Schoonmaker, Stephen	CC	Interim Dean, Health Sciences Range 32, Column E + Doctorate (100%) Management Salary Schedule Eff. 01/01/2022-06/30/2022

STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Gaetje, Lisa	CC	Dean, Social Science 10% Stipend Eff. 01/01/2022-06/30/2022
Preston, Colin	CC	Interim Dean, Kinesiology/Athletics and Fine Arts 5% Stipend Eff. 01/01/2022-05/31/2022

PAYMENT FOR INDEPENDENT LEARNING CONTRACT

Assef, Celia	FC	\$30.00
Balma, Jodi	FC	\$40.00
Keller, Jonathan	FC	\$10.00
Langlois, Jessica	FC	\$20.00
O'Brien, Daniel	FC	\$30.00

LEAVE OF ABSENCE

@00149636	CC	Faculty AB 2393 Parental Leave (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter
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Eff. 01/10/2022-01/21/2022

Allen, Maala	FC	Biological Sciences Instructor Load Banking Leave With Pay (58.33%) Eff. 2022 Spring Semester
Chan, Theodore	FC	Chemistry Instructor Load Banking Leave With Pay (3.33%) Eff. 2022 Spring Semester
Claassen, Mareike	FC	Mathematics Instructor Load Banking Leave With Pay (21.67%) Eff. 2022 Spring Semester
Dadson, Guy	FC	Chemistry Instructor Load Banking Leave With Pay (16.67%) Eff. 2022 Spring Semester
Draganov, Terri	CC	Chemistry Instructor Load Banking Leave With Pay (6.67%) Eff. 2022 Spring Semester
Farnham, Paul	FC	Mathematics Instructor Load Banking Leave With Pay (100.00%) Eff. 2022 Spring Semester
Fernandez, Christopher	FC	Chemistry Instructor Load Banking Leave With Pay (1.67%) Eff. 2022 Spring Semester
Hormel, James	CC	Theatre Arts Instructor Load Banking Leave With Pay (6.67%) Eff. 2022 Spring Semester
Ikeda, Nancy	FC	Mathematics Instructor Load Banking Leave With Pay (34.00%) Eff. 2022 Spring Semester
Loney, Laura	FC	Mathematics Instructor Load Banking Leave With Pay (13.75%) Eff. 2022 Spring Semester
Pimentel, Sylvia	FC	Counselor Load Banking Leave With Pay (13.12%) Eff. 2022 Spring Semester

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2022 SPRING SEMESTER

Bedard, Dana	CC	Column 2, Step 1
Brooks, Tami	FC	Column 3, Step 1
Bunker, James	CC	Column 3, Step 1

Castillo, Esther	FC	Column 3, Step 1
Cosgrove, Marilee	FC	Column 1, Step 1
Do, Yen	CC	Column 1, Step 1
Furlong, Kimberly	FC	Column 1, Step 1
Gonzalez, Olga	CC	Column 1, Step 1
Hacker, Asher	CC	Column 1, Step 1
Harless, Heather	CC	Column 1, Step 1
Jahan, Reza	CC	Column 1, Step 1
Jilek, Christine	FC	Column 1, Step 1
Lamar, Marty	FC	Column 1, Step 1
Larsen, Tomoko	FC	Column 1, Step 1
Lim, Janeil	CC	Column 1, Step 1
Karmach, Omran	CC	Column 3, Step 1
Kirby, Jordan	CC	Column 1, Step 1
Kosinska-Klaehn, Magdalena	CC	Column 3, Step 1
Lesser, Erin	CC	Column 1, Step 1
Letourneau, Alexander	FC	Column 1, Step 1
Lopez, Paul	FC	Column 3, Step 2
Lozinsky, Richard	FC	Column 3, Step 1
Luker, Norman	FC	Column 1, Step 1
Marino, Kevin	FC	Column 2, Step 2
Mendieta, Wilson	FC	Column 1, Step 1
Murtaza, Zakir	FC	Column 1, Step 1
Pena, Lizabeth	NOCE	Column 2, Step 2
Perez, Francisco	CC	Column 1, Step 1
Ruff, Brianna	FC	Column 1, Step 1
Ruiz, Jose	FC	Column 1, Step 1
Sandoval, Jordan	CC	Column 1, Step 1
Sandvig, Sarah	FC	Column 1, Step 1
Seanez, Bridgett	CC	Column 1, Step 1
Snow, Elizabeth	CC	Column 1, Step 1
Tan, Joshua	FC	Column 3, Step 1
White, Zachary	CC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

Morales Gonzalez, Patsy	CC	Column 1, Step 1
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TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Anderson-McGill, Taylor	CC	Proctor Lab Practicums for DSS Class B Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2021-2022 Academic Year
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Chiplunkar, Sujata	CC	Proctor Lab Practicums for DSS Class F Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2021-2022 Academic Year
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De Roo, Robin	CC	Proctor Lab Practicums for DSS Class E Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2021-2022 Academic Year
Draganov, Torri	CC	Proctor Lab Practicums for DSS Class F Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2021-2022 Academic Year
Fee, Richard	CC	Proctor Lab Practicums for DSS Class F Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2021-2022 Academic Year
Gober, Joel	CC	Proctor Lab Practicums for DSS Class F Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2021-2022 Academic Year
Gotoh, Allison	CC	Proctor Lab Practicums for DSS Class F Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2021-2022 Academic Year
Johnson, Chrystal	CC	Hiring Committee Service Lab Rate, Adjunct Faculty Salary Schedule Column 1, Step 2 Not to exceed 8 hours Eff. 11/18/2021-12/13/2021
Landis, Lenore	CC	Proctor Lab Practicums for DSS Class E Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2021-2022 Academic Year
Mays-Larson, Phyllis	CC	Proctor Lab Practicums for DSS Class B Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2021-2022 Academic Year
Ogoshi, Fumio	CC	Proctor Lab Practicums for DSS Class F Lecture Rate, Regular and Contract Faculty

		Overload Teaching Schedule Eff. 2021-2022 Academic Year
Palmer, Leslie	CC	Hiring Committee Service Lab Rate, Regular and Contract Faculty Overload Teaching Schedule Class B Not to exceed 20 hours Eff. 12/13/2021-01/17/2022
Palmisano, Michelle	CC	Proctor Lab Practicums for DSS Class F Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2021-2022 Academic Year
Rajab, Adel	CC	Proctor Lab Practicums for DSS Class F Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2021-2022 Academic Year
Sanchez Duran, Jose Antonio	CC	Proctor Lab Practicums for DSS Class F Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2021-2022 Academic Year
Sato, Dee Ann	CC	Proctor Lab Practicums for DSS Class E Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2021-2022 Academic Year
Shin, Gary	CC	Proctor Lab Practicums for DSS Class F Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2021-2022 Academic Year
Spooner, Stephanie	CC	Proctor Lab Practicums for DSS Class E Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2021-2022 Academic Year
Tomooka, Craig	CC	Proctor Lab Practicums for DSS Class F Lecture Rate, Regular and Contract Faculty Overload Teaching Schedule Eff. 2021-2022 Academic Year

Item 5.b: By block vote, authorization was granted for the following classified personnel matters, which are within budget:

RESIGNATION

Altoma, Noor	CC	Special Project Coordinator, Transfer Coach Temporary Management Position (100%) Eff. 12/31/2021 PN CCT711
Loza, Cindy	CC	Special Project Coordinator, STEM Temporary Management Position (100%) Eff. 11/30/2021 PN CCT722
Tom, Stephen	CC	Admissions and Records Technician 12-month position (100%) Eff. 01/22/2022 PN CCC795
Truong, Pryscilla	CC	Special Project Coordinator, Welcome Pledge Temporary Management Position (100%) Eff. 02/01/2022 PN CCT720
Wiederholt, Kristen	FC	Administrative Assistant II 12-month position (100%) Eff. 01/22/2022 PN FCC757

NEW PERSONNEL

De La Cruz, Gabriela	CC	Director, Financial Aid 12-month position (100%) Range 20, Column A Management Salary Schedule Eff. 02/01/2022 PN CCM980
Diaz, Joselyn	CC	Student Services Technician, Counseling 12-month position (100%) Range 33, Step B Classified Salary Schedule Eff. 02/01/2022 PN CCC724
Guzman De La Rocha, Cindy	CC	Administrative Assistant I 12-month position (100%) Range 33, Step D Classified Salary Schedule Eff. 01/18/2022

PN CCC842

Lee, Craig	CC	Director, Campus Safety 12-month position (100%) Range 20, Column G Management Salary Schedule Eff. 01/18/2022 PN CCM966
Jaimes Davila, Selina	CC	Special Project Coordinator, Charger Experience Temporary Management Position (100%) Range 1, Special Project Admin Daily Rate Schedule Eff. 02/01/2022 PN CCT720
Shellenbarger, Annika	FC	Student Services Specialist, Promise 12-month position (100%) Range 36, Step A Classified Salary Schedule Eff. 02/01/2022 PN FCC565

REHIRES

Ramirez, Sara	FC	Special Projects Coord/Contact Tracer Temporary Management Position (100.0%) Range 1, Special Proj. Admin Daily Rate Sched. Eff. 01/01/2022 – 06/30/2022 PN FCT591
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CHANGE IN SALARY STEP

Nguyen-Preciado, Stephanie	FC	Communications Specialist From: Range 40, Step B To: Range 40, Step C Eff. 01/18/2022
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PROMOTION

Padilla, Jayme	FC	Administrative Assistant III 12-month position (100%) PN FCC974 To: FC Executive Assistant II 12-month position (100%) Range 44, Step C + 15% Longevity Classified Salary Schedule Eff. 02/01/2022 PN FCC949
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Salazar, Valerie	FC	Student Service Technician, Outreach 12-month position (45%) PN FCC756 To: FC Student Services Specialist, Promise 12-month position (100%) Range 36, Step D Classified Salary Schedule Eff. 02/01/2022 PN FCC565
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VOLUNTARY CHANGES IN ASSIGNMENT

Douglass, Julie	FC	Instructional Asst., Academic Support Ctr. (100%) Permanent Increase in Months Employed From: 10 months To: 12 months Eff. 02/01/2022 PN FCC836
Gomber, Brian	CC	Skilled Maintenance Assistant (100%) Temporary Change in Assignment To: Locksmith 12-month position (100%) Range 42, Step B +20% Longevity + PG&D Classified Salary Schedule Eff. 01/03/2022 – 06/30/2022
Hernandez, Che	FC	Library Assistant II (100%) Permanent Increase in Months Employed From: 11.5 months To: 12 months Eff. 02/01/2022 PN FCC892
Jara, Jacqueline	FC	Admissions and Records Technician (100%) Temporary Change in Assignment To: Admissions and Records Specialist 12-month position (100%) Range 36, Step E + PG&D Classified Salary Schedule Eff. 02/01/2022 – 06/30/2022
Lindley, Evelyn	CC	Administrative Assistant II (100%) Temporary Change in Assignment To: Administrative Assistant III 12-month position (100%) Range 41, Step D Classified Salary Schedule Eff. 01/18/2022 – 06/30/2022 Eff. 07/01/2022 – 01/17/2023

Mai, Donald	FC	Library Assistant II (100%) Permanent Increase in Months Employed From: 11 months To: 12 months Eff. 02/01/2022 PN FCC730
Navarro, Oscar	FC	Instructional Asst., Academic Support Ctr. (100%) Permanent Increase in Months Employed From: 10 months To: 12 months Eff. 02/01/2022 PN FCC831
Treminio, Heather	FC	Administrative Assistant I (100%) Temporary Change in Assignment To: Curriculum Specialist 12-month position (100%) Range 40, Step A Classified Salary Schedule Eff. 02/01/2022 – 06/30/2022 Eff. 07/01/2022 – 12/31/2022

PROFESSIONAL GROWTH & DEVELOPMENT

Cruz, Lizette	CC	Administrative Assistant II (100%) 1 st Increment (\$400) Eff. 07/01/2022
Flores, Jasmine	FC	Student Services Specialist (100%) 3 rd Increment (\$400) Eff. 07/01/2022

STIPEND FOR ADDITIONAL ADMINSTRATIVE DUTIES

Estudillo, Selene	FC	Administrative Assistant II (100%) 6% Stipend Eff. 01/03/2022 – 06/30/2022
Merchant, Jennifer	FC	Program Coordinator (100%) Extension of 6% Stipend Eff. 01/01/2022 – 03/31/2022
Resendiz, Beatriz	FC	Student Services Technician (100%) 6% Stipend Eff. 01/03/2022 – 04/04/2022
Salazar, Kellyann	FC	Health Education Coordinator Extension of 6% Stipend Eff. 01/01/2022 – 03/31/2022

STIPEND FOR ADDITIONAL MANAGEMENT DUTIES

Volcy, Ty	NOCE	Program Manager, LEAP Extension of 6% Stipend Eff. 01/01/2022 – 01/31/2022
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LEAVES OF ABSENCE

@00571290	FC	EOPS Program Coordinator (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 01/14/2022 – 02/25/2022 (Consecutive Leave)
@00342535	FC	Facilities Custodian I (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 01/03/2022 – 04/04/2022 (Consecutive Leave)
@00005402	CC	EOPS Program Coordinator (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 02/02/2022 – 04/02/2022 (Consecutive Leave)
@01252080	FC	Laboratory Technician, Cosmetology Family Medical Leave (FMLA/CFRA/CAPDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 12/13/2021 – 01/21/2022 (Consecutive Leave)
@01298028	FC	Student Services Specialist, DSS (100%) Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 02/14/2022 – 02/25/2022 (Consecutive Leave)

Item 5.c: By the block vote, authorization was granted to approve the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1290 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted to approve the hourly listing.

(See Supplemental Minutes #1290 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1290 for a copy of the volunteer listing.)

GENERAL

Item 6.a: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Stephen T. Blount that the Board adopt the following proposed, revised Board Policies in Chapter 4:

- BP 4100, Graduation Requirements for Degrees and Certificates
- BP 4110, Honorary Degrees
- BP 4225, Course Repetition
- BP 4226, Multiple and Overlapping Enrollments

Subsequent to agreeing to revise BP 4226 to remove the first “only” reference in Section 1.0, the **motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes, including Student Trustees Lacorte and Pandian’s advisory votes.**

The revised Board Policies are available on the District’s website, where they are readily accessible by students, employees, and the general public.

Item 6.b: The Board received the new, proposed Administrative Procedure 3580, Environmental Sustainability.

During the discussion, Trustee Barbara Dunsheath complimented the AP and inquired if there had been consideration towards adding language related to investments. Cypress College President JoAnna Schilling noted that the inclusion of investment language was initially discussed, but ultimately it was decided that United Faculty would talk to CTA about divesting from fossil fuel investments and companies.

Trustee Ed Lopez supported language regarding divestments, but felt it would be more appropriate in a board policy. He complimented the work on the AP, thanked Trustee Jacqueline Rodarte for initiating the District discussion on environmental sustainability policies, and shared two grammatical corrections. Trustee Ed Lopez also reminded the Board that BP 3580, Sustainability Plan requires a periodical Chancellor report to the Board on sustainability efforts and suggested language be incorporated into AP 3580, but left that to the discretion of the Chancellor.

AP 3580, Environmental Sustainability will return to a future Board meeting for action.

Item 6.c: Board President Jacqueline Rodarte asked if there were any requests for potential future Board agenda items and there were none.

CLOSED SESSION: At 6:46 p.m., Board President Jacqueline Rodarte adjourned the meeting to closed session per the following sections of the Government Code and stated that there may be a read out:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**Per Section 54957: PUBLIC EMPLOYEE APPOINTMENT: Fullerton College President.****Per Section 54956.9(d)(2): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: One (1) Potential Case.****Per Section 59338: FINAL DISTRICT DECISION; APPEALS TO LOCAL GOVERNING BOARD.****Per Section 54957(a): THREAT TO PUBLIC SERVICES OR FACILITIES: Consultation with Security Consultant.****RECONVENE MEETING:** At 9:31 p.m., Board President Jacqueline Rodarte reconvened the meeting in open session and reported the following action taken in closed session:

It was moved Trustee Ryan Bent and seconded by Trustee Stephen T. Blount that the Board deny an appeal to the District's Administrative Determination of unlawful discrimination pursuant to Title 5, 59338. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, and Rodarte voting yes, and Trustees Lopez and Rosales voting no.**

ADJOURNMENT: At 9:32 p.m., it was moved by Trustee Stephen T. Blount and seconded by Trustee Ryan Bent to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, Rodarte, and Rosales voting yes.**

Prepared By Recording Secretary for
Evangelina Rosales, Secretary, Board of Trustees