

**APPROVED**  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF THE  
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

September 8, 2020

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, September 8, 2020, at 5:30 p.m. via Zoom teleconference and YouTube livestream.

President Ryan Bent called the meeting to order at 5:31 p.m. and led the Pledge of Allegiance to the Flag.

**TRUSTEE ROLL CALL:** Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Jacqueline Rodarte, and Student Trustees Ester Plavdjian and Chloe Reyes. Absent: None.

**RESOURCE PERSONNEL PRESENT:** Cheryl Marshall, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Greg Schulz, President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Kai Stearns Moore, District Director, Public & Governmental Affairs; Lisa McPheron, representing the District Management Association; Jennifer Oo, representing the North Orange Continuing Education Academic Senate; Craig Goralski, representing the Cypress College Academic Senate; Kim Orlijan, representing the Fullerton College Faculty Senate; Christie Diep, representing United Faculty; Dawnmarie Neate, representing CSEA; Lauren Mata, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

**OTHER ADMINISTRATORS AND EMPLOYEES PRESENT:** Paul de Dios from Cypress College; Gil Contreras, Rod Garcia, Jose Ramon Nuñez, and Joe Ramirez from Fullerton College; Karen Bautista and Terry Cox from North Orange Continuing Education; and Danielle Davy from the District Office.

**VISITORS:** Public participation was provided via YouTube livestream.

**COMMENTS: MEMBERS OF THE AUDIENCE:** No comments from members of the public were received.

**BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS:** It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Jacqueline Rodarte that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.c

**Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.**

**BLOCK VOTE APPROVAL OF PERSONNEL ITEMS:** It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jeffrey P. Brown that the following personnel items be approved by block vote:

Human Resources: 4.a, 4.b, 4.c, 4.d, 4.e

**Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes.**

## **CHANCELLOR'S REPORT**

- A. **Chancellor Marshall** thanked the campuses for the work they've done on the Black Lives Matter Task Forces and the reports they've created. We are in the process of reviewing those reports and creating a district-wide social justice framework that will include both value and action statements. Dr. Marshall also happily reported that since the return of some face-to-face courses, there have been no new COVID cases and expressed hope that continues. She thanked everyone for the work to date on social distancing, cleaning, and keeping everybody safe.

## **COMMENTS**

- A. **Greg Schulz** recognized all of the classified professionals performing essential work on campus and remotely in support of the Fullerton College campus, students, and each other. He reported that the Colleges' OCTA Bus Program, currently in its second year, had 111,000 bus boardings by Fullerton College students in its first six months and despite the campus closure, students can still utilize OCTA buses throughout the county. He thanked Associated Students and staff who worked to adopt the program.
- B. **JoAnna Schilling** shared that she was on campus and thanked the Maintenance & Operations staff for continuing to keep the campus looking gorgeous, and was able to look at the first Cypress College outdoor study space in the Gateway Plaza which will open for students on September 14. The College will serve as a voting center during the November general election period and will be able to facilitate in-person voting in the Theater Lobby. Cypress College held its first on-campus drive-thru food distribution event, in partnership with NOCE and Pathways of Hope, and served 220 students. The College plans to continue to have them every Wednesday throughout the fall semester.
- C. **Valentina Purtell** thanked **Martha Gutierrez** and **Deb Perkins** who led the NOCE efforts on the Cypress College food distribution event, and reported that a similar event is planned at the Anaheim campus by late September or early October. She referenced NOCE data summarizing enrollment management efforts to continue to engage students during the transition to remote instruction and the use of student surveys to gauge feedback on interest and need. She shared that a recent finding demonstrated the contribution that NOCE makes to the economic development in Orange County: 2018-19 data showed that 857 students enrolled solely at NOCE attained an Orange County living wage. The figures are on par with those of credit colleges and clearly demonstrate the value of non-credit education.
- D. **Lisa McPheron** reported that DMA has changed the title of its Vice President to President Elect in order to ensure more collaboration, participation, and preparation. She expressed hope that the change will help move the needle to be an active anti-

racist organization by being intentional and increasing the representation of colleagues of color in leadership roles and providing opportunities to do so.

- E. **Jennifer Oo** congratulated the NOCE Pharmacy Technician Program who received notice that after their mid-cycle review the American Society of Health-System Pharmacists has allowed them to continue their accreditation without limitation. The NOCE Professional Development Committee has developed plans that are reflective of the current work environment and culture that include “First Friday” training events, faculty roundtable sessions, and a One Book, One School program. The first book selection is “Culturally Responsive Teaching and the Brain: Promoting Authentic Engagement and Rigor Among Culturally and Linguistically Diverse Students” by **Zaretta Hammond**. She concluded her report by thanking Cypress College for inviting NOCE to participate in the food distribution event for students.
- F. **Craig Goralski** reported that the Cypress College Academic Senate met on August 27 and received recommendations from the Black Lives Matter Task Force, approved the creation of an ad hoc committee to respond to the recommendations, and received a Title 5 grant update. He thanked **President Schilling** and **Chancellor Marshall** for implementing some of the Senate COVID-19 ad hoc committee’s recommendations and asked that they continue to work to implement the recommendations in order to protect faculty, students, and staff.
- G. **Kim Orlijan** reported that the Fullerton College Faculty Senate held a special meeting on August 27 and recommended that the Excused Withdrawal with Refund be used for all withdrawals and be made available until the Sunday before week 16, that the Pass/No Pass option be made available to students for all courses until the end of the semester, and that both be retroactive for Summer 2020. At its September 3 meeting, the Faculty Senate adopted three goals for the 2020-2021 academic year: create antiracist/equity task forces; begin to take/facilitate action based on the recommendations of the task forces, and revise the Faculty Senate Bylaws and Constitution. The Senate then created a number of antiracism and equity task forces to draft recommendations and an action plan to begin work this semester, and adopted an antiracism resolution.
- H. **Christie Diep** reported that United Faculty is moving forward on Black Lives Matter Oversight Task Force recommendations and will provide reports as work progresses. She asked the Board to think clearly about its priorities during this time of change, stated that a budget is a moral document and questioned how it is moral to try to use fringe money to serve two completely different purposes, shared a history of district budgets in relation to faculty compensation that reflects poorly on the District, and reiterated that the District is still the only district that doesn't provide dependent health coverage. She stated that faculty are unified in their quest for comparable salary and dependent health coverage, and that everyone must work together to be the premier district in all areas.
- I. **Dawnmarie Neate** expressed her appreciation to **President Schulz** and **President Schilling** for their kind words for classified staff. She reported on on-going negotiations related to the collective bargaining agreement which include salary and benefits, and shared that the CSEA negotiating team is available to answer trustee questions. CSEA will have a ratification vote on two new job descriptions and is also meeting to discuss a possible reopening of the Fullerton College Child Development Center.

- J. **Lauren Mata** reported on a recent webinar in celebration of the labor movement that included the history of the labor movement and the 20<sup>th</sup> anniversary of Adjunct Faculty United. She also reported on Title IX training for new adjunct faculty, an upcoming “Know Your Rights” webinar, and their first virtual public membership meeting.
- K. **Trustee Barbara Dunsheath** referenced a Los Angeles Times op-ed piece by **Ben Valdepena**, President of CSEA, about the value of classified employees and how other districts are laying off employees due to the pandemic. She emphasized that is not being discussed at NOCCCD. She shared that ACCT developed a diversity, equity, and inclusion checklist and implementation guide for community college boards. She recommended it as a tool in moving towards becoming more diverse, equitable, anti-racist and inclusive. She also reported that the Cypress College Foundation Scholarship Ceremony will take place on September 10.
- L. **Trustee Ryan Bent** requested information regarding when United Faculty last requested life insurance during negotiations and whether they had an approved budget that their membership voted on.

**MINUTES:** It was moved by Trustee Stephen T. Blount and seconded by Trustee Jeffrey P. Brown to approve the Minutes of the Regular Meeting of August 25, 2020. **Motion carried with Trustees Bent, Blount, Brown, Lopez, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian’s advisory votes, and Trustee Dunsheath abstaining.**

## **FINANCE & FACILITIES**

**Item 3.a:** By block vote, authorization was granted to ratify purchase order numbers P0140235 - P0141378 through August 8, 2020, totaling \$6,108,891.90, and check numbers C0051841 - C0052086, totaling \$166,417.99; check numbers F0263726 - F0263900, totaling \$512,352.23; check numbers Q0007323 - Q0007324, totaling \$63.20; check numbers 88506050 - 88506726, totaling \$16,714,645.32; check numbers V0031817 - V0031821, totaling \$12,788.14; check numbers 70110142 - 70110403, totaling \$48,658.66; and disbursements E8875749 - E8882680, totaling \$7,872,323.03, through August 31, 2020.

**Item 3.b:** The Board receive and reviewed the Quarterly Investment Report and the Irrevocable Retiree Benefits Trust Report for the quarter ended June 30, 2020.

**Item 3.c:** By block vote, authorization was granted to approve the use of the California Multiple Award Schedule Contract No. 3-18-70-1613C for audio-visual and computer related equipment purchased through Howard Industries, Inc.

Further authorization was granted for the District Director, Purchasing, to execute the purchases on behalf of the District.

**Item 3.d:** It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jacqueline Rodarte to adopt the liability imposed by the Regents of the University of California’s proposed addendum to the Health Sciences Program Agreement for the COVID-19 Acknowledgment for On-Site Students.

During the discussion, some trustees expressed concern that the addendum exposes the District to liability for not only those members of the student’s household, but any relative that

may contract COVID-19 from the student participating in the clinical placements and dissatisfaction that the District would be responsible for the negligence of UCI.

Despite reservations, some trustees were supportive of the amendment due to certain factors: the number of students, time limit, students signing waivers, guarantees that students will not be working with patients that have COVID-19, the challenge to find clinical placements, the reputation of the UCI Medical Center, giving students the option to opt-out, the high burden of proof related to where COVID-19 was contracted and negligence, efforts to modify the agreement, and find alternative sites.

Subsequent to some trustees emphasizing their support with the caveat that they would not support another semester and that students should be made aware that in the future they will not be able to do their clinical placements at UCI, the **motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.**

Further authorization was granted to execute the Addendum to the Health Sciences Program Agreement for the COVID-19 Acknowledgment for On-Site Students.

## **HUMAN RESOURCES**

**Item 4.a:** By block vote, authorization was granted for the following academic personnel matters which are within budget:

### NEW PERSONNEL

Beck, Anne-Marie	CC	Counselor First Year Probationary Contract Class B, Step 1 Eff. 09/09/2020 PN CCF692
Douglas, Oscar Lee	CC	Vice President, Instruction 12-month Position (100%) Range 37, Column E + Doctorate Management Salary Schedule Eff. 10/05/2020 PN CCM952
Fierro, Deniz	FC	Director, Educational Partnerships and Programs (Promise) 12-month Position (100%) Range 20, Column G Management Salary Schedule Eff. 09/09/2020 PN FCM945

### TEMPORARY CONTRACT

Yu, Yvonne	CC	Mortuary Science Instructor Temporary Contract (100%)
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Pursuant to E.C. 87482  
 Class B, Step 1  
 Eff. 08/20/2020-05/22/2021

#### CHANGE IN SALARY CLASSIFICATION

Farol, Ronald	FC	English Instructor From: Class B To: Class C Eff. 08/20/2020
Williams, Marredda	CC	Nursing Instructor From: Class B To: Class C Eff. 08/20/2020
Young, Annette	CC	Librarian From: Class B To: Class C Eff. 08/20/2020

#### STIPEND FOR ADDITIONAL ADMINISTRATIVE DUTIES

Cassens, Treisa	CC	Dean, Library/Learning Resource Center 5% Stipend Eff. 04/01/2020-06/30/2020 and 07/01/2020-10/02/2020
Gaetje, Lisa	CC	Dean, Social Science 5% Stipend Eff. 04/01/2020-06/30/2020 and 07/01/2020-10/02/2020
Reiland, Kathleen	CC	Dean, Career Technical Education/Economic Development 10% Stipend Eff. 04/01/2020-06/30/2020 and 07/01/2020-12/15/2020

#### LEAVES OF ABSENCE

Clark, Lisa	CC	Culinary Arts Instructor Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 08/20/2020-12/15/2020
Draganov, Torri	CC	Chemistry Instructor Rescind Load Bank Leave With Pay Eff. 2020 Fall Semester

Goldstein, Jay	FC	Communications Instructor Load Banking Leave With Pay (33.33%) Eff. 2020 Fall Semester
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TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2020 FALL SEMESTER

Bernier, Joshua	FC	Column 1, Step 1
Gamble, Malcolm	FC	Column 1, Step 1
Gross, Jacqueline	FC	Column 1, Step 1
Koba, Dean	CC	Column 1, Step 1
Leroy, Ailissa	FC	Column 1, Step 1
McCormick, Timothy	FC	Column 1, Step 1
Moller, Kimberly	FC	Column 1, Step 1
Moreno, Anthony	FC	Column 3, Step 1
O'Leary, Thomas	FC	Column 3, Step 1
Schwartz, Aaron	CC	Column 1, Step 1
Shaw, Jessica	FC	Column 1, Step 1
Solesbee, Travis	FC	Column 1, Step 1

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2021 SPRING SEMESTER

Strout, Nolan	CC	Column 1, Step 1
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TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Allison, Rob	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2020
Alrubaye, Wasan	NOCE	Professional Development Training Stipend not to exceed \$75.00 Eff. 08/13/2020
Belknap, Jeannie	NOCE	Professional Development Training Stipend not to exceed \$75.00 Eff. 08/13/2020
Calcanas, Ruth	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2020
Calsita, Ciara	NOCE	Professional Development Training Stipend not to exceed \$75.00 Eff. 08/13/2020
Choi, Jean	NOCE	Professional Development Training Stipend not to exceed \$75.00 Eff. 08/13/2020
Cole, Melody	NOCE	Professional Development Training Stipend not to exceed \$75.00

Eff. 08/13/2020

Creanga, Emilia	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2020
Cucuruto, Jordan	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2020
DeWitt, Stan	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2020
Dinh, Uyen	NOCE	Professional Development Training Stipend not to exceed \$75.00 Eff. 08/13/2020
Donahue, Dustin	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2020
Espinoza, Maria Guadalupe	NOCE	Professional Development Training Stipend not to exceed \$75.00 Eff. 08/13/2020
Fernandez, Eufemio	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2020
Fraidany, Apollo	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2020
Furlong, Eric	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2020
Gibbons, Emilee	NOCE	Professional Development Training Stipend not to exceed \$75.00 Eff. 08/13/2020
Gonzalez, Raylene	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2020
Gray, Richard	NOCE	Professional Development Training Stipend not to exceed \$75.00 Eff. 08/13/2020

Hashima, Lawrence	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2020
Heredia, Erik	NOCE	Professional Development Training Stipend not to exceed \$75.00 Eff. 08/13/2020
Hertogh, Lorna	NOCE	Professional Development Training Stipend not to exceed \$75.00 Eff. 08/13/2020
Hill-West, Jami	NOCE	Professional Development Training Stipend not to exceed \$75.00 Eff. 08/13/2020
Hunter John	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2020
Iglesias, Tasha	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2020
Jocobo, Joanna	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2020
Johnson, Lisa	NOCE	Professional Development Training Stipend not to exceed \$75.00 Eff. 08/13/2020
Kahlon, Harinder	NOCE	Professional Development Training Stipend not to exceed \$75.00 Eff. 08/13/2020
Khssassi, Zineb	NOCE	Professional Development Training Stipend not to exceed \$75.00 Eff. 08/13/2020
Kretschmar, Judith	NOCE	Professional Development Training Stipend not to exceed \$75.00 Eff. 08/13/2020
Ledezma, Eva	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2020
Lessing, Angela	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2020

Lim, Emmie	NOCE	Professional Development Training Stipend not to exceed \$75.00 Eff. 08/13/2020
Loayza, Santiago	NOCE	Professional Development Training Stipend not to exceed \$75.00 Eff. 08/13/2020
Low-Atwater, Elizabeth	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2020
Matikinyidze, Rufaro Eunice	NOCE	Professional Development Training Stipend not to exceed \$75.00 Eff. 08/13/2020
Miller, Joy	NOCE	Professional Development Training Stipend not to exceed \$75.00 Eff. 08/13/2020
Myers, Victoria	NOCE	Professional Development Training Stipend not to exceed \$75.00 Eff. 08/13/2020
Ninmer, Drew	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2020
Pabla, Hardeep	NOCE	Professional Development Training Stipend not to exceed \$75.00 Eff. 08/13/2020
Pak, Jesse	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2020
Pham, Loan	NOCE	Professional Development Training Stipend not to exceed \$75.00 Eff. 08/13/2020
Pham, Victor	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2020
Quach-Ramirez, Christina	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2020
Riley, Marc	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2020

Sheilds, Julie	NOCE	Professional Development Training Stipend not to exceed \$75.00 Eff. 08/13/2020
Smith, Larene	NOCE	Professional Development Training Stipend not to exceed \$75.00 Eff. 08/13/2020
Smith, Marlo	NOCE	Professional Development Training Stipend not to exceed \$75.00 Eff. 08/13/2020
Stanojkovic, Ivan	NOCE	Professional Development Training Stipend not to exceed \$75.00 Eff. 08/13/2020
Stearns, Heidi	NOCE	Professional Development Training Stipend not to exceed \$75.00 Eff. 08/13/2020
Surowski, Peter	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2020
Villarreal, Maria	NOCE	Professional Development Training Stipend not to exceed \$75.00 Eff. 08/13/2020
Wilkinson, David	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2020
Wilson, Andrew	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2020
Wong, Suzanne	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2020
Zamora, Jose	FC	Dual Enrollment Faculty Training Stipend not to exceed \$50.00 Eff. 08/19/2020
Zepeda, Eva	NOCE	Professional Development Training Stipend not to exceed \$75.00 Eff. 08/13/2020

**Item 4.b:** By block vote, authorization was granted for the following classified personnel matters which are within budget:

RETIREMENT

McPherson, Vickie	AC	Human Resources Specialist 12-month (100%) Eff. 03/25/2021 PN DEN994
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RESIGNATION

Mesich, Scott	FC	Lab Clerk/Earth Science 10-month position (50%) Eff. 09/8/2020 PN FCC619
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NEW PERSONNEL

Greiner, Anna Cathleen	CC	Interim Dir., Grants/Economic and Workplace Devel. Range 21, Column G + DR Management Salary Schedule Eff. 09/08/2020 PN CIM694
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STIPEND FOR ADDITIONAL AMINISTRATIVE DUTIES

Borillo, Maureen	NOCE	IT Specialist, Systems Applications Extension of 6% Stipend Eff. 07/01/2020 – 06/30/2021
Funaoka, Lisa	FC	Admissions and Records Specialist (100%) Extension of 6% Stipend Eff. 01/01/2021 – 06/30/2021
Olmeda, Catalina	FC	Business Office Specialist (100%) 6% Stipend Eff. 07/01/2020 – 12/31/2020

LEAVES OF ABSENCE

Coggi, Anita	FC	Administrative Assistant II (100%) Military Leave With Pay (USERRA) Eff. 08/27/2020 – 08/28/2020
Krebs, Louis	CC	Auto Shop Coordinator (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 08/21/2020 – 11/21/2020
@01018789	NOCE	Catalog and Schedule Coordinator (100%) Family Medical Leave (FMLA/CFRA/FFCRA) Paid Leave Using FFCRA Until Exhausted; Unpaid

		Thereafter Eff. 08/18/2020 – 08/26/2020
@00986774	CC	Facilities Custodian II (100%) Family Medical Leave (FMLA/CFRA/FFCRA) Paid Leave Using FFCRA Until Exhausted; Unpaid Thereafter Eff. 08/25/2020 – 08/27/2020
@01196683	FC	Laboratory Clerk, Biology Family Medical Leave (FMLA/CFRA/FFCRA) Paid Leave Using FFCRA Until Exhausted; Unpaid Thereafter Eff. 08/20/2020 – 09/02/2020
Vasquez, Norma	FC	Student Services Specialist (100%) Military Leave With Pay (USERRA) Eff. 09/14/2020 – 09/25/2020

**Item 4.c:** By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1260 for a copy of the professional expert personnel listing.)

**Item 4.d:** By the block vote, authorization was granted for the hourly listing.

(See Supplemental Minutes #1260 for a copy of the hourly personnel listing.)

**Item 4.e:** By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1260 for a copy of the volunteer listing.)

## GENERAL

**Item 5.a:** The Board received as information the following revised Administrative Procedures in Chapters 6 and 7:

- AP 6100, Delegation of Authority, Business and Fiscal Affairs
- AP 6150, Designation of Authorized Signatures
- AP 7240-4, Management Employees – Leaves
- AP 7400, Travel and Conference Attendance

The revised Administrative Procedures are available on the District's website, where they are readily accessible by students, employees, and the general public.

**Item 5.b:** Board President Ryan Bent asked if there were any requests for potential future Board agenda items and there were none.

**CLOSED SESSION:** At 6:22 p.m., Board President Ryan Bent adjourned the meeting to closed session per the following sections of the Government Code and stated that there would be a readout:

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.**

**Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**Per Section 54956.9(a): CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION: Two (2) Potential Cases.**

**Per Section 54956.9(a): CONFERENCE WITH LEGAL COUNSEL: Workers Compensation Claim.**

**Claimant: Darin Lamb**  
**Agency Claimed Against: NOCCCD**

**RECONVENE MEETING:** At 8:04 p.m., Board President Ryan Bent reconvened the meeting in open session and reported the following action taken in closed session:

It was moved by Trustee Ryan Bent and seconded by Trustee Jacqueline Rodarte to negotiate settlement and authorize payment of the negotiated amount in the matter of Darin Lamb. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes.**

**ADJOURNMENT:** At 8:04 p.m., it was moved by Trustee Stephen T. Blount and seconded by Trustee Jacqueline Rodarte to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes.**

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Prepared By Recording Secretary for  
Jacqueline Rodarte, Secretary, Board of Trustees