

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

April 28, 2020

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, April 28, 2020, at 5:30 p.m. via Zoom teleconference and YouTube livestream.

President Ryan Bent called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Jacqueline Rodarte, and Student Trustees Ester Plavdjian and Chloe Reyes. Absent: None.

RESOURCE PERSONNEL PRESENT: Cheryl Marshall, Chancellor; Fred Williams, Vice Chancellor, Finance & Facilities; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Greg Schulz, President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, President, North Orange Continuing Education; Kai Stearns Moore, District Director, Public & Governmental Affairs; Lisa Gaetje, representing the District Management Association; Tina McClurkin, representing the North Orange Continuing Education Academic Senate; Craig Goralski, representing the Cypress College Academic Senate; Kim Orlijan, representing the Fullerton College Faculty Senate; Christie Diep, representing United Faculty; Dawnmarie Neate, representing CSEA; Lauren Mata, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Paul de Dios and Alex Porter from Cypress College; Gil Contreras, Rod Garcia, Jose Ramon Nuñez, and Joe Ramirez from Fullerton College; Karen Bautista and Terry Cox from North Orange Continuing Education; and Danielle Davy and Julie Kossick from the District Office.

VISITORS: Public participation was provided via YouTube livestream.

COMMENTS: MEMBERS OF THE AUDIENCE: The following public comments were received via email and were read into the record by the Recording Secretary:

- A. **Simone Brown Thunder**, District Manager of Human Resources, submitted a statement in support of the reclassification of **Julie Kossick** to Associate Vice Chancellor of Human Resources which followed the District's classification review process designed to provide a mechanism to address and compensate employees for changes to their positions. Ms. Brown Thunder served on the review committee and noted that the committee determined that Ms. Kossick performs duties that exceed her current job description. If the reclassification is not approved, the work would need to be performed by outside counsel at a cost far exceeding the proposed salary increase, and would disregard approved District procedures.

(See Supplemental Minutes #1253 for a copy of the statement.)

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Barbara Dunsheath that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.b

Instructional Resources: 4.a

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes.

COMMENTS

- A. **Fred Williams** expressed his appreciation of District payroll staff who continue working from home and are on track to have the April payroll done on time. He also reported that the State Chancellors' Office will allow districts to submit a combined Initial Project Proposal (IPP) and Final Project Proposal (FPP) which is rare.
- B. **Valentina Purtell** reported that NOCE developed and released \$40,000 in emergency relief assistance for students and had received over 1,000 applications within 48 hours. She also highlighted NOCE's participation in the Educational and Facilities Master Plan (EFMP) process including hosting a virtual forum and the development of the Career Resource Center, which operates as a virtual student success center.
- C. **JoAnna Schilling** reported that Cypress College has identified their 2020 Presidential Scholars of Distinction, that faculty have moved 97% of classes to be fully remote, and that Cypress College has been ranked number three in the nation by a new college ranking system called College Consensus. Dr. Schilling shared that the College has given over \$36,000 to their students through their foundation and student equity funding, and is in the process of finalizing CARES stimulus package funding. She also shared that *Yom Hashoah* will take place on April 29 virtually via Zoom and Facebook Live.
- D. **Greg Schulz** expressed his pride in Fullerton College students, faculty, and staff who continue to be resilient and lead with love and highlighted Phi Theta Kappa who launched a student support group. Dr. Schulz reported that students can access a Pathways of Hope Fullerton community food hub and the Hungry Hornets food service, in partnership with Sodexo, which served over 400 students in the first week. He thanked Vice Presidents **Rod Garcia** and **Gil Contreras**, classified

professionals, including campus safety and maintenance and operations, faculty, and managers who participated in the food distribution to help students.

- E. **Lisa Gaetje** reported that managers districtwide have been working diligently to identify course scheduling, implementation of services, and instruction for the current semester and beyond. In light of that work, DMA committee work was temporarily put on the back burner, but has begun to regroup and will carry over in the new year. She also announced that **Lisa McPheron** will be the new DMA President in July.
- F. **Craig Goralski** reported that the Cypress College Academic Senate met and discussed: a Fine Arts division request that improvements and maintenance costs for the theater be shared and drawn from campus and district funds; concern from the SEM division that faculty might be compelled to return to campus before it is safe to do so; an updated draft of the EFMP; and recommendations on the EW and Pass/No Pass options.

Dr. Goralski shared that in light of the immense effort of all faculty over the last two months due to COVID-19, the Academic Senate opted to not single out one faculty member for the outstanding full-time and part-time faculty awards, but give the awards to all faculty and the corresponding monetary awards would be returned to the College Foundation to support students in need. The Senate unanimously selected **Katherine McAllister**, Distance Education Coordinator, for the Charger Award which recognizes excellence outside of the classroom.

- G. **Kim Orlijan** expressed her pride in Fullerton College faculty who continue to strive to improve their knowledge and skills to deliver remote instruction in order to help students succeed. She praised the campus distance education and online training certificate teams for their work in retooling the certificate program which currently has 130 faculty enrolled.
- H. **Christie Diep** reported that United Faculty distributed an equity survey to members regarding the impact of COVID-19, that faculty remain united and organized in the midst of transitioning to distance education in three days, and appalled by the failure of the District to provide COLA increases over the last three years. She stated that the creation of a new executive vice chancellor position outside of any public transparency or hiring process represents an about face to the goals and values the District professes. She alleged that United Faculty continues to be sidelined by management concerning legally binding contractual obligations.
- I. **Dawnmarie Neate** highlighted the dedication of campus safety, academic computing, and information services staff who have gone above and beyond what was expected of them and are the District's frontline essential workers. She stated that classified staff continue to express concern over expected workload, lack of equipment, and the burden of being at the "bottom of the hill." She asked that people extend grace and realize that services are not going to be the same as they were on-site because that is not possible.
- J. **Lauren Mata** reported that Adjunct Faculty United has moved their offices to the Anaheim Campus, hired **Bobbi Lee Smart** as their new Executive Director, and conducting a special election where she is running unopposed for President. She

noted that negotiations are continuing on matters related to COVID-19, successor contracts, and rehire rights.

- K. **Student Trustee Chloe Reyes** reported that the Fullerton College Associated Students election polls are currently open online and will close on April 30. She also expressed her gratitude for faculty for their dedication and creativity.
- L. **Student Trustee Ester Plavdjian** reported that Cypress College Associated Students elections will take place May 4-7 online.
- M. **Trustee Barbara Dunsheath** wished President **Greg Schulz** a happy birthday. She shared a couple of student emails that she received in order to highlight the need to be patient and help one another during these unusual times, and quoted **Fred Rogers**, that in times of trouble we must “look for the helpers.”
- N. **Trustee Jacqueline Rodarte** reported on her participation on the weekly CCLC Trustee Webinar which included discussion on CARES Act funding and referenced a city of Anaheim GIS map that identifies available resources which she requested be circulated to interested staff.
- O. **Trustee Stephen T. Blount** reported on his activities during the quarantine.
- P. **Trustee Ryan Bent** thanked everyone for their efforts in response to the pandemic and for participating in the meeting.

MINUTES: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Stephen T. Blount to approve the Minutes of the Regular Meeting of April 14, 2020. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian’s advisory votes.**

FINANCE & FACILITIES

Item 3.a: By block vote, authorization was granted to enter into a service agreement with Westberg White Architects to serve as Campus Architect at Fullerton College in an amount not to exceed \$200,000 per fiscal year. If additional services are required, staff will bring additional agenda items to the Board. Proposals will be obtained for specific projects, and fees will be billed based on the hourly rate fee structure of Westberg White Architects. The term of the agreement shall be for a period of three years effective July 1, 2020, through June 30, 2023, with an option to extend for an additional two-year period.

Further authorization was granted for the Vice-Chancellor, Finance & Facilities, or District Director, Purchasing to execute the agreement on behalf of the District.

Item 3.b: By block vote, authorization was granted for Fullerton College to accept donations to its divisions, departments, and programs.

Item 3.c: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Jacqueline Rodarte to enter into an agreement with Stamats Communications, Inc. in the amount not to exceed \$175,000 for services and development of a digital marketing campaign program

for enrollment growth to recruit new adult students for sustaining long-term growth at NOCE. The timeline for the project will be May 1, 2020–February 28, 2021.

During the discussion, Trustee Jeffrey P. Brown shared concerns with initiating a digital marketing campaign contract during such uncertain times when it remains unknown which programs and classes will be offered, and how the campaign's effectiveness would be evaluated. He recommended waiting six months for the situation to stabilize.

President Purtell provided an overview of the contract's timeline, shared that the timeline had been carefully designed to cover two NOCE semesters and registration periods, and that NOCE will continue to offer core programs despite remote instruction taking place. Ms. Purtell also addressed questions regarding the tracking of enrollment based on media, the dollar amount being used for media buys vs. agency proceeds, and whether the running of advertisements can be delayed. Subsequent to the clarification, the **motion carried with Trustees Bent, Blount, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian's advisory votes, and Trustee Brown voting no.**

Further authorization is was granted for the Vice Chancellor, Finance and Facilities, or the District Director of Purchasing, to execute any agreement on behalf of the District.

INSTRUCTIONAL RESOURCES

Item 4.a: By block vote, authorization was granted to approve the District's intention to apply for the FEMA Public Assistance grant available for the FEMA-4482-DR-CA California COVID-19 Pandemic and to seek reimbursement of allowable expenses under the this program through the California Governor's Office of Emergency Services (Cal OES) and approve the Designation of Subrecipient's Agent Resolution (Cal OES Form 130) for disaster number 4482-DR-CA.

Further authorization was granted to authorize the Chancellor, or designee to sign the form and any related documents, indicating approval by the Board of Trustees.

HUMAN RESOURCES

Item 5.a: By block vote, authorization was granted for the following academic personnel matters which are within budget:

EXTENSION OF TEMPORARY MANAGEMENT CONTRACT

Ayon, Carlos	FC	Interim Dean, Business, CIS & Economic Workforce Development Range 32, Column G (100%) Management Salary Schedule Eff. 07/01/2020-12/31/2020
Timmermans, Dana	FC	Interim Director, Behavioral Health Services Range 20, Column G (100%) Management Salary Schedule Eff. 07/01/2020-04/23/2021

ADDITIONAL DUTY DAYS @ PER DIEM

Babad, Bruce	FC	Director of Jazz Ensemble Director of Jazz Band	6 days 11 days
Clasby, Candice	FC	Managing Director of Theater Prog. Director of Drama Production Artistic Director-Resident Theater Company	3 days 6 days 5.5 days
Clowes, Kevin	FC	Managing Director of Theater Prog. Theater Technical Director Resident Designer Coordinator H.S. Theater Festival	3 days 15 days 13 days 3 days
Dedmon, Nicola	FC	Director of Concert Choir Director of Chamber Singers	11 days 8 days
Espinosa, Tim	FC	Director of Drama Production Managing Director of Theater Prog.	12 days 3 days
Harless, Zachary	FC	Managing Director of Theater Prog. Resident Designer Coordinator H.S. Theater Festival Artistic Director-Resident Theater Company	3 days 13 days 3 days 5.5 days
Jowell, Joe	FC	Director of Jazz Ensemble	6 days
Lopez, David	FC	Director of Concert Band Director of Jazz Ensemble	8 days 6 days
Mueller, Michael	FC	Director of Drama Production Managing Director of Theater Prog.	6 days 3 days
Scott, Mike	FC	Director of Jazz Ensemble	12 days
Shew, Jamie	FC	Director of Vocal Jazz Ensemble	16 days
Willis, Chad	FC	Director of Jazz Ensemble	18 days

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2020 SPRING SEMESTER, WINTER/SPRING TRIMESTER

Suresh, Suma	CC	Column 1, Step 2
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TEMPORARY ACADEMIC HOURLY-SUBSTITUTES

Suresh, Suma	CC	Column 1, Step 2
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TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Maldonado, Marcela FC Myers Briggs Type Indicator Training Pt. 2
 Stipend not to exceed \$150.00
 Eff. 03/17/2020

Item 5.b: By block vote, authorization was granted for the following classified personnel matters which are within budget:

NEW PERSONNEL

Camacho, Adrian CC Receptionist
 12-month position (50%)
 Range 29, Step B + 5% Shift
 Classified Salary Schedule
 Eff. 04/01/2020
 PN CCC893

PROMOTION

Volcy, Tyesha CC Executive Assistant III
 12-month position (100%)
 PN CCN999

To: NOCE Program Manager, LEAP
 12-month position (100%)
 Range 14, Column B
 Management Salary Schedule
 Eff. 05/01/2020
 PN SCM988

VOLUNTARY CHANGES IN ASSIGNMENT

Hsieh, Larry AC IT Security Analyst/System Administrator (100%)

Extension of Temporary Change in Assignment
 To: IT Project Leader
 12-month position (100%)
 Range 57, Step C + PG&D
 Classified Salary Schedule
 Eff. 04/01/2020 – 06/30/2020

Ramirez, Joseph FC Senior Research & Planning Analyst (100%)

Extension of Temporary Change in Assignment
 To: FC Interim Director, Inst. Research &
 Planning
 12-month position (100%)
 Column 30, Step B + Doctoral Stipend
 Management Salary Schedule

Eff. 07/01/2020 – 12/31/2020

LEAVES OF ABSENCE

Aguilar, Freddy	FC	Electrician (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 03/18/2020 – 05/19/2020 (Consecutive Leave)
Bonilla, Irma	FC	Campus Safety Officer (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 03/16/2020 – 04/19/2020 (Consecutive Leave)
Cazales, Yadira	CC	Production Center Coordinator (100%) Family Medical Leave (FMLA/CFRA/PDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 04/29/2020 – 06/24/2020 (Consecutive Leave)
Miller, Jefferson	FC	Groundskeeper (100%) Family Medical Leave (FMLA/CFRA/EPSSL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 04/01/2020 – 05/17/2020 (Consecutive Leave)
Nguyen, Chau	NOCE	Instructional Assistant, Business Skills (100%) Family Medical Leave (FMLA/CFRA) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 01/28/2020 – 07/07/2020 (Consecutive Leave)
Salazar, Kellyann	FC	Health Education Coordinator (100%) Family Medical Leave (FMLA/CFRA/PDL) Paid Leave Using Regular and Supplemental Sick Leave Until Exhausted; Unpaid Thereafter Eff. 02/24/2020 – 05/15/2020 (Consecutive Leave)
Sanchez, Lizeth	AC	Human Resources Coordinator (100%) Family Medical Leave (FMLA/CFRA) and Parental Leave (AB 2393) Paid Leave Using Sick Leave and Bonding Leave Until Exhausted; Unpaid Thereafter Eff. 01/09/2020 – 04/01/2020 (Consecutive Leave)

REVISED CLASSIFIED MANAGEMENT JOB DESCRIPTION

District Manager, Audit and Contract Management
Column 19
Management Salary Schedule

(See Supplemental Minutes #1253 for a copy of the revised job description.)

Item 5.c: By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1253 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1253 for a copy of the hourly personnel listing.)

Item 5.e: It was moved by Trustee Ed Lopez to grant authorization for the classified reclassification personnel matters only. Trustee Ryan Bent seconded the motion, but subsequently withdrew his second to the partial motion due to parliamentary procedures. **The motion failed to advance.**

It was then moved by Trustee Jeffrey P. Brown and seconded by Trustee Barbara Dunsheath to grant authorization for the following classified reclassification personnel matters, which are within budget:

RECLASSIFICATIONS

Biatani, Azin	FC	IT Technician II 12-month position (100%) Range 44, Step E To: IT Services Coordinator I 12-month position (100%) Range 48, Step E Classified Salary Schedule Eff. 10/01/2019 PN FCC745
Hegle, Sierra	CC	Student Services Technician, Transfer Center 12-month position (100%) Range 33, Step C + PG&D To: Student Services Specialist, Transfer Center 12-month position (100%) Range 36, Step C + PG&D Classified Salary Schedule Eff. 10/01/2019 PN CCC799

Howard, Nicole	FC	<p>Clerical Assistant I 12-month position (100%) Range 29, Step B</p>
		<p>To: Administrative Assistant I 12-month position (100%) Range 33, Step B Classified Salary Schedule Eff. 10/01/2019 PN FCC733</p>
Kossick, Julie	AC	<p>District Director, Human Resources 12-month position (100%) Column 32, Step G</p>
		<p>To: Associate Vice Chancellor, Human Resources 12-month position (100%) Column 37, Step G Management Salary Schedule Eff. 08/01/2019 PN DEM998</p>
Lee, Jenny	CC	<p>Accounting Technician 12-month position (100%) Range 36, Step E + 5% Longevity + PG&D</p>
		<p>To: Accounting Specialist 12-month position (100%) Range 40, Step E + 5% Longevity + PG&D Classified Salary Schedule Eff. 10/01/2019 PN CCC863</p>
Menchaca, Gregory	FC	<p>Testing and Assessment Specialist 12-month position (100%) Range 36, Step E + 20% Longevity</p>
		<p>To: Student Services Coordinator, Counseling 12-month position (100%) Range 43, Step E + 20% Longevity Classified Salary Schedule Eff. 10/01/2019 PN FCC838</p>
Merchant, Jennifer	FC	<p>Career Center Coordinator I 12-month position (100%) Range 40, Step E</p>
		<p>To: Program Coordinator 12-month position (100%)</p>

Range 45, Step E
Classified Salary Schedule
Eff. 10/01/2019
PN FCC812

Moreno, Amy

FC

Administrative Assistant II
12-month position (100%)
Range 36, Step E + 15% Longevity

To: Office Coordinator
12-month position (100%)
Range 40, Step E + 15% Longevity
Classified Salary Schedule
Eff. 10/01/2019
PN FCC830

Nguy, Sabrina

FC

Administrative Assistant II
12-month position (100%)
Range 36, Step E +PG&D

To: Administrative Assistant III
12-month position (100%)
Range 41, Step E + PG&D
Classified Salary Schedule
Eff. 10/01/2019
PN FCC723

Pham, Thomas

FC

Buyer
12-month position (100%)
Range 39, Step E + PG&D

To: Buyer II
12-month position (100%)
Range 41, Step E + PG&D
Classified Salary Schedule
Eff. 10/01/2019
PN DEC966

Rodriguez, Gabriel

FC

Instructional Assistant, Computer Lab
12-month position (100%)
Range 36, Step E + 15% Longevity

To: IT Helpdesk Coordinator
12-month position (100%)
Range 41, Step E + 15% Longevity
Classified Salary Schedule
Eff. 10/01/2019
PN FCC838

Salkovieh, Nahid	CC	Administrative Assistant II 12-month position (100%) Range 36, Step E +15% Longevity +PG&D
		To: Administrative Assistant III 12-month position (100%) Range 41, Step E + 15% Longevity + PG&D Classified Salary Schedule Eff. 10/01/2019 PN CCC919
Solis, Samantha	FC	Admissions and Records Technician 12-month position (100%) Range 33, Step D + PG&D
		To: Admissions and Records Specialist 12-month position (100%) Range 36, Step D + PG&D Classified Salary Schedule Eff. 10/01/2019 PN FCC984
Tran, Nghia "Danny"	AC	Purchasing Assistant 12-month position (100%) Range 33, Step D + PG&D
		To: Purchasing Technician 12-month position (100%) Range 36, Step D + PG&D Classified Salary Schedule Eff. 10/01/2019 PN DEC986
West, Christopher	CC	Financial Aid Technician 12-month position (100%) Range 36, Step E
		To: Financial Aid Coordinator 12-month position (100%) Range 40, Step E Classified Salary Schedule Eff. 10/01/2019 PN CCC970
Willie, Gemena	FC	Admission and Records Technician 12-month position (100%) Range 33, Step D + PG&D
		To: Admissions and Records Specialist 12-month position (100%)

Range 36, Step D + PG&D
Classified Salary Schedule
Eff. 10/01/2019
PN FCC771

NEW CLASSIFIED JOB DESCRIPTIONS

Buyer II
Range 41
Classified Salary Schedule

IT Helpdesk Coordinator
Range 41
Classified Salary Schedule

Program Coordinator
Range 45
Classified Salary Schedule

Purchasing Technician
Range 36
Classified Salary Schedule

REVISED CLASSIFIED JOB DESCRIPTIONS

Administrative Assistant III
Range 41
Classified Salary Schedule

Financial Aid Coordinator
Range 40
Classified Salary Schedule

Student Services Coordinator
Range 43
Classified Salary Schedule

During the discussion, Trustee Ed Lopez expressed his dissatisfaction with the lumping together of the classified and management reclassifications which he felt established a bad precedent, and moved to separate the items. Trustee Jeffrey P. Brown stated that the motion had already been defeated and it was not appropriate to revisit the issue during the same meeting.

Trustee Ed Lopez asked if the Associate Vice Chancellor of Human Resources position exists, whether that position was established at the February 25, 2020 Board meeting, and if it followed the appropriate process. Chancellor Marshall responded that a process exists, that the process was followed, and that the job description was approved by the Board on February 25, 2020. Dr. Marshall also noted that the reclassification agenda item before the Board includes other new job descriptions for classified employees that are being simultaneously submitted with the reclassification requests.

Trustee Ed Lopez shared his preference to fill the position competitively and noted that the issues could have been avoided by not assigning the additional duties to the employee. Chancellor Marshall noted that the reclassification process allows for employees to be compensated for additional duties and the creation of new job descriptions based on those additional duties. It was also reiterated that the Associate Vice Chancellor of Human Resources item on the agenda is a reclassification to that job description, and not a new position.

Trustee Ryan Bent shared his issues with changing the reclassification process and recommendations which have historically always been approved by the Board. He noted that a change in practice would set a new precedent that is discriminatory.

Trustee Barbara Dunsheath shared that she reviewed the District's administrative procedures, the Collective Brain Trust organizational structure report that reviewed Human Resources (HR), and the HR departments of districts of a similar size. She expressed her support for the management reclassification because the District has a review process in order to provide a uniform method for processing requests for reclassification, and that process needs to be honored. She stated that the process needs to be fair for all employees and not separated simply because it is a management position, that the District HR department is smaller than others and that might account for the additional duties performed, and that an open recruitment for the position would result in the addition of another person and would be more expensive.

Prior to the vote, Trustee Ed Lopez clarified that he was not being discriminatory, that he did not realize that the Board had inadvertently approved the Associate Vice Chancellor position at a previous meeting, and that his original comments were based on his belief that a step had been skipped in the process, but the explanation provided dispelled his objection. Subsequently, the **motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes.**

(See Supplemental Minutes #1253 for a copy of the new and revised job descriptions.)

GENERAL

Item 6.a: It was moved by Trustee Jeffrey P. Brown and seconded by Trustee Jacqueline Rodarte that the Board re-adopt Board Policy 2015, Student Members. Subsequent to both student trustees indicating their support for the re-adoption, the **motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.**

Item 6.b: It was moved by Trustee Stephen T. Blount and seconded by Trustee Barbara Dunsheath that the Board honor the contributions made by faculty members of the North Orange County Community College District to their students, their colleges, and their learning centers, and adopt Resolution No. 19/20-18, declaring the week of May 4-8, 2020, as Teacher Appreciation Week.

Trustee Stephen T. Blount stated that he hoped everyone would internalize the words noted in the resolution and the classified employees' resolution and remember them during negotiations. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez,**

and Rodarte voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.

Item 6.c: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Jacqueline Rodarte that the Board honor the contributions made by classified employees of the North Orange County Community College District to the educational community and adopt Resolution No. 19/20-19, declaring the week of May 17-23, 2020, as Classified School Employee Week. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.**

Item 6.d: Board President Ryan Bent asked if there were any requests for potential future Board agenda items. Trustee Jacqueline Rodarte requested a report or Board update regarding the District's emergency plan in light of any changes that have been made during the current environment.

CLOSED SESSION: At 6:56 p.m., Board President Ryan Bent adjourned the meeting to closed session per the following sections of the Government Code and stated that there may be a readout:

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 59338: FINAL DISTRICT DECISION; APPEALS TO LOCAL GOVERNING BOARD.

RECONVENE MEETING: At 7:52 p.m., Board President Ryan Bent reconvened the meeting in open session and noted that there would be no read out.

ADJOURNMENT: At 7:52 p.m., it was moved by Trustee Jacqueline Rodarte and seconded by Trustee Stephen T. Blount to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, and Rodarte voting yes.**

Prepared By Recording Secretary for
Jacqueline Rodarte, Secretary, Board of Trustees