

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

October 8, 2019

The Board of Trustees of the North Orange County Community College District met for its Regular Meeting on Tuesday, October 8, 2019, at 5:30 p.m. in the Anaheim Campus Board Room.

President Jeffrey P. Brown called the meeting to order at 5:31 p.m. and led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL: Present: Ryan Bent, Stephen T. Blount, Jeffrey P. Brown, Barbara Dunsheath, Ed Lopez, Molly McClanahan, Jacqueline Rodarte and Student Trustee Ester Plavdjian. Student Trustee Chloe arrived at 6:01 p.m. Absent: None.

RESOURCE PERSONNEL PRESENT: Cheryl Marshall, Chancellor; Irma Ramos, Vice Chancellor, Human Resources; Cherry Li-Bugg, Vice Chancellor, Educational Services & Technology; Greg Schulz, President, Fullerton College; JoAnna Schilling, President, Cypress College; Valentina Purtell, Provost, North Orange Continuing Education; Kai Stearns Moore, District Director, Public & Governmental Affairs; Lisa Gaetje, representing the District Management Association; Tina McClurkin, representing the North Orange Continuing Education Academic Senate; Craig Goralski, representing the Cypress College Academic Senate; Kim Orlijan, representing the Fullerton College Faculty Senate; Christie Diep, representing United Faculty; Dawnmarie Neate, representing CSEA; Kent Stevenson, representing Adjunct Faculty United; and Alba Recinos, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES PRESENT: Gil Contreras, Rod Garcia, Carol Henke, and Joe Ramirez from Fullerton College; Linda Borla, Paul de Dios, Carmen Dominguez, Phil Dykstra, Alex Porter, and Doug Sallade from Cypress College; Terry Cox and Cathee Mang from North Orange Continuing Education; and Gail Arriola-Taylor, Julie Kossick, Arturo Ocampo, Tami Oh, Chelsea Salisbury, and Kashu Vyas from the District Office.

VISITORS: Grace Lee and Ashley Walker.

COMMENTS: MEMBERS OF THE AUDIENCE: There were no public comments.

BLOCK VOTE APPROVAL OF NON-PERSONNEL ITEMS: It was moved by Trustee Barbara Dunsheath and seconded by Trustee Ryan Bent that the following non-personnel items be approved by block vote:

Finance & Facilities: 3.a, 3.b, 3.g, 3.h, 3.i, 3.k
Instructional Resources: 4.a, 4.b

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustee Plavdjian's advisory vote.

BLOCK VOTE APPROVAL OF PERSONNEL ITEMS: It was moved by Trustee Jacqueline Rodarte and seconded by Trustee Molly McClanahan that the following personnel items be approved by block vote:

Human Resources: 5.a, 5.b, 5.c, 5.d, 5.e

Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.

CHANCELLOR'S REPORT

A. **Sabbatical Reports:** As part of the Chancellor's Report, the following sabbatical leave reports were presented to the Board:

"Women's Experiences and Perspectives of Training Programs and Careers in Historically Male-Dominated Industry Sectors": **Doug Sallade**, Cypress College Air Conditioning & Refrigeration Faculty, presented highlights of his research regarding the experiences of female trainees in nontraditional, male-dominated career training programs and the perceptions of female trainees regarding culture and climate in those careers and programs. Mr. Sallade shared that in the Los Angeles labor organization he researched, women make up 2.7% of its 6,600 members and his research concluded that societal influences steer women towards traditional careers or college. Women in the program were influenced by fathers, experienced some resistance to being in the trades, but gained self-efficacy through their training and work experience. Among his recommendations, Mr. Sallade suggested counselors advocate alternative career choices, the industry address the negative image of building trades, students be exposed to careers in the trades at a younger age, and a collaboration between schools and industry to create an "urban survival" program.

"The Study of Historical Objects of Art and Their Exhibition": **Carol Henke**, Fullerton College Art Faculty, presented highlights of her sabbatical which was based out of Bologna, Italy and included an Italian language study, and studied internship program connections and art museums. For her Italian language study she enrolled in a three work course and then participated in formal conversation exchanges to gain a greater depth and work on her skills more. The internship program aspect of her sabbatical included the discussion of strategies to help prepare Fullerton College students to compete for internships and she developed a relationship to help facilitate their future placement. The final component of her sabbatical was to study art museums, particularly those objects that she teaches and the manner and trends in which museums exhibit artwork.

"Dancing Faces of Bali": **Cathee Mang**, NOCE ESL Faculty, presented highlights of her sabbatical that centered on Balinese masks and included four projects: Balinese mask dance lessons, mask making lessons, a film about a Balinese mask dance drama, and a book about Balinese mask making entitled "Carving Faces in Bali." Ms. Mang shared a five-minute clip of "Dancing Faces of Bali" a film that she directed as part of her sabbatical. She also outlined the step-by-step process necessary to make a Balinese mask and concluded her presentation by noting that she plans to adapt the worksheet she developed to accompany her film for the courses that she will teach next term.

- B. **Chancellor Marshall** thanked **Trustee Ryan Bent** for helping to facilitate a meeting with a non-profit airline industry organization that works with high schools and colleges on pathways and is interested in partnering with Cypress College.

COMMENTS

- A. **Irma Ramos** reported that the District, in collaboration with six other districts, will host the “City to Sea” job summit on December 7. The summit will include several workshops as well as complimentary photo sessions for professional headshots.
- B. **Valentina Purtell** reported that NOCE would join many colleges across the State in activities in recognition of “Undocumented Students Week of Action” with **Assemblywoman Sharon Quirk Silva** participating in the first event on October 14. She also reported on the first meeting of the Institutional Culture Workgroup whose goal is to identify ways to promote NOCE cultural norms, build mutual trust, and guide interactions with one another.
- C. **JoAnna Schilling** reported that Cypress College was awarded an Hispanic Serving Institution (HSI) Title V grant for \$2.8 million, that their HVAC program was ranked #1, and that for the first time the College has four teams in the top 10 (Women’s Soccer and Volleyball, and Men’s Soccer and Water Polo).
- D. **Greg Schulz** reported 72 students attended the Fullerton College Hornet Student Leadership Conference, that the College hosted a Guided Pathways planning session on October 5, and announced that over 2,000 students have ridden OCTA buses since the start of the partnership totaling over 34,000 bus rides.
- E. **Kai Stearns Moore** reported the District and NOCE received a combined eight District 6 National Council for Marketing and Public Relations (NCMPR) Medallion Awards, and reminded everyone that the first of the free speech forums will take place on October 14 at Fullerton College.
- F. **Lisa Gaetje** reported that the DMA Fall Business meeting is on October 18, and that DMA has started work on several ad hoc and standing committees related to policies and protocols that affect managers.
- G. **Tina McClurkin** reported NOCE faculty are excited to be working on an Institutional Culture Workgroup, and that the Academic Senate kicked off its Kindness Confetti Campaign to promote acts of kindness and show appreciation amongst the faculty.
- H. **Craig Goralski** reported that the Cypress College Academic Senate met on September 26 where the discussion centered on faculty prioritization and guided pathways leadership. He noted that the District Educational and Facilities Master Plan will be a major topic of discussion at the next meeting.
- I. **Kim Orlijan** reported that the Fullerton College Faculty Senate met on October 3 and discussed priorities for use of one-time funds and voted to continue to decline sending faculty to serve on hiring committees for new District management positions. She also reported on the a meeting of the newly created AB 19 Taskforce to discuss best use of new AB 19 funds and the Guided Pathways planning session.

- J. **Christie Diep** reported on the real tension that currently exists within the District as reserves grow to over \$102 million, but faculty do not have competitive salary and benefits.
- K. **Dawnmarie Neate** reported on her attendance at the Fullerton College Guided Pathways visioning session, and the additional staff, new job descriptions, and workspace that will all be necessary to support guided pathways initiatives.
- L. **Student Trustee Ester Plavdjian** shared that the OCTA survey results were completed and Associated Students are excited to work on a plan, and that Cypress College is working with Waymakers to become a 100% smoke-free campus.
- M. **Student Trustee Chloe Reyes** reported that Waymakers contacted Fullerton College to help them move to become a 100% smoke-free campus and the campus theater production of a new adaptation of the Scarlett Letter opens on October 10.
- N. **Trustee Stephen T. Blount** reported on his attendance at Cypress College Night at Angel Stadium.
- O. **Trustee Molly McClanahan** reported that **Trustee Barbara Dunsheath** will speak at the October 24 League of Women Voters lunch on “The Women’s Hour: the Path Towards Suffrage and Beyond” and also reported on a lecture by Dr. Chris Lowe at the Fullerton Museum and an upcoming lecture by Gregorio Luke at Cypress College.
- P. **Trustee Ryan Bent** reported on his on-going participation with the Cypress College Legacy Program and his attendance at their recent networking event.
- Q. **Trustee Barbara Dunsheath** reported that the ACCJC President will retire in June, and the commission hopes to name a new president in early spring. She also noted that ACCJC was one of groups who filed an amicus brief to the United States Supreme Court in support of DACA students and the impact on higher education.
- R. **Trustee Jacqueline Rodarte** reported on her attendance at the District Retirement Board meeting and invited all to attend the Fullerton College Annual President’s Gala on October 19 where proceeds benefit students.

MINUTES: It was moved by Trustee Ryan Bent and seconded by Trustee Molly McClanahan to approve the Minutes of the Regular Meeting of September 24, 2019. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian’s advisory votes.**

FINANCE & FACILITIES

Item 3.a: By block vote, authorization was granted to ratify purchase order numbers P0132709 - P0140188 through September 12, 2019, totaling \$2,519,033.67, and check numbers C0050288 - C0050430, totaling \$162,850.35; check numbers F0237851 - F0239593, totaling \$8,908,105.21; check numbers Q0006687 - Q0006760, totaling \$5,288.00; check numbers 88495550 - 88496500, totaling \$10,500,423.95; check numbers 70094938 - 70095505, totaling \$122,560.67; and disbursements E8808102 - E8815134, totaling \$7,981,168.54, through September 30, 2019.

Item 3.b: By block vote, authorization was granted to make adjustments to General Fund and Financial Aid Fund revenue and expenditure budgets in accordance with the revised fiscal year 2019-2020 allocation and adopt a resolution be adopted to adjust budgets and authorize expenditures within the General Fund and Financial Aid Fund pursuant to the California Code of Regulations Title 5, Section 58308

Further authorization was granted for the Vice Chancellor, Finance and Facilities, or the District Director, Fiscal Affairs, to execute any agreements and related documents and any amendments to modify the agreements on behalf of the District.

Item 3.c: The Board received and reviewed the calendar for the 2020-21 budget.

Item 3.d: The Board received and reviewed the 2018-19 Travel Expense Report.

Item 3.e: The Board received and reviewed the Public Self-Insurer's Annual Report for fiscal year 2018-19 and acknowledged the estimated future liability of \$1,699,969 as reported to the State.

Item 3.f: It was moved by Trustee Stephen T. Blount and seconded by Trustee Ryan Bent to enter into an agreement with TYR in the amount of \$459,360 to provide DSA inspection services for the new Instructional Building and Central Plant Expansion projects at Fullerton College for the duration of January 1, 2020 through December 31, 2021. If the project goes beyond the estimated completion date, the contract will be extended for additional services based on the rate of \$90 per hour plus 5% for Lead IOR and \$90 per hour plus 5% for Assistant IOR after July 29, 2021.

Subsequent to Trustee Stephen T. Blount expressing his support for TYR, the **motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes, including Student Trustees Reyes and Plavdjian's advisory votes.**

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the agreement on behalf of the District.

Item 3.g: By block vote, authorization was granted to enter into an agreement with Twining Consulting in the amount of \$417,631.50 to provide material testing and special inspection services for the new Instructional Building & Central Plant Expansion Projects at Fullerton College for the duration of January 1, 2020, through December 31, 2021. If the project goes beyond the estimated completion date and/or if additional special inspections are requested by DSA or other authorities having jurisdiction, the contract will be extended for additional services based on hourly rates submitted in the proposal.

Further authorization was granted for the Vice Chancellor, Finance & Facilities, or District Director, Purchasing to execute the agreement on behalf of the District.

Item 3.h: By block vote, authorization was granted to allow the Fullerton College Foundation to host the President's Gala on the Fullerton College campus on October 19, 2019, and to allow them to serve alcoholic beverages to attendees.

Item 3.i: By block vote, authorization was granted to allow Fullerton College to rent the Campus Theatre and College Center Conference Rooms to Pathways of Hope on February 6, 2020, and allow them to sell alcoholic beverages to attendees.

Item 3.j: By block vote, authorization was granted for Fullerton College to accept donations to its divisions.

(See Supplemental Minutes #1243 for a copy of the donation list.)

Item 3.k: By block vote, authorization was granted to adopt Resolution No. 19/20-07 to conduct a public hearing giving Notice of Intention to grant an easement to Southern California Edison Company to provide underground electrical supply systems for the charging stations at Fullerton College.

INSTRUCTIONAL RESOURCES

Item 4.a: By block vote, authorization was granted to approve the summary of curriculum changes for Fullerton College, to be effective Fall 2020. The curricula have been signed by the Campus Curriculum Chairperson and the College President, and have been approved by the District Curriculum Coordinating Committee.

Item 4.b: By block vote, authorization was granted to approve the summary of curriculum changes for the North Orange Continuing Education, to be effective Winter 2020. The curricula have been signed by the Campus Curriculum Committee Chairperson and the Provost, and it has been approved by the District Curriculum Coordinating Committee.

HUMAN RESOURCES

Item 5.a: By block vote, authorization was granted for the following academic personnel matters which are within budget:

TEMPORARY CONTRACT

Yu, Kenneth	NOCE	Older Adults Program Non-Credit Instructor Temporary Contract (100%) Pursuant to E.C. 87482 Class B, Step 1 Eff. 10/08/2019-06/26/2020
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CHANGE IN SALARY CLASSIFICATION

Arroyo, James	FC	Speech Communications Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 08/26/2019
Dixon, Christopher	FC	Physical Education Instructor (ADJ) From: Column 1, Step 1 To: Column 2, Step 1 Eff. 08/26/2019

Haynes, Corinne	FC	Disability Support Services Instructor From: Class B, Step 1 To: Class B, Step 2 Eff. 08/22/2019
Rodriguez, Cassandra	CC	Counselor From: Class B, Step 1 To: Class B, Step 6 Eff. 07/01/2019
Sorooshian-Tafti, Rose	NOCE	DSPS Instructor (ADJ) From: Column 1, Step 2 To: Column 2, Step 2 Eff. 09/09/2019

LEAVES OF ABSENCE

Marquez, Lorena	FC	Counselor Pregnancy Disability Leave (PDL) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted: Unpaid thereafter Eff. 09/16/2019-09/29/2019 AB 2393 Parental Leave (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 10/17/2019-11/22/2019
Van Gelder, Matthew	NOCE	DSPS Instructor Family Medical Leave (FMLA/CFRA) (100%) Paid Leave using Regular and Supplemental Sick Leave until Exhausted; Unpaid thereafter Eff. 10/11/2019-10/24/2019

TEMPORARY ACADEMIC HOURLY-INSTRUCTIONAL-2019 FALL SEMESTER, TRIMESTER

Brashear, Frederick	FC	Column 1, Step 1
Cole, Melody	NOCE	Column 2, Step 1
Cruz, Angela	CC	Column 1, Step 1
Flosi, Edward	FC	Column 2, Step 1
Foust, Janice	NOCE	Column 1, Step 1
Gruenke, Cindy	NOCE	Column 1, Step 1
Harry, Honour	NOCE	Column 1, Step 1
Iglesias, Tasha	FC	Column 3, Step 1
Konefsky, Bob	FC	Column 2, Step 1
Laos, Robert	FC	Column 1, Step 1
Matthis, Gregory	CC	Column 1, Step 1
Meza, Brianna	FC	Column 1, Step 1
Nishihira, Linda	FC	Column 1, Step 1

Reynolds, Gabriel	FC	Column 1, Step 1
Temal, Diana	NOCE	Column 1, Step 1
Torrez, Jaymi	NOCE	Column 2, Step 1
Wood, Robert	FC	Column 3, Step 1

TEMPORARY ACADEMIC HOURLY-NONINSTRUCTIONAL

To, Thang	CC	Column 1, Step 1
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TEMPORARY ACADEMIC HOURLY-SPECIAL SERVICES

Ahmed, Mdriffat	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
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Allee, Cindy	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
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Alrubaye, Wasan	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
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Alvarez, Silvia	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
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Azarcon, Cynthia	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
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Brais, Nathan	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
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Breen, Theresa	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
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Croteau, Ron	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
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Cunningham, Julia	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
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De La Mora, Jamie	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
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Disner, Evy	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Echolds, Nora	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Espinoza, Maria G.	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Famolaro, Felix	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
French, Barbara	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Gandhi, Manish	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Garmin, Dyann	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Gerrara, Jonathan	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Gibbons, Emilee	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Glicker, Eric	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Grewall, Manjit	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Hasan, Fouton	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Henan, Miriam	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00

Eff. 09/05/2019

Heredia, Erik	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Howie, Sheri	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Johnson, Lisa	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Kahlon, Harinder	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Kaur, Manpreet	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Kepler, Marc	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Khssassi, Zineb	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Lim, Emmie	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Linen, Joshua	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Linen, Nikki	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Maynard, Lauren	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Monroe, Kelly	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019

Moore, Catherine	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Myers, Victoria	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Olivos, Tamara	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Pham, Loan	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Pietrzak, Eolyta	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Ramirez, Cindy	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Rangel, Rosemary	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Rezai, Maryam	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Ruffalo, Carrie	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Sersea, loan	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Shields, Julie	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Stapleton, William	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Stehly, Joann	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00

Eff. 09/05/2019

Tseng, Anh	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Underwood, Cathy	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Villarreal, Maria	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Vu, David	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Warner, Benjamin	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Wiley, Edward	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Wing, Lisa	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Witt, Sharon	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Zabayle, Zachary	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019
Zepeda, Eva	NOCE	Adjunct Professional Development Training Stipend not to exceed \$100.00 Eff. 09/05/2019

Item 5.b: By block vote, authorization was granted for the following classified personnel matters which are within budget:

PROBATIONARY RELEASE

@01292996	AC	12-month position (100%) Eff. 09/19/2019 PN DEC919
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CHANGE IN HIRE DATE

Mhmoad, Mathear AC Building Maintenance Coordinator
 12-month position (100%)
 Range 45, Step D
 Classified Salary Schedule
 Eff. 10/15/2019
 PN DEC960

NEW HIRE

Aranda, Joseph AC Administrative Assistant II
 12-month position (100%)
 Range 36, Step C
 Classified Salary Schedule
 Eff. 10/14/2019
 PN DEC919

Harris, Megan FC Senior Research and Planning Analyst
 12-month position (100%)
 Range 57, Step B
 Classified Salary Schedule
 Eff. 10/09/2019
 PN FCC581

Savin, Steve FC Campus Safety Officer
 12-month position (100%)
 Range 31, Step E + 5% Shift
 Classified Salary Schedule
 Eff. 10/09/2018
 PN FCC935

REVISION OF CONTRACT

Johnson, Jessica FC Special Project Manager, Embedded Tutoring
 Temporary Management Position (100%)

Change in End Date
 From: 06/30/2020
 To: 09/30/2019
 PN FCT979

VOLUNTARY CHANGES IN ASSIGNMENT

Brown, Nicholette NOCE High School Records Technician (50%)

Temporary Change in Assignment
 To: Admissions and Records Technician
 12-month position (100%)
 Classified Salary Schedule

Eff. 10/09/2019 – 04/31/2020

Leonardo, Paulo	AC	Facilities Custodian Coordinator II (100%) Return to Regular Assignment Eff. 09/25/2019
Sandoval, Enrique	NOCE	IT Services Coordinator I (100%) Temporary Change in Assignment To: AC IT Security Analyst/System Administrator 12-month position (100%) Range 55, Step C + PG&D Classified Salary Schedule Eff. 10/14/2019 – 06/30/2020
Volcy, Ty	CC	Executive Assistant III (100%) Extension of Temporary Change in Assignment To: NOCE Interim Program Manager, LEAP 12-month position (100%) Range 14, Column B Management Salary Schedule Eff. 01/01/2020 – 06/30/2020
West, Deborah	FC	Campus Safety Officer (100%) Extension of Temporary Change in Assignment To: NOCE Administrative Assistant II 12-month position (100%) Range 36, Step D + 10% Longevity + PG&D Classified Salary Schedule Eff. 01/01/2020 – 06/30/2020

LEAVES OF ABSENCE

Harris, Megan	FC	Senior Research and Planning Analyst (100%) Unpaid Personal Leave Eff. 12/23/2019
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Item 5.c: By the block vote, authorization was granted for the assignment of professional expert personnel per the professional expert listing.

(See Supplemental Minutes #1243 for a copy of the professional expert personnel listing.)

Item 5.d: By the block vote, authorization was granted for the hourly personnel per the hourly personnel listing.

(See Supplemental Minutes #1243 for a copy of the hourly personnel listing.)

Item 5.e: By the block vote, authorization was granted for the assignment of volunteers per the volunteer listing.

(See Supplemental Minutes #1243 for a copy of the volunteer listing.)

Item 5.f: The Board received the reopeners from Adjunct Faculty United, and set a public hearing for October 22, 2019, at or about 6:00 p.m.

(See Supplemental Minutes #1243 for a copy of the Adjunct Faculty United proposal.)

Item 5.g: The Board received the reopeners proposed by the District to Adjunct Faculty United, and set a public hearing for October 22, 2019, at or about 6:00 p.m.

(See Supplemental Minutes #1243 for a copy of the District proposal.)

GENERAL

Item 6.a: The Board discussed the recommended Statement of Legislative Principles for 2019-20, and empowering the Chancellor to advocate for the interests of the students, staff, and faculty of the District on behalf of the Board. Chancellor Marshall, Kai Stearns Moore, District Director of Public and Governmental Affairs, and Ashley Walker, District Consultant and Policy Advisor, conducted a presentation.

Recap of the 2019 Legislative Session

Ashley Walker provided a recap of the 2019 legislative session that highlighted the relevant policy issues that the District has taken up. The issues included the Education and Facilities Bond, student financial aid, student basic needs, two years of free community college, the Faculty Obligation Number (FON) formula, and resources for noncredit students and programs. Ms. Walker noted that the District took positions on 12 bills and called attention to a few examples. She stated that the District has been a successful advocate due to quick response times and flexibility that lead to success with fast-paced issues in Sacramento. As an example, she pointed to the District's role with the Education Facilities Bond where the authors inquired about the District's position and Ms. Walker was called to testify on behalf of the District. She also noted that the District is considered a leader in noncredit and relied upon by Sacramento legislators.

2020 Session Forecast

Based on this year's outcomes and discussions within the legislature and administration, it is anticipated that the following policy discussions will be at the forefront for California community colleges in 2020:

- Student Basic Needs – Budget and Legislative Discussion: AB 302 (Berman), regarding overnight parking on community college parking lots will be addressed next year.
- Student Centered Funding Formula (SCFF): Ongoing discussion for years to come.
- Student Equity and Achievement Program (SEAP): Discussion to ensure that noncredit students are still benefiting from the consolidation of programs.
- Student Financial Aid – Senate and Assembly Versions: To identify the better program.
- FON Related Legislation: Two different bills were proposed this year, one on noncredit and one more broadly, but both were pulled. However, a Board of Governors Taskforce was formed for the FON and the 50% Law.

2020 Legislative Calendar – Important Dates

- November/December 2019: Formulate bill ideas and State budget requests
- Second Year of the Two-Year Session Begins: January 6, 2020
- State Budget Submitted by Governor: January 10, 2020
- Committee Hearings: February – May 2020
- May Revise: Mid May 2020
- End of Legislative Year: End of August 2020
- Governor’s Deadline for Action on Bills: End of September 2020

District Legislative Process – Board Role

Kai Stearns Moore provided an overview of the Board’s role in the legislative process. She shared that the 2019 Board Evaluation Subcommittee recommendations included the following statement: “The role of the Board regarding legislative priorities should be a broad brushstroke—to provide direction to staff, the OC Legislative Committee and our District advocates.” She stated that the proposed legislative principles could be altered throughout the session with a consensus vote of the Board. If the Board wanted to take a unified position on specific bills, a separate agenda item would be crafted and voted on as a resolution for all trustees to sign. She referenced BP 2716, Political Activity, “Initiative or referendum measures may be drafted on an area of legitimate interest to the District. The Board may by resolution express the Board’s position on ballot measures.”

Suggested Legislative Principles for Board of Trustees

The following legislative principles were proposed for the Board’s consideration which were drafted based on past District priorities, the Community College League of California (CCLC) policy agenda, the Association of Community College Trustees (ACCT) legislative priorities, and Orange County Community Colleges Legislative Task Force (OCCLTF) priorities:

- Establish effective pathways and systems that optimize student access and success
- Ensure equitable academic achievement across all racial, ethnic, socioeconomic, and gender groups
- Protect fiscal integrity and build fiscal resiliency
- Foster an outstanding working and learning environment
- Support student basic needs

District Legislative Process – Chancellor and Administration Role

Chancellor Marshall discussed with the Board her preference to allow her, the District’s administration, and representatives to retain the right to advocate on behalf of or in opposition to areas of legislation or specific bills as they arise through the legislative session. She referenced BP 2430, Delegation of Authority to Chancellor: “The Chancellor is empowered to reasonably interpret Board policy. In situations where there is no Board policy direction, the Chancellor shall have the power to act, but such decisions shall be subject to review by the Board.” She emphasized the need to have flexibility in order to effectively advocate on behalf of the District during the legislative process, make decisions on bills and take action, and actively participate in the Orange County Community Colleges Legislative Task Force meetings.

During the discussion, trustees shared their thoughts on the proposed principles and the role of the Board and the Chancellor. Individual trustees expressed their opinions on numerous factors related to legislative authority, the process, and the principles. Points raised during the discussion included:

- The Evaluation Subcommittee's lack of authority to define the role of the Board.
- The Board's role as the legislative body and governing authority.
- A previous decision to focus on issues that pertain to our students.
- Support for the Board to weigh in on legislative priorities, but unsure on the level of detail.
- The principles serving as the method for the Board to set the tone and priorities, with administration taking the lead on advocacy.
- The desire to not bring every bill position to the Board for a vote, as long as the positions align with what the Board has agreed to support.
- Support the Board having approval of guiding principles with the option to bring specific items to the Board separately.
- Support for the statement of the principles, but ensuring that once the legislative goals are developed they will come to the board for approval.
- Support the idea of allowing the Chancellor to take positions as long as it is defined.
- Concerns with past issues when staff have advocated for items that are against what the Board wants.
- The process is lacking; certain class of legislation should routinely come to the Board.
- The Board's role as a policy-making board that does not play an active role in advocacy.
- BP 2430 is clear on delegation to the Chancellor and legislative matters fall under that.
- The Chancellor is tasked with reasonably interpreting without asterisks, and bringing every item for Board ratification would hamstring the Chancellor's ability to do her job.
- The importance of interpreting the Board and the Chancellor's role in the process.
- The legislative principles and general board policy are the Board's direction to the Chancellor and administration.

Chancellor Marshall suggested that more communication and legislative reports could fix the process problem. If the legislative bill listing were shared regularly, the Board would then be aware of the positions that the District is taking and if there were a bill that trustees would like to discuss, it could be agendized.

In the concluding discussion, trustees made the following suggestions for additions to the legislative principles: the baccalaureate degree to the first principle; reference to ADT degrees; lowering the cost of textbooks and Open Educational Resources (OER); data collection that recognize the unique position of community colleges; and equitable funding for community colleges that is in line with the UC and CSU systems.

The legislative principles will be agendized for Board consideration at the next meeting, with the State and Federal legislative priorities to follow later in the Fall.

Item 6.b: The Board received and reviewed, as information items, the following revised Administrative Procedures which were approved by the District Consultation Council on September 23, 2019:

- AP 2735, Board Member Travel
- AP 3050, Institutional Code of Ethics
- AP 3100, Organizational Structure
- AP 3200, Accreditation
- AP 3225, Institutional Effectiveness
- AP 3250, Institutional Planning
- AP 4010, Academic Calendar

The ensuing discussion included inquiries regarding District ethics training that could possibly be incorporated in AP 3050 (if applicable, language can be added); adding the NOCE accreditation process and guidelines to AP 3200 (additional language will be included once proposed by NOCE); and why the District does not follow the process for allocation of travel funds in AP 2735 (the process is optional and not necessary at this time).

The revised Administrative Procedures are available on the District's website, where they are readily accessible by students, employees, and the general public.

Item 6.c: The Board received the following proposed, revised Board Policies as a first reading and directed that they be placed on a future Board meeting agenda for action:

- BP 2735, Board Member Travel
- BP 3050, Institutional Code of Ethics
- BP 3100, Organizational Structure
- BP 3200, Accreditation
- BP 3225, Institutional Effectiveness
- BP 3250, Institutional Planning

Once adopted by the Board of Trustees, the revised policies will be placed on the District's website, where they will be readily accessible by students, employees, and the general public.

Item 6.d: Board President Jeffrey P. Brown asked if there were any requests for potential future Board agenda items and there were none.

CLOSED SESSION: At 8:10 p.m., Board President Jeffrey P. Brown adjourned the meeting to closed session per the following sections of the Government Code and stated there would not be a readout.

Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR IRMA RAMOS, VICE CHANCELLOR, HUMAN RESOURCES; Employee Organizations: United Faculty/CCA/CTA/NEA, Adjunct Faculty United Local 6106, CSEA Chapter #167, and Unrepresented Employees.

Per Section 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

RECONVENE MEETING: At 9:08 p.m., Board President Jeffrey P. Brown reconvened the meeting in open session.

ADJOURNMENT: At 9:08 p.m., it was moved by Trustee Jacqueline Rodarte and seconded by Trustee Ryan Bent to adjourn the meeting. **Motion carried with Trustees Bent, Blount, Brown, Dunsheath, Lopez, McClanahan, and Rodarte voting yes.**