

Additional Information
December 12, 2023 Board Meeting

The following additional information was provided regarding the December 12 Board meeting agenda:

Item 3.a, Purchase Order Listing:

1. P0162397 (FC): Please contextualize this purchase. **This PO was for the Fullerton College Softball team to participate in a tournament in Hawaii, but has since been rescinded due to a donation that covered the expense.**

Item 3.c, Review of 2022-23 Annual Audits:

1. Are there any changes that were made since the Audit Committee saw from the first draft? **The following changes were made:**

District Audit Report

- **Page 5: Inclusion of the baccalaureate degree in our offerings.**
- **Page 6: Correction of FTES information in the paragraph to reflect the decrease since 2018-19 of 19.46% or 6,702 FTES.**
- **Page 20: Discussion on economic factors were updated to include recommendations from the audit committee related to enrollments, construction, and outside influences.**
- **No other substantial changes were made to the draft report.**

Measure J Bond Reports

- **Page 14: The Assessed Valuation and Secured Tax information for 2022-23 was received and updated.**
- **Page 15: The Schedule of Twenty Largest taxpayers for 2022-23 was received and updated.**
- **These pages are not audited pages and are included at management's request. No other substantial changes were made to the draft report.**

Item 3.e, Amendment with Sundt Construction, Inc. for the Cypress College Fine Arts Renovation Project:

1. Do you mean April 1, 2024? **Yes, thank you for the correction.**

Item 4.a, Cypress College Curriculum:

1. Please explain the process for the reduction of class size for Ethnic Studies Courses from 45-35 students. **These courses were initially denied for Ethnic Studies under CSU GE area F and IGETC area 7 who are looking for consistency with their classes, which are set lower than our classes at 45. Ethnic Studies faculty and administrators met with the State reviewers, and the courses have been revised for a second time for a third resubmission later this month.**
2. How many sections of these courses are taught each semester? **Thirteen Ethnic Study class were offered last year, (eight in Fall 2022 and five in Spring 2023).**
3. With the reduction of seats for students, how will the demand for these courses be met? Is there a plan to add additional sections? **Cypress College plans to add additional sections in preparation of the new CalGETC Area 6 Ethnic Studies requirement for AB 928 implementation in Fall 2025. To meet**

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the student demand, the College has approval to hire a new Ethnic Studies faculty on a one-year contract beginning in Fall 2024.

4. What is the class size for these courses at Fullerton College? **The class size for these courses at Fullerton College is 35.**
5. How do these courses differ from other Social Science courses that usually have a class size of 45? (Note pg. 4.b.11 POS C courses have a 45 class size. There is also a reduction of class size from 35-30 students for two French classes.) **While many Social Sciences courses meet the CSU GE, IGETC, and soon CalGETC Social and Behavioral Sciences areas, only Ethnic Studies courses qualify for Ethnic Studies (new Area 6 in CalGETC), making the approval process more challenging. The reduction in French class sizes from 35 to 30 is also consistent with Fullerton's 30-seat count and the guidelines depicted in the Fullerton/Cypress Class Size Planning & Resource Document.**
6. The History 125 class has a reduction from 45-30? That is a 33% reduction. **History 125 C was denied for the CSU grad requirement of American Ideals US History. Although it was denied last cycle, it was approved for both Humanities and Social Sciences. To meet the added American Ideals US History category requirements, the instructor modeled the revised course after other approved courses with a higher writing requirement of 5,000 words and advanced critical thinking requirements, making it consistent with the class size category for 30 students.**
7. Page 4.a.28: Please explain when a student should take the IGETC certificate rather than an ATD? How is the certificate different from an Associate degree? There are several Liberal Arts Associate degrees also listed – how are these all different? **Currently, "Associate Degrees for Transfer" (ADT) apply to CSUs. While IGETC currently applies to UCs, CalGETC will be the singular general education pathway for both the CSUs and UCs beginning Fall 2025 (per AB 928). Students may opt to take a Liberal Arts Degree with reduced local GE requirements.**
8. Through the guided pathways process, how are students being advised which degree/certificate should be followed? **Upon admission to Cypress College, students meet with a counselor who advises them based upon their transfer and/or career goals. Students complete this education plan within the College's Guided Pathways areas of study. This Educational Plan can be found in Degree Works and assists students in registering for classes based upon their goals.**
9. Comment: I like that the Kinesiology Department is offering these courses to the greater community. **Thank you!**

Item 5.f, Supplemental Early Retirement Plan:

1. Can you identify which positions are included in the Executive Officer Category? Do these include Vice Chancellors, Assistant Vice Chancellors, Presidents, and Vice Presidents? **The Executive Officer category includes the three Vice Chancellors and three Presidents.**
2. Can you explain where the line is between Executive Officers and what the highest Management level positions are? **The highest management positions at range 37 on the Management Salary**

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Schedule include the Campus Vice Presidents positions; the Executive Director, Fiscal Affairs; the Associate Vice Chancellor, Human Resources; and the District Director, Enterprise IT Apps Support and Development.

3. Can you identify all the groups the SERP was offered to the last time and if Executive Officers were included? **The previous SERP was offered to all permanent employees which included full-time faculty, classified, confidentials, and executive officers.**
4. How many Executive Officers are eligible for this proposed SERP, and if they are retiring in December of 2023, are they eligible? **Four executive officers are eligible for this proposed SERP including one who is retiring December 2023.**

Item 5.g, Academic Calendar for 2024-25: The draft 2024-25 academic calendar that was included in the agenda was incorrect and reflected the wrong noncredit (NOCE) dates. Attached is the revised calendar which includes the correct dates. The posted agenda has been updated to reflect the corrected page.

2024-2025 ACADEMIC CALENDAR FOR CREDIT AND NON-CREDIT INSTRUCTORS

REVISED PAGE

		<u>CREDIT</u>	<u>NON-CREDIT</u>	<u>CLASSIFIED</u>
July	4, 2024	Independence Day Holiday.....	Independence Day Holiday.....	Independence Day Holiday.....
August	8	Mandatory Flex Day.....
August	9	Non-Student Duty Day.....
August	12	Fall Semester Begins.....
August	22	Mandatory Flex Day.....
August	23	Non-Student Duty Day.....
August	26	Fall Semester Begins.....
September	2	Labor Day Holiday.....	Labor Day Holiday.....	Labor Day Holiday.....
November	11	Veterans' Day Holiday.....	Veterans' Day Holiday.....	Veterans' Day Holiday.....
November	25 - 27	No classes – Thanksgiving Break
November	28 - 29	Thanksgiving Holidays ¹	Thanksgiving Holidays ¹	Thanksgiving Holidays.....
December	14	Fall Semester Ends.....
December 16 - January	28, 2025	Winter Recess.....
December 18 - January	28, 2025	Winter Intersession.....
December	21	Fall Semester Ends
December 23 – January	8, 2025	Winter Recess
December 24 - January	1, 2025	Winter Holidays.....	Winter Holidays.....	Winter Holidays.....
January	9	Mandatory Flex Day.....
January	10	Non-Student Duty Day.....
January	13	Spring Semester Begins.....
January	20	Martin Luther King Holiday.....	Martin Luther King Holiday.....	Martin Luther King Holiday.....
January	29	Lunar New Year Holiday.....	Lunar New Year Holiday.....	Lunar New Year Holiday.....
January	30	Mandatory Flex Day.....
January	31	Non-Student Duty Day.....
February	3	Spring Semester Begins.....
February	14	Lincoln's Birthday Holiday ²	Lincoln's Birthday Holiday ²	Lincoln's Birthday Holiday.....
February	17	Presidents' Day Holiday.....	Presidents' Day Holiday.....	Presidents' Day Holiday.....
March	31	Cesar Chavez Holiday.....	Cesar Chavez Holiday.....	Cesar Chavez Holiday.....
April	1 - 4	Spring	Spring Break.....
April	4	Spring Holiday.....
May	22	Spring Semester Ends.....
May	26	Memorial Day Holiday.....	Memorial Day Holiday.....	Memorial Day Holiday.....
May	31	Spring Semester Ends.....
June	2	Summer Session Begins
June	9	Summer Session Begins.....
June	19	Juneteenth Holiday.....	Juneteenth Holiday.....	Juneteenth Holiday.....

¹ Includes Saturday and Sunday, November 30 and December 1, which are non-instructional days

² Includes Saturday and Sunday, February 15 and 16, which are non-instructional days

³ Includes Saturday and Sunday, April 5 and 6, which are non-instructional days